

COMMON COUNCIL MINUTES

Wednesday, August 5, 2020 - 7:00 p.m.

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met virtually in regular session at 7:00 p.m., August 5, 2020.

Mayor Kaufert in the chair.

Present: Alderpersons Boyette, Bates, Lang, Lendrum, Erickson, Spellman, Steele, & Stevenson, Director of Finance Easker, Director of Public Works Kaiser, City Attorney Godlewski, and City Clerk Cheslock.

Also Present: Police Chief Olson, Public Works Superintendent Radtke, Traffic Engineer Merten, Dir. of Human Resources & Safety Kehl, Deputy Dir. of Community Development & Assessment Schmidt, Library Director Raab, Fleet Maintenance Specialist Streubel, Officer Rodencal, Adult Services Librarian Hardina-Wilhelm, Captain Van Sambeek, NMFR Deputy Chief Voss, Assistant Police Chief Bernice, Director of Information Services Wenninger, Melissa Hardina, and Sarah Resch

Mayor Kaufert called the meeting to order at 7:00 pm.

I. Clerk Cheslock called a voice roll call

Presentation of Employee Recognition Awards

Mayor Kaufert recognized the following employees for their years of service to the City of Neenah. 25 years of service—Mark Alberts—Cemetery; Scot Gelhar—NMFR; Jim Kluge—Parks and Recreation; Heath Kummerow—Public Works; Mike Nikolai—Public Works—Larry Rodencal—Police; Adam Streubel—Police. 30 years of service—Pete Anderson—NMR; Dan Blakeslee—NMFR; Scott Fromm—Parks and Recreation; Mike Janke—NMFR; Gerry Kaiser—Public Works; Gretchen Raab—Library; Ryan Relien—NMFR; Rick Spoo—Public Works—Jeff Strasser—NMFR; Victor Voss—NMFR. 35 years of service—Carol Casimor—Community Development and Assessment; Joe Wenninger—Information Systems

Presentation of Exemplary Performance Awards

Mayor Kaufert explained the awards, stating the employees being recognized today have been nominated by department heads for going above and beyond their everyday roles. Dir. Kaiser nominated Greg Radtke for his adaptability and hard work in 2019 through leadership changes in the department.

Dir. Kaiser and Dir. Haese recommended James Merten and Brandia Kutchek for their hard work in implementing a new parking ticket software making it easier and more efficient for staff and residents alike.

Chief Olsen nominated Assistant Chief Jeff Bernice for his exemplary leadership in the department.

Dir. Raab nominated Nicole Hardina-Wilhelm for her impressive work initiating the Bibliocycle—Book Bike.

Dir. Raab nominated Nancy Baird for her leadership and initiative while coordinating the move of the library's circulation desk.

II. **Introduction and Confirmation of Mayor's Appointments—None**

III. **Proceedings**

MS Lendrum/Erickson to approve the Council Proceedings of the regular meeting of July 15, 2020. There being no objections the motion was approved by unanimous consent.

IV. **Public Hearing—None**

V. **Committee Report Pertaining to the Public Hearings—None**

VI. **Public Forum—None**

a. There being no appearances, Mayor Kaufert declared the public forum closed.

VII. **Mayor/Council Consideration of Public Forum Issues—None**

VIII. **Consent Agenda—None**

IX. **Reports of standing committees**

A. Public Services and Safety Committee

Chairman Bates (Vice Chairman Lang) reported the regular meeting of July 28, 2020:

1. Committee recommends Council approve the purchase of the 2020 BC1500XL Brush Clipper from Vermeer of Wisconsin in the amount of \$51,300.00.

The Council noted that any overage funding for this purchase will come from the capital equipment reserves.

MSCRП Bates/Stevenson, all voting aye.

B. Finance & Personnel Committee

Chairman Erickson (Vice Chairman Boyette) reported the regular meeting of July 27, 2020:

1. Committee recommends Council approve Res. 2020-11 Providing for the Sale of Approximately \$1,865,000 Taxable General Obligation Promissory Notes. Dir. Easker explained these funds are being borrowed for two different land purchase projects: Lawrence Salvage Yard in TIF 9 and the land adjacent to County Highway G. The borrowing needed to be separate from regular borrowing because the land will eventually be resold to private entities which cannot benefit from the City's tax exempt status.

The Council discussed the interest rate at which the funds will be borrowed, when the final agreement will be complete and ready for approval, and the repayment schedule being ten years.

MSCRП Erickson/Stevenson, all voting aye.

2. Committee recommends Council approve the purchase of two Palo Alto PA-820 devices from Heartland Business Systems at a cost not to exceed \$15,000, with the purchase funded from the Information Systems 2020 CIP Budget

No discussion.

MSCRP Erickson/Steele, all voting aye.

3. Committee recommends Council approve the purchase of an additional ImageCast Evolution Tabulator and required hardware for \$9,188, using funds from the WEC CARES Subgrant if such a machine were to become available for purchase prior too the CARES Subgrant expiration.

Clerk Cheslock explained that there are no further machines available this year and the company does not foresee having any more until 2021; however would still prefer this action be taken on the off chance that a machine were to become available.

Council discussed the length of time the City has owned its current machines, CARES grant requirements, what else the money can be used for, and adding to the motion "if such a machine were to become available for purchase prior too the CARES Subgrant expiration," in order for staff to be able to take action should a machine become available.

MSCRP Erickson/Bates, all voting aye.

4. Committee recommends Council approve the two leases between the City of Neenah and CHL Neenah LLC (owners of Shopko) for the August and November Elections

Council discussed the fact that funds for these leases will come out of the Department of Legal and Administrative Services Budget, incidental expenses, and operational expenses with potential funding reimbursement as available from grants.

MSCRP Erickson/Stevenson, all voting aye.

X. Reports of special committees and liaisons and various special projects committees

A. Plan Commission—cancelled

B. Board of Public Works

Vice Chairman Bates reported the meeting of July 28, 2020:

1. Information Only Items:
 - a) The Board approved Pay Estimate No. 1 for Contract 4-20, Water Main and Street Construction on Green Bay Road, Tullar Road, and Marathon Avenue to Vinton Construction, Inc., Two Rivers, in the amount of \$230,628.77
 - b) The Board approved Pay Estimate No. 2 for Contract 3-20, HMA Street Construction on Van Street, Monroe Street, Gillingham Road, Shooting Star Drive, and Armstrong Street to Sommers Construction Company, Shiocton, in the amount of \$505,989.79

C. Landmarks Commission

1. Alderperson Lang reported from the Landmarks Commission meeting of July 22, 2020, stating the Commission discussed the demolition and preservation of historic homes.

D. Sustainable Neenah Committee

1. Mayor Kaufert reported from the Sustainable Neenah Committee meeting of July 27, 2020, stating they have begun meeting virtually again but did not have a quorum at this meeting so no action was taken.

E. **Business Improvement District (BID) Board**

1. Alderperson Lang reported from the Business Improvement District Board (BID Board) meeting of July 21, 2020 stating, the Board discussed the architecture firm that is going in about Tricia's Treasures downtown.

F. **Bergstrom Mahler Museum**

1. Alderperson Spellman reported from the Bergstrom Mahler Museum meeting of July 22, 2020, stating that the Museum is back to its regular hours.

XI. **Petitions—None**

XII. **Council Directives—None**

XIII. **Unfinished Business**

- Mayor Kaufert stated staff is currently working out the logistics of meeting in person again while still allowing virtual attendance.

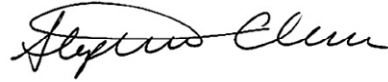
XIV. **New Business**

- Mayor Kaufert shared the new City policy which states mask are required within City buildings. The policy was put in place just days before Governor Evers' order came through. There have not been issues with compliance with residents or staff.
- The August 11 Partisan Primary voting will take place at the old Shopko building. We will be getting the message out via social media, the news, and the City website. The November 3 General Election will also take place at the consolidated polling location and be even more spread out than the April and August set up.
- Friday, August 7th is the hearing for the Lake Shore Ave litigation
- Ald. Erickson asked if they will be revisiting the outdoor eating as the current temporary permits end the last day of September. The Council discussed checking with the police department, community development staff, and neighbors to see how the current set up went.
- **MSC Stevenson/Boyette to adjourn into closed session pursuant to Wis. State Statute §19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Ullrich vs. City of Neenah—Lakeshore Avenue Litigation and Lake Shore Avenue Reconstruction Project), all voting aye.**
- **MSC Erickson/Lendrum to reconvene into open session, all voting aye.**
 - The Council discussed the need for more information before voting on the mitigation project, the fact that this part of the project is necessary to move forward with any part of the Lake Shore Ave reconstruction project,
 - **MS Bates/Steel to approve the Professional Services Agreement with the University of Wisconsin Milwaukee Cultural Resource Management for mitigation of Site 47WN0562 for the Lake Shore Avenue project with funds from grants and the public infrastructure reserves if sufficient grant funds are not available; Motion fails. 4-2-2; Ald. Boyette and Erickson voted no. Ald. Stevenson and Lendrum abstained.**

- Council discussed needing more time to review the documents provided by staff and the need for a special Council meeting to vote on this agreement.

XV. Adjournment

MSC Stevenson/Boyette to adjourn at 9:30 p.m., all voting aye.



Stephanie Cheslock,
City Clerk