

**Minutes of the Board of Public Works Meeting
July 30, 2019 12:00 Noon
Hauser Room**

MEMBERS PRESENT: Mayor Kaufert, City Attorney Godlewski, Director of Public Works Kaiser, Director of Finance Easker, and Alderpersons Bates & Spellman.

ALSO PRESENT: Deputy Clerk Cheslock, Director of Parks & Recreation Kading, Director Mach, and Deputy Director Schmidt.

Mayor Kaufert called the meeting to order at 12:00 p.m.

MINUTES: MSC Bates/Kaiser to approve the minutes from the July 9, 2019 meeting, all voting aye.

APPEARANCES: None

NEW BUSINESS: None

Public Works:

Pay Estimate No. 4 for Contract 1-19: Dir. Kaiser requested approval for Pay Estimate No. 4 for Contract 1-19 Miscellaneous Sewer and Water Main Construction and Street Construction on Caroline Street, Stevens Street and Fifth Street to Carl Bowers & Sons Construction Co., Inc., Kaukauna, WI, in the amount of \$348,562.79. This project is close to complete and a final payment will be coming soon. The Fifth Street section of this project is slightly over budget due to poor soil and required extra excavation. **MSC Kaiser/Godlewski to approve Pay Estimate No. 4 for Contract 1-19 Miscellaneous Sewer and Water Main Construction and Street Construction on Caroline Street, Stevens Street, and Fifth Street to Carl Bowers & Sons Construction Co., Inc., Kaukauna, WI, in the amount of \$348,562.79, all voting aye.**

Pay Estimate No. 4 for Contract 2-19: Dir. Kaiser requested approval for Pay Estimate No. 4 for Contract 2-19 Miscellaneous Sewer and Water Main Construction and Street Construction on Stanley Street, Stanley Court, Thomas Court to Robert J. Immel Excavating, Inc., Greenville, WI, in the amount of \$72,094.54. The City did not require these laterals be replaced, but because home owners are opting to complete the lateral replacement all the way up to the house the same 50/50 offer is in place. This project is slow moving due to the many water tests that are required. **MSC Kaiser/Godlewski to approve Pay Estimate No. 4 for Contract 2-19 Miscellaneous Sewer and Water Main Construction and Street Construction on Stanley Street, Stanley Court, Thomas Court to Robert J. Immel Excavating, Inc., Greenville, WI, in the amount of \$72,094.54, all voting aye.**

Pay Estimate No. 1 for Contract 4-19: Dir. Kaiser requested approval for Pay Estimate No. 1 for Contract 4-19 Concrete Pavement and Sidewalk Repair to Sommers Construction Company Inc., Shiocton, WI, in the amount of \$237,895.69. **MSC Kaiser/Spellman to approve Pay Estimate No. 1 for Contract 4-19 Concrete Pavement and Sidewalk Repair to Sommers Construction Company Inc., Shiocton, WI, in the amount of \$237,895.69, all voting aye.**

Pay Estimate No. 1 for Contract 5-19: Dir. Kaiser requested approval for Pay Estimate No. 1 for Contract 5-19 HMA Pavement Repair to MCC, Inc., Appleton, WI, in the amount of \$36,251.54. This

project is for general pavement patching down Commercial Street. Commercial Street is scheduled for full reconstruction after 2022 after being submitted for funding with an Urban Transportation Grant through the State. **MSC Kaiser/Godlewski to approve Pay Estimate No. 1 for Contract 5-19 HMA Pavement Repair to MCC, Inc., Appleton, WI, in the amount of \$36,251.54, all voting aye.**

Final Payment No. 2 for Contract 1-18: Dir. Kaiser requested approval for Final Payment No. 2 for Contract 1-18 Miscellaneous Sewer and Water Main Construction and Street Construction on Andrew Avenue, Richard Avenue, Geiger Street, and Whiting Court to David Tenor Corporation, Green Bay, WI, in the amount of \$21,461.37. This project was submitted for final payment in early 2019. **MS Kaiser/Godlewski to recommend Council approve the Supplemental Final Payment for Contract 1-18 Miscellaneous Sewer and Water Main Construction and Street Construction on Andrew Avenue, Richard Avenue, Geiger Street, and Whiting Court to David Tenor Corporation, Green Bay, WI, in the amount of \$21,461.37.** About a month after that the Contractor came back to the City after being notified by their subcontractors that the final payment was short. City staff and the contractor worked together to determine the correct amount due. The budgets for these projects can absorb the additional payment. Discussion ensued on who is at fault for the mistake, what kind of precedent would be set by making an additional final payment, and how the mistake occurred. **MSC Easker/Bates to defer action on the Supplemental Final Payment for Contract 1-18 Miscellaneous Sewer and Water Main Construction and Street Construction on Andrew Avenue, Richard Avenue, Geiger Street, and Whiting Court to David Tenor Corporation, Green Bay, WI, in the amount of \$21,461.37 until the next Board of Public Works Meeting, all voting aye.**

Contract and Account Summary: Director Kaiser reviewed his memorandum prepared at the request of the Board at the previous meeting showing a budget summary of contracts in place. The summary is separated into the general budgeting categories for Street/Sidewalk, Sanitary Sewer, Storm Sewer and Water. (Summary Attached) No action was taken.

Parks & Recreation:

Pay Request No. 6: Dir. Kading requested approval for Pay Request No. 6 for Contract Washington Park Phase 3 to R & R Wash, Ripon, WI, in the amount of \$223,129.62: Dir. Kading requested approval of Pay Request No. 6 for Contract Washington Park Phase 3 to R & R Wash, Ripon, WI, in the amount of \$223,129.62. This project is close to completion, with just finishing touches left. One area needed additional stone due to the soil quality. The splash pad will have a soft opening Thursday, August 1. Once open the splash pad will have regular hours of 10:00am to 8:00pm. **MSC Godlewski/Kaiser to approve Pay Request No. 6 for Contract Washington Park Phase 3 to R & R Wash, Ripon, WI, in the amount of \$223,129.62, all voting aye.**

Community Development:

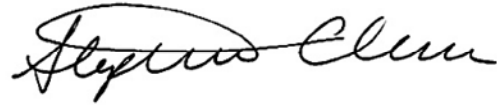
Development Agreement for Cardinal Plat Subdivision: Deputy Dir. Schmidt requested approval of the Development Agreement for Cardinal Plat Subdivision. Deputy Dir. Schmidt highlighted the two deferred assessments that are part of this development agreement (Breezewood and County Highway G). There will be an early fall start date, with one season of freezing and thawing for utilities, and additional construction spring 2020. This item was brought before the Finance and Personnel Committee on July 29, 2019 and was recommended to Council. **MSC**

Godlewski/Easker to recommend Council approve the Development Agreement for Cardinal Plat Subdivision, all voting aye.

ADJOURNMENT

MSC Godlewski/Kaiser to adjourn at 12:40 p.m., all voting aye.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Stephanie Cheslock". The signature is fluid and cursive, with a large loop at the beginning and a long tail.

Stephanie Cheslock, Deputy Clerk



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GERRY KAISER, P.E.
DIRECTOR OF PUBLIC WORKS

M E M O R A N D U M

DATE: July 24, 2019
TO: Mayor Kaufert, and Members of the Board of Public Works
FROM: Gerry Kaiser, Director of Public Works
RE: Contract Account Summary

At a previous meeting, the Board requested a budget summary of the contracts in place. That summary is attached. The summary is separated into the general budgeting categories for Street/Sidewalk, Sanitary Sewer, Storm Sewer and Water.

Streets/Sidewalk – Cumulatively, the various projects are well under 2019 budgeted funds and prior year carry-forwards. This is primarily due to the amount below budget for street construction on Thomas Court and Stanley Court. Those streets were budgeted for concrete pavement. Both asphalt and concrete pavements were bid and the asphalt option was selected based on the life-cycle cost analysis.

Sanitary Sewer - Cumulatively, the various projects are well under 2019 budgeted funds and prior year carry-forwards. This is primarily due to the amount of carry-forward funds available for miscellaneous repairs and replacements. Higher unit pricing caused the basic contracts to be well above budget for all of the projects, a trend that we've seen amongst all utilities this year – not only here, but area-wide. Future CIPs will reflect this change in bidding environment. In addition to bid pricing, the change to mandatory lateral replacement played a role in the amount that these projects were over-budget. The budgets on these projects were established prior to the policy change to mandatory replacement so, in essence, the bid work went beyond the level of effort assumed in budgeting. This is also being considered in future CIPs.

Storm Sewer - Cumulatively, the various projects are slightly under 2019 budgeted funds and prior year carry-forwards. This is primarily due to the amount of carry-forward funds available for repairs and replacements on various streets. In addition to higher than historical bid pricing, we increased the amount of work beyond that projected in the budget. Part of that increase was the installation of storm sewer laterals as part of the utility installation. This provides the opportunity for homeowners to directly connect their sump pumps to the storm sewer. The City benefits by reducing the number of illegal connections to the sanitary sewer system and the number of curb penetrations for sump pump discharge.

Water - Cumulatively, the various projects are over 2019 budgeted funds. This is primarily due to higher than historical bid pricing.

2019 Contract Account Summary																				
			Contract 1-19			Contract 2-19			Contract 4-19			Contract 5-19			Courtney Ct			Contracts	Difference	Difference
Account Description	Account #	Budget	Breakdown	Proj. Adj.	Total	Breakdown	Proj. Adj.	Total	Breakdown	Proj. Adj.	Total	Breakdown	Proj. Adj.	Total	Breakdown	Proj. Adj.	Total	Total	from Budget	by Category
Street - 5th (Clark to Lincoln)	012-4301-743-0236	\$85,000	\$66,104.00		\$66,104.00													\$66,104.00	(\$1,104.00)	
Street - Courtney Ct	012-4302-743-0236	\$85,000															\$81,057.94	\$81,057.94	\$81,057.94	\$3,942.06
Street - Caroline (Union to Van)	012-4394-743-0236	\$185,000	\$145,000.00		\$145,000.00													\$145,000.00	\$40,000.00	
Street - Stanley Court	012-4395-743-0236	\$475,000				\$275,000.00		\$275,000.00										\$275,000.00	\$200,000.00	
Street - Thomas Court	012-4396-743-0236	\$475,000				\$275,000.00		\$275,000.00										\$275,000.00	\$200,000.00	
Street - Stanley St (Marathon to Commercial)	012-4397-743-0236	\$150,000				\$187,970.50		\$187,970.50										\$187,970.50	(\$37,970.50)	
Street - Stevens (Congress to Doty)	012-4398-743-0236	\$180,000	\$145,000.00		\$145,000.00													\$145,000.00	\$35,000.00	
Street Repair Undesignated (CF)	012-5199-742-0236	\$50,000						\$50,000.00			\$50,000.00							\$50,000.00	\$0.00	
Street Repair Undesignated	012-5199-743-0236	\$180,000						\$161,648.42			\$161,648.42	\$0,000.00		\$0,000.00				\$161,648.42	\$18,351.58	
Sidewalk / Trail Maintenance	012-5301-743-0236	\$38,729						\$37,615.00			\$37,615.00							\$37,615.00	\$1,114.00	
Bell Street Trail (Misc Repair Budget)	012-5301-743-0236	\$61,271						\$61,271.00			\$61,271.00							\$61,271.00	\$0.00	
Bell Street Trail (CF)	012-5332-742-0236	\$48,729						\$48,729.00			\$48,729.00							\$48,729.00	\$0.00	
Pendleton Road Sidewalk/Trail	031-3416-743-0236	\$115,000						\$108,000.00			\$108,000.00							\$108,000.00	\$7,000.00	\$463,333.14
Sanitary - Miscellaneous Repairs	046-5001-743-0236	\$100,000	\$45,320.00	\$38,000.00	\$83,320.00	\$45,525.00		\$45,525.00										\$128,845.00	(\$28,845.00)	
Sanitary Pavement Repair	046-5049-743-0236	\$20,000						\$35,325.83			\$35,325.83	\$6,000.00		\$6,000.00				\$41,325.83	(\$21,325.83)	
Sanitary - Carolina (Union to Van)	046-5081-743-0236	\$100,000	\$94,000.00	\$22,000.00	\$116,000.00													\$116,000.00	(\$16,000.00)	
Sanitary - Stevens (Congress to Doty)	046-5082-743-0236	\$100,000	\$109,000.00	\$35,000.00	\$144,000.00													\$144,000.00	(\$44,000.00)	
Sanitary - Courtney Ct	046-5083-743-0236	\$170,000												\$217,572.40			\$217,572.40	\$217,572.40	(\$47,572.40)	
Sanitary - Various Repairs/Replacements	046-5001-742-0236	\$458,177																\$0.00	\$458,177.00	\$300,433.77
Storm - Miscellaneous Repairs	049-5203-743-0236	\$300,000	\$220,130.00		\$220,130.00	\$159,690.00		\$159,690.00						\$47,933.15	\$5,000.00	\$52,933.15	\$432,753.15	(\$132,753.15)		
Storm - Pavement Repair	049-5249-743-0236	\$60,000						\$22,464.33			\$22,464.33	\$12,965.80		12965.8				\$35,450.13	\$24,549.87	
Storm - Various Main Repairs (CF)	049-5203-742-0236	\$22,379																\$0.00	\$22,379.00	
Storm - Various Streets (CF)	049-5205-742-0236	\$99,728																\$0.00	\$99,728.00	\$3,903.72
Water Main - Caroline (Union to Van)	400-0000-207-0410	\$80,900	\$117,488.00	\$7,000.00	\$124,488.00													\$124,488.00	(\$43,588.00)	
Water Main - Stanley Court	400-0000-207-0411	\$196,400				\$237,642.00		\$237,642.00										\$237,642.00	(\$41,242.00)	
Water Main - Thomas Court	400-0000-207-0412	\$196,400				\$237,643.00		\$237,643.00										\$237,643.00	(\$41,243.00)	
Water Main - Stanley St (Marathon to Commercial)	400-0000-207-0413	\$138,600				\$160,000.00		\$160,000.00										\$160,000.00	(\$21,400.00)	
Water Main - Stevens (Congress to Doty)	400-0000-207-0414	\$94,400	\$140,000.00	\$9,000.00	\$149,000.00													\$149,000.00	(\$54,600.00)	
Water Main - 5th (Clark to Lincoln)	400-0000-207-0415	\$96,600	\$117,487.00	\$10,000.00	\$127,487.00													\$127,487.00	(\$40,887.00)	
Water Main - Courtney Ct	400-0000-207-0416	\$67,600												\$116,201.00			\$116,201.00	\$116,201.00	(\$48,601.00)	
Water Maintenance Mains	400-0402-770-6730	\$250,000						\$43,109.92			\$43,109.92	\$42,000.00		\$42,000.00				\$85,109.92	\$164,890.08	
Water Maintenance Services	400-0402-770-6750	\$100,000						\$7,961.50			\$7,961.50	\$21,000.00		\$21,000.00				\$28,961.50	\$71,138.50	(\$55,532.42)
	TOTAL	\$4,739,913.00	\$1,199,529.00	\$121,000.00	\$1,320,529.00	\$1,578,470.50	\$0.00	\$1,578,470.50	\$576,025.00	\$0.00	\$576,025.00	\$84,985.80	\$0.00	\$84,985.80	\$462,764.49	\$5,000.00	\$467,764.49	\$4,027,774.79	\$712,138.21	\$411,704.44