

**CITY OF NEENAH
FINANCE AND PERSONNEL COMMITTEE MEETING**

Monday, April 12, 2021 – 6:30 p.m.

Due to the Public Health Emergency caused by the COVID-19 Pandemic, this meeting occurred at a virtual location accessed by conference call on gotomeeting.com.

MINUTES

Present: Chairman Erickson; Aldermen Borchardt and Boyette; City Attorney Westbrook; Mayor Kaufert; Director of Finance Easker.

Others Present: Chief of Police Olson, Deputy Chief of Police Bernice, Police Captain Van Sambeek, Police Lieutenant Kuffel, Aldermanic Candidate John Skyrms.

Absent/Excused: Aldermen Stevenson and Steele.

Public Appearances: None.

Minutes: Motion/Second/Carried Borchardt/Boyette to approve the minutes from the March 29, 2021 Regular Meeting. All voting aye.

Out-of-State Tactical Emergency Medical Support (TEMS) Training: Committee reviewed memo of Lieutenant Kuffel requesting Council approve TEMS Medics Novy and Hillen attend TEMS training outside the State of Wisconsin as well as approval to use special reserve funds to pay for the wages and “backfill” overtime. The coordinated TEMS effort between the Police and Fire /Rescue began in 2019 to train medical personnel assigned to the SWAT team and police department during critical incidents to provide “preventative urgent and emergent medical care during high-risk, extended duration, and mission-driven law enforcement special operations.” Medic Novy already has completed the initial training in 2019, while Firefighter Hillen will need some initial training prior to the TEMS training.

The proposed arrangement will have the cost of the training funded through the Police training budget. This request for funding is needed to fund the cost of “backfill” overtime needed to cover for the two firefighters while they attend school. Fire/Rescue has estimated the best case cost of \$2,498.88 and the worst case cost of \$8,340.48. Lieutenant Kuffel said that he is also working on securing donations that could be used to assist in funding the cost of the training. Committee and staff discussed various aspects of the proposed training and funding.

Motion/Second/Carried Boyette/Borchardt recommending Council approve TEMS Medics Novy and Hillen attend TEMS training outside the State of Wisconsin as well as approval to pay for the wages and “backfill” overtime at an amount not to exceed \$8,400 to be funded by a transfer from the City’s Benefit Accrual Fund. All voting aye.

CVS Appraisal Services: Committee reviewed memo from City Attorney Westbrook recommending Council approve the final adjusted payment of \$4,000 to Lawrence Nicholson for his work on the CVS lawsuit. Action on the item had been deferred from a previous meeting pending receipt of an itemized breakdown of costs from Mr. Nicholson, which has now been received and distributed.

Motion/Second/Carried Borchardt/Boyette recommending Council approve the final adjusted payment of \$4,000 to Lawrence Nicholson for his work on the CVS lawsuit. All voting aye.

Motion/Second/Carried Boyette/Borchardt to adjourn the meeting at 6:45 p.m. All voting aye.

REPORT

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Respectfully submitted,

A handwritten signature in green ink, appearing to read "M.K. Easker".

Michael K. Easker, CPA
Director of Finance