

**CITY OF NEENAH  
 COMMITTEE OF THE WHOLE  
 2019-2023 Capital Improvements Program  
 Workshop/Study Session  
 Monday, June 3, 2019 - 6:00 p.m.  
 Hauser Room, Neenah City Administration Building  
 211 Walnut Street, Neenah, WI**

**Present:** Aldermen Bates, Boyette, Erickson, Kunz, Lang, Lendrum, Spellman, Steele and Stevenson

**Others Present:** Mayor Kaufert, Director of Finance Easker, Bergstrom Mahler Museum representatives Jan Smith and John Timmer, Deputy Fire Chief Voss, Director of Community Development and Assessment Haese, Director of Parks and Recreation Kading, Director of Public Works Kaiser, Public Works Superintendent Radtke, Library Director Raab, Director of Water Utility Mach, Director of Information Systems Wenninger, Police Chief Olson, Police Captain Sievert, Parks Superintendent Fink, Recreation Supervisor Kluge, Park and Recreation Commissioners Ted Galloway, Kate Hancock-Cooke, Lee Hillstrom, Peter Kelly, Gary Lawell, and Judy Zaretzke.

Workshop – Study Session Procedures/Opportunity for Public Comment on the 2019-2023 portion of the Capital Improvements Program.

Discussion took place regarding the protocol for potential amendments to the plan. By consensus, committee agreed that no motions to refer the plan to Council or to amend the plan will take place at this workshop session, but instead would take place directly at the June 19 Council meeting.

<b>Department</b>	<b>Streets/Pedestrian Routes/Traffic Control/Utilities</b>	<b>TIF</b>	<b>Facilities</b>	<b>Equipment</b>	<b>Carry Forwards</b>
Bergstrom-Mahler Museum			45, 48, 54, 56, 58, 60		
Library			45, 48-49, 54, 56, 59, 60	68, 72, 76, 80, 83	42
Information Systems				65, 70-71, 73-74, 77, 80-81, 83	64
DOLAS			65, 70		
Parks and Recreation/Cemetery			46, 49-50, 54-55, 57, 59-61	68-69, 72, 76-77, 80, 83, 84-85	42, 64
Community Development/Assessment		32-33, 34-40		68, 72, 76, 82	25-31
Fire/Rescue			44, 48, 53, 58	66, 72, 75, 78-79, 82, 84	
Police			44, 47, 51-53, 56, 58, 60	65, 71, 74, 78, 81, 84	42, 64
Water	103-105, 106-120				

Public Works/Sanitary/Storm	7-9, 10-23/87, 88-94/96, 97-101		44/45, 47-49, 51, 53, 55-58, 60	67-68, 72, 76, 79-80, 82, 84	6, 42, 121-122
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Mayor Kaufert provided an overview of the proposed plan.

Discussion took place on the following 2019-2023 CIP items:

**Bergstrom-Mahler Museum:** Items discussed included recent capital and maintenance expenses, future projects such as repair of the steps and retaining wall, the status of the museum endowment fund and the potential of the City funding large capital costs separately from the annual \$20,000 contribution.

**Library:** Director Raab provided a summary of the 2019-2023 Library CIP. Proposed facility items discussed included the previously approved increase of \$20,000 for the 2019 Library renovation project, which will lead to a \$20,000 reduction for the 2020 renovation project.

**Proposed amendment suggested by Director Raab to reduce funding by \$20,000 for the Rearrange Technical Services/Processing & Circular Services/Volunteer workspaces in 2020 (\$20,000 decrease).**

Other Library facility issues discussed included the Electronic Sign in 2020, the potential for solar panels as part of any future roof replacement, savings generated by energy efficient lighting, the new self-check area and the new exterior door for the Story Time Room.

Proposed equipment items discussed included the funding relationship with WinneFox, the 2020 microfilm machine and the carryforward of 2018 funds for internal signage.

**Information Systems**

**Equipment:** Director Wenninger provided a summary of the 2019-2023 Information Systems CIP.

Proposed items discussed included the 2020 Smart Cities Initiative, the 2020 Production Storage and Server and various carryforward requests.

**DOLAS:** Equipment: Discussion on the 2019 Badger Books Election Equipment already purchased.

**Parks and Recreation/Cemetery**

**Facilities:** Director Kading provided a summary of the 2019-2023 Park and Recreation CIP.

Proposed items discussed included the Dog Park in 2020, the Shattuck Fountain upgrade in 2020, pool blankets in 2020, Memorial Park playground equipment in 2021, issues at Southview Park, trail repair, the removal of the pier replacement project at Kimberly Point, the Fresh Air Park project in 2020 and an extensive discussion of the Arrowhead Park project from 2020-2023.

**Proposed amendment suggested by Alderman Stevenson to require a cost sharing agreement with other jurisdictions to fund the 2020 Fresh Air park project.**

**Equipment:** Proposed items discussed included the Power Rake attachment in 2020 and the RecTrac Software upgrade in 2020.

Carryforward items discussed included the dredging of Rec Park.

### **Community Development/Assessment**

**TIF/Carryforwards:** Director Haese provided a summary of the 2019-2023 TIF/Community Development CIP. Proposed items discussed included an extensive discussion of proposed downtown parking options and potential funding, future downtown projects that include housing, potential changes to downtown traffic, parking enforcement, a recently proposed TIF 7 trail project and Pedestrian Facilities project in TIF 11 in 2021.

**Equipment:** No items discussed.

Carryforwards items discussed included signage for the I-Park and the status of the Warehouse property acquisition.

### **Fire/Rescue**

**Facilities/Equipment:** Deputy Fire Chief Voss provided a summary of the 2019-2023 Fire/Rescue CIP. Proposed facility items discussed included funding of the Station 32 Roof replacement.

**Proposed amendment suggested by Deputy Chief Voss to move the \$21,000 funding for the 2019 Station 32 Roof Replacement to 2020 and to increase funding for the project by \$39,000 in 2020 (\$39,000 increase), for a total project cost of \$60,000 in 2020.**

Other items discussed included the defunded request to replace Fire Station 31 in 2022.

Proposed equipment items discussed included the Confined Space Training Prop and the status and operations of the Water Rescue Boat.

### **Police**

**Facilities/Equipment:** Chief Olson and Captain Sievert provided a summary of the 2019-2023 Police CIP.

Proposed facility items discussed included an extensive discussion of the defunded Building Addition/Shooting Range request in 2020.

Proposed equipment items discussed included the recently purchased Parking Enforcement Vehicle, a request for the long-term vehicle replacement schedule, Taser replacement in 2020, Mobile Radio replacement in 2021 and the Sniper Rifle replacement in 2021.

Carryforward equipment requests discussed included the Auto License Plate Reader.

**Water:** Proposed items discussed are included in the Public Works discussion.

### **Public Works/Sanitary/Storm**

**Streets/Pedestrian Routes/Traffic Control/Sanitary Sewer/Storm Water:** Director Kaiser provided a summary of the 2019-2023 Public Works and Utilities CIP. Proposed Streets/Pedestrian Routes/Traffic Control items discussed included the issues of having both the Gillingham and Tullar Road projects in 2020, the Van Street project in 2020 and the Monroe Street project in 2020.

Extensive discussion took place on the Lakeshore Avenue project in 2020. Alderman Bates said it is likely she will ask for a Council Directive to evaluate the design of the Lakeshore Avenue project.

**Proposed amendment by Alderman Boyette to move funding for Isabella Street (Monroe-Sherry) from 2022 to 2020 as follows: Streets - \$317,500; Sanitary Sewer - \$180,000; Storm - \$150,000 and Water - \$153,000. (Total Expenditure Amendment - \$800,500; Total G.O. Borrowing Amendment - \$647,500).**

**Proposed amendment by Alderman Boyette to move funding for Lakeshore Avenue from 2020 to 2022 as follows: Streets - \$240,000; Sanitary Sewer - \$180,000; Storm - \$60,000 and Water - \$367,000. (Total Expenditure Amendment - \$847,000; Total G.O. Borrowing Amendment - \$480,000).**

Other items discussed included assessments in Liberty Heights, status of the Shooting Star project and a discussion on zebra mussels.

Facilities: No items discussed.

Equipment: Proposed equipment items discussed included the Plow/Truck replacement in 2020, the Oil Filter Crusher replacement in 2021, the Front-End Loader replacement in 2022 and the Sewer Jetter replacement in 2023.

Carryforwards: No items discussed.

Meeting adjourned at 11:15 p.m.

Respectfully submitted,



Michael K. Easker, CPA  
Director of Finance