

**CITY OF NEENAH  
FINANCE AND PERSONNEL COMMITTEE MEETING  
Monday, August 12, 2019 – 6:30 p.m.  
Hauser Room, Neenah City Administration Building  
211 Walnut Street, Neenah, Wisconsin**

**MINUTES**

**Present:** Chairman Erickson; Aldermen Kunz, Steele and Boyette; Mayor Kaufert; City Attorney Godlewski; Director of Finance Easker.

**Others Present:** Deputy Director of Community Development Schmidt.

**Absent/Excused:** Alderman Stevenson.

**Public Appearances:** None.

**Minutes:** Motion/Second/Carried Steele/Kunz to approve the minutes from the July 29, 2019 Regular Meeting. All voting aye.

**Ordinance 2019-20 Annexation #215 Integrity Construction – CTH G – Town of Vinland – 19.619 Acres:** Committee reviewed memo of Director Easker on Ordinance 2019-20 and petition for Annexation #215 Integrity Construction – CTH G – Town of Vinland. The proposed annexation is 19.619 acres for the purpose of the development of approximately 27 single family residential lots. The estimated revenues to the City by the developer totaling \$140,132.22 include oversized sanitary sewer interceptor and water main fees along with storm sewer fees. All City departments that expressed an opinion all recommend approval of or do not object to the proposed annexation.

Committee and staff discussed various aspects of the proposed annexation and reviewed a map of the area. Issues discussed included the need for and cost of the oversized utility fees, potential future development in the area, the City's current relationship with the Town of Vinland and the increased cost of services as city boundaries move further from the center of the city.

**Motion/Second/Carried Kunz/Boyette recommending Council approve Ordinance 2019-20 Annexation #215 Integrity Construction – CTH G – Town of Vinland-19.619 acres.** All voting aye.

**Consideration of Baker Tilly Audit Services 2019-2021/Deferred from Previous Meeting – 2015 Audit Selection Committee Results:** Committee reviewed memo of Director Easker regarding the committee deferral of action at its previous meeting on the three-year proposal from Baker Tilly to continue to provide audit services to the City for fiscal years 2019-2021, pending review of the results of the full analysis of audit services providers conducted in 2015 by an Auditor Selection Committee appointed by Mayor Kaufert. The Auditor Selection Committee results included the selection criteria, points assigned to each criteria and the scoring from each member of the selection committee that were then merged to determine a combined score for each of the auditing firms.

ORDINANCE

Committee and staff discussed various aspects of the auditor selection process. Items discussed included the recent merger of two audit firms that were involved in the 2015 review process and the City's long-standing relationship with Baker Tilly or its affiliates. Upon questioning, Director Easker indicated Alderman Stevenson had communicated that, in his absence, he felt comfortable with the Committee moving forward with the recommendation to Council to approve the contract with Baker Tilly to provide audit services to the City and City owned utilities for Fiscal Years 2019-2021.

REPORT

**Motion/Second/Carried Kunz/Steele recommending Council approve the proposed contract with Baker Tilly to provide audit services to the City and City owned utilities for Fiscal Years 2019-2021.** All voting aye.

**Fiscal Matters: Second Quarter Financial Statements:** Discussion took place on various aspects of the Second Quarter 2019 Financial Statements.

**Motion/Second/Carried Boyette/Steele to approve and place on file the Second Quarter Financial Statements as presented.** All voting aye.

**Motion/Second/Carried Boyette/Kunz to adjourn the meeting at 7:10 p.m.** All voting aye.

Respectfully submitted,



Michael K. Easker, CPA  
Director of Finance