

COMMON COUNCIL MINUTES

Wednesday, June 3, 2020 - 7:00 p.m.

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session virtually at 7:00 p.m., June 3, 2020.

Mayor Kaufert in the chair.

Present: Alderpersons Boyette, Bates, Lang, Lendrum, Erickson, Spellman, Steele, Kunz & Stevenson, Director of Finance Easker, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Godlewski and Deputy Clerk Cheslock

Also Present: Director of Parks and Recreation Kading and Traffic Engineer Merten.

Mayor Kaufert called the meeting to order at 7:00 pm.

Clerk Cheslock called roll. All members were present.

Proceedings

MS Lendrum/Stevenson to approve the Council Proceedings of the regular meeting of May 20, 2020 and the Special meeting of May 26, 2020. There being no objections the motion was approved by unanimous consent.

Public Forum

There being no appearances, Mayor Kaufert declared the public forum closed.

Mayor/Council Consideration of Public Forum Issues

None

Consent Agenda

MS Lendrum/Stevenson to approve the Consent Agenda as follows:

- A. **Approve Beverage Operator License Applications for: Lorie Bortoluzzi, Katherine Delano, Carole Hanson-Holt, Chelsie Nachreiner-Wickman, and Kacie Olsen. (PSSC)**
- B. **There being no objections the motion was approved by unanimous consent.**

Public Services and Safety Committee

Chairman Bates reported the regular meeting of May 26, 2020:

- A. Committee recommends Council approve the State Municipal Agreement for Project 4993-01-00_01, S. Commercial Street Reconstruction.
Council discussed the cap for federal funding, the amount of money applied for, and the cost share split of 80/20.
MSCRП Bates/Lang, all voting aye.
- B. Committee recommends Council accept resolution granting permission to the Parks and Recreation Department to apply for a Wisconsin DNR

Boating Grant to offset the costs of completing dredging of the Rec Boat Launch.

No discussion

MSCRP Bates/Stevenson, all voting aye.

Board of Public Works

Vice Chairman Bates reported the meeting of May 26, 2020:

A. Information Only Items:

1. The Board approved Change Order No. 1 for Contract 1-20, to Kruzcek Construction, Inc. for 550 feet additional 24 inch storm sewer and 10 vert. feet of storm sewer manhole in the amount of \$38,330.00.

B. Council Action Items:

1. The Board recommends Council award Contract 9-20, HMA Pavement Repairs to MCC. Inc. for the low bid in the amount of \$83,881.30

Council discussed the various smaller projects included in this contract and how projects are picked for contracts for miscellaneous pavement repairs. Council also discussed reviewing final payments to see which projects were completed and which may need to be moved to a different contract or a future year.

MSCRP Bates/Lang, all voting aye.

2. The Board recommends Council award Contract 10-20, Concrete Pavement and Sidewalk Repair to Sommers Construction Company, Inc. for the low bid in the amount of \$204,150.00.

Council discussed the concentration area for this project (west of Washington Park), what other work may be included in this contract as it is under budget, how that other work could be added or if it would be rebid as a new project, and how long this contract is expected to be open.

MSCRP Bates/Spellman, all voting aye.

Vice Chairman Bates reported the meeting of May 28, 2020

A. Council Action Items:

1. The Board recommends Council award Contract 11-20, Lakeshore Avenue Street Construction with concrete trail alternate to Sommers Construction Company, Inc. for the low bid in the amount of \$406,495.00.

Alderperson Bates shared information regarding the depth requirements of concrete vs. asphalt as detailed in a memo from Director Kaiser. Council discussed the options for separating the vote on the road and trail; it was determined that because the contract was bid as one project and this kind of change would be large enough to require rebidding of the project. Council also discussed options for dyeing the concrete or using a clear sealant to be more aesthetically pleasing, the issues with matching dye colors during the lifetime of the trail, and the two trees which will be removed to complete the trail.

MSCRP Bates/Kunz, motion carried 7-2, Aldermen Boyette and Stevenson voted no.

Landmarks Commission

No Report

Sustainable Neenah Committee

No Report

Business Improvement District (BID) Board

- I. Alderperson Lang reported from the Business Improvement District Board (BID Board) meeting of May 19, 2020.
 - A. Activity is picking up in the BID after many changes during the COVID 19 shutdown.
 - B. The Maintenance Committee will do its walkthrough on June 17th at 8am
 - C. Thank you to Grant Birch, a charter member of the BID, who has now resigned his seat due to moving his business location outside the BID.
 - D. Employee Appreciation Day will be June 25th
 - E. Summer Madness Sale will be August 6th-8th
 - F. The Future Neenah Farmers Market will open June 13th as scheduled with social distancing protocols in place
 - G. Ultimate Ladies day has been rescheduled for September 12th

Bergstrom Mahler Museum

- I. Alderperson Spellman reported from the Bergstrom Mahler Museum meeting of May 27, 2020
 - A. The Museum is still closed but is offering online galleries for the public to view—the current display is Form and Feeling: Expression of Humanity
 - B. The 46th Annual Festival has been cancelled

Petitions

None.

Unfinished Business

- I. Ald. Bates asked about any continued restrictions on group gatherings. Attorney Godlewski stated there are no official orders or laws currently in place, but the Winnebago County Health Department and CDC have provided detailed guidelines. The Council discussed the options to implement some kind of restriction in City buildings.
- II. Ald. Kunz requested an update on the schedule for increase of sanitary sewer rates. Dir. Kaiser stated he will be soon be releasing a schedule to the Council.
- III. Mayor Kaufert stated the Council would continue to meet virtually through the month of June and then reassess. The same will go for all committee meetings, but that is ultimately up to each chair.

New Business

- I. Ordinance 2020-08 Creating a Noncodified Ordinance to Provide For the Display or Sale of Merchandise on Public Streets or Sidewalks on a Temporary Basis due to the COVID-19 Pandemic
 - A. Council President Stevenson introduced the ordinance, stating it was in line with discussion from the last Council meeting. Dir. Haese explained that there is already an ordinance in place regarding furniture in the public right of way, which included one line that prohibited sidewalk sales; that line has been removed to allow for the temporary extension of retail premises. Council discussed the requirement to bring in the furniture at night, which businesses will most benefit from this change, and the potential to require six foot markers in the future if distancing and sidewalk flow become issues.
MSCRP Stevenson/Lendrum to approve Ordinance 2020-08 Creating a Noncodified Ordinance to Provide for the Display or Sale of Merchandise on Public Streets or Sidewalks on a Temporary Basis due to the COVID-19 Pandemic, all voting aye.
- II. Dir. Haese provided the Council with an update on the temporary extension of outdoor seating for restaurants and bars. So far one application has been processed and approved and the department has had numerous calls from interested businesses.
- III. Mayor Kaufert updated the Council on City Hall status regarding COVID-19 closure. City Hall is now open regular hours and most staff has returned to the office. He thanked the maintenance crew for their work upgrading City Hall amenities to allow for more hands free operation. City staff will be utilizing the Hauser Room and Council Chambers for meetings to allow for proper social distancing.
- IV. Mayor Kaufert informed Council that there is a peaceful protest scheduled for Saturday, June 6th. Chief Olson has been in touch with the organizer and is assured it will be peaceful. The protest will begin at 10am at the Neenah Pool and end at the Statue of Liberty replica at the corner of Wisconsin Ave and Commercial Street. Chief Olson will be in attendance and invites Council members to attend as well.

Council discussed if there would be a need for traffic control, if permits were required, and the estimated number of people expected to attend.
- V. Mayor Kaufert stated staff is putting together a list of special events for the summer that will note those that have been cancelled, rescheduled, or are being held as planned.
- VI. Mayor Kaufert stated CIP meetings will begin on Monday the 8th. During these meetings he will also discuss with department heads any executive adjustments to the budget.
- VII. Mayor Kaufert shared the media advisory that had been sent out regarding the cancellation of Community Fest. There were many vendors and entertainment acts that were no longer able to attend; this coupled with the guidelines provided by Winnebago County Health Department and CDC, would have made it very difficult to move forward with Community Fest. However, the City of Neenah will

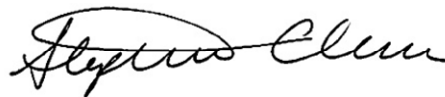
still put on a fireworks show. The show has been moved to Arrowhead Park, which will be closed on the 4th. The funds for the ground show have been reallocated to allow for higher and bigger fireworks. The intent is for residents to be able to view the show from their homes.

Council discussed the possibility of a test show so people would know if they can see them from home or if they need to make different arrangements. Mayor Kaufert stated there is a plan to shoot one firework off 30 minutes and 15 minutes to check the wind and allow people to move their position if necessary. He reiterated the importance of keeping people at home and not in large groups.

- VIII. Ald. Kunz stated the Neenah Pool will be opening June 12th with different rules in place to accommodate COVID-19 safety guidelines.

Adjournment

- I. **MSC Boyette/Stevenson to adjourn at 8:30 p.m., all voting aye.**



Stephanie Cheslock
Deputy Clerk