

**NMFR Joint Finance & Personnel Committee Meeting Minutes**

**June 28, 2022 – 5:30 p.m.**

**City of Menasha – Room #132**

Present: Ald. Borchardt, Boyette, Stevenson, Sevenich, Grade and Eisenach

Also Present: Chief Kloehn, DC Krueger, Director Sassman and MA Ellis

Public: No members of the public were present.

Ald. Borchardt called the meeting to order at 5:30 p.m.

Minutes: The Committee reviewed the minutes from May 24, 2022. **MSC Boyette/Stevenson to approve the May 24, 2022 meeting minutes, and place on file, all voting aye.**

Activity & Automatic Aid Reports: The Committee reviewed the May activity and automatic/mutual aid reports. Ald. Sevenich asked how the reciprocity agreement is working with the Town of Neenah and Town of Vinland for calls on Highway 41. Chief Kloehn noted that this is working well. **MSC Boyette/Sevenich to approve the May activity and automatic/mutual aid reports, and place on file, all voting aye.**

Budget Review: The Committee reviewed May 2022 budget report. Chief Kloehn noted the current FMLA situation that the department is experiencing and how this is affecting our overtime budget. Ald. Borchardt asked about the liability insurance. Chief Kloehn noted this budget is determined by the City of Neenah in the fall and the actual premium must have been higher than they budgeted. **MSC Stevenson/Grade to approve the May 2022 budget report, and place on file, all voting aye.**

Wisconsin Policy Forum: Chief Kloehn noted this was a study that was approved last year. It was with five different departments in the Fox Valley to see what things we could do together to help save budget funds for each department. There are five areas identified for the departments to look at. The Chiefs will be meeting to review this and put together recommends to present to the Mayors in all municipalities. Ald. Borchardt asked if we will be involved with the new high school being built in Fox Crossing. Chief Kloehn said this is in Fox Crossing's district and there are not talks for help with this school as far as incidents unless there is a large incident we will be called for help. We have shared things that we have done in the school with public education.

Engine 31 Update: The Committee reviewed the information regarding the repairs that are needed for corrosion on Engine 31. DC Krueger explained the cost of the repairs, compared to the fair market value of the vehicle, would exceed 75% of the value. We are not looking to make repairs at this time. When the new engine is delivered in 2023 this vehicle will be moved into reserve status and we normally keep this as a reserve vehicle for seven years. We are not sure if it will last this long. Ald. Sevenich asked about corrosion prevention. DC Krueger said the new engine was ordered to include galvanized frame rails. We are looking at doing annual coating applications from a third party vendor for all vehicles in the near future. Ald. Stevenson asked when it was able to include this in the new vehicle spec. DC Krueger said this is the first year. Chief Kloehn said at this time, every department is having issues with corrosion on all vehicles and it doesn't matter what vehicle manufacture it is from. Some vehicles are replacing engines earlier to combat the issues. Ald. Stevenson asked if there is concern with how long this may be in reserve status and use. Chief Kloehn noted the current reserve vehicle is used at least once a week and sometimes more for larger incidents. There is a concern how long this vehicle will be in service and how long it will last as it is currently 17 years old.

Small Vehicle Purchases: The Committee reviewed the information on the small vehicle purchases. It was noted the current situation is that the budget funds were approved by this Committee and both Councils. We have found vehicles

that meet our needs, are within our budget, but they are gone before can get them purchased due to the current approval process for purchasing. This has caused us to lose vehicles and the dealers will not hold these for us. He spoke to the Mayor and Director Easker about the situation. He received approval to order and purchase these vehicles as long as they were within the budget. The Committee discussed the current situation with vehicles, how all departments have this issue, and they are comfortable that the budget dollars were approved and the purchases are within the budget. **MSC Stevenson/Sevenich to validate the purchase of the three vehicle purchases, all voting aye.**

**MSC Boyette/Grade to adjourn at 5:50 p.m., all voting aye.**

Respectfully Submitted



Tara Ellis

Management Assistant