

## **COMMON COUNCIL MINUTES**

Wednesday, June 1, 2016 - 7:00 p.m.

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 p.m., June 1, 2016 in the Council Chambers of Neenah City Hall.

Mayor Kaufert in the chair.

Present: Aldermen Boyette, Bates, Hillstrom, Lendrum, Erickson, Pollnow, Kunz and Stevenson, City Attorney Godlewski and City Clerk Sturn. Ald. Lang was excused.

Also Present: Director of Finance Easker, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, Director of Human Resources & Safety Barber, Police Chief Wilkinson, Police Captains Gonzales & Olson, Police Officers Deich, Santiago & Douglas and their friends & family, several members of the Neenah Police Department and Pastor Phil Bridges.

Mayor Kaufert called the meeting to order at 7:03 pm.

Clerk Sturn called a voice roll call as the Mayor/Aldermen recorded their attendance in the RollCall-Pro System followed by the Pledge of Allegiance.

### **Swearing in of New Police Officer**

- I. Police Chief Wilkinson introduced newly hired Police Officers Brandon Deich, Samuel Santiago & Erik Douglas welcomed them to the Neenah Police Department. Samuel Santiago is joined by his fiancée Emma who will assist in the ceremony. Erik Douglas is joined by his father Mike & mother Tina, sisters Haley and Sara, Aunt Kate, Grandmother Cherie and a couple friends. Brandon Deich is joined by his father David, mother Christine, Brother Dylan, girlfriend Alana and grandparents Bob & Ruth. His grandparents will both be involved in the ceremony. Brandon is going directly into the field training program as a graduate of FVTC Criminal Justice Program. Erik & Samuel began the Police Academy today. Clerk Sturn swore in all three officers as Emma (Samuel's fiancée) held the bible for Samuel, Tina (Erik's mother) held the bible for Erik and Ruth (Brandon's Grandmother) held the bible for Brandon. Pastor Phil Bridges blessed the badges of the three officers. Erik's father Mike, Brandon's Grandfather Bob and Samuel's fiancée Emma pinned/hung on their badges. Chief Wilkinson welcomed Officers Deich, Santiago and Douglas as members of the Neenah Police Department.
  - A. Mayor Kaufert thanked police department staff/officers for showing their support and attending this swearing in ceremony. He welcomed the officers to the City of Neenah and wished them well.

- B. Chief Wilkinson invited everyone to the Police Department for a reception and tour of the building.

### **Introduction and Confirmation of Mayor's Appointment(s)**

- I. **MSCRP Pollnow/Stevenson to confirm Mayor Kaufert's appointment of Paul Zilles on the Board of Review, term expires June 2021, all voting aye.**
- II. **MSCRP Stevenson/Bates to confirm Mayor Kaufert's appointment of Bonnie Flegle & James Sudlak on the Loan Assistance Board, terms expire June 2019, all voting aye.**

### **Council Proceedings**

- I. **MSCRP Pollnow/Erickson to approve the Council Proceedings of May 18, 2016 regular session, all voting aye.**

### **Consent Agenda**

- I. Mayor Kaufert advised that Chief Wilkinson has met with Ms. Wood to discuss his concerns therefore the contingency added to Item C has been satisfied. **MSCRP Pollnow/Lendrum to approve the Consent Agenda as follows:**
  - A. **Approve Beverage Operator license applications for: Arnold W. Collier, Rosita M. Eisenach, William J. Griffin, Roni Sue Moderson, Crystal M. Piette, Tatiana B. Westbrook and Lori M. Zettler. (PSSC)**
  - B. **Approve the temporary class "B" retail (picnic) beer and wine license application for Bergstrom-Mahler Museum for their Raise Your Glass Arts Festival event being held in the lakeside lawn at 165 N. Park Avenue on July 17, 2016. (PSSC)**
  - C. **Approve a retail "Class B" malt and liquor license application for Joni L. Wood, d/b/a Joni's, 208 Main Street, Joni Wood, agent, contingent upon Police Chief Wilkinson discussing any concerns with Ms. Wood and reporting to Council on that communication. (PSSC)**
  - D. **Approve a Retail Class "A" Malt License for Aldi Inc. (Wisconsin), d/b/a Aldi #37, 927 S. Green Bay Road, Bradley Schmidt, agent. (PSSC)**
  - E. **Approve a Retail Class "A" Malt License for Shopko Stores Operating Co., LLC, d/b/a Shopko #100, 699 S. Green Bay Road, Bill Chizek, agent. (PSSC)**
  - F. **Approve a Sidewalk Café "Class B" Premise application for Charctails, LLC, d/b/a Town Council Kitchen and Bar, 133 W. Wisconsin Avenue, Jonathan Horan, agent, contingent upon receiving proof of liability insurance. (PSSC)**
  - G. **All voting aye.**

### **Public Services and Safety Committee**

- I. Chairman Bates reported the regular meeting of May 24, 2016:
  - A. Committee recommends Council approve the low quote from Scott Construction, Lake Delton, in the amount of \$19,640 for slag seal pavement treatment. **MS Bates/Hillstrom.**
    1. Ald. Pollnow questioned why this did not go through the Board of Public Works.
    2. Dir. Kaiser advised that this is the path we took last year. Given the controversial nature of some of these treatments they felt it best to have Council sign off.
    3. Ald. Stevenson, having a vested interest on the treatment to be use, asked for a confidence builder that the product used this year will perform better than the product put on last year.
    4. Dir. Kaiser confirmed this is the same product but a different contractor. They did received some complaints in the office last year. They are trying to give the residents a better idea of what the expectations should be for this treatment. We need to elevate that more. He understand that doing the treatment earlier in the season may help work some of it in more. Having an aggressive sweeping schedule will also help. It will still take some time to reach a surface that the aggregate is no longer being lost. Typically that takes one winter plowing and heavy spring sweeping.
    5. Mayor Kaufert indicated the key is more sweepings.
    6. **Motion carried, by an 8-0 RollCall-Pro System vote, all voting aye.**

### **Neenah-Menasha Fire Rescue Joint Finance & Personnel Committee**

- I. Chairman Stevenson reported the Neenah-Menasha Fire Rescue Joint Finance & Personnel Committee meeting of May 24, 2016:
  - A. Committee recommends the City of Neenah and City of Menasha Common Council's approve creation of the Water Rescue Trust Fund, administered by the City of Neenah on behalf of the Neenah Menasha Fire Rescue with funds received from the increased boat launch fees approved by the Park & Recreation Commissions of both Cities, as well as, other donations designated for water rescue services, shall be deposited into this trust account. Oversight of the Water Rescue Trust Fund shall be assigned to the Joint Finance & Personnel Committee. **MS Bates/Hillstrom.**
    1. Ald. Stevenson clarified for Ald. Bates that any additional incremental increase would have to be acted on in the same manner. He advised Mayor Kaufert that they have attempted to level the fees of Neenah & Menasha, however there are some differences. The intent is to reduce tax payer dollars allocated for the dive team by using this trust account.

2. Ald. Kunz indicated he supported this at both the Park & Rec Commission and NM Fire Rescue Joint Finance & Personnel Committee meetings because the concept is to help support the maintenance of the dive team. As an alderperson he has issues with boat fees in that residents and nonresidents all pay the same fee. Even Neenah & Menasha do not have the same fees. He would support addressing the fees.
3. Dir. Easker responded to Ald. Kunz indicating this is somewhat unique but very simplistic in terms of how it will be executed. They are taking the increase only, not the amount that had been going into the General Fund. Dir. Easker supported this "user fee" since boaters are typically the ones using the service.
4. Ald. Kunz expressed concern that the fee adjustment was to equalize Neenah/Menasha share. That change could have been made regardless of the extra dollars going into the dive team.
5. Ald. Pollnow indicated it is his understanding that approximately \$1,200 per year is the estimated fees to be generated. This was to level off and take this off the tax levy. He supports the motion.
6. Ald. Bates questioned if the current fee increase is \$1 for both cities.
7. Ald. Kunz clarified that the City of Neenah is lower on the daily fee so we raised ours \$1 and they were low on the seasonal so they raised that \$1. This will equal out the two.
8. Ald. Stevenson clarified that the Chief's March 30<sup>th</sup> memo it states the \$1 was to raise the seasonal boat launch fee in Neenah and the daily launch fee in Menasha. This motion creates a trust, specifically for the dive team. He reminded that the dive team was originally built around a donation from a family whose family member drowned in the lake. Our ability to raise private funds has dwindled. He hopes by creating a trust fund others will be willing to donate money.
9. Ald. Bates asked if there is a winter boat launch fee since several rescues were done on ice.
10. Mayor Kaufert clarified the boat launches are used in winter however they are not required to obtain a license. This is not a boat launch fee, it is a trailer fee.
11. **Motion carried, by an 8-0 RollCall-Pro System vote, all voting aye.**

### **Board of Public Works**

- I. Vice Chairman Hillstrom reported the meeting of June 1, 2016:
  - A. **MSC Pollnow/Stevenson to waive the 24-hour rule relative to providing minutes for Council consideration and action, all voting aye.**
  - B. Council Action Items:

1. The Board recommends Council approve the extension of the Demolition Contract for the Fox Valley Energy (FVE) site with Pyramid Dismantling, LLC, to June 30, 2016. **MS Hillstrom/Stevenson.**
  - a) Ald. Pollnow questioned if any retainage is being held.
  - b) Mayor Kaufert advised the final payment in the amount of \$10,499 has been withheld until the work is complete.
  - c) Ald. Kunz questioned the work remaining on site.
  - d) Dir. Haese clarified that the bulk of the remaining work is slab removal.
  - e) City Atty. Godlewski indicated there are three items to be completed: utility disconnection \$1,000; slab removal \$6,500; and debris removal \$2,999. This would include removing the fence along the perimeter. Once the work is done, the final payment will come before the Board of Public Works and Council.
  - f) **Motion carried, by an 8-0 RollCall-Pro system vote, all voting aye.**

### **Bergstrom Mahler Museum**

- I. Report from the Bergstrom Mahler Museum – Alderman Erickson
  - A. The new exhibit at the Museum is “Thank You” an installation of cast glass by Jeffrey Stenbom which will run from June 4<sup>th</sup> thru August 21<sup>st</sup>. This exhibit was created to bring attention to the sacrifices of the men and women who have served in order to provide us with our basic freedoms every day. The artist is a veteran. After his deployment to Iraq he faced new challenges dealing with Post Traumatic Stress Disorder (PTSD). His new appreciation for life and how he looks are it has led him to search for a passionate and creative means of exploring his emotions, political beliefs, psychological stress and personal views of the world. Art has become his medium. A Veteran Workshop will be held on Saturday June 4<sup>th</sup> from 10 am to 1 pm. The workshop is for veterans and active duty personnel and is a free event. Pre-registration is required, limit 10 participants.

### **Unfinished Business**

- I. Ald. Pollnow questioned the status of the sidewalk criteria.
  - A. Dir. Kaiser indicated he has completed his work on the sidewalk criteria and will work with Council President Stevenson to set a date for the Committee of the Whole to meet for continued discussion.
- II. Ald. Lendrum indicated she has had discussion with Amy Barker of Future Neenah and they are looking for volunteers for Streetball. Anyone interested should contact Future Neenah.

- A. Mayor Kaufert added that this year is the 25<sup>th</sup> anniversary. Following Streetball on June 11<sup>th</sup> from 5-9pm they are having a street dance.

**New Business**

- I. Mayor Kaufert reminded everyone that the Out to Lunch Concert Series begin tomorrow from 11 am to 1 pm. The Wednesday evening Concert Series begins on Wednesday June 15<sup>th</sup> from 6-8 pm.
- II. Mayor Kaufert reminded the Council that the next meeting is being moved to Tuesday June 14, 2016.

**Adjournment**

- I. **MSC Pollnow/Stevenson to adjourn at 7:57 p.m., all voting aye.**

Patricia A. Sturn, WCPC/MMC