



## PARK & RECREATION COMMISSION MINUTES

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### **REGULAR MEETING – January 16, 2020**

#### **MEMBERS PRESENT**

X Judy Zaretzke	X Kate Hancock - Cooke	X Gary Lawell
Peter Kelly	X Jim Vedder	Ted Galloway
X Lee Hillstrom	X Amanda Loudon	X Christopher Kunz

#### **STAFF PRESENT**

X Michael T. Kading, Director of Parks & Recreation  
X Jim Kluge, Superintendent of Recreation  
X Trevor Fink, Superintendent of Parks  
X Stephanie Schott, Recreation Supervisor

OTHERS PRESENT: None.

**MEETING CALLED TO ORDER BY Commissioner Lawell at 4:32 P.M.**

#### **CORRESPONDENCE**

None.

#### **APPEARANCES**

None.

#### **MINUTES**

MSC Hillstrom / Zaretzke to approve the minutes of the December 19, 2019. All voting aye.

#### **BILL VOUCHERS**

Commissioner Lawell reviewed the vouchers for December and found them to be in order.

#### **MISSION ACTION REPORT**

The report was distributed earlier. The following items were discussed:

Commissioner Lawell inquired about WinterFest at Washington Park. Commissioner Hancock-Cooke responded “that many hot dogs were served.” Recreation Superintendent Kluge indicated that an estimated 400 people attended throughout the event and thanked the Park employees for getting some of the ice rink ready for use. Individuals made their own fun on the rink slipping, sliding and rolling on the ice. Several individuals brought skates and sleds. Special thanks to Fox Communities Credit Union for sponsoring the event and serving up the hot chocolate. The event was successful even with a minimum amount of snow and ice while battling the cold and wind.

What is the plan for the ice rinks? Given that it is mid-January, staff will now focus solely on Washington Park and hope to have it up and running this weekend (1/18).

Superintendent of Parks Fink indicated that the fishing decks at Kimberly Point were severely damaged this past fall by wave action. Staff removed the decking to get a better perspective of what needs to be repaired. The repairs, while significant, are not foundational. Furthermore, the

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pier should be looked at from a long term perspective. Moving forward, there are generally three considerations: eliminate the fishing deck, continue to maintain and fix the decks when damaged, and/or install some sort of off-shore break water.

Commissioner Kunz inquired about the Memorial Park parking lot and high school parking; Director Kading responded, “while there have been some hiccups, there has been some good communication addressing these concerns.” Approximately 75% of the stalls are being used on a daily basis.

## **BUSINESS FOR CONSIDERATION**

### **BUSINESS ITEM #1: Riverside Theater Grid Approval**

Superintendent Kluge gave an overview of the proposed project – the current grid is out-of-date and unsafe. Lighting and Sound vendors are unwilling to loan equipment to the theater for fear of the grid failing. Proposals were sent to four possible vendors with two proposals returned. Sven from Milwaukee, WI, submitted the lowest proposal in the amount of \$14,380.81 to provide and install a lighting and sound grid at Riverside Park.

**MSC Zaretzke / Hillstrom to accept and approve the proposal from Sven to provide and install a lighting and sound grid at Riverside Park in the amount not to exceed \$14,380.81. All voting aye.**

### **BUSINESS ITEM #2: Pool Covers Approval**

Superintendent Kluge indicated that the current pool covers have lasted 11 years. Generally these have a 10 year lifespan. Superintendent Fink reported that since the covers have been installed, the department has saved \$60,000.00 in utility costs, not to mention chemical and water savings through evaporation.

The Park and Recreation Department sent out 3 requests for proposals and received two proposals back. The lowest cost proposal was from Recreonics (the same company that provided the previous covers) in the amount of \$18,696.49.

Commissioners inquired about: salvage value – unsure but may use for Filthy Fun Run; off season storage – inside; why the difference in costs – unsure, but might be due to the fact that Recreonics provide the cover the first time.

**MSC Zaretzke / Hillstrom to accept and approve the proposal from Recreonics to provide pool covers for the Neenah Pool. All voting aye.**

### **BUSINESS ITEM #3: Shattuck Fountain Bid Award**

Director Kading reviewed the two bids received for demo and construction of a new splash pad at Shattuck Park and concrete replacement under the pavilion. The final construction cost estimate was \$218,150.00 with the lowest qualified bid being \$399,172.00, leaving a shortfall of \$181,022.00. Staff recommended that the Commission reject all bids with the thought that we will look more closely at the bids and determine how to best move forward, possibly with a fall bid.

**MSC Hancock – Cooke to reject the bid submitted to complete the Shattuck Fountain work. All voting aye.**

**LIAISON REPORTS**

**PLANS COMMISSION:** Hancock-Cooke - no report.

**HARBOR COMMITTEE:**

Commissioner Galloway reported via Director Kading that he attended the Army Corp of Engineers meeting on January 14. Galloway indicated that the Corp is trying to balance the high water upstream and downstream with the ultimate goal of getting Lake Winnebago to the preferred winter levels. This has become very difficult due to the rain and snow received upstream and the current high water downstream in the Bay and Great Lakes. Unfortunately, shoreline damage was caused by wave action and ice shoves.

MSC Zaretzke / Hillstrom to adjourn at 5:15p. All voting aye.

Recorded for the Commission by Michael T. Kading, CPRP