



# Parks & Recreation Commission REVISED

**APRIL 19, 2018 - 4:30 PM**  
**Hauser Room, City of Neenah, 211 Walnut Street**

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision making responsibility. This constitutes a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

<b>MEMBERS</b>	Lee Hillstrom, Kate Hancock-Cooke, Gary Lawell, Peter Kelly, Jim Vedder, Ted Galloway, Judy Zaretzke, Amanda Loudon, Christopher Kunz	
<b>STAFF</b>	Laurie Olson, Jim Kluge, Trevor Fink and Michael Kading	
<b>AGENDA TOPICS</b>		
<b>CALL TO ORDER</b>		
<b>APPEARANCES</b>	Open Forum / Commission Consideration of Appearances	
<b>MINUTES</b>	Approval of Meeting Minutes of March, 2018	Attached
<b>BILL VOUCHERS</b>	Bills for March	Zaretzke
<b>FINANCIAL Report</b>	Reviewed quarterly in March, June, September, December	Attached
<b>MISSION ACTION Report</b>		Attached
<b>BUSINESS ITEMS</b>	<ol style="list-style-type: none"> <li>1. Request by Margaret Kriston to permit a military burial on a former plot at Oak Hill Cemetery.</li> <li>2. Washington Park Play Equipment</li> <li>3. Announcements &amp; Future Agenda Items</li> </ol>	
<b>CLOSED SESSION</b>	The Commission may convene into closed session pursuant to Wis. Stat. §19.85(1)(e) to discuss bargaining strategy regarding a potential public access development project on Arrowhead Park	
<b>LIAISON Reports</b>	<ul style="list-style-type: none"> <li>◇ Plan Commission</li> <li>◇ Harbor Committee</li> <li>◇ School Board</li> </ul>	<ul style="list-style-type: none"> <li>◇ Hancock-Cooke</li> <li>◇ Galloway</li> <li>◇ Kunz</li> </ul>
<b>ADJOURN</b>		

ADA Accommodation Notice: the following notice should be included in all printed material produced for City programs. In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the **Park and Recreation Department** or the **City's ADA Coordinator at (920) 886-6106** or e-mail [attorney@ci.Neenah.wi.us](mailto:attorney@ci.Neenah.wi.us) at least 48 hours prior to the scheduled meeting or event to request an accommodation.



*Creating Community Through People, Parks & Programs*



## **P&R Commission Meeting – April 19, 2018**

### **REVISED**

#### **BUSINESS ITEM #1: Request by Margaret Kriston to permit military burial on former plot at Oak Hill Cemetery.**

Remains from an individual who fought in World War 2 have been recovered and relatives would like to bury the remains at Oak Hill Cemetery on the family plot. Revised State Statutes indicates that family plots cannot be passed onto the 4<sup>th</sup> generation family members, but instead reverts back to the owner, in this case the city of Neenah. The request is to grant permission for the burial of this individual on the family plot at Oak Hill Cemetery. Relatives may be on hand and Attorney Godlewski will be present for any legal clarification that is needed.

**Action Needed:** A motion to approve the burial on the family plot at Oak Hill Cemetery.

#### **BUSINESS ITEM #2: Washington Park Play Equipment**

The Park and Recreation developed and sent out a Request for Proposal (RFP) for the play equipment and surfacing at Washington Park. By 10am on April 11, the Park & Rec Dept. received 10 proposals from 5 different vendors. Staff have been evaluating the proposals. A public input Open House is planned at the Washington Park Building for Wednesday, April 18 from 4:30 – 6:30pm. Staff will bring a recommendation to the meeting.

**Action Needed:** A motion to accept the proposal from \_\_\_\_\_ in the amount of for \_\_\_\_\_.

#### **BUSINESS ITEM #5: Announcements & Future Agenda Items**

#### **CLOSED SESSION:**

Based upon the recommendation during the Joint Committee of the Whole and the Park and Recreation Commission meeting on Monday, April 9, a revised Memorandum of Understanding has been developed. Staff recommends convening into Closed Session to further discuss.