

BOARD OF REVIEW MINUTES
Thursday, May 21, 2020 – 9:00 a.m.
Virtual Meeting

PRESENT: Board of Review Members Altenburg, Birtch, Casper, Rather, Zilles, City Attorney Godlewski, Deputy Clerk Cheslock, Assessor Brown, and Property Appraisers Engelbreth & Behnke.

ALSO PRESENT: Deputy Dir. of Community Development and Assessment Schmidt, Community Development Administrative Assistant/Assessment Technician Cassie Kohls, Director of Community Development and Assessment Haese, and Community Development and Assessment Office Manager Jefferson.

Outgoing Chairman Birtch called the meeting to order at 9:00 a.m.

MSC Rather/Altenberg to approve the minutes from October 23, 2020 and October 25, 2020, all voting aye.

Member Rather moved to nominated Member Birtch as Chairman of the Board of Review for the ensuing term of one year. Motion seconded by Member Casper. **There was unanimous consent to close nominations and elect Member Birtch as Chairman of the Board of Review for the ensuing term of one year, all voting aye.**

Member Rather moved to nominate Member Zilles as Vice Chairman of the Board of Review for the ensuing term of one year. Motion seconded by Member Altenberg. **There was unanimous consent to close nominations and elect Member Zilles as Vice Chairman for the ensuing term of one year, carried, all voting aye.**

9:04 a.m. The Board members oath was subscribed and sworn to Clerk Cheslock by Members Altenburg, Birtch, Casper, Rather, Zilles and Alternates Long & Sigl. Clerk Cheslock also swore in Assessor Brown & Property Appraisers Engelbreth & Behnke.

9:10 a.m. Assessor Brown presented the Assessment Roll to Clerk Cheslock. Both Assessor Brown and Clerk Cheslock certified the Assessment Roll with their signatures.

9:12 a.m. Property Appraiser Behnke advised of a Correction of Errors by Assessors from the Wisconsin Department of Revenue (Wis. Stats. §70.43) for:

Holts Jewelry, 121 W Wisconsin Ave
Parcel No. 10-0397-00-00-00
Original Assessed Value: \$2,300
Personal Property adjustment: (\$2,300)
Net tax adjustment:

Timepayment Corp,
Parcel No. 10-8099-00-00-02
Original Assessed Value: \$2,800

Personal Property adjustment: (\$2,800)

Net tax adjustment:

Assessor Brown presented the real estate parcel for correction

Holts Jewelry, 121 W Wisconsin Ave

Parcel No.

Original Assessed Value:

Real Property adjustment:

Net tax adjustment:

- 9:20 a.m. Chairman Birtch reviewed the role of the Board of Review members briefly outlining the process of the Board of Review and answered questions from the Board. He reviewed the process for objectors to request removal of a board member and filing late objection forms.
- 9:23 a.m. Justine Yunz was sworn in and gave testimony on property commonly known as 1531 Whitetail Drive (Parcel No. 806-2334-00-00).
- 9:42 a.m. The Board, using unanimous consent, took a short recess. The property owner had no objections.
- 9:54 a.m. Member Zilles moved to reconvene. Motion seconded by Member Altenberg.
- 10:01 a.m. Property Appraiser Engelbreth gave a brief property description and testimony on the above property and asked that the assessment be sustained.
- 10:30 a.m. Deliberation began:
- Member Birtch moved to sustain the assessment for improvements on the Yunz/Kratz property 1521 Whitetail Drive. Parcel No. 806-2334-00-00. Motion seconded by Member Casper and carried, all voting aye. Original Assessment: L \$48,000.00. I \$346,000.00 T \$394,000.00 Final Assessment: L \$48,000.00 I \$346,000.00 T \$394,000.00.
- 11:00 a.m. There were no late filings for the Board therefore no future meeting dates were scheduled.
- 11:00 a.m. **Member Birtch moved that as the 2020 Board of Review was held and having complied with the State Statutes, considered and made its recommendations on all the 2020 objections to the assessment rolls for taxation purposes, therefore, having completed its responsibility, the Board adjourn sine die its 2020 session at 11:00 a.m. Motion seconded by Member Casper and carried, all voting aye**