

COMMON COUNCIL MINUTES

Wednesday, October 16 2019 - 7:00 p.m.

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 p.m., October 16, 2019 in the Council Chambers of Neenah City Hall.

Mayor Kaufert in the chair.

Present: Alderpersons Boyette, Bates, Lang, Lendrum, Erickson, Spellman, Steele, Kunz & Stevenson, Director of Finance Easker, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, Assistant City Attorney Vanden Heuvel, and Deputy City Clerk Cheslock

Also Present: Police Chief Olson, Police Captain Bernice and Dwight Kerr.

Mayor Kaufert called the meeting to order at 7:04 pm.

Deputy Clerk Cheslock called a voice roll call as the Mayor/Alderpersons recorded their attendance in the RollCall-Pro System followed by the Pledge of Allegiance.

Introduction and Confirmation of Mayor's Appointment(s)

- I. Mayor Kaufert introduced Ald. Lang his recommended appointee to the Board of Public Works for a term to expire April 2020. **MS Bates/Lendrum to confirm Mayor Kaufert's appointment of Ald. Lang to Board of Public Works for the term to expire April 2020.**
 - A. **There being no objections the motion was approved by unanimous consent.**
- II. Mayor Kaufert introduced John Rather and Lee Erickson, his recommended reappointments to the Neenah Harbor Committee for a three year term to expire October 2022. **MS Erickson/Boyette to confirm Mayor Kaufert's reappointments.**
 - A. **There being no objections the motion was approved by unanimous consent.**

Proceedings

- I. **MS Stevenson/Lendrum to approve the Council Proceedings of the regular meeting of October 2, 2019 and the Committee of the Whole Minutes of the October 2, 2019 meeting.**
 - A. **There being no objections the motion was approved by unanimous consent.**

Public Hearing

- I. Consider rezoning land located on the southeast corner of W. North Water Street and Abby Avenue from I-2, General Industrial District to the R-2, Two-Family Residence District.
 - A. Dwight Kerr, 434 High Street, indicated he has spoken with neighbors and in general no one has issues with a duplex but do not want to see the property become an apartment complex. The homeowners in that neighborhood have been working at turning most of the multifamily properties into single family homes and do not want to see the neighborhood go in the opposite direction.
 - B. There being no further appearances, Mayor Kaufert declared the public hearing closed.

Plan Commission Report Pertaining to the Public Hearing

- I. Council Rep. Lang reported from the Plan Commission meeting of October 8, 2019:
 - A. Commission recommends Council approve Ordinance No. 2019-23 Rezoning 0.33 Acres of land located on the southeast corner of Abby Avenue and W. North Water Street from I-2, General Industrial District, to R-2, Two-Family Residence District **MSCRP Lang/Lendrum, all voting aye.**

Public Forum

- I. Dwight Kerr, 434 High Street, Neenah—Mr. Kerr reiterated his previous point and added that most of the homes in that neighborhood are zoned R2 but most of the people in that area have changed their homes from two to one family homes and would like to keep it that way. Though R2 is how most of the neighborhood is zoned it is not the reality of what it looks like now.
- II. There being no further appearances, Mayor Kaufert declared the public forum closed.

Consent Agenda

- I. **MS Lendrum/Lang to approve the Consent Agenda as follows:**
 - A. **Approve Beverage Operator License Applications for: Erica M. Cowling, Rebecca L. Durant, Jessica G. Lambert, Tami J. Lefeber, Tanna J. Mayer, Nichole A. Van Hammond, and Alexis Zehner. (PSSC)**
 - B. **Approve the “Class B” Malt & Liquor license application for Wisconsin Apple, LLC, d/b/a Applebee’s Neighborhood Bar & Grill, 1111 Westowne Drive, Kent Billingsley, agent. (PSSC)**
 - C. **There being no objections the motion was approved by unanimous consent.**

Public Services and Safety Committee

- I. Chairman Bates reported the special meeting of the Public Service and Safety Committee on October 16, 2019:
 - A. Committee recommends Council accept the 2020-2025 STP-Urban grant award for the S. Commercial Street reconstruction with a 72% Federal – 28% Local cost share. **MSCRП Bates/Lendrum, all voting aye.**
- II. Chairman Bates reported the regular meeting of the Public Service and Safety Committee on October 8, 2019:
 - A. Committee recommends Council grant permission for Police Department to take part in the 2020 Impaired Driving Task Force Grant with a grant amount of \$20,000 and City match of \$5,000. **MSCRП Bates/Lang, all voting aye.**

Finance and Personnel Committee

- I. Chairman Erickson reported the regular meeting of Finance and Personnel Committee on October 7, 2019:
 - A. Committee recommends Council approve the following reclassifications and market adjustment effective January 1, 2020: Asst. City Attorney from N3 to O3 with title change to Deputy CA; Administrative Asst. to Mayor from F3 to G3; Deputy Dir. of Comm. Development & Assessment from N3 to O3; Code Enforcement/City Sealer from G3 to H3; and Dir. of Comm. Development & Assessment from S3 to S3 w/a 5% market adjustment. **MS Erickson/Lang.**
 1. Mayor Kaufert discussed the process employees go through to change the grade of their positions,
 2. Ald. Boyette shared she was pleased to see that they are following the plan that was initiated last year and questioned why there was a salary increase with no grade change for the Dir. Of Comm. Development & Assessment position.
 3. Mayor Kaufert discussed that there are three top classifications with only one in the top, second in the second, and two in the third. This position should stay in the second classification but the wage should be adjusted to fit the market. He also discussed that a grade change only occurs when there is a change to a position's responsibilities and duties.
 4. **Motion carried, by a 9-0 RollCall-Pro System vote, all voting aye.**
 - B. Committee recommends Council approve the transfer of excess property located along Harrison Street to Steve Spanbauer in exchange for Mr. Spanbauer paying the cost of a new land survey of the area, not to exceed \$1,800, with the City paying any cost over that amount. **MS Erickson/Steele.**
 1. Council members discussed where on Harrison this property sits.
 2. Ald. Boyette asked how staff came up with the dollar amounts listed.
 3. Assistant City Attorney Vanden Heuvel stated that we don't know exactly how much the survey will cost but this is a researched estimate.
 4. Dir. Haese reiterated that this amount was a reasonable cost for a survey.

5. Ald. Stevenson asked if the City or the Spanbauers will be contracting out for the survey and recommends that City Staff take the lead on it to ensure we get the best price possible. He also asked that the Council be made aware if the cost is more than \$1,800.
6. Mayor Kaufert shared that it is a positive thing to be getting rid of this lot as we will no longer need to maintain it and it will go back on the tax roll.
7. **Motion carried by a 9-0 RollCall-Pro System vote, all voting aye.**

Reports of special committees and liaisons and various special projects committees

- I. Council Rep. Lang reported from the Plan Commission meeting of October 8, 2019:
 - A. ~~Commission recommends Council approve Ordinance No. 2019-23 Rezoning 0.33 Acres of land located on the southeast corner of Abby Avenue and W. North Water Street from I-2, General Industrial District to R-2, Two-Family Residence District. Previously acted on. (No Additional Report)~~

Board of Public Works

- I. Vice Chairman Bates reported the Board of Public Works meeting of October 9, 2019
 - A. Information Only Items:
 1. The Board approved Change Order No. 1 for Contract 2-19 Miscellaneous Sewer and Water Main Construction and Street Construction on Stanley Street, Stanley Court, and Thomas Court to Robert J. Immel Excavating, Inc., Greenville, in the amount of \$26,314.30
 2. The Board approved Pay Estimate No. 6 for Contract 2-19 Miscellaneous Sewer and Water Main Construction and Street Construction on Stanley Street, Stanley Court, and Thomas Court to Robert J. Immel Excavating, Inc., Greenville, in the amount of \$167,545.92

Library Board

- I. Alderperson Erickson reported from the Library Board meeting of October 16, 2019.
 - A. The Library has a number of events coming up. Ald. Erickson invites everyone to check out the Neenah Public Library website and check out books.

Neenah Arts Council

- I. Alderperson Erickson reported from the Neenah Arts Council meeting of October 9, 2019
 - A. The Council's next event will be the 3rd Annual Celebrate the Seasons to be held December 7, 2019. The theme will be holiday books.

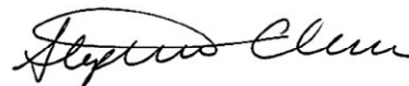
New Business

- I. Mayor Kaufert's appointment to fill the unexpired five year term of Michael Smaby on the Waterworks Commission, term expires October 2023. (To be considered at the November 6, 2019 Council meeting) Mayor Kaufert would like to publicly thank Mr. Smaby for his over 25 years of service to the City of Neenah.

- II. Mayor Kaufert expressed deepest sympathies to the family and friends of Kevin "Hollywood" Hein, who tragically lost his life during an armed robbery. Many knew him to be a kind and friendly man. This tragic event is currently being diligently investigated by the Neenah Police Department. Mayor Kaufert urges anyone with any information to contact the authorities by calling 911, the Neenah Police Non-Emergency Number, or the Anonymous Crime Stoppers Hotline.

Adjournment

MSC Stevenson/Boyette to adjourn into Closed Session at 7:50 p.m., all voting aye.
MSC Stevenson/Boyette to adjourn and reconvene into Open Session at 8:50 p.m., all voting aye.
MSC Stevenson/Boyette to adjourn at 8:51 p.m., all voting aye.



Stephanie Cheslock
Deputy City Clerk