



PARK & RECREATION COMMISSION MINUTES

REGULAR MEETING – June 16, 2022

MEMBERS PRESENT

	Jim Wise		Kate Hancock - Cooke		Gary Lawell
X	Peter Kelly	X	Jim Vedder	X	Ted Galloway
X	Lee Hillstrom	X	Ashley Ondresky		Brian Borchardt

STAFF PRESENT

X Michael T. Kading, Director of Parks & Recreation
X Jim Kluge, Superintendent of Recreation
Trevor Fink, Superintendent of Parks
Stephanie Schott, Recreation Supervisor

OTHERS PRESENT: Mayor Lang, Graham/Erin Washatka and Sarah Wylie

MEETING CALLED TO ORDER BY Commissioner Vedder at 4:30 P.M.

CORRESPONDENCE

None.

APPEARANCES

Sarah Wylie introduce herself as the new Executive Director of Future Neenah, Inc. Sarah indicated that she looks forward to working with the City of Neenah, specifically the Park and Recreation Department as it relates to the use of Shattuck Park and potential future developments.

MINUTES

MSC Hillstrom / Kelly to approve the minutes of the May 19, 2022. All voting aye.

BILL VOUCHERS

Commissioner Vedder will review the vouchers for May in the next couple of days.

FINANCIAL REPORT

MISSION ACTION REPORT

The report was distributed earlier. The following items were discussed:

- Superintendent Kluge reviewed his report indicating that while the pool is 2 guards short individuals are helping to fill gaps. The Riverside Players Savannah Sipping Society play is fast approaching (June 22- 26). Kluge further indicated that while the city has a good supply of pool chemicals there is some concern about chemical availability in the near future. Staff will keep the commission informed.
 - Director Kading informed the commission that newly elected Mayor Lang has appointed the Arrowhead Task Force. Commissioner Hillstrom and Kelly have agreed to serve on the mayor's
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task force. Two large trees were lost in last night's storm. One at Doty and one at Memorial. No physical damage to buildings but the top of the seawall did sustain some damage. Shattuck Park water play feature is operating but not at full capacity. Staff along with the vendors continue to work towards a fully functioning water play feature. A grand re-opening has been schedule for Thursday, June 23; 11:15 in coordination with Future Neenah's lunch concert. July is Parks and Recreation month. Yard signs are being created using the Be Parks and Rec summer theme. Commissioners are being asked to place one in their yards for the month of July. Expect 2023 budget season to begin shortly.

BUSINESS FOR CONSIDERATION

BUSINESS ITEM #1: Proposed Easement / Land Transfer – Washington Park

Director Kading reviewed the current situation and the request made by the Washatke to purchase Washington Parkland next to their property. After discussion centering on permanent easement and land transfer the commission questioned the idea of a Revocable Occupancy Permit similar to what is being proposed in under item #2. The commission felt that this would give all parties what they need to help create privacy without compromises to the commission's position on the sale of park land.

Action: MSC Kelly / Galloway to authorize staff to develop a mutually agreeable agreement that includes permissible uses, terms and bring back to the July commission for approval. All voting aye.

BUSINESS ITEM #2: Proposed Revocable Occupancy Permit – Kimberly Point

Director Kading reviewed the current situation included saturate soils and standing water which is leading to difficulty in mowing and maintaining the park. Upon discussion with the city attorney he suggested that the commission consider a Revocable Occupancy Permit whereby the resident would be given permission to make drainage improvement on park property with review from the commission while the city maintains ownership of the property. After much discussion the commissioners agree that this is best solution.

Action: MSC Kelly / Hillstrom to authorize staff to develop a mutually agreeable agreement that includes permissible uses, terms and bring back to the July commission for approval. All voting aye.

BUSINESS ITEM #3: Park Rules Modification – Public Nuisance

Director Kading reviewed the proposed rules revision indicating that he had worked with both the city attorney and the police department to recommend a shift to adopting the Public Nuisance as it broadens the police department's ability to address various issues throughout the park system. The commissioner inquired as to what brought about the need for changes. Kading indicated that the continue issues that the department has been facing at Memorial Park.

Action: MSC Hillstrom / Kelly to adopt the rules as presented with the inclusion of the Public Nuisance provision. All voting aye.



BUSINESS ITEM #4: 2022 CIP Report

The report was accepted as presented

BUSINESS ITEM # 5: Announcements & Future Agenda Items

Washington Park – land

Kimberly Point - land

LIAISON REPORTS

PLANS COMMISSION: No report

HARBOR COMMITTEE: Galloway reported

MSC Hillstrom / Kelly to adjourn at 5:21 pm

Recorded for the Commission by Michael T. Kading, CPRP