

COMMON COUNCIL MINUTES

Wednesday, June 19, 2019 - 7:00 p.m.

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 p.m., June 19, 2019 in the Council Chambers of Neenah City Hall.

Mayor Kaufert in the chair.

Present: Alderpersons Boyette, Bates, Lang, Lendrum, Erickson, Spellman, Steele, Kunz & Stevenson, Director of Finance Easker, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Godlewski and City Clerk Sturn.

Also Present: Police Chief Olson, Asst. Police Chief Sievert, Police Captain Bernice, Fire Chief Kloehn, Deputy Director of Community Development & Assessment Schmidt, Director of Water Utility Mach, Director of Library Services Raab, Director of Parks & Recreation Kading, Superintendent of Recreation Kluge, Park & Rec Commissioners Ted Galloway & Kate Hancock-Cooke, Building Inspector Brian Walter, Dwight Kerr, Erich Lisser, Pastor Joel Schlachtenhaufen, Jean Maas Pike, Jo Phillip, Mohammad Rashid, Jerry Zabronsky, Amber Adams, Wendy Lembcke and Lisa & Brandon Robak.

Mayor Kaufert called the meeting to order at 7:08 pm.

Clerk Sturn called a voice roll call as the Mayor/Alderpersons recorded their attendance in the RollCall-Pro System followed by the Pledge of Allegiance.

UW Restructuring Presentation

- I. Chancellor Andy Leavitt gave a brief presentation on UW Fox Valley, UW Fond du Lac and UW Oshkosh system-wide restructuring. In November 2017 the Board of Regions made a decision to dissolve the UW Colleges, which is the system of 13 campuses across the state, and assign the campus to local 4-year institutions. This was done because of a dramatic decrease in enrollment on those campuses. Their concern was preserving quality and excellence. UW Oshkosh was fortunate to restructure with UW Fond du Lac and UW Fox Valley. This resulted in over 16,000 students associated with UW Oshkosh spread over the three campuses. A marketing study was done to rename the campuses. It was determined to use the acronym "Fox Valley" and rename them, UWO Fox Cities. Chancellor Leavitt answered questions from the Council.

Introduction and Confirmation of Mayor's Appointments

- I. **MSCRP Bates/Lendrum to confirm Mayor Kaufert's appointment of Melodie Vanderkolk to fill the vacancy created by Resolution No. 2019-14 restructuring of the Sustainable Neenah Committee for a term to expire in December 2020 and Morgan Cottrell for a term to expire in December 2021, all voting aye.**

Proceedings

- I. **MS Lendrum/Spellman to approve the Council Proceedings of June 5, 2019 regular session and Committee of the Whole minutes of May 8 and June 3, 2019. There being no objections the motion was approved by unanimous consent.**

Public Input Session / Public Hearings

- I. Discussion and consideration of public input and other matters relating to the 2019-2023 Capital Improvements Program Budget including potential amendments to the 2019 Capital Improvements Program Budget.
 - A. There being no appearances, Mayor Kaufert declared the public hearing closed at 7:20 pm.

- II. Consider a Special Use Permit request by the Fox Valley Islamic Society to construct a Mosque at 2680 Marathon Avenue, Neenah, Wisconsin.
 - A. Deputy Dir. Schmidt gave a short presentation on the Special Use Permit. This is a request by the Fox Valley Islamic Society to construct a Mosque. Their current location is a quarter mile down the road on CTH G at 103 Kappell Drive in the Town of Neenah. This location will be closed upon construction of the new mosque. The Islamic Society purchased this land back in 2008 as Castle Oak Subdivision was developing. The site is 7 acres and currently undeveloped. The proposal is to develop the western 3 acres and leave the remaining 4 acres as is. This property is zoned R-1 Single Family Residence District. There are a number of special uses for R-1 properties such as religious institutions, schools, day cares and things of that nature. The purpose of the special use permits is to conduct a site specific review of that use in the surrounding neighborhood to determine how that use fits and if there is anything that can be done, with conditions, to protect the neighborhood and make this special use work. The majority of religious institutions in the City, 13 out of 22 (60%), are located in R-1 and R-2 Districts. He reviewed the surrounding land use. The proposed development contains a building footprint of 7,700 square feet. In addition, there are 94 parking stalls which meets the minimum standards based on occupancy of the building. He reviewed the landscaping indicating it does supply some buffer in the front of the proposed site from the parking lot to the properties across the street. The 6' cedar fence and shade trees will provide additional buffer to the north. There is a trash enclosure on the south east end of the site which will be surrounded by a six foot fence and evergreen trees. He reviewed the building elevations indicating the building is constructed of ethos glass and colored block. The building is set back 193' from Marathon Avenue. Side yard setback is 87' on the north and 180' on the south. The total occupancy of the building is 360 people. The future additions are not included as part of this review. Those would need to come back as an amendment to the Special Use which would require proper notifications to the neighbors.

He compared this site to the Church of Latter Day Saints located on Castle Oak Drive. This building is considerable more set back than the Church of Latter Day Saints. A grading and drainage plan is required to make sure the water on the site is retained on the site as opposed to draining into neighboring properties. This grading plan was reviewed by the engineering department and does do that. In studying the property values of property adjacent to other religious institutions throughout the City he did not find the property values depreciated. During typical hours at the current location, 10-35 cars visit the site during typical hours. The peak hour is on Friday from 1-2 pm and 30-50 during Ramadan on Saturdays from 7-9 pm. There is no significant difference between traffic this facility would generate on a peak basis versus that of a single family residence if developed on this site. He felt the use will have a minimal impact on traffic within the neighborhood. The water & sewer and the storm water utility were found to be adequate.

- B. Ald. Bates questioned the 90 stall capacity of the parking lot.
 - 1. Deputy Dir. Schmidt advised that the architect is basing that on the total occupancy of the building or 360 people.
- C. Mayor Kaufert opened the Public Hearing at 7:35 pm.
- D. Erich Lisser, 2533 Marathon Avenue, presented a petition on behalf of the neighborhood asking to delay decision on this Special Use Permit. His concern is the valuation of his property in the current housing market. His second concern is the entrance on Marathon. He would prefer the entrance being on CTH G. He questioned why they are building a bigger facility if they don't expect the attendance to increase.
- E. Pastor Joel Schlachtenhaufen, 1368 Wedgewood Lane, indicated he is a retired Lutheran pastor and resident of the City of Neenah for the past 25 years. He thanked the Council for the opportunity to express gratitude for the presence and leadership of the FVIS in the Fox Cities and in Neenah. Their efforts of the FVIS to build positive relationships between people of faith have been many and varied. These effort include participating in the interfaith Habitat builds and hosting the annual interfaith gathering over the past 19 years (the under the tent event). It is a good sign that they are moving to build a more permanent home in Neenah. He thanked the Council for their support of the FVIS. He passed on his notes plus the notes of two other Pastors: John Gallatin of Gloria Dei Lutheran and Catherine Moede.
- F. Jean Maas Pike, 2116 Henry Street #11, spoke in support of the Special Use Permit. She admires the variety and diversity of Neenah, in religions, races, cultures, etc. She has benefited greatly by knowing several people from the Mosque. She supports them and their contributions to our community. The City has already taken precautions for the traffic with the speed bumps and round-a-bouts.
- G. Jo Phillip, 455 Hawthorne Street, thanked the Council for their consideration of this Mosque. She is a member of the Fox Valley Islamic Society. She appreciates the care and consideration the City is putting into this review. As a resident for 20 years, she has benefited from all the wonderful things in the City of Neenah. She has raised her kids here

and appreciates the efforts the City takes to make sure our neighborhoods remain safe. Personally she and her family have greatly benefited from being a member of the Fox Valley Islamic Society. It is an amazing community of people who have come from all over the world to make a home here. They commit to making Neenah an excellent and beautiful place to live.

- H. Kate Hancock-Cooke, 216 Bosworth Lane, indicated she is a member of the Plan and Park & Rec Commissions for the City of Neenah. She felt the presentation by Deputy Dir. Schmidt was very thorough and is typical of the work he does and presents to the Plan Commission. She feels they were given very solid information. Anyone interested in what happened at the Plan Commission can read those minutes on the City website. There has never been that many in attendance at their meetings. She was incredibly proud to be a citizen of Neenah that day. The comments supportive to the Islamic Society were so overwhelming that it made her feel good about living in Neenah. She feels that reflects well on the City of Neenah.
- I. Mohammad Rashid, 1410 S. Midpark Drive, Appleton, indicated he is a life-long member of the Fox Valley Islamic Society, Neenah. Forty years ago when they built the existing facility, he attended the public hearing of the Town of Neenah Planning Committee as well as the Board. At that time the Islamic religion was not as well known. The neighbors were very concerned. He has not experienced any neighbor complaints at the facility's current location. He is confident that the City administration will take care of any problem that may arise. They are doing everything they need to comply with the rules and regulations in place today. He promises to work with the City to address any concerns that may be brought forward. This building is being built for the long-term growth.
- J. Jerry Zabronsky, 3521 Rankin Street, Appleton, President of the Jewish Moses Montefiore Synagogue, thanked the Council for the opportunity to speak. Several members of their Synagogue live in Neenah. He is familiar with the City of Neenah as he was employed for 27 years by a company located on Marathon Avenue. He has been told that the questions raised about the mosque have nothing to do with the specific religion or denomination in question but around the land use, parking and property values. The neighborhood he lives in is similar to the neighborhood where the proposed mosque is going. They have ten churches in their neighborhood as well as a mosque and a synagogue. He has never heard anyone raise a concern in regard to property values relative to the mosque, synagogue or any of the churches. He has also never heard concerns relative to traffic generated. The only time he has seen significant traffic is during Christmas and Easter and he cannot imagine anyone complaining about a bit of traffic on major occasions such as those. Just because there are 80 cars in the parking lot does not mean they will all be leaving at the same time. Even for a major holiday, people trickle in, when the event ends, they trickle out gradually.

- K. Wendy Lembcke, 2522 Grassy Lane, expressed concern about the traffic. The road is three cars wide. She asked if the entrance could be moved onto CTH G.
 - L. There being no further appearances, Mayor Kaufert declared the public hearing closed 7:56 pm.
 - M. **MS Stevenson/Boyette to accept the petition from neighbors asking to table action on the Special Use Permit request by the Fox Valley Islamic Society to construct a Mosque at 2680 Marathon Avenue and place it on file. There being no objections the motion was approved by unanimous consent.**
- III. Consider amending the Official Street Map of the City of Neenah by changing the name of Peckham Street in the Whitenack Plat, Oak Street Road in the Heller Plat and Peckham Road in the Pheasant Run Plat to East Peckham Street.
- A. There being no appearances, Mayor Kaufert declared the public hearing closed at 7:59 pm.

Committee of the Whole / Plan Commission Reports Pertaining to the Public Input Session / Public Hearings

MS Stevenson/Bates to amend the agenda to discuss Agenda Item 5(B) Plan Commission report pertaining to the Public Hearing prior to the CIP discussion. There being no objections the motion was approved by unanimous consent.

- I. Council Rep. Lang reported from the Plan Commission meeting of June 11, 2019:
 - A. The Commission recommends Council approve a Special Use Permit for a religious institution located at 2680 Marathon Avenue subject to the following conditions: any and all future additions/expansions, changes/additions of other uses, or an expansion of the existing use must be approved through an amendment to the Special Use Permit; if building permits are not obtained within one year, the Special Use Permit shall be considered null and void; and all site plan review comments shall be addressed prior to the issuance of building permits. **MS Lang/Bates.**
 - 1. Dir. Kaiser advised that Winnebago County has the jurisdiction over CTH G. They have a very rigid policy relative to driveway opening spacing on a road with a speed limit of 45 mph. Access spacing requirement is 600'. On Marathon Avenue, 600' to the east puts you somewhere in the pond. A driveway opening cannot be made through the park to that site and meet their spacing requirements. Relative to street widths, Marathon Avenue is 37' wide which is a very common street width in the City. There are several streets at that width that allow parking on both sides and carry 5-6 times the traffic he anticipates on Marathon Avenue. Oak and Congress Street are two of those streets. He pointed out other churches within the City are located on a variety of street widths. Currently there are no restrictions at any of those driveway openings. Dir. Kaiser estimated the pavement width on CTH G at 22' or 24'. He advised

- that the traffic count just north of Cavalry Lane from 2015 was 366 per day (Tuesday thru Thursday). The traffic count just done in 2019 shows the average daily traffic at 449 vehicles per day. The wider streets like Oak and Congress carry 1,800 – 2,800 per day. They are well under their capacity.
2. Deputy Dir. Schmidt discussed the lighting indicating the parking lot lighting would be just wall packs, for security purposes. With this request, there is no exterior parking lot lighting proposed. Any addition of parking lot lighting would need approval by the City. There are also no external speakers in this plan.
 3. Ald. Bates questioned the light wash onto the neighbor's homes.
 4. William Aubrey, the architect for the project, indicated the exterior lighting on the building will not shine outward from the building. If there are future parking lot lights added the same consideration is in place. They also have a significant setback from all the property lines which will allow them to keep the light contained within the property. They have kept as many trees to the north of the property which will also mitigate any light going to the north.
 5. Ald. Bates questioned the drainage plan for this development.
 6. Dir. Kaiser advised that a drainage plan is required and reviewed by staff. Their engineers are responsible for setting grades and the City does an after install review of the site to make sure it lays out according to the drainage plan. They have fewer issues with these larger commercial sites than they do with residential. The pond designed to incorporate Castle Oak II, III and IV was designed to include this site. From a pond and drainage standpoint, he has not had drainage problems reported to him.
 7. Ald. Bates expressed concern over storing lawnmowers outside.
 8. Dir. Haese added that this could be made a condition of the permit.
 9. Mayor Kaufert questioned the natural ditch on the north end of the property and asked the status of the vegetation along CTH G.
 10. Dir. Kaiser advised that the County has CTH G in their 5 year plan for a resurfacing. There are also two or three culverts between the pond and CTH A, one of which they should replace. He will work with the County on these issues.
 11. City Atty. Godlewski suggested that the third from the bottom line of the Special Use Permit be amended to add the wording, "yard tools and equipment shall be stored inside a storage shed".
 12. **MS Lendrum/Bates to add the requirement that yard tools and equipment shall be stored inside a storage shed. There being no objections the motion was approved by unanimous consent.**
 13. Ald. Kunz indicated he was on the Plan Commission for over a decade. Often times he voted for things he didn't particularly like but they met the requirements of the ordinance. Nothing would happen if things kept getting voted down. People don't want change. That makes it difficult for the Plan Commission. It is not about whether people like it or not, it is whether or not they meet all

- the requirements of the ordinance. This keeps them consistent throughout. At the end of the day, this meets all the requirements of our ordinance. If we want to be a city that grows, we have to abide by our ordinances and move forward in that manner.
14. Ald. Boyette expressed a safety concern for the children particularly with the unmarked crosswalk. At a minimum, she would like that addressed at PSSC.
 15. Dir. Kaiser indicated he believes she is referring to the wheel chair ramps at Cavalry Lane. They have no pavement markings.
 16. Chairman Bates indicated she will place that on a future agenda.
 17. Ald. Stevenson briefly reviewed the information received at this meeting. It is the responsibility of the Council to react to what was asked of them. He is not sure that all the concerns have been addressed. He asked which questions were not answered yet regarding safety, traffic and drainage.
 18. Mayor Kaufert indicated he would allow neighbors to respond to the question raised by Ald. Stevenson.
 19. Erich Lisser, 2533 Marathon Avenue, indicated the one major questions everyone had was the placement of the park in relation to the church driveway.
 20. Amber Adams, 2650 Grassy Lane, expressed concern over crossing the church driveway with kids on the way to and from the park. The parking lot does not have any lights. This is why they suggested the driveway be on CTH G to avoid this issue. She suggest a beacon be used.
 21. Mayor Kaufert suggested crossing the street.
 22. Dir. Haese added that the way this is designed, the vehicles come out nose first. This is better than backing out of a residential driveway. He corrected a comment he heard, indicating the park and mosque properties were never flip flopped. The mosque was the first owner in the entire development.
 23. Mayor Kaufert clarified that the intersection of Marathon crossing CTH G is not part of this. That is an officially mapped street but not at this time.
 24. **The original motion, as amended, carried, by a 9-0 RollCall-Pro System vote, all voting aye.**

Mayor Kaufert took a short recess at 8:40 pm.

The meeting reconvened at 8:48 pm.

- B. The Commission recommends Council adopt Resolution No. 2019-13 amending the name of Peckham Street, Oak Street Road, and Peckham Road located in the Whitenack Plat, Heller Plat, and Pheasant Run Plat, respectively, to East Peckham Street. **MSCRP Lang/Stevenson, all voting aye.**

MS Stevenson/Boyette to amend the agenda to allow the Public Forum prior to the CIP discussion. There being no objections the motion was approved by unanimous consent.

Public Forum

- I. Dwight Kerr, 434 High Street, expressed concern over dog waste and garbage left by users of the Trestle Trail. He asked for two, one garbage / one recycling container to be placed at the entrance and exit to the trail.
- II. There being no further appearances, Mayor Kaufert declared the public forum closed at 8:55 pm.

Mayor/Council Consideration of Public Forum Issues

- I. Mayor Kaufert advised that he has met with Director Kading to discuss the garbage issue with the Trestle Trail and are exploring options. They would need to place the containers at the end of the landing so they can easily be picked up by the new truck. They are looking at the possibility of these new dog stations that provide bags.

Committee of the Whole / Plan Commission Reports Pertaining to the Public Input Session / Public Hearings

- I. Council President Stevenson reported from the June 3, 2019 Committee of the Whole Capital Improvements Program Workshop:
 - A. The Committee made no recommendation to Council regarding the 2019-2023 Capital Improvements Program. The Committee did make a list of potential amendments which may or may not be brought forward once the 2018-2022 Capital Improvements Program is on the floor tonight. The minutes from that meeting reflect those potential amendments.
 - B. **MS Stevenson/Lendrum to adopt the 2019-2023 Capital Improvements Program as presented by the Mayor.**
 1. **MSCRП Stevenson/Lendrum to amend the Library budget to reduce funding by \$20,000 for the Rearrange Technical Services/Processing & Circular Services/Volunteer workspaces in 2020 (\$20,000 decrease) due to the fact that those dollars are being expended in 2019, all voting aye.**
 2. **MSCRП Stevenson/Lang to move the \$21,000 funding for the 2019 Station 32 Roof Replacement to 2020 and to increase funding for the project by \$39,000 in 2020 (\$39,000 increase), for a total project cost of \$60,000 in 2020, all voting aye.**
 3. **MS Boyette/Bates to move funding for Isabella Street (Monroe-Sherry) from 2022 to 2021; move funding for Collins/Henry/Bruce to 2022 as follows: Streets - \$317,500; Sanitary Sewer - \$180,000; Storm - \$150,000 and Water - \$153,000. (Total Expenditure Amendment - \$800,500; Total G.O. Borrowing Amendment - \$647,500).**

- a. Ald. Kunz asked if the Department Heads are supportive of moving these projects.
 - b. Dir. Kaiser indicated that from a Public Works standpoint, he supports the Bruce/Henry/Collins from his end however the need has been drive by the condition of the water.
 - c. Dir. Mach advised that they have had a few main breaks on Bruce/Henry/Collins however have been fairly stable the past couple of years therefore he supports moving Bruce/Henry/Collins to 2022 and Isabella to 2021.
 - d. Ald. Boyette indicated this is driven by the lead. There are 24 potential replacements there. Both Directors agree and don't foresee an issue with it.
 - e. **Motion carried by a 9-0 RollCall-Pro System vote, all voting aye.**
4. **MS Boyette/Lendrum (p.109 – Item 6) to add \$46,000 for water in the section of Monroe Street (Harrison to Van) to coincide with the Public Works project in 2020 to bring the project total \$29,000 to \$75,000 for Monroe Street (Harrison to west terminus) for water; add \$48,000 for street work in 2020 (\$60,000) for a total of \$108,000; and add \$48,000 for sanitary sewer (\$40,000) for a total of \$88,000.**
- a. Dir. Easker clarified that there are two items where the water portion did not get into the first draft of the CIP. This is just adding those in.
 - b. Dir. Kaiser indicated the description on Page 12 has Monroe Street starting at Van Street. The 2020 CIP includes \$60,000 for the road. His request was for \$95,000. Sanitary Sewer (p. 89) the description is correct however instead of \$40,000 the sanitary sewer should be \$88,000. The original project was from Van Street to the slough. The road is rated a one. As staff was evaluating the sanitary sewer work related to that they saw an opportunity to extend the project to Harrison Street and eliminate the flow through the Main Street lift station and instead get it to flow by gravity to the treatment plant.
 - c. Dir. Easker indicated this will put us over the \$10 million for borrowing of non-water projects by \$84,000. The Mayor will then need to find somewhere to make up that difference.
 - d. **Motion carried by a 9-0 RollCall-Pro System vote, all voting aye.**
5. **MS Kunz/Stevenson to add \$770,000 to 2022 to change Congress Street from a resurfacing project to a reconstruction project (+535,000 increase) and changing Doty Avenue from a resurfacing project to a reconstruction project (+\$235,000 increase).**
- a. Ald. Kunz indicated 2022 is well beyond the \$10 million and major reductions will need to be made anyway. He has been communicating with Dir. Kaiser, the need to change how

streets are reevaluated. Most of the streets done are utility driven. He would like to see the City hire a consultant to take a look at the overall process used to reevaluate our streets. This is not a criticism of public works. They are trying to do everything they can. We want everyone to do more with less. This is why he is suggesting a consultant. He does not feel comfortable with what we are doing today. We need to look at this in a different way.

- b. Ald. Bates questioned Dir. Kaiser to his opinion on reconstruction versus resurfacing.
- c. Dir. Kaiser indicated he has had discussions with Ald. Kunz regarding this. He had his staff look through the five years and they identified these two street specifically as all or portions of them were more suited for reconstruction rather than resurfacing. That is what these new estimates were developed for.
- d. Ald. Stevenson applauded Ald. Kunz for his passion in attempting to quantify actual construction costs over the next twenty years. He feels the same thing can be accomplished by challenging the Public Works department to pro-actively identify these streets.
- e. Ald. Kunz indicated the reason he made the motion is because it is ultimately what Public Works thinks that is the best plan. He would like to see this down on paper and know what we are facing. He is just trying to get the best plan forward. There is a bigger picture as to how we go about streets. He hopes this moves forward as it is the reality of what is being requested.
- f. **Motion failed by a 3-6 RollCall-Pro System vote, Ald. Kunz, Boyette, Bates, voting aye and Ald. Lang, Lendrum, Erickson, Spellman, Steele and Stevenson voting nay.**
- g. Ald. Kunz commented that all the amendments came from department requests. This says something about the process we have used. It is the right approach. The Council is not trying to put together a budget from their seat but trying to do that through the department heads and their knowledge and understanding. It is a good process and hopefully we continue with that process. He appreciates how well the Mayor, Council and Department Heads work together.
- h. Mayor Kaufert added that this was challenge, a team effort. Department heads have been part of this from the beginning and they are here tonight to answer any questions. We try to do the best we can staying in the fiscal restraints. He appreciates the extra time with this budget as they are not getting any easier. We have many challenges ahead but also a lot of great opportunities. We will continue to get there.

6. **The original motion to approve the 2019-2023 Capital Improvements Program with potential amendments as discussed and as amended above carried, by a voice roll call, all voting aye. (Technical difficulty with the voting system)**

Consent Agenda

- I. **MS Stevenson/Lendrum to approve the Consent Agenda as follows:**
 - A. **Approve Beverage Operator License Applications for: Alicia M. Andrews, Amber A. Ansell, Judith A. Bergman, Rita E. Bock, Deborah A. Boyce, Halie M. Callaway, Zenaida A. DeSantos, Judith A. DeShaney, Kari A. Driscoll, Brianna L. Espe, Amanda J. Evers, Amber M. Evers, Jose Alberto Tellez Garcia, Stephanie A. Giron, Jennifer L. Glasheen, Jennifer R. Henson, Kelly I. Hollander, Samantha A. Jones, Dean R. Kaufert, Courtney S. Kaul, Joanne M. Kiefer, Courtney E. Koci, Julie A. Kosmerchock, Courtney R. Liesch, Kandi Lynn, Johnathon E. Maloney, Michael J. McClellan, Larry L. McPeake, Christine R. Miller, Eric F. Neumeyer, Kyria-Jo R. Navarre, Shelley S. Nennig, Keanan A.N. Nys, Joey E. O'Neill, Jeremy M. Oppelt, Caitlyn E. Paul, Charles W. Pitzrick, Michelle M. Pitzrick, Donna K. Puckett-Morris, Dominick A. Reshel, Amber S. Romenesko, Mikal T. Sauer, Christopher J. Schmitz, Mary J. Schroth, Debby L. Schueler, Robert G. Simon, Lindsey N. Solie, Paige C. Stuckey, Karen L. Tritt, Jennifer M. Van Groll, Casey Vickman, Cari L. Yelvington, Thomas C. Weis and Lori B. Werres. (PSSC)**
 - B. **Approve the beverage operator license application (renewal) for Simplicia O. Rodriguez, contingent upon payment of all delinquent City fees. (PSSC)**
 - C. **Approve the Street Use Permit for the Udderly Euro Car Show and Display, sponsored by the Udderly Euro, to be held on August 24, 2019. (PSSC)**
 - D. **Approve the retail liquor/beer license application for the Ballroom at the Reserve, 116 S. Commercial Street, Justun Hart, Agent. (PSSC)**
 - E. **Approve a taxi cab license to Call A Cab, LLC, 220 Kaukauna Street, Menasha. (PSSC)**
 - F. **Approve a taxi cab license to TNT Limousine Service LLC, 936 9th Street, Menasha. (PSSC)**
 - G. **There being no objections the motion was approved by unanimous consent.**

Public Services and Safety Committee

- I. Chairman Bates reported the regular meeting of June 11, 2019:
 - A. Committee recommends Council approve purchase of replacement handguns and associated equipment from Kiesler Police Supply, Inc., for

a total purchase price of \$37,582.22 with funding from the 2019 Capital Equipment Budget. **MSC Bates/Lang, all voting aye.**

- B. Committee recommends Council adopt Ordinance 2019-14 amending Article IV Division 3 of the municipal code relating to noise violations. **MSCRC Bates/Lendrum (voice vote), all voting aye.**

(Voting System was back up)

- C. Committee recommends Council adopt Ordinance 2019-15 applying Beer Garden and Sidewalk Café requirements to State licenses premises and providing for a temporary extension of licensed premises including an adjustment to Sec. 4-107(a)(1) requiring notification of Council within 48 hours or prior to an event for events that have been approved by the Mayor and changing Sec. 4-107(d) to establish hours of operation Sunday thru Thursday between 8 a.m. to 10 p.m. and any amplified sound (music or speech) between the hours of 9 a.m. and 9 p.m. and hours of operation Fridays and Saturdays between 8 a.m. to 10:30 p.m. and any amplified sound (music or speech) between the hours of 9 a.m. and 10 p.m. **MS Bates/Stevenson.**

1. Ald. Kunz indicated he will vote in favor of this Ordinance however wanted to go on record saying he is opposed three items of this ordinance: limiting this to three times per year; requiring a fence regardless of where this is located; and the third that the Mayor can sign the license in the case of an emergency.
2. Ald. Boyette asked for an explanation of the times this is allowed.
3. City Atty. Godlewski indicated the regulations that apply specifically to the extension of premise would take priority over the general noise ordinance. When the Council adopts an ordinance with more specific restrictions, those regulations would apply.
4. **Motion carried, by a 9-0 RollCall-Pro System vote, all voting aye.**

- D. Committee recommends Council adopt Ordinance 2019-16 amending Code §17-201(c) to correct a statutory reference. **MSCRP Bates/Kunz, all voting aye.**

- E. Committee recommends Council adopt Resolution No. 2019-16 Compliance Maintenance Annual Report for Sanitary Sewer. **MSCRP Bates/Stevenson, all voting aye.**

- F. Committee recommends Council deny the new Beverage Operator License Application for Jeffrey C. Gerarden. **MSCRP Bates/Lendrum, all voting aye.**

Finance & Personnel Committee

- I. Chairman Erickson reported from the special meeting of June 19, 2019:
- A. Committee recommends Council adopt Resolution No. 2019-18 authorizing the Community Development Authority of the City of Neenah to prepare and submit a grant application to the Wisconsin Economic

Development Corporation for a Community Development Investment Grant. **MS Erickson/Lang.**

1. Ald. Stevenson asked that the minutes reflect that by passing this resolution, the Council is not endorsing any project or funds to cover any projects. This allows us to explore grant opportunities.
 2. **Motion carried, by a 9-0 RollCall-Pro System vote, all voting aye.**
- B. Committee recommends Council adopt Resolution No. 2019-19 authorizing the Community Development Authority of the City of Neenah to prepare and submit a grant application to the Wisconsin Economic Development Corporation for an Idle Sites Redevelopment Grant. **MS Erickson/Stevenson.**
1. Ald. Stevenson asked that the minutes reflect that by passing this resolution, the Council is not endorsing any project or funds to cover any projects. This allows us to explore grant opportunities.
 2. **Motion carried, by a 9-0 RollCall-Pro System vote, all voting aye.**
- II. Chairman Erickson reported the regular meeting of June 10, 2019:
- A. Committee recommends Council adopt amended Resolution No. 2019-10.1 for the 2019 Community Development Block Grant and authorization to enter into agreements for the activities, subject to approval by the U.S. Department of Housing and Urban Development. **MSCRPs Erickson/Kunz, all voting aye.**
 - B. Committee recommends Council adopt Resolution No. 2019-15 establishing a \$10 per day fee for the temporary extension of licensed premises, contingent on the Common Council adopting Ord. 2019-15. **MSCRPs Erickson/Kunz, all voting aye.**

Board of Public Works

- I. Vice Chairman Bates reported the meeting of June 11, 2019:
 - A. Information Only Items:
 1. The Board approved Pay Request No. 5 for the Chemical Storage and Feed Modifications project to August Winter & Sons, Inc. in the amount of \$26,900.00.
 - B. Council Action Items:
 1. The Board recommends Council approve the Final Payment for Contract 5-18 Concrete Pavement and Sidewalk Repair to Fischer Ulman Construction, 915 S. Midpark Drive, Appleton, in the amount of \$45,334.63. **MS Bates/Stevenson.**
 - a) Ald. Kunz asked what time period this is for as we are typically doing sidewalk repairs until it snows.
 - b) Dir. Kaiser indicated last year the weather through us off a little bit so they ended up carrying over some work that was intended to be done in 2018. That work was finished up earlier this year. There is a contract going right now for 2019 repairs.

- c) **Motion carried, by a 9-0 RollCall-Pro System vote, all voting aye.**

Library Board

- I. Alderperson Erickson reported from the Library Board meeting of June 19, 2019 :
- A. The Summer Youth Program is off to a great start.
 - B. The Library is one of the sites for free lunches and that program has been well received.

Neenah Arts Council

- I. Alderperson Erickson reported from the Neenah Arts Council meeting of June 12, 2019:
- A. The Neenah Arts Council Summer Plein Air Event will be held on Sunday July 21st, partnering with the 45th Annual Bergstrom-Mahler Museum of Glass Arts Festival.
 - B. They have rescheduled the Neenah Rocks Music Event from September 26th to October 3rd.

Unfinished Business

- I. Mayor Kaufert advised that Finance & Personnel Committee and Public Services & Safety Committee will meet on June 24th & 25th with limited agenda items. No items require immediate Council action therefore the July 3rd Council meeting will be cancelled unless an emergency comes up.

New Business

- I. Mayor Kaufert's announced his appointment to fill the expired term of Jane Lang, Jose Morales and Duane Helwig (2nd Alt) on the Landmarks Commission for a three-year term to expire July 2022 will be considered at the July 17, 2019 Council meeting.
- II. Mayor Kaufert is looking for appointees to the Board of Review and Loan Assistance Board. He asked anyone interested to contact his office.
- III. Mayor Kaufert advised that the Major League Fishing Bass Pro Tour will arrive Sunday. Some of the best bass anglers in the world will test their skills on Lake Winnebago and nearby waters. The competitive tournament will bring 80 anglers and a production crew of more than 100 people to Neenah. They will utilize our hotels and restaurants. The estimated economic impact for the Fox Valley is over \$400,000. There will be staging at Shattuck Middle School. Laudan Blvd. will be closed from Elm to Reed. Message Board signs will be used to direct traffic.

- IV. Mayor Kaufert announced that anyone interested in helping out at CommunityFest in the information booth or any other areas should contact Dir. Kading in Park & Rec.
- V. Mayor Kunz advised assessment notices will be mailed out in August. The Open Book is scheduled for September 10th, 11th and 12th. Board of Review is scheduled to begin October 23rd.

Adjournment

- I. **MSC Boyette/Lendrum to adjourn at 10:05 p.m., all voting aye.**


Patricia A. Sturn, WCPC/MMC
City Clerk