



PARK & RECREATION COMMISSION MINUTES

REGULAR MEETING – October 17, 2019

MEMBERS PRESENT

X Judy Zaretzke	Kate Hancock - Cooke	X Gary Lawell
X Peter Kelly	X Jim Vedder	X Ted Galloway
Lee Hillstrom	X Amanda Louden	X Christopher Kunz

STAFF PRESENT

X Michael T. Kading, Director of Parks & Recreation
X Jim Kluge, Superintendent of Recreation
X Trevor Fink, Superintendent of Parks
X Stephanie Schott, Recreation Supervisor

OTHERS PRESENT: None.

MEETING CALLED TO ORDER BY Commissioner Lawell at 4:30 P.M.

CORRESPONDENCE

None.

APPEARANCES

None.

MINUTES

MSC Galloway / Zaretzke to approve the minutes of September 19, 2019. All voting aye.

BILL VOUCHERS

Commissioner Lawell reviewed the vouchers for July and found them to be in order.

FINANCIAL REPORT

MSC Kunz / Zaretzke to accept the 3rd Quarter Financial Report as given. All voting aye.

MISSION ACTION REPORT

The report was distributed earlier. The following items were discussed:

Shattuck Fountain is expected to cost approximately \$315,000 including site concrete. \$150,000 is included in the Capital Improvement Plan, and the City must seek alternative funding in order to make this conversion a reality.

Staff highlighted an upcoming Recreation activity: Scarecrow building at Riverside Park. The Staff also informed the Commission that the department received the Wisconsin Park and Recreation Silver Star Award for the Park Kart program. The “Days-Off School” program hours will align with current school hours.

Staff informed the Commission that turf damage has occurred at both Riverside and Memorial Parks. Staff is working with the responsible parties to rectify the situation.

BUSINESS FOR CONSIDERATION

BUSINESS ITEM #1: ARROWHEAD BROCHURE

The Commission reviewed the proposed marketing brochure. There were suggestions regarding reducing the verbiage found on the back panel. The Commission found the piece to be a positive representation of the overall direction for Arrowhead Park. By consensus, the Commission accepted the marketing piece to be used moving forward.

BUSINESS ITEM #2: SERVICE LEVEL

Superintendent Kluge reviewed the Spring and Summer time frame and outlined the work flow leading to the development of the Spring / Summer 2020 Activity Guide, hiring of staff, preparing for Riverside Players, opening the pool, and getting summer programs from conceptual design to reality.

Commission members had several questions.

Announcements & Future Agenda Items: Wilms Family Dedication at Southview Park, Saturday, November 19; 1:00pm.

LIAISON REPORTS

PLANS COMMISSION: Hancock-Cooke -- no report.

HARBOR COMMITTEE: Galloway -- no report.

MSC Vetter / Kelly to adjourn at 6:52pm.

Recorded for the Commission by Michael T. Kading, CPRP