

**CITY OF NEENAH
FINANCE AND PERSONNEL COMMITTEE MEETING
Monday, July 29, 2019 – 6:30 p.m.
Hauser Room, Neenah City Administration Building
211 Walnut Street, Neenah, Wisconsin**

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council will be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This constitutes a Meeting of the Neenah Common Council and must be noticed as such. The Council will follow the same agenda as the committee, but will not take any formal action at this meeting.

AGENDA

1. Public Appearances
2. Approval of Minutes from the July 8, 2019 Regular Meeting (minutes can be found on the City's website).
3. Request to Fill CommTech Position (attachment) C. Sievert
4. Development Agreement - Cardinal Plat Subdivision (attachment) B. Schmidt
5. Committee of the Whole Referral of Baker Tilly 2018 Management Letter M. Easker
6. Consideration of Baker Tilly Audit Services 2019-2021 (attachment) M. Easker
7. Fiscal Matters: June Vouchers (attachment) M. Easker
8. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call **the Neenah Finance Department at (920) 886-6140** or the **City's ADA Coordinator at (920) 886-6106** or e-mail attorney@ci.Neenah.wi.us at least 48 hours prior to the scheduled meeting or event to request an accommodation.

CITY OF NEENAH
FINANCE AND PERSONNEL COMMITTEE MEETING
Monday, July 8, 2019 – 6:30 p.m.
Hauser Room, Neenah City Administration Building
211 Walnut Street, Neenah, Wisconsin

MINUTES

Present: Chairman Erickson; Aldermen Kunz, Steele, Stevenson and Boyette; Mayor Kaufert; City Attorney Godlewski; Director of Finance Easker.

Others Present: Aldermen Bates and Lendrum, Director of Human Resources & Safety Kehl, Assistant City Attorney VandenHeuvel, Robert Babcock.

Absent/Excused: None.

Public Appearances: None.

Minutes: Motion/Second/Carried Stevenson/Kunz to approve the minutes from the June 19, 2019 Special Meeting and the June 24, 2019 Regular Meeting. All voting aye.

Motion/Second/Carried Stevenson/Kunz to amend agenda to move up consideration of Social Media & Anti-Bullying Policies. All voting aye.

Social Media & Anti-Bullying Policies: Committee reviewed memo of Assistant City Attorney VandenHeuvel recommending Council approve Policy 2019-01 relating to acceptable social media use and Policy 2019-02 relating to anti-bullying. The Social Media Policy instructs city employees on appropriate and inappropriate social media posts. The Anti-Bullying Policy is designed to create guidelines to address all forms of work-place "harassment" that do not fall under the EEOC definition of a hostile work environment or harassment. Assistant City Attorney VandenHeuvel provided a summary of the policies as well as highlighting specific sections of each.

Committee and staff discussed various aspects of the Social Media Policy. Issues discussed included how Aldermanic political activities could be affected by the policy, the need for employees to use disclaimers to indicate that their opinions do not represent the City of Neenah, how the policy would apply to City departments that have operations governed by other boards and commissions, and which City employees have the responsibility to monitor and address concerns regarding employee postings on social media. Director Kehl explained the plan to inform and educate employees regarding the reasons for the policy as well as the do's and don'ts when using social media on issues related to the City and its operations.

Motion/Second/Carried Stevenson/Kunz recommending Council approve Policy 2019-01 Social Media. All voting aye.

Committee and staff discussed various aspects of the Anti-Bullying Policy. Issues discussed included a lengthy discussion on how the policy would be administered under various

scenarios and a discussion of the distinctions between this policy and the legal protections for protected classes under EEOC guidelines.

REPORT

Motion/Second/Carried Stevenson/Kunz recommending Council approve Policy 2019-02 Anti-Bullying. All voting aye.

Resolution No. 2019-17 Liquor License Renewal – Late Fee: Committee reviewed memo of City Clerk Sturn recommending Council adopt Resolution No. 2019-17 amending the fee schedule of the City of Neenah to provide for a \$50 late fee for any retail liquor license renewal and/or associated cigarette/amusement license renewal not filed by the April 15th deadline and establish a \$20/day late fee for license payments made after the June 30th deadline. The memo explained that certain establishments are not meeting the April 15th deadline each year, making it difficult on staff to ensure that all fees are paid and licenses issued by the June 30th deadline.

Committee and staff discussed various aspects of the proposed liquor license late fee resolution, including a review of the practices of surrounding communities. Staff indicated that generally the same establishments were the ones guilty of not meeting the timelines. The strong consensus of the committee was that the holding of a liquor license is a privilege, that the establishments have a responsibility to meet the timelines as defined by state statute, and that it was not up to the City staff to continue to pursue and follow up to ensure compliance. Discussion took place on whether the late fees proposed were a strong enough deterrent to ensure compliance, with various options debated and discussed. The consensus of the committee was that, along with the late fees proposed, moving the City due date for final payment of the fees from June 30th to June 15th would provide more time and incentive for complete compliance by all establishments seeking a liquor license renewal.

RESOLUTION

Motion/Second/Carried Stevenson/Boyette recommending Council adopt Resolution No. 2019-17 amending the fee schedule of the City of Neenah to provide for a \$50 late fee for any retail liquor license renewal and/or associated cigarette/amusement license renewal not filed by the April 15th deadline, to change the June 30th deadline for license payment and issuance from June 30th to June 15th, and establish a \$20/day late fee for license payments made after the June 15th deadline. All voting aye.

Motion/Second/Carried Boyette/Stevenson to adjourn the meeting at 8:00 p.m. All voting aye.

Respectfully submitted,



Michael K. Easker, CPA
Director of Finance



Neenah
W I S C O N S I N

Department of Police

2111 Marathon Avenue, Neenah, WI 54956-4771

Phone: 920-886-6000 Fax: 920-886-6054

website: www.ci.neenah.wi.us

e-mail: police@ci.neenah.wi.us

MEMORANDUM

To: Tamara K. Erickson, Chair
Finance and Personnel Committee
Mayor Kaufert

From: Assistant Chief Christopher K. Sievert

Re: **Request authorization to fill an open CommTech Position.**

Date: July 16, 2019

Laurie Krueger was selected to fill our full time open records clerk/ part time accreditation position. Laurie will stay at her current CommTech position until we are able to hire and train the person to fill her current position. Laurie will be learning and assisting with open record request during the interim period.

Recommendation:

Authorize the Police Department to fill the open full-time second shift CommTech Position effective August 1, 2019.

The City of Neenah Position Description

Position Title:	Police Communications Technician (Comm-Tech)	Department:	Police
Date:	July 2017	FLSA:	Non - Exempt
		Reports To:	Support Services Coordinator

Purpose of Position

The primary purpose of this position is to provide a critical communications link between employees and the public. Employees working in this position interact regularly with the public both in person and by telephone, to process requests for assistance or information. The position also assists officers by providing information including records checks, LRMS information (Law Records Management System) and complaint detail, as well as securing outside services, including towing, as requested. The position also provides 24-hour transcription of officers' reports, and monitoring of department and city surveillance cameras.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

Take service call information from the public by phone and in-person at the service window

Assist officers both in-person and via phone or radio by looking up information, passing on information and contacting other resources.

Enter service call data into the Computer Aided Dispatch system, initiating officer response

Enter service call data/transcribe reports into the Law Records Management System as dictated by the officers

Obtain certification in the state TIME system (records database)

Access the TIME system to query and enter information on persons, vehicles, articles and warrants; send administrative messages.

Assist supervisors in making phone calls to employees who are being called in

Accept payments for bonds, citations and other fees and use the cash receipting system

Sell boat launch permits and log transaction data into cash receipting system

Assist officers in completing memoranda and other department related paperwork

Monitor security cameras

Monitor officer and arrestee activity/safety in booking area via camera

Complete Criminal History Checks at the request of officers

Answer questions from the community by phone and in-person at the service window

Monitor public use of drug drop box in lobby

Monitor lobby subjects who voluntarily report for BAC testing, and coordinate officer response

Assist in the duties of the records staff in their absence

Regular attendance and punctuality required

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma or equivalent plus 2 years of customer service experience required. Must type 50+ wpm. Cash receipting experience preferred. TIME system certification must be obtained after hire.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

Ability to classify, compute and tabulate data and information, following an accepted process requiring the exercise of good judgment to complete the assignments. Ability to compare, count, differentiate, measure and sort information. Ability to assemble, copy, record and transcribe data and information.

Ability to work well with co-workers within a teamwork environment, including the ability to train or teach standards and procedures, bring forward positive ideas and solutions to further the department's needs and responsibilities, and treat all coworkers with courtesy and respect..

Ability to utilize data and information to evaluate, correct and create a variety of documents. Sources of data include case dispositions, drunk driving reports, accident reports, police reports, complaints, lab reports, schedules, intoximeter certifications, traffic citation reports, statistical reports, subpoenas, receipts, court dockets, computer software, operating manuals, TIME system manual, forfeiture schedules, ordinances, statutes, procedures, guidelines and non-routine correspondence.

Ability to communicate orally and in writing with department personnel, the general public, attorneys, municipal court personnel, attorney office support personnel, other law enforcement agencies, community groups, various city departments, various state agency personnel, insurance company representatives, Probation /Parole personnel and social workers.

Ability to maintain calm demeanor and communicate effectively with people who may be angry, intoxicated, cognitively impaired, or very upset.

Mathematical Ability

Ability to add, subtract, multiply and divide.

Judgment and Situational Reasoning Ability

Ability to exercise the judgment, decisiveness and creativity required in situations involving the evaluation of information against measurable criteria, including during incidents of high stress

Physical Requirements

Ability to operate a variety of office equipment such as computer terminals, telephones, fax machines, calculator/adding machines, computer printers, pagers, dictaphones, laminators, police radios, cash registers and photocopiers.

Ability to coordinate eyes, hands, feet and limbs in performing movements requiring skill and training, such as data entry.

Ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and pulling.

Ability to recognize and identify similarities or differences between characteristics of shapes and sounds associated with job-related objects, materials and tasks.

Environmental Adaptability

Ability to work under generally safe and comfortable conditions where exposure to environmental factors such as repetitive computer keyboard use, irate individuals and intimidation may cause discomfort and pose a limited risk of injury.

The City of Neenah is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee Signature Date

Supervisor Signature Date



Office of the Mayor
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-886-6104 • Fax: 920-886-6109
e-mail: dkaufert@ci.neenah.wi.us
DEAN R KAUFERT
MAYOR

MEMORANDUM

DATE: July 25, 2019
TO: Chairman Erickson and Members of the Finance Committee
FROM: Mayor Dean Kaufert
RE: CommTech

This is an important position for the department on second shift. I recommend the filling of this position.



M E M O R A N D U M

DATE: July 25, 2019
TO: Chairman Erickson and Members of the Finance and Personnel Committee
FROM: Brad Schmidt, AICP, Deputy Director of Community Development and Assessment
RE: Development Agreement – Cardinal Plat Subdivision

The Common Council approved the Cardinal Plat in April 2019. As part of the plat approval process, City staff and the developer have negotiated a Development Agreement which outlines the roles and responsibilities in terms of the installation of public infrastructure and the required development fees. The Development Agreement is attached for your review.

The development (Cardinal Plat) includes 17 single-family residential lots located north of Nature Trail Subdivision and west of Eagle Crest Subdivision. Sidewalks are proposed along the extension of Lone Oak Drive, the south side of Paint Brush Road extended, and on the south lots along Cardinal Circle. The large outlot (6.0 acres) along Cardinal Circle will be dedicated to the City as public open space. There are deferred assessments for the Breezewood Lane oversized water main and the County Highway G oversized sewer that will be paid as part of this development.

Appropriate action at this time is to recommend Common Council approve the Cardinal Plat Development Agreement.

THIS AGREEMENT, made pursuant to Chapter 25 of the City of Neenah Municipal Code by and between the CITY OF NEENAH, Winnebago County, Wisconsin, a body politic and municipal corporation by its Common Council ("City") and Cardinal-Neenah, LLC, the owner and developer ("Developer") of the following property lying within the City of Neenah:

Part of the Southeast 1/4 of the Fractional Northwest 1/4 of Section 06, Township 19 North, Range 17 East, City of Neenah, Winnebago County, Wisconsin, containing 632,318 Square Feet (14.5160 Acres) of land described as follows:

Commencing at the North 1/4 corner of Section 06; thence, along the East line of the fractional Northwest 1/4 of said Section 06, S00°38'26"E, 1526.18 feet to the point of beginning; thence continuing along said East line, S0°38'26"E, 642.45 feet to the North line of 2nd Addition to Natures Trail; thence, along said North line and the extension thereof, S88°52'07"W, 1310.40 feet to the Southwest corner of the Southeast 1/4 of said Fractional Northwest 1/4, as evidenced; thence, along the West line of said Southwest 1/4 of the Fractional Northwest 1/4 as evidenced, N00°26'24"W, 321.71 feet; thence N88°54'14"E, 650.35 feet; thence N00°25'25"W, 321.01 feet to the Southwest corner of Lot 1 CSM 6541; thence along South line of said Lot 1, N88°51'18"E, 657.70 feet to the point of beginning.

WHEREAS, Chapter 25 of the Neenah Municipal Code provides for the installation of required improvements (hereinafter referred to as the "Improvements") in new subdivisions, and

WHEREAS, the Developer has proposed to develop a residential subdivision on the above-referenced property located in the City (herein after referred to as "Cardinal Plat" or the "Development"); and

WHEREAS, Exhibit 1 shows Cardinal Plat which has been approved by the City and has or will be recorded in the Winnebago County Register of Deeds Office; and

WHEREAS, a series of meetings and negotiations have taken place between the City and the Developer to determine various development and financial responsibilities as between the City and the Developer for on-site and off-site public improvements and fees in connection with the proposed subdivision; and,

WHEREAS, the City and the Developer, for their mutual benefit, have mutually agreed as to development and financial responsibilities for public improvements and fees in connection with the proposed subdivision;

NOW THEREFORE, in consideration of the mutual promises contained herein, the sufficiency of which is hereby acknowledged, and the above recitals, which are contractual, the City and Developer agree as follows:

Recording Area

Return to:

James G. Godlewski, City Attorney
City of Neenah, 211 Walnut Street
Neenah, WI 54956

Parcel No.: 8-11-0600-00-00

1. **Sanitary Sewer Interceptor Fee and Subdivision Fee.** The Developer shall pay the City a sanitary sewer interceptor fee in the amount of \$1,000.00 per acre (the "Sewer Fee") and a subdivision fee of \$1,000.00 per acre (the "Subdivision Fee") for the development of Cardinal Plat as more particularly detailed in Exhibit 2. As subsequent phases of Cardinal Plat are developed, the Developer shall be billed for the sanitary sewer interceptor fee and the subdivision fee at the established rate in effect at the time of platting.
2. **Storm Water Infrastructure Fee.** For Cardinal Plat, the Developer shall pay a storm water infrastructure fee in the amount of \$5,000.00 per acre (the "Storm Water Fee") as detailed in Exhibit 3. In addition to the lots created in the subdivision, the storm water acreage calculation shall include street right-of-way and all other public land including, but not limited to parks, and easements lying within and/or adjacent to the subdivision. Existing mapped wetlands shall be excluded from storm water acreage calculation. This storm water infrastructure fee shall include all construction costs associated with storm water infrastructure installation except for the following which shall be funded entirely by the Developer:
 - design engineering
 - plan and specification development
 - contract bidding
 - construction engineering
 - final inspection
 - erosion control
 - yard drains and associated piping
 - perforated catch basin drain pipes
 - final storm sewer cleaning and televising
 - plan review by the City
 - field staking and surveying
 - project administration
 - construction inspection
 - final "as built" measurements
 - bedrock blasting and removal
 - storm sewer house laterals
 - storm water ponds

The Developer shall pay all costs of the storm water infrastructure installation during construction, and shall keep an accurate account of all costs certified by the project engineer or other construction professional responsible for supervising the construction of the Development and retained by the Developer. Final accounting of the actual costs of those items covered by the Storm Water Infrastructure Fee will be settled upon completion and City acceptance of such construction. The Developer shall advance the costs of the public storm water infrastructure installation during construction. Final costs of the storm water infrastructure installation as certified at the completion of the subdivision construction, shall be credited against the Storm Water Fee and paid by the Developer. To the extent that installation costs exceed the Storm Water Fee, the City shall reimburse Developer the difference. To the extent that Developer has paid less in installation costs than is due under the Storm Water Fee, the Developer shall pay the City the difference within 30 days of billing by the City.

3. **Storm Water Ponds.** Storm water ponds will not be constructed in this Development and instead, storm water will be managed via a storm water pond in Nature Trail Subdivision. The storm water pond in Nature Trail Subdivision has additional capacity and is owned by the City. The City will charge the Developer a fee in-lieu of constructing a storm water pond in the amount of \$4,500 per acre as described in Exhibit 3.
4. **Storm Water Management.** The Developer shall pay a storm water management, erosion control, plan review and inspection fee of \$200 per plat plus \$75 per lot (Exhibit 2) to cover the City's costs for plan review and inspection of storm water management and erosion control methods and practices.
5. **Water Main within the Subdivision Plat.** The Developer shall pay the full cost of water mains and water services within the plat including those that may front on all dedicated public lands, including but not limited to, parks, schools, dedicated public wetlands and open spaces, detention ponds and other public areas. The Developer shall provide the Water Utility a complete accounting of all costs related to the installation of the water main and appurtenances within the Development. The Neenah Water Utility shall own and maintain the water mains and appurtenances inside the

Development. The water service to each residence shall be installed by the Developer and owned by the resident. The Neenah Water Utility shall maintain the service from the water main to and including the curb box. Maintenance from the curb box to the house shall be the responsibility of the resident. The Developer shall pay for Neenah Water Utility inspection and testing during installation of the water main inside the Development as detailed in Exhibit 4.

6. **Breezewood Lane Water Main Deferred Assessment.** A deferred assessment for the installation of an oversized water main along Breezewood Lane is to be collected as part of this Development and as described in Exhibit 4.
7. **Oversize Water Main Installation and Reimbursement.** The Neenah Water Utility is requiring the installation of oversized water main within the Development to accommodate future water supply needs. The Neenah Water Utility shall reimburse the Developer for the additional cost attributable to installing a 16-inch water main rather than the 10-inch water main required by the Water Utility's design and construction standards. Utility staff will work with the Developer to estimate the cost difference for labor and materials to install the 16-inch water main versus the 10-inch water main. An estimate of the oversizing reimbursement is included in Exhibit 4.
8. **Sanitary Sewer Within the Subdivision Plat.** Developer shall pay the full cost of installing all sanitary sewer mains and sanitary sewer laterals within the plat including those that may front on all dedicated public lands, including but not limited to, parks, schools, dedicated public wetlands and open spaces, detention ponds and other public areas. If needed, the installation of an oversized sewer main required by the City shall be reimbursed to the Developer as detailed in Exhibit 7.
9. **County Highway G Sanitary Sewer Deferred Assessment.** A deferred assessment for the installation of an oversized sanitary main along County Highway G is to be collected as part of this Development and as described in Exhibit 7.
10. **Streets, Curb and Gutter and Sidewalks Within the Subdivision Plat.**

Street Grading/Graveling: The Developer shall pay the full cost of grading/graveling all streets within the plat, including those streets that may front on all dedicated public land and outlots, including but not limited to, parks, schools, dedicated public wetlands and open spaces, detention ponds and other public areas. The City shall establish and enforce spring load limits on all gravel streets.

Gravel Street Maintenance: Prior to the date of City acceptance, as described below, the Developer shall be completely responsible for all gravel street maintenance including but not limited to: removal of mud, dust and other non-granular deleterious material on an "as needed" basis, periodically adding granular material necessary to re-establish the true line and grade and cross section of the street, cleaning out catch basins and periodically on an "as needed" basis regrading and filling all potholes, settled areas and areas where traffic has disturbed the gravel, and providing any City mandated dust control. If during the time prior to the City accepting maintenance responsibility, the Developer fails to maintain the gravel streets in a manner acceptable to the City, the City shall, after a 48-hour notice to the Developer, perform the required maintenance on the gravel street and bill all costs for this maintenance work to the Developer.

Two-Inch Asphalt Mat: The Developer shall pay the full cost of placing a two-inch asphalt mat on all streets within the plat, including those streets that may front on all dedicated public land and outlots, including but not limited to, parks, schools, dedicated public wetlands and open spaces, detention ponds and other public areas. Cost for said two-inch mat construction shall be prepaid, or escrowed, by the Developer based on estimated costs for similar construction. In the event that actual costs are less than the escrowed fund, any such excess of the escrowed funds shall be returned to Developer. In the event that the escrow is insufficient, then the City reserves the right to special assess the shortage against the individual lots in Cardinal Plat (See Exhibit 5).

In the year following the installation of utilities and gravel as provided for above, and after the

gravel street and utility trenches have been subject to a winter "freeze-thaw" cycle and settled, the Developer shall grade and remove all mud and non-granular deleterious materials, re-shape and fine grade the gravel street, and add any required gravel to re-establish the true, designed grade, profile and cross section of the gravel streets. The City shall then install a two-inch asphalt mat surface on the streets. The City shall establish and enforce spring load limits on all asphalt mat streets.

Final Street: When installed, curb/gutter and final street pavement shall be assessed 100% by the City to the adjacent lot owners of record with the exception that all costs associated with installation of curb/gutter and permanent pavement that front all public lands, including but not limited to: parks, greenspace, trails, outlots, and detention ponds shall be prepaid, or escrowed, by the Developer based on estimated costs for new street construction. Once public improvements anticipated by this paragraph are installed, in the event that actual costs are less than the escrowed fund, any such excess of the escrowed funds shall be returned to Developer. In the event that the escrow is insufficient, then the City reserves the right to special assess the shortage against the individual lots in Cardinal Plat (See Exhibit 5).

Sidewalks: The Developer shall pre-pay or escrow the estimated cost for installing sidewalk at the following locations: 1) on both sides of Lone Oak Drive; 2) along lots 12 and 13 on Cardinal Circle; 3) along Lot 2 on Paintbrush Road. Said sidewalk shall be installed by the City in conjunction with construction of the Two-inch Asphalt Mat, described above, unless otherwise scheduled with the approval of the City. The lot owner of record for lots that develop and install sidewalk prior to the scheduled construction of sidewalk in the subdivision shall be reimbursed from the pre-paid or escrowed funds an amount equal to the estimated cost of sidewalk installation for that lot. (See Exhibit 5).

11. **Contract Procedures.** The Developer's engineer shall prepare the contract documents, construction plans and specifications, let the contracts, and provide all supervision, and all contract administration for the installation of sanitary sewer, storm sewer, water main, grading and graveling, and all appurtenances and shall bill the Developer for these services. The Developer's design engineer shall perform the construction staking. All plans and specifications for the improvements shall be consistent with City specification standards. The City shall review for approval all plans, specifications and contract documents in a timely manner. The City shall provide all construction inspection and shall bill the Developer for these services. Notwithstanding anything to the contrary in this agreement, construction inspection services by the City is not intended to, nor does it provide any guaranty of performance. The inspection services provided for by the City are for the City's benefit and may be relied upon only by the City. In the event that Improvements installed by the Developer do not operate properly even after inspections by the City, it shall remain the Developer's responsibility, at the Developer's sole cost, to correct any deficiencies so that the Improvements are working properly before the City is obligated to accept the Improvements as part of the public infrastructure.
12. **Park Dedication.** [Intentionally left blank]
13. **Outlots and Public Parks.** Outlot #1 within the Development shall be dedicated as Public Open Space. The land will be dedicated to the City on the Final Plat and the City will purchase the land as a credit towards the development fees in this agreement at a cost of \$1,000 per acre or \$6,017.40.
14. **Sewer Cleaning and Televising Inspection.** Upon completion of installation of grading and graveling and prior to final acceptance by the City, the Developer shall clean all sanitary and storm sewer mains, all catch basin leads and all back yard drain pipes using a City approved sewer cleaning contractor utilizing modern "jet trucks" of adequate horsepower and capacity. Upon completion of sewer cleaning all sewer mains and back yard drainpipes shall be televised in color and the televising records provided to the City in a City-approved electronic format. Catch basin leads do not need to be televised but all leads must be cleaned and lamped and their condition

verified in a written report. All catch basins and back yard drains shall be cleaned of gravel and debris.

15. **Public Improvements Dedication.** The Developer agrees to convey by deed or dedication to the City all the streets, roads, courts, avenues, drives, public ways and parks in the Plat. Developer further agrees to convey the public access ways and storm water detention ponds by deed to the City. All public improvements contemplated in the final plat shall be constructed within areas to be dedicated to the City either by deed, dedication or easement as contemplated in the final plat and this agreement. The City agrees to accept the dedication of all the Public Improvements in the Plat, whether by deed, dedication or easement subject to the City's Acceptance of the Public Improvements provided they are constructed according to the City's specifications and in accordance with and subject to the terms of the City's Subdivision Ordinance.

16. **Utilities.** The Developer shall pay the entire cost associated with installation of underground gas, electric, telephone and cable TV utilities and street lights throughout the entire development including the cost of installing utilities and street lights adjacent to detention ponds, parks, outlots, green space, trails and other public lands. Streetlights are required and the Developer shall be responsible for requesting the street lighting system from utility company. The street lighting plan, electrical distribution plan, and natural gas layout shall be designed by the utility company and approved by the City.

Standard street lighting shall be wood poles with LED fixtures. The City shall pay the utility company the monthly electrical charge for standard street lighting. The developer shall be responsible for all additional costs associated with installation of a decorative street lighting system by the utility company. In addition, the developer shall also be responsible for the monthly charges for a decorative system that are in excess of the monthly charges for a standard system through payment to the City of the present value of the cost difference. The Developer shall coordinate with the City any street lighting requested beyond the standard.

17. **Off-Site and Other Existing Improvements.** [Intentionally left blank]

18. **Terrace Trees Contribution.** The Developer shall pay a terrace tree contribution in the amount of \$150.00 per lot. This terrace tree contribution shall be paid by the Developer, on a per lot basis at the time of final closing of each lot sale. The subdivision plat shall note on its face "\$150.00 per lot 'Terrace Tree' contribution". This contribution will be deposited in the "City of Neenah Carpenter Tree Fund Trust" tax-exempt account and will be used to plant trees on the street terraces within the subdivision at the time curb and gutter is installed (Exhibit 6).

19. **Building Permits.** Provided Developer has installed water mains, storm sewer, sanitary sewer and gravel base to a given lot and guarantees of installation have been provided for electric, gas, phone and cable services, Developer and/or Developer's assigns and successors in interest shall be permitted to obtain building and erosion control permits for such lot.

20. **Plan Review and Construction Inspection.** The Developer shall pay a fee for plan review and construction inspection of proposed improvements as outlined in Exhibit 7. Said Fee shall be based on \$1,475 for plan review and an estimated \$4,800 for inspections by City staff. Actual costs shall be determined based on actual time spent by City Staff. In the event that the City, in its sole discretion, determines that it requires the assistance of either outside consultants to review plans or provide for construction inspection services, the Developer shall pay the actual cost of such outside consulting services plus 10% for administration.

21. **Damages.** The Developer shall repair or replace, as directed by the City and to the City's satisfaction, at Developer's own cost, any damage caused by the installation of the improvements.

22. **City Costs.** [Intentionally left blank]

23. **Estimated Cost Summary Escrow Payment.** The estimate of costs paid by the Developer is

attached hereto as Exhibits 2-7 and shows the items and estimated amounts to be paid by the Developer, including the basis for the Sanitary Sewer Interceptor Fee and Storm Water Infrastructure Fee. The total of the estimate of costs provides the basis for determining the amount of the escrow. The Developer shall submit a payment to be held in a City escrow account in the amount of \$109,455.00. The escrow amount is based on the amounts shown in Exhibit 5.

24. **Financing Alternative.** [Intentionally left blank]

25. **Consistency With Adopted Ordinances and Resolutions.** The City represents that this Agreement and the terms and conditions contained herein are consistent with adopted ordinances and resolutions on the subject matter.

26. **Merger; Successors and Assigns.** This Agreement along with Exhibits sets forth the entire understanding of the parties relative to its subject matter and supersedes and merges any and all prior communications, negotiations and agreements, oral or written. The terms of this Agreement shall survive any closing involving the transfer of lots to any grantee and shall not merge with the deed. The terms and conditions of this Agreement shall be binding on successors and assignees of the Developer.

27. **Governing Law.** This Agreement shall be construed in accordance with the laws of the State of Wisconsin.

28. **Severability.** It is understood and agreed that the provisions of this agreement shall be deemed severable and the invalidity or unenforceability of any one or more of the provisions contained herein shall not affect the validity and enforceability of the other provisions contained herein.

29. **Modification.** This agreement may not be modified or amended, except in writing, with the written consent of both the City and the Developer.

30. **Notices.** Any notices required under this agreement shall be deemed made as of the date deposited in the US mail, postage prepaid and addressed to the following.

If to the City:

Director of Public Works
City of Neenah
211 Walnut Street
Neenah, WI 54956

If to Developer:

Cardinal-Neenah, LLC
Attn: Peter J. Prickett
376 Wyldewood Dr. Unit E
Oshkosh, WI 54904

Dated this _____ day of _____, 2019.

CITY OF NEENAH

CARDINAL-NEENAH, LLC

_____(SEAL)
Dean R. Kaufert, Mayor

Peter J. Prickett, Member

Attest: _____(SEAL)
Patricia A. Sturn, City Clerk

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) ss.
COUNTY OF _____)

AUTHENTICATION

Signature(s) of Dean R. Kaufert, Mayor and Patricia A. Sturn, City Clerk authenticated this _____ day of _____, 2019.

Personally came before me this _____ day of _____, 2019 the above- named Peter J. Prickett who acknowledged that he is a member of

James G. Godlewski
Title: Member State Bar of Wisconsin

Cardinal-Neenah, LLC, a Wisconsin limited liability company, and that he is authorized to execute the foregoing instrument on Cardinal-Neenah, LLC's behalf.

Notary Public, _____ County, Wisconsin.
My commission is permanent.
(If not, state expiration date: _____)

THIS INSTRUMENT DRAFTED BY:

James G. Godlewski, City Attorney
211 Walnut St., Neenah, WI 54956

(SIGNATURES MAY BE AUTHENTICATED OR
ACKNOWLEDGED. BOTH ARE NOT NECESSARY.)

DRAFT

**Exhibit 2
Cardinal Plat**

Fee Schedule

Total Developable Acres (Excludes wetlands and Outlot 1) = 7.5
Total Lots = 17

1. Subdivision Fee: \$1,000/acre x 7.5	\$7,500.00
2. Oversized sanitary sewer interceptor fee: \$1,000/acre x 7.5	\$7,500.00
3. Storm water management, erosion control, plan review and inspection fee: \$200 + \$75/lot	\$1,475.00
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Total Fees Due Upon Billing	\$16,475.00

**Exhibit 3
Cardinal Plat**

**Storm Sewer Cost
Public Infrastructure
(Estimated)**

1. Acreage	
Total Developable Acres	7.5
2. Storm/Infrastructure Construction Costs	
Total Private (Developer) Costs (estimated)	\$16,700.00
Total Public Costs (estimated)	\$82,290.00
Total Construction Costs (estimated)	<u>\$98,990.00</u>
3. Summary Public Infrastructure Costs	
Developer Storm Fee Due City (\$5,000/ac x 7.5)	\$37,500.00
Public Storm Sewer Funded by Developer (estimated)	\$82,290.00
Balance Due Developer for Public Storm Sewer Funded by Developer (estimated)	<u>\$ 44,790.00</u>
4. Stormwater Pond Payment In-Lieu	<u>\$ 11,239.67</u>

NOTE: The final amount due under this exhibit shall be determined based on an "as-built" cost determination at the conclusion of construction of the public improvements contemplated by this agreement.

**Exhibit 4
Cardinal Plat**

**Water Main Costs
Public Infrastructure
(Estimated)**

1. Oversized Water Main Costs Due Developer (estimated) 16 inch water main and valves	\$42,025.20
2. Installation Inspection Fee Due Water Utility (estimated)	\$2,500.00
3. Breezewood Lane Water Main Deferred Assessment (7.5 acres/ 119.776 acres) x \$61,125	\$3,827.45
<hr/>	
Total Due Water Utility at the time of billing	\$6,327.45

**Exhibit 5
Cardinal Plat**

Escrow/Prepayment

Future Street and Sidewalk

1.	Two Inch Asphalt Mat 1,633 feet x \$35/centerline foot	\$57,155.00
2.	Sidewalk Installation 1,452 feet x \$25/linear foot	\$36,300.00
3.	Final Street: Non-Assessable Frontage Cardinal Circle: 160.0 feet x \$100/assessable foot Outlot 1	\$16,000.00

Total Prepayment/Escrow required **\$109,455.00**

**Exhibit 6
Cardinal Plat**

Terrace Tree Contribution

1. Terrace Tree Contribution:	
\$150/lot x 17 lots	\$2,550.00
<u>Amount due City upon each Cardinal Plat lot closing</u>	<u>\$150.00</u>
Total amount due upon each Cardinal Plat lot closing	\$150.00

**Exhibit 7
Cardinal Plat**

Oversize Sanitary Sewer

Estimated Developer's Cost Due City

Sanitary Sewer CTH G Deferred Assessment \$1,512.05 x 7.5 acres	\$11,340.38
Installation Inspection Fee Due Water Utility (estimated)	\$ 4,800.00
Total Due at the time of billing	\$16,140.38

**Exhibit 8
Cardinal Plat**

Summary of Developer's Costs and Financing and Financing Per Lot

Estimated Developer's Cost Due at Billing

Exhibit 4:	Inspection Fee – Water Utility (Estimate)	\$ 2,500.00
Exhibit 7:	Construction Inspection Fees (Estimate)	<u>\$ 4,800.00</u>

Estimated Public Storm Sewer Reimbursement Due Developer

Exhibit 3:	Public Storm Sewer (Estimate)	\$44,790.00
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Estimated Oversized Water Main

Exhibit 4:	16 inch water main and valves reimbursement (est.)	\$42,025.20
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Estimated Developer's Costs to be Financed by City of Neenah (No Interest Due)

Exhibit 2:	Subdivision Fee	\$ 7,500.00
	Oversized Sanitary Fee	\$ 7,500.00
	Storm Water Management Fee	\$ 1,475.00
Exhibit 6:	Terrace Tree Contribution (\$150.00 x 17 lots)	\$ 2,550.00
Exhibit 4:	Breezewood Water Main Deferred Assessment	\$ 3,827.46
Exhibit 7:	CTH G Sanitary Sewer Deferred Assessment	\$11,340.38
Exhibit 3:	Stormwater Pond Payment In-Lieu	\$11,239.67

Exhibit X:	Outlot 1 Payment to Developer (\$1,000/Acre)	\$ (6,017.40)
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Total to be financed by City (estimated) \$39,415.10

**Special Assessment Applied To
Each Lot (estimated) and Due at Lot Closing \$ 2,318.54**
(\$39,415.10/17 lots = \$2,318.54/lot)

Developer's Future Costs, Line of Credit (escrow) Required

Exhibit 5:	Two-Inch Asphalt Mat	\$ 57,155.00
	Sidewalk Installation	\$ 36,300.00
	Final Street Non-Assessable Frontage	<u>\$ 16,000.00</u>
	Total Escrow Required	\$109,455.00



Finance Department
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-886-6141 • Fax: 920-886-6150
e-mail: mcasker@ci.neenah.wi.us
MICHAEL K. EASKER, CPA
DIRECTOR OF FINANCE

M E M O R A N D U M

DATE: July 25, 2019
TO: Chairman Erickson and Members of the Finance and Personnel Committee
FROM: Michael K. Easker, Director of Finance *Mike*
RE: Audit Services 2019-2021

The City's most recent audit contract with Baker Tilly was for fiscal years 2016-2018. As many of you may recall, prior to the most recent contract with Baker Tilly, the City embarked on a full analysis of audit services providers. This included an RFP, review, analysis and interviews conducted by a special audit selection committee of competing audit firms and proposals. In the end, the audit selection committee recommended and council affirmed Baker Tilly as the City audit firm for years 2016-2018.

The City has received a three-year proposal from Baker Tilly to continue to provide audit services for fiscal years 2019-2021. Attached please find the historic and proposed audit pricing from Baker Tilly. As you can see, the year-to-year increases proposed are just under 3% per year. Given the continued high quality and professional work provided to the City by Baker Tilly, staff is recommending approval of the proposed three-year contract with Baker Tilly

Thank you for your consideration. Please contact me directly with any questions.

Finance Department staff recommends Committee approval of the proposed contract with Baker Tilly to provide audit services to the City and City owned utilities for Fiscal Years 2019-2021 as presented.

**City of Neenah
Baker Tilly
Audit Fee Breakdown**

	Historic				Proposed		
	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Governmental Funds	\$42,525	\$43,800	\$45,100	\$45,900	\$47,300	\$48,700	\$50,200
Court	1,275	1,315	1,350	1,500	1,600	1,700	1,800
CDA	6,900	7,100	7,300	7,700	7,700	7,900	8,100
Fire	1,700	1,750	1,800	1,950	2,050	2,150	2,250
Sewer	4,200	4,325	4,450	4,725	4,925	5,125	5,325
Storm	3,800	3,910	4,000	4,325	4,525	4,725	4,925
City Total	\$60,400	\$62,200	\$64,000	\$66,100	\$68,100	\$70,300	\$72,600
Water	11,500	11,800	12,100	12,400	12,700	13,000	13,300
Grand Total	\$71,900	\$74,000	\$76,100	\$78,500	\$80,800	\$83,300	\$85,900

* Note: Services for the BID are in a separate engagement letter and are not longer part of the City audit pricing.



MEMORANDUM

To: Members of the Finance and Personnel Committee

From: Chairman Erickson *JE*

Date: July 18, 2019

Re: June Voucher Review

On behalf of the Committee and Common Council, I have reviewed expenditure abstracts and other Finance Department records supporting:

1. June General Expenditure Voucher Nos. 246 through 249 (\$215,751.21) and 47495 through 47698 (\$1,770,509.60) and June payroll Voucher Nos. 207963 through 208031 (\$13,717.67) for a combined total of \$1,999,978.48.
2. June Automated Transfers Nos. 1 through 54 totaling \$3,648,910.43.

I recommend their approval.

Attached are schedules of June Automated Fund Transfers and Non-Payroll Expenditure Vouchers over \$2,000.

Attachments

EXPENDITURE ABSTRACT FOR PERIOD JUNE 1 THROUGH JUNE 30, 2019
EXPLANATION OF AUTOMATED TRANSFERS

<u>Transfer No.</u>	<u>Transfer Date</u>	<u>Amount</u>	<u>Purpose</u>	<u>Budget/Cost Center</u>
1	6/3/19	\$211,289.72	HEALTH PARTNERS June Insurance Premiums	FRINGE BENEFIT DIST.
2	6/3/19	\$2,800.86	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
3	6/3/19	\$848.47	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
4	6/3/19	\$29,300.00	ASSOCIATED BANK DTC Interest Payment	N/A
5	6/3/19	\$362,308.22	FIRST TENNESSEE Purchase Security	N/A
6	6/4/19	\$2,663.11	BANCORP FSA/HRA Debit Card Prefund	N/A
7	6/5/19	\$8,763.58	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
8	6/6/19	\$80.00	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
9	6/6/19	\$3,114.84	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
10	6/10/19	\$851.79	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
11	6/10/19	\$508.11	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
12	6/11/19	\$1,301.42	BANCORP FSA/HRA Debit Card Prefund	N/A
13	6/12/19	\$5,334.00	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
14	6/13/19	\$8,743.00	ICMA 457 Deferred Comp. Contributions	N/A
15	6/13/19	\$3,781.53	ICMA Employee IRA Contributions	N/A
16	6/13/19	\$3,159.96	MIDAMERICA FICA Alternative Plan #3121	N/A
17	6/13/19	\$50.00	NORTHSHORE BANK 457 Deferred Comp. Contributions	N/A
18	6/13/19	\$2,045.58	ASSOCIATED BANK Child Support	N/A
19	6/13/19	\$592,369.42	EMPLOYEE PAYROLL ACH Direct Deposit	N/A

20	6/13/19	\$635.53	ASSOCIATED BANK Deferred Comp. Contributions	N/A
21	6/13/19	\$3,211.53	NATIONWIDE 457 Deferred Comp. Contributions	N/A
22	6/13/19	\$110.00	NATIONWIDE Employee IRA Contributions	N/A
23	6/13/19	\$1,029.25	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
24	6/13/19	\$1,369.53	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
25	6/14/19	\$179,182.40	DEPARTMENT OF THE TREASURY Employer/Employee Social Security Federal Withholding	FRINGE BENEFITS DIST.
26	6/14/19	\$638,491.38	NJSD June Tax Settlement	N/A
27	6/14/19	\$445,113.29	WINNEBAGO COUNTY TREASURER June Tax Settlement	N/A
28	6/14/19	\$92,635.24	FOX VALLEY TECHNICAL COLLEGE June Tax Settlement	N/A
29	6/14/19	\$63,446.92	WISCONSIN DEPT OF REVENUE State Withholding	FRINGE BENEFITS DIST
30	6/14/19	\$1,758.74	ASSOCIATED BANK May Bank Service Fee	N/A
31	6/17/19	\$1,770.68	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
32	6/18/19	\$1,926.53	BANCORP FSA/HRA Debit Card Prefund	N/A
33	6/19/19	\$5,147.76	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
34	6/20/19	\$1,876.08	WISCONSIN DEPT OF REVENUE May Sales Tax	N/A
35	6/20/19	\$1,405.72	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
36	6/20/19	\$5,760.71	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
37	6/24/19	\$3,339.35	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
38	6/24/19	\$40.00	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
39	6/25/19	\$1,404.91	BANCORP FSA/HRA Debit Card Prefund	N/A

40	6/26/19	\$7,533.37	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
41	6/27/19	\$1,154.00	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
42	6/27/19	\$3,021.33	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
43	6/27/19	\$9,020.07	ICMA 457 Deferred Comp. Contributions	N/A
44	6/27/19	\$3,781.53	ICMA Employee IRA Contributions	N/A
45	6/27/19	\$5,439.33	MIDAMERICA FICA Alternative Plan #3121	N/A
46	6/27/19	\$50.00	NORTHSHORE BANK 457 Deferred Comp. Contributions	N/A
47	6/27/19	\$635.12	ASSOCIATED BANK Deferred Comp Contributions	N/A
48	6/27/19	\$2,004.75	ASSOCIATED BANK Child Support	N/A
49	6/27/19	\$490,361.15	EMPLOYEE PAYROLL ACH Direct Deposit	N/A
50	6/27/19	\$3,211.53	NATIONWIDE 457 Deferred Comp. Contributions	N/A
51	6/27/19	\$110.00	NATIONWIDE Employee IRA Contributions	N/A
52	6/28/19	\$128,631.35	DEPARTMENT OF THE TREASURY Employer/Employee Social Security Federal Withholding	FRINGE BENEFITS DIST.
53	6/28/19	\$262,678.09	WI EMPLOYEE TRUST FUNDS Retirement Contribution	FRINGE BENEFITS DIST
54	6/28/19	\$42,309.65	WISCONSIN DEPT OF REVENUE State Withholding	FRINGE BENEFITS DIST
JUNE TOTAL		\$3,648,910.43		

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CITY OF NEENAH
Check Register for Checks over \$2,000.00

PAGE: 1
RUN DATE: 07/15/2019
RUN TIME: 08:49:38

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
246	6/28/2019	2,294.34	U S BANK	180-2301-712-0213	POMP'S TIRE SERVIC	Neenah Menasha Fire
	6/28/2019	3,082.00	U S BANK	41-6205-952-0238	AFFINITYHLTH EMPSOL	Benefit Accrual Fund
	6/28/2019	2,790.00	U S BANK	41-6205-952-0238	AFFINITYHLTH EMPSOL	Benefit Accrual Fund
	6/28/2019	2,974.00	U S BANK	41-6205-952-0238	AFFINITYHLTH EMPSOL	Benefit Accrual Fund
	6/28/2019	3,104.50	U S BANK	41-6205-952-0238	AFFINITYHLTH EMPSOL	Benefit Accrual Fund
CHECK TOTAL		14,244.84				
247	6/28/2019	4,361.00	U S BANK	10-2181-711-8133	STREICHER'S MO	Police Departme/Capi
	6/28/2019	4,024.58	U S BANK	400-0401-770-6410	KEMIRA WATER SOLUTIO	Water
CHECK TOTAL		8,385.58				
248	6/28/2019	4,000.00	U S BANK	43-1701-708-0235	MTM TECHNOLOGIES INC	Information Systems
	6/28/2019	2,131.38	U S BANK	43-1701-708-0254	GORDON FLESCH COMPAN	Information Systems
	6/28/2019	6,660.00	U S BANK	10-4101-733-0249	ADVANCED DISPOSAL ON	Sanitation/Refuse Ga
	6/28/2019	6,155.40	U S BANK	10-4101-733-0244	WASTE MGMT WM EZPAY	Sanitation/Refuse Ga
	6/28/2019	2,976.00	U S BANK	41-6205-952-0238	AFFINITYHLTH EMPSOL	Benefit Accrual Fund
	6/28/2019	4,962.86	U S BANK	10-8801-788-0293	UTILITY SALES & SERV	Parks/Parks Operatio
	6/28/2019	2,895.75	U S BANK	49-3908-733-0236	IN *WISCONSIN LAKE &	Storm Water Manageme
CHECK TOTAL		29,781.39				
249	6/28/2019	2,538.78	U S BANK	10-9501-821-0340	BAKER-TAYLOR	Public Library/Libra
	6/28/2019	6,134.40	U S BANK	400-0401-770-6410	POLYDYNE INC	Water
	6/28/2019	11,644.00	U S BANK	400-0000-207-0408	FERGUSON WTRWRKS #14	Water
	6/28/2019	5,421.25	U S BANK	400-0402-770-6750	FERGUSON WTRWRKS #14	Water
CHECK TOTAL		25,738.43				
47496	6/06/2019	3,655.49	APPLETON, CITY OF	62-5701-936-0266	APR DIAL-A-RIDE	Dial-A-Ride Transpor
	6/06/2019	3,322.87	APPLETON, CITY OF	62-5701-936-0266	MAR DIAL-A-RIDE	Dial-A-Ride Transpor
CHECK TOTAL		6,978.36				
47497	6/06/2019	54,500.00	AUGUST WINTER & SONS INC	400-0000-207-0373	APR SERVICES - CHEMI	Water
CHECK TOTAL		54,500.00				
47500	6/06/2019	59,800.00	BORSCH ROOFING PROFESSIONALS	13-2176-742-0236	ROOF REPAIR	Facility Improvement
CHECK TOTAL		59,800.00				
47502	6/06/2019	5,914.72	EMBURY LTD	13-9572-743-0236	CHAIRS-MEETING ROOMS	Facility Improvement
CHECK TOTAL		5,914.72				

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
47510	6/06/2019	800.46	LOW VOLTAGE SOLUTIONS LLC	11-2198-743-8105	SQUAD CHANGEOVERS	Capital Equipment Fu
	6/06/2019	1,690.02	LOW VOLTAGE SOLUTIONS LLC	11-2198-743-8105	SQUAD CHANGEOVERS	Capital Equipment Fu
CHECK TOTAL		2,490.48				
47512	6/06/2019	56,982.37	MENASHA, CITY OF	41-6302-952-0450	MAY RETIREMENT/FIRE	Benefit Accrual Fund
CHECK TOTAL		56,982.37				
47513	6/06/2019	274.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	APR SAMPLING - TN NE	Sewer Operating Util
	6/06/2019	380.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	APR SAMPLING - PLEXU	Sewer Operating Util
	6/06/2019	118.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	APR SAMPLING - VALME	Sewer Operating Util
	6/06/2019	244.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	APR SAMPLING - MENAS	Sewer Operating Util
	6/06/2019	468.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	APR SAMPLING - INDUS	Sewer Operating Util
	6/06/2019	396.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	APR SAMPLING - HORSE	Sewer Operating Util
	6/06/2019	488.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	APR SAMPLING - GEORG	Sewer Operating Util
	6/06/2019	416.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	APR SAMPLING - GALLO	Sewer Operating Util
	6/06/2019	172.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	APR SAMPLING - BEMIS	Sewer Operating Util
CHECK TOTAL		2,956.00				
47515	6/06/2019	67,555.00	MILLER & ASSOCIATES-SAUK PRAIR	13-8846-742-0236	SV PG EQUIPMENT BALA	Facility Improvement
CHECK TOTAL		67,555.00				
47517	6/06/2019	195.00	NEENAH MENASHA SEWERAGE COMMIS	45-3102-921-0238	MAR LEGAL SERVICES -	Sewer Operating Util
	6/06/2019	37,915.00	NEENAH MENASHA SEWERAGE COMMIS	46-3201-922-0581	MAY PRINCIPAL PAYMEN	Sewer Capital Fund
	6/06/2019	15,636.00	NEENAH MENASHA SEWERAGE COMMIS	46-3201-922-0582	MAY INTEREST PAYMENT	Sewer Capital Fund
	6/06/2019	189,477.07	NEENAH MENASHA SEWERAGE COMMIS	45-3101-921-0560	MAY PLANT EXPENSE	Sewer Operating Util
	6/06/2019	68,669.94	NEENAH MENASHA SEWERAGE COMMIS	45-0000-117-8000	OVERPAYMENT OF 2018	Sewer Operating Util
CHECK TOTAL		174,553.13				
47518	6/06/2019	3,121.55	NORTHEAST ASPHALT INC	10-5101-734-0331	COLD PATCH	Street Maintena/Repa
CHECK TOTAL		3,121.55				
47520	6/06/2019	114,418.50	R & R WASH MATERIALS INC	13-8820-743-0236	4/30-5/17 SERV-WASHI	Facility Improvement
CHECK TOTAL		114,418.50				
47521	6/06/2019	236.00	RAY'S TIRE	10-4101-733-0339	TIRES #57	Sanitation/Refuse Ga
	6/06/2019	236.00	RAY'S TIRE	81-6901-935-0339	TIRES #57	Recycling Fund
	6/06/2019	162.00	RAY'S TIRE	39-3703-732-0360	TIRES	Fleet Management
	6/06/2019	236.00	RAY'S TIRE	10-4101-733-0339	TIRES #50	Sanitation/Refuse Ga
	6/06/2019	236.00	RAY'S TIRE	81-6901-935-0339	TIRES #50	Recycling Fund

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
	6/06/2019	340.00	RAY'S TIRE	39-3703-732-0360	TIRES	Fleet Management
	6/06/2019	220.50	RAY'S TIRE	10-4101-733-0339	TIRES #51	Sanitation/Refuse Ga
	6/06/2019	220.50	RAY'S TIRE	81-6901-935-0339	TIRES #51	Recycling Fund
	6/06/2019	220.50	RAY'S TIRE	10-4101-733-0339	TIRES #50	Sanitation/Refuse Ga
	6/06/2019	220.50	RAY'S TIRE	81-6901-935-0339	TIRES #50	Recycling Fund
	6/06/2019	220.50	RAY'S TIRE	10-4101-733-0339	TIRES #54	Sanitation/Refuse Ga
	6/06/2019	220.50	RAY'S TIRE	81-6901-935-0339	TIRES #54	Recycling Fund
	6/06/2019	930.00	RAY'S TIRE	39-3703-732-0360	TIRES	Fleet Management
CHECK TOTAL		3,699.00				
47528	6/06/2019	9,170.99	WE ENERGIES	400-0401-770-6230	PUMPING - ELECTRIC	Water
	6/06/2019	610.00	WE ENERGIES	400-0401-770-6260	PUMPING - HEAT	Water
	6/06/2019	1,608.16	WE ENERGIES	400-0401-770-6420	WATER TREATMENT - HE	Water
	6/06/2019	3,527.31	WE ENERGIES	400-0401-770-6430	WATER TREATMENT-ELEC	Water
	6/06/2019	698.18	WE ENERGIES	400-0401-770-6610	WATER TOWER - ELECTR	Water
	6/06/2019	199.55	WE ENERGIES	400-0401-770-6630	METER SERVICE - ELEC	Water
	6/06/2019	1,795.99	WE ENERGIES	400-0401-770-6650	DIST - ELECTRIC & HE	Water
	6/06/2019	99.41	WE ENERGIES	10-7101-736-0222	COMMERCIAL & COLUMBI	Street Signal &/Traf
	6/06/2019	61.62	WE ENERGIES	44-7702-738-0222	ARROWHEAD PARKING LO	Parking Utility Fund
	6/06/2019	50.41	WE ENERGIES	10-8801-788-0222	ARROWHEAD PARKING LO	Parks/Parks Operatio
	6/06/2019	98.88	WE ENERGIES	10-7101-736-0222	W DOTY AVE	Street Signal &/Traf
	6/06/2019	40.30	WE ENERGIES	10-7101-736-0222	100 BLK W FOREST	Street Signal &/Traf
	6/06/2019	93.91	WE ENERGIES	10-7101-736-0222	WINNECONNE & COMMERC	Street Signal &/Traf
	6/06/2019	151.98	WE ENERGIES	10-7104-736-0222	MAIN STREET OVERPASS	Street Signal &/Stre
	6/06/2019	19.47	WE ENERGIES	10-9323-801-0222	BUS SHELTER	Community Devel/Mass
	6/06/2019	510.12	WE ENERGIES	10-8801-788-0222	NPRD ELECTRIC TO 5/1	Parks/Parks Operatio
	6/06/2019	252.84	WE ENERGIES	10-8801-788-0223	NPRD GAS TO 5/12	Parks/Parks Operatio
	6/06/2019	49.31	WE ENERGIES	10-9703-841-0222	CEMETERY ELECT TO 5/	Oak Hill Cemete/Ceme
	6/06/2019	161.20	WE ENERGIES	10-8405-784-0222	600 S PARK AVE	Independent Pro/Muni
	6/06/2019	56.73	WE ENERGIES	10-8405-784-0223	600 S PARK AVE	Independent Pro/Muni
	6/06/2019	17.75	WE ENERGIES	10-8801-788-0222	525 CEDAR ST	Parks/Parks Operatio
	6/06/2019	77.51	WE ENERGIES	44-7702-738-0222	9999 MILLVIEW DR	Parking Utility Fund
	6/06/2019	37.75	WE ENERGIES	10-7101-736-0222	BELL ST & MARATHON A	Street Signal &/Traf
	6/06/2019	38.02	WE ENERGIES	10-7101-736-0222	BELL ST & COMMERCIAL	Street Signal &/Traf
	6/06/2019	56.29	WE ENERGIES	10-7101-736-0222	COMMERCIAL & CECIL	Street Signal &/Traf
	6/06/2019	42.72	WE ENERGIES	10-7101-736-0222	S COMMERCIAL & ALCOT	Street Signal &/Traf
CHECK TOTAL		19,526.40				
47531	6/13/2019	35,475.00	APPLETON, CITY OF	10-9323-801-0236	MAY TRANSIT SERVICES	Community Devel/Mass
CHECK TOTAL		35,475.00				
47533	6/13/2019	2,916.67	ASSOCIATED APPRAISAL CONSULTAN	10-9314-801-0236	JUN SERVICES	Community Devel/Asse
	6/13/2019	5,557.50	ASSOCIATED APPRAISAL CONSULTAN	10-9314-801-0236	JUN REVALUATION PROG	Community Devel/Asse
CHECK TOTAL		8,474.17				

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CITY OF NEENAH
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CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
47534	6/13/2019	15,764.00	BAKER TILLY VIRCHOW KRAUSE LLP	10-0505-703-0232	AUDIT SVCS THRU 5/31	Finance/Annual Finan
	6/13/2019	1,098.00	BAKER TILLY VIRCHOW KRAUSE LLP	400-0401-770-9232	AUDIT SVCS THRU 5/31	Water
		=====				
	CHECK TOTAL	16,862.00				
47535	6/13/2019	3,643.00	BORSCH ROOFING PROFESSIONALS	400-0402-770-6510	ROOF REPAIR & SEALIN	Water
		=====				
	CHECK TOTAL	3,643.00				
47539	6/13/2019	14,931.85	EBS CO INFORMATION SERVICES	10-9501-821-0340	PERIODICALS	Public Library/Libra
		=====				
	CHECK TOTAL	14,931.85				
47543	6/13/2019	2,333.10	FIRE APPARATUS & EQUIPMENT INC	180-2301-712-0213	Q32 EXHAUST REPAIR	Neenah Menasha Fire
	6/13/2019	246.45	FIRE APPARATUS & EQUIPMENT INC	180-2301-712-0213	E32 REPAIR PARTS	Neenah Menasha Fire
	6/13/2019	36.55	FIRE APPARATUS & EQUIPMENT INC	180-2301-712-0213	FUEL CAP	Neenah Menasha Fire
		=====				
	CHECK TOTAL	2,616.10				
47545	6/13/2019	1,025.00	GRAPHIC COMPOSITION INC	68-6633-968-0202	CFEST BROCHURES	Sundry Civic Trusts
	6/13/2019	1,159.00	GRAPHIC COMPOSITION INC	10-9501-821-0202	YOUTH FLYER INSERT	Public Library/Libra
		=====				
	CHECK TOTAL	2,184.00				
47546	6/13/2019	3,201.08	GRAYMONT CAPITAL INC	400-0401-770-6410	HYDRATED LIME	Water
		=====				
	CHECK TOTAL	3,201.08				
47547	6/13/2019	5,201.44	IAFF LOCAL 275	10-0000-312-1400	P/R DIST 06-13	General Fund
		=====				
	CHECK TOTAL	5,201.44				
47554	6/13/2019	23,564.25	LEE RECREATION LLC	13-8820-743-0236	POURED-IN-PLACE INST	Facility Improvement
		=====				
	CHECK TOTAL	23,564.25				
47561	6/13/2019	6,052.60	MENASHA, CITY OF	88-7051-938-0575	MAY MUNICIPAL COURT	Joint Municipal Cour
	6/13/2019	635.99	MENASHA, CITY OF	180-2301-712-0310	APR FUEL	Neenah Menasha Fire
		=====				
	CHECK TOTAL	6,688.59				
47562	6/13/2019	7,000.00	MIDWEST TAPE	10-9598-821-0236	HOOPLA	Public Library/Funds
	6/13/2019	22.49	MIDWEST TAPE	67-9587-969-0340	DVD	Library Fd/ Misc. Tr
		=====				
	CHECK TOTAL	7,022.49				

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
47564	6/13/2019	27,720.95	MORTON SALT INC	10-6102-735-0332	SALT	St Cleaning/Lan/Snow
CHECK TOTAL		27,720.95				
47571	6/13/2019	5,018.00	RAMAKER & ASSOCIATES INC	13-9756-742-0236	DATA MIGRATION - CEM	Facility Improvement
CHECK TOTAL		5,018.00				
47575	6/13/2019	2,344.27	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	JUL INSURANCE	Benefit Accrual Fund
	6/13/2019	3,180.96	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	JUL INSURANCE	Benefit Accrual Fund
	6/13/2019	476.03	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	JUL FD NEENAH INS	Benefit Accrual Fund
	6/13/2019	880.12	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	JUL FD NEENAH INS	Benefit Accrual Fund
	6/13/2019	325.52	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	JUL FD MENASHA INS	Benefit Accrual Fund
	6/13/2019	500.26	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	JUL FD MENASHA INS	Benefit Accrual Fund
CHECK TOTAL		7,707.16				
47576	6/13/2019	3,100.00	SPARKLE AND SHINE CLEANING	10-1801-709-0236	MAY CLEANING	Municipal Build/Muni
	6/13/2019	350.00	SPARKLE AND SHINE CLEANING	44-7705-738-0236	MAY RAMP CLEANING	Parking Utility Fund
CHECK TOTAL		3,450.00				
47577	6/13/2019	6,318.85	STATE OF WISCONSIN	88-7051-938-0576	MAY MUNICIPAL COURT	Joint Municipal Cour
	6/13/2019	4,215.77	STATE OF WISCONSIN	88-7051-938-0576	MAY MUNICIPAL COURT	Joint Municipal Cour
CHECK TOTAL		10,534.62				
47582	6/13/2019	2,500.00	VANDENHEUVEL, ADAM	10-8701-787-0233	DIRECTOR FOR RIVERSI	Riverside Playe/Prod
CHECK TOTAL		2,500.00				
47584	6/13/2019	28.89	WE ENERGIES	10-8801-788-0222	GREAT NORTHERN PARK	Parks/Parks Operatio
	6/13/2019	16.25	WE ENERGIES	10-8801-788-0222	SOUTHVIEW PARK-BALL	Parks/Parks Operatio
	6/13/2019	2,908.02	WE ENERGIES	10-1801-709-0222	211 WALNUT ST	Municipal Build/Muni
	6/13/2019	278.47	WE ENERGIES	10-1801-709-0223	211 WALNUT ST	Municipal Build/Muni
	6/13/2019	1,380.39	WE ENERGIES	44-7705-738-0222	WEST CANAL PARKING R	Parking Utility Fund
	6/13/2019	97.93	WE ENERGIES	10-7104-736-0222	FIRST ST & E NORTH W	Street Signal &/Stre
	6/13/2019	61.93	WE ENERGIES	10-7104-736-0222	WALNUT ST AREA LIGHT	Street Signal &/Stre
	6/13/2019	126.29	WE ENERGIES	49-3908-733-0222	1460 PLAINS AVE	Storm Water Manageme
	6/13/2019	143.49	WE ENERGIES	49-3908-733-0222	1838 HEDGEVIEW DR	Storm Water Manageme
	6/13/2019	358.70	WE ENERGIES	49-3908-733-0222	GRASSY LN	Storm Water Manageme
	6/13/2019	16.25	WE ENERGIES	49-3908-733-0222	BRUCE ST	Storm Water Manageme
	6/13/2019	248.00	WE ENERGIES	49-3908-733-0222	REMINGTON RD	Storm Water Manageme
	6/13/2019	146.44	WE ENERGIES	49-3908-733-0222	REDWING DR	Storm Water Manageme
	6/13/2019	242.90	WE ENERGIES	49-3908-733-0222	POND VIEW LN	Storm Water Manageme
	6/13/2019	129.23	WE ENERGIES	49-3908-733-0222	NATURE TRL PENDLETON	Storm Water Manageme
	6/13/2019	3,132.68	WE ENERGIES	10-2101-711-0222	2111 MARATHON AVE	Police Departme/Pol

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	6/13/2019	539.51	WE ENERGIES	10-2101-711-0223	2111 MARATHON AVE	Police Departme/Poli
	6/13/2019	12.50	WE ENERGIES	10-2101-711-0223	1480 TULLAR RD	Police Departme/Poli
	6/13/2019	1,281.98	WE ENERGIES	180-2301-712-0222	125 E COLUMBIAN AVE	Neenah Menasha Fire
	6/13/2019	279.58	WE ENERGIES	180-2301-712-0223	125 E COLUMBIAN AVE	Neenah Menasha Fire
	6/13/2019	80.74	WE ENERGIES	180-2301-712-0223	1911 MANITOWOC RD	Neenah Menasha Fire
	6/13/2019	22.16	WE ENERGIES	49-3908-733-0222	1418 PLAINS AVE	Storm Water Manageme
	6/13/2019	74.56	WE ENERGIES	10-7101-736-0222	WINNECONNE & CO RD J	Street Signal &/Traf
	6/13/2019	46.35	WE ENERGIES	10-7101-736-0222	WINNECONNE & TULLAR	Street Signal &/Traf
	6/13/2019	13.81	WE ENERGIES	10-3701-732-0222	1495 TULLAR RD GATE	Municipal Facil/Muni
	6/13/2019	4.60	WE ENERGIES	39-3703-732-0222	1495 TULLAR RD GATE	Fleet Management
	6/13/2019	14.45	WE ENERGIES	10-4103-733-0223	1200 LYNROSE LN	Sanitation/Sanit Sew
	6/13/2019	91.35	WE ENERGIES	10-7104-736-0222	BREEZEWOOD & GILLING	Street Signal &/Stre
	6/13/2019	237.53	WE ENERGIES	10-3701-732-0223	1495 TULLAR RD	Municipal Facil/Muni
	6/13/2019	79.18	WE ENERGIES	39-3703-732-0223	1495 TULLAR RD	Fleet Management
	6/13/2019	1,491.09	WE ENERGIES	180-2301-712-0222	1080 BREEZEWOOD LN	Neenah Menasha Fire
	6/13/2019	319.52	WE ENERGIES	10-1802-709-0222	1080 BREEZEWOOD LN	
	6/13/2019	319.52	WE ENERGIES	43-1710-708-0222	1080 BREEZEWOOD LN	Information Systems
	6/13/2019	291.89	WE ENERGIES	180-2301-712-0223	1080 BREEZEWOOD LN	Neenah Menasha Fire
	6/13/2019	62.55	WE ENERGIES	10-1802-709-0223	1080 BREEZEWOOD LN	
	6/13/2019	62.55	WE ENERGIES	43-1710-708-0223	1080 BREEZEWOOD LN	Information Systems
	6/13/2019	289.17	WE ENERGIES	10-9501-821-0223	240 E WISCONSIN AVE	Public Library/Libra
	6/13/2019	4,557.29	WE ENERGIES	10-9501-821-0222	240 E WISCONSIN AVE	Public Library/Libra
	6/13/2019	29.82	WE ENERGIES	49-3908-733-0222	NATURE TRL NORTH PON	Storm Water Manageme
	6/13/2019	39.77	WE ENERGIES	10-9321-801-0222	235 W WISCONSIN AVE	Community Devel/Hous
	6/13/2019	3,362.26	WE ENERGIES	10-4103-733-0222	LIFT STATIONS ELEC T	Sanitation/Sanit Sew
	6/13/2019	137,744.96	WE ENERGIES	10-7104-736-0222	STREET LIGHTS ELECTR	Street Signal &/Stre
	6/13/2019	3,695.75	WE ENERGIES	10-4103-733-0222	LIFT STATIONS ELEC T	Sanitation/Sanit Sew
	6/13/2019	54,956.67	WE ENERGIES	10-7104-736-0222	STREET LIGHTS ELECTR	Street Signal &/Stre
=====						
CHECK TOTAL		109,403.63				
47587	6/13/2019	895.93	WINNEBAGO COUNTY TREASURER	10-0916-705-0236	APR SPRING ELECTION	Legal & Adm. Se/Elec
	6/13/2019	2,656.78	WINNEBAGO COUNTY TREASURER	88-7051-938-0577	MAY MUNICIPAL COURT	Joint Municipal Cour
	6/13/2019	1,758.45	WINNEBAGO COUNTY TREASURER	88-7051-938-0577	MAY MUNICIPAL COURT	Joint Municipal Cour
	6/13/2019	100.00	WINNEBAGO COUNTY TREASURER	88-0000-561-1000	IGNITION INTERLOCK D	Joint Municipal Cour
	6/13/2019	263.75	WINNEBAGO COUNTY TREASURER	10-0000-531-1100	MAY DOG LICENSES	General Fund
	6/13/2019	4,670.88	WINNEBAGO COUNTY TREASURER	49-3904-733-0243	MAY TIPPING FEE	Storm Water Manageme
	6/13/2019	34,105.03	WINNEBAGO COUNTY TREASURER	10-4101-733-0243	MAY TIPPING FEES	Sanitation/Refuse Ga
	6/13/2019	1,848.50	WINNEBAGO COUNTY TREASURER	81-6901-935-0243	MAY TIPPING FEES	Recycling Fund
	6/13/2019	2,219.33	WINNEBAGO COUNTY TREASURER	81-6907-935-0243	MAY TIPPING FEES	Recycling Fund
	6/13/2019	190.34	WINNEBAGO COUNTY TREASURER	10-4103-733-0236	APR FIBER LOCATES	Sanitation/Sanit Sew
	6/13/2019	190.34	WINNEBAGO COUNTY TREASURER	49-3901-733-0236	APR FIBER LOCATES	Storm Water Manageme
=====						
CHECK TOTAL		48,899.33				
47590	6/13/2019	4,000.00	WISCONSIN DEPT OF NATURAL RESO	49-3901-733-0245	DNR STORMWATER MUNIC	Storm Water Manageme
=====						
CHECK TOTAL		4,000.00				
47602	6/20/2019	7,700.00	CLOUDPOINT GEOGRAPHICS INC	43-1705-708-0235	ARCGIS ENTERPRISE/AD	Information Systems

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=====						
CHECK TOTAL		7,700.00				
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47603	6/20/2019	1,200.00	DEWAN AUDIO	68-6633-968-0236	SOUND SYSTEM - RIVER	Sundry Civic Trusts
	6/20/2019	1,300.00	DEWAN AUDIO	68-6633-968-0236	SOUND SYSTEM - JEFFE	Sundry Civic Trusts
=====						
CHECK TOTAL		2,500.00				
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47607	6/20/2019	5,511.00	GRAPHIC COMPOSITION INC	10-0202-701-0202	SUMMER EDITION NEENA	Mayors/City Publicat
=====						
CHECK TOTAL		5,511.00				
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47608	6/20/2019	3,115.76	GRAYMONT CAPITAL INC	400-0401-770-6410	HYDRATED LIME	Water
=====						
CHECK TOTAL		3,115.76				
=====						
47610	6/20/2019	11,102.21	GUNTA LAW OFFICES S. C.	40-7318-959-0261	APR SERVICES - GABLE	Liability Insurance
	6/20/2019	2,275.46	GUNTA LAW OFFICES S. C.	40-7318-959-0261	MAR SERVICES - GABLE	Liability Insurance
=====						
CHECK TOTAL		13,377.67				
=====						
47619	6/20/2019	5,080.00	LEVENHAGEN OIL CORPORATION	39-0000-131-0400	LEAD FREE/2000 GALLO	Fleet Management
	6/20/2019	7,368.00	LEVENHAGEN OIL CORPORATION	39-0000-131-0400	DIESEL/3000 GALLONS	Fleet Management
=====						
CHECK TOTAL		12,448.00				
=====						
47634	6/20/2019	4,250.00	ROSSI, EDWARD	68-6633-968-0236	BLESSED FMX - MOTORC	Sundry Civic Trusts
=====						
CHECK TOTAL		4,250.00				
=====						
47640	6/20/2019	29,000.00	SPIELBAUER FIREWORKS CO INC	10-9401-802-0236	FIREWORKS FINAL PAYM	Celebration/Com/4th
=====						
CHECK TOTAL		29,000.00				
=====						
47641	6/20/2019	270.24	SUPERION LLC	11-1761-742-8114	LX/CX TRAINING	Capital Equipment Fu
	6/20/2019	270.24	SUPERION LLC	11-1761-742-8114	LX TRAINING	Capital Equipment Fu
	6/20/2019	180.16	SUPERION LLC	11-1761-742-8114	CX TRAINING	Capital Equipment Fu
	6/20/2019	180.16	SUPERION LLC	11-1761-742-8114	CX TRAINING	Capital Equipment Fu
	6/20/2019	1,520.00	SUPERION LLC	11-1761-742-8114	PROJECT MGMT	Capital Equipment Fu
	6/20/2019	1,160.00	SUPERION LLC	11-1761-742-8114	PROJECT MGMT	Capital Equipment Fu
	6/20/2019	1,120.00	SUPERION LLC	11-1761-742-8114	PROJECT MGMT	Capital Equipment Fu
	6/20/2019	240.00	SUPERION LLC	11-1761-742-8114	PROJECT MGMT	Capital Equipment Fu
	6/20/2019	765.68	SUPERION LLC	11-1761-742-8114	CX TRAINING	Capital Equipment Fu
	6/20/2019	180.16	SUPERION LLC	11-1761-742-8114	LX TRAINING	Capital Equipment Fu
	6/20/2019	960.00	SUPERION LLC	11-1761-742-8114	PROJECT MGMT	Capital Equipment Fu

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
	6/20/2019	22.52	SUPERION LLC	11-1761-742-8114	LX TRAINING	Capital Equipment Fu
	6/20/2019	720.64	SUPERION LLC	11-1761-742-8114	CX TRAINING	Capital Equipment Fu
	6/20/2019	180.16	SUPERION LLC	11-1761-742-8114	LX TRAINING - 5/5-5/	Capital Equipment Fu
	6/20/2019	180.16	SUPERION LLC	11-1761-742-8114	LX TRAINING - 5/5-5/	Capital Equipment Fu
	6/20/2019	175.00	SUPERION LLC	11-1761-742-8114	INSTALLATION 3/24-3/	Capital Equipment Fu
	6/20/2019	22.52	SUPERION LLC	11-1761-742-8114	LX TRAINING/CONFIG	Capital Equipment Fu
	6/20/2019	2,235.85	SUPERION LLC	11-1761-742-8114	CX TRAINING/CONFIG	Capital Equipment Fu
	6/20/2019	320.00	SUPERION LLC	11-1761-742-8114	PROJECT MGMT 5/19-5/	Capital Equipment Fu
	6/20/2019	22.52	SUPERION LLC	11-1761-742-8114	LX TRAINING 5/19-5/2	Capital Equipment Fu
CHECK TOTAL		10,726.01				
47644	6/20/2019	4,490.00	UNDERWATER CONSTRUCTION CORPOR	400-0402-770-6130	LAKE INTAKE INSPECTI	Water
CHECK TOTAL		4,490.00				
47648	6/20/2019	38.57	WE ENERGIES	10-8801-788-0222	GREEN PARK - SHELTER	Parks/Parks Operatio
	6/20/2019	21.56	WE ENERGIES	10-8801-788-0223	GREEN PARK - SHELTER	Parks/Parks Operatio
	6/20/2019	87.20	WE ENERGIES	10-8801-788-0222	MEMORIAL PARK - GARA	Parks/Parks Operatio
	6/20/2019	231.19	WE ENERGIES	10-8801-788-0222	MEMORIAL PARK/AREA L	Parks/Parks Operatio
	6/20/2019	126.82	WE ENERGIES	10-8801-788-0222	DOTY PARK AREA LIGHT	Parks/Parks Operatio
	6/20/2019	43.54	WE ENERGIES	180-2301-712-0222	1430 TULLAR RD	Neenah Menasha Fire
	6/20/2019	164.72	WE ENERGIES	10-8801-788-0222	MEM APPLE BLOSSOM SH	Parks/Parks Operatio
	6/20/2019	38.53	WE ENERGIES	10-8801-788-0223	MEM APPLE BLOSSOM SH	Parks/Parks Operatio
	6/20/2019	14.83	WE ENERGIES	10-8801-788-0222	DOTY CABIN AREA LIGH	Parks/Parks Operatio
	6/20/2019	125.36	WE ENERGIES	10-9703-841-0222	1201 OAKRIDGE RD	Oak Hill Cemete/Ceme
	6/20/2019	16.93	WE ENERGIES	10-9703-841-0223	1201 OAKRIDGE RD	Oak Hill Cemete/Ceme
	6/20/2019	104.93	WE ENERGIES	10-8804-788-0222	PLAYING IN THE RAIN	Parks/City Sculpture
	6/20/2019	22.44	WE ENERGIES	10-8801-788-0222	MEMORIAL OPEN SHELTE	Parks/Parks Operatio
	6/20/2019	244.43	WE ENERGIES	10-8805-788-0222	SHATTUCK PARK SHELTE	Parks/Riverwalk/Park
	6/20/2019	18.63	WE ENERGIES	10-8805-788-0223	SHATTUCK PARK SHELTE	Parks/Riverwalk/Park
	6/20/2019	20.01	WE ENERGIES	10-8801-788-0222	BOAT WASH STATION	Parks/Parks Operatio
	6/20/2019	38.82	WE ENERGIES	10-7104-736-0222	CECIL ST AREA LIGHTI	Street Signal &/Stre
	6/20/2019	33.86	WE ENERGIES	10-7101-736-0222	MAIN ST & LAKE ST	Street Signal &/Traf
	6/20/2019	86.25	WE ENERGIES	10-7104-736-0222	HARRISON ST/W BELL S	Street Signal &/Stre
	6/20/2019	41.24	WE ENERGIES	10-7101-736-0222	BELL & INDUSTRIAL	Street Signal &/Traf
	6/20/2019	132.34	WE ENERGIES	10-3702-732-0222	W CECIL ST GARAGE	Municipal Facil/Ceci
	6/20/2019	44.61	WE ENERGIES	10-7101-736-0222	OAK & WISCONSIN	Street Signal &/Traf
	6/20/2019	17.33	WE ENERGIES	10-4103-733-0222	DELL CT & DOGWOOD TR	Sanitation/Sanit Sew
	6/20/2019	58.59	WE ENERGIES	10-7104-736-0222	CANAL ST	Street Signal &/Stre
	6/20/2019	21.09	WE ENERGIES	10-7104-736-0222	113 W WISCONSIN AVE	Street Signal &/Stre
	6/20/2019	51.59	WE ENERGIES	10-2101-711-0222	1470 TULLAR RD	Police Departme/Poli
	6/20/2019	1,179.50	WE ENERGIES	10-3701-732-0222	1495 TULLAR RD	Municipal Facil/Muni
	6/20/2019	393.17	WE ENERGIES	39-3703-732-0222	1495 TULLAR RD	Fleet Management
	6/20/2019	29.29	WE ENERGIES	10-7104-736-0222	1010 CAMERON WAY	Street Signal &/Stre
	6/20/2019	441.62	WE ENERGIES	10-4103-733-0222	LIFT STATIONS ELEC T	Sanitation/Sanit Sew
	6/20/2019	205.30	WE ENERGIES	49-3901-733-0222	LIFT STATION ELEC TO	Storm Water Manageme
	6/20/2019	39.50	WE ENERGIES	10-7101-736-0222	1ST & FOREST AVE	Street Signal &/Traf
	6/20/2019	619.97	WE ENERGIES	10-7104-736-0222	100 1ST ST	Street Signal &/Stre
	6/20/2019	16.91	WE ENERGIES	10-7101-736-0222	WINNECONNE AVE & ZEM	Street Signal &/Traf
	6/20/2019	18.14	WE ENERGIES	10-7101-736-0222	WINNECONNE & HARRISO	Street Signal &/Traf

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
	6/20/2019	102.77	WE ENERGIES	10-7104-736-0222	WINNECONNE & HARRISO	Street Signal &/Stre
CHECK TOTAL		4,891.58				
47650	6/20/2019	1,650.00	WEBFOOTERS	68-6633-968-0236	WATER SKI SHOW-RIVER	Sundry Civic Trusts
	6/20/2019	1,650.00	WEBFOOTERS	68-6633-968-0236	WATER SKI SHOW-JEFFE	Sundry Civic Trusts
CHECK TOTAL		3,300.00				
47653	6/20/2019	5,582.00	WISCONSIN DEPT OF NATURAL RESO	400-0408-770-8004	DNR LAKE WITHDRAWAL	Water
CHECK TOTAL		5,582.00				
47657	6/27/2019	5,021.00	AYRES ASSOCIATES INC	13-8820-743-0236	SERV TO 5/25 - WASH	Facility Improvement
CHECK TOTAL		5,021.00				
47660	6/27/2019	37,225.37	BORSCH ROOFING PROFESSIONALS	13-2176-742-0236	ROOF REPAIR BALANCE	Facility Improvement
	6/27/2019	2,651.63	BORSCH ROOFING PROFESSIONALS	13-2176-742-0236	ROOF REPAIR BALANCE	Facility Improvement
CHECK TOTAL		39,877.00				
47662	6/27/2019	5,114.99	CARL BOWERS & SONS CONSTRUCTIO	46-5081-743-0236	SANITARY - CAROLINE	Sewer Capital Fund
	6/27/2019	24,108.00	CARL BOWERS & SONS CONSTRUCTIO	46-5082-743-0236	SANITARY - STEVENS	Sewer Capital Fund
	6/27/2019	19,402.00	CARL BOWERS & SONS CONSTRUCTIO	46-5082-743-0236	SANITARY - STEVENS	Sewer Capital Fund
	6/27/2019	30,525.00	CARL BOWERS & SONS CONSTRUCTIO	46-5001-743-0236	SANITARY - MISC REPA	Sewer Capital Fund
	6/27/2019	29,328.00	CARL BOWERS & SONS CONSTRUCTIO	400-0000-207-0415	WATER MAIN - 5TH (CL	Water
CHECK TOTAL		108,477.99				
47664	6/27/2019	91,435.00	CITIES & VILLAGES MUTUAL INS C	41-6401-953-0461	3RD QTR WC INS	Benefit Accrual Fund
	6/27/2019	7,928.00	CITIES & VILLAGES MUTUAL INS C	400-0401-770-9250	3RD QTR WC INS	Water
CHECK TOTAL		99,363.00				
47669	6/27/2019	34,666.93	FISCHER-ULMAN CONSTRUCTION INC	12-5301-742-0236	CN5-18 SIDEWALK/TRAI	Streets,Utility,Side
	6/27/2019	1,142.29	FISCHER-ULMAN CONSTRUCTION INC	49-5249-742-0236	CN5-18 STORM PAVEMEN	Storm Water Manageme
	6/27/2019	2,062.09	FISCHER-ULMAN CONSTRUCTION INC	400-0402-770-6730	CN5-18 WATER MAINT M	Water
	6/27/2019	2,014.92	FISCHER-ULMAN CONSTRUCTION INC	400-0402-770-6750	CN5-18 WATER MAINT S	Water
	6/27/2019	437.40	FISCHER-ULMAN CONSTRUCTION INC	400-0000-207-0404	CN5-18 HARRISON ST S	Water
	6/27/2019	11.00	FISCHER-ULMAN CONSTRUCTION INC	400-0000-207-0405	CN5-18 GRANT ST LEAD	Water
	6/27/2019	5,000.00	FISCHER-ULMAN CONSTRUCTION INC	46-5049-742-0236	CN5-18 SANITARY PAVE	Sewer Capital Fund
CHECK TOTAL		45,334.63				

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CITY OF NEENAH
Check Register for Checks over \$2,000.00

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CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
47671	6/27/2019	49,975.00	FOREVERLAWN MILWAUKEE LLC	13-8820-743-0236	WASH PARK-DISCOVERY	Facility Improvement
CHECK TOTAL		49,975.00				
47672	6/27/2019	25,000.00	FOX CITIES REGIONAL PARTNERSHI	27-2496-743-0236	ECONOMIC DEVELOPMENT TIF #7 - Westside Bu	
CHECK TOTAL		25,000.00				
47676	6/27/2019	1,298.30	J D OGDEN PLUMBING & HEATING I	10-1801-709-0214	DRAIN TILE FOR STORM	Municipal Build/Muni
	6/27/2019	780.00	J D OGDEN PLUMBING & HEATING I	10-2304-712-0214	JET ROOF BOWLS - ST	Fire Department/Fire
CHECK TOTAL		2,078.30				
47682	6/27/2019	48,775.00	MILBACH CONSTRUCTION SERVICES	13-9576-743-0236	EXTERIOR DOOR	Facility Improvement
CHECK TOTAL		48,775.00				
47684	6/27/2019	2,710.00	MV KLINGER PAINTING CO INC	10-8405-784-0211	POOL PAINTING	Independent Pro/Muni
	6/27/2019	140.00	MV KLINGER PAINTING CO INC	10-8801-788-0214	LIGHTHOUSE PAINTING	Parks/Parks Operatio
	6/27/2019	300.00	MV KLINGER PAINTING CO INC	10-1802-709-0214	STATION 32 REPAIRS	
	6/27/2019	300.00	MV KLINGER PAINTING CO INC	10-2304-712-0214	STATION 32 REPAIRS	Fire Department/Fire
CHECK TOTAL		3,450.00				
47691	6/27/2019	3,098.69	RAEHL CONSTRUCTION	13-9578-743-0236	BUILD WALLS IN CIRC	Facility Improvement
CHECK TOTAL		3,098.69				
47692	6/27/2019	40,888.00	ROBERT J IMMEL EXCAVATING INC	400-0000-207-0411	WATER MAIN - STANLEY	Water
	6/27/2019	60,402.90	ROBERT J IMMEL EXCAVATING INC	49-5203-743-0236	STORM - MISC REPAIRS	Storm Water Manageme
	6/27/2019	565.25	ROBERT J IMMEL EXCAVATING INC	12-4395-743-0236	STREET - STANLEY COU	Streets,Utility,Side
	6/27/2019	124,212.50	ROBERT J IMMEL EXCAVATING INC	400-0000-207-0413	WATER MAIN - STANLEY	Water
	6/27/2019	10,136.98	ROBERT J IMMEL EXCAVATING INC	49-5203-743-0236	STORM - MISC REPAIRS	Storm Water Manageme
	6/27/2019	1,377.50	ROBERT J IMMEL EXCAVATING INC	12-4397-743-0236	STREET - STANLEY ST	Streets,Utility,Side
CHECK TOTAL		237,583.13				

*** END OF REPORT ***