

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING
Tuesday, January 14, 2020 - 6:30 PM
Hauser Room - City Administration Building

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

AGENDA

1. Approval of Minutes of the December 10, 2019, Regular Meeting (Minutes can be found on the City website)
2. Public Appearances
3. Approval of Preliminary Resolution 2020-01: Sanitary Sewer Lateral Construction (Abby Avenue, Clybourn Street, Center Street, Bond Street, Van Street, Monroe Street, Lakeshore Avenue) (Attachment)
4. Lakeshore Avenue Project Selection (Attachment)
5. Licenses
 - a. Beverage Operator License Applications (Attachment)
 - b. Change of Agent/Trade Name-Town Council Kitchen and Bar
6. Public Works General Construction and Department Activity (Attachment)
7. Announcements / Future Agenda Items
8. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the **Public Works Administrative Assistant at (920)886-6240** or the **City's ADA Coordinator at (920)886-6106** or e-mail attorney@ci.Neenah.wi.us at least 48 hours prior to the scheduled meeting or event to request an accommodation.

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Tuesday, December 10, 2019 - 6:30 PM
Hauser Room - City Administration Building

Present: Alderpersons Bates, Lang, Lendrum, Spellman and Stevenson

Also Present: Mayor Kaufert, Director of Public Works Kaiser, Police Chief Olson, Police Lieutenant Goetz, Superintendent of Public Works Radtke, Deputy Clerk Cheslock, Scott Francis, Ray Jahnke

Minutes: Motion/Second/Carried Lendrum/Lang to approve the minutes of the November 26, 2019, Regular Meeting. All voting aye.

Public Appearances: Scott Francis owner of 301 and 303 N. Commercial Street, addressed the Committee regarding parking issues in the 100 block of E. Forest Avenue. He noted contact that he has made with other property owners/managers in the area including Friendship Place, Island Shores and Winnebago County relative to parking concerns that they have experienced. He stated that existing parking restrictions and limitations are creating problems for all of them. Some of these restrictions are due to pavement marking changes that were placed earlier this year. He noted that Island Shores has seen an increase in on-street parking on North Water Street, which is blocking their monument sign and causing difficulty for people trying to find their site. He mentioned a conversation with Randy Stadtmueller, the owner of property north of Forest Avenue who has observed county staff parking at his properties. He stated that his contact at Winnebago County indicated that about 100 people work in the Human Services Building at 211 N. Commercial Street along with a high parking demand due to the number of clients served at the site. He also stated that this person indicated that Winnebago County feels that the City has not fulfilled the parking promises made when the property was built. He noted several private locations that could be used to provide parking. Committee considered the possibility of having a group similar to the Downtown Parking Task Force review parking issues in this area. Mayor Kaufert updated the Committee on actions taken since the Committee discussion of this topic on October 8. He indicated that he would discuss the matter with the Community Development director. Director Kaiser noted that the Committee action taken at the October 8 meeting called for a follow-up discussion in January. He stated that staff would plan to bring this to the meeting of January 28.

Incomplete Operator License Amendment Process: Deputy Clerk Cheslock reviewed the incomplete operator license amendment process. She reviewed the form that is used and the benefit of having the timeline readily available. Chief Olson expressed a concern with the amount of staff time spent in following up with incomplete applications. Deputy Clerk Cheslock stated that the application form could be improved to make it clearer. She noted the drop in incomplete applications since she started providing examples of offenses that need to be listed. Mayor Kaufert addressed the current employment environment and the need to do what we can to help applicants file correct applications. Committee requested that Deputy Clerk Cheslock work with police staff to improve the application form and streamline the application review process.

Motion/Second/Carried to adjust the agenda to address Item 7 – Quotes for Waste Oil Furnace Replacement at the Tullar Garage. All voting aye.

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Quotes for Waste Oil Furnace Replacement – Tullar Garage: Public Works Superintendent Radtke reviewed quotes to replace the two waste oil burners at the Tullar Road Garage. The budget for this replacement is \$30,000. He noted that the existing furnaces are about 15 years old. He noted the two quotes received from vendors for the existing Clean Burn furnaces in the amounts of \$25,400 and \$27,998. He also reviewed a quote received from Black Gold Environmental Services for two Energy Logic furnaces and two 14-foot ceiling fans in the amount of \$27,321. The fans would improve the efficiency of the heating during cold weather and also provide air movement during periods of warm weather. Staff is recommending the proposal from Black Gold Environmental Services. Superintendent Radtke stated that an on-line savings estimator indicated an annual savings of about \$5,000 over natural gas heating. He noted that the locations with Energy Logic furnaces that he contacted were satisfied with the performance and service. Committee discussed possible sources for waste oil supply.

REPORT

Following discussion, **Motion/Second/Carried Stevenson/Lendrum to recommend Council approve purchase of two Energy Logic Waste Oil Furnaces from Black Gold Environmental Services for \$27,321 and an additional \$2,500 for electrical work.** All voting aye.

Commtech/Front Desk Overtime Update: Chief Olson updated the Committee on the CommTech position and the Police Department's front desk coverage since the change in May to close the front desk from 11:00 p.m. to 7:00 a.m. He noted that there is an approximate 70% reduction in overtime hours and pay as compared to 2017 figures. Chief Olson noted that, as part of this change, officers are writing their own reports instead of dictating them for transcribing. He reviewed the previous report preparation process. Lt. Goetz discussed the officer response to the change. Chief Olson confirmed that they have not had a negative response from the Winnebago County Sheriff's Department since closing the front desk during overnight hours. Committee discussed the extent of building accessibility during the overnight hours.

2019 Third Quarter Statistics: Police Chief Olson reviewed the 2019 third quarter statistics. Committee discussed numerous aspects of the traffic statistics, including registration citations, the relationship between reckless/inattentive driving and texting while driving, speeding citation trends and the threshold between issuing a citation and issuing a warning. Mayor Kaufert informed the Committee of the willingness of the police department to help with addressing traffic problem areas. He stated that specific information is helpful.

Chief Olson reviewed the Calls for Service and Uniform Crime Report. He noted that the categories in the Uniform Crime Report are dictated by the federal government. He noted ongoing issues with categorizing calls through the county's record management system. He noted the increase in calls for service as compared to 10 years ago. He stated that in 2008 there were 18,000 calls. Currently there have been 23,000 calls. Committee discussed numerous aspects of these reports including testing procedures for drug impairment, suicide data, processing and sites for emergency committals, shoplifting, human trafficking and prostitution enforcement and trends in gun crimes.

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Chief Olson reviewed the Dangerous Animal reports. He stated that, if Committee members have questions, they can contact him and he will forward them to Sgt. Bone. Committee asked about the status of Sheeba. Mayor Kaufert stated that he would check with City Attorney Godlewski.

Chief Olson reviewed the Citation Count by Location report. He noted that this is a new report and a new way for the department to evaluate their data to more effectively target enforcement. He indicated that he would break out parking citations in future reports.

OWI Statistics: Police Chief Olson updated the Committee on the current OWI statistics for the City, County and State. He stated that, as compared to 2008, there has been a 40.7% drop in arrests statewide, a 48% drop in Winnebago County and a 46.6% drop in the City. He attributed the decline to more responsible driver behavior and the ready availability of rideshare services.

Design Consultant Selection for Jewelers Park Trail: Director Kaiser reviewed the proposals received from five firms to provide engineering and design services for the Jewelers Park Trail. After reviewing the scope of services, reference projects performed by the firms, the fee proposals, and their identified items of potential extra work, staff recommends that the City negotiate a contract with OMNNI Associates. In addition to the base cost included in the proposal, staff is recommending that a hydrology/hydraulics analysis be included as extra work with a cost of \$12,000 for a total not to exceed amount of \$61,300. Committee discussed several aspects of the project including the trail routing and schedule. Director Kaiser noted that construction will likely occur in 2021 at the earliest due to the timing needed for the wetland delineation and permitting. Chairman Bates expressed concern with the speed at which the project is moving when there are issues to be resolved relative to the golf course property and any land commitments that are needed from them for trail construction. Committee discussed the commitment of Jewelers Mutual to the project. Ald. Stevenson requested that staff evaluate alternatives to a third slough crossing at the north end of the project.

REPORT

Following discussion, **Motion/Second/Carried Lang/Spellman to recommend Council approve negotiating a contract with OMNNI Associates for engineering and design services for the Jewelers Park Trail, including a hydrology/hydraulics analysis for a total not to exceed amount of \$61,300.** All voting aye.

Beverage Operator License Application: The Committee reviewed the beverage operator license applications for Paul J. Amond, Michael C. Gehrman, Kathleen M. VanStraten and Henry A. Wetzel.

C.A.

Following discussion, **Motion/Second/Carried Lendrum/Stevenson to recommend Council approve beverage operator license application for Paul J. Amond, Michael C. Gehrman, Kathleen M. VanStraten and Henry A. Wetzel.** All voting aye.

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Temporary Class "B" Picnic License Application - St. Margaret Mary Parish: The Committee reviewed the request for a temporary Class "B" (picnic) beer license application from the St. Margaret Mary Parish for their parish chili/bingo night to be held on January 18, 2020.

C.A.

Following discussion, **Motion/Second/Carried Lendrum/Stevenson to recommend Council grant a temporary Class "B" (picnic) beer license to St. Margaret Mary Parish for their chili/bingo night to be held at 620 Division Street on January 18, 2020.** All voting aye.

Pawnbroker/Secondhand Dealer Application: Committee reviewed the secondhand article dealer license application (renewal) for Great Estates, 1554 S. Commercial Street.

C.A.

Following discussion, **Motion/Second/Carried Lendrum/Spellman to recommend Council approve the secondhand article dealer license application (renewal) for Great Estates, 1554 S. Commercial Street.** All voting aye.

Pawnbroker/Secondhand Dealer Application: Committee reviewed the secondhand article dealer license application (renewal) for J. Anthony Jewelers, 220 S. Commercial Street.

C.A.

Following discussion, **Motion/Second/Carried Lendrum/Spellman to recommend Council approve the secondhand article dealer license application (renewal) for J. Anthony Jewelers, 220 S. Commercial Street.** All voting aye.

Pawnbroker/Secondhand Dealer Application - Delinquent Payment: Committee reviewed the secondhand article dealer license application (renewal) for Blind Tiger Games, 675 S. Green Bay Road.

C.A.

Following discussion, **Motion/Second/Carried Lendrum/Spellman to recommend Council approve the secondhand article dealer license application (renewal) for Blind Tiger Games, 675 S. Green Bay Road contingent upon payment of all delinquent fees.** All voting aye.

Public Works General Construction and Department Activity:

1. Contract 1-19 (Caroline, Stevens, Fifth) – Work is complete. Final quantity measurements are being made.
2. Contract 2-19 (Stanley Ct, Stanley St, Thomas) – Work is complete. Final quantity measurements are being made. Committee requested that staff evaluate the possibility of extending the warranty period due to the weather experienced at the time of the asphalt paving on Stanley Street.
3. Contract 5-19 (Hot-Mix Asphalt Pavement Repair) – Work is complete. Final measurements are being made.
4. Contract 7-19 (Breezewood Sanitary Sewer) – The contractor mobilized the week of December 2 with traffic control and erosion control. On December 10, the first manhole will be placed in Breezewood Lane. From there, work will continue to the north through the Harness easement. When weather improves next year, the work in Breezewood Lane will be done.

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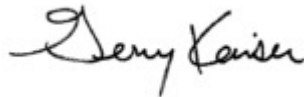
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5. Courtney Court – Work is complete for the year. The topcoat of asphalt will be placed next year.
6. Cardinal Plat – Utility installation is complete. Ground conditions have caused a halt to grading and graveling the streets.
7. Downtown Traffic Study – Staff meetings are scheduled for the Dec. 12 with the consultant. A review team meeting is scheduled for Dec. 20.
8. Jewelers Park Trail – Staff submitted a Multimodal Local Supplement (MLS) application for the project.
9. Public Works Office Manager – Director Kaiser noted that an offer has been extended to fill the position.

Announcements/Future Agenda Items: None

Motion/Second/Carried Stevenson/Lendrum to adjourn at 8:45 p.m. All voting aye.

Respectfully submitted,



Gerry Kaiser, PE
Director of Public Works



RESOLUTION NO. 2020-01

PRELIMINARY RESOLUTION OF INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS BY POLICE POWER UNDER SECTION 66.0703 OF THE WISCONSIN STATUTES AND SECTION 13-1 OF THE NEENAH MUNICIPAL CODE.

RESOLVED, by the Common Council of the City of Neenah, Wisconsin.

- 1. The Common Council hereby declares its intention to exercise its power under Section 66.0703 Wisconsin Statutes, and Section 13-1 of the Neenah Municipal Code to levy special assessments under the police power upon all properties abutting the following improvements in the City of Neenah, Wisconsin:

Installation of sanitary sewer laterals for properties served by sanitary sewers on the following streets:

- | | |
|---|--|
| <ul style="list-style-type: none"> 1. Abby Ave (North Water to Clybourn) 3. Center St (North Water to High) 5. Van St (S terminus to Harrison) 7. Lakeshore Ave (Wisconsin to Kimberly Point) | <ul style="list-style-type: none"> 2. Clybourn St (Edna to Abby) 4. Bond St (North Water to Edna) 6. Monroe St (Van to W terminus) |
|---|--|

- 2. The Common Council determines that the above improvements constitute an exercise of the police power and the amount assessed each parcel abutting on the above named street shall be on a reasonable basis as approved by the Common Council which is in effect at the time of installation in accordance with special assessment procedures set forth in provisions of Section 13-1, Neenah Municipal Code.
- 3. The assessments against any parcels of land shall be paid as provided in the City of Neenah Municipal Code, Section 13-2 and 13-3.
- 4. The Public Services and Safety Committee shall with respect to the items mentioned at paragraph 1 above prepare a report consisting of:
 - a. Preliminary or final plans and specifications of the improvements.
 - b. An estimate of the entire cost of the proposed work or improvements.
 - c. A schedule of the proposed assessments as to each parcel of property affected.
 - d. A statement that the properties against which the assessments are proposed are benefited and that the improvements constitute an exercise of the police power.

Upon completion of such report, the Public Services and Safety Committee is directed to file such reports in the City Clerk's office for public inspection.

- 5. Upon receiving a report of the Public Services and Safety Committee, the Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703(7)(a), Wisconsin Statutes.

Recommended by:
Public Services and Safety Committee

CITY OF NEENAH, WISCONSIN

Moved: _____

Dean Kaufert, Mayor

Passed: _____

Patricia Sturn, City Clerk



M E M O R A N D U M

DATE: January 10, 2020
TO: Mayor Kaufert and Members of the Public Services and Safety Committee
FROM: Gerry Kaiser, Director of Public Works
RE: Lakeshore Avenue project selection

As has been mentioned before, Lakeshore Avenue is a unique street within the city. As the council discussion showed, there is a variety of opinion on what a reconstruction project should look like here. Given the broader public interest in the outcome of this project, it may be advisable to offer the community input into the design. In order to provide Council with additional information that will allow them to confidently give some direction to staff, I am suggesting the following steps.

1. Hold a public information meeting (or meetings).
 - a. Provide layout drawings for the two primary options being considered
 - i. 24-foot (back of curb to back of curb) street
 - ii. 17-foot (back of curb to back of curb) street with an 8-foot off-street trail
 - b. Provide cost and impact information similar to that provided in the earlier memos on the issue.
 - c. Provide an opportunity for written comments or questions.
2. Offer a community survey to gauge interest in the design options. Use the city website and social media to direct people to the survey. The survey would be left open for about two weeks. A few example questions could be:
 - a. Which of the following best describes where you reside:
 - I live in the Fox Valley (Fox Crossing, Appleton, Menasha, Town of Neenah)
 - I live on Lakeshore Avenue
 - I live in the City of Neenah
 - b. Over the past year, I have visited Lakeshore Avenue:
 - About once a month
 - About once a week
 - Daily
 - c. I use Lakeshore Avenue mainly to:
 - Walk
 - Bike
 - Drive
 - d. Should the Lakeshore Avenue reconstruction include an off-street trail?
 - Yes
 - No
 - e. For the Lakeshore Avenue reconstruction, I prefer:
 - Option A
 - Option B

(Either version of questions 'd' or 'e' would require information for the respondents about the proposed design options, features, costs and impacts).

3. Provide the Public Services and Safety Committee with a compilation of the survey results and public comment gathered through the public information meeting, the community survey and any other written comments directed to staff.
4. Seek a design recommendation from the Public Services and Safety Committee.
5. Seek a design recommendation from the Common Council.
6. Proceed with final design and bidding.

Staff recommends that Committee direct staff to proceed with the public input process for the Lakeshore Avenue project as outlined.

Public Services & Safety Committee January 14, 2020

Beverage Operator License Applications

New/Renewal	Last Name, First Name, MI	Municipality	Place of Employment			
New	Arnold-Canter, Brittany S.	Neenah	Lucky Dogz			
New	Dombrowski, Mystic S.	Menasha	Walgreens			
New	Garner, Paige M.	Kaukauna	Applebee's			
New	Gibson, Jill A.	Menasha	C&C Tavern			
New	Gorski, Mercedes S.	Menasha	Tobacco Outlet Plus			
New	Jameson, Makenzie R.	Neenah	Walgreens			
New	Johnson, Brittany M.	Menasha	Double Tree			
New	Kelly, Samuel P.	Neenah	Greene's Pour House			
New	Klimek, Abby K	Appleton	Ground Round			
New	Maes, Kristen J.	Shiocton	Unknown			
New	Meyer, Christopher S.	Appleton	Xtra Innings			
New	Musil, Jahquel D.	Neenah	Ground Round			
New	Seidl, Ashley A..	Neenah	Cedar Bar & Grill			
New	Sternagel, Tori L.	Appleton	Side Track Bar & Grill			
New	Steward, Randall C.	Neenah	Sherry Town Station			

Change of Agent/Trade Name

Applicant	Trade Name	Address of Business	Agent	Type of License	BB/BLB/AB/ABC/AL	
Charctails, LLC	Town Council Kitchen and Bar	133 West Wisconsin Ave	Jonathan Horan	BLB		

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town
 Village of NEENAH County of WINNEBAGO
 City

The undersigned duly authorized officer/member/manager of CHARCTAILS, LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as
TOWN COUNCIL KITCHEN AND BAR
(Trade Name)

located at 133 WEST WISCONSIN AVENUE NEENAH, WI 54956

appoints JONATHAN RUDERTICK HORAN
(Name of Appointed Agent)
329 PARK DRIVE NEENAH, WI 54956
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 6 years

Place of residence last year 234 BOND STREET NEENAH, WI 54956

For: CHARCTAILS, LLC
(Name of Corporation / Organization / Limited Liability Company)
By: [Signature]
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, JONATHAN HORAN
(Print / Type Agent's Name), hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 12/10/19 Agent's age _____
(Signature of Agent) (Date)
329 PARK DRIVE NEENAH, WI 54956 Date of birth _____
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
HORAN		JONATHAN		RODERICK	
Home Address (street/route)		Post Office	City	State	Zip Code
329 PARK DRIVE			NEENAH	WI	54956
Home Phone Number		Age	Date of Birth	Place of Birth	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.

JONATHAN HORAN of CHARCTAILS, LLC
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 6 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. _____
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Town Council Kitchen Bar	133 U. Wisconsin Avenue Neenah	5/8/16	Present
Cedar Creek	3220 E. Northland Ave Appleton, WI 54911	9/1/14	8/1/15

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


(Signature of Named Individual)



M E M O R A N D U M

DATE: January 9, 2020
TO: Mayor Kaufert and Members of the Public Services and Safety Committee
FROM: Gerry Kaiser, Director of Public Works
RE: Public Works General Activity

- 1) Contract 1-19 (Caroline, Stevens, Fifth) – Work is complete. Final quantity measurements are being made.
- 2) Contract 2-19 (Stanley Ct, Stanley St, Thomas) – Work is complete. Final quantity measurements are being made.
- 3) Contract 7-19 (Breezewood Sanitary Sewer) – The sanitary sewer interceptor has been installed from Breezewood Lane to a point approximately 1,500 feet north. Work will continue to the north through the Harness easement. When weather improves later this year, the work in Breezewood Lane will be done.
- 4) Contract 1-20 (Abby, Bond, Center, Clybourn) – Bids are being opened on January 14. A memorandum of understanding with the City of Menasha is being finalized and will be brought to a future Committee meeting.
- 5) Contract 2-20 (Utilities - Van, Monroe) – Design work is ongoing.
- 6) Contract 3-20 (Street - Van, Monroe, Gillingham, Shootingstar, Armstrong) – Design work is ongoing. Work on Shootingstar and Armstrong is being bid as an alternate to the base bid of Van, Monroe and Gillingham.
- 7) Contract 4-20 (Street – Green Bay, Tullar) – Design work is ongoing. Green Bay Road has been submitted for Municipal Street Improvement Program – Discretionary funding. We should learn the outcome of that application in March. If our application is successful, this would provide funding for up to 50% of eligible project costs.
- 8) Courtney Court – Work is complete for the year. The topcoat of asphalt will be placed later this year.
- 9) Downtown Traffic Study – The review team met on Dec. 20. We discussed the downtown traffic diversion analysis, layout and traffic impact for a ramp located on the Blue Lot, and a conceptual roundabout design at Main/Green Bay. The consultant is continuing work on the Main/Torrey intersection control evaluation and the Hewitt Lot parking ramp assessment.
- 10) Jewelers Park Trail – Staff is finalizing the design contract with the consultant.
- 11) Drop-off Site – Crews have started revising the drop-off site layout. Punch cards have been ordered for distribution in February.