

**CITY OF NEENAH
FINANCE AND PERSONNEL COMMITTEE MEETING
Monday, April 27, 2020 – 6:30 p.m.**

Due to the Public Health Emergency caused by the COVID-19 Pandemic, this meeting will occur at a virtual location accessed by web link (Audio & Video) or conference call (Audio only). Committee members and the public should use the following log in or call-in information:

Web link URL: <https://global.gotomeeting.com/join/481480021>

OR

Conference Telephone Number [+1 \(669\) 224-3412](tel:+16692243412)

Then dial:

Access Code: 481-480-021 #

Members of the public who join the meeting will be asked for their name, address and municipality and whether they wish to speak during the Public Appearances. The web link or conference call-in number may be accessed from any location, although the Mayor and City staff will be present at the Council Chambers, City Hall, 211 Walnut Street, Neenah which will be open to eight (8) people consistent with the social distancing rules established under Emergency Order 12, in the event that members of the public wish to present information to the committee regarding matters under the committee's jurisdiction.

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Neenah Common Council and must be noticed as such. The Council will follow the same agenda as the committee, but will not take any formal action at this meeting.

AGENDA

1. Public Appearances
2. Approval of Minutes from the March 9, 2020 Regular Meeting, the March 18, 2020 Special Meeting and the April 21, 2020 Special Meeting (minutes can be found on the City's website)
3. Fire Station 31 Feasibility Study/Space Needs Analysis and Concept Design (attachment) V. Voss
4. Annexation #216 (1480 Breezewood Lane – T. of Neenah) – 0.87 Acres (attachment) B. Schmidt
5. Annexation #217 (1490 Breezewood Lane – T. of Neenah) – 0.87 Acres (attachment) B. Schmidt
6. Annexation #218 (1510 Breezewood Lane – T. of Neenah) – 0.89 Acres (attachment) B. Schmidt

7. Annexation #219 (Shootingstar Drive) – 1.35 Acres (attachment) B. Schmidt
8. Report by City Attorney and Discussion by Committee re: Outside Council – Tax Appeals J. Godlewski
9. Designation of Official City Newspaper (attachment) M. Easker
10. Policy 2020-04: Policy for Paid Sick Leave for Non-Represented Employees Exempt from the FFCRA (attachment) L. Kehl
11. Request to Fill Vacant City Clerk Position (attachment) J. Godlewski
12. COVID-19 Status Update Discussion M. Easker
13. Fiscal Matters: February and March Vouchers (attachment) M. Easker
14. The Committee may convene into closed session pursuant to Wis. Stat. Sec. 19.85(1)(f) to discuss the employment history of an employee in the Dept. of Legal and Administrative Services
15. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call **the Neenah Finance Department at (920) 886-6140** or the **City's ADA Coordinator at (920) 886-6106** or e-mail attorney@ci.Neenah.wi.us at least 48 hours prior to the scheduled meeting or event to request an accommodation.

**CITY OF NEENAH
FINANCE AND PERSONNEL COMMITTEE MEETING
Monday, March 9, 2020 – 6:30 p.m.
Hauser Room, Neenah City Administration Building
211 Walnut Street, Neenah, Wisconsin**

MINUTES

Present: Chairman Erickson; Aldermen Boyette, Kunz, Steele and Stevenson; City Attorney Godlewski; Assistant Comptroller Kahl.

Others Present: Director of Community Development and Assessment Haese, Deputy Director of Community Development and Assessment Schmidt, Assistant Planner Kasimor.

Absent/Excused: Mayor Kaufert.

Public Appearances: None.

Minutes: Motion/Second/Carried Kunz/Boyette to approve the minutes from the February 19, 2020 Special Meeting and from the February 24, 2020 Regular Meeting. All voting aye.

Addendum to Development Agreement - Integrity Acres Subdivision: Committee reviewed memo of Deputy Director Schmidt recommending Council approve the Addendum to the Development and Fee Agreement for Integrity Acres. Under the proposed Addendum, the City would remove the requirement to install a 2" temporary mat in the Integrity Acres subdivision, consistent with the Development Agreement for the 1st Addition to Integrity Acres subdivision. In doing so, the City would reimburse the developer \$23,310 in escrowed funds associated with the 2" mat, but would hold \$6,700 in escrow for the purpose of gravel street maintenance.

Committee discussion centered mainly on steps the City can take to make homeowners in new subdivisions, such as Integrity Acres, aware of their pending responsibility for special assessments once the final street is installed. Committee also discussed maintenance of the gravel road in Integrity Acres between now and final street installation.

Motion/Second/Carried Stevenson/Boyette recommending Council approve the Addendum to the Development and Fee Agreement for Integrity Acres. All voting aye.

Acquisition of 122 W. Peckham Street and 1313 S. Commercial Street with Community Development Block Grant Funds: Committee reviewed memo of Assistant Planner Kasimor requesting authorization to acquire the properties at 122 W. Peckham Street and 1313 S. Commercial Street, in an amount not to exceed \$50,000 of CDBG funds. The properties would be used to construct a storm water facility, in addition to possible future development along South Commercial St. The City previously acquired two adjacent parcels to aid in the future construction of a storm water facility in this location.

Committee reviewed the full section of South Commercial St. from Byrd Ave. to W. Peckham St. and discussed potential future development on this block. Ald. Erickson

supported the proposed acquisitions, but expressed concern over the City's rising maintenance responsibilities associated with City-acquired properties.

REPORT

Motion/Second/Carried Kunz/Steele requesting Council authorize acquisition of the properties at 122 W. Peckham Street and 1313 S. Commercial Street, in an amount not to exceed \$50,000 of CDBG funds. All voting aye.

Community Development Auto Purchase: Committee reviewed memo of Director Haese requesting authorization to purchase a 2018 Chevrolet Cruz LT from Bergstrom Automotive in the amount not to exceed \$17,765. This vehicle would replace a 2006 Ford Taurus that Public Works staff has deemed unrepairable. In a review of smaller economy sedans available, Community Development staff determined the Chevrolet Cruz to have the best value for department needs.

Committee discussed several vehicle acquisition options with Director Haese, including leasing, exploring other makes and models, and sustainable vehicles.

REPORT

Motion/Second/Carried Kunz/Stevenson to recommend Council authorize the Department of Community Development to purchase a 2018 Chevrolet Cruz LT from Bergstrom Automotive in the amount not to exceed \$17,765. All voting aye.

Motion/Second/Carried Boyette/Stevenson to adjourn the meeting at 7:24 p.m. All voting aye.

Respectfully submitted,



Andrew Kahl, CPA
Assistant Comptroller

CITY OF NEENAH
SPECIAL FINANCE AND PERSONNEL COMMITTEE MEETING
Wednesday, March 18, 2020 – 6:00 p.m.
Hauser Room, Neenah City Administration Building
211 Walnut Street, Neenah, Wisconsin

MINUTES

Present: Chairman Erickson; Aldermen Boyette (via phone), Stevenson, Kunz (via phone) and Steele; Mayor Kaufert; City Attorney Godlewski, Director of Finance Easker

Others Present: Aldermen Bates and Lendrum, Deputy City Attorney VandenHeuvel, Robert W. Baird Public Finance Managing Director Brad Viegut (via phone).

Public Appearances: None

Excused/Absent: None

Resolution No. 2020-08 Authorizing the Issuance and Sale of \$9,895,000 General Obligation Promissory Notes: Committee reviewed Resolution 2020-08 Authorizing the Issuance and Sale of \$9,895,000 General Obligation Promissory Notes. The note would fund all items included in the City's 2020 Capital Improvement Plan. Robert W. Baird financial advisor Brad Viegut presented the Final Pricing Summary. The City received four bids on the notes, with the winning bid from Northland Securities at a True Interest Cost (TIC) of 2.6746%.

Committee and staff discussed various aspects of the proposed resolution and bid approval. Advisor Viegut indicated that the municipal bond market has been experiencing significant volatility with an overall increase in interest rates driven by the COVID-19 pandemic, but that the financial markets are functioning and high credit quality issues such as this issue are in demand. He said that, while it is unfortunate that interest rates have increased from the levels used for the presentation to Finance and Council last month, it is important to evaluate the bid results in a broader context. He reiterated that last month, municipal interest rates hit historically low levels, and that even today, interest rates are only slightly higher than 2019 levels, when the City issued G.O. Notes with an interest rate of 2.46%. Additionally, he said, there is no reason to believe interest rates will be lower one or two months from now, and that, in fact, interest rates could continue to increase. Other issues discussed included that the Notes were issued as non-bank qualified to take advantage of current market conditions.

Motion/Second/Carried Stevenson/Steele recommending Council approve Resolution No. 2020-08 Authorizing the Issuance and Sale of \$9,895,000 General Obligation Promissory Notes. All voting aye.

Motion/Second/Carried Stevenson/Steele to adjourn the meeting at 6:21 p.m. All voting aye.

RESOLUTION

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M.K. Easker". The signature is written in a cursive, slightly slanted style.

Michael K. Easker, CPA
Director of Finance

CITY OF NEENAH
SPECIAL FINANCE AND PERSONNEL COMMITTEE MEETING
Tuesday, April 21, 2020 – 7:00 p.m.
(To Be Held During the Recess of the 7:00 p.m. Council
Organizational Meeting for the Standing Committees to Organize)
Due to the Public Health Emergency caused by the COVID-19 Pandemic,
this meeting occurred at a virtual location accessed by conference call on
www.zoom.com.

MINUTES

Present: Aldermen Erickson, Kunz, Boyette, Stevenson and Steele; Director of Finance Easker.

Others Present: None.

Called to order at 8:00 p.m.

Alderman Stevenson called the meeting to order for the purpose of electing Committee Chairman and Vice-Chairman.

Motion/Second/Carried Boyette/Steele to elect Alderman Erickson as Committee Chairman. All voting aye.

Motion/Second/Carried Stevenson/Steele to elect Alderman Boyette as Committee Vice-Chairman. All voting aye.

Motion/Second/Carried Stevenson/Boyette that regular Committee meetings will continue to be scheduled for 6:30 p.m. on the Monday of the week preceding the Council meeting unless that day is a holiday. All voting aye.

Meeting adjourned at 8:03 p.m.

Respectfully submitted,



Michael K. Easker, CPA
Director of Finance



Memorandum

TO: Mike Easker, Finance Director

FROM: Victor Voss, Deputy Fire Chief

DATE: March 30, 2020

RE: Fire Station 31 Feasibility Study/Space Needs Analysis and Concept Design

Scope of Project:

- 1. Facility review of the existing facility and respective site.** This portion of the work would provide review of how well Station 31 and its site is currently functioning for the department as relates to workflow, security and safety.
- 2. Space Needs Analysis.** Review current space usage, deficiencies and projected growth. A space program will be developed that details existing space need and projected space needs for the next 20 years.

NMFR received two proposals for this project from preferred companies based off of our research. Each of these companies provides these costs will be credited towards Final Design costs if they are to be selected as the Architect for the final project.

Both proposals include a presentation of their reports to the elected officials.

In reviewing fire station design I have always felt that Five Bugles Design is an industry leader in fire station layout and design. I originally contacted them based off of recommendations from other fire departments.

Architectural Design Consultants, Inc. provided a proposal at my request based off of the scope of work identified in the other proposal. There are a few differences in hourly billing and finished product. I have received a good recommendation for them but have very limited knowledge or experience with ADCI.

The 2020 Facilities CIP includes \$15,000 that was planned to be used for the Space Needs Analysis. In discussions about the project it was decided that an Existing Building condition report was also needed. Five Bugles has proposed both projects for \$16,750. ADCI has proposed both projects for \$13,800.

Although the Five Bugles price is higher it is my opinion they are the preferred company for this type of project. The fire station may include features like an EOC, Committee Fitness Room, Data Storage, Health Clinic, Training Center, etc. I believe these additional needs would be better met by Five Bugles Design and it is my recommendation that they are chosen for this work. **I would then request the \$1750 of additional funds needed be taken from the Capital Facilities Reserve Fund.**

A recommended motion is to request the Common Council approve Five Bugles for the Station 31 feasibility study/space needs analysis and concept design for a cost not to exceed \$16,750. \$15,000 will be used from the 2020 Facilities CIP and the remaining \$1,750 to be taken from the Capital Facilities Reserve Fund.

February 14, 2020

Neenah-Menasha Fire Rescue

**Existing Conditions Assessment of Station #31
and Feasibility Study for Space Needs Analysis
for Replacement of Station #31**

Neenah- Menasha Fire Rescue

Victor Voss
Deputy Chief
125 E. Columbian
Neenah, WI 54956



 **Five Bugles Design**

ARCHITECTURE | ENGINEERING | ENERGY EFFICIENCY | CONSTRUCTION MANAGEMENT

SUBJECT: NEENAH-MENASHA FIRE RESCUE

Dear Chief Voss:

Five Bugles Design is pleased to submit this proposal for professional services associated with a Existing Conditions Assessment and Feasibility Study for Space Needs Analysis and Conceptual Design for Station #31, which is a part of Neenah-Menasha Fire Rescue. As you are aware, our company specializes in the planning and design of public safety buildings. We look forward to working with you on this project. The following is our recommended scope of service and fee proposal for this work. We look forward to reviewing this with you and the district.

A. SCOPE OF WORK

The following represents our understanding of the scope of services required of Five Bugles Design for this project.

Design Services

1. **Facility review of the existing facility and respective site.** This portion of the work would provide a review of how well Station #31 and its site is currently functioning for the department as relates to workflow, security and safety. Our team will provide:
 - Full condition analysis and on-site inspections of the facility and site.
 - Identifying fire and safety regulation compliance issues and possible solutions.
 - Written condition analysis of the building and systems.
 - ADA Compliance of the facility.
2. **Programming/Space Needs Analysis.** Our team will meet with the department and staff as required to review current space usage, deficiencies and projected growth. A space program will be developed that details existing space need and projected space needs for the next 20 years.
 - Conduct stakeholder/department interviews to confirm individual space program needs, support space requirements, area adjacency requirements, security concerns, future expansion accommodations, etc.
 - Prepare conceptual "bubble diagram" options for additions and/or remodel or new plans showing global space needs and adjacencies.
 - Prepare a conceptual site plan diagram using aerial photos/maps to evaluate potential building expansion locations/orientation, utility service impacts and parking/circulation impacts.
 - Review/discuss advantages and disadvantages of each option with Owner and select preferred floor plan and site plan alternatives for further refinement.
3. Project cost estimates will be developed for options developed. Estimates will include all known costs required to develop a completed project.
4. Our team will make one presentation to the elected officials to present the conclusions of our work.
5. Obtain existing site drawings for review and visit site to confirm existing conditions and future opportunities.

B. PROJECT UNDERSTANDING

1. The Department has need of a comprehensive facility review and space needs analysis in order to develop a master schematic plan to meet future fire department needs.
2. Five Bugles Design is proposing that a facilities conditions report would be prepared by Five Bugles Design. We would be responsible for space needs analysis and conceptual design options (maximum of three options) exploring remodeling and additions to the existing fire stations and/or complete replacement options

C. EXCLUSIONS

The following services are excluded from this proposal

1. Any and all work not specifically included in the above "scope of work" is excluded.
2. Hazardous materials sampling and abatement design.
3. Architectural, Structural, Mechanical and Electrical engineering services are not included in this proposal, if it is determined that these services are required on the project, the services can be furnished upon a supplemental agreement.
4. Survey, soil borings, commissioning and construction testing are not included in this proposal, if it is determined that these services are required on the project, the services can be furnished upon a supplemental agreement.

D. ASSUMPTIONS

1. Five Bugles Design personnel will have access to the site, owner's personnel and information in support of existing condition investigations.
2. Environmental issues (including, but not limited to the presence of asbestos and lead) will be addressed by others.
3. Drawings of the existing conditions are available via hard copy.

E. PROPOSAL FEE:

We trust the above scope of work meets the Neenah-Menasha Fire Rescues requirements. We are proposing to perform the scope of work presented in this proposal for a lump sum fee. The proposed fee for the project is detailed below.

PROPOSAL FEE	
Task	Proposed Fee
Five Bugles Design (Lump Sum)	
Task 1 - Existing Facility Assessment	\$4,000.00
Task 2 - Feasibility Study for Programming Services, Space Needs Analysis and Schematic Design	\$12,750.00
TOTAL	\$16,750.00

Fee Notes:

- 1) Reimbursable Costs such as costs of travel, mileage, travel related expenses and printing of presentation materials and reports will be invoiced at Cost to the Client, but will not exceed \$750.00.
- 2) Should Five Bugles Design be required to perform additional services beyond those outlined above, Five Bugles Design shall be compensated on an hourly or fixed sum basis for a mutually agreed scope of services.

Our fee and schedule proposal is valid for 60 days. If we do not receive a signed notice to proceed before that date, we reserve the right to re-evaluate our proposal

F. PROPOSED SCHEDULE:

We anticipate a 10 week turn-around of deliverables upon receipt of this signed contract.

Five Bugles Design anticipates starting work after receipt of this signed proposal. Timely receipt of technical documents, design criteria and approvals from others are necessary to accomplish our design work within the suggested schedule.

G. TERMS:

This proposal and the attached "Appendix A" (Professional Services Terms and Conditions) are intended to represent the entire contractual relationship. Please contact me if you have any questions. If this proposal and attached general conditions are acceptable to you, please indicate your acceptance by signing both originals and return one (1) executed original to our office.

Respectfully Submitted,



Robert W. Krzyzanowski
Director of Emergency Services

Should Five Bugles Design's proposal be accepted, Wendel Architecture P.C., a Wisconsin State licensed architecture and engineering firm that is part of a consolidated group of Wendel Companies, will contract to undertake the work. Our letterhead and plans will still prominently say "Five Bugles Design" and we will refer to ourselves as Five Bugles Design throughout the project.

ACCEPTANCE / AUTHORIZATION:

Accepted this _____ day of _____, 20_____

Print Name: _____

Signature: _____

Title: _____

RETURN TO:

Five Bugles Design
Attn: Kait Heschke
375 Essjay Road, Suite 200
Williamsville, NY 14221

PROFESSIONAL SERVICES TERMS AND CONDITIONS

AGREEMENT. It is mutually understood and agreed that the Client's acceptance of the agreement to which these terms and conditions are attached constitutes an incorporation of these terms and conditions which, together with any attached supporting documentation, embody and constitute the entire understanding between the parties with respect to the transaction contemplated hereby and constitute a binding legal agreement ("Agreement"). If Wendel is authorized by the Client to provide services set forth in this Agreement or a Change Order, either orally or in writing, prior to formal acceptance of either, such authorization shall be deemed an acceptance of this Agreement effective as of the date Wendel commences providing the services, and such services shall be provided and compensated for in accordance with the terms and conditions contained in this Agreement.

STANDARD OF CARE/PERFORMANCE. Wendel shall perform its services consistent with the professional skill and care ordinarily provided by design professionals practicing in the same or similar locality under the same or similar circumstances and shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the work. No warranty, guarantee or fiduciary relationship, either express or implied, is made or intended by this Agreement.

OBLIGATIONS OF WENDEL. Wendel will prepare the work and deliverables in a timely manner but it is agreed between the parties that Wendel cannot be responsible for delays occasioned by factors beyond its control, nor by factors which could not reasonably have been foreseen at the time this Agreement was entered into. Wendel commits to provide adequate and qualified resources to meet the schedule, and will work with Proposal Recipient's management in a manner that enables management to make informed decisions.

OBLIGATIONS OF PROPOSAL RECIPIENT. Client will work in a diligent and timely manner with Wendel to facilitate the contractual services required herein. To ensure a cooperative and successful effort, Client will commit to open disclosure of information required for the performance of services, will properly position Wendel with its staff, and will make available subject matter knowledgeable staff in a timely manner to address questions, unforeseen circumstances or other unexpected conditions that may arise.

PAYMENT. Progress payments shall be made in proportion to services performed and shall be due and payable within thirty (30) days of invoice submittal, without retainage. Overdue invoices shall bear an interest rate of 1-1/2% per month calculated from the 31st day after submittal. Wendel reserves the right to suspend services if payment of any undisputed invoice amounts are sixty (60) days overdue.

CHANGE ORDERS. During the term hereof the scope of services and compensation therefor may be adjusted by mutually agreed upon written Change Orders hereto.

HAZARDOUS MATERIALS. To the fullest extent permitted by law, Client shall defend, indemnify and hold harmless Wendel, its affiliates, subconsultants and subcontractors, and their respective officers, directors, partners, employees, and agents from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) caused by, arising out of, or relating to the presence, discharge, release, or escape of asbestos, PCBs, petroleum products, radioactive materials, or any other hazardous materials at, on, under, or from the work site.

OWNERSHIP OF DOCUMENTS. All the documents, reports, boring logs, field data, field notes, laboratory test data, calculations, estimates, drawings, specifications and other documents, data or information prepared by Wendel in any form, including machine readable format, (collectively "Documents") are instruments of Wendel's services and shall remain the sole property of Wendel. Wendel retains all ownership and all other rights, including copyrights, in all such documents.

LIMITATIONS ON USE OF DOCUMENTS. The Documents are prepared for use for the purpose and at the site identified in the Agreement or Change Order only and are not appropriate for use for any other purpose or site, except by the authorization and agreement in writing with the appropriate compensation to Wendel. Client agrees to release Wendel and its affiliates from any liability associated with any unauthorized changes made to the Documents and their use thereof and further agrees to indemnify and hold harmless Wendel and its affiliates from any and all claims arising out of such changes or use.

MACHINE READABLE MEDIA. Where Wendel agrees to supply some or all of the Documents in machine readable format (hereinafter "machine readable media"), the parties understand and agree that any Documents supplied in such machine readable format are so supplied as a convenience to the recipient. Such Documents are not intended to replace the printed forms of such Documents. The content of the Documents supplied by Wendel in printed form shall govern over the contents of Documents supplied in machine readable format. The recipient shall be solely responsible for comparing the output of the machine readable media with the printed Documents designated by Wendel as the contract documents and determining the accuracy of such output. Recipient shall only use the output of machine readable media for the limited purpose agreed to by Wendel and shall not alter, mediate or change the contents of such machine readable media in any way, or transfer to others, without the express written approval of Wendel.

Confidentiality. Wendel shall not disclose or permit the disclosure of any confidential information except to its employees of Wendel and its affiliates, and other consultants who need such confidential information in order to meet contractual obligations under this Agreement.

PROFESSIONAL SERVICES TERMS AND CONDITIONS

PUBLICATION. Wendel has the right to photograph the work and to use the photos in the promotion of its professional practice through advertising, public relations, brochure or other marketing materials. Client agrees that Wendel has the authority to utilize its name as a client and general description of the work or service performed as references. Wendel will be given proper credit and acknowledgements for all services rendered including, but not limited to, planning, design and implementation. Proper credit shall be defined as being named by the Client (or their agent/owner) in project identification boards, published articles, promotional brochures and similar communications.

DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the design or construction of the work or following the completion of the work, the Client and Wendel agree that all disputes between them arising out of or relating to this Agreement shall be submitted to non-binding mediation unless the parties mutually agree otherwise. The parties further agree to include a similar mediation provision in all agreements with independent contractors they retained for the work and to require all independent contractors and consultants to include a similar mediation provision in all agreements with their respective subcontractors, subconsultants, suppliers or fabricators retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements. In the event resolution of any conflict cannot be settled as a result of non-binding mediation, it will be addressed in an appropriate court of proper jurisdiction.

LIABILITIES. THE CLIENT AND WENDEL HAVE DISCUSSED THEIR RISKS, REWARDS AND BENEFITS OF THE WORK TO BE PERFORMED, WENDEL'S TOTAL FEE FOR SERVICES AND HAVE ALLOCATED THE RISKS SUCH THAT, UNLESS STATED OTHERWISE ELSEWHERE IN THIS AGREEMENT, THE CLIENT AGREES THAT TO THE FULLEST EXTENT PERMITTED BY LAW, WENDEL'S TOTAL LIABILITY TO THE PROPOSAL RECIPIENT FOR ANY AND ALL INJURIES, CLAIMS, LOSSES, EXPENSES, DAMAGES, OR CLAIM EXPENSES ARISING OUT OF THIS AGREEMENT FROM ANY CAUSE OR CAUSES INCLUDING, BUT NOT LIMITED TO, WENDEL'S NEGLIGENCE, ERRORS, OMISSIONS, STRICT LIABILITY, BREACH OF CONTRACT OR BREACH OF WARRANTY SHALL NOT EXCEED THE TOTAL COMPENSATION RECEIVED BY WENDEL UNDER THIS AGREEMENT OR \$500,000.00 WHICHEVER IS LESS.

INDEMNITY. Each Party agrees to indemnify the other from liability for losses, damages, or expenses (including reasonable costs and attorney's fees) to the extent caused by the Party's negligent acts, errors, or omissions relating to this Agreement, subject to any limitations of liability set forth elsewhere herein.

CONSEQUENTIAL DAMAGES. NEITHER PARTY WILL BE RESPONSIBLE TO THE OTHER FOR ANY SPECIAL, INDIRECT, OR CONSEQUENTIAL DAMAGES.

BUDGET/CONTINGENCY. The Client agrees to establish a realistic budget for the cost of the work; the budget will include a contingency fund which will be used solely for the purpose of paying for contractor change orders, addressing omissions from the construction documents, and Client approved Change Orders for Wendel's services.

OPINIONS OF CONSTRUCTION COST. Any opinion of construction cost prepared by Wendel represents its judgement as a design professional and is supplied for the general guidance of the Client. Since Wendel has no control over the cost of labor and material, or over competitive bidding or market conditions, Wendel does not guarantee the accuracy of such opinions as compared to contractor bids or actual cost to the Client.

FORCE MAJEURE. Neither Party shall hold the other responsible for damages or delays in performance caused by acts of God, strikes, lockouts, accidents or other events beyond the control of the other or the other's employees and agents.

PURCHASE ORDERS. Client acknowledges and agrees that any purchase order issued by Client in accordance with this Agreement is intended only to establish payment authority for Client's internal accounting purposes. No purchase order shall be considered to be a counteroffer, amendment, modification, or other revision to the terms of this Agreement.

WAIVER. No waiver by either Party hereto or any failure or refusal by the other Party hereto to comply with its obligations hereunder shall be deemed a waiver of any other or subsequent failure or refusal by such Party to so comply.

GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the state in which the work or Project is located, without regard to principles of conflict of laws.

THIRD PARTY BENEFICIARIES. This Agreement is made solely for the benefit of the Client and Wendel, their successors and assigns, and no other person shall have any right, benefit or interest under or because of this Agreement.

AUTHORITY. Each Party represents and warrants to the other that it has the requisite authority to accept, deliver and perform this Agreement.



Architectural Design Consultants, Inc.

30 Wisconsin Dells Parkway
PO Box 580
Lake Delton, WI 53940

Phone: 608.254.6181
Email: info@adcdesign.com
Web: adcdesign.com

March 20, 2020

Architectural and Engineering Proposal

From: Architectural Design Consultants, Inc. (ADCI)

To: Neenah-Menasha Fire Rescue
125 E. Columblan Avenue
Neenah, WI 54956
Attn: Victor Voss

Project: Feasibility Study / Space Needs Analysis and Concept Design
Neenah, WI
ADCI Project: 20-038

Scope of Project

The services included can be generally described as Existing Conditions Assessment and Feasibility Study / Space Needs Analysis and Conceptual Design.

Scope of Services:

- Conduct Facility Review of Fire Station No. 31 and site to determine how well the building and its site function for the department:
 - Full condition analysis and inspection of the facility and site.
 - Identify fire and safety regulation compliance issues and potential solutions.
 - ADA compliance.
 - Condition Analysis Report of the building and its systems.
- Space Needs Analysis:
 - Conduct staff interviews to determine current program needs, space usage, adjacency requirements, security issues, projected growth, deficiencies, etc.
 - Prepare conceptual diagram depicting various options and additional and/or remodeling or new plans.
 - Prepare a concept site plan to evaluate potential facility expansion and site impacts to those options.
 - Review pros and cons of each option with you to determine the preferred option for further development.
- Cost Opinions will be development for selected option, inclusive of all anticipated hard and soft costs.
- We will attend one (1) meeting with elected officials to present the conclusions of the above work.

Deliverables:

- Facility Review and Space Need Analysis Report.
- Concept Site Plan and Cost Opinions for the preferred option.

Services Not Provided:

- Any site survey or other site design and engineering. If the Client desires a more accurate layout, ADCI requests that the Client commission a full site survey to determine the property boundaries, easements and topography of the site. At Client's

request, ADCI can provide a proposal from one of our civil/survey consultants for this work.

- Environmental issues will be addressed by others.
- Geographic Infrastructure Systems (GIS) and network analysis, future population trends assessment, storm water management, utility extension and infrastructure improvements analysis, and traffic studies including data collection and analysis.
- Preparation of budget or estimates for proposed construction.
- Travel expenses or plan and specification printing and/or shipping; see attached Fee Schedule for reimbursable expenses.
- Permit fees of any type.
- Assembling and preparation of any applications and submittals required for government agency approvals.

Compensation Amount

Note: 100% of the fee will be credited towards Final Design if ADCI is selected as the Architect for the Final Facility Design.

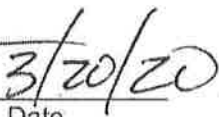
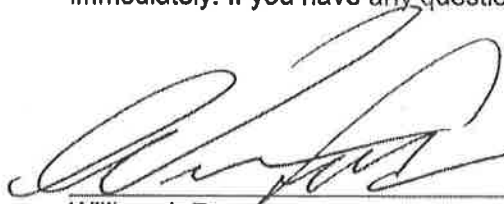
\$13,800

Standard Contract Provisions

- Client shall be invoiced monthly as the above noted work progresses.
- Additional compensation shall be paid to ADCI by Client per the attached 2020 *Standard Fee Schedule* for all Client authorized plan revisions after drawings are completed or for drawings/work beyond scope of this proposal.
- Client may terminate this contract for any cause; in which event, compensation shall be made to ADCI based on the fee schedule presented within this proposal. Ownership of the work completed or partially completed at the time of termination shall be retained by Architectural Design Consultants, Inc.
- Client shall assist ADCI by providing ADCI with all information pertinent to the project, including previous reports, plans and other data relative to the project.
- This agreement shall be binding upon all successors and assignees of either party.
- This proposal may be withdrawn if not accepted within 30 days of the date of an ADCI authorized signature.
- Original documents, tracings and materials developed by ADCI are and shall remain the property of ADCI.
- Unpaid balances past due more than thirty (30) days shall be subject to a monthly finance charge of 1% or 12% per annum, until paid.
- Quoted fees do not include Professional Sales Tax.
- The Architect, and its consultants, partners, agents and employees, shall not be liable to the Owner, whether jointly, severally or individually, in excess of the compensation paid to the Architect under this Agreement, or in excess of the sum of \$25,000.00, whichever is greater, as a result of any act or omission not amounting to a willful or intentional wrong.
- The Architect and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement.

Consultant Agreement Acceptance

Thank you for the opportunity to submit this proposal. If this agreement meets with your approval, please sign and return a copy to ADCI for our records, and ADCI will begin work. Immediately. If you have any questions, please do not hesitate to call.



William J. Ryan
Executive Vice President / C.O.O.
Architectural Design Consultants, Inc.

Date

Authorized Representative
Neenah-Menasha Fire Rescue

Date

**ARCHITECTURAL DESIGN CONSULTANTS, INC.
2020 STANDARD FEE SCHEDULE**

Professional and Technical Staff:

Principal	\$195.00 / hour
Project Manager	\$160.00 / hour
Senior Architect	\$150.00 / hour
Architect / Engineer	\$125.00 / hour
Specifications Writer	\$125.00 / hour
Senior Interior Designer	\$130.00 / hour
Interior Designer	\$95.00 / hour
Senior Construction Administrator	\$135.00 / hour
Construction Administrator	\$100.00 / hour
Senior Designer	\$110.00 / hour
Designer	\$90.00 / hour
Design/Visualization Artist	\$105.00 / hour
Project Coordinator	\$75.00 / hour
Administrative	\$55.00 / hour

Reimbursable Expenses:

Reproduction and Printing	Cost	+ 10%
Subcontracted Services	Cost	+ 10%
Shipping and Postage	Cost	+ 10%
Mileage for authorized out of town travel	\$0.575	per mile
Travel and Subsistence	Cost	+ 10%

Other Terms and Conditions:

Standard Fee Schedule is subject to change at the beginning of each new calendar year.

Non-exempt employee overtime will be invoiced at one and one-half (1½) times the standard hourly rates noted above when such overtime is authorized by the client.

Holidays will be observed in accordance with Architectural Design Consultants, Inc. policy and include New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas Day.

A surcharge of fifty percent (50%) will be added for expert witness testimony and/or participation at hearings, depositions, etc.

Progress Invoices will be issued at least monthly and shall be due and payable upon receipt unless otherwise stipulated in a design agreement. Balances due more than (30) days shall be subject to a monthly finance charge.



DATE: April 24, 2020
TO: Mayor Kaufert, Finance Committee and Common Council
FROM: Brad Schmidt, Deputy Director
RE: Annexation #216 (1480 Breezewood Lane – T. of Neenah) – 0.87 Acres

In accordance with Section 26-29 of the Zoning Code, I am submitting the following comments relative to the proposed annexation.

- Revenues will be generated from development review fees, plan reviews and construction permits.
- The proposed annexation includes approximately 0.87 acres of land along the south side of Breezewood Lane in the Town of Neenah.
- A Service and Annexation Agreement was signed by the property owner in 2003 which allowed the property to connect to City sanitary sewer in exchange for signing an agreement which required annexation to the City after 15 years.
- Upon annexation, the Zoning Classification will be R-1, Single-Family Residence District.
- The proposed annexation will not have any significant impact on the Assessor's operation. As of January 1, 2019 the Town of Neenah has the property assessed at \$118,700, which would put the equalized value at \$127,300. Upon annexation, our staff will appraise the property and assign a new assessed value, effective January 1, 2021.
- The annexation area is located within the City's Growth Area as identified in the City of Neenah/Town of Neenah Boundary Agreement. Land within the City's Growth Area can be annexed into the City per the terms of the agreement.

Recommendation

The Department of Community Development and Assessments recommends Ordinance #2020-03 be approved and the petition for annexation of 0.87 acres located 1480 Breezewood Lane in the Town of Neenah be accepted.

**PETITION FOR DIRECT ANNEXATION
PURSUANT TO SECTION 66.0217(2), WISCONSIN STATUTES**

We, the undersigned, constituting the assignee of the annexation rights of all owners and the owners' assignees of the real property in the following territory of the Town of Neenah, Winnebago County, Wisconsin, petition the Honorable Mayor and Common Council of the City of Neenah to annex the territory described below and shown on the attached scaled map (Exhibit A) to the City of Neenah, Winnebago County, Wisconsin.

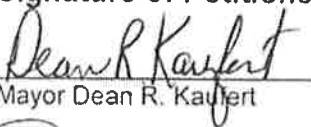

Part of the Northwest ¼ of the Northwest ¼ of Section 5, Town 19 North, Range 17 East, Town of Neenah, Winnebago County, State of Wisconsin, being bounded and described as follows:

Lot (10) in ASSESSOR'S PLAT NO. 2, Town of Neenah, Winnebago County, Wisconsin, (commonly known as 1480 Breezewood Lane, Neenah, WI).

Parcel Numbers – 0101559

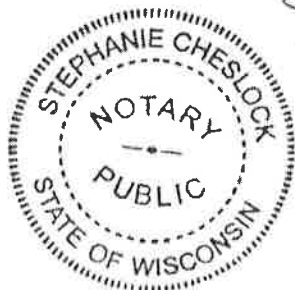
The current population of such territory is 2.

Said assignment of annexation rights is pursuant to that certain Annexation and Service Agreement dated December 2, 2003 and recorded as Doc. No. 1292232 on December 22, 2003 in the Winnebago County Register of Deeds Office. That Agreement required annexation of the property within fifteen (15) years after the date of the agreement. We the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexations, incorporations, or consolidations proceedings, if any.

Signature of Petitioner	Date of Signing	Owner	Petitioner Address
 Mayor Dean R. Kaulert	<u>3-26-2020</u>	<u>City of Neenah</u>	211 Walnut Street Neenah, WI 54956
 Patty Sturrh, Clerk	<u>3-26-2020</u>		

STATE OF WISCONSIN)
) SS.
COUNTY OF WINNEBAGO)

This Instrument was signed and sealed before me this 26th day of March, 2020.



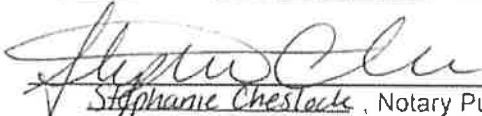
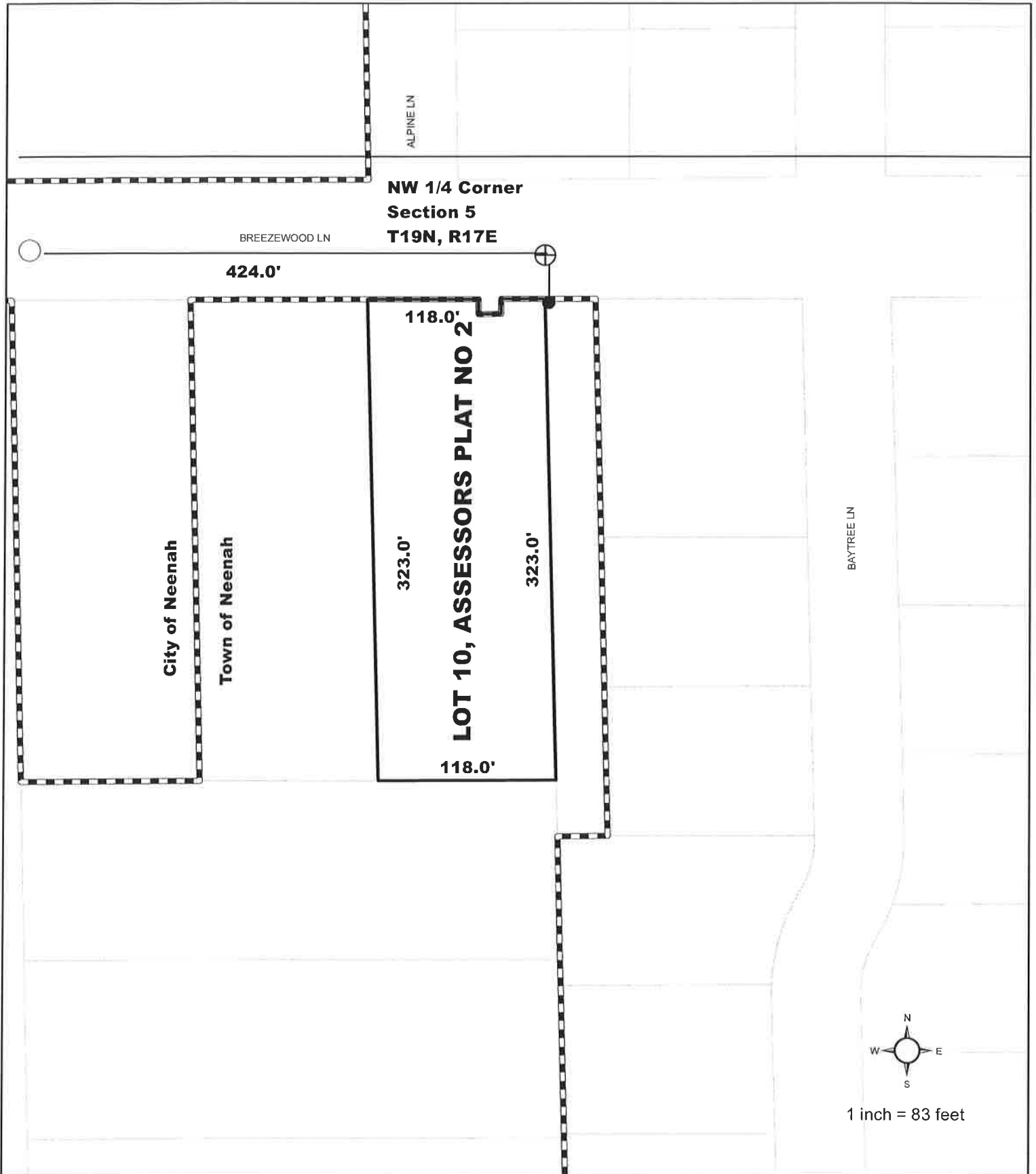

Stephanie Cheslock, Notary Public
Winnebago County, Wisconsin.
My Commission Expires: 5-17-2020

EXHIBIT A

MAP OF PROPOSED ANNEXATION

MAP OF THE NW 1/4 OF THE NW 1/4 OF SECTION 5, T19N, R17E, WINNEBAGO COUNTY, WISCONSIN





AN ORDINANCE: By the Neenah Plan Commission
Re: Annexing – 0.87 Acres of land - 1480
Breezewood Lane – to the City of Neenah.

ORDINANCE NO. 2020-03
Introduced: _____

Committee/Commission Action:

AN ORDINANCE

The Common Council of the City of Neenah, Wisconsin, do ordain as follows:

Section 1. Pursuant to Section 66.0217(2), Wis. Stats., the following described territory contiguous to the City of Neenah and presently in the Town of Neenah, be and the same hereby is, annexed to the City of Neenah, and the corporate limits of said City are hereby extended so as to include the following described property and shown on the attached Exhibit 1:

Part of the Northwest ¼ of the Northwest ¼ of Section 5, Town 19 North, Range 17 East, Town of Neenah, Winnebago County, State of Wisconsin, being bounded and described as follows:

Lot (10) in ASSESSOR'S PLAT NO. 2, Town of Neenah, Winnebago County, Wisconsin, (commonly known as 1480 Breezewood Lane, Neenah, WI).

That said territory shall be zoned R-1, Single-Family Residence District.

Section 2. The petition for annexation is conducted under unanimous approval (Wisconsin State Statute Sec. 66.0217(2)). The Wisconsin Department of Administration issued this annexation petition Municipal Boundary Review number 14298. The annexation area is 0.85 acres in size and is wholly located in the Town of Neenah, Winnebago County. The parcel number of the land being annexed is 0101559 and the population of all people living on the transferred land is 2.

Section 3. That the limits of the Third Aldermanic District in the City of Neenah are hereby extended in such manner as to include said territory.

Section 4. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent

jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 5. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Adopted: _____

Published: _____

Approved:

Dean R. Kaufert, Mayor

Attest:

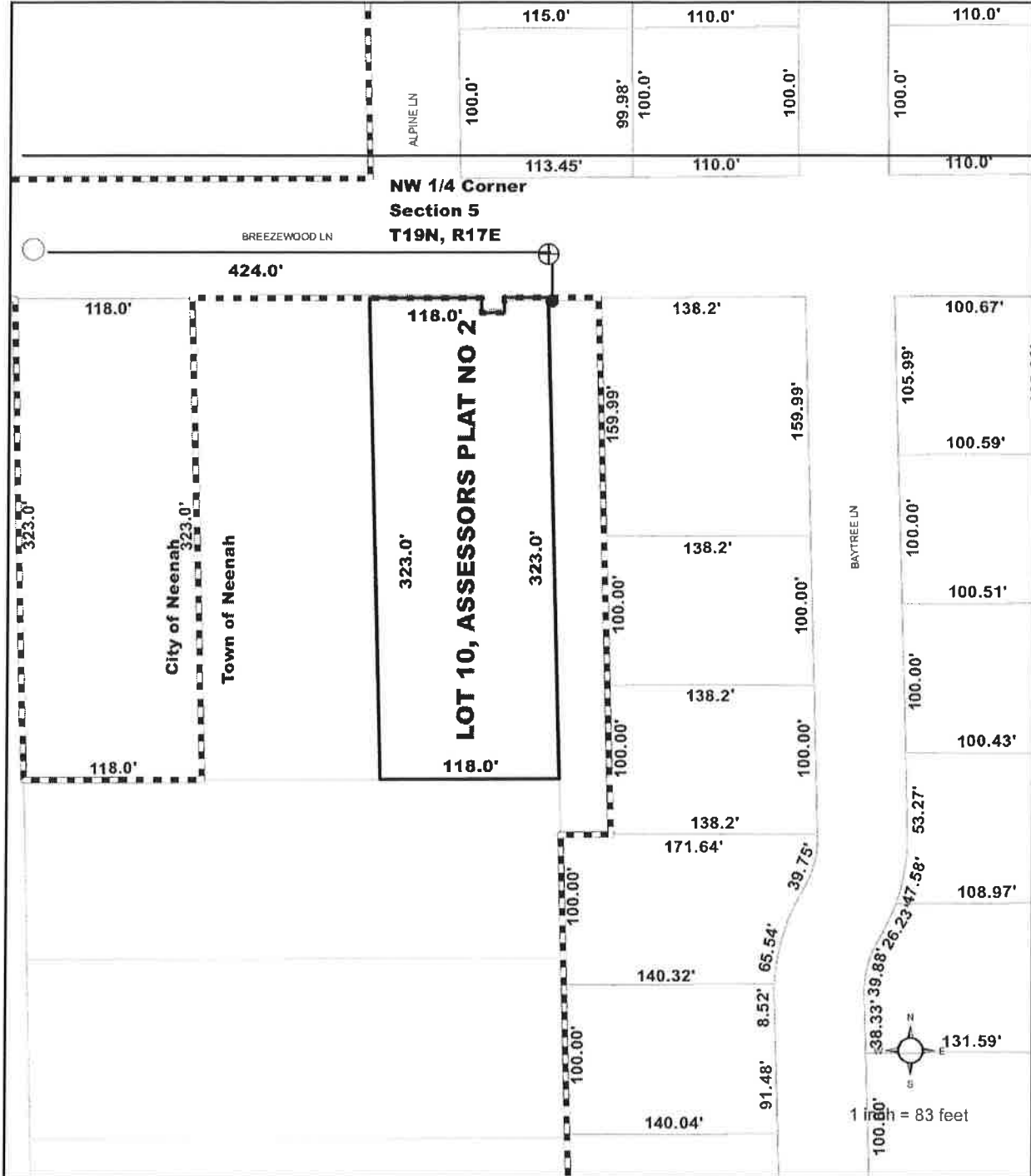
Stephanie Cheslock, Deputy City Clerk

Exhibit 1

EXHIBIT A

MAP OF PROPOSED ANNEXATION

MAP OF THE NW 1/4 OF THE NW 1/4 OF SECTION 5, T19N, R17E, WINNEBAGO COUNTY, WISCONSIN





Department of Finance
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6140 Fax: 920-886-6150
website/e-mail: www.ci.neenah.wi.us

MEMORANDUM

TO: Mayor Kaufert, Finance and Personnel Chairman Erickson, Members of the Finance and Personnel Committee
FROM: Michael K. Easker, Director of Finance *Mike*
DATE: April 22, 2020
RE: Annexation Impact Report - Annexation #216 (1480 Breezewood Lane -Town of Neenah) -.87 acres

In accordance with Section 26.29 (3) of the City of Neenah Municipal Code, the following information summarizes the anticipated impact of the above referenced annexation being proposed. All detailed impact reports are attached.

A. PUBLIC IMPROVEMENT-ESTIMATED COSTS

1. City	\$0.00
2. Water Utility (net)	0.00
Total Estimated Costs	\$0.00

B. ESTIMATED REVENUES

Current

1. City (Fees)

a). City and State review fees	\$0.00
b). Oversized sanitary sewer interceptor fee - .22 acres @ \$1,000/acre	220.00
c). Storm Sewer fee - .406 acres @ \$5,000/acre	2,031.68
Total City Fees	\$2,251.68

2. Water Utility

a). Water Main and Service Laterals	\$4,232.76
Total Current Fees	\$6,484.44

Future

1. Water Utility

a). Rate Revenue Annually Upon Annexation	\$1,160.00
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Deferred Assessments

1. City

a). Breezewood Lane Pavement	\$2,950.00
b). Breezewood Lane Sidewalk/Trail	1,180.00
c). Storm Sewer Lateral	310.00
d). Engineering/Inspection/Contract Admin	444.00

2. Water Utility

a). Watermain	0.00
Total Deferred Assessments	4,884.00

C. PERSONNEL, EQUIPMENT, BUILDINGS

No department reported the immediate need for any additional personnel, equipment or buildings as a result of the proposed annexation.

D. RECOMMENDATIONS

The following departments that have expressed an opinion all recommend approval of or do not object to the proposed annexation: Community Development, Public Works, Water, Police, Fire/Rescue Parks and Finance.



Department of Public Works
 211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
 Phone 920-886-6241 • e-mail: gkaiser@ci.neenah.wi.us
 GERRY KAISER, P.E.
 DIRECTOR OF PUBLIC WORKS

M E M O R A N D U M

DATE: April 6, 2020
TO: Mayor Kaufert, Chairman Erickson, Members of the Finance and Personnel Committee
FROM: Gerry Kaiser, Director of Public Works
RE: Annexation Impact Memo – 1480 Breezewood Lane

In response to Deputy Director Schmidt's note of April 1, 2020, relative to the above annexation, I submit the following in accordance with Section 26-29, City of Neenah Code of Ordinances.

- A. Additional Personnel: Although this annexation by itself will not require additional personnel, please be advised that the aggregate effect of several small annexations such as this one will eventually require additional personnel to maintain streets and infrastructure, collect garbage and recyclables, and continue to provide the current level of service.
- B. Additional Equipment: No additional equipment will be required.
- C. New Buildings: No new buildings would be required.
- D. Additional Public Improvements and Costs:\$0
 - 1. None.
- E. Miscellaneous Costs:\$0
 - 1. None.
- F. Estimated Revenues:\$7,135.68
 - 1. Fees
 - a. Oversized existing sanitary sewer interceptor fee at \$1,000/acre. \$ 220.00
 Est. Actual size = 0.87 acres
 Size per Ordinance = 0.22 acres
 - b. Storm sewer fee at \$5,000/acre. \$ 2,031.68
 Est. actual size = 0.87 acres
 Size per Ordinance = 0.406 acres
 - 2. Deferred Assessments:\$ 4,884.00
 - a. Breezewood Lane Pavement = \$2,950.00
 - b. Breezewood Lane Sidewalk/Trail = \$1,180.00
 - c. Storm Sewer Lateral = \$310.00
 - d. Engineering/Inspection/Contract Administration = \$444.00
- G. Recommendation: This annexation is recommended. It provides for collection of deferred assessments and fees.

Neenah Police Department

Interoffice Memorandum

To: Neenah City Council
Mayor Dean Kaufert

From: Chief Aaron L. Olson

Re: 1480 Breezewood Lane - Annexation

Date: April 16, 2020

The Neenah Police Department has received a copy of the petition for annexation of 1480 Breezewood Lane.

We review annexation requests based on the following criteria:

- Size of proposed annexation
- Anticipated use of property
- Accessibility to emergency vehicles
- 5-year history of law enforcement response to the property
- Impact on safe traffic movement

In this case, the property no significant history. The key factors for police are size, anticipated use, and traffic concerns.

Size: The size of this annexation does not present a police concern in its present use.

Anticipated Use: No law enforcement concerns.

Five year history of law enforcement: No law enforcement concerns.

Traffic Concerns: Given the size and location of this parcel, there is little concern for increased traffic problems and or accessibility to emergency vehicles.

Recommendation: The police department offers no objection to the proposed annexation.



Memorandum

TO: Mayor Kaufert
City of Neenah Common Council
City of Neenah Finance & Personnel Committee

FROM: Kevin Kloehn
Fire Chief

DATE: April 16, 2020

RE: Impact on 1480, 1490 1510 Breezewood Lane & Armstrong Street Annexation

This memo is reference to the proposed annexation.

This particular annexation would have no immediate impact to the operations of Neenah-Menasha Fire Rescue. The property is within our normal response time and protection capabilities that currently exist with Neenah-Menasha Fire Rescue.

If you have any questions or concerns, please feel free to call me at 886-6203.

Thank you.



*Department of
Parks & Recreation*

DATE: 2 April 2020

TO: Members of the Finance and Personnel Committee
Members of the Plans Commission

FROM: Michael T. Kading, Director of Parks & Recreation

RE: ANNEXATION IMPACT REPORT
1480 Breezewood Lane
1490 Breezewood Lane
1510 Breezewood Lane

We have reviewed the annexation petition and have the following comments:

Service Radius – City of Neenah residents should have access to a suitable public park within .5 miles from their homes that is walkable and/or bikeable, uninterrupted by non-residential roads and other physical barriers. The area under consideration falls within the Memorial Park and Carpenter Preserve service areas.

Additional Personnel – None required.

Additional Equipment – None required.

Additional Improvements – None required

The annexation is recommended.

Creating Community Through People, Parks & Programs

Department of Parks & Recreation
PO Box 426
Neenah, WI 54957-0426

phone: 920-886-6062
fax: 920-886-6069
email: emccoy@ci.neenah.wi.us



Neenah Water Utility

211 Walnut St. PO Box 426 Neenah, WI 54957-0426
Office: (920) 886-6182 Cell: (920) 858-6300
Email: amach@ci.neenah.wi.us

Anthony L. Mach

Director of Neenah Water Utility

MEMORANDUM

DATE: April 7, 2020
TO: Hon. Mayor Kaufert, Chairperson Erickson, and Members of the Finance and Personnel Committee
FROM: Anthony L. Mach
RE: Annexation of Parcels:
0101559 (Commonly Known as 1480 Breezewood Lane, Neenah, WI)
0101558 (Commonly Known as 1490 Breezewood Lane, Neenah, WI)
0101556 (Commonly Known as 1510 Breezewood Lane, Neenah, WI)

In accordance with Section 26-29 (3) of the City of Neenah Municipal Code, the following information summarizes the anticipated impact upon the Water Utility of the proposed annexation of 2.63 acres of property currently located in the Town of Neenah (Parcels 0101559, 0101558, 0101556).

1. No additional personnel will be required.
2. Upon establishment of Water Utility service, three (3) water meters will be installed at an estimated cost of \$600. These costs will be recovered through quarterly base meter charges.
3. No additional buildings will be required.
4. Water main and Utility owned water services for each property are currently installed. The property owner will be responsible for all costs incurred for the installation of water services and any required internal plumbing. All water services shall be installed to Neenah Water Utility specifications.
5. The estimated annual cost to treat and deliver water to these properties is \$360. The users will be billed for water usage through the quarterly utility bill.
6. The estimated Water Utility cost is \$600 for the purchase of meters and transponders.
7. The estimated annual Water Utility revenue is \$700 for water, \$250 for meter base charges, and \$210 for fire protection, for a total revenue of \$1,160 per year. Sewer and storm water revenues are not included in these estimates. In addition to establishment of city water service, if each property owner decides to keep their existing well a \$25 licensing fee per well will be due to the Water Utility. There are deferred assessments due for each property. The detail is listed on the following page.

Deferred Assessments for Water Main and Service Laterals –

<u>Water Main Cost per Foot of Frontage</u>	<u>\$27.82</u>
<u>Utility-Owned Water Service Installations Each</u>	<u>\$950.00</u>

Total Deferred Assessments Due to the Water Utility for Each Property –

<u>1480 Breezewood Lane</u>	<u>\$4,232.76</u>
<u>1490 Breezewood Lane</u>	<u>\$4,232.76</u>
<u>1510 Breezewood Lane</u>	<u>\$4,288.40</u>

8. We recommend approving this annexation.



DATE: April 24, 202
TO: Mayor Kaufert, Finance Committee and Common Council
FROM: Brad Schmidt, Deputy Director
RE: Annexation #217 (1490 Breezewood Lane – T. of Neenah) – 0.87 Acres

In accordance with Section 26-29 of the Zoning Code, I am submitting the following comments relative to the proposed annexation.

- Revenues will be generated from development review fees, plan reviews and construction permits.
- The proposed annexation includes approximately 0.87 acres of land along the south side of Breezewood Lane in the Town of Neenah.
- A Service and Annexation Agreement was signed by the property owner in 2003 which allowed the property to connect to City sanitary sewer in exchange for signing an agreement which required annexation to the City after 15 years.
- Upon annexation, the Zoning Classification will be R-1, Single-Family Residence District.
- The proposed annexation will not have any significant impact on the Assessor's operation. As of January 1, 2019 the Town of Neenah has the property assessed at \$178,900, which would put the equalized value at \$191,900. Upon annexation, our staff will appraise the property and assign a new assessed value, effective January 1, 2021.
- The annexation area is located within the City's Growth Area as identified in the City of Neenah/Town of Neenah Boundary Agreement. Land within the City's Growth Area can be annexed into the City per the terms of the agreement.

Recommendation

The Department of Community Development and Assessments recommends Ordinance #2020-04 be approved and the petition for annexation of 0.87 acres located 1490 Breezewood Lane in the Town of Neenah be accepted.

**PETITION FOR DIRECT ANNEXATION
PURSUANT TO SECTION 66.0217(2), WISCONSIN STATUTES**

We, the undersigned, constituting the assignee of the annexation rights of all owners and the owners' assignees of the real property in the following territory of the Town of Neenah, Winnebago County, Wisconsin, petition the Honorable Mayor and Common Council of the City of Neenah to annex the territory described below and shown on the attached scaled map (Exhibit A) to the City of Neenah, Winnebago County, Wisconsin.

Part of the Northwest ¼ of the Northwest ¼ of Section 5, Town 19 North, Range 17 East, Town of Neenah, Winnebago County, State of Wisconsin, being bounded and described as follows:

Lot (9) in ASSESSOR'S PLAT NO. 2, Town of Neenah, Winnebago County, Wisconsin, (commonly known as 1490 Breezewood Lane, Neenah, WI).

Parcel Number - 0101558

The current population of such territory is 2.

Said assignment of annexation rights is pursuant to that certain Annexation and Service Agreement dated December 2, 2003 and recorded as Doc. No. 1292234 on December 22, 2003 in the Winnebago County Register of Deeds Office. That Agreement required annexation of the property within fifteen (15) years after the date of the agreement. We the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexations, incorporations, or consolidations proceedings, if any.

Signature of Petitioner	Date of Signing	Owner	Petitioner Address
<u>Dean R. Kaufert</u> Mayor Dean R. Kaufert	<u>3-20-2020</u>	<u>City of Neenah</u>	211 Walnut Street Neenah, WI 54956
<u>Patty Sturn</u> Patty Sturn, Clerk	<u>3-20-2020</u>		

STATE OF WISCONSIN)
) SS.
COUNTY OF WINNEBAGO)

This Instrument was signed and sealed before me this 20th day of March, 2020.

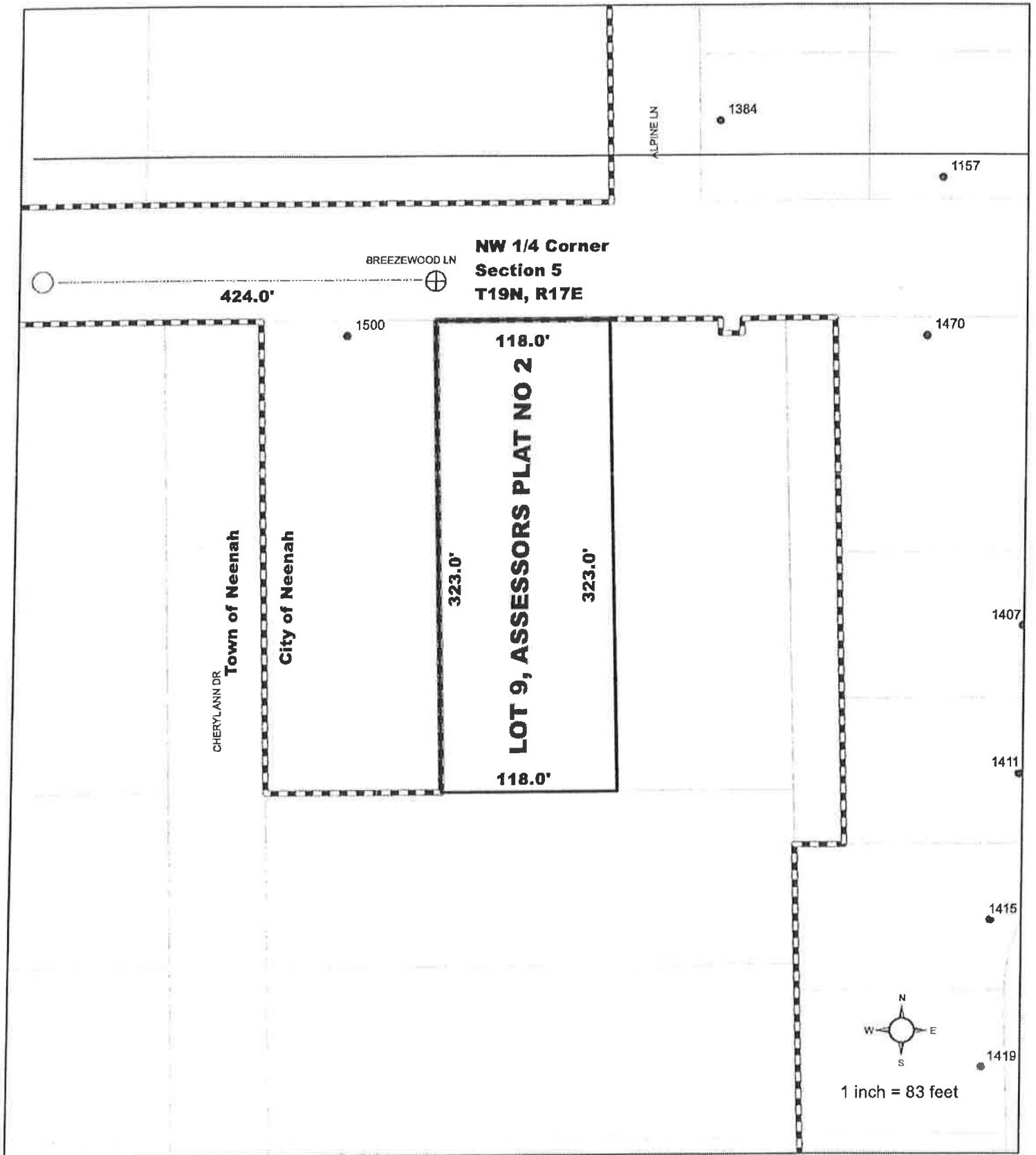


Stephanie Cheslock
Stephanie Cheslock, Notary Public
Winnebago County, Wisconsin.
My Commission Expires: 5-17-2020

EXHIBIT A

MAP OF PROPOSED ANNEXATION

MAP OF THE NW 1/4 OF THE NW 1/4 OF SECTION 5, T19N, R17E, WINNEBAGO COUNTY, WISCONSIN





AN ORDINANCE: By the Neenah Plan Commission
Re: Annexing – 0.87 Acres of land - 1490
Breezewood Lane – to the City of Neenah.

ORDINANCE NO. 2020-04
Introduced: _____

Committee/Commission Action:

AN ORDINANCE

The Common Council of the City of Neenah, Wisconsin, do ordain as follows:

Section 1. Pursuant to Section 66.0217(2), Wis. Stats., the following described territory contiguous to the City of Neenah and presently in the Town of Neenah, be and the same hereby is, annexed to the City of Neenah, and the corporate limits of said City are hereby extended so as to include the following described property and shown on the attached Exhibit 1:

Part of the Northwest ¼ of the Northwest ¼ of Section 5, Town 19 North, Range 17 East, Town of Neenah, Winnebago County, State of Wisconsin, being bounded and described as follows:

Lot (9) in ASSESSOR'S PLAT NO. 2, Town of Neenah, Winnebago County, Wisconsin, (commonly known as 1490 Breezewood Lane, Neenah, WI).

That said territory shall be zoned R-1, Single-Family Residence District.

Section 2. The petition for annexation is conducted under unanimous approval (Wisconsin State Statute Sec. 66.0217(2)). The Wisconsin Department of Administration issued this annexation petition Municipal Boundary Review number 14297. The annexation area is 0.87 acres in size and is wholly located in the Town of Neenah, Winnebago County. The parcel number of the land being annexed is 0101558 and the population of all people living on the transferred land is 2.

Section 3. That the limits of the Third Aldermanic District in the City of Neenah are hereby extended in such manner as to include said territory.

Section 4. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent

jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 5. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Adopted: _____

Published: _____

Approved:

Dean R. Kaufert, Mayor

Attest:

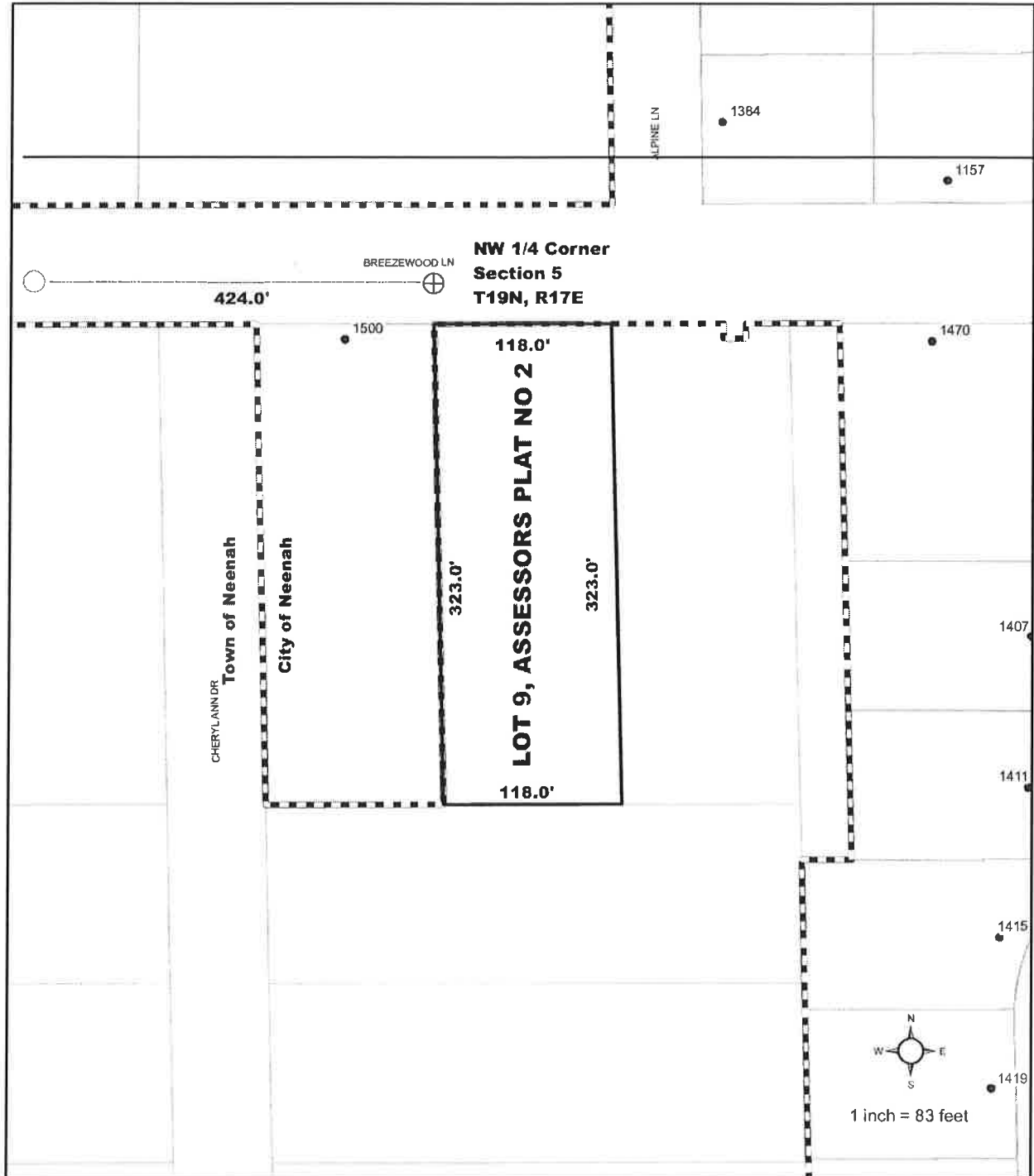
Stephanie Cheslock, Deputy City Clerk

Exhibit 1

EXHIBIT A

MAP OF PROPOSED ANNEXATION

MAP OF THE NW 1/4 OF THE NW 1/4 OF SECTION 5, T19N, R17E, WINNEBAGO COUNTY, WISCONSIN





Department of Finance
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6140 Fax: 920-886-6150
website/e-mail: www.ci.neenah.wi.us

MEMORANDUM

TO: Mayor Kaufert, Finance and Personnel Chairman Erickson, Members of the Finance and Personnel Committee
FROM: Michael K. Easker, Director of Finance *Mike*
DATE: April 22, 2020
RE: Annexation Impact Report - Annexation #217 (1490 Breezewood Lane -Town of Neenah) -.87 acres

In accordance with Section 26.29 (3) of the City of Neenah Municipal Code, the following information summarizes the anticipated impact of the above referenced annexation being proposed. All detailed impact reports are attached.

A. PUBLIC IMPROVEMENT-ESTIMATED COSTS

1. City	\$0.00
2. Water Utility (net)	0.00
Total Estimated Costs	\$0.00

B. ESTIMATED REVENUES

Current

1. City (Fees)

a). City and State review fees	\$0.00
b). Oversized sanitary sewer interceptor fee - .22 acres @ \$1,000/acre	220.00
c). Storm Sewer fee - .406 acres @ \$5,000/acre	2,031.68
Total City Fees	\$2,251.68

2. Water Utility

a). Water Main and Service Laterals	\$4,232.76
Total Current Fees	\$6,484.44

Future

1. Water Utility

a). Rate Revenue Annually Upon Annexation	\$1,160.00
---	------------

Deferred Assessments

1. City

a). Breezewood Lane Pavement	\$2,950.00
b). Breezewood Lane Sidewalk/Trail	1,180.00
c). Storm Sewer Lateral	310.00
d). Engineering/Inspection/Contract Admin	444.00

2. Water Utility

a). Watermain

0.00

Total Deferred Assessments

4,884.00

C. PERSONNEL, EQUIPMENT, BUILDINGS

No department reported the immediate need for any additional personnel, equipment or buildings as a result of the proposed annexation.

D. RECOMMENDATIONS

The following departments that have expressed an opinion all recommend approval of or do not object to the proposed annexation: Community Development, Public Works, Water, Police, Fire/Rescue Parks and Finance.



Department of Public Works
 211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
 Phone 920-886-6241 • e-mail: gkaiser@ci.neenah.wi.us
 GERRY KAISER, P.E.
 DIRECTOR OF PUBLIC WORKS

M E M O R A N D U M

DATE: April 6, 2020
TO: Mayor Kaufert, Chairman Erickson, Members of the Finance and Personnel Committee
FROM: Gerry Kaiser, Director of Public Works
RE: Annexation Impact Memo – 1490 Breezewood Lane

In response to Deputy Director Schmidt’s note of April 1, 2020, relative to the above annexation, I submit the following in accordance with Section 26-29, City of Neenah Code of Ordinances.

- A. Additional Personnel: Although this annexation by itself will not require additional personnel, please be advised that the aggregate effect of several small annexations such as this one will eventually require additional personnel to maintain streets and infrastructure, collect garbage and recyclables, and continue to provide the current level of service.
- B. Additional Equipment: No additional equipment will be required.
- C. New Buildings: No new buildings would be required.
- D. Additional Public Improvements and Costs:\$0
 - 1. None.
- E. Miscellaneous Costs:\$0
 - 1. None.
- F. Estimated Revenues:\$7,135.68
 - 1. Fees
 - a. Oversized existing sanitary sewer interceptor fee at \$1,000/acre. \$ 220.00
 Est. Actual size = 0.87 acres
 Size per Ordinance = 0.22 acres
 - b. Storm sewer fee at \$5,000/acre. \$ 2,031.68
 Est. actual size = 0.87 acres
 Size per Ordinance = 0.406 acres
 - 2. Deferred Assessments:\$ 4,884.00
 - a. Breezewood Lane Pavement = \$2,950.00
 - b. Breezewood Lane Sidewalk/Trail = \$1,180.00
 - c. Storm Sewer Lateral = \$310.00
 - d. Engineering/Inspection/Contract Administration = \$444.00
- G. Recommendation: This annexation is recommended. It provides for collection of deferred assessments and fees.

Neenah Police Department

Interoffice Memorandum

To: Neenah City Council
Mayor Dean Kaufert

From: Chief Aaron L. Olson

Re: 1490 Breezewood Lane - Annexation

Date: April 16, 2020

The Neenah Police Department has received a copy of the petition for annexation of 1490 Breezewood Lane.

We review annexation requests based on the following criteria:

- Size of proposed annexation
- Anticipated use of property
- Accessibility to emergency vehicles
- 5-year history of law enforcement response to the property
- Impact on safe traffic movement

In this case, the property no significant history. The key factors for police are size, anticipated use, and traffic concerns.

Size: The size of this annexation does not present a police concern in its present use.

Anticipated Use: No law enforcement concerns.

Five year history of law enforcement: No law enforcement concerns.

Traffic Concerns: Given the size and location of this parcel, there is little concern for increased traffic problems and or accessibility to emergency vehicles.

Recommendation: The police department offers no objection to the proposed annexation.



Memorandum

TO: Mayor Kaufert
City of Neenah Common Council
City of Neenah Finance & Personnel Committee

FROM: Kevin Kloehn
Fire Chief

DATE: April 16, 2020

RE: Impact on 1480, 1490 1510 Breezewood Lane & Armstrong Street Annexation

This memo is reference to the proposed annexation.

This particular annexation would have no immediate impact to the operations of Neenah-Menasha Fire Rescue. The property is within our normal response time and protection capabilities that currently exist with Neenah-Menasha Fire Rescue.

If you have any questions or concerns, please feel free to call me at 886-6203.

Thank you.



*Department of
Parks & Recreation*

DATE: 2 April 2020

TO: Members of the Finance and Personnel Committee
Members of the Plans Commission

FROM: Michael T. Kading, Director of Parks & Recreation

RE: ANNEXATION IMPACT REPORT
1480 Breezewood Lane
1490 Breezewood Lane
1510 Breezewood Lane

We have reviewed the annexation petition and have the following comments:

Service Radius – City of Neenah residents should have access to a suitable public park within .5 miles from their homes that is walkable and/or bikeable, uninterrupted by non-residential roads and other physical barriers. The area under consideration falls within the Memorial Park and Carpenter Preserve service areas.

Additional Personnel – None required.

Additional Equipment – None required.

Additional Improvements – None required

The annexation is recommended.

Creating Community Through People, Parks & Programs



Neenah Water Utility

211 Walnut St. PO Box 426 Neenah, WI 54957-0426
Office: (920) 886-6182 Cell: (920) 858-6300
Email: amach@ci.neenah.wi.us

Anthony L. Mach

Director of Neenah Water Utility

MEMORANDUM

DATE: April 7, 2020

TO: Hon. Mayor Kaufert, Chairperson Erickson, and Members of the Finance and Personnel Committee

FROM: Anthony L. Mach

RE: Annexation of Parcels:
0101559 (Commonly Known as 1480 Breezewood Lane, Neenah, WI)
0101558 (Commonly Known as 1490 Breezewood Lane, Neenah, WI)
0101556 (Commonly Known as 1510 Breezewood Lane, Neenah, WI)

In accordance with Section 26-29 (3) of the City of Neenah Municipal Code, the following information summarizes the anticipated impact upon the Water Utility of the proposed annexation of 2.63 acres of property currently located in the Town of Neenah (Parcels 0101559, 0101558, 0101556).

1. No additional personnel will be required.
2. Upon establishment of Water Utility service, three (3) water meters will be installed at an estimated cost of \$600. These costs will be recovered through quarterly base meter charges.
3. No additional buildings will be required.
4. Water main and Utility owned water services for each property are currently installed. The property owner will be responsible for all costs incurred for the installation of water services and any required internal plumbing. All water services shall be installed to Neenah Water Utility specifications.
5. The estimated annual cost to treat and deliver water to these properties is \$360. The users will be billed for water usage through the quarterly utility bill.
6. The estimated Water Utility cost is \$600 for the purchase of meters and transponders.
7. The estimated annual Water Utility revenue is \$700 for water, \$250 for meter base charges, and \$210 for fire protection, for a total revenue of \$1,160 per year. Sewer and storm water revenues are not included in these estimates. In addition to establishment of city water service, if each property owner decides to keep their existing well a \$25 licensing fee per well will be due to the Water Utility. There are deferred assessments due for each property. The detail is listed on the following page.

Deferred Assessments for Water Main and Service Laterals –

<u>Water Main Cost per Foot of Frontage</u>	<u>\$27.82</u>
<u>Utility-Owned Water Service Installations Each</u>	<u>\$950.00</u>

Total Deferred Assessments Due to the Water Utility for Each Property –

<u>1480 Breezewood Lane</u>	<u>\$4,232.76</u>
<u>1490 Breezewood Lane</u>	<u>\$4,232.76</u>
<u>1510 Breezewood Lane</u>	<u>\$4,288.40</u>

8. We recommend approving this annexation.



DATE: April 24, 2020
TO: Mayor Kaufert, Finance Committee and Common Council
FROM: Brad Schmidt, Deputy Director
RE: Annexation #218 (1510 Breezewood Lane – T. of Neenah) – 0.89 Acres

In accordance with Section 26-29 of the Zoning Code, I am submitting the following comments relative to the proposed annexation.

- Revenues will be generated from development review fees, plan reviews and construction permits.
- The proposed annexation includes approximately 0.89 acres of land along the south side of Breezewood Lane in the Town of Neenah.
- A Service and Annexation Agreement was signed by the property owner in 2003 which allowed the property to connect to City sanitary sewer in exchange for signing an agreement which required annexation to the City after 15 years.
- Upon annexation, the Zoning Classification will be R-1, Single-Family Residence District.
- The proposed annexation will not have any significant impact on the Assessor's operation. As of January 1, 2019 the Town of Neenah has the property assessed at \$157,300, which would put the equalized value at \$168,700. Upon annexation, our staff will appraise the property and assign a new assessed value, effective January 1, 2021.
- The annexation area is located within the City's Growth Area as identified in the City of Neenah/Town of Neenah Boundary Agreement. Land within the City's Growth Area can be annexed into the City per the terms of the agreement.

Recommendation

The Department of Community Development and Assessments recommends Ordinance #2020-05 be approved and the petition for annexation of 0.89 acres located 1510 Breezewood Lane in the Town of Neenah be accepted.

**PETITION FOR DIRECT ANNEXATION
PURSUANT TO SECTION 66.0217(2), WISCONSIN STATUTES**

We, the undersigned, constituting the assignee of the annexation rights of all owners and the owners' assignees of the real property in the following territory of the Town of Neenah, Winnebago County, Wisconsin, petition the Honorable Mayor and Common Council of the City of Neenah to annex the territory described below and shown on the attached scaled map (Exhibit A) to the City of Neenah, Winnebago County, Wisconsin.

Part of the Northwest ¼ of the Northwest ¼ of Section 5, Town 19 North, Range 17 East, Town of Neenah, Winnebago County, State of Wisconsin, being bounded and described as follows:

Lot (7) in ASSESSOR'S PLAT NO. 2, Town of Neenah, Winnebago County, Wisconsin, (commonly known as 1510 Breezewood Lane, Neenah, WI).

Parcel Number - 0101556

The current population of such territory is 2.

Said assignment of annexation rights is pursuant to that certain Annexation and Service Agreement dated December 4, 2003 and recorded as Doc. No. 1292233 on December 22, 2003 in the Winnebago County Register of Deeds Office. That Agreement required annexation of the property within fifteen (15) years after the date of the agreement. We the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexations, incorporations, or consolidations proceedings, if any.

Signature of Petitioner	Date of Signing	Owner	Petitioner Address
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Dean R. Kaufert
Mayor Dean R. Kaufert

3-20-2020

City of Neenah

211 Walnut Street
Neenah, WI 54956

Patty Sturr
Patty Sturr, Clerk

3-20-2020

STATE OF WISCONSIN)
) SS.
COUNTY OF WINNEBAGO)

This Instrument was signed and sealed before me this 20th day of March, 2020.

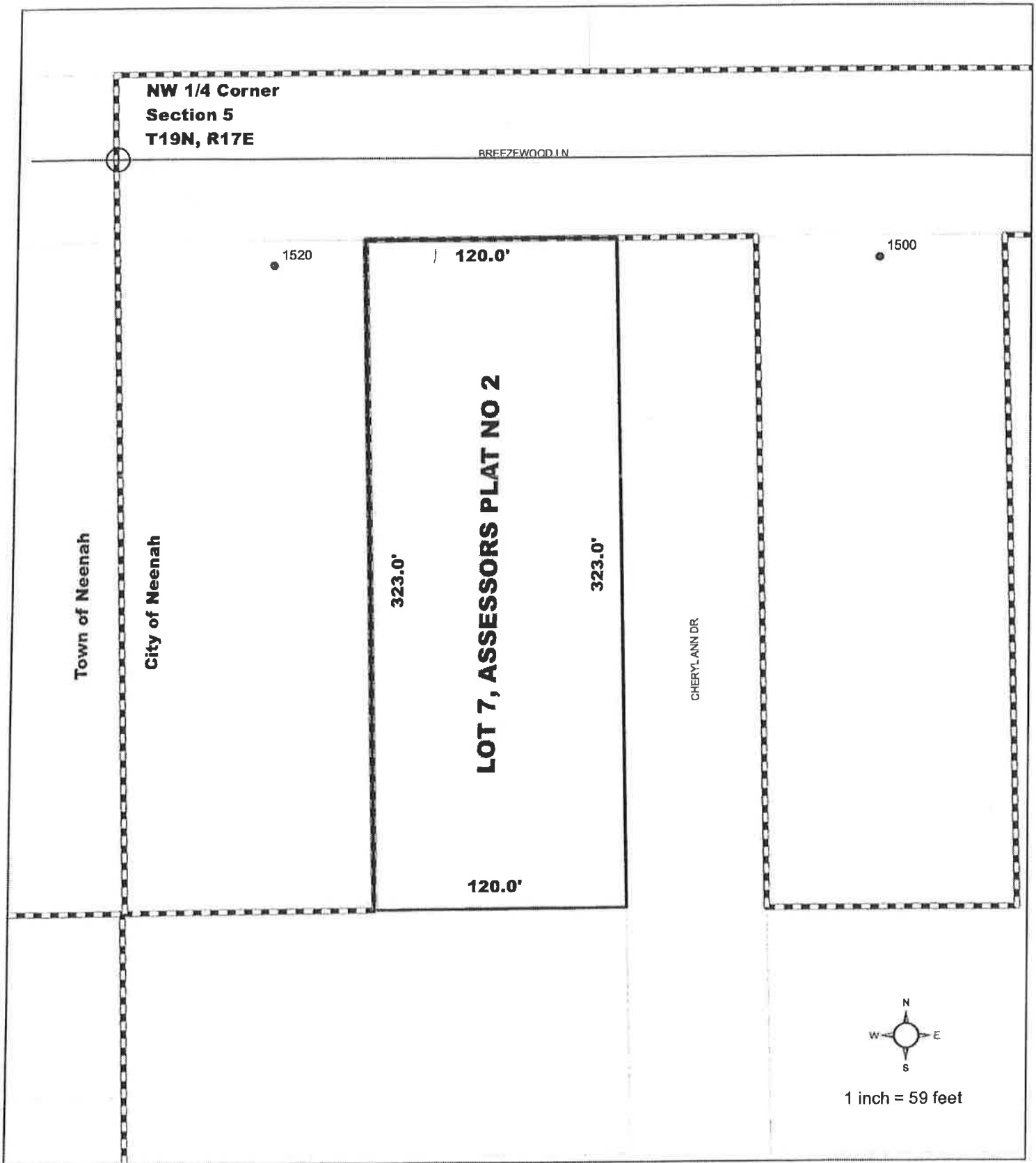


Stephanie Cheslock
Stephanie Cheslock, Notary Public
Winnebago County, Wisconsin.
My Commission Expires: 5-17-2020

EXHIBIT A

MAP OF PROPOSED ANNEXATION

MAP OF THE NW 1/4 OF THE NW 1/4 OF SECTION 5, T19N, R17E, WINNEBAGO COUNTY, WISCONSIN





AN ORDINANCE: By the Neenah Plan Commission
Re: Annexing – 0.89 Acres of land - 1510
Breezewood Lane – to the City of Neenah.

ORDINANCE NO. 2020-05

Introduced: _____

Committee/Commission Action:

AN ORDINANCE

The Common Council of the City of Neenah, Wisconsin, do ordain as follows:

Section 1. Pursuant to Section 66.0217(2), Wis. Stats., the following described territory contiguous to the City of Neenah and presently in the Town of Neenah, be and the same hereby is, annexed to the City of Neenah, and the corporate limits of said City are hereby extended so as to include the following described property and shown on the attached Exhibit 1:

Part of the Northwest ¼ of the Northwest ¼ of Section 5, Town 19 North, Range 17 East, Town of Neenah, Winnebago County, State of Wisconsin, being bounded and described as follows:

Lot (7) in ASSESSOR'S PLAT NO. 2, Town of Neenah, Winnebago County, Wisconsin, (commonly known as 1510 Breezewood Lane, Neenah, WI).

That said territory shall be zoned R-1, Single-Family Residence District.

Section 2. The petition for annexation is conducted under unanimous approval (Wisconsin State Statute Sec. 66.0217(2)). The Wisconsin Department of Administration issued this annexation petition Municipal Boundary Review number 14296. The annexation area is 0.89 acres in size and is wholly located in the Town of Neenah, Winnebago County. The parcel number of the land being annexed is 0101556 and the population of all people living on the transferred land is 2.

Section 3. That the limits of the Third Aldermanic District in the City of Neenah are hereby extended in such manner as to include said territory.

Section 4. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent

jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 5. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Adopted: _____

Published: _____

Approved:

Dean R. Kaufert, Mayor

Attest:

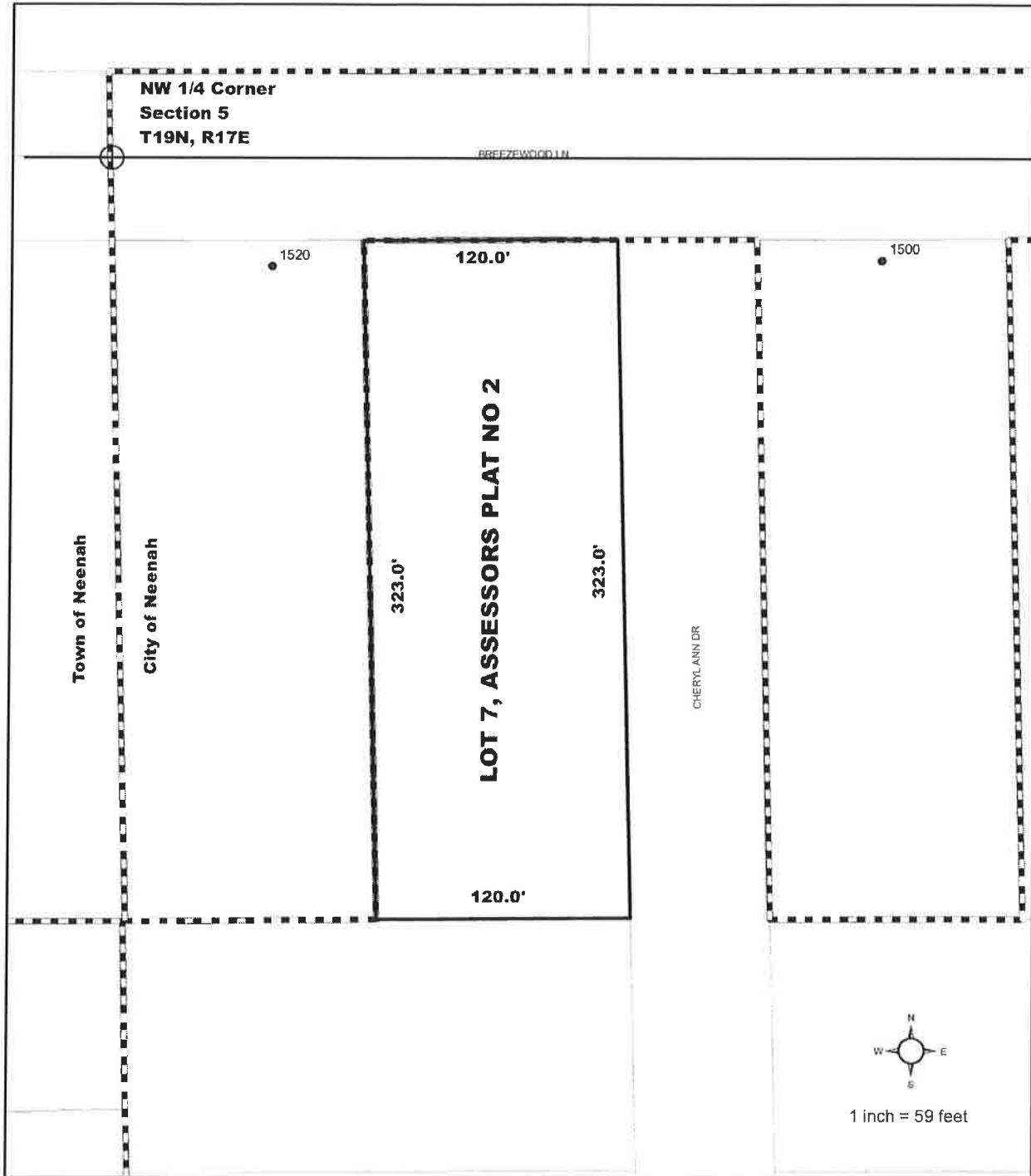
Stephanie Cheslock, Deputy City Clerk

Exhibit 1

EXHIBIT A

MAP OF PROPOSED ANNEXATION

MAP OF THE NW 1/4 OF THE NW 1/4 OF SECTION 5, T19N, R17E, WINNEBAGO COUNTY, WISCONSIN





Department of Finance
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6140 Fax: 920-886-6150
website/e-mail: www.ci.neenah.wi.us

MEMORANDUM

TO: Mayor Kaufert, Finance and Personnel Chairman Erickson, Members of the Finance and Personnel Committee
FROM: Michael K. Easker, Director of Finance *Mike*
DATE: April 22, 2020
RE: Annexation Impact Report - Annexation #218 (1510 Breezewood Lane -Town of Neenah) -.89 acres

In accordance with Section 26.29 (3) of the City of Neenah Municipal Code, the following information summarizes the anticipated impact of the above referenced annexation being proposed. All detailed impact reports are attached.

A. PUBLIC IMPROVEMENT-ESTIMATED COSTS

1. City	\$0.00
2. Water Utility (net)	0.00
Total Estimated Costs	\$0.00

B. ESTIMATED REVENUES

Current

1. City (Fees)

a). City and State review fees	\$0.00
b). Oversized sanitary sewer interceptor fee - .22 acres @ \$1,000/acre	220.00
c). Storm Sewer fee - .413 acres @ \$5,000/acre	2,066.12
Total City Fees	\$2,286.12

2. Water Utility

a). Water Main and Service Laterals	\$4,288.40
Total Current Fees	\$6,574.52

Future

1. Water Utility

a). Rate Revenue Annually Upon Annexation	\$1,160.00
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Deferred Assessments

1. City

a). Breezewood Lane Pavement	\$3,000.00
b). Breezewood Lane Sidewalk/Trail	1,200.00
c). Storm Sewer Lateral	310.00
d). Engineering/Inspection/Contract Admin	451.00

2. Water Utility

a). Watermain

0.00

Total Deferred Assessments

4,961.00

C. PERSONNEL, EQUIPMENT, BUILDINGS

No department reported the immediate need for any additional personnel, equipment or buildings as a result of the proposed annexation.

D. RECOMMENDATIONS

The following departments that have expressed an opinion all recommend approval of or do not object to the proposed annexation: Community Development, Public Works, Water, Police, Fire/Rescue Parks and Finance.



Department of Public Works
 211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
 Phone 920-886-6241 • e-mail: gkaiser@ci.neenah.wi.us
 GERRY KAISER, P.E.
 DIRECTOR OF PUBLIC WORKS

M E M O R A N D U M

DATE: April 6, 2020
TO: Mayor Kaufert, Chairman Erickson, Members of the Finance and Personnel Committee
FROM: Gerry Kaiser, Director of Public Works
RE: Annexation Impact Memo – 1510 Breezewood Lane

In response to Deputy Director Schmidt’s note of April 1, 2020, relative to the above annexation, I submit the following in accordance with Section 26-29, City of Neenah Code of Ordinances.

- A. Additional Personnel: Although this annexation by itself will not require additional personnel, please be advised that the aggregate effect of several small annexations such as this one will eventually require additional personnel to maintain streets and infrastructure, collect garbage and recyclables, and continue to provide the current level of service.
- B. Additional Equipment: No additional equipment will be required.
- C. New Buildings: No new buildings would be required.
- D. Additional Public Improvements and Costs:.....\$0
 - 1. None.
- E. Miscellaneous Costs:.....\$0
 - 1. None.
- F. Estimated Revenues:.....\$7,247.12
 - 1. Fees
 - a. Oversized existing sanitary sewer interceptor fee at \$1,000/acre. \$ 220.00
 Est. Actual size = 0.89 acres
 Size per Ordinance = 0.22 acres
 - b. Storm sewer fee at \$5,000/acre. \$ 2,066.12
 Est. actual size = 0.89 acres
 Size per Ordinance = 0.413 acres
 - 2. Deferred Assessments:.....\$ 4,961.00
 - a. Breezewood Lane Pavement = \$3,000.00
 - b. Breezewood Lane Sidewalk/Trail = \$1,200.00
 - c. Storm Sewer Lateral = \$310.00
 - d. Engineering/Inspection/Contract Administration = \$451.00
- G. Recommendation: This annexation is recommended. It provides for collection of deferred assessments and fees.

Neenah Police Department

Interoffice Memorandum

To: Neenah City Council
Mayor Dean Kaufert

From: Chief Aaron L. Olson

Re: 1510 Breezewood Lane - Annexation

Date: April 16, 2020

The Neenah Police Department has received a copy of the petition for annexation of 1510 Breezewood Lane.

We review annexation requests based on the following criteria:

- Size of proposed annexation
- Anticipated use of property
- Accessibility to emergency vehicles
- 5-year history of law enforcement response to the property
- Impact on safe traffic movement

In this case, the property no significant history. The key factors for police are size, anticipated use, and traffic concerns.

Size: The size of this annexation does not present a police concern in its present use.

Anticipated Use: No law enforcement concerns.

Five year history of law enforcement: No law enforcement concerns.

Traffic Concerns: Given the size and location of this parcel, there is little concern for increased traffic problems and or accessibility to emergency vehicles.

Recommendation: The police department offers no objection to the proposed annexation.



Memorandum

TO: Mayor Kaufert
City of Neenah Common Council
City of Neenah Finance & Personnel Committee

FROM: Kevin Kloehn
Fire Chief

DATE: April 16, 2020

RE: Impact on 1480, 1490 1510 Breezewood Lane & Armstrong Street Annexation

This memo is reference to the proposed annexation.

This particular annexation would have no immediate impact to the operations of Neenah-Menasha Fire Rescue. The property is within our normal response time and protection capabilities that currently exist with Neenah-Menasha Fire Rescue.

If you have any questions or concerns, please feel free to call me at 886-6203.

Thank you.



*Department of
Parks & Recreation*

DATE: 2 April 2020

TO: Members of the Finance and Personnel Committee
Members of the Plans Commission

FROM: Michael T. Kading, Director of Parks & Recreation

RE: ANNEXATION IMPACT REPORT
1480 Breezewood Lane
1490 Breezewood Lane
1510 Breezewood Lane

We have reviewed the annexation petition and have the following comments:

Service Radius – City of Neenah residents should have access to a suitable public park within .5 miles from their homes that is walkable and/or bikeable, uninterrupted by non-residential roads and other physical barriers. The area under consideration falls within the Memorial Park and Carpenter Preserve service areas.

Additional Personnel – None required.

Additional Equipment – None required.

Additional Improvements – None required

The annexation is recommended.

Creating Community Through People, Parks & Programs

Department of Parks & Recreation
PO Box 426
Neenah, WI 54957-0426

phone: 920-886-6062
fax: 920-886-6069
email: emccoy@ci.neenah.wi.us



Neenah Water Utility

211 Walnut St. PO Box 426 Neenah, WI 54957-0426
Office: (920) 886-6182 Cell: (920) 858-6300
Email: amach@ci.neenah.wi.us

Anthony L. Mach

Director of Neenah Water Utility

MEMORANDUM

DATE: April 7, 2020

TO: Hon. Mayor Kaufert, Chairperson Erickson, and Members of the Finance and Personnel Committee

FROM: Anthony L. Mach

RE: Annexation of Parcels:
0101559 (Commonly Known as 1480 Breezewood Lane, Neenah, WI)
0101558 (Commonly Known as 1490 Breezewood Lane, Neenah, WI)
0101556 (Commonly Known as 1510 Breezewood Lane, Neenah, WI)

In accordance with Section 26-29 (3) of the City of Neenah Municipal Code, the following information summarizes the anticipated impact upon the Water Utility of the proposed annexation of 2.63 acres of property currently located in the Town of Neenah (Parcels 0101559, 0101558, 0101556).

1. No additional personnel will be required.
2. Upon establishment of Water Utility service, three (3) water meters will be installed at an estimated cost of \$600. These costs will be recovered through quarterly base meter charges.
3. No additional buildings will be required.
4. Water main and Utility owned water services for each property are currently installed. The property owner will be responsible for all costs incurred for the installation of water services and any required internal plumbing. All water services shall be installed to Neenah Water Utility specifications.
5. The estimated annual cost to treat and deliver water to these properties is \$360. The users will be billed for water usage through the quarterly utility bill.
6. The estimated Water Utility cost is \$600 for the purchase of meters and transponders.
7. The estimated annual Water Utility revenue is \$700 for water, \$250 for meter base charges, and \$210 for fire protection, for a total revenue of \$1,160 per year. Sewer and storm water revenues are not included in these estimates. In addition to establishment of city water service, if each property owner decides to keep their existing well a \$25 licensing fee per well will be due to the Water Utility. There are deferred assessments due for each property. The detail is listed on the following page.

Deferred Assessments for Water Main and Service Laterals –

<u>Water Main Cost per Foot of Frontage</u>	<u>\$27.82</u>
<u>Utility-Owned Water Service Installations Each</u>	<u>\$950.00</u>

Total Deferred Assessments Due to the Water Utility for Each Property –

<u>1480 Breezewood Lane</u>	<u>\$4,232.76</u>
<u>1490 Breezewood Lane</u>	<u>\$4,232.76</u>
<u>1510 Breezewood Lane</u>	<u>\$4,288.40</u>

8. We recommend approving this annexation.



Department of Community Development and Assessment
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-886-6126 • e-mail: bschmidt@ci.neenah.wi.us
BRAD R. SCHMIDT, AICP

DEPUTY DIRECTOR OF COMMUNITY DEVELOPMENT & ASSESSMENT

DATE: April 24, 2020
TO: Mayor Kaufert, Finance Committee and Common Council
FROM: Brad Schmidt, Deputy Director
RE: Annexation #219 (Shootingstar Drive) – 1.35 Acres

In accordance with Section 26-29 of the Zoning Code, I am submitting the following comments relative to the proposed annexation.

- There will be no costs to the Department for the proposed annexation.
- Revenues will be generated from land division fees, development review fees, plan reviews and construction permits.
- The proposed annexation includes approximately 1.0 acres of public right-of-way (Armstrong Street) and 0.35 acres of land in the Town of Neenah.
- The purpose of the annexation is extend Shootingstar Drive west to Armstrong Street to provide an alternative ingress/egress point for the Eaglecrest Subdivision.
- Upon annexation, the Zoning Classification will be R-1, Single-Family Residence District.
- The proposed annexation will not have any significant impact on the Assessor's operation.

Recommendation

The Community Development and Assessment Department recommends Ordinance #2020-06 be approved and the petition for annexation of 1.35 acres be accepted.

PETITION FOR DIRECT ANNEXATION
PURSUANT TO SECTION 66.0223, WISCONSIN STATUTES
WHERE ALL PROPERTY IS OWNED BY THE CITY OF NEENAH


We, the undersigned, constituting all of the owners of the real property in which no electors reside in the following territory of the Town of Neenah, Winnebago County, Wisconsin, lying contiguous to the City of Neenah petition the Honorable Mayor and Common Council of the City of Neenah to annex the territory described below and shown on the attached scaled map to the City of Neenah, Winnebago County, Wisconsin.

THAT PART OF THE NORTHEAST ¼ OF THE NORTHWEST ¼ OF SECTION 6, TOWNSHIP 19 NORTH, RANGE 17 EAST, TOWN OF NEENAH, WINNEBAGO COUNTY, WISCONSIN DESCRIBED AS FOLLOWS:

LOT 5 OF THE ARMSTRONGS ORIGINAL PLAT, TOWN OF NEENAH, WINNEBAGO COUNTY, STATE OF WISCONSIN, INCLUDING ALL OF THE ARMSTRONG STREET PUBLIC RIGHT-OF-WAY, EXTENDING 66 FEET WEST FROM THE SOUTHWEST CORNER OF SAID LOT 5 THENCE NORTH APPROXIMATELY 705.10 FEET TO THE SOUTHERN RIGHT-OF-WAY LINE OF BREEZEWOOD LANE.

The current population of such territory is 0.


We the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexations, incorporations, or consolidations proceedings, if any.

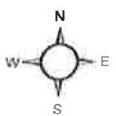
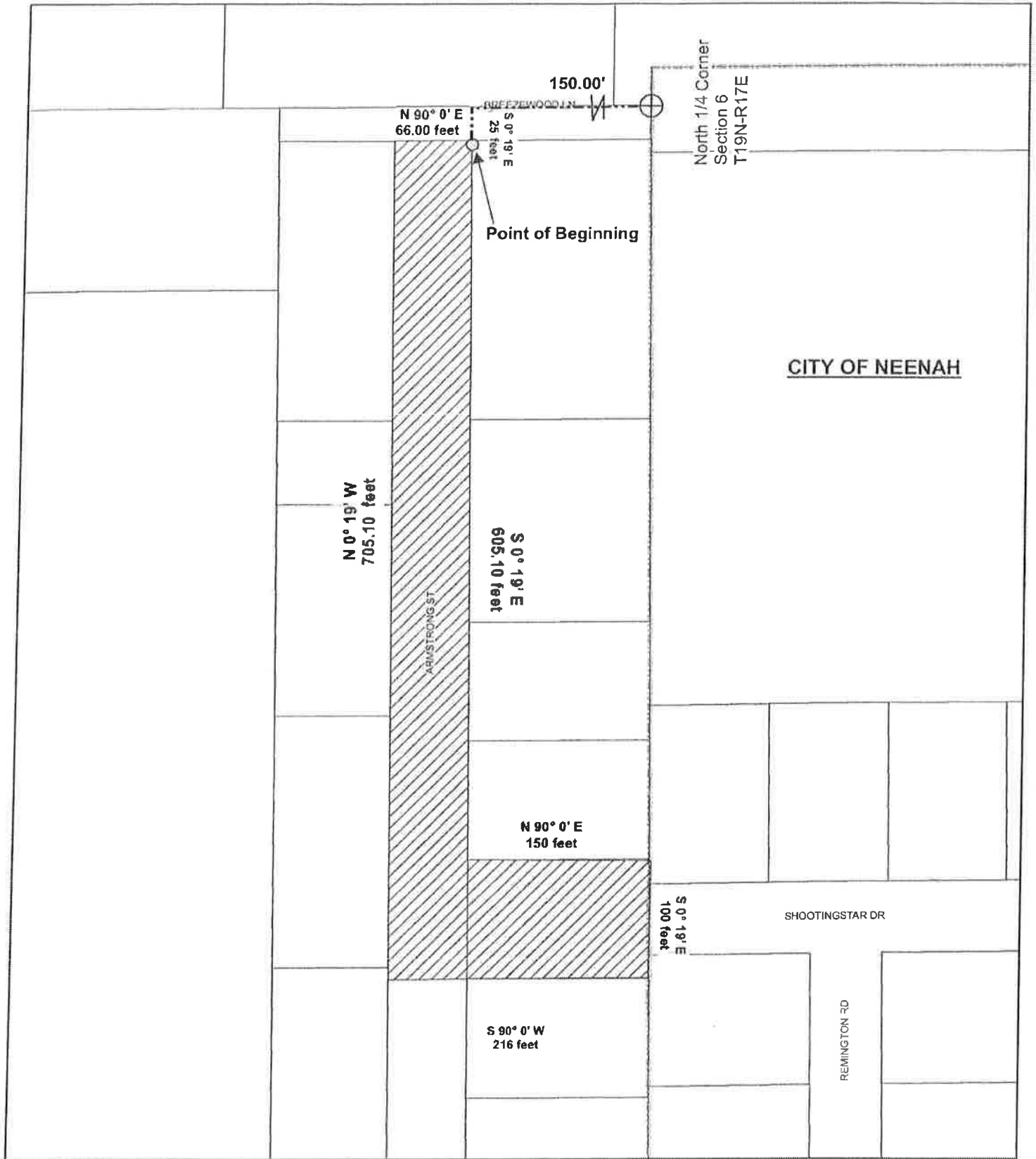
Signature of Petitioner	Date of Signing	Owner	Petition Address
 NAME	<u>3/20/2020</u>	City of Neenah	211 Walnut Street Neenah WI 54956

STATE OF WISCONSIN)
)SS.
COUNTY OF WINNEBAGO)

This instrument was signed and sealed before me this 20th day of March, 2020.




Stephanie Cheslock Notary Public
Winnebago County, Wisconsin.
My Commission Expires: 5-17-2020



Annexation Request
Petitioner: City of Neenah

1 inch = 104 feet



AN ORDINANCE: By the Neenah Plan Commission
Re: Annexing – City of Neenah owned property
along Armstrong Street including the adjoining
Armstrong Street public right-of-way to the City
of Neenah.

ORDINANCE NO. 2020-06

Introduced: _____

Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Neenah, Wisconsin, do ordain as follows:

Section 1. Pursuant to Section 66.0223, Wis. Stats., the following described territory contiguous to the City of Neenah and presently in the Town of Neenah, be and the same hereby is, annexed to the City of Neenah, and the corporate limits of said City are hereby extended so as to include the following described property and shown on the attached Exhibit A:

THAT PART OF THE NORTHEAST $\frac{1}{4}$ OF THE NORTHWEST $\frac{1}{4}$ OF SECTION 6, TOWNSHIP 19 NORTH, RANGE 17 EAST, TOWN OF NEENAH, WINNEBAGO COUNTY WISCONSIN DESCRIBED AS FOLLOWS:

LOT 5 OF THE ARMSTRONGS ORIGINAL PLAT, TOWN OF NEENAH, WINNEBAGO COUNTY, STATE OF WISCONSIN, INCLUDING ALL OF THE ARMSTRONG STREET PUBLIC RIGHT-OF-WAY, EXTENDING 66 FEET WEST FROM THE SOUTHWEST CORNER OF SAID LOT 5 THENCE NORTH APPROXIMATELY 705.10 FEET TO THE SOUTHERN RIGHT-OF-WAY LINE OF BREEZEWOOD LANE.

Section 2. A portion of this land is Right-of-Way and therefore a zoning designation is not applicable. Lot 5 of said annexation is proposed to be zoned R-1, Single-Family Residence District upon annexation.

Section 3. That the limits of the Third Aldermanic District in the City of Neenah are hereby extended in such manner as to include said territory.

Section 4. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 5. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Approved:

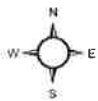
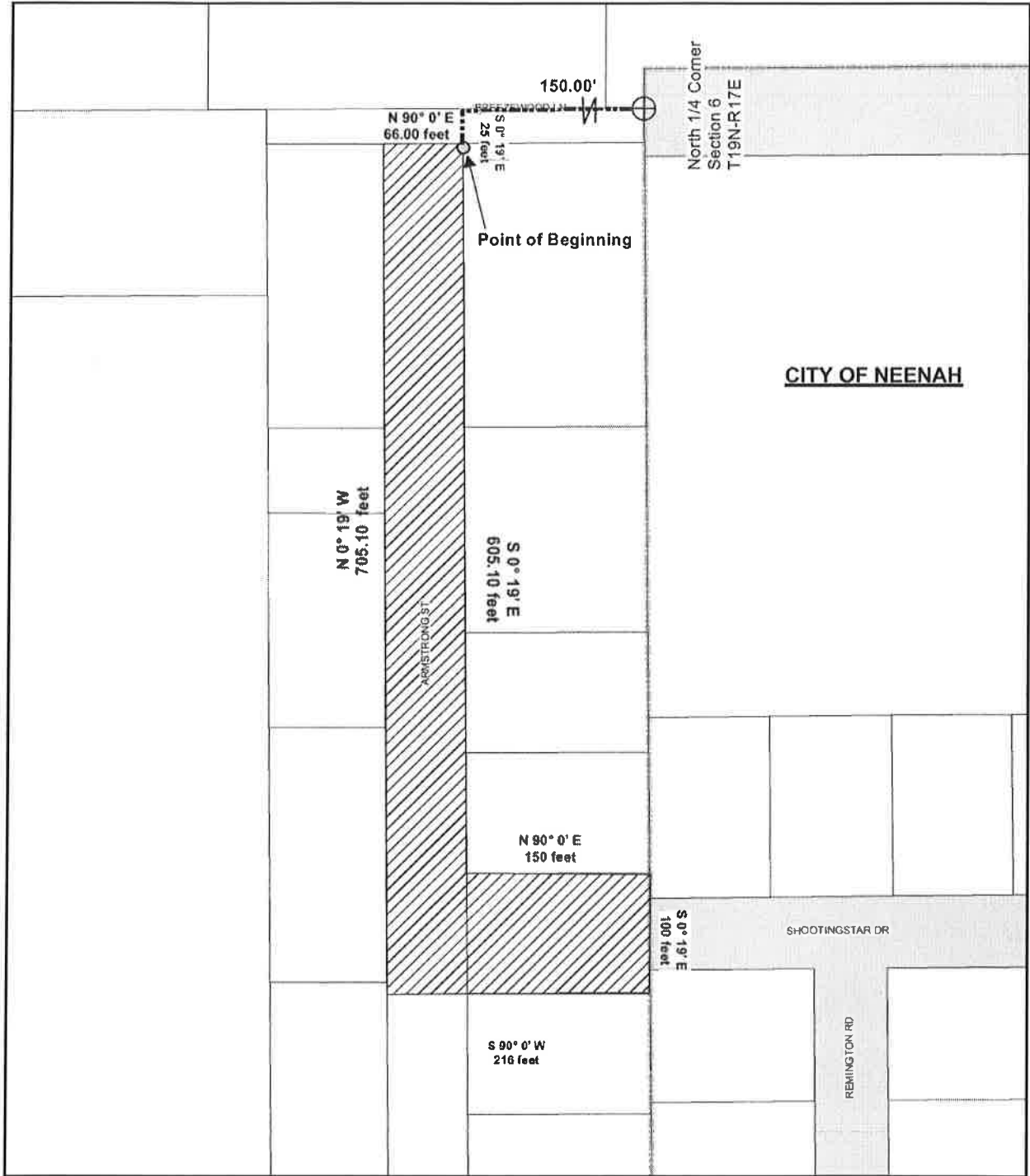
Adopted: _____

Dean R. Kaufert, Mayor

Published: _____

Attest:

Stephanie Cheslock, Deputy City Clerk



Annexation Request
Petitioner: City of Neenah

1 inch = 104 feet



Department of Finance
 211 Walnut St, P.O. Box 426, Neenah, WI 54957-0426
 Phone: 920-886-6140 Fax: 920-886-6150
 website/e-mail: www.ci.neenah.wi.us

MEMORANDUM

TO: Mayor Kaufert, Finance and Personnel Chairman Erickson, Members of the Finance and Personnel Committee
FROM: Michael K. Easker, Director of Finance *Mike*
DATE: April 22, 2020
RE: Annexation Impact Report - Annexation #219 (Shootingstar Drive) -1.35 acres

In accordance with Section 26.29 (3) of the City of Neenah Municipal Code, the following information summarizes the anticipated impact of the above referenced annexation being proposed. All detailed impact reports are attached.

A. PUBLIC IMPROVEMENT-ESTIMATED COSTS

1. City	\$50,000.00
2. Water Utility (net)	0.00
Total Estimated Costs	\$50,000.00

B. ESTIMATED REVENUES

Current

1. City (Fees)

a). City and State review fees	n/a
b). Oversized sanitary sewer interceptor fee	n/a
c). Storm Sewer fee	n/a
Total City Fees	\$0.00

2. Water Utility

a). Water Main and Service Laterals	n/a
Total Current Fees	\$0.00

Future

1. Water Utility

a). Rate Revenue Annually Upon Annexation	n/a
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Deferred Assessments

1. City	n/a
2. Water Utility	n/a
a). Watermain	0.00
Total Deferred Assessments	0.00

C. PERSONNEL, EQUIPMENT, BUILDINGS

No department reported the immediate need for any additional personnel, equipment or buildings as a result of the proposed annexation.

D. RECOMMENDATIONS

The following departments that have expressed an opinion all recommend approval of or do not object to the proposed annexation: Community Development, Public Works, Water, Police, Fire/Rescue Parks and Finance.



Department of Public Works
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-886-6241 • e-mail: gkaiser@ci.neenah.wi.us
GERRY KAISER, P.E.
DIRECTOR OF PUBLIC WORKS

M E M O R A N D U M

DATE: April 21, 2020
TO: Mayor Kaufert, Chairman Erickson, Members of the Finance and Personnel Committee
FROM: Gerry Kaiser, Director of Public Works
RE: Annexation Impact Memo – Lot 5 Armstrong’s Original Plat and portion of Armstrong Street

In accordance with Section 26-29 (3) of the City of Neenah Municipal Code, the following information summarizes the anticipated impact upon the Neenah Public Works Department of the proposed annexation of property currently located in the Town of Neenah (Parcel 0100590) and including all of the public right-of-way of Armstrong Street extending 66 feet west from the southwest corner of Parcel 0100590 thence north approximately 705.10 feet to the southern right-of-way line of Breezewood Lane.

Recommendation: This annexation is recommended. It provides an important opportunity to more directly access the Eaglecrest Subdivision and the Nature Trail Subdivision. There are currently \$50,000 in funds budgeted to construct an extension of Shootingstar Drive and improve this portion of Armstrong Street to complete that connection.

Neenah Police Department

Interoffice Memorandum

To: Neenah City Council
Mayor Dean Kaufert

From: Chief Aaron L. Olson

Re: **Armstrong Street - Annexation**

Date: April 16, 2020

The Neenah Police Department has received a copy of the petition for annexation for Lot 5 of the Armstrong original plat, Town of Neenah, Winnebago County, State of Wisconsin, including all of the Armstrong Street public right-of-way, extending 66 feet west from the southwest corner of said lot 5 thence north approximately 705.10 feet to the southern right-of-way line of Breezewood Lane.

We review annexation requests based on the following criteria:

- Size of proposed annexation
- Anticipated use of property
- Accessibility to emergency vehicles
- 5-year history of law enforcement response to the property
- Impact on safe traffic movement

In this case, the property no significant history. The key factors for police are size, anticipated use, and traffic concerns.

Size: The size of this annexation does not present a police concern in its present use.

Anticipated Use: No law enforcement concerns.

Five year history of law enforcement: No law enforcement concerns.

Traffic Concerns: Given the size and location of this parcel, there is little concern for increased traffic problems and or accessibility to emergency vehicles.

Recommendation: The police department offers no objection to the proposed annexation.



Memorandum

TO: Mayor Kaufert
City of Neenah Common Council
City of Neenah Finance & Personnel Committee

FROM: Kevin Kloehn
Fire Chief

DATE: April 16, 2020

RE: Impact on 1480, 1490 1510 Breezewood Lane & **Armstrong Street Annexation**

This memo is reference to the proposed annexation.

This particular annexation would have no immediate impact to the operations of Neenah-Menasha Fire Rescue. The property is within our normal response time and protection capabilities that currently exist with Neenah-Menasha Fire Rescue.

If you have any questions or concerns, please feel free to call me at 886-6203.

Thank you.



*Department of
Parks & Recreation*

DATE: 2 April 2020

TO: Members of the Finance and Personnel Committee
Members of the Plans Commission

FROM: Michael T. Kading, Director of Parks & Recreation

RE: ANNEXATION IMPACT REPORT (Armstrong Street)

We have reviewed the annexation petition and have the following comments:

Service Radius – City of Neenah residents should have access to a suitable public parks within .5 miles from their homes that is walkable and/or bikeable, uninterrupted by non-residential roads and other physical barriers. The area under consideration falls within the partially developed Carpenter Preserve, a nature preserve / park, that has a small tot-lot sized play area and walking trails. Nature Preserves are generally designed to serve the greater community while tot-lots are designed to serve those who live within a .25 mile radius and provide play areas and with unorganized open space.

Additional Personnel – None required.

Additional Equipment –None required.

Additional Improvements – As the city evaluates opportunities to move west, future consideration must be given to linking Armstrong Street to a suitable 3 - 5 acre neighborhood park site.

The annexation is recommended.

Creating Community Through People, Parks & Programs

Department of Parks & Recreation
PO Box 426
Neenah, WI 54957-0426

phone: 920-886-6062
fax: 920-886-6069
email: emccoy@ci.neenah.wi.us



Neenah Water Utility

211 Walnut St. PO Box 426 Neenah, WI 54957-0426

Office: (920) 886-6182 Cell: (920) 858-6300

Email: amach@ci.neenah.wi.us

Anthony L. Mach

Director of Neenah Water Utility

MEMORANDUM

DATE: April 7, 2020

TO: Hon. Mayor Kaufert, Chairperson Erickson, and Members of the Finance and Personnel Committee

FROM: Anthony L. Mach

RE: Annexation of Parcel 0100509 and Armstrong Street Public Right-of-Way

In accordance with Section 26-29 (3) of the City of Neenah Municipal Code, the following information summarizes the anticipated impact upon the Water Utility of the proposed annexation of property currently located in the Town of Neenah (Parcel 0100590) and including all of the public right-of-way of Armstrong Street extending 66 feet west from the southwest corner of Parcel 0100590 thence north approximately 705.10 feet to the southern right-of-way line of Breezewood Lane.

There is no perceived impact to Neenah Water Utility at this time.



Finance Department
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-886-6141 • Fax: 920-886-6150
e-mail: measker@ci.neenah.wi.us
MICHAEL K. EASKER, CPA
FINANCE DIRECTOR

M E M O R A N D U M

DATE: April 22, 2020
TO: Chairman Erickson and Members of the Finance and Personnel Committee
FROM: Michael K. Easker, Director of Finance *Mike*
RE: Designation of Official City Newspaper for 2020-2021

Publication rate bids were solicited by public notice on March 27, 2020. Quoted rates follow:

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>	<u>% of Inc/(Dec)</u>
<u>Post-Crescent</u>					
<u>Council Proceeding/Other City</u>					
<u>Classified Advertising</u>					
Per Line First Insertion	\$1.0541	\$0.7113	\$0.7308	\$0.7414	1.45%
Per Line Subsequent Insertions	\$0.8327	\$0.5619	\$0.5773	\$0.5857	1.45%
<u>General Classified (News Record)</u>					
Per Column Inch First Insertion	\$16.30	\$16.30	\$16.30	\$16.30	(0%)

As no other bids were received, I recommend we accept the Post-Crescent quotation and designate it the City's official newspaper for June 2020 to June 2021.



April 2, 2020

Patty Sturn
City Clerk
City of Neenah
211 Walnut St.
Neenah, WI 54956-3026

Dear Ms. Sturn,

In accordance with the legal advertising rates established by the State of Wisconsin, we are pleased to quote you the following legal advertising rates for the publication of council proceedings and other city legal advertising for the upcoming year.

<u>Classified 6 Column Per Line charge –</u> <u>Arial 6-point Font:</u>			
Number of Columns	Column Width (Picas)	First Insertion	Subsequent Insertion(s)
1	9.18	\$0.7414	\$0.5857
2	19.36	\$1.5638	\$1.2352
3	29.54	\$2.3861	\$1.8848
4	39.73	\$3.2287	\$2.5344
5	49.91	\$4.0309	\$3.1841
6	60.09	\$4.8533	\$3.8337

Additional charges that may apply - affidavit charges \$1.00 for each affidavit.

Classified Open Rate for News- Record: \$16.30 per column inch.

Thank you for the opportunity to serve your community.

Sincerely,

Tara Mondloch
Director – Public Notices | Obituaries
Gannett WI Media



Dept. of Human Resources and Safety
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-886-6102 • e-mail: lkehl@ci.neenah.wi.us
LINDSAY KEHL
DIRECTOR OF HUMAN RESOURCES & SAFETY

MEMORANDUM

DATE: April 22, 2020
TO: Chairwoman Erickson and Members of the Finance & Personnel Committee
FROM: Lindsay Kehl, Human Resources
RE: Policy 2020-4: Policy for Paid Sick Leave for Non-Represented Employees Exempt from the FFCRA

Per Council's request, the attached policy was referred to committee for discussion during the April 21, 2020 Council Meeting.

The Families First Coronavirus Response Act (FFCRA) was recently signed into law; FFCRA requires certain employers to provide employees additional paid sick leave and expanded family and medical leave for specified reasons related to COVID-19 and is effective April 1, 2020 – December 31, 2020.

The FFCRA allows municipalities to exempt employees defined as emergency responders from the provisions of the FFCRA to ensure the continuation of essential government functions necessary to provide and support the health, safety and welfare of the public. For the City of Neenah, emergency responders include all Public Works and Water Utility personnel with the exception of administrative staff, Police Department's professional staff, represented Police personnel, and all Fire personnel.

The attached policy outlines the City's protocol for non-represented employees that are exempt from the federal law to receive up to 80 hours of paid sick leave if the employee is unable to work or telework due to reasons related to COVID-19.

An appropriate motion would be to recommend the Common Council ratify Policy 2020-4 approved by Mayoral Proclamation 2020-3.



P O L I C Y

DATE: 4/10/2020 **EFFECTIVE DATE** Immediately **POLICY NO:** 2020 - 4
TITLE: Policy for Paid Sick Leave for Non-Represented Employees Defined as
Emergency Responders
ISSUER: Human Resources Office
COVERAGE: Non-Represented Emergency Responders
AUTHORITY Common Council Approval
DURATION: April 10, 2020 through December 31, 2020
SYNOPSIS: This policy addresses the protocol for paid sick leave for non-represented
employees exempt from the FFCRA throughout the Coronavirus outbreak.

BACKGROUND

The CDC is responding to an outbreak of respiratory disease caused by a novel (new) coronavirus that was first detected in China and which has now been detected in more than 100 locations internationally, including in the United States. The virus has been named "SARS-CoV-2" and the disease it causes has been named "coronavirus disease 2019" (abbreviated "COVID-19"). On March 11, 2020, the World Health Organization declared COVID-19 a global pandemic.

As a result, the federal government issued the Families First Coronavirus Response Act (FFCRA) effective April 1, 2020 – December 31, 2020. FFCRA requires certain employers to provide employees additional paid sick leave and expanded family and medical leave for specified reasons related to COVID-19. The FFCRA allows municipalities to exempt employees defined as emergency responders from the provisions of the FFCRA to ensure the continuation of essential government functions necessary to provide and support the health, safety and welfare of the public.

The following policy outlines the City's response for non-represented employees that are exempt from the FFCRA to receive paid sick leave if the employee is unable to work or telework due to reasons related to COVID-19.

ELIGIBLE EMPLOYEES

Eligible employees are those non-represented employees who are currently exempt under the provisions of the FFCRA.

Employees, regardless of their time with the City, are eligible for up to two weeks of fully or partially paid sick leave for COVID-19 related reasons as outlined in the “Qualifying Reasons for Leave” below. Notably, as with Public Health Emergency Leave, it is required that the employee using the leave is not able to telework.

QUALIFYING REASONS FOR LEAVE

Eligible employees may qualify for paid sick leave if the employee is unable to work (and unable to telework) due to a need for leave because the employee:

- 1) is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;
- 2) has been advised by a health care provider to self-quarantine related to COVID-19;
- 3) is experiencing COVID-19 symptoms and is seeking a medical diagnosis;
- 4) is caring for an individual subject to an order described in (1) or self-quarantine as described in (2);
- 5) is experiencing any other substantially-similar condition specified by the Secretary of Health and Human Services, in consultation with the Secretaries of Labor and Treasury.

Paid sick leave hours are only eligible to be utilized during time in which the employee was actually scheduled to work.

DURATION OF LEAVE

A full-time employee is eligible for 80 hours of leave, and a part-time employee is eligible for the number of hours of leave that the employee works on average over a two-week period. After the first 80 hours, employees would fall under regular FMLA guidelines and be required to either use their own accrued time or take the time unpaid.

CALCULATION OF PAY

- 1) **Paid Sick Leave for Reasons 1-3:** Employees taking leave are entitled to pay at either their regular rate or the applicable minimum wage, whichever is higher, up to \$511 per day and \$5,110 in the aggregate (over a 2-week period).
- 2) **Paid Sick Leave for Reasons 4 and 5:** Employees taking leave are entitled to pay at 2/3 their regular rate or 2/3 the applicable minimum wage, whichever is higher, up to \$200 per day and \$2,000 in the aggregate (over a 2-week period).

Employees not receiving full pay for qualifying leave are eligible to substitute their own accruals during this time – not to exceed the number of hours of leave that the employee works on average over a two-week period.

An employer cannot require an employee to use other available paid leave before using leave under the emergency paid sick leave, but employees may choose to do so. However, after an employee has used the emergency paid sick leave, they are able to use other available paid leave.

Employee Notice Requirements:

CITY OF NEENAH
Human Resources Office
COVID-19 Policy
April 10, 2020 – Page 3

The City asks that employees follow reasonable notice procedures after the first workday (or portion thereof) that an employee receives emergency paid sick leave in order to continue receiving benefits. Contact Human Resources for additional information and paperwork related to the FFCRA provisions.



Dept. of Legal & Administrative Services
Office of the City Attorney
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone: 920-886-6106 • Fax: 920-886-6109
e-mail: jgodlewski@ci.neenah.wi.us
JAMES G. GODLEWSKI
CITY ATTORNEY

MEMORANDUM

DATE: April 16, 2020
TO: Chairwoman Erickson, members of the Finance & Personnel Committee
FROM: City Attorney Jim Godlewski
RE: City Clerk Vacancy

City Clerk Patty Sturn retired effective April 14, 2020 after 27 years of service to the City, the last 17 as City Clerk. The City Clerk is a City Officer whose duties are broadly outlined in the statutes at Wis. Stat. §62.09(11). That section is attached as Exhibit A. By City Charter Ordinance 2005-1(5)(B), the City Clerk is appointed by the Common Council to an indefinite term. The City Clerk is part of the Department of Legal & Administrative Services. The position plays a key role in City operations and is the City's chief record keeper.

Current Deputy City Clerk Cheslock has indicated that she intends to apply for the position. In the event that she is appointed to the Clerk's position, the vacancy in the deputy clerk's position would need to be filled. The recommended motion accounts for the cascading vacancies. The Clerk, an exempt position, is at Grade M3 on the non-union salary scale, with a pay range of \$62,594 to \$89,903 and a midpoint of \$75,860. The Deputy Clerk is a non-exempt position at Grade F3, with a pay range of \$36,399 to \$52,271 and a midpoint of \$44,116.

Staff recommends the committee authorize filling position vacancies in the City Clerk's Office.

EXHIBIT A

The following is §62.09(11) which outlines the Clerk's statutory duties:

:

(11) Clerk.

- (a)** The clerk shall have the care and custody of the corporate seal and all papers and records of the city.
- (b)** The clerk shall attend the meetings of the council and keep a full record of its proceedings.
- (c)** The clerk shall enter at length, immediately after it goes into effect, every ordinance in an "ordinance book," with proof of publication, date of passage and page of journal where final vote is recorded. The clerk shall keep a record of all licenses and permits granted and record all bonds, in appropriate books.
- (d)** The clerk shall draw and sign all orders upon the treasury in the manner provided by s. 66.0607, and keep a full account thereof in appropriate books. The clerk shall carefully preserve all receipts filed with the clerk.
- (e)** The clerk shall keep an accurate account with the treasurer and charge the treasurer with all tax lists presented for collection and with all moneys paid into the treasury.
- (f)** The clerk shall keep all papers and records in the clerk's office open to inspection at all reasonable hours subject to subch. II of ch. 19.
- (h)** The clerk shall have power to administer oaths and affirmations under these statutes.
- (i)** The clerk may in writing filed in the clerk's office appoint a deputy, who shall act under the clerk's direction, and in the clerk's absence or disability or in case of a vacancy shall perform the clerk's duties, and shall have power to administer oaths and affirmations. The deputy shall receive such compensation as the council shall provide. The clerk and the clerk's sureties shall be liable on the clerk's official bond for the acts of such deputy.
- (j)** The clerk shall notify the treasurer of the county in which the city is located, by February 20, of the proportion of property tax revenue and of the credits under s. 79.10 that is to be disbursed by the taxation district treasurer to each taxing jurisdiction located in the city.
- (k)** The clerk shall stamp or endorse street trade permits at the request of an employer under s. 103.25 (3m) (b).
- (L)** The clerk shall stamp or endorse traveling sales crew worker permits at the request of an employer under s. 103.34 (11) (c).

The City of Neenah Position Description

Position Title:	City Clerk	Department:	Dept. of Legal & Administrative Services
		FLSA:	Exempt
Date:	April 2020	Reports To:	City Attorney

Purpose of Position

The purpose of this position is to maintain official city records, administer city/state-regulated licenses, coordinate and administer elections held within the city, and perform all other duties prescribed according to Wisconsin statutes. The work is performed under the direction of the City Attorney.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

Coordinates and administers activities for elections held in the City. Trains and supervises election workers on the election process including newly mandated voting equipment and Statewide Voter Registration System (SVRS). Conducts mandated certification of election workers and registrars. Maintains self-certification for SVRS. Complies with increasing Help America Vote Act (HAVA) mandates. Prepares or directs ballot preparation and election publications. Designates and supplies polling places. Maintains voting equipment and machines. Recommends voting equipment changes. Directs voter registration and maintenance of voter rolls including purging and redistricting. Assists municipal candidates with registering and filing necessary paperwork. Certifies municipal candidates.

Trains the Deputy Clerk and DOLAS department employees to oversee counter work. Prioritizes and assigns duties and projects.

Acts as Common Council recording secretary. Prepares or directs preparation of meeting agendas, minutes and Council publications. Ensures publication of meeting notices and other required public notifications regarding city matters. Schedules public hearings. Approves outstanding purchase orders. Track and keep the City of Neenah fee schedule up to date.

Prepares Directory and Common Council Rules of Order updates twice a year and schedules Committee on Rules meeting to review Council rules.

Oversees Municipal Code recodification, tracking ordinances for inclusion in municipal code updates and reviews invoicing.

Track Committee/Board/Commission appointments and act as secretary to the Mayor for his appointments. Administers oath to appointees of Committees/Boards/Commissions as well as newly appointed city officials. Update City of Neenah Committees/Boards/Commissions booklet on a regular basis.

Maintains official city records. Maintains a filing system for City ordinances, resolutions, policies and proclamations. Indexes Council actions in computer records. Maintains a tickler file to track receipt of all agreements. Maintains a filing system for all leases, easements, deeds, petitions, contracts and agreements. Certifies official city records as necessary. Fulfills open record requests as directed.

Tracks and files annexation petitions. Fulfills the statutory mailing requirement of certificate of annexation, maps and ordinances.

Tracks and files Certificates of Insurance for various projects and events and Special Event Agreements administered by the Public Works Department.

Maintains the Clerk's portion of the City web site including posting meeting agendas and minutes.

Submits official documents to the County for recording and assists in tracking of all departmental recordings with Winnebago County.

Submits certificate of compliance and excerpts of minutes to City financial advisor to certify the Issuance and Sale of General Obligation Promissory Notes, Community Development Bonds, Water Utility Revenue Bonds and Industrial Development Revenue Bonds.

Drafts official publications. Tracks and oversees publication invoices for all city departments.

Administers issuance of city/state-regulated licenses and permits and fulfills the statutory requirement to file with the State of Wisconsin. Maintains license software. Assists customers with license and permit applications, and answers questions regarding license requirements.

Assists in the preparation and monitoring of Clerks, Elections, Board of Review and Council portions of budget. Monitors and recommends for approval expenditures related to the Clerks, Elections, Board of Review and Council activity.

Acts as the Board of Review recording secretary and administers oath to board members, assessors and objectors. Schedules Board of Review meetings and appearances, prepares agendas and transcribes meeting minutes. Prepares Board of Review Determinations for property owners and summary of the Board of Review Findings to file with the State. Schedules Board Members certification.

Acts as Board of Public Works recording secretary. Schedules meetings, prepares agendas and transcribes minutes.

Oversees claims filed against the City. Tracks status of all claims and sends correspondence under the supervision of the City Attorney.

Performs customer services. Provides information to the public, assists in accessing city records, refers individuals and agencies to appropriate person or agency.

Maintains International Institute of Municipal Clerks Certification (CMC), Wisconsin Municipal Clerk Association Certification (WCMC) and Statewide Voter Registration System (SVRS) certification.

Regular attendance and punctuality required.

Additional Tasks and Responsibilities

While the following tasks are necessary for the work of the unit, they are not an essential part of the purpose of this position and may also be performed by other unit members.

Assists with answering the office telephone and fielding front counter questions.

Enters data to computer records. Schedules various meetings.

Minimum Training and Experience Required to Perform Essential Job Functions

- Associate degree in Business Administration, Public Administration or related field with three to five years City Clerk or related municipal office administration experience preferred. Knowledge of pertinent federal, state and local ordinances, codes, and regulations related to municipal elections, vital records, and records management.
- International Institute of Municipal Clerks Certification (CMC), Wisconsin Municipal Clerk Association Certification (WCMC) and Statewide Voter Registration System (SVRS) certification preferred.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

Ability to decide the time, place and sequence of operations within an organizational framework, and to oversee their execution. Ability to analyze and categorize data and information using established criteria, to determine consequences and identify and select alternatives.

Ability to counsel, treat and mediate, and/or provide first line supervision. Ability to persuade, convince, and train others. Ability to advise and provide interpretation regarding the application of policies, procedures and standards to specific situations.

Ability to utilize a variety of advisory data and information such as petitions, claims, billing statements, budget reports, employee time sheets, meeting minutes, agendas, leases, contracts, agreements, candidate registration/nomination papers, computer software operating manuals, meeting notices, schedules, election laws, ordinances, resolutions, statutes, procedures, guidelines and non-routine correspondence.

Ability to communicate orally and in writing with customers, city officials, news media representatives, election officials, candidates, license applicants, Board of Review objectors and the general public.

Computer Skills

Knowledge of Micro Soft Word, Excel, Publisher, NaviLine HTE, iSeries/AS400, Lotus Notes and Internet Explorer.

Mathematical Ability

Ability to add and subtract, multiply and divide, and calculate percentages, fractions, and decimals.

Judgment and Situational Reasoning Ability

Ability to use functional reasoning in performing influence functions such as supervising, managing, leading, teaching, directing and controlling.

Ability to exercise the judgment, decisiveness and creativity required in situations involving the direction, control and planning of an entire program or multiple programs.

Physical Requirements

Ability to operate a variety of office equipment such as computer terminal, printer, typewriter, telephone, fax machine, calculator/adding machine and photocopier.

Ability to coordinate eyes, hands, feet and limbs in performing movements requiring moderate skill, such as typing.

Ability to exert very moderate physical effort in sedentary to light work, typically involving some combination of stooping, kneeling, lifting, carrying, pushing and pulling.

Ability to recognize and identify individual characteristics of colors, shapes and sounds associated with job-related objects, materials and tasks.

Environmental Adaptability

Ability to work under generally safe and comfortable conditions.

The City of Neenah is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature

Date

Supervisor's Signature

Date



Office of the Mayor
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-886-6104 • Fax: 920-886-6109
e-mail: dkaufert@ci.neenah.wi.us
DEAN R KAUFERT
MAYOR

M E M O R A N D U M

DATE: April 23, 2020
TO: Chairman Erickson and Members of the Finance Committee
FROM: Mayor Dean Kaufert
RE: City Clerk & Possibly Deputy Clerk

The City Clerk's position is a City Officer required by state statutes and appointed by the Common Council. With the recent retirement of Clerk Sturn, we need to fill this position in a timely manner. The duties include being the custodian of the records, perform licensing duties and manage the elections.

With the next elections coming in August and November, we need to begin the process to fill. At this time I feel confident with the Deputy's ability to manage the office on a daily basis. I have asked department heads to implement a 60-day hiring freeze for start dates thus the date of June 20, 2020 for new full-time hires. The Committee may agree to exempt this position from that requirement if so desired. I recommend with proceeding with the necessary steps to fill the Clerk's position.



MEMORANDUM

To: Members of the Finance and Personnel Committee

From: Chairman Erickson *JE*

Date: March 17, 2020

Re: February Voucher Review

On behalf of the Committee and Common Council, I have reviewed expenditure abstracts and other Finance Department records supporting:

1. February General Expenditure Voucher Nos. 294 through 299 (\$285,071.67) and 49184 through 49364 (\$1,194,271.47) and February payroll Voucher Nos. 208097 through 208109 (\$14,451.82) for a combined total of \$1,493,794.96.
2. February Automated Transfers Nos. 1 through 62 totaling \$8,955,386.40.

I recommend their approval.

Attached are schedules of February Automated Fund Transfers and Non-Payroll Expenditure Vouchers over \$2,000.

Attachments

EXPENDITURE ABSTRACT FOR PERIOD FEBRUARY 1 THROUGH FEBRUARY 29, 2020
EXPLANATION OF AUTOMATED TRANSFERS

Transfer No.	Transfer Date	Amount	Purpose	Budget/Cost Center
1	2/3/20	\$1,207.92	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
2	2/3/20	\$397.08	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
3	2/3/20	\$2,379.63	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
4	2/3/20	\$229,281.06	HEALTH PARTNERS February Insurance Premium	FRINGE BENEFIT DIST.
5	2/4/20	\$5,104.28	BANCORP FSA/HRA Debit Card Prefund	N/A
6	2/5/20	\$7,201.36	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
7	2/5/20	\$11.00	DIVERSIFIED BENEFIT SERVICES 2020 Debit Card Fee	N/A
8	2/6/20	\$1,863.34	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
9	2/6/20	\$1,580.95	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
10	2/6/20	\$8,583.00	ICMA 457 Deferred Comp. Contributions	N/A
11	2/6/20	\$3,713.20	ICMA Employee IRA Contributions	N/A
12	2/6/20	\$2,090.86	MIDAMERICA FICA Alternative Plan #3121	N/A
13	2/6/20	\$50.00	NORTHSHORE BANK 457 Deferred Comp. Contributions	N/A
14	2/6/20	\$2,405.91	ASSOCIATED BANK Child Support	N/A
15	2/6/20	\$458,671.12	EMPLOYEE PAYROLL ACH Direct Deposit	N/A
16	2/6/20	\$773.98	ASSOCIATED BANK Deferred Comp. Contributions	N/A
17	2/6/20	\$3,565.00	NATIONWIDE 457 Deferred Comp. Contributions	N/A
18	2/6/20	\$135.00	NATIONWIDE Employee IRA Contributions	N/A
19	2/7/20	\$132,896.69	DEPARTMENT OF THE TREASURY Employer/Employee Social Security Federal Withholding	FRINGE BENEFITS DIST.

20	2/10/20	\$1,605.90	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
21	2/10/20	\$3,952.43	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
22	2/11/20	\$5,407.32	BANCORP FSA/HRA Debit Card Prefund	N/A
23	2/12/20	\$6,983.60	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
24	2/13/20	\$2,462.92	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
25	2/13/20	\$1,860.18	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
26	2/14/20	\$37,699.81	WISCONSIN DEPT OF REVENUE State Withholding	FRINGE BENEFITS DIST
27	2/14/20	\$1,794.62	ASSOCIATED BANK Jan Bank Service Fee	N/A
28	2/18/20	\$3,099.37	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
29	2/18/20	\$486.70	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
30	2/18/20	\$993.56	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
31	2/19/20	\$3,851.34	BANCORP FSA/HRA Debit Card Prefund	N/A
32	2/19/20	\$3,187.20	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
33	2/19/20	\$10.00	DIVERSIFIED BENEFIT SERVICES (1) Debit Card Fee	N/A
34	2/20/20	\$3,022,306.81	NJSD February Tax Settlement	N/A
35	2/20/20	\$2,157,261.94	WINNEBAGO COUNTY TREASURER February Tax Settlement	N/A
36	2/20/20	\$451,090.52	FOX VALLEY TECHNICAL COLLEGE February Tax Settlement	N/A
37	2/20/20	\$1,982.45	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
38	2/20/20	\$4,340.35	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
40	2/20/20	\$9,110.07	ICMA 457 Deferred Comp. Contributions	N/A
41	2/20/20	\$3,763.20	ICMA Employee IRA Contributions	N/A

42	2/20/20	\$115,151.91	PELION/PRECISION PRIME RHS Employee Benefit	N/A
43	2/20/20	\$2,218.32	MIDAMERICA FICA Alternative Plan #3121	N/A
44	2/20/20	\$50.00	NORTHSHORE BANK 457 Deferred Comp. Contributions	N/A
45	2/20/20	\$786.14	ASSOCIATED BANK Deferred Comp Contributions	N/A
46	2/20/20	\$2,405.91	ASSOCIATED BANK Child Support	N/A
47	2/20/20	\$480,259.33	EMPLOYEE PAYROLL ACH Direct Deposit	N/A
48	2/20/20	\$3,740.00	NATIONWIDE 457 Deferred Comp. Contributions	N/A
49	2/20/20	\$235.00	NATIONWIDE Employee IRA Contributions	N/A
50	2/20/20	\$900,059.03	SCHMITT TITLE LLC Purchase Loren's Auto Recycling	N/A
51	2/20/20	\$3,469.72	WISCONSIN DEPT OF REVENUE Jan Sales Tax	N/A
52	2/21/20	\$135,376.75	DEPARTMENT OF THE TREASURY Employer/Employee Social Security Federal Withholding	FRINGE BENEFITS DIST.
53	2/24/20	\$2,921.78	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
54	2/24/20	\$2,289.53	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
55	2/25/20	\$3,575.18	BANCORP FSA/HRA Debit Card Prefund	N/A
56	2/26/20	\$9,297.89	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
57	2/27/20	\$3,439.10	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
58	2/27/20	\$508.51	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
59	2/28/20	\$33,340.14	WISCONSIN DEPT OF REVENUE State Withholding	FRINGE BENEFITS DIST
60	2/28/20	\$285,071.67	US BANK 1/26-2/25 P-Card Statement	N/A
61	2/28/20	\$192,720.53	WI EMPLOYEE TRUST FUNDS Retirement Contribution	FRINGE BENEFITS DIST
62	2/28/20	\$194,516.21	FTN FINANCIAL Investment Purchase	N/A
FEB TOTAL		\$8,955,386.40		

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
294	2/28/2020	7,608.00	U S BANK	46-5002-743-0236	CRANE ENGINEERING SA	Sewer Capital Fund
	2/28/2020	2,907.05	U S BANK	39-3703-732-0360	BURKE TRUCK & EQUIP	Fleet Management
	2/28/2020	5,750.00	U S BANK	43-1701-708-0235	CONNECTING POINT	Information Systems
	2/28/2020	2,258.74	U S BANK	10-0000-303-0000	ENERGY CONTROL & DES	General Fund
	2/28/2020	6,224.00	U S BANK	10-9501-821-0214	ENERGY CONTROL & DES	Public Library/Libra
	2/28/2020	5,435.00	U S BANK	10-9501-821-0214	ENERGY CONTROL & DES	Public Library/Libra
	2/28/2020	2,154.38	U S BANK	43-1701-708-0254	GORDON FLESCH COMPAN	Information Systems
	2/28/2020	2,970.24	U S BANK	39-3703-732-0360	MONROE TRUCK EQUIPME	Fleet Management
	2/28/2020	5,836.19	U S BANK	10-4101-733-0244	WASTE MGMT WM EZPAY	Sanitation/Refuse Ga
	2/28/2020	25,900.00	U S BANK	43-1705-708-0218	ESRI	Information Systems
CHECK TOTAL		67,043.60				
295	2/28/2020	2,000.00	U S BANK	180-2301-712-0262	IN *INTEGRATED DOCUM	Neenah Menasha Fire
	2/28/2020	13,708.00	U S BANK	180-2301-712-0238	AFFINITYHLTH EMPSOL	Neenah Menasha Fire
	2/28/2020	2,472.77	U S BANK	13-7585-743-0236	MENARDS APPLETON WES	Facility Improvement
	2/28/2020	5,886.72	U S BANK	400-0401-770-6410	KEMIRA WATER SOLUTIO	Water
CHECK TOTAL		24,067.49				
296	2/28/2020	7,980.00	U S BANK	10-2181-711-8133	BATTLEWARE TECHNOLOG	Police Departme/Capi
	2/28/2020	4,663.60	U S BANK	10-9501-821-0340	THE PENWORTHY COMPAN	Public Library/Libra
	2/28/2020	2,976.58	U S BANK	10-9501-821-0340	THE PENWORTHY COMPAN	Public Library/Libra
CHECK TOTAL		15,620.18				
297	2/28/2020	6,842.90	U S BANK	10-0201-701-0207	LEAGUE WI MUNICIPALI	Mayors/Mayors Office
	2/28/2020	2,112.00	U S BANK	41-6205-952-0238	AFFINITYHLTH EMPSOL	Benefit Accrual Fund
	2/28/2020	4,512.00	U S BANK	41-6205-952-0238	AFFINITYHLTH EMPSOL	Benefit Accrual Fund
	2/28/2020	2,233.79	U S BANK	10-0509-703-0721	BERGSTROM CHEVY BUIC	Finance/Property Dam
	2/28/2020	2,268.98	U S BANK	11-2198-743-8105	STROBES N MORE	Capital Equipment Fu
	2/28/2020	5,865.17	U S BANK	10-4101-733-0244	WASTE MGMT WM EZPAY	Sanitation/Refuse Ga
	2/28/2020	2,086.50	U S BANK	10-1801-709-0306	UNITED PAPER CORPORA	Municipal Build/Muni
	2/28/2020	2,154.38	U S BANK	43-1701-708-0254	GORDON FLESCH COMPAN	Information Systems
CHECK TOTAL		28,075.72				
298	2/28/2020	4,590.00	U S BANK	10-2181-711-8133	BAKER BALLISTICS, LL	Police Departme/Capi
CHECK TOTAL		4,590.00				
299	2/28/2020	3,420.00	U S BANK	400-0401-770-6410	HAWKINS INC	Water
	2/28/2020	3,510.21	U S BANK	400-0401-770-6410	HAWKINS INC	Water
CHECK TOTAL		6,930.21				
49185	2/06/2020	85,262.83	REAL ESTATE REFUNDS	92-0000-303-0000	REFUND OVERPD RE TAX	Real Estate Tax Agen

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CHECK TOTAL		85,262.83				
49186	2/06/2020	2,985.37	REAL ESTATE REFUNDS	92-0000-303-0000	REFUND OVERPD RE TAX	Real Estate Tax Agen
CHECK TOTAL		2,985.37				
49188	2/06/2020	2,958.33	ASSOCIATED APPRAISAL CONSULTAN	10-9314-801-0236	FEB SERVICES	Community Devel/Asse
CHECK TOTAL		2,958.33				
49189	2/06/2020	26,122.00	BERGSTROM AUTOMOTIVE	11-2198-743-8105	2020 CHEVY EQUINOX #	Capital Equipment Fu
	2/06/2020	184.00	BERGSTROM AUTOMOTIVE	10-2101-711-0213	TITLE/LIC PLATE FEE	Police Departme/Poli
	2/06/2020	29,718.00	BERGSTROM AUTOMOTIVE	11-2198-743-8105	2020 CHEVY COLORADO	Capital Equipment Fu
	2/06/2020	184.00	BERGSTROM AUTOMOTIVE	10-2101-711-0213	TITLE/LIC PLATE FEE	Police Departme/Poli
CHECK TOTAL		56,208.00				
49190	2/06/2020	23,352.00	BERGSTROM KAUKAUNA INC	11-2198-743-8105	2019 DODGE CARAVAN #	Capital Equipment Fu
	2/06/2020	269.00	BERGSTROM KAUKAUNA INC	10-2101-711-0213	TITLE/LIC PLATE FEE	Police Departme/Poli
CHECK TOTAL		23,621.00				
49191	2/06/2020	11,468.80	BIBLIOTHECA LLC	10-9598-821-0236	COMPUTER/PRINTER	Public Library/Funds
CHECK TOTAL		11,468.80				
49193	2/06/2020	2,252.29	CANOPY WATER WORKS INC	13-0000-304-0000	BAL - REPLACE WATER	Facility Improvement
CHECK TOTAL		2,252.29				
49194	2/06/2020	46,347.20	CARDINAL NEENAH LLC	49-0000-303-0000	CARDINAL PLAT NET PU	Storm Water Manageme
	2/06/2020	7,185.04	CARDINAL NEENAH LLC	45-0000-303-0000	CARDINAL PLAT CITY I	Sewer Operating Util
	2/06/2020	27,135.00	CARDINAL NEENAH LLC	400-0000-303-0000	CARDINAL PLAT 16" WA	Water
	2/06/2020	14,850.00	CARDINAL NEENAH LLC	400-0000-303-0000	CARDINAL PLAT 16" VA	Water
	2/06/2020	5,034.87	CARDINAL NEENAH LLC	400-0000-303-0000	CARDINAL PLAT WATER	Water
CHECK TOTAL		76,112.29				
49197	2/06/2020	28,387.00	GANDRUD MOTOR COMPANY	11-2198-743-8105	2019 RAM 1500 CLASSI	Capital Equipment Fu
	2/06/2020	173.50	GANDRUD MOTOR COMPANY	10-2101-711-0213	TITLE/LIC PLATE FEE	Police Departme/Poli
CHECK TOTAL		28,560.50				

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49199	2/06/2020	3,390.40	GRAYMONT WESTERN LIME INC	400-0401-770-6410	HYDRATED LIME	Water
CHECK TOTAL		3,390.40				
49201	2/06/2020	5,764.64	IAFF LOCAL 275	10-0000-312-1400	P/R DIST 02-06	General Fund
CHECK TOTAL		5,764.64				
49211	2/06/2020	3,494.00	MENASHA, CITY OF	88-7051-938-0575	JAN MUNICIPAL COURT	Joint Municipal Cour
CHECK TOTAL		3,494.00				
49213	2/06/2020	518.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	DEC SAMPLING - PLEXU	Sewer Operating Util
	2/06/2020	284.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	DEC SAMPLING - MENAS	Sewer Operating Util
	2/06/2020	518.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	DEC SAMPLING - INDUS	Sewer Operating Util
	2/06/2020	344.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	DEC SAMPLING - HORSE	Sewer Operating Util
	2/06/2020	518.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	DEC SAMPLING - GEORG	Sewer Operating Util
	2/06/2020	300.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	DEC SAMPLING - GALLO	Sewer Operating Util
CHECK TOTAL		2,482.00				
49225	2/06/2020	579.50	RAY'S TIRE	10-6102-735-0339	TIRES #13A	St Cleaning/Lan/Snow
	2/06/2020	157.90	RAY'S TIRE	39-3703-732-0360	TIRES	Fleet Management
	2/06/2020	635.80	RAY'S TIRE	39-3703-732-0360	TIRES	Fleet Management
	2/06/2020	294.00	RAY'S TIRE	10-4101-733-0339	TIRES #57	Sanitation/Refuse Ga
	2/06/2020	294.00	RAY'S TIRE	81-6901-935-0339	TIRES #57	Recycling Fund
	2/06/2020	486.46	RAY'S TIRE	10-4101-733-0339	TIRES #54	Sanitation/Refuse Ga
	2/06/2020	486.46	RAY'S TIRE	81-6901-935-0339	TIRES #54	Recycling Fund
	2/06/2020	157.90	RAY'S TIRE	10-9703-841-0316	TIRES - LMS	Oak Hill Cemete/Ceme
	2/06/2020	638.79	RAY'S TIRE	49-3909-733-0339	TIRE #9A	Storm Water Manageme
	2/06/2020	336.50	RAY'S TIRE	10-6102-735-0339	TIRE 6A	St Cleaning/Lan/Snow
	2/06/2020	472.00	RAY'S TIRE	10-4101-733-0339	TIRES #50	Sanitation/Refuse Ga
	2/06/2020	557.00	RAY'S TIRE	10-4101-733-0339	TIRES #53	Sanitation/Refuse Ga
	2/06/2020	1,029.00	RAY'S TIRE	10-4101-733-0339	TIRES #56	Sanitation/Refuse Ga
	2/06/2020	297.50	RAY'S TIRE	10-4101-733-0339	TIRES #51	Sanitation/Refuse Ga
	2/06/2020	297.50	RAY'S TIRE	81-6901-935-0339	TIRES #51	Recycling Fund
	2/06/2020	266.50	RAY'S TIRE	10-4101-733-0339	TIRES #50	Sanitation/Refuse Ga
	2/06/2020	266.50	RAY'S TIRE	81-6901-935-0339	TIRES #50	Recycling Fund
	2/06/2020	503.00	RAY'S TIRE	10-6102-735-0339	TIRES #13A	St Cleaning/Lan/Snow
	2/06/2020	65.00	RAY'S TIRE	49-3906-733-0339	TIRE REPAIR KIT #35	Storm Water Manageme
CHECK TOTAL		7,821.31				
49230	2/06/2020	4,362.24	SITEIMPROVE INC	43-1701-708-0235	WEBSITE GOVERNANCE	Information Systems
CHECK TOTAL		4,362.24				

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49231	2/06/2020	4,719.95	STATE OF WISCONSIN	88-7051-938-0576	JAN MUNICIPAL COURT	Joint Municipal Cour
	2/06/2020	2,552.83	STATE OF WISCONSIN	88-7051-938-0576	JAN MUNICIPAL COURT	Joint Municipal Cour
CHECK TOTAL		7,272.78				
49234	2/06/2020	150.00	REAL ESTATE REFUNDS	92-0000-303-0000	REFUND OVERPD RE TAX	Real Estate Tax Agen
	2/06/2020	23,867.36	REAL ESTATE REFUNDS	92-0000-303-0000	REFUND OVERPD RE TAX	Real Estate Tax Agen
CHECK TOTAL		24,017.36				
49239	2/06/2020	26,816.00	VICTORY LANE IMPORTS INC	11-2198-743-8105	2020 HYUNDAI SANTA F	Capital Equipment Fu
	2/06/2020	184.00	VICTORY LANE IMPORTS INC	10-2101-711-0213	TITLE/LIC PLATE FEE	Police Departme/Poli
CHECK TOTAL		27,000.00				
49243	2/06/2020	1,935.60	WINNEBAGO COUNTY TREASURER	88-7051-938-0577	JAN MUNICIPAL COURT	Joint Municipal Cour
	2/06/2020	1,025.16	WINNEBAGO COUNTY TREASURER	88-7051-938-0577	JAN MUNICIPAL COURT	Joint Municipal Cour
	2/06/2020	50.00	WINNEBAGO COUNTY TREASURER	88-0000-561-1000	IGNITION INTERLOCK D	Joint Municipal Cour
CHECK TOTAL		3,010.76				
49244	2/06/2020	27,490.00	WINNEFOX AUTOMATED LIBRARY SER	10-9503-821-0253	TECH RESERVE	Public Library/WALS
CHECK TOTAL		27,490.00				
49247	2/13/2020	2,866.64	APPLETON, CITY OF	62-5701-936-0266	DEC DIAL-A-RIDE	Dial-A-Ride Transpor
	2/13/2020	3,029.34	APPLETON, CITY OF	62-5701-936-0266	NOV DIAL-A-RIDE	Dial-A-Ride Transpor
CHECK TOTAL		5,895.98				
49249	2/13/2020	1,125.52	AUTOMATED COMFORT CONTROLS	10-2304-712-0214	DEC HVAC WORK-	Fire Department/Fire
	2/13/2020	241.19	AUTOMATED COMFORT CONTROLS	10-1802-709-0214	DEC HVAC WORK-	Municipal Build/Trai
	2/13/2020	241.19	AUTOMATED COMFORT CONTROLS	43-1710-708-0214	DEC HVAC WORK-	Information Systems
	2/13/2020	1,245.54	AUTOMATED COMFORT CONTROLS	10-2304-712-0214	DEC HVAC WORK-	Fire Department/Fire
	2/13/2020	266.90	AUTOMATED COMFORT CONTROLS	10-1802-709-0214	DEC HVAC WORK-	Municipal Build/Trai
	2/13/2020	266.90	AUTOMATED COMFORT CONTROLS	43-1710-708-0214	DEC HVAC WORK-	Information Systems
CHECK TOTAL		3,387.24				
49253	2/13/2020	1,350.00	CN	46-5085-743-0236	ABBY AVE RR BORE PER	Sewer Capital Fund
	2/13/2020	1,350.00	CN	49-5259-743-0236	ABBY AVE RR BORE PER	Storm Water Manageme
	2/13/2020	1,350.00	CN	400-0000-207-0439	ABBY AVE RR BORE PER	Water
CHECK TOTAL		4,050.00				

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49255	2/13/2020	11,700.00	GO GREEN RECYCLING LLC	219-9855-981-0236	DEMOLITION OF	2019 CDBG
CHECK TOTAL		11,700.00				
49256	2/13/2020	3,331.20	GRAYMONT WESTERN LIME INC	400-0401-770-6410	HYDRATED LIME	Water
CHECK TOTAL		3,331.20				
49262	2/13/2020	154.00	LEVENHAGEN OIL CORPORATION	10-4101-733-0310	DEF FLUID	Sanitation/Refuse Ga
	2/13/2020	119.04	LEVENHAGEN OIL CORPORATION	39-3703-732-0360	STABILIZER	Fleet Management
	2/13/2020	154.00	LEVENHAGEN OIL CORPORATION	81-6901-935-0310	DEF FLUID	Recycling Fund
	2/13/2020	154.00	LEVENHAGEN OIL CORPORATION	10-5101-734-0310	DEF FLUID	Street Maintena/Repa
	2/13/2020	5,185.75	LEVENHAGEN OIL CORPORATION	39-0000-131-0400	LEAD FREE/2500 GALLO	Fleet Management
	2/13/2020	12,013.01	LEVENHAGEN OIL CORPORATION	39-0000-131-0400	DIESEL/6002 GALLONS	Fleet Management
CHECK TOTAL		17,779.80				
49263	2/13/2020	10,669.96	MENASHA, CITY OF	45-3101-921-0236	2019 SANITARY SEWER	Sewer Operating Util
	2/13/2020	613.78	MENASHA, CITY OF	45-3101-921-0236	2019 SANITARY SEWER	Sewer Operating Util
	2/13/2020	25,000.00	MENASHA, CITY OF	45-3101-921-0236	2019 SANITARY SEWER	Sewer Operating Util
CHECK TOTAL		36,283.74				
49265	2/13/2020	23,128.56	MORTON SALT INC	10-6102-735-0332	ROAD SALT	St Cleaning/Lan/Snow
	2/13/2020	22,812.03	MORTON SALT INC	10-6102-735-0332	ROAD SALT	St Cleaning/Lan/Snow
CHECK TOTAL		45,940.59				
49269	2/13/2020	2,489.49	NORDON INC	13-1845-743-0236	WORK STATION-CD	Facility Improvement
CHECK TOTAL		2,489.49				
49270	2/13/2020	2,524.00	POMP'S TIRE SERVICE INC	180-2301-712-0213	E35 TIRES	Neenah Menasha Fire
CHECK TOTAL		2,524.00				
49272	2/13/2020	2,114.35	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	MAR INSURANCE	Benefit Accrual Fund
	2/13/2020	2,830.92	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	MAR INSURANCE	Benefit Accrual Fund
	2/13/2020	476.03	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	MAR FD NEENAH INS	Benefit Accrual Fund
	2/13/2020	868.90	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	MAR FD NEENAH INS	Benefit Accrual Fund
	2/13/2020	325.52	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	MAR FD MENASHA INS	Benefit Accrual Fund
	2/13/2020	492.56	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	MAR FD MENASHA INS	Benefit Accrual Fund
CHECK TOTAL		7,108.28				

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
49273	2/13/2020	600.00	SHELDAHL, KEVIN R	10-2109-711-0115	CERTIFICATION UPDATE	Police Departme/K-9
	2/13/2020	13,000.00	SHELDAHL, KEVIN R	11-2170-742-8133	K9/SANTIAGO	Capital Equipment Fu
CHECK TOTAL		13,600.00				
49274	2/13/2020	3,200.00	SPARKLE AND SHINE CLEANING	10-1801-709-0236	JAN CLEANING	Municipal Build/Muni
	2/13/2020	450.00	SPARKLE AND SHINE CLEANING	44-7705-738-0236	JAN RAMP CLEANING	Parking Utility Fund
CHECK TOTAL		3,650.00				
49275	2/13/2020	1,809.80	SPECIALTY DOOR SYSTEMS INC	10-3701-732-0214	REPLACE BROKEN SPRIN	Municipal Facil/Muni
	2/13/2020	1,643.04	SPECIALTY DOOR SYSTEMS INC	10-3702-732-0214	GARAGE DOOR SPRINGS	Municipal Facil/Ceci
	2/13/2020	260.00	SPECIALTY DOOR SYSTEMS INC	10-3702-732-0214	TRANSMITTERS	Municipal Facil/Ceci
CHECK TOTAL		3,712.84				
49276	2/13/2020	2,940.50	STANTEC CONSULTING SERVICES IN	13-2476-742-0236	SRVCS TO 1/10 - AQUA	Facility Improvement
	2/13/2020	29.35	STANTEC CONSULTING SERVICES IN	13-2476-742-0236	JAN REIMB - AQUATIC	Facility Improvement
	2/13/2020	640.00	STANTEC CONSULTING SERVICES IN	13-8859-742-0236	SERVICES TO 1/24 REC	Facility Improvement
CHECK TOTAL		3,609.85				
49277	2/13/2020	30.34	STEEN MACEK PAPER COMPANY	10-0501-703-0301	COPY PAPER	Finance/Finance Oper
	2/13/2020	459.95	STEEN MACEK PAPER COMPANY	10-0515-703-0301	COPY PAPER	Finance/Central Serv
	2/13/2020	541.30	STEEN MACEK PAPER COMPANY	10-0501-703-0301	GREEN BAR PAPER	Finance/Finance Oper
	2/13/2020	1,348.23	STEEN MACEK PAPER COMPANY	10-9501-821-0301	COPY PAPER	Public Library/Libra
	2/13/2020	848.50	STEEN MACEK PAPER COMPANY	10-9501-821-0301	CARDSTOCK	Public Library/Libra
	2/13/2020	534.60	STEEN MACEK PAPER COMPANY	180-2301-712-0301	COPY PAPER	Neenah Menasha Fire
	2/13/2020	1,366.74	STEEN MACEK PAPER COMPANY	10-2101-711-0301	COPY PAPER	Police Departme/Poli
CHECK TOTAL		5,129.66				
49284	2/13/2020	4,092.02	WE ENERGIES	400-0401-770-6230	PUMPING - ELECTRIC	Water
	2/13/2020	2,913.55	WE ENERGIES	400-0401-770-6260	PUMPING - HEAT	Water
	2/13/2020	7,681.17	WE ENERGIES	400-0401-770-6420	WATER TREATMENT - HE	Water
	2/13/2020	1,573.86	WE ENERGIES	400-0401-770-6430	WATER TREATMENT-ELEC	Water
	2/13/2020	720.09	WE ENERGIES	400-0401-770-6610	WATER TOWER - ELECTR	Water
	2/13/2020	195.76	WE ENERGIES	400-0401-770-6630	METER SRVC - ELECTRI	Water
	2/13/2020	1,761.85	WE ENERGIES	400-0401-770-6650	DIST - ELECTRIC & HE	Water
	2/13/2020	6,138.03	WE ENERGIES	400-0401-770-6230	PUMPING - ELECTRIC	Water
	2/13/2020	1,015.33	WE ENERGIES	400-0401-770-6260	PUMPING - HEAT	Water
	2/13/2020	2,676.80	WE ENERGIES	400-0401-770-6420	WATER TREATMENT - HE	Water
	2/13/2020	2,360.78	WE ENERGIES	400-0401-770-6430	WATER TREATMENT-ELEC	Water
	2/13/2020	267.28	WE ENERGIES	400-0401-770-6610	WATER TOWER - ELECTR	Water
	2/13/2020	158.09	WE ENERGIES	400-0401-770-6630	METER SERVICE - ELEC	Water
	2/13/2020	1,422.79	WE ENERGIES	400-0401-770-6650	DIST - ELECTRIC & HE	Water
	2/13/2020	70.66	WE ENERGIES	10-9321-801-0222	235 W WISCONSIN AVE	Community Devel/Hous
	2/13/2020	60.82	WE ENERGIES	10-7101-736-0222	S COMMERCIAL & ALCOT	Street Signal &/Traf

CHECK #	CHECK DATE	TRANSACTION	AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
	2/13/2020		67.50	WE ENERGIES	10-7101-736-0222	COMMERCIAL & CECIL	Street Signal &/Traf
	2/13/2020		26.60	WE ENERGIES	10-8801-788-0222	GREAT NORTHERN PARK	Parks/Parks Operatio
	2/13/2020		35.87	WE ENERGIES	10-7101-736-0222	BELL ST & MARATHON A	Street Signal &/Traf
	2/13/2020		37.33	WE ENERGIES	10-7101-736-0222	BELL ST & COMMERCIAL	Street Signal &/Traf
	2/13/2020		351.86	WE ENERGIES	180-2301-712-0223	1911 MANITOWOC RD	Neenah Menasha Fire
	2/13/2020		15.71	WE ENERGIES	10-8801-788-0222	SOUTHVIEW PARK-BALL	Parks/Parks Operatio
	2/13/2020		16.80	WE ENERGIES	49-3908-733-0222	REMINGTON RD	Storm Water Manageme
	2/13/2020		12.28	WE ENERGIES	10-3701-732-0222	1495 TULLAR ROAD GAT	Municipal Facil/Muni
	2/13/2020		4.09	WE ENERGIES	39-3703-732-0222	1495 TULLAR ROAD GAT	Fleet Management
	2/13/2020		1,835.15	WE ENERGIES	10-3701-732-0223	1495 TULLAR ROAD	Municipal Facil/Muni
	2/13/2020		611.71	WE ENERGIES	39-3703-732-0223	1495 TULLAR ROAD	Fleet Management
	2/13/2020		67.25	WE ENERGIES	10-4103-733-0223	1200 LYNROSE LN	Sanitation/Sanit Sew
	2/13/2020		109.89	WE ENERGIES	10-7104-736-0222	BREEZEWOOD & GILLING	Street Signal &/Stre
	2/13/2020		14.70	WE ENERGIES	10-8801-788-0222	DOTY CABIN AREA LIGH	Parks/Parks Operatio
	2/13/2020		860.51	WE ENERGIES	10-8805-788-0222	SHATTUCK PARK SHELTE	Parks/Riverwalk/Park
	2/13/2020		194.02	WE ENERGIES	10-8805-788-0223	SHATTUCK PARK SHELTE	Parks/Riverwalk/Park
	2/13/2020		4,004.74	WE ENERGIES	44-7705-738-0222	WEST CANAL PARKING R	Parking Utility Fund
	2/13/2020		3,873.91	WE ENERGIES	10-1801-709-0222	211 WALNUT ST	Municipal Build/Muni
	2/13/2020		1,652.14	WE ENERGIES	10-1801-709-0223	211 WALNUT ST	Municipal Build/Muni
	2/13/2020		61.27	WE ENERGIES	10-7104-736-0222	WALNUT ST AREA LIGHT	Street Signal &/Stre
	2/13/2020		16.80	WE ENERGIES	49-3908-733-0222	1460 PLAINS AVE	Storm Water Manageme
	2/13/2020		16.80	WE ENERGIES	49-3908-733-0222	1418 PLAINS AVE	Storm Water Manageme
	2/13/2020		16.80	WE ENERGIES	49-3908-733-0222	POND VIEW LN	Storm Water Manageme
	2/13/2020		143.62	WE ENERGIES	10-7104-736-0222	FIRST ST&E NORTH WAT	Street Signal &/Stre
	2/13/2020		16.80	WE ENERGIES	49-3908-733-0222	REDWING DR	Storm Water Manageme
	2/13/2020		16.80	WE ENERGIES	49-3908-733-0222	NATURE TRL NORTH PON	Storm Water Manageme
	2/13/2020		16.80	WE ENERGIES	49-3908-733-0222	BRUCE ST	Storm Water Manageme
	2/13/2020		16.80	WE ENERGIES	49-3908-733-0222	1838 HEDGEVIEW DR	Storm Water Manageme
	2/13/2020		16.80	WE ENERGIES	49-3908-733-0222	NATURE TRL PENDLETON	Storm Water Manageme
	2/13/2020		16.80	WE ENERGIES	49-3908-733-0222	GRASSY LANE	Storm Water Manageme
	2/13/2020		187.89	WE ENERGIES	10-8801-788-0222	MEM APPLE BLOSSOM SH	Parks/Parks Operatio
	2/13/2020		129.08	WE ENERGIES	10-8801-788-0223	MEM APPLE BLOSSOM SH	Parks/Parks Operatio
	2/13/2020		15.71	WE ENERGIES	10-8801-788-0222	MEMORIAL OPEN SHELTE	Parks/Parks Operatio
	2/13/2020		35.76	WE ENERGIES	49-3908-733-0222	REMINGTON ROAD	Storm Water Manageme
	2/13/2020		40.56	WE ENERGIES	49-3908-733-0222	CANCELED BILL-REMINGT	Storm Water Manageme
=====							
CHECK TOTAL			47,584.91				
49286	2/13/2020		13.00	WINNEBAGO COUNTY TREASURER	10-9314-801-0202	DEC LAREDO PRINTS	Community Devel/Asse
	2/13/2020		900.50	WINNEBAGO COUNTY TREASURER	10-0000-531-1100	JAN DOG LICENSES	General Fund
	2/13/2020		1,880.50	WINNEBAGO COUNTY TREASURER	81-6901-935-0243	JAN TIPPING FEES	Recycling Fund
	2/13/2020		23,819.04	WINNEBAGO COUNTY TREASURER	10-4101-733-0243	JAN TIPPING FEES	Sanitation/Refuse Ga
	2/13/2020		195.00	WINNEBAGO COUNTY TREASURER	81-6901-935-0236	APPLIANCE PICKUP	Recycling Fund
=====							
CHECK TOTAL			26,808.04				
49293	2/20/2020		25,000.00	BERGSTROM MAHLER MUSEUM	13-3010-743-0236	ANNUAL CAPITAL SUBSI	Facility Improvement
=====							
CHECK TOTAL			25,000.00				

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
49309	2/20/2020	34,988.00	NEENAH MENASHA SEWERAGE COMMIS	46-3201-922-0581	FEB PRINCIPAL PAYMEN	Sewer Capital Fund
	2/20/2020	13,595.00	NEENAH MENASHA SEWERAGE COMMIS	46-3201-922-0582	FEB INTEREST PAYMENT	Sewer Capital Fund
	2/20/2020	160,036.64	NEENAH MENASHA SEWERAGE COMMIS	45-3101-921-0560	FEB PLANT EXPENSE	Sewer Operating Util
CHECK TOTAL		208,619.64				
49314	2/20/2020	3,175.00	PACKERLAND GLASS PRODUCTS	13-1836-743-0236	TUBELITE PULL HANDLE	Facility Improvement
CHECK TOTAL		3,175.00				
49316	2/20/2020	2,650.00	RIESTERER & SCHNELL INC	10-1801-709-0344	SNOWBLOWER	Municipal Build/Muni
CHECK TOTAL		2,650.00				
49317	2/20/2020	7,190.41	SVEN PRO	13-8878-743-0236	RIVERSIDE PLAYERS TH	Facility Improvement
CHECK TOTAL		7,190.41				
49322	2/20/2020	1,241.01	WE ENERGIES	10-9501-821-0223	240 EAST WISCONSIN A	Public Library/Libra
	2/20/2020	3,053.30	WE ENERGIES	10-9501-821-0222	240 EAST WISCONSIN A	Public Library/Libra
	2/20/2020	1,529.55	WE ENERGIES	10-3701-732-0222	1495 TULLAR RD	Municipal Facil/Muni
	2/20/2020	509.85	WE ENERGIES	39-3703-732-0222	1495 TULLAR RD	Fleet Management
	2/20/2020	38.45	WE ENERGIES	10-7104-736-0222	CECIL ST AREA LIGHTI	Street Signal &/Stre
	2/20/2020	43.20	WE ENERGIES	10-7101-736-0222	BELL & INDUSTRIAL	Street Signal &/Traf
	2/20/2020	21.02	WE ENERGIES	10-7104-736-0222	113 W WISCONSIN AVE	Street Signal &/Stre
	2/20/2020	34.18	WE ENERGIES	10-7101-736-0222	MAIN ST & LAKE ST	Street Signal &/Traf
	2/20/2020	15.71	WE ENERGIES	10-4103-733-0222	DELL CT & DOGWOOD TR	Sanitation/Sanit Sew
	2/20/2020	40.39	WE ENERGIES	10-7101-736-0222	OAK & WISCONSIN	Street Signal &/Traf
	2/20/2020	179.12	WE ENERGIES	10-3702-732-0222	W CECIL ST GARAGE	Municipal Facil/Ceci
	2/20/2020	148.66	WE ENERGIES	10-7104-736-0222	HARRISON ST/W BELL S	Street Signal &/Stre
	2/20/2020	2,407.17	WE ENERGIES	10-2101-711-0222	2111 MARATHON AVE	Police Departme/Poli
	2/20/2020	1,789.28	WE ENERGIES	10-2101-711-0223	2111 MARATHON AVE	Police Departme/Poli
	2/20/2020	76.72	WE ENERGIES	10-2101-711-0222	1470 TULLAR RD	Police Departme/Poli
	2/20/2020	35.56	WE ENERGIES	10-2101-711-0223	1480 TULLAR RD	Police Departme/Poli
	2/20/2020	51.79	WE ENERGIES	10-7101-736-0222	WINNECONNE & TULLAR	Street Signal &/Traf
	2/20/2020	101.14	WE ENERGIES	10-7101-736-0222	WINNECONNE & CO RD J	Street Signal &/Traf
	2/20/2020	1,227.25	WE ENERGIES	180-2301-712-0222	1080 BREEZEWOOD LN	Neenah Menasha Fire
	2/20/2020	262.98	WE ENERGIES	10-1802-709-0222	1080 BREEZEWOOD LN	Municipal Build/Trai
	2/20/2020	262.98	WE ENERGIES	43-1710-708-0222	1080 BREEZEWOOD LN	Information Systems
	2/20/2020	599.56	WE ENERGIES	180-2301-712-0223	1080 BREEZEWOOD LN	Neenah Menasha Fire
	2/20/2020	128.48	WE ENERGIES	10-1802-709-0223	1080 BREEZEWOOD LN	Municipal Build/Trai
	2/20/2020	128.48	WE ENERGIES	43-1710-708-0223	1080 BREEZEWOOD LN	Information Systems
	2/20/2020	15.71	WE ENERGIES	10-8801-788-0222	BOAT WASH STATION	Parks/Parks Operatio
	2/20/2020	409.07	WE ENERGIES	10-9703-841-0222	1201 OAKRIDGE RD	Oak Hill Cemete/Ceme
	2/20/2020	67.29	WE ENERGIES	10-9703-841-0223	1201 OAKRIDGE RD	Oak Hill Cemete/Ceme
	2/20/2020	60.68	WE ENERGIES	180-2301-712-0222	1430 TULLAR RD	Neenah Menasha Fire
	2/20/2020	1,370.73	WE ENERGIES	180-2301-712-0222	125 E COLUMBIAN AVE	Neenah Menasha Fire
	2/20/2020	900.91	WE ENERGIES	180-2301-712-0223	125 E COLUMBIAN AVE	Neenah Menasha Fire
	2/20/2020	21.68	WE ENERGIES	10-8804-788-0222	PLAYING IN THE RAIN	Parks/City Sculpture

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
	2/20/2020	229.12	WE ENERGIES	10-8801-788-0222	MEMORIAL PARK/AREA L	Parks/Parks Operatio
	2/20/2020	125.72	WE ENERGIES	10-8801-788-0222	DOTY PARK AREA LIGHT	Parks/Parks Operatio
	2/20/2020	275.70	WE ENERGIES	10-8801-788-0222	MEMORIAL PARK GARAGE	Parks/Parks Operatio
	2/20/2020	58.82	WE ENERGIES	10-8801-788-0222	GREEN PARK - SHELTER	Parks/Parks Operatio
	2/20/2020	88.46	WE ENERGIES	10-8801-788-0223	GREEN PARK - SHELTER	Parks/Parks Operatio
	2/20/2020	44,497.68	WE ENERGIES	10-7104-736-0222	STREET LIGHTS ELECTR	Street Signal &/Stre
	2/20/2020	3,020.72	WE ENERGIES	10-4103-733-0222	LIFT STATIONS ELECTR	Sanitation/Sanit Sew
	2/20/2020	1,733.19	WE ENERGIES	10-3701-732-0222	1495 TULLAR RD	Municipal Facil/Muni
	2/20/2020	577.74	WE ENERGIES	39-3703-732-0222	1495 TULLAR RD	Fleet Management
		=====				
	CHECK TOTAL	67,379.05				
49329	2/27/2020	4,516.20	EAGLE GRAPHICS LLC	54-5860-961-0261	FUN RUN T-SHIRTS	Park & Rec Trust Fun
		=====				
	CHECK TOTAL	4,516.20				
49331	2/27/2020	26,595.00	ESO SOLUTIONS INC	180-2301-712-0218	ESO SOFTWARE CLOUD	Neenah Menasha Fire
		=====				
	CHECK TOTAL	26,595.00				
49337	2/27/2020	3,811.20	GRAYMONT WESTERN LIME INC	400-0401-770-6410	HYDRATED LIME	Water
	2/27/2020	3,955.20	GRAYMONT WESTERN LIME INC	400-0401-770-6410	HYDRATED LIME	Water
		=====				
	CHECK TOTAL	7,766.40				
49338	2/27/2020	3,925.00	GUNTA LAW OFFICES S. C.	40-7318-959-0261	DEC SERVICES - GABLE	Liability Insurance
	2/27/2020	475.00	GUNTA LAW OFFICES S. C.	40-7318-959-0261	JAN SERVICES - GABLE	Liability Insurance
		=====				
	CHECK TOTAL	4,400.00				
49341	2/27/2020	5,628.25	LEVENHAGEN OIL CORPORATION	39-0000-131-0400	LEAD FREE/2500 GALLO	Fleet Management
	2/27/2020	10,609.24	LEVENHAGEN OIL CORPORATION	39-0000-131-0400	DIESEL/5002 GALLONS	Fleet Management
		=====				
	CHECK TOTAL	16,237.49				
49346	2/27/2020	325.00	NORDON INC	13-1845-743-0236	LABOR TO REMOVE & CU	Facility Improvement
	2/27/2020	12,969.12	NORDON INC	13-9575-742-0236	LAPTOP COUNTER SPACE	Facility Improvement
	2/27/2020	1,806.86	NORDON INC	13-9575-742-0236	LAPTOP COUNTER SPACE	Facility Improvement
	2/27/2020	15,900.42	NORDON INC	13-9570-742-0236	TEEN FURNITURE	Facility Improvement
	2/27/2020	9,905.48	NORDON INC	13-9574-742-0236	TWEEN FURNITURE	Facility Improvement
	2/27/2020	15,502.03	NORDON INC	13-9573-742-0236	YOUTH FURNITURE	Facility Improvement
	2/27/2020	7,815.84	NORDON INC	13-9571-742-0236	LOBBY FURNITURE	Facility Improvement
		=====				
	CHECK TOTAL	64,224.75				
49353	2/27/2020	286.75	TREEO'S	44-7702-738-0236	SNOW REMOVAL 2/10	Parking Utility Fund

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CITY OF NEENAH
Check Register for Checks over \$2,000.00

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CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
	2/27/2020	755.00	TREEO'S	44-7705-738-0236	SNOW REMOVAL 2/9-10	Parking Utility Fund
	2/27/2020	1,468.75	TREEO'S	44-7705-738-0236	SNOW REMOVAL 2/11	Parking Utility Fund
	2/27/2020	182.50	TREEO'S	44-7705-738-0236	SNOW REMOVAL 2/14	Parking Utility Fund
CHECK TOTAL		2,693.00				
49357	2/27/2020	8,000.00	USPS	10-0000-132-0600	CITY NEWSLETTER POST	General Fund
CHECK TOTAL		8,000.00				
49359	2/27/2020	513.04	WE ENERGIES	10-4103-733-0222	LIFT STATIONS ELECTR	Sanitation/Sanit Sew
	2/27/2020	41.05	WE ENERGIES	49-3901-733-0222	SKYVIEW LIFT ELECTRI	Storm Water Manageme
	2/27/2020	108.83	WE ENERGIES	10-8801-788-0222	631 W WINNECONNE AVE	Parks/Parks Operatio
	2/27/2020	37.73	WE ENERGIES	10-7101-736-0222	1ST & FOREST AVE	Street Signal &/Traf
	2/27/2020	16.24	WE ENERGIES	10-7101-736-0222	WINNECONNE AVE & ZEM	Street Signal &/Traf
	2/27/2020	24.14	WE ENERGIES	10-7101-736-0222	WINNECONNE & HARRISO	Street Signal &/Traf
	2/27/2020	136.82	WE ENERGIES	10-7104-736-0222	WINNECONNE & HARRISO	Street Signal &/Stre
	2/27/2020	31.23	WE ENERGIES	10-7104-736-0222	1010 CAMERON WAY	Street Signal &/Stre
	2/27/2020	51.00	WE ENERGIES	10-8801-788-0222	HERB & DOLLY SMITH P	Parks/Parks Operatio
	2/27/2020	87.08	WE ENERGIES	49-3908-733-0222	716 HARRISON ST	Storm Water Manageme
	2/27/2020	815.02	WE ENERGIES	10-7104-736-0222	100 1ST ST	Street Signal &/Stre
	2/27/2020	670.52	WE ENERGIES	10-8801-788-0222	NPRD ELECTRIC TO 2/1	Parks/Parks Operatio
	2/27/2020	9.57	WE ENERGIES	10-8801-788-0223	NPRD GAS TO 2/5	Parks/Parks Operatio
CHECK TOTAL		2,542.27				
49363	2/27/2020	4,164.91	WINNEFOX AUTOMATED LIBRARY SER	10-9598-821-0236	COMPUTER UPGRADES	Public Library/Funds
	2/27/2020	27,490.00	WINNEFOX AUTOMATED LIBRARY SER	10-9503-821-0253	2019 TECH RESERVE	Public Library/WALS
CHECK TOTAL		31,654.91				

*** END OF REPORT ***



MEMORANDUM

To: Members of the Finance and Personnel Committee
From: Chairman Erickson *JE*
Date: April 13, 2020
Re: March Voucher Review

On behalf of the Committee and Common Council, I have reviewed expenditure abstracts and other Finance Department records supporting:

1. March General Expenditure Voucher Nos. 300 through 302 (\$184,660.86) and 49365 through 49573 (\$1,247,340.46) and March payroll Voucher Nos. 208110 through 208142 (\$10,044.92) for a combined total of \$.
2. March Automated Transfers Nos. 1 through 61 totaling \$11,672,425.10.

I recommend their approval.

Attached are schedules of March Automated Fund Transfers and Non-Payroll Expenditure Vouchers over \$2,000.

Attachments

**EXPENDITURE ABSTRACT FOR PERIOD MARCH 1 THROUGH MARCH 31, 2020
EXPLANATION OF AUTOMATED TRANSFERS**

<u>Transfer No.</u>	<u>Transfer Date</u>	<u>Amount</u>	<u>Purpose</u>	<u>Budget/Cost Center</u>
1	3/2/20	\$2,713.19	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
2	3/2/20	\$614.52	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
3	3/2/20	\$225,232.93	HEALTH PARTNERS March Insurance Premium	FRINGE BENEFIT DIST.
4	3/2/20	\$9,138,660.25	DTC Principal & Interest Payment	N/A
5	3/3/20	\$6,555.92	BANCORP FSA/HRA Debit Card Prefund	N/A
6	3/4/20	\$6,870.83	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
7	3/5/20	\$987.54	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
8	3/5/20	\$2,389.60	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
9	3/5/20	\$443,830.45	EMPLOYEE PAYROLL ACH Direct Deposit	N/A
10	3/5/20	\$8,408.00	ICMA 457 Deferred Comp. Contributions	N/A
11	3/5/20	\$3,516.53	ICMA Employee IRA Contributions	N/A
12	3/5/20	\$13,659.70	PELION/PRECISION PRIME RHS Employee Benefit	N/A
13	3/5/20	\$1,743.04	MIDAMERICA FICA Alternative Plan #3121	N/A
14	3/5/20	\$50.00	NORTHSHORE BANK 457 Deferred Comp. Contributions	N/A
15	3/5/20	\$681.37	ASSOCIATED BANK Deferred Comp. Contributions	N/A
16	3/5/20	\$2,684.59	ASSOCIATED BANK Child Support	N/A
17	3/5/20	\$4,015.00	NATIONWIDE 457 Deferred Comp. Contributions	N/A
18	3/5/20	\$235.00	NATIONWIDE Employee IRA Contributions	N/A
19	3/6/20	\$126,851.89	DEPARTMENT OF THE TREASURY Employer/Employee Social Security Federal Withholding	FRINGE BENEFITS DIST.

20	3/9/20	\$2,435.33	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
21	3/9/20	\$10,653.92	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
22	3/10/20	\$5,289.25	BANCORP FSA/HRA Debit Card Prefund	N/A
23	3/11/20	\$4,948.75	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
24	3/12/20	\$1,344.34	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
25	3/12/20	\$6,293.97	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
26	3/12/20	\$506.22	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
27	3/13/20	\$33,028.32	WISCONSIN DEPT OF REVENUE State Withholding	FRINGE BENEFITS DIST
28	3/13/20	\$1,521.48	ASSOCIATED BANK Feb Bank Service Fee	N/A
29	3/16/20	\$7,762.61	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
30	3/16/20	\$20.00	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
31	3/16/20	\$5,656.28	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
32	3/17/20	\$3,274.15	BANCORP FSA/HRA Debit Card Prefund	N/A
33	3/18/20	\$2,713.40	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
34	3/19/20	\$1,204.30	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
35	3/19/20	\$216.30	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
36	3/19/20	\$8,885.07	ICMA 457 Deferred Comp. Contributions	N/A
37	3/19/20	\$3,516.53	ICMA Employee IRA Contributions	N/A
38	3/19/20	\$2,232.20	MIDAMERICA FICA Alternative Plan #3121	N/A
39	3/19/20	\$50.00	NORTHSHORE BANK 457 Deferred Comp. Contributions	N/A
40	3/19/20	\$584.99	ASSOCIATED BANK Deferred Comp Contributions	N/A

41	3/19/20	\$2,684.59	ASSOCIATED BANK Child Support	N/A
42	3/19/20	\$451,309.50	EMPLOYEE PAYROLL ACH Direct Deposit	N/A
43	3/19/20	\$4,015.00	NATIONWIDE 457 Deferred Comp. Contributions	N/A
44	3/19/20	\$235.00	NATIONWIDE Employee IRA Contributions	N/A
45	3/20/20	\$1,448.61	WISCONSIN DEPT OF REVENUE Feb Sales Tax	N/A
46	3/20/20	\$124,864.31	DEPARTMENT OF THE TREASURY Employer/Employee Social Security Federal Withholding	FRINGE BENEFITS DIST.
47	3/23/20	\$256,444.18	FTN FINANCIAL Purchase Security	N/A
48	3/23/20	\$3,390.41	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
49	3/23/20	\$2,459.28	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
50	3/24/20	\$3,123.92	BANCORP FSA/HRA Debit Card Prefund	N/A
51	3/25/20	\$7,353.16	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
52	3/25/20	\$50,257.47	FIRST AMERICAN TITLE Acquisition of 122 W Peckham St	
53	3/26/20	\$1,097.29	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
54	3/26/20	\$677.74	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
55	3/27/20	\$255,292.26	VINING SPARKS Purchase Security	
56	3/30/20	\$1,477.92	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
57	3/30/20	\$3,712.18	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
58	3/30/20	\$184,660.86	US BANK 2/26-3/25 P-Card Statement	N/A
59	3/31/20	\$192,046.85	WI EMPLOYEE TRUST FUNDS Retirement Contribution	FRINGE BENEFITS DIST
60	3/31/20	\$31,950.48	WISCONSIN DEPT OF REVENUE State Withholding	FRINGE BENEFITS DIST
61	3/31/20	\$2,086.33	BANCORP FSA/HRA Debit Card Prefund	N/A

MARCH TOTAL \$11,672,425.10

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300	3/31/2020	3,106.69	U S BANK	13-2186-743-0236	D & M FLOORING AMERI	Facility Improvement
	3/31/2020	4,567.20	U S BANK	10-8101-781-0202	GAN*GANNETTWMEDIAAD	Park & Rec Admi/Park
	3/31/2020	2,056.25	U S BANK	10-3701-732-0214	ENERGY CONTROL & DES	Municipal Facil/Muni
	3/31/2020	3,960.00	U S BANK	43-0000-132-0500	KNOWBE4 INC	Information Systems
	3/31/2020	3,960.00	U S BANK	43-0000-132-0500	KNOWBE4 INC	Information Systems
	3/31/2020	2,238.00	U S BANK	10-2101-711-0235	LEADSONLINE LLC	Police Departme/Poli
CHECK TOTAL		19,888.14				
301	3/31/2020	2,023.70	U S BANK	400-0401-770-6410	AIRGAS USA, LLC	Water
	3/31/2020	3,562.36	U S BANK	400-0401-770-6410	MILPORT ENTERPRISES	Water
	3/31/2020	9,310.98	U S BANK	400-0000-207-0437	BADGER METER INC	Water
CHECK TOTAL		14,897.04				
302	3/31/2020	3,848.00	U S BANK	10-2101-711-0235	IN *ALADTEC INC	Police Departme/Poli
	3/31/2020	14,279.49	U S BANK	10-0509-703-0721	BERGSTROM CHEVY BUIC	Finance/Property Dam
	3/31/2020	5,865.17	U S BANK	10-4101-733-0244	WASTE MGMT WM EZPAY	Sanitation/Refuse Ga
	3/31/2020	3,975.00	U S BANK	10-2103-711-0329	AXON	Police Departme/Poli
	3/31/2020	4,869.72	U S BANK	400-0402-770-6520	HAWKINS INC	Water
	3/31/2020	2,935.81	U S BANK	400-0401-770-6410	HAWKINS INC	Water
CHECK TOTAL		35,773.19				
49367	3/05/2020	75,120.00	APPLETON, CITY OF	10-9323-801-0236	JAN & FEB TRANSIT SE	Community Devel/Mass
CHECK TOTAL		75,120.00				
49368	3/05/2020	2,958.33	ASSOCIATED APPRAISAL CONSULTAN	10-9314-801-0236	MAR SERVICES	Community Devel/Asse
CHECK TOTAL		2,958.33				
49370	3/05/2020	28,833.00	BLACK GOLD ENVIRONMENTAL SERVI	13-7586-743-0236	OIL FURNACES, FANS	Facility Improvement
	3/05/2020	2,000.00-	BLACK GOLD ENVIRONMENTAL SERVI	10-0000-573-0775	TRADE IN	General Fund
CHECK TOTAL		26,833.00				
49374	3/05/2020	143,268.31	FUTURE NEENAH INC	87-0576-703-0261	2019 BID ASSESSMENT	Business Impr Dist (
CHECK TOTAL		143,268.31				
49377	3/05/2020	3,235.20	GRAYMONT WESTERN LIME INC	400-0401-770-6410	HYDRATED LIME	Water
CHECK TOTAL		3,235.20				

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49379	3/05/2020	7,316.85	HEARTLAND BUSINESS SYSTEMS LLC	43-1701-708-0218	2020 VEEAM SUPPORT	Information Systems
	3/05/2020	7,316.85	HEARTLAND BUSINESS SYSTEMS LLC	43-0000-132-0500	2021 VEEAM SUPPORT	Information Systems
CHECK TOTAL		14,633.70				
49380	3/05/2020	5,853.90	IAFF LOCAL 275	10-0000-312-1400	P/R DIST 03-05	General Fund
CHECK TOTAL		5,853.90				
49384	3/05/2020	766.20	MENASHA, CITY OF	180-2301-712-0222	ST 35 MENASHA UTIL	Neenah Menasha Fire
	3/05/2020	266.87	MENASHA, CITY OF	180-2301-712-0224	ST 35 MENASHA UTIL	Neenah Menasha Fire
	3/05/2020	61.33	MENASHA, CITY OF	180-2301-712-0226	ST 35 MENASHA UTIL	Neenah Menasha Fire
	3/05/2020	5,825.00	MENASHA, CITY OF	88-7051-938-0575	FEB MUNICIPAL COURT	Joint Municipal Cour
CHECK TOTAL		6,919.40				
49393	3/05/2020	3,787.75	PRECISION INSTALLATIONS INC	11-2198-743-8105	VEH CHANGEOVER/SQ 28	Capital Equipment Fu
CHECK TOTAL		3,787.75				
49396	3/05/2020	157.90	RAY'S TIRE	39-3703-732-0360	DUPLICATE PD IN ERRO	Fleet Management
	3/05/2020	945.00	RAY'S TIRE	10-6102-735-0339	TIRES #13	St Cleaning/Lan/Snow
	3/05/2020	257.50	RAY'S TIRE	10-4101-733-0339	TIRE #55	Sanitation/Refuse Ga
	3/05/2020	257.50	RAY'S TIRE	81-6901-935-0339	TIRE #55	Recycling Fund
	3/05/2020	130.00	RAY'S TIRE	10-4101-733-0339	TIRE #57	Sanitation/Refuse Ga
	3/05/2020	130.00	RAY'S TIRE	81-6901-935-0339	TIRE #57	Recycling Fund
	3/05/2020	588.00	RAY'S TIRE	10-6102-735-0339	TIRES #11A	St Cleaning/Lan/Snow
	3/05/2020	313.75	RAY'S TIRE	10-4101-733-0339	TIRES #54	Sanitation/Refuse Ga
	3/05/2020	313.75	RAY'S TIRE	81-6901-935-0339	TIRES #54	Recycling Fund
	3/05/2020	247.71	RAY'S TIRE	10-4101-733-0339	TIRE #55	Sanitation/Refuse Ga
	3/05/2020	247.71	RAY'S TIRE	81-6901-935-0339	TIRE #55	Recycling Fund
	3/05/2020	251.50	RAY'S TIRE	10-6102-735-0339	TIRES #12	St Cleaning/Lan/Snow
	3/05/2020	251.50	RAY'S TIRE	10-5101-734-0339	TIRES #12	Street Maintena/Repa
	3/05/2020	251.50	RAY'S TIRE	10-4101-733-0339	TIRES #58	Sanitation/Refuse Ga
	3/05/2020	251.50	RAY'S TIRE	81-6901-935-0339	TIRES #58	Recycling Fund
CHECK TOTAL		4,279.02				
49400	3/05/2020	2,112.50	SEH	13-2476-743-0236	SERV TO 1/31 ARROWHE	Facility Improvement
CHECK TOTAL		2,112.50				
49402	3/05/2020	4,231.81	STATE OF WISCONSIN	88-7051-938-0576	FEB MUNICIPAL COURT	Joint Municipal Cour
	3/05/2020	3,270.35	STATE OF WISCONSIN	88-7051-938-0576	FEB MUNICIPAL COURT	Joint Municipal Cour
CHECK TOTAL		7,502.16				

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49404	3/05/2020	594.50	TREEO'S	44-7705-738-0236	SNOW REMOVAL 2/13	Parking Utility Fund
	3/05/2020	92.50	TREEO'S	44-7702-738-0236	SNOW REMOVAL 2/13	Parking Utility Fund
	3/05/2020	704.00	TREEO'S	44-7705-738-0236	SNOW REMOVAL 2/18	Parking Utility Fund
	3/05/2020	222.00	TREEO'S	44-7702-738-0236	SNOW REMOVAL 2/18	Parking Utility Fund
	3/05/2020	277.50	TREEO'S	44-7702-738-0236	SNOW REMOVAL 2/19-20	Parking Utility Fund
	3/05/2020	818.50	TREEO'S	44-7705-738-0236	SNOW REMOVAL 1/25	Parking Utility Fund
	3/05/2020	1,328.00	TREEO'S	44-7705-738-0236	SNOW REMOVAL 1/28	Parking Utility Fund
	3/05/2020	564.25	TREEO'S	44-7702-738-0236	SNOW REMOVAL 1/29-30	Parking Utility Fund
	3/05/2020	726.00	TREEO'S	44-7705-738-0236	SNOW REMOVAL 1/23	Parking Utility Fund
	3/05/2020	551.75	TREEO'S	44-7705-738-0236	SNOW REMOVAL 1/24	Parking Utility Fund
CHECK TOTAL		5,879.00				
49406	3/05/2020	8,478.45	TYLER TECHNOLOGIES INC	43-1701-708-0218	EXECUTIME ANNUAL MAI	Information Systems
CHECK TOTAL		8,478.45				
49409	3/05/2020	95.04	WE ENERGIES	10-7101-736-0222	WINNECONNE & COMMERC	Street Signal &/Traf
	3/05/2020	120.10	WE ENERGIES	10-7101-736-0222	W DOTY AVE	Street Signal &/Traf
	3/05/2020	85.61	WE ENERGIES	44-7702-738-0222	ARROWHEAD PARKING LO	Parking Utility Fund
	3/05/2020	70.05	WE ENERGIES	10-8801-788-0222	ARROWHEAD PARKING LO	Parks/Parks Operatio
	3/05/2020	39.20	WE ENERGIES	10-7101-736-0222	COMMERCIAL & COLUMBI	Street Signal &/Traf
	3/05/2020	79.58	WE ENERGIES	10-1803-709-0222	COMMERCIAL & COLUMBI	Municipal Build/Monu
	3/05/2020	215.71	WE ENERGIES	10-7104-736-0222	MAIN STREET OVERPASS	Street Signal &/Stre
	3/05/2020	60.68	WE ENERGIES	10-7101-736-0222	100 BLK W FOREST	Street Signal &/Traf
	3/05/2020	476.90	WE ENERGIES	10-3702-732-0223	333 W CECIL ST	Municipal Facil/Ceci
	3/05/2020	59.87	WE ENERGIES	10-7101-736-0222	GREEN BAY RD & MAIN	Street Signal &/Traf
	3/05/2020	811.49	WE ENERGIES	10-7104-736-0222	DPW ELECTRIC TO 2/11	Street Signal &/Stre
	3/05/2020	40.64	WE ENERGIES	10-7101-736-0222	NICOLET & COMMERCIAL	Street Signal &/Traf
	3/05/2020	40.78	WE ENERGIES	10-7104-736-0222	CANAL ST	Street Signal &/Stre
	3/05/2020	15.71	WE ENERGIES	10-8801-788-0222	525 CEDAR ST	Parks/Parks Operatio
	3/05/2020	467.41	WE ENERGIES	10-8801-788-0222	NPRD ELECTRIC TO 2/1	Parks/Parks Operatio
	3/05/2020	534.56	WE ENERGIES	10-8801-788-0223	NPRD GAS TO 2/12	Parks/Parks Operatio
	3/05/2020	47.39	WE ENERGIES	10-9703-841-0222	CEMETERY ELECTRIC TO	Oak Hill Cemete/Ceme
	3/05/2020	37.86	WE ENERGIES	10-1803-709-0222	WINNECONNE & GREEN B	Municipal Build/Monu
	3/05/2020	85.63	WE ENERGIES	10-8405-784-0222	600 S PARK AVE	Independent Pro/Muni
	3/05/2020	103.34	WE ENERGIES	10-8405-784-0223	600 S PARK AVE	Independent Pro/Muni
	3/05/2020	75.93	WE ENERGIES	44-7702-738-0222	9999 MILLVIEW DR	Parking Utility Fund
	3/05/2020	364.90	WE ENERGIES	10-9323-801-0222	BUS SHELTER	Community Devel/Mass
CHECK TOTAL		3,928.38				
49410	3/05/2020	9,847.96	WINNEBAGO COUNTY TREASURER	10-2101-711-0218	RMS SHARING COST	Police Departme/Poli
	3/05/2020	1,440.88	WINNEBAGO COUNTY TREASURER	10-2101-711-0231	JAN PRISONER CARE/5	Police Departme/Poli
	3/05/2020	1,606.89	WINNEBAGO COUNTY TREASURER	88-7051-938-0577	FEB MUNICIPAL COURT	Joint Municipal Cour
	3/05/2020	1,256.41	WINNEBAGO COUNTY TREASURER	88-7051-938-0577	FEB MUNICIPAL COURT	Joint Municipal Cour
	3/05/2020	50.00	WINNEBAGO COUNTY TREASURER	88-0000-561-1000	IGNITION INTERLOCK D	Joint Municipal Cour
CHECK TOTAL		14,202.14				

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49414	3/12/2020	3,280.77	APPLETON, CITY OF	62-5701-936-0266	JAN DIAL A RIDE	Dial-A-Ride Transpor
CHECK TOTAL		3,280.77				
49419	3/12/2020	63,641.45	DORNER INC	46-5072-742-0236	CN7-19 BREEZEWOOD	Sewer Capital Fund
CHECK TOTAL		63,641.45				
49423	3/12/2020	3,712.00	GRAYMONT WESTERN LIME INC	400-0401-770-6410	HYDRATED LIME	Water
CHECK TOTAL		3,712.00				
49431	3/12/2020	40,578.08	MENASHA, CITY OF	41-6302-952-0450	FEB RETIREMENT/FIRE	Benefit Accrual Fund
CHECK TOTAL		40,578.08				
49433	3/12/2020	518.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	JAN SAMPLING-PLEXUS	Sewer Operating Util
	3/12/2020	304.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	JAN SAMPLING-MENASHA	Sewer Operating Util
	3/12/2020	518.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	JAN SAMPLING-INDUSTR	Sewer Operating Util
	3/12/2020	416.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	JAN SAMPLING-HORSESH	Sewer Operating Util
	3/12/2020	478.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	JAN SAMPLING-GEORGIA	Sewer Operating Util
	3/12/2020	396.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	JAN SAMPLING-GALLOWA	Sewer Operating Util
CHECK TOTAL		2,630.00				
49446	3/12/2020	2,044.75	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	APR INSURANCE	Benefit Accrual Fund
	3/12/2020	2,927.67	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	APR INSURANCE	Benefit Accrual Fund
	3/12/2020	476.03	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	APR FD NEENAH INS	Benefit Accrual Fund
	3/12/2020	868.90	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	APR FD NEENAH INS	Benefit Accrual Fund
	3/12/2020	325.52	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	APR FD MENASHA INS	Benefit Accrual Fund
	3/12/2020	492.56	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	APR FD MENASHA INS	Benefit Accrual Fund
CHECK TOTAL		7,135.43				
49447	3/12/2020	450.00	SPARKLE AND SHINE CLEANING	44-7705-738-0236	FEB RAMP CLEANING	Parking Utility Fund
	3/12/2020	3,200.00	SPARKLE AND SHINE CLEANING	10-1801-709-0236	FEB CLEANING	Municipal Build/Muni
CHECK TOTAL		3,650.00				
49454	3/12/2020	6,217.50	VANGUARD SYSTEMS INC	43-1701-708-0218	IMS/21 SUPPORT	Information Systems
CHECK TOTAL		6,217.50				
49458	3/12/2020	23.67	WE ENERGIES	10-8801-788-0222	GREAT NORTHERN PARK	Parks/Parks Operatio
	3/12/2020	51.65	WE ENERGIES	10-7101-736-0222	S COMMERCIAL & ALCOT	Street Signal &/Traf

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	3/12/2020	61.27	WE ENERGIES	10-7104-736-0222	WALNUT ST AREA LIGHT	Street Signal &/Stre	
	3/12/2020	121.29	WE ENERGIES	10-7104-736-0222	FIRST ST & E NORTH W	Street Signal &/Stre	
	3/12/2020	3,875.77	WE ENERGIES	44-7705-738-0222	WEST CANAL PARKING R	Parking Utility Fund	
	3/12/2020	15.71	WE ENERGIES	49-3908-733-0222	1418 PLAINS AVE	Storm Water Manageme	
	3/12/2020	15.71	WE ENERGIES	49-3908-733-0222	POND VIEW LN	Storm Water Manageme	
	3/12/2020	15.71	WE ENERGIES	49-3908-733-0222	1838 HEDGEVIEW DR	Storm Water Manageme	
	3/12/2020	15.71	WE ENERGIES	49-3908-733-0222	1460 PLAINS AVE	Storm Water Manageme	
	3/12/2020	15.71	WE ENERGIES	49-3908-733-0222	REMINGTON RD	Storm Water Manageme	
	3/12/2020	15.71	WE ENERGIES	49-3908-733-0222	NATURE TRL PENDLETON	Storm Water Manageme	
	3/12/2020	15.71	WE ENERGIES	49-3908-733-0222	REDWING DR	Storm Water Manageme	
	3/12/2020	15.71	WE ENERGIES	49-3908-733-0222	NATURE TRL NORTH PON	Storm Water Manageme	
	3/12/2020	15.71	WE ENERGIES	49-3908-733-0222	BRUCE ST	Storm Water Manageme	
	3/12/2020	15.71	WE ENERGIES	49-3908-733-0222	GRASSY LN	Storm Water Manageme	
	3/12/2020	38.15	WE ENERGIES	10-7101-736-0222	BELL ST & MARATHON A	Street Signal &/Traf	
	3/12/2020	61.35	WE ENERGIES	10-7101-736-0222	COMMERCIAL & CECIL	Street Signal &/Traf	
	3/12/2020	40.01	WE ENERGIES	10-7101-736-0222	BELL ST & COMMERCIAL	Street Signal &/Traf	
	3/12/2020	3,165.05	WE ENERGIES	10-1801-709-0222	211 WALNUT ST	Municipal Build/Muni	
	3/12/2020	1,734.83	WE ENERGIES	10-1801-709-0222	211 WALNUT ST	Municipal Build/Muni	
	3/12/2020	1,221.39	WE ENERGIES	10-9501-821-0222	240 EAST WISCONSIN A	Public Library/Libra	
	3/12/2020	3,021.22	WE ENERGIES	10-9501-821-0222	240 EAST WISCONSIN A	Public Library/Libra	
	3/12/2020	182.05	WE ENERGIES	10-8801-788-0222	MEM APPLE BLOSSOM SH	Parks/Parks Operatio	
	3/12/2020	132.03	WE ENERGIES	10-8801-788-0222	MEM APPLE BLOSSOM SH	Parks/Parks Operatio	
	3/12/2020	449.38	WE ENERGIES	10-9703-841-0222	1201 OAKRIDGE RD	Oak Hill Cemete/Ceme	
	3/12/2020	66.43	WE ENERGIES	10-9703-841-0222	1201 OAKRIDGE RD	Oak Hill Cemete/Ceme	
	3/12/2020	15.71	WE ENERGIES	10-8801-788-0222	MEMORIAL OPEN SHELTE	Parks/Parks Operatio	
	3/12/2020	80.30	WE ENERGIES	10-4103-733-0222	1200 LYNROSE LN	Sanitation/Sanit Sew	
	3/12/2020	1,832.49	WE ENERGIES	10-3701-732-0222	1495 TULLAR RD	Municipal Facil/Muni	
	3/12/2020	610.83	WE ENERGIES	39-3703-732-0222	1495 TULLAR RD	Fleet Management	
	3/12/2020	100.73	WE ENERGIES	10-7104-736-0222	BREEZEWOOD & GILLING	Street Signal &/Stre	
	3/12/2020	12.38	WE ENERGIES	10-3701-732-0222	1495 TULLAR RD GATE	Municipal Facil/Muni	
	3/12/2020	4.12	WE ENERGIES	39-3703-732-0222	1495 TULLAR RD GATE	Fleet Management	
	3/12/2020	50.34	WE ENERGIES	10-7101-736-0222	WINNECONNE & TULLAR	Street Signal &/Traf	
	3/12/2020	94.50	WE ENERGIES	10-7101-736-0222	WINNECONNE & CO RD J	Street Signal &/Traf	
	3/12/2020	1,269.29	WE ENERGIES	10-3701-732-0222	1495 TULLAR RD	Municipal Facil/Muni	
	3/12/2020	423.09	WE ENERGIES	39-3703-732-0222	1495 TULLAR RD	Fleet Management	
	3/12/2020	9,264.93	WE ENERGIES	400-0401-770-6230	PUMPING - ELECTRIC	Water	
	3/12/2020	1,503.02	WE ENERGIES	400-0401-770-6260	PUMPING - HEAT	Water	
	3/12/2020	3,962.51	WE ENERGIES	400-0401-770-6420	WATER TREATMENT - HE	Water	
	3/12/2020	3,563.43	WE ENERGIES	400-0401-770-6430	WATER TREATMENT-ELEC	Water	
	3/12/2020	944.62	WE ENERGIES	400-0401-770-6610	WATER TOWER - ELECTR	Water	
	3/12/2020	237.42	WE ENERGIES	400-0401-770-6630	METER SRVC-ELECTRIC	Water	
	3/12/2020	2,136.85	WE ENERGIES	400-0401-770-6650	DIST - ELECTRIC & HE	Water	
	3/12/2020	48.74	WE ENERGIES	10-9321-801-0222	235 W WISCONSIN AVE	Community Devel/Hous	
	3/12/2020	828.54	WE ENERGIES	10-8805-788-0222	SHATTUCK PARK SHELTE	Parks/Riverwalk/Park	
	3/12/2020	188.95	WE ENERGIES	10-8805-788-0222	SHATTUCK PARK SHELTE	Parks/Riverwalk/Park	
	3/12/2020	16.80	WE ENERGIES	10-8801-788-0222	SOUTHVIEW PARK-BALL	Parks/Parks Operatio	
	3/12/2020	14.70	WE ENERGIES	10-8801-788-0222	DOTY CABIN AREA LIGH	Parks/Parks Operatio	
		=====					
	CHECK TOTAL	41,606.93					
	49461	3/12/2020	7,900.00	WHIRLWIND POST HOLES & FENCING	13-7585-743-0236	GATE INSTALL	Facility Improvement
			=====				
	CHECK TOTAL	7,900.00					

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49463	3/12/2020	194.10	WINNEBAGO COUNTY TREASURER	49-3901-733-0236	JAN FIBER LOCATES	Storm Water Manageme
	3/12/2020	194.10	WINNEBAGO COUNTY TREASURER	10-4103-733-0236	JAN FIBER LOCATES	Sanitation/Sanit Sew
	3/12/2020	18,637.92	WINNEBAGO COUNTY TREASURER	10-4101-733-0243	FEB TIPPING FEES	Sanitation/Refuse Ga
	3/12/2020	1,403.80	WINNEBAGO COUNTY TREASURER	81-6901-935-0243	FEB TIPPING FEES	Recycling Fund
		=====				
	CHECK TOTAL	20,429.92				
49468	3/19/2020	4,958.00	ADVOCAP INC	219-9818-981-0236	OLDER ADULT NUTRITIO	2019 CDBG
		=====				
	CHECK TOTAL	4,958.00				
49469	3/19/2020	3,470.33	AREA WATERPROOFING & CONCRETE	83-0000-341-1800	RPR FOUNDATION/406 E	Housing Fund
	3/19/2020	20,844.67	AREA WATERPROOFING & CONCRETE	83-0000-344-2300	RPR FOUNDATION/406 E	Housing Fund
		=====				
	CHECK TOTAL	24,315.00				
49471	3/19/2020	5,550.00	AUSTIN MANAGEMENT SERVICES LLC	180-2481-712-8133	CONFINED SPACE TRAIN	Neenah Menasha Fire
		=====				
	CHECK TOTAL	5,550.00				
49473	3/19/2020	2,565.95	BUTCH'S CURB & LANDSCAPING LLC	49-3901-733-0335	CONCRETE RINGS, RISE	Storm Water Manageme
		=====				
	CHECK TOTAL	2,565.95				
49475	3/19/2020	8,500.00	CHRISTINE ANN DOMESTIC	219-9806-981-0236	SHELTER & SERVICES	2019 CDBG
		=====				
	CHECK TOTAL	8,500.00				
49491	3/19/2020	11,000.00	METROPOLITAN MILWAUKEE FAIR	219-9804-981-0236	FAIR HOUSING SERVICE	2019 CDBG
		=====				
	CHECK TOTAL	11,000.00				
49493	3/19/2020	6,000.00	MIDWEST TAPE	10-9501-821-0349	HOOPLA-ELECTRONIC MA	Public Library/Libra
		=====				
	CHECK TOTAL	6,000.00				
49500	3/19/2020	8,000.00	PILLARS INC	219-9816-981-0236	SHELTER AND SERVICES	2019 CDBG
		=====				
	CHECK TOTAL	8,000.00				
49506	3/19/2020	4,800.18	SHAWANO COUNTY CLERK OF COURTS	10-0000-561-0100	WARRANT - APRIL HARD	General Fund
		=====				
	CHECK TOTAL	4,800.18				

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49509	3/19/2020	560.00	SUPERION LLC	11-1761-742-8114	PROJECT MGMT	Capital Equipment Fu
	3/19/2020	1,484.06	SUPERION LLC	11-1761-742-8114	TRAINING/CONFIGURATI	Capital Equipment Fu
CHECK TOTAL		2,044.06				
49516	3/19/2020	39.67	WE ENERGIES	10-2101-711-0223	1480 TULLAR RD	Police Departme/Poli
	3/19/2020	77.39	WE ENERGIES	10-2101-711-0222	1470 TULLAR RD	Police Departme/Poli
	3/19/2020	353.54	WE ENERGIES	180-2301-712-0223	1911 MANITOWOC RD	Neenah Menasha Fire
	3/19/2020	1,225.67	WE ENERGIES	180-2301-712-0222	1080 BREEZEWOOD LN	Neenah Menasha Fire
	3/19/2020	262.65	WE ENERGIES	10-1802-709-0222	1080 BREEZEWOOD LN	Municipal Build/Trai
	3/19/2020	262.65	WE ENERGIES	43-1710-708-0222	1080 BREEZEWOOD LN	Information Systems
	3/19/2020	673.10	WE ENERGIES	180-2301-712-0223	1080 BREEZEWOOD LN	Neenah Menasha Fire
	3/19/2020	144.24	WE ENERGIES	10-1802-709-0223	1080 BREEZEWOOD LN	Municipal Build/Trai
	3/19/2020	144.24	WE ENERGIES	43-1710-708-0223	1080 BREEZEWOOD LN	Information Systems
	3/19/2020	1,297.33	WE ENERGIES	180-2301-712-0222	125 E COLUMBIAN AVE	Neenah Menasha Fire
	3/19/2020	885.95	WE ENERGIES	180-2301-712-0223	125 E COLUMBIAN AVE	Neenah Menasha Fire
	3/19/2020	56.17	WE ENERGIES	10-8801-788-0222	GREEN PARK SHELTER	Parks/Parks Operatio
	3/19/2020	84.76	WE ENERGIES	10-8801-788-0223	GREEN PARK SHELTER	Parks/Parks Operatio
	3/19/2020	270.41	WE ENERGIES	10-8801-788-0222	MEMORIAL PARK GARAGE	Parks/Parks Operatio
	3/19/2020	125.72	WE ENERGIES	10-8801-788-0222	DOTY PARK AREA LIGHT	Parks/Parks Operatio
	3/19/2020	229.12	WE ENERGIES	10-8801-788-0222	MEMORIAL PARK/AREA L	Parks/Parks Operatio
	3/19/2020	2,371.75	WE ENERGIES	10-2101-711-0222	2111 MARATHON AVE	Police Departme/Poli
	3/19/2020	1,732.67	WE ENERGIES	10-2101-711-0223	2111 MARATHON AVE	Police Departme/Poli
	3/19/2020	31.43	WE ENERGIES	10-8804-788-0222	PLAYING IN THE RAIN	Parks/City Sculpture
	3/19/2020	21.68	WE ENERGIES	10-8804-788-0222	PIR CANCELLED BILL	Parks/City Sculpture
	3/19/2020	15.71	WE ENERGIES	10-8801-788-0222	BOAT WASH STATION	Parks/Parks Operatio
	3/19/2020	40.25	WE ENERGIES	10-7101-736-0222	BELL & INDUSTRIAL DR	Street Signal &/Traf
	3/19/2020	38.45	WE ENERGIES	10-7104-736-0222	CECIL ST AREA LIGHTI	Street Signal &/Stre
	3/19/2020	31.75	WE ENERGIES	10-7101-736-0222	MAIN ST & LAKE ST	Street Signal &/Traf
	3/19/2020	127.01	WE ENERGIES	10-7104-736-0222	HARRISON ST/W BELL S	Street Signal &/Stre
	3/19/2020	44,299.98	WE ENERGIES	10-7104-736-0222	STREET LIGHTS ELECTR	Street Signal &/Stre
	3/19/2020	1,999.23	WE ENERGIES	10-4103-733-0222	LIFT STATIONS ELECTR	Sanitation/Sanit Sew
	3/19/2020	20.49	WE ENERGIES	10-7104-736-0222	113 W WISCONSIN AVE	Street Signal &/Stre
	3/19/2020	15.71	WE ENERGIES	10-4103-733-0222	DELL CT & DOGWOOD TR	Sanitation/Sanit Sew
	3/19/2020	40.11	WE ENERGIES	10-7101-736-0222	OAK & WISCONSIN	Street Signal &/Traf
	3/19/2020	38.40	WE ENERGIES	10-7104-736-0222	CANAL ST	Street Signal &/Stre
	3/19/2020	172.25	WE ENERGIES	10-3702-732-0222	W CECIL ST GARAGE	Municipal Facil/Ceci
	3/19/2020	486.44	WE ENERGIES	10-4103-733-0222	LIFT STATIONS ELECTR	Sanitation/Sanit Sew
	3/19/2020	21.54	WE ENERGIES	49-3901-733-0222	SKYVIEW LIFT ELECTRI	Storm Water Manageme
CHECK TOTAL		57,594.10				
49520	3/26/2020	13,900.00	ADVANCED ASBESTOS REMOVAL INC	219-9801-981-0236	ASBESTOR REMOVAL - 1	2019 CDBG
CHECK TOTAL		13,900.00				
49523	3/26/2020	4,100.63	BAUER ELECTRIC INC	13-9582-743-0236	SINK REMOVAL	Facility Improvement
CHECK TOTAL		4,100.63				

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49524	3/26/2020	17,760.50	BERGSTROM AUTOMOTIVE	11-9333-743-8105	CD INSPECTOR CAR	Capital Equipment Fu
	3/26/2020	784.00-	BERGSTROM AUTOMOTIVE	10-0000-573-0793	CD INSPECTOR CAR TRA	General Fund
		=====				
	CHECK TOTAL	16,976.50				
49526	3/26/2020	7,378.00	CITIES & VILLAGES MUTUAL INS C	400-0401-770-9250	2ND QTR WORKMAN'S CO	Water
	3/26/2020	84,874.00	CITIES & VILLAGES MUTUAL INS C	41-6401-953-0461	2ND QTR WC INSURANCE	Benefit Accrual Fund
		=====				
	CHECK TOTAL	92,252.00				
49533	3/26/2020	4,877.50	GRAPHIC COMPOSITION INC	10-0201-701-0202	SPRING NEENAH NOTES	Mayors/Mayors Office
		=====				
	CHECK TOTAL	4,877.50				
49534	3/26/2020	3,630.40	GRAYMONT WESTERN LIME INC	400-0401-770-6410	HYDRATED LIME	Water
	3/26/2020	3,894.40	GRAYMONT WESTERN LIME INC	400-0401-770-6410	HYDRATED LIME	Water
	3/26/2020	3,459.20	GRAYMONT WESTERN LIME INC	400-0401-770-6410	HYDRATED LIME	Water
		=====				
	CHECK TOTAL	10,984.00				
49535	3/26/2020	5,368.75	GRIES ARCHITECTURAL GROUP INC	70-9370-801-0261	LAKESHORE RENDERINGS	Industrial Developme
		=====				
	CHECK TOTAL	5,368.75				
49536	3/26/2020	3,066.03	HEARTLAND BUSINESS SYSTEMS LLC	43-1701-708-0210	SPECTRALOGIC TAPE DR	Information Systems
		=====				
	CHECK TOTAL	3,066.03				
49540	3/26/2020	1,488.00	LEVENHAGEN OIL CORPORATION	10-6102-735-0310	OIL	St Cleaning/Lan/Snow
	3/26/2020	1,488.00	LEVENHAGEN OIL CORPORATION	10-5101-734-0310	OIL	Street Maintena/Repa
	3/26/2020	1,898.15	LEVENHAGEN OIL CORPORATION	10-4101-733-0310	OIL	Sanitation/Refuse Ga
	3/26/2020	1,898.15	LEVENHAGEN OIL CORPORATION	81-6901-935-0310	OIL	Recycling Fund
		=====				
	CHECK TOTAL	6,772.30				
49542	3/26/2020	518.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	FEB SAMPLING - PLEXU	Sewer Operating Util
	3/26/2020	304.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	FEB SAMPLING - MENAS	Sewer Operating Util
	3/26/2020	498.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	FEB SAMPLING - INDUS	Sewer Operating Util
	3/26/2020	416.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	FEB SAMPLING - HORSE	Sewer Operating Util
	3/26/2020	518.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	FEB SAMPLING - GEORG	Sewer Operating Util
	3/26/2020	376.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	FEB SAMPLING - GALLO	Sewer Operating Util
		=====				
	CHECK TOTAL	2,630.00				
49546	3/26/2020	23,095.20	MORTON SALT INC	10-6102-735-0332	ROAD SALT	St Cleaning/Lan/Snow

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CHECK TOTAL		23,095.20				
49549	3/26/2020	61,933.00	MUNICIPAL PROPERTY INSURANCE C	10-0507-703-0245	PROPERTY INSURANCE	Finance/Risk Managem
	3/26/2020	25,838.00	MUNICIPAL PROPERTY INSURANCE C	400-0401-770-9240	PROPERTY INSURANCE	Water
	3/26/2020	8,930.00	MUNICIPAL PROPERTY INSURANCE C	10-9501-821-0246	PROPERTY INSURANCE	Public Library/Libra
CHECK TOTAL		96,701.00				
49551	3/26/2020	39,254.00	NEENAH MENASHA SEWERAGE COMMIS	46-3201-922-0581	MAR PRINCIPAL PAYMEN	Sewer Capital Fund
	3/26/2020	15,253.00	NEENAH MENASHA SEWERAGE COMMIS	46-3201-922-0582	MAR INTEREST PAYMENT	Sewer Capital Fund
	3/26/2020	154,524.70	NEENAH MENASHA SEWERAGE COMMIS	45-3101-921-0560	MAR PLANT EXPENSE	Sewer Operating Util
CHECK TOTAL		209,031.70				
49556	3/26/2020	15,732.40	POLYDYNE INC	400-0401-770-6410	C-308P POLYMER	Water
	3/26/2020	550.63	POLYDYNE INC	400-0401-770-6410	FREIGHT	Water
CHECK TOTAL		16,283.03				
49559	3/26/2020	503.00	RAY'S TIRE	10-6102-735-0339	TIRES #13	St Cleaning/Lan/Snow
	3/26/2020	249.21	RAY'S TIRE	10-4101-733-0339	TIRE #57	Sanitation/Refuse Ga
	3/26/2020	249.21	RAY'S TIRE	81-6901-935-0339	TIRE #57	Recycling Fund
	3/26/2020	285.90	RAY'S TIRE	39-3703-732-0360	TIRES	Fleet Management
	3/26/2020	503.00	RAY'S TIRE	10-4101-733-0339	TIRES #57	Sanitation/Refuse Ga
	3/26/2020	503.00	RAY'S TIRE	81-6901-935-0339	TIRES #57	Recycling Fund
	3/26/2020	236.00	RAY'S TIRE	10-4101-733-0339	TIRES #53	Sanitation/Refuse Ga
	3/26/2020	236.00	RAY'S TIRE	81-6901-935-0339	TIRES #53	Recycling Fund
	3/26/2020	220.50	RAY'S TIRE	10-4103-733-0339	TIRE #40	Sanitation/Sanit Sew
	3/26/2020	353.90	RAY'S TIRE	39-3703-732-0360	TIRES	Fleet Management
CHECK TOTAL		3,339.72				
49565	3/26/2020	10,000.00	USPS-HASLER	10-0000-132-0500	REPLENISH POSTAGE ME	General Fund
CHECK TOTAL		10,000.00				

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300	3/31/2020	3,106.69	U S BANK	13-2186-743-0236	D & M FLOORING AMERI	Facility Improvement
	3/31/2020	4,567.20	U S BANK	10-8101-781-0202	GAN*GANNETTWMEDIAAD	Park & Rec Admi/Park
	3/31/2020	2,056.25	U S BANK	10-3701-732-0214	ENERGY CONTROL & DES	Municipal Facil/Muni
	3/31/2020	3,960.00	U S BANK	43-0000-132-0500	KNOWBE4 INC	Information Systems
	3/31/2020	3,960.00	U S BANK	43-0000-132-0500	KNOWBE4 INC	Information Systems
	3/31/2020	2,238.00	U S BANK	10-2101-711-0235	LEADSONLINE LLC	Police Departme/Poli
		=====				
	CHECK TOTAL	19,888.14				
301	3/31/2020	2,023.70	U S BANK	400-0401-770-6410	AIRGAS USA, LLC	Water
	3/31/2020	3,562.36	U S BANK	400-0401-770-6410	MILPORT ENTERPRISES	Water
	3/31/2020	9,310.98	U S BANK	400-0000-207-0437	BADGER METER INC	Water
		=====				
	CHECK TOTAL	14,897.04				
302	3/31/2020	3,848.00	U S BANK	10-2101-711-0235	IN *ALADTEC INC	Police Departme/Poli
	3/31/2020	14,279.49	U S BANK	10-0509-703-0721	BERGSTROM CHEVY BUIC	Finance/Property Dam
	3/31/2020	5,865.17	U S BANK	10-4101-733-0244	WASTE MGMT WM EZPAY	Sanitation/Refuse Ga
	3/31/2020	3,975.00	U S BANK	10-2103-711-0329	AXON	Police Departme/Poli
	3/31/2020	4,869.72	U S BANK	400-0402-770-6520	HAWKINS INC	Water
	3/31/2020	2,935.81	U S BANK	400-0401-770-6410	HAWKINS INC	Water
		=====				
	CHECK TOTAL	35,773.19				
49367	3/05/2020	75,120.00	APPLETON, CITY OF	10-9323-801-0236	JAN & FEB TRANSIT SE	Community Devel/Mass
		=====				
	CHECK TOTAL	75,120.00				
49368	3/05/2020	2,958.33	ASSOCIATED APPRAISAL CONSULTAN	10-9314-801-0236	MAR SERVICES	Community Devel/Asse
		=====				
	CHECK TOTAL	2,958.33				
49370	3/05/2020	28,833.00	BLACK GOLD ENVIRONMENTAL SERVI	13-7586-743-0236	OIL FURNACES, FANS	Facility Improvement
	3/05/2020	2,000.00	BLACK GOLD ENVIRONMENTAL SERVI	10-0000-573-0775	TRADE IN	General Fund
		=====				
	CHECK TOTAL	26,833.00				
49374	3/05/2020	143,268.31	FUTURE NEENAH INC	87-0576-703-0261	2019 BID ASSESSMENT	Business Impr Dist (
		=====				
	CHECK TOTAL	143,268.31				
49377	3/05/2020	3,235.20	GRAYMONT WESTERN LIME INC	400-0401-770-6410	HYDRATED LIME	Water
		=====				
	CHECK TOTAL	3,235.20				

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49379	3/05/2020	7,316.85	HEARTLAND BUSINESS SYSTEMS LLC	43-1701-708-0218	2020 VEEAM SUPPORT	Information Systems
	3/05/2020	7,316.85	HEARTLAND BUSINESS SYSTEMS LLC	43-0000-132-0500	2021 VEEAM SUPPORT	Information Systems
CHECK TOTAL		14,633.70				
49380	3/05/2020	5,853.90	IAFF LOCAL 275	10-0000-312-1400	P/R DIST 03-05	General Fund
CHECK TOTAL		5,853.90				
49384	3/05/2020	766.20	MENASHA, CITY OF	180-2301-712-0222	ST 35 MENASHA UTIL	Neenah Menasha Fire
	3/05/2020	266.87	MENASHA, CITY OF	180-2301-712-0224	ST 35 MENASHA UTIL	Neenah Menasha Fire
	3/05/2020	61.33	MENASHA, CITY OF	180-2301-712-0226	ST 35 MENASHA UTIL	Neenah Menasha Fire
	3/05/2020	5,825.00	MENASHA, CITY OF	88-7051-938-0575	FEB MUNICIPAL COURT	Joint Municipal Cour
CHECK TOTAL		6,919.40				
49393	3/05/2020	3,787.75	PRECISION INSTALLATIONS INC	11-2198-743-8105	VEH CHANGEOVER/SQ 28	Capital Equipment Fu
CHECK TOTAL		3,787.75				
49396	3/05/2020	157.90	RAY'S TIRE	39-3703-732-0360	DUPLICATE PD IN ERRO	Fleet Management
	3/05/2020	945.00	RAY'S TIRE	10-6102-735-0339	TIRES #13	St Cleaning/Lan/Snow
	3/05/2020	257.50	RAY'S TIRE	10-4101-733-0339	TIRE #55	Sanitation/Refuse Ga
	3/05/2020	257.50	RAY'S TIRE	81-6901-935-0339	TIRE #55	Recycling Fund
	3/05/2020	130.00	RAY'S TIRE	10-4101-733-0339	TIRE #57	Sanitation/Refuse Ga
	3/05/2020	130.00	RAY'S TIRE	81-6901-935-0339	TIRE #57	Recycling Fund
	3/05/2020	588.00	RAY'S TIRE	10-6102-735-0339	TIRES #11A	St Cleaning/Lan/Snow
	3/05/2020	313.75	RAY'S TIRE	10-4101-733-0339	TIRES #54	Sanitation/Refuse Ga
	3/05/2020	313.75	RAY'S TIRE	81-6901-935-0339	TIRES #54	Recycling Fund
	3/05/2020	247.71	RAY'S TIRE	10-4101-733-0339	TIRE #55	Sanitation/Refuse Ga
	3/05/2020	247.71	RAY'S TIRE	81-6901-935-0339	TIRE #55	Recycling Fund
	3/05/2020	251.50	RAY'S TIRE	10-6102-735-0339	TIRES #12	St Cleaning/Lan/Snow
	3/05/2020	251.50	RAY'S TIRE	10-5101-734-0339	TIRES #12	Street Maintena/Repa
	3/05/2020	251.50	RAY'S TIRE	10-4101-733-0339	TIRES #58	Sanitation/Refuse Ga
	3/05/2020	251.50	RAY'S TIRE	81-6901-935-0339	TIRES #58	Recycling Fund
CHECK TOTAL		4,279.02				
49400	3/05/2020	2,112.50	SEH	13-2476-743-0236	SERV TO 1/31 ARROWHE	Facility Improvement
CHECK TOTAL		2,112.50				
49402	3/05/2020	4,231.81	STATE OF WISCONSIN	88-7051-938-0576	FEB MUNICIPAL COURT	Joint Municipal Cour
	3/05/2020	3,270.35	STATE OF WISCONSIN	88-7051-938-0576	FEB MUNICIPAL COURT	Joint Municipal Cour
CHECK TOTAL		7,502.16				

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
49404	3/05/2020	594.50	TREEO'S	44-7705-738-0236	SNOW REMOVAL 2/13	Parking Utility Fund
	3/05/2020	92.50	TREEO'S	44-7702-738-0236	SNOW REMOVAL 2/13	Parking Utility Fund
	3/05/2020	704.00	TREEO'S	44-7705-738-0236	SNOW REMOVAL 2/18	Parking Utility Fund
	3/05/2020	222.00	TREEO'S	44-7702-738-0236	SNOW REMOVAL 2/18	Parking Utility Fund
	3/05/2020	277.50	TREEO'S	44-7702-738-0236	SNOW REMOVAL 2/19-20	Parking Utility Fund
	3/05/2020	818.50	TREEO'S	44-7705-738-0236	SNOW REMOVAL 1/25	Parking Utility Fund
	3/05/2020	1,328.00	TREEO'S	44-7705-738-0236	SNOW REMOVAL 1/28	Parking Utility Fund
	3/05/2020	564.25	TREEO'S	44-7702-738-0236	SNOW REMOVAL 1/29-30	Parking Utility Fund
	3/05/2020	726.00	TREEO'S	44-7705-738-0236	SNOW REMOVAL 1/23	Parking Utility Fund
	3/05/2020	551.75	TREEO'S	44-7705-738-0236	SNOW REMOVAL 1/24	Parking Utility Fund
		=====				
CHECK TOTAL		5,879.00				
49406	3/05/2020	8,478.45	TYLER TECHNOLOGIES INC	43-1701-708-0218	EXECUTIME ANNUAL MAI	Information Systems
		=====				
CHECK TOTAL		8,478.45				
49409	3/05/2020	95.04	WE ENERGIES	10-7101-736-0222	WINNECONNE & COMMERC	Street Signal &/Traf
	3/05/2020	120.10	WE ENERGIES	10-7101-736-0222	W DOTY AVE	Street Signal &/Traf
	3/05/2020	85.61	WE ENERGIES	44-7702-738-0222	ARROWHEAD PARKING LO	Parking Utility Fund
	3/05/2020	70.05	WE ENERGIES	10-8801-788-0222	ARROWHEAD PARKING LO	Parks/Parks Operatio
	3/05/2020	39.20	WE ENERGIES	10-7101-736-0222	COMMERCIAL & COLUMBI	Street Signal &/Traf
	3/05/2020	79.58	WE ENERGIES	10-1803-709-0222	COMMERCIAL & COLUMBI	Municipal Build/Monu
	3/05/2020	215.71	WE ENERGIES	10-7104-736-0222	MAIN STREET OVERPASS	Street Signal &/Stre
	3/05/2020	60.68	WE ENERGIES	10-7101-736-0222	100 BLK W FOREST	Street Signal &/Traf
	3/05/2020	476.90	WE ENERGIES	10-3702-732-0223	333 W CECIL ST	Municipal Facil/Ceci
	3/05/2020	59.87	WE ENERGIES	10-7101-736-0222	GREEN BAY RD & MAIN	Street Signal &/Traf
	3/05/2020	811.49	WE ENERGIES	10-7104-736-0222	DPW ELECTRIC TO 2/11	Street Signal &/Stre
	3/05/2020	40.64	WE ENERGIES	10-7101-736-0222	NICOLET & COMMERCIAL	Street Signal &/Traf
	3/05/2020	40.78	WE ENERGIES	10-7104-736-0222	CANAL ST	Street Signal &/Stre
	3/05/2020	15.71	WE ENERGIES	10-8801-788-0222	525 CEDAR ST	Parks/Parks Operatio
	3/05/2020	467.41	WE ENERGIES	10-8801-788-0222	NPRD ELECTRIC TO 2/1	Parks/Parks Operatio
	3/05/2020	534.56	WE ENERGIES	10-8801-788-0223	NPRD GAS TO 2/12	Parks/Parks Operatio
	3/05/2020	47.39	WE ENERGIES	10-9703-841-0222	CEMETERY ELECTRIC TO	Oak Hill Cemete/Ceme
	3/05/2020	37.86	WE ENERGIES	10-1803-709-0222	WINNECONNE & GREEN B	Municipal Build/Monu
	3/05/2020	85.63	WE ENERGIES	10-8405-784-0222	600 S PARK AVE	Independent Pro/Muni
	3/05/2020	103.34	WE ENERGIES	10-8405-784-0223	600 S PARK AVE	Independent Pro/Muni
	3/05/2020	75.93	WE ENERGIES	44-7702-738-0222	9999 MILLVIEW DR	Parking Utility Fund
	3/05/2020	364.90	WE ENERGIES	10-9323-801-0222	BUS SHELTER	Community Devel/Mass
		=====				
CHECK TOTAL		3,928.38				
49410	3/05/2020	9,847.96	WINNEBAGO COUNTY TREASURER	10-2101-711-0218	RMS SHARING COST	Police Departme/Poli
	3/05/2020	1,440.88	WINNEBAGO COUNTY TREASURER	10-2101-711-0231	JAN PRISONER CARE/5	Police Departme/Poli
	3/05/2020	1,606.89	WINNEBAGO COUNTY TREASURER	88-7051-938-0577	FEB MUNICIPAL COURT	Joint Municipal Cour
	3/05/2020	1,256.41	WINNEBAGO COUNTY TREASURER	88-7051-938-0577	FEB MUNICIPAL COURT	Joint Municipal Cour
	3/05/2020	50.00	WINNEBAGO COUNTY TREASURER	88-0000-561-1000	IGNITION INTERLOCK D	Joint Municipal Cour
		=====				
CHECK TOTAL		14,202.14				

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CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
49414	3/12/2020	3,280.77	APPLETON, CITY OF	62-5701-936-0266	JAN DIAL A RIDE	Dial-A-Ride Transpor
CHECK TOTAL		3,280.77				
49419	3/12/2020	63,641.45	DORNER INC	46-5072-742-0236	CN7-19 BREEZEWOOD	Sewer Capital Fund
CHECK TOTAL		63,641.45				
49423	3/12/2020	3,712.00	GRAYMONT WESTERN LIME INC	400-0401-770-6410	HYDRATED LIME	Water
CHECK TOTAL		3,712.00				
49431	3/12/2020	40,578.08	MENASHA, CITY OF	41-6302-952-0450	FEB RETIREMENT/FIRE	Benefit Accrual Fund
CHECK TOTAL		40,578.08				
49433	3/12/2020	518.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	JAN SAMPLING-PLEXUS	Sewer Operating Util
	3/12/2020	304.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	JAN SAMPLING-MENASHA	Sewer Operating Util
	3/12/2020	518.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	JAN SAMPLING-INDUSTR	Sewer Operating Util
	3/12/2020	416.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	JAN SAMPLING-HORSESH	Sewer Operating Util
	3/12/2020	478.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	JAN SAMPLING-GEORGIA	Sewer Operating Util
	3/12/2020	396.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	JAN SAMPLING-GALLOWA	Sewer Operating Util
CHECK TOTAL		2,630.00				
49446	3/12/2020	2,044.75	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	APR INSURANCE	Benefit Accrual Fund
	3/12/2020	2,927.67	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	APR INSURANCE	Benefit Accrual Fund
	3/12/2020	476.03	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	APR FD NEENAH INS	Benefit Accrual Fund
	3/12/2020	868.90	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	APR FD NEENAH INS	Benefit Accrual Fund
	3/12/2020	325.52	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	APR FD MENASHA INS	Benefit Accrual Fund
	3/12/2020	492.56	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	APR FD MENASHA INS	Benefit Accrual Fund
CHECK TOTAL		7,135.43				
49447	3/12/2020	450.00	SPARKLE AND SHINE CLEANING	44-7705-738-0236	FEB RAMP CLEANING	Parking Utility Fund
	3/12/2020	3,200.00	SPARKLE AND SHINE CLEANING	10-1801-709-0236	FEB CLEANING	Municipal Build/Muni
CHECK TOTAL		3,650.00				
49454	3/12/2020	6,217.50	VANGUARD SYSTEMS INC	43-1701-708-0218	IMS/21 SUPPORT	Information Systems
CHECK TOTAL		6,217.50				
49458	3/12/2020	23.67	WE ENERGIES	10-8801-788-0222	GREAT NORTHERN PARK	Parks/Parks Operatio
	3/12/2020	51.65	WE ENERGIES	10-7101-736-0222	S COMMERCIAL & ALCOT	Street Signal &/Traf

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
	3/12/2020	61.27	WE ENERGIES	10-7104-736-0222	WALNUT ST AREA LIGHT	Street Signal &/Stre
	3/12/2020	121.29	WE ENERGIES	10-7104-736-0222	FIRST ST & E NORTH W	Street Signal &/Stre
	3/12/2020	3,875.77	WE ENERGIES	44-7705-738-0222	WEST CANAL PARKING R	Parking Utility Fund
	3/12/2020	15.71	WE ENERGIES	49-3908-733-0222	1418 PLAINS AVE	Storm Water Manageme
	3/12/2020	15.71	WE ENERGIES	49-3908-733-0222	POND VIEW LN	Storm Water Manageme
	3/12/2020	15.71	WE ENERGIES	49-3908-733-0222	1838 HEDGEVIEW DR	Storm Water Manageme
	3/12/2020	15.71	WE ENERGIES	49-3908-733-0222	1460 PLAINS AVE	Storm Water Manageme
	3/12/2020	15.71	WE ENERGIES	49-3908-733-0222	REMINGTON RD	Storm Water Manageme
	3/12/2020	15.71	WE ENERGIES	49-3908-733-0222	NATURE TRL PENDLETON	Storm Water Manageme
	3/12/2020	15.71	WE ENERGIES	49-3908-733-0222	REDWING DR	Storm Water Manageme
	3/12/2020	15.71	WE ENERGIES	49-3908-733-0222	NATURE TRL NORTH PON	Storm Water Manageme
	3/12/2020	15.71	WE ENERGIES	49-3908-733-0222	BRUCE ST	Storm Water Manageme
	3/12/2020	15.71	WE ENERGIES	49-3908-733-0222	GRASSY LN	Storm Water Manageme
	3/12/2020	38.15	WE ENERGIES	10-7101-736-0222	BELL ST & MARATHON A	Street Signal &/Traf
	3/12/2020	61.35	WE ENERGIES	10-7101-736-0222	COMMERCIAL & CECIL	Street Signal &/Traf
	3/12/2020	40.01	WE ENERGIES	10-7101-736-0222	BELL ST & COMMERCIAL	Street Signal &/Traf
	3/12/2020	3,165.05	WE ENERGIES	10-1801-709-0222	211 WALNUT ST	Municipal Build/Muni
	3/12/2020	1,734.83	WE ENERGIES	10-1801-709-0223	211 WALNUT ST	Municipal Build/Muni
	3/12/2020	1,221.39	WE ENERGIES	10-9501-821-0223	240 EAST WISCONSIN A	Public Library/Libra
	3/12/2020	3,021.22	WE ENERGIES	10-9501-821-0222	240 EAST WISCONSIN A	Public Library/Libra
	3/12/2020	182.05	WE ENERGIES	10-8801-788-0222	MEM APPLE BLOSSOM SH	Parks/Parks Operatio
	3/12/2020	132.03	WE ENERGIES	10-8801-788-0223	MEM APPLE BLOSSOM SH	Parks/Parks Operatio
	3/12/2020	449.38	WE ENERGIES	10-9703-841-0222	1201 OAKRIDGE RD	Oak Hill Cemete/Ceme
	3/12/2020	66.43	WE ENERGIES	10-9703-841-0223	1201 OAKRIDGE RD	Oak Hill Cemete/Ceme
	3/12/2020	15.71	WE ENERGIES	10-8801-788-0222	MEMORIAL OPEN SHELTE	Parks/Parks Operatio
	3/12/2020	80.30	WE ENERGIES	10-4103-733-0223	1200 LYNROSE LN	Sanitation/Sanit Sew
	3/12/2020	1,832.49	WE ENERGIES	10-3701-732-0223	1495 TULLAR RD	Municipal Facil/Muni
	3/12/2020	610.83	WE ENERGIES	39-3703-732-0223	1495 TULLAR RD	Fleet Management
	3/12/2020	100.73	WE ENERGIES	10-7104-736-0222	BREEZEWOOD & GILLING	Street Signal &/Stre
	3/12/2020	12.38	WE ENERGIES	10-3701-732-0222	1495 TULLAR RD GATE	Municipal Facil/Muni
	3/12/2020	4.12	WE ENERGIES	39-3703-732-0222	1495 TULLAR RD GATE	Fleet Management
	3/12/2020	50.34	WE ENERGIES	10-7101-736-0222	WINNECONNE & TULLAR	Street Signal &/Traf
	3/12/2020	94.50	WE ENERGIES	10-7101-736-0222	WINNECONNE & CO RD J	Street Signal &/Traf
	3/12/2020	1,269.29	WE ENERGIES	10-3701-732-0222	1495 TULLAR RD	Municipal Facil/Muni
	3/12/2020	423.09	WE ENERGIES	39-3703-732-0222	1495 TULLAR RD	Fleet Management
	3/12/2020	9,264.93	WE ENERGIES	400-0401-770-6230	PUMPING - ELECTRIC	Water
	3/12/2020	1,503.02	WE ENERGIES	400-0401-770-6260	PUMPING - HEAT	Water
	3/12/2020	3,962.51	WE ENERGIES	400-0401-770-6420	WATER TREATMENT - HE	Water
	3/12/2020	3,563.43	WE ENERGIES	400-0401-770-6430	WATER TREATMENT-ELEC	Water
	3/12/2020	944.62	WE ENERGIES	400-0401-770-6610	WATER TOWER - ELECTR	Water
	3/12/2020	237.42	WE ENERGIES	400-0401-770-6630	METER SRVC-ELECTRIC	Water
	3/12/2020	2,136.85	WE ENERGIES	400-0401-770-6650	DIST - ELECTRIC & HE	Water
	3/12/2020	48.74	WE ENERGIES	10-9321-801-0222	235 W WISCONSIN AVE	Community Devel/Hous
	3/12/2020	828.54	WE ENERGIES	10-8805-788-0222	SHATTUCK PARK SHELTE	Parks/Riverwalk/Park
	3/12/2020	188.95	WE ENERGIES	10-8805-788-0223	SHATTUCK PARK SHELTE	Parks/Riverwalk/Park
	3/12/2020	16.80	WE ENERGIES	10-8801-788-0222	SOUTHVIEW PARK-BALL	Parks/Parks Operatio
	3/12/2020	14.70	WE ENERGIES	10-8801-788-0222	DOTY CABIN AREA LIGH	Parks/Parks Operatio
		=====				
	CHECK TOTAL	41,606.93				
	49461 3/12/2020	7,900.00	WHIRLWIND POST HOLES & FENCING	13-7585-743-0236	GATE INSTALL	Facility Improvement
		=====				
	CHECK TOTAL	7,900.00				

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49509	3/19/2020	560.00	SUPERION LLC	11-1761-742-8114	PROJECT MGMT	Capital Equipment Fu
	3/19/2020	1,484.06	SUPERION LLC	11-1761-742-8114	TRAINING/CONFIGURATI	Capital Equipment Fu
CHECK TOTAL		2,044.06				
49516	3/19/2020	39.67	WE ENERGIES	10-2101-711-0223	1480 TULLAR RD	Police Departme/Poli
	3/19/2020	77.39	WE ENERGIES	10-2101-711-0222	1470 TULLAR RD	Police Departme/Poli
	3/19/2020	353.54	WE ENERGIES	180-2301-712-0223	1911 MANITOWOC RD	Neenah Menasha Fire
	3/19/2020	1,225.67	WE ENERGIES	180-2301-712-0222	1080 BREEZEWOOD LN	Neenah Menasha Fire
	3/19/2020	262.65	WE ENERGIES	10-1802-709-0222	1080 BREEZEWOOD LN	Municipal Build/Trai
	3/19/2020	262.65	WE ENERGIES	43-1710-708-0222	1080 BREEZEWOOD LN	Information Systems
	3/19/2020	673.10	WE ENERGIES	180-2301-712-0223	1080 BREEZEWOOD LN	Neenah Menasha Fire
	3/19/2020	144.24	WE ENERGIES	10-1802-709-0223	1080 BREEZEWOOD LN	Municipal Build/Trai
	3/19/2020	144.24	WE ENERGIES	43-1710-708-0223	1080 BREEZEWOOD LN	Information Systems
	3/19/2020	1,297.33	WE ENERGIES	180-2301-712-0222	125 E COLUMBIAN AVE	Neenah Menasha Fire
	3/19/2020	885.95	WE ENERGIES	180-2301-712-0223	125 E COLUMBIAN AVE	Neenah Menasha Fire
	3/19/2020	56.17	WE ENERGIES	10-8801-788-0222	GREEN PARK SHELTER	Parks/Parks Operatio
	3/19/2020	84.76	WE ENERGIES	10-8801-788-0223	GREEN PARK SHELTER	Parks/Parks Operatio
	3/19/2020	270.41	WE ENERGIES	10-8801-788-0222	MEMORIAL PARK GARAGE	Parks/Parks Operatio
	3/19/2020	125.72	WE ENERGIES	10-8801-788-0222	DOTY PARK AREA LIGHT	Parks/Parks Operatio
	3/19/2020	229.12	WE ENERGIES	10-8801-788-0222	MEMORIAL PARK/AREA L	Parks/Parks Operatio
	3/19/2020	2,371.75	WE ENERGIES	10-2101-711-0222	2111 MARATHON AVE	Police Departme/Poli
	3/19/2020	1,732.67	WE ENERGIES	10-2101-711-0223	2111 MARATHON AVE	Police Departme/Poli
	3/19/2020	31.43	WE ENERGIES	10-8804-788-0222	PLAYING IN THE RAIN	Parks/City Sculpture
	3/19/2020	21.68	WE ENERGIES	10-8804-788-0222	PIR CANCELLED BILL	Parks/City Sculpture
	3/19/2020	15.71	WE ENERGIES	10-8801-788-0222	BOAT WASH STATION	Parks/Parks Operatio
	3/19/2020	40.25	WE ENERGIES	10-7101-736-0222	BELL & INDUSTRIAL DR	Street Signal &/Traf
	3/19/2020	38.45	WE ENERGIES	10-7104-736-0222	CECIL ST AREA LIGHTI	Street Signal &/Stre
	3/19/2020	31.75	WE ENERGIES	10-7101-736-0222	MAIN ST & LAKE ST	Street Signal &/Traf
	3/19/2020	127.01	WE ENERGIES	10-7104-736-0222	HARRISON ST/W BELL S	Street Signal &/Stre
	3/19/2020	44,299.98	WE ENERGIES	10-7104-736-0222	STREET LIGHTS ELECTR	Street Signal &/Stre
	3/19/2020	1,999.23	WE ENERGIES	10-4103-733-0222	LIFT STATIONS ELECTR	Sanitation/Sanit Sew
	3/19/2020	20.49	WE ENERGIES	10-7104-736-0222	113 W WISCONSIN AVE	Street Signal &/Stre
	3/19/2020	15.71	WE ENERGIES	10-4103-733-0222	DELL CT & DOGWOOD TR	Sanitation/Sanit Sew
	3/19/2020	40.11	WE ENERGIES	10-7101-736-0222	OAK & WISCONSIN	Street Signal &/Traf
	3/19/2020	38.40	WE ENERGIES	10-7104-736-0222	CANAL ST	Street Signal &/Stre
	3/19/2020	172.25	WE ENERGIES	10-3702-732-0222	W CECIL ST GARAGE	Municipal Facil/Ceci
	3/19/2020	486.44	WE ENERGIES	10-4103-733-0222	LIFT STATIONS ELECTR	Sanitation/Sanit Sew
	3/19/2020	21.54	WE ENERGIES	49-3901-733-0222	SKYVIEW LIFT ELECTRI	Storm Water Manageme
CHECK TOTAL		57,594.10				
49520	3/26/2020	13,900.00	ADVANCED ASBESTOS REMOVAL INC	219-9801-981-0236	ASBESTOR REMOVAL - 1	2019 CDBG
CHECK TOTAL		13,900.00				
49523	3/26/2020	4,100.63	BAUER ELECTRIC INC	13-9582-743-0236	SINK REMOVAL	Facility Improvement
CHECK TOTAL		4,100.63				

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49524	3/26/2020	17,760.50	BERGSTROM AUTOMOTIVE	11-9333-743-8105	CD INSPECTOR CAR	Capital Equipment Fu
	3/26/2020	784.00-	BERGSTROM AUTOMOTIVE	10-0000-573-0793	CD INSPECTOR CAR TRA	General Fund
		=====				
	CHECK TOTAL	16,976.50				
49526	3/26/2020	7,378.00	CITIES & VILLAGES MUTUAL INS C	400-0401-770-9250	2ND QTR WORKMAN'S CO	Water
	3/26/2020	84,874.00	CITIES & VILLAGES MUTUAL INS C	41-6401-953-0461	2ND QTR WC INSURANCE	Benefit Accrual Fund
		=====				
	CHECK TOTAL	92,252.00				
49533	3/26/2020	4,877.50	GRAPHIC COMPOSITION INC	10-0201-701-0202	SPRING NEENAH NOTES	Mayors/Mayors Office
		=====				
	CHECK TOTAL	4,877.50				
49534	3/26/2020	3,630.40	GRAYMONT WESTERN LIME INC	400-0401-770-6410	HYDRATED LIME	Water
	3/26/2020	3,894.40	GRAYMONT WESTERN LIME INC	400-0401-770-6410	HYDRATED LIME	Water
	3/26/2020	3,459.20	GRAYMONT WESTERN LIME INC	400-0401-770-6410	HYDRATED LIME	Water
		=====				
	CHECK TOTAL	10,984.00				
49535	3/26/2020	5,368.75	GRIES ARCHITECTURAL GROUP INC	70-9370-801-0261	LAKESHORE RENDERINGS	Industrial Developme
		=====				
	CHECK TOTAL	5,368.75				
49536	3/26/2020	3,066.03	HEARTLAND BUSINESS SYSTEMS LLC	43-1701-708-0210	SPECTRALOGIC TAPE DR	Information Systems
		=====				
	CHECK TOTAL	3,066.03				
49540	3/26/2020	1,488.00	LEVENHAGEN OIL CORPORATION	10-6102-735-0310	OIL	St Cleaning/Lan/Snow
	3/26/2020	1,488.00	LEVENHAGEN OIL CORPORATION	10-5101-734-0310	OIL	Street Maintena/Repa
	3/26/2020	1,898.15	LEVENHAGEN OIL CORPORATION	10-4101-733-0310	OIL	Sanitation/Refuse Ga
	3/26/2020	1,898.15	LEVENHAGEN OIL CORPORATION	81-6901-935-0310	OIL	Recycling Fund
		=====				
	CHECK TOTAL	6,772.30				
49542	3/26/2020	518.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	FEB SAMPLING - PLEXU	Sewer Operating Util
	3/26/2020	304.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	FEB SAMPLING - MENAS	Sewer Operating Util
	3/26/2020	498.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	FEB SAMPLING - INDUS	Sewer Operating Util
	3/26/2020	416.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	FEB SAMPLING - HORSE	Sewer Operating Util
	3/26/2020	518.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	FEB SAMPLING - GEORG	Sewer Operating Util
	3/26/2020	376.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	FEB SAMPLING - GALLO	Sewer Operating Util
		=====				
	CHECK TOTAL	2,630.00				
49546	3/26/2020	23,095.20	MORTON SALT INC	10-6102-735-0332	ROAD SALT	St Cleaning/Lan/Snow

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CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
49463	3/12/2020	194.10	WINNEBAGO COUNTY TREASURER	49-3901-733-0236	JAN FIBER LOCATES	Storm Water Manageme
	3/12/2020	194.10	WINNEBAGO COUNTY TREASURER	10-4103-733-0236	JAN FIBER LOCATES	Sanitation/Sanit Sew
	3/12/2020	18,637.92	WINNEBAGO COUNTY TREASURER	10-4101-733-0243	FEB TIPPING FEES	Sanitation/Refuse Ga
	3/12/2020	1,403.80	WINNEBAGO COUNTY TREASURER	81-6901-935-0243	FEB TIPPING FEES	Recycling Fund
		=====				
	CHECK TOTAL	20,429.92				
49468	3/19/2020	4,958.00	ADVOCAP INC	219-9818-981-0236	OLDER ADULT NUTRITIO	2019 CDBG
		=====				
	CHECK TOTAL	4,958.00				
49469	3/19/2020	3,470.33	AREA WATERPROOFING & CONCRETE	83-0000-341-1800	RPR FOUNDATION/406 E	Housing Fund
	3/19/2020	20,844.67	AREA WATERPROOFING & CONCRETE	83-0000-344-2300	RPR FOUNDATION/406 E	Housing Fund
		=====				
	CHECK TOTAL	24,315.00				
49471	3/19/2020	5,550.00	AUSTIN MANAGEMENT SERVICES LLC	180-2481-712-8133	CONFINED SPACE TRAIN	Neenah Menasha Fire
		=====				
	CHECK TOTAL	5,550.00				
49473	3/19/2020	2,565.95	BUTCH'S CURB & LANDSCAPING LLC	49-3901-733-0335	CONCRETE RINGS, RISE	Storm Water Manageme
		=====				
	CHECK TOTAL	2,565.95				
49475	3/19/2020	8,500.00	CHRISTINE ANN DOMESTIC	219-9806-981-0236	SHELTER & SERVICES	2019 CDBG
		=====				
	CHECK TOTAL	8,500.00				
49491	3/19/2020	11,000.00	METROPOLITAN MILWAUKEE FAIR	219-9804-981-0236	FAIR HOUSING SERVICE	2019 CDBG
		=====				
	CHECK TOTAL	11,000.00				
49493	3/19/2020	6,000.00	MIDWEST TAPE	10-9501-821-0349	HOOPLA-ELECTRONIC MA	Public Library/Libra
		=====				
	CHECK TOTAL	6,000.00				
49500	3/19/2020	8,000.00	PILLARS INC	219-9816-981-0236	SHELTER AND SERVICES	2019 CDBG
		=====				
	CHECK TOTAL	8,000.00				
49506	3/19/2020	4,800.18	SHAWANO COUNTY CLERK OF COURTS	10-0000-561-0100	WARRANT - APRIL HARD	General Fund
		=====				
	CHECK TOTAL	4,800.18				

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CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
CHECK TOTAL		23,095.20				
49549	3/26/2020	61,933.00	MUNICIPAL PROPERTY INSURANCE C	10-0507-703-0245	PROPERTY INSURANCE	Finance/Risk Managem
	3/26/2020	25,838.00	MUNICIPAL PROPERTY INSURANCE C	400-0401-770-9240	PROPERTY INSURANCE	Water
	3/26/2020	8,930.00	MUNICIPAL PROPERTY INSURANCE C	10-9501-821-0246	PROPERTY INSURANCE	Public Library/Libra
CHECK TOTAL		96,701.00				
49551	3/26/2020	39,254.00	NEENAH MENASHA SEWERAGE COMMIS	46-3201-922-0581	MAR PRINCIPAL PAYMEN	Sewer Capital Fund
	3/26/2020	15,253.00	NEENAH MENASHA SEWERAGE COMMIS	46-3201-922-0582	MAR INTEREST PAYMENT	Sewer Capital Fund
	3/26/2020	154,524.70	NEENAH MENASHA SEWERAGE COMMIS	45-3101-921-0560	MAR PLANT EXPENSE	Sewer Operating Util
CHECK TOTAL		209,031.70				
49556	3/26/2020	15,732.40	POLYDYNE INC	400-0401-770-6410	C-308P POLYMER	Water
	3/26/2020	550.63	POLYDYNE INC	400-0401-770-6410	FREIGHT	Water
CHECK TOTAL		16,283.03				
49559	3/26/2020	503.00	RAY'S TIRE	10-6102-735-0339	TIRES #13	St Cleaning/Lan/Snow
	3/26/2020	249.21	RAY'S TIRE	10-4101-733-0339	TIRE #57	Sanitation/Refuse Ga
	3/26/2020	249.21	RAY'S TIRE	81-6901-935-0339	TIRE #57	Recycling Fund
	3/26/2020	285.90	RAY'S TIRE	39-3703-732-0360	TIRES	Fleet Management
	3/26/2020	503.00	RAY'S TIRE	10-4101-733-0339	TIRES #57	Sanitation/Refuse Ga
	3/26/2020	503.00	RAY'S TIRE	81-6901-935-0339	TIRES #57	Recycling Fund
	3/26/2020	236.00	RAY'S TIRE	10-4101-733-0339	TIRES #53	Sanitation/Refuse Ga
	3/26/2020	236.00	RAY'S TIRE	81-6901-935-0339	TIRES #53	Recycling Fund
	3/26/2020	220.50	RAY'S TIRE	10-4103-733-0339	TIRE #40	Sanitation/Sanit Sew
	3/26/2020	353.90	RAY'S TIRE	39-3703-732-0360	TIRES	Fleet Management
CHECK TOTAL		3,339.72				
49565	3/26/2020	10,000.00	USPS-HASLER	10-0000-132-0500	REPLENISH POSTAGE ME	General Fund
CHECK TOTAL		10,000.00				

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