



Neenah-Menasha Fire Rescue

Neenah and Menasha Aldermen Occasionally Attend Meetings Of This Body. It Is Possible That A Quorum Of Common Council, Board Of Public Works, Administration Committee, Personnel Committee of the City of Menasha and the Common Council, Board of Public Works and Finance and Personnel Committee of the City of Neenah May Be Attending This Meeting (No Official Action Of Any Of Those Bodies Will Be Taken).

Agenda

**Neenah-Menasha Joint Fire Commission
Wednesday, September 25, 2019
4:00 p.m.
City of Neenah – Hauser Rom**

- I. Attendance
- II. Public Forum
- III. Approval of Minutes (attached)
 - a. May 22, 2019
- IV. Activity and Automatic/Mutual Aid Reports (Informational only)
 - a. August 2019
- V. Consideration and action of Making Changes to NMFR's Hiring Process (hand out)
- VI. Discussion of 2019 Hiring Process
- VII. Adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call **Fire Chief Kevin Kloehn at 886-6200** or the **City's ADA Coordinator at (920) 967-3608** or **e-mail pcaptain@ci.menasha.wi.us** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

**Neenah-Menasha Fire Rescue
Joint Fire Commission Meeting Minutes
May 22, 2019
Room #132 – City of Menasha**

Present: Commissioners Kubiak, Englebert, Keating and Keehan

Excused: McCann and Lewis

Also Present: Chief Kloehn, Director Barber, Director Kehl and MA Ellis

Commissioner Englebert called the meeting to order at 4:00 p.m.

Election of Chair: **MSC Englebert/Kubiak elect Commissioner Keating as the Chair of the Joint Fire Commission, all voting aye.**

Commissioner Keating took over as Chair of the meeting.

Election of Vice-Chair: **MSC Englebert/Kubiak to elect Commissioner Keehan as Vice-Chair of the Joint Fire Commission, all voting aye.**

Public Forum: Director Barber notified the Commission that her last day with the City of Neenah will be June 3rd and introduced Director Kehl as her replacement.

Minutes: The Commission reviewed the minutes from March 27, 2019. **MSC Keehan/Englebert to approve the March 27, 2019 meeting minutes and place on file, all voting aye.**

Activity & Automatic Aid Reports: The Commission reviewed the April 2019 activity report. It was noted that automatic aid with Appleton Fire Department continues to be on hold. This is informational only and no action is required.

Quarterly Budget Report: The Commission reviewed the 1st quarter budget report. This is informational only and no action is required.

Discussion of 2019 Hiring Process: Chief Kloehn reviewed the outline for new firefighters to apply with FVTC for the CPAT test and when the testing will be held. Chief Kloehn will speak to FVTC and obtain an idea of when the results can be given to our department. The Commission set tentative dates in November for their portion of the process.

MSC Keehan/Englebert to adjourn at 4:32 p.m., all voting aye.

Respectfully Submitted,



Tara Ellis
Management Assistant

Neeah Menasha Fire Rescue

Incident Type Period Comparisons

Alarm Date Between {08/01/2019} and {08/31/2019}

Incident Type	08/01/2019	08/01/2018	08/01/2017	08/01/2016
	to 08/31/2019	to 08/31/2018	to 08/31/2017	to 08/31/2016
100 Fire, Other	0	0	0	1
111 Building fire	1	4	1	3
113 Cooking fire, confined to container	1	0	1	2
131 Passenger vehicle fire	2	0	1	2
132 Road freight or transport vehicle fire	0	0	1	0
140 Natural vegetation fire, Other	0	0	1	1
150 Outside rubbish fire, Other	0	1	0	0
154 Dumpster or other outside trash receptacle fire	0	1	0	0
251 Excessive heat, scorch burns with no ignition	0	1	0	0
300 Rescue, EMS incident, other	1	1	1	2
311 Medical assist, assist EMS crew	166	176	134	142
311A Medical assist, assist EMS crew, Advanced Skills	19	12	7	9
320 Emergency medical service, other	5	0	0	2
321 EMS call, excluding vehicle accident with injury	1	0	0	0
322 Motor vehicle accident with injuries	2	4	2	3
323 Motor vehicle/pedestrian accident (MV Ped)	0	0	0	1
324 Motor Vehicle Accident with no injuries	2	0	2	0
331 Lock-in (if lock out , use 511)	1	0	2	0
340 Search for lost person, other	0	0	0	1
341 Search for person on land	0	0	0	1
342 Search for person in water	0	2	0	0
352 Extrication of victim(s) from vehicle	0	1	0	0
353 Removal of victim(s) from stalled elevator	0	1	0	0
360 Water & ice-related rescue, other	1	0	0	0
360A Water & ice-related rescue, no rescue	1	0	0	1
363 Swift water rescue	1	0	0	0
365 Watercraft rescue	2	1	0	2
411 Gasoline or other flammable liquid spill	4	2	1	2
412 Gas leak (natural gas or LPG)	1	1	0	4
413 Oil or other combustible liquid spill	1	0	1	1
424 Carbon monoxide incident	2	0	1	0
440 Electrical wiring/equipment problem, Other	2	0	0	1
441 Heat from short circuit (wiring), defective/worn	0	0	0	1
442 Overheated motor	0	0	1	1
444 Power line down	0	7	0	0
445 Arcing, shorted electrical equipment	1	2	1	0
463 Vehicle accident, general cleanup	5	1	0	1
500 Service Call, other	1	0	1	0
510 Person in distress, Other	0	0	0	1
511 Lock-out	1	4	2	5
520 Water problem, Other	0	3	0	0

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Incident Type Period Comparisons

Alarm Date Between {08/01/2019} and {08/31/2019}

Incident Type	08/01/2019	08/01/2018	08/01/2017	08/01/2016
	to	to	to	to
	08/31/2019	08/31/2018	08/31/2017	08/31/2016
521 Water evacuation	0	2	0	0
522 Water or steam leak	0	0	0	1
531 Smoke or odor removal	1	1	1	1
5311Smoke or odor investigation	6	12	7	4
542 Animal rescue	0	1	0	1
550 Public service assistance, Other	1	0	0	0
551 Assist police or other governmental agency	5	1	1	3
553 Public service	0	1	0	2
561 Unauthorized burning	0	1	1	3
600 Good intent call, Other	0	0	1	0
611 Dispatched & cancelled en route	6	0	2	2
622 No Incident found on arrival at dispatch address	1	2	0	1
650 Steam, Other gas mistaken for smoke, Other	0	1	0	0
651 Smoke scare, odor of smoke	0	1	0	1
700 False alarm or false call, Other	3	3	3	1
714 Central station, malicious false alarm	0	0	1	0
730 System malfunction, Other	0	1	1	0
730MSystem Malfunction Due to Mechanical Damage	1	0	0	0
731 Sprinkler activation due to malfunction	1	1	2	0
733 Smoke detector activation due to malfunction	1	1	3	0
735 Alarm system sounded due to malfunction	2	6	5	2
736 CO detector activation due to malfunction	1	5	0	1
740 Unintentional transmission of alarm, Other	0	0	0	1
740ASystem damage due to tow motor	0	0	0	1
741 Sprinkler activation, no fire - unintentional	0	0	1	0
743 Smoke detector activation, no fire -	5	4	5	5
744 Detector activation, no fire - unintentional	1	2	2	1
745 Alarm system activation, no fire - unintentional	5	18	5	4
746 Carbon monoxide detector activation, no CO	2	3	4	4
815 Severe weather or natural disaster standby	0	1	0	0
911 Citizen complaint	0	1	0	0
911ACitizen complaint unauthorized burning.	2	2	2	2
911BCitizen complaint unauthorized burning no permit	2	0	2	5
911CAuthorized Recreational Burning	0	0	1	1
Totals	270	296	211	242

Neenah Menasha Fire Rescue

Aid Responses by Department Report

Alarm Date Between {8/1/2019} And {8/31/2019}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
70030 City of Oshkosh FDID 70030							
19-0001760	08/07/2019	4 Automatic aid given	#Personnel	0	0	0	0
		Response Time: 00:00:00	#Appartus	0	0	0	0
19-0001847	08/18/2019	4 Automatic aid given	#Personnel	0	0	0	0
		Response Time: 00:21:03	#Appartus	0	0	0	0
Subtotal Responses:		2	Average Response Time for Dept:			00:10:32	

Response time calculated from time notified to arrival.