



NOTICE OF SPECIAL MEETING OF THE COMMON COUNCIL (1)
Tuesday, November 24, 2015
7:00 p.m.
Council Chambers

- I. Roll Call and Pledge of Allegiance.
- II. Appointments.
 - A. Mayor Kaufert's reappointment of Carol Kasimor to the Fox Cities Transit Commission – term expires April 2018. (Motion to confirm) **(RollCall-Pro)**
- III. Public Forum
 - A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.
- IV. Mayor/Council consideration of public forum issues.
- V. Discussion/Action on the Fox Cities Exhibition Center:
 - A. Report from the Committee of the Whole meeting of November 18, 2015:
 1. Committee of the Whole recommended the Common Council to enter into the Exhibition Center Cooperative Agreement as presented, endorse Ordinance No. 2015-14 Amending and Restating Ch. 15, Article II relating to the Room Tax with the percentages proposed by Appleton and enter into the Amended & Restated Room Tax Commission & Tourism Zone Agreement as presented.
 - a) Exhibition Center Cooperative Agreement. (Previously distributed) **(2) (RollCall-Pro)**
 - b) Ordinance No. 2015-14 Amending and Restating Ch. 15, Article II relating to the Room Tax with the percentages proposed by Appleton. (Amended with % and attached) **(3) (RollCall-Pro)**
 - c) Amended & Restated Room Tax Commission & Tourism Zone Agreement. (Previously distributed) **(4) (RollCall-Pro)**
- VI. Any other such business as may legally come before the Council.
- VII. Adjournment.

“Neenah City Hall is accessible to the physically disadvantaged. If special accommodations are needed please contact the Neenah City Clerk’s Office at 886-6100 at least 24 hours in advance of the meeting.”

**SUMMARY PAGE TO THE
EXHIBITION CENTER COOPERATION AGREEMENT**

- Who:** All municipalities in the tax zone that impose the hotel room tax are parties to the Cooperation Agreement.
- What:** The Cooperation Agreement identifies the terms under which the municipalities will impose, allocate and administer the hotel room tax.
- Where:** The tax zone is the geographic area of all the participating municipalities.
- When:** The changes to the tax will be effective January 1, 2016.
- Why:** The room tax is being enacted to support tourism generally and specifically to allow for the development and support of amateur athletic facilities and development of the Fox Cities Exhibition Center.

Allocation of Room Tax	Before the PAC is paid off	After the PAC is paid off
CVB Room Tax	3%	3%
PAC Room Tax	2%	-0-
Exhibition Center Room Tax	3%	3%
Municipality Room Tax	1%	1%
Tourism Facility Room Tax	1%	3%
Total	10%	10%

**EXHIBITION CENTER
COOPERATION AGREEMENT**

THIS EXHIBITION CENTER COOPERATION AGREEMENT (this "Agreement"), is made as of this ____ day of _____, 2015, by and among the CITY OF APPLETON, WISCONSIN, a Wisconsin municipal corporation and political subdivision ("Appleton"), the CITY OF KAUKAUNA, WISCONSIN, a Wisconsin municipal corporation and political subdivision ("Kaukauna"), the CITY OF NEENAH, WISCONSIN, a Wisconsin municipal corporation and political subdivision ("City of Neenah"), the VILLAGE OF KIMBERLY, WISCONSIN, a Wisconsin municipal corporation and political subdivision ("Kimberly"), the VILLAGE OF LITTLE CHUTE, WISCONSIN, a Wisconsin municipal corporation and political subdivision ("Little Chute"), the TOWN OF GRAND CHUTE, WISCONSIN, a Wisconsin municipal corporation and political subdivision ("Grand Chute"), the TOWN OF NEENAH, WISCONSIN, a Wisconsin municipal corporation and political subdivision ("Town of Neenah"), the TOWN OF MENASHA, WISCONSIN, a Wisconsin municipal corporation and political subdivision ("Town of Menasha"), the CITY OF MENASHA, WISCONSIN, a Wisconsin municipal corporation and political subdivision ("City of Menasha"), and the VILLAGE OF SHERWOOD, WISCONSIN, a Wisconsin municipal corporation and political subdivision ("Sherwood"), collectively with Appleton, Kaukauna, City of Neenah, Kimberly, Little Chute, Grand Chute, Town of Neenah, Town of Menasha and City of Menasha and Sherwood (the "Municipalities"), the REDEVELOPMENT AUTHORITY OF THE CITY OF APPLETON, WISCONSIN, a Wisconsin municipal corporation (the "ARA"), the FOX CITIES AREA ROOM TAX COMMISSION, a Wisconsin quasi municipal corporation (the "Room Tax Commission") and the FOX CITIES PERFORMING ARTS CENTER, INC., a non-profit corporation organized under the laws of the State of Wisconsin.

**ARTICLE I.
DEFINITIONS**

In addition to those terms defined throughout this Agreement, the following terms shall have the following meanings ascribed to them:

"**ARA**" shall mean the Redevelopment Authority of the City of Appleton, Wisconsin, a Wisconsin body politic and corporate.

"**Additional Bonds**" means such revenue bonds in such series, with such dates and in such principal amounts as the ARA may issue from time to time pursuant to the Indenture for the purpose of refinancing or refunding the then balance of the [*Exhibition Center Series 2015A Bonds*].

"**Additional Municipality**" means any non-party Municipality within the Tourism Zone, as hereinafter defined, which, following the execution of this Agreement, becomes a member of the Zone and a member of the Room Tax Commission and which, pursuant to Section 5.03, becomes a Municipality hereunder.

“**Bonds**” means collectively the [*Exhibition Center Series 2015A Bonds*] and any Additional Bonds issued by the ARA for the purposes set forth in this Agreement.

“**Effective Date**” means January 1, 2016.

“**Exhibition Center**” means a convention center, as referenced in the Room Tax Act, and more specifically described in Exhibit “A” hereto and situated on that real property as legally described in Exhibit “B” hereto.

“**Exhibition Center Indenture**” or “**Indenture**” means the Indenture of Trust by and between the ARA and the Trustee with respect to the Bonds, as amended or supplemented from time to time pursuant to the terms thereof.

“**Exhibition Center Room Tax**” means, for purposes of this Agreement, a tax levied pursuant to the Room Tax Act intended to pay debt services on the Bonds issued to finance the Exhibition Center Project.

[“*Exhibition Center Series 2015A Bonds*”] means the _____ Bonds, issued by the ARA in the aggregate principal amount sufficient to provide net proceeds of [TO BE DETERMINED] for the construction of the Exhibition Center or for any other purpose as authorized hereunder.

“**Governing Body**” (i) when used with reference to the Municipalities, means the Common Council, Village Board, Town Board or other legislative body of the Municipalities, (ii) when used with reference to the Room Tax Commission, means the Commissioners or other legislative body of the Room Tax Commission, (iii) when used with reference to the ARA, means the Commissioners or other legislative body of the ARA.

“**Governing Body Authorization**” means the following Governing Body Authorizations and approvals made and given pursuant to the Redevelopment Act, Room Tax Act, and Section 66.30, Wis. Stats.: (i) when used with reference to the City of Appleton, means the resolution titled “Resolution Authorizing the Cooperation Agreement for the Exhibition Center Project” adopted by City of Appleton's Governing Body on _____, 2015, (ii) when used with reference to City of Kaukauna, means the Resolution titled “Resolution Authorizing the Cooperation Agreement for the Exhibition Center Project” adopted by the City of Kaukauna's Governing Body on _____, 2015; (iii) when used with reference to City of Neenah, means the resolution titled “Resolution Authorizing the Cooperation Agreement for the Exhibition Center Project” adopted by the City of Neenah's Governing Body on _____, 2015; (iv) when used with reference to the Village of Kimberly, means the resolution titled “Resolution Authorizing the Cooperation Agreement for the Exhibition Center Project” adopted by the Village of Kimberly's Governing Body on _____, 2015; (v) when used with reference to Town of Grand Chute, means the resolution titled “Resolution Authorizing the Cooperation Agreement for the Exhibition Center Project” adopted by the Town of Grand Chute's Governing Body on _____, 2015; (vi) when used with reference to Town of Little Chute, means the resolution titled “Resolution Authorizing the Cooperation Agreement for the Exhibition Center Project” adopted by the Town of Little Chute's Governing Body on _____, 2015; (vii) when

used with reference to the Town of Neenah, means the resolution titled "Resolution Authorizing the Cooperation Agreement for the Exhibition Center Project" adopted by the Town of Neenah's Governing Body on _____, 2015; (viii) when used with reference to the Town of Menasha, means the resolution titled "Resolution Authorizing the Cooperation Agreement for the Exhibition Center Project" adopted by Town of Menasha's Governing Body on _____, 2015; (ix) when used with reference to the City of Menasha, means the resolution titled "Resolution Authorizing the Cooperation Agreement for the Exhibition Center Project" adopted by City of Menasha's Governing Body on _____, 2015; (x) when used with reference to the Village of Sherwood, means the resolution titled "Resolution Authorizing the Cooperation Agreement for the Exhibition Center Project" adopted by Village of Sherwood's Governing Body on _____, 2015; (xi) when used with reference to the Room Tax Commission, means the resolution titled "Resolution Authorizing the Cooperation Agreement for the Exhibition Center Project" adopted by the Room Tax Commission's Governing Body on _____, 2015; and (xii) when used with reference to the ARA, means the resolution titled "Resolution Authorizing the Cooperation Agreement for the Exhibition Center Project" adopted by the Governing Body of the Redevelopment Authority of the City of Appleton, Wisconsin on _____, 2015.

"Management Agreement" shall have the meaning ascribed to it in Section 4.04.

"Mortgages" means all mortgages and assignments of leases, security agreements or other agreements or instruments heretofore or hereafter entered into by the ARA and delivered to the Trustee for the purpose of granting the Trustee a mortgage lien on the Exhibition Center property as collateral security for the payment of the Bonds.

"Municipality" means each of, Appleton, Kaukauna, City of Neenah, Kimberly, Little Chute, Grand Chute, Town of Neenah, Town of Menasha, City of Menasha, Sherwood and any Additional Municipality.

"Non-Party Municipality Room Taxes" shall have the meaning ascribed to such term in Section 5.03.

"Non-Party Municipality" shall mean a Municipality that is not a party to this Agreement as of the date of its original execution.

"Pledge and Security Agreement" means that Pledge and Security Agreement to be entered into and dated as of the date of the Bonds, by and among the Municipalities, the Room Tax Commission, and the Trustee, incorporating the pledge of Pledged Room Taxes to the Exhibition Center and payment of debt service on the Bonds.

"Pledged Room Taxes" means those room taxes levied at the Room Tax Rate, enforced and collected by the Municipalities pursuant to the Room Tax Act and pledged toward payment of debt service on the Bonds pursuant to the Pledge and Security Agreement.

"Room Tax" means, for purposes of this Agreement, a tax levied pursuant to the Room Tax Act.

“**Room Tax Act**” means Section 66.0615 of the Wisconsin Statutes, as amended from time to time.

“**Room Tax Commission**” means the “Fox Cities Area Room Tax Commission” created by the Municipalities for the purpose of coordinating tourism promotion and tourism development in the Tourism Zone, the membership of which shall be as designated in the Room Tax Act, the Amended and Restated Room Tax Commission and Tourism Zone Agreement between the Municipalities dated as of _____, 2015 and the governing documents of the Room Tax Commission.

“**Room Tax Rate**” means the percentage of Room Tax levied by each Municipality pursuant to the Room Tax Act and Section 3.02 of this Agreement for purposes of paying debt service on the Bonds.

“**Surplus Pledged Room Tax Revenues**” means Room Tax revenues in excess of that required to be pledged by the Municipalities pursuant to Section 3.03.

“**Tourism Entity**” shall mean the Fox Cities Convention & Visitors Bureau, Inc. (“CVB”), a Wisconsin corporation, as more fully set forth in Section 2.03 of this Agreement.

“**Tourism Zone**” as defined in the Room Tax Act, means the Fox Cities Tourism Zone, encompassing the Municipalities and any neighboring municipalities.

“**Trustee**” means such institution acceptable to issuer to serve as trustee under the Indentures.

ARTICLE II. RECITALS OF PUBLIC PURPOSE

Section 2.01 Tourism Zone Objectives.

The parties hereto have identified the development and redevelopment of the Tourism Zone and the promotion and development of tourism within the Tourism Zone as matters of group interest.

Section 2.02 Importance of Exhibition Center Project.

The Exhibition Center project will require the construction, installation and improvement of real property within the Tourism Zone which improvements and interrelated facilities constitute a tourism facility within the meaning of the Room Tax Act and serve the purposes and objectives set forth in “Exhibit A” (“Exhibition Center Project”). The Municipalities, the Room Tax Commission and the ARA hereby find and determine that the control, disposition and use of the Exhibition Center will be crucial to the achievement of a sound and coordinated development of the Tourism Zone and for the promotion and development of tourism activities within the Tourism Zone.

The Municipalities, the Room Tax Commission and the ARA intend to take all steps and perform all acts hereunder necessary to undertake and complete the Exhibition Center Project consistent with the terms and conditions of this Agreement.

Section 2.03 Importance of Room Tax Revenues.

The Room Tax revenues, as pledged and utilized pursuant to this Agreement and the Pledge and Security Agreement, once executed, will assist in the financing of the Exhibition Center. The Room Tax Commission shall contract with the CVB, as a Tourism Entity, to obtain staff, support services and assistance in developing and implementing programs to promote the zone to visitors.

Section 2.04 Governing Body Authorizations.

Acting pursuant to Section 66.0301, Wis. Stats. and the Room Tax Act, the execution, delivery and performance of this Agreement by the Municipalities, the Room Tax Commission and the Authorities have been authorized by the respective Governing Body Authorizations.

Section 2.05 Nature of Financing Transaction.

The ARA will be responsible for acting as conduit issuer of the bonds and payment of all debt service on the Bonds shall be made solely from the proceeds of the Room Tax Rate. The ARA's budget will not be collateral for the Bonds. Pursuant to the Pledge and Security Agreement, the Pledged Room Tax revenues will be pledged to the Trustee for purposes of paying debt service on the Bonds.

The Bonds will be limited obligations of the ARA and shall not constitute a debt or obligation of the ARA or the Municipalities and shall not be a charge against the general credit or taxing powers of the ARA or the Municipalities except for and limited to the Pledged Room Tax revenues pursuant to the Pledge and Security Agreement.

**ARTICLE III.
UNDERTAKINGS OF THE MUNICIPALITIES**

Section 3.01 Municipalities to Plan to Promote Private Development.

The Municipalities agree to work with the Room Tax Commission and the CVB to develop plans for the use of the Exhibition Center property in a manner that will promote and assist the future private development of the Tourism Zone and that will promote and develop tourism and redevelopment. Pursuant to (1m)(am)(3) of the Room Tax Act, the parties hereto find and agree that (i) each Municipality is located in a county or counties with a population of less than 380,000; (ii) the counties in which the Municipalities are located are not located adjacent to any county with a population of over 380,000; and (iii) the Municipalities are working cooperatively together to construct the Exhibition Center.

Section 3.02 Municipalities to Levy, Enforce and Collect Pledged Room Taxes At Prescribed Room Tax Rate.

Notwithstanding prior resolutions, ordinances or municipal acts to the contrary, the Municipalities agree to enact resolutions, ordinances and all other municipal acts necessary to effect, on or before the Effective Date, the levy, enforcement and collection of the Room Tax at the Room Tax Rate permitted in the Room Tax Act and as may be necessary to fulfill the Municipalities' obligations under Section 3.03 herein. The Room Tax Rate to be imposed by the Municipalities pursuant to this Agreement shall be three percent (3%).

Section 3.03 Municipalities to Pledge Net Room Taxes.

The Municipalities agree to enact resolutions, ordinances and all other municipal acts necessary to effect, on or before the Effective Date, the pledge of any and all Pledged Room Taxes to the Room Tax Commission and to consent to the use of Pledged Room Taxes for the purpose of, among other things, making payments, whether directly or indirectly, of debt service on the Bonds and/or such other reasonable and customary payments or deposits related to the Bonds such as, but not limited to, costs of issuance, Reserve and Stabilization Funds and capitalized Interest Payments, if any. The Municipalities shall enter into the Pledge and Security Agreement to be dated as of the date of issuance of the Bonds setting forth the terms and conditions of the pledge of Pledged Room Taxes and such pledge thereunder shall terminate upon payment in full of all Bonds.

Section 3.04 Municipalities to Participate in the Room Tax Commission.

The Municipalities agree, in accordance with the Room Tax Act, to create and participate in the Room Tax Commission as required by law. The Municipalities' membership in the Room Tax Commission shall be governed by the Room Tax Act, §66.0615 Wis. Stats., as the same may be amended from time to time.

Section 3.05 Existing Room Taxes.

The parties hereto acknowledge the existence of that Cooperation Agreement dated June 1, 2000 ("PAC Cooperation Agreement") in which the Municipalities (excluding the City of Menasha and Sherwood, but including Little Chute which was added as a party after the initial execution) agreed to impose a Room Tax in the amount of two percent (2%) ("PAC Room Tax") and pledged certain revenues thereof to the payment of bonds which were issued to pay the costs associated with the construction of the Fox Cities Performing Arts Center ("PAC Bonds"). The PAC Room Tax was intended to expire upon retirement of the PAC Bonds as more fully described in the PAC Cooperation Agreement.

In addition to the PAC Room Tax, each Municipality has previously enacted Room Taxes for other tourism purposes (collectively, "Existing Room Taxes"). Pursuant to the Room Tax Act, all Municipalities in a Tourism Zone must levy the same percentage of tax and to the extent the Municipalities cannot agree, the Room Tax Commission of that Zone shall set the

percentage. The Municipalities agree that it is a goal of this Agreement to create uniformity across the Municipalities' Existing Room Taxes which may require the enacting of an additional percentage of tax for certain Municipalities. The form ordinance attached hereto as Exhibit "C" achieves this goal by imposing the following Room Taxes across all Municipalities:

- a. A Room Tax in the amount of three percent (3%) shall be imposed and allocated toward the support of the CVB, to be used for the promotion of the Fox Cities Tourism Zone as a tourism destination ("CVB Room Tax"), except that:
 - i. Each Municipality may retain five percent (5%) of the revenues of this CVB Room Tax for general tourism support and development in the Municipality in accordance with the requirements of the Room Tax Act.
- b. A Room Tax in the amount of two percent (2%) shall be imposed and allocated toward payment of debt service on the PAC Bonds in accordance with that Cooperation Agreement dated June 1, 2000. The rate imposed as set forth in this subsection (b) shall be known as the "PAC Room Tax ". This PAC Room Tax was intended to sunset and expire upon full payment and satisfaction of the PAC Bonds, which full payment and satisfaction is expected to occur following the September 30, 2017 debt service payment on the PAC Bonds; however, the parties hereto agree that the PAC Room Tax shall not sunset and expire upon full payment of the PAC Bonds, but, upon full payment and satisfaction of the PAC Bonds, shall ultimately be reallocated toward the development and support of amateur sports facilities within the Fox Cities Tourism Zone and/or other facilities which are reasonably likely to generate paid overnight stays at more than one hotel or motel establishment within the Fox Cities Tourism Zone as more fully set forth in Section 3.06 below.
- c. A Room Tax in the amount of three percent (3%) shall be imposed and allocated toward payment of debt service on the Exhibition Center Bonds in accordance with that Exhibition Center Cooperation Agreement dated _____, 2015 to which the Municipalities are a party ("Exhibition Center Room Tax").
- d. A Room Tax in the amount of one percent (1%) shall be retained by the Municipalities ("Municipal Room Tax") and used for general purposes, including but not limited to tourism support and development in the Fox Cities Tourism Zone in accordance with the requirements of the Room Tax Act.
- e. A Room Tax in the amount of one percent (1%) shall be imposed and allocated toward the development and support of amateur sports facilities within the Fox Cities Tourism Zone and/or other facilities which are reasonably likely to generate paid overnight stays at more than one hotel or motel establishment within the Fox Cities Tourism Zone ("Tourism Facilities Room Tax"). The Tourism Facilities Room Tax funds shall be administered by the CVB under the Tourism Development Fund.

In the event any Operator or Municipality fails to remit the full amounts owed in any quarterly payment ("Deficient Payment") to the Room Tax Commission under this Agreement, the Room Tax Commission and Tourism Zone Agreement or those ordinances executed by the Municipalities as required hereunder, the Deficient Payment amounts actually received by the Room Tax Commission shall be applied in the following priority order:

- a. The Deficient Payment amounts received shall first be applied toward the three percent (3%) Room Tax imposed for the support of the CVB;
- b. The Deficient Payment amounts remaining after payment to the CVB as required in subsection (a) above, shall be applied toward the two percent (2%) Room Tax pledged as collateral for payment of the PAC Bonds;
- c. The Deficient Payment amounts remaining after payment toward the PAC Bonds as required in subsection (b) above, shall be applied toward the three percent (3%) Room Tax pledged as collateral for payment of the Exhibition Center Bonds; and
- d. The Deficient Payment amounts remaining after payment toward the Exhibition Center Bonds as required in subsection (c) above, shall be applied toward the one percent (1%) Municipal Room Tax; and
- e. All remaining Deficient Payment amounts shall be applied toward the one percent (1%) Tourism Facilities Room Tax.

Section 3.06 Reallocation of PAC Room Tax.

The PAC Room Tax shall no longer sunset and expire but shall instead be reallocated following the full payment of satisfaction of the PAC Bonds. The proceeds generated from the PAC Room Tax Rate for the calendar quarter in which the PAC Bonds were fully paid and satisfied shall be directed toward payment of debt service on the Bonds, capitalized Interest Payments on the Bonds or may be deposited into Reserve and Stabilization Funds associated with the issuance of the Bonds. Commencing on the first day of the next calendar quarter, all proceeds from the PAC Room Tax shall be directed toward the development and support of amateur sports facilities within the Fox Cities Tourism Zone and/or other facilities which are reasonably likely to generate paid overnight stays at more than one hotel or motel establishment within the Fox Cities Tourism Zone, to be administered by the CVB under the Tourism Development Fund.

**ARTICLE IV.
UNDERTAKINGS OF APPLETON**

Section 4.01 Acquisition of Exhibition Center Property.

Appleton shall acquire certain real property within the Tourism Zone for the use and construction of the Exhibition Center ("Exhibition Center Property"), as legally described in the attached Exhibit "B". Upon acquisition of the property, Appleton shall undertake all necessary

site clearance, utility work and/or environmental remediation necessary to prepare the Property for the construction of the Exhibition Center. In addition, Appleton shall complete the construction of certain public infrastructure improvements which will be necessary for the operation of the Exhibition Center, once constructed. It is anticipated and permissible under this Agreement, that for purposes of management and financing of the Exhibition Center that the City of Appleton transfer ownership of the Exhibition Center by Quit Claim Deed to the ARA as authorized and accepted by the ARA in Article VI.

It is estimated that the above undertakings of Appleton shall total approximately Three Million Eight Hundred Thousand Dollars (\$3,800,000), of which approximately Two Million Two Hundred Thousand Dollars (\$2,200,000) will be allocated to site acquisition and the remaining approximately One Million Six Hundred Thousand Dollars (\$1,600,000) will be allocated toward the required infrastructure improvements. Appleton has made and continues to make additional expenditures to support the cost of developing the Exhibition Center, which will increase the City's contribution to well in excess of Three Million Eight Hundred Thousand Dollars (\$3,800,000).

Section 4.02 Appleton to Construct Exhibition Center.

The parties hereby authorize Appleton, working with the other Municipalities as provided herein, to construct the Exhibition Center, the costs of which shall include:

- a. Design, including architectural, civil engineering, electrical engineering, mechanical engineering, structural engineering and any specialty engineering;
- b. Site work (excluding the purchase price of the land), including landscaping and retaining walls;
- c. Construction of the structure, electrical, HVAC, technology and communication systems and equipment, security systems, and other normal and customary elements typically included in the construction of an exhibition or conference center, as well as the cost of furniture, fixtures and equipment to service the Exhibition Center; provided, however, that the total costs of the same may not exceed Twenty Nine Million (\$29,000,000) ("Maximum Cost Estimate") unless Appleton receives the prior written consent of a majority of the Advisory Committee, as more fully described in Section 6.04 of this Agreement, to exceed the Maximum Cost Estimate.

Furthermore, Appleton is authorized to design and construct the Exhibition Center in a manner that is materially consistent with that Building Program dated March 16, 2012 and prepared by McCleskey Consulting. The ultimate fit and finish of the Exhibition Center shall be consistent with other similarly situated exhibition centers located in the State of Wisconsin.

Section 4.03 Appleton to Provide Administrative Support to ARA.

In addition to the obligations set forth in Section 4.01 and Section 4.02, Appleton agrees to provide the necessary administrative support to enable the ARA to achieve the objectives set

forth herein. Administrative support may include services such as the provision of office space and the provision of financial, accounting, legal and engineering consultation.

Section 4.04 Management Agreement.

The City, or its assigns, may enter into an agreement with a solely owned single purpose entity owned by Appleton Holdings, LLC, which is the owner of the Paper Valley Hotel (“Operator”) wherein the Operator will operate and manage the Exhibition Center in such a manner as to promote and develop tourism within the Tourism Zone (“Management Agreement”). This Management Agreement shall include provisions requiring compliance with any management rules, use restrictions or payment restrictions which, in the opinion of independent bond counsel, are required to create and maintain the tax exempt status of the Bonds.

**ARTICLE V.
UNDERTAKINGS OF THE ROOM TAX COMMISSION**

Section 5.01 Room Tax Commission to Pledge Pledged Room Tax Revenues.

The Room Tax Commission agrees to enact resolutions and all other municipal acts necessary to effect the pledge, as of the Effective Date, of any and all Pledged Room Tax revenues collected or held by the Room Tax Commission, or its designees or assigns, to (i) the making of payments, whether directly or indirectly of debt service on the Bonds; (ii) such other payments or deposits related to the Bonds; and (iii) the funding of any reserve fund or stabilization fund associated with the Bonds subject to any restriction related thereto in the Room Tax Act. The Room Tax Commission, and its designees or assigns, as necessary, shall enter into the Pledge and Security Agreement setting forth the terms and conditions of the pledge of Pledged Room Taxes.

Section 5.02 Room Tax Commission to Apply Surplus Pledged Room Tax Revenues.

All Surplus Pledged Room Tax Revenues remaining after payment in full of all debt service on the Bonds, or after the accumulation of Room Tax Revenues sufficient to pay when due all remaining debt service on the Bonds, shall be distributed or applied at the discretion of the Room Tax Commission or its designees or assigns, in accordance with the Room Tax Act. The use of such Surplus Pledged Room Tax Revenues shall be subject to the terms of the Pledge and Security Agreement.

Section 5.03 Additional Municipalities.

In the event that any Non-Party Municipality levies a Room Tax within its jurisdiction pursuant to the Room Tax Act (“Non-Party Municipality Room Taxes”), the Room Tax Commission shall use its best efforts to encourage and accept such non-party Municipality to become an Additional Municipality and a member of the Room Tax Commission. Each Additional Municipality shall as a condition to becoming a member of the Room Tax Commission, become a party to this Agreement and be bound to the terms, conditions and

obligations of the Municipalities hereunder. Acceptance of such Additional Municipality as an additional member of the Room Tax Commission shall, without further action or approval of the parties to this Agreement, be deemed an approval of such Additional Municipality as an additional party to this Agreement by the then-current parties to this Agreement. As a prerequisite to admission to the Room Tax Commission, the Non-Party Municipality shall become a party to the Pledge and Security Agreement by execution of a written instrument and shall meet any other requirements as set forth in the Pledge and Security Agreement.

ARTICLE VI. UNDERTAKINGS OF ARA

Section 6.01 Acceptance of Appleton Contribution.

Subject to the provisions of Section 4.01, the ARA may agree to accept ownership of the Exhibition Center Property from Appleton and to oversee the construction and development of the Exhibition Center Project. The ARA may accept ownership at any time during the development process as deemed appropriate by Appleton and the ARA. Once constructed, the ARA shall be responsible for the oversight of the management and operation of the Exhibition Center, which responsibilities may be delegated to a third party at the discretion of the ARA.

Section 6.02 Redevelopment.

Appleton shall assist the ARA in developing plans for the use of the Exhibition Center property in a manner which will promote and assist the future private development of the Tourism Zone to promote and develop tourism activities.

Section 6.03 Provision of Funding.

The ARA agrees to provide funding for the Exhibition Center Project as provided in Article VII.

Section 6.04 Advisory Committee

During the term of this Agreement, the ARA shall provide an opportunity for reasonable participation of the Municipalities in decisions relating to the operation of the Exhibition Center through the creation of an advisory committee which is intended to provide counsel to the ARA and to assist in program development and operations for the Exhibition Center ("Advisory Committee"). The membership of the Advisory Committee shall include the following: one representative from each Municipality collecting Room Tax used in part to fund the Exhibition Center operations (appointed by the Municipality); two (2) hoteliers collecting Room Tax used in part to fund the Exhibition Center (appointed by the ARA Chairperson and approved by ARA), two (2) community members residing within a community collecting Room Tax used in part to fund the Exhibition Center operations (appointed by the ARA Chairperson and approved by ARA), one (1) member of the ARA (appointed by the ARA Chairperson) and the Executive Director of the CVB, or its designee. The Appleton Community and Economic Development Director, or a designee thereof, shall also be a non-voting, advisory member of the Committee.

The Chair and Vice-Chair of the Committee shall be designated by ARA and shall serve one year terms that may be renewed at the discretion of ARA. Committee members, with the exception of the Executive Director of the CVB and Appleton Community and Economic Development Director, or designees thereof, shall serve terms of two (2) years and may serve up to three (3) consecutive terms. However, upon establishment of this committee, the following shall serve an initial term of three years: one half of the participating municipalities chosen by random selection, one of the hotelier representatives and one of the community members.

The roles and responsibilities and general operating rules of the Advisory Committee shall be as passed and approved by the Advisory Committee from time to time.

ARTICLE VII. FUNDING

Section 7.01 Sale of Bonds.

The ARA shall issue and sell the [*Exhibition Center Series 2015A Bonds*] upon such terms and at such time as are acceptable to the ARA. The [*Exhibition Center Series 2015A Bonds*] shall be payable by the ARA solely from revenues derived by the ARA from the Bond documents, the Pledge and Security Agreement, the Pledged Room Taxes pledged pursuant to Section 3.03 herein, cash and securities held from time to time in certain trust funds held by the Trustee under the Indentures and the investment earnings thereon.

Section 7.02 Mortgage and Assignment of Lease and Rents of the Appleton Development Property.

The ARA may grant to the Trustee, as security for the payment of the Bonds, a Mortgage and Assignment of Lease and Rents over the Exhibition Center Property.

As further security for the Bonds, the ARA may provide or cause to be provided a letter of credit or other form of security for payment of debt service on the Bonds. The provision of such security for the Bonds shall be at the sole discretion of the ARA and shall be provided at the sole cost and expense of the ARA. In the event a letter of credit provider or other guarantor of the Bonds (the "Bond Guarantor") is required to make debt service payments, the Municipalities agree that Pledged Room Tax revenues may be used to reimburse Bond Guarantor for all payments of debt service on the Bonds. The Municipalities further agree that the pledge of Pledged Room Tax revenues hereunder shall continue until payment in full of the Bonds, or any additional bonds issued pursuant hereto, and any reimbursement to Bond Guarantor.

ARTICLE VIII. MISCELLANEOUS

Section 8.01 Assignment of Rights Under this Agreement.

No party may assign its rights under this Agreement without the written consent of the other parties.

Section 8.02 Nondiscrimination.

Each party agrees that neither the Exhibition Center Project nor any portion thereof shall be undertaken or operated in a manner to permit discrimination or restriction on the basis of race, color, ancestry, religion, national origin, political affiliation (except to members of political groups or parties who advocate the overthrow of the United States government), sex, gender identity, gender expression, age, disability, marital status, arrest or conviction record, sexual orientation, disabled veteran or a covered veteran status and that the Exhibition Center Project shall be undertaken or operated in compliance with all effective laws, ordinances and regulations relating to discrimination on any of the foregoing grounds.

Section 8.03 Approximations.

It is understood and agreed by the parties that any dimensions, areas and volumes set forth herein or in the Exhibits hereto are preliminary and tentative. Before the legal descriptions of the various applicable parcels are finalized, the parties reserve the right to make minor changes in such dimensions, areas and volumes to best accommodate and facilitate the purposes of this Agreement.

Section 8.04 No Personal Liability.

Under no circumstances shall any officer, official, director, member or employee of the Municipalities, the Room Tax Commission or the ARA have any personal liability arising out of this Agreement, and no party shall seek or claim any such personal liability.

Section 8.05 Parties and Interests.

This Agreement is made solely for the benefit of the parties hereto, the Trustee and owners of the Bonds and no other person, partnership, association or corporation shall acquire or have any rights hereunder or by virtue hereof.

Section 8.06 Notices.

All notices, demands, certificates or other communications under this Agreement shall be sufficiently given and shall be deemed given when hand delivered or when mailed by first-class mail, postage prepaid, with proper address as indicated beneath the respective signatures to this Agreement. Any party may, by written notice to the other party, designate a change of address for the purposes aforesaid.

Section 8.07 Amendment.

No modification, alteration or amendment to this Agreement shall be binding upon any party hereto until such modification, alteration or amendment is reduced to writing and executed by all parties hereto. No amendment, alteration or amendment to this Agreement, which in any

manner affects the payment of principal, interest or premium, if any, on the Bonds or the interests of the owners of the Bonds shall be approved without the written consent of the Trustee.

Section 8.08 Termination of Agreement.

This Agreement and the terms and obligations hereunder shall terminate upon payment in full of the Bonds and any Additional Bonds issued pursuant hereto and reimbursement to the Bond Guarantor for any debt service payments made and amounts due to Bond Guarantor pursuant to Section 7.02 above.

Section 8.09 Governing Law

The laws of the State of Wisconsin shall govern this Agreement.

Section 8.10 Captions.

The captions or headings in this Agreement are for convenience only and in no way define, limit or describe the scope or intent of any of the provisions of this Agreement.

Section 8.11 Counterparts.

This Agreement may be signed in any number of counterparts with the same effect as if the signatures thereto and hereto were upon the same instrument.

Section 8.12 Severability.

If any provisions of this Agreement shall be held or deemed to be or shall, in fact, be inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions or in all jurisdictions, or in all cases because it conflicts with any other provision or provisions hereof or any constitution or statute or rule of public policy, or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance, or of rendering any other provision or provisions herein contained invalid, inoperative or unenforceable to any extent whatever.

(SIGNATURE PAGES TO FOLLOW)

IN WITNESS WHEREOF, the parties have executed this Exhibition Center Cooperation Agreement as of the date first above written.

CITY OF APPLETON, WISCONSIN

By: _____

Name: _____

Its: Mayor

Countersigned:

Name: _____

Its: Clerk

APPROVED AS TO FORM:

By: _____

Name: _____

Its: Attorney

IN WITNESS WHEREOF, the parties have executed this Exhibition Center Cooperation Agreement as of the date first above written.

CITY OF KAUKAUNA, WISCONSIN

By: _____
Name: _____
Its: Mayor

Countersigned:

Name: _____
Its: Clerk

IN WITNESS WHEREOF, the parties have executed this Exhibition Center Cooperation Agreement as of the date first above written.

CITY OF NEENAH, WISCONSIN

By: _____

Name: _____

Its: Mayor

Countersigned:

Name: _____

Its: Clerk

APPROVED AS TO FORM:

By: _____

Name: _____

Its: Attorney

IN WITNESS WHEREOF, the parties have executed this Exhibition Center Cooperation Agreement as of the date first above written.

VILLAGE OF KIMBERLY, WISCONSIN

By: _____

Name: _____

Its: Village Board President

Countersigned:

Name: _____

Its: Village Clerk

IN WITNESS WHEREOF, the parties have executed this Exhibition Center Cooperation Agreement as of the date first above written.

TOWN OF GRAND CHUTE, WISCONSIN

By: _____
Name: _____
Its: Town Board Chairman

Countersigned:

Name: _____
Its: Town Clerk

IN WITNESS WHEREOF, the parties have executed this Exhibition Center Cooperation Agreement as of the date first above written.

TOWN OF NEENAH, WISCONSIN

By: _____
Name: _____
Its: Town Board, Chairman

Countersigned:

Name: _____
Its: Town Clerk

IN WITNESS WHEREOF, the parties have executed this Exhibition Center Cooperation Agreement as of the date first above written.

TOWN OF MENASHA, WISCONSIN

By: _____
Name: _____
Its: Town Board Chairman

Countersigned:

Name: _____
Its: Town Clerk

IN WITNESS WHEREOF, the parties have executed this Exhibition Center Cooperation Agreement as of the date first above written.

CITY OF MENASHA, WISCONSIN

By: _____

Name: _____

Its: President

Countersigned:

Name: _____

Its: Clerk/Administrator

APPROVED AS TO FORM:

By: _____

Name: _____

Its: Attorney

IN WITNESS WHEREOF, the parties have executed this Exhibition Center Cooperation Agreement as of the date first above written.

**VILLAGE OF LITTLE CHUTE,
WISCONSIN**

By: _____
Name: _____
Its: Village Board President

Countersigned:

Name: _____
Its: Village Clerk

IN WITNESS WHEREOF, the parties have executed this Exhibition Center Cooperation Agreement as of the date first above written.

VILLAGE OF SHERWOOD, WISCONSIN

By: _____
Name: _____
Its: President

Countersigned:

Name: _____
Its: Administrator

IN WITNESS WHEREOF, the parties have executed this Exhibition Center Cooperation Agreement as of the date first above written.

**REDEVELOPMENT AUTHORITY OF
THE CITY OF APPLETON, WISCONSIN**

By: _____
Name: _____
Its: Chairperson

Countersigned:

Name: _____
Its: Secretary

IN WITNESS WHEREOF, the parties have executed this Exhibition Center Cooperation Agreement as of the date first above written.

**FOX CITIES AREA ROOM TAX
COMMISSION**

By: _____
Name: _____
Its: _____

Countersigned:

Name: _____
Its: _____

IN WITNESS WHEREOF, the parties have executed this Exhibition Center Cooperation Agreement as of the date first above written.

**FOX CITIES PERFORMING ARTS
CENTER, INC.**

By: _____
Name: _____
Its: President

Countersigned:

Name: _____
Its: Secretary

Exhibit A
Exhibition Center Project

The Building Program dated March 16, 2012, prepared by McCleskey Consulting is the guide for the development of the Exhibition Center contemplated herein. Pursuant to the Building Program, the Exhibition Center shall consist of approximately 65,500 gross square feet (more or less, depending on final architectural plans and program). The Exhibition Center is intended to include:

1. Exhibition and trade show space with state of the art technical capabilities; and
2. Meetings, banquets and/or exhibition space

Exhibit B
Exhibition Center Property
Description

EXHIBIT B
DESCRIPTION

PARCEL NO. 312011600

CSM 5460 LOT 1 VOL 31 DOC 1726114 BEING ALL OF LOTS 1,2,3,4,5,8,9,10, 11 & 12 BLK 8
APPLETON PLAT AND PRT OF VAC EIGHTH ST

PARCEL NO. 312012601

CSM 5460 LOT 2 VOL 31 DOC 1726114 BEING ALL OF LOTS 1,2,3,4,5,8,9,10, 11 & 12 BLK 8
APPLETON PLAT AND PRT OF VAC EIGHTH ST

PARCEL NO. 312012600

CSM 5460 LOT 3 VOL 31 DOC 1726114 BEING ALL OF LOTS 1,2,3,4,5,8,9,10, 11 & 12 BLK 8
APPLETON PLAT AND PRT OF VAC EIGHTH ST

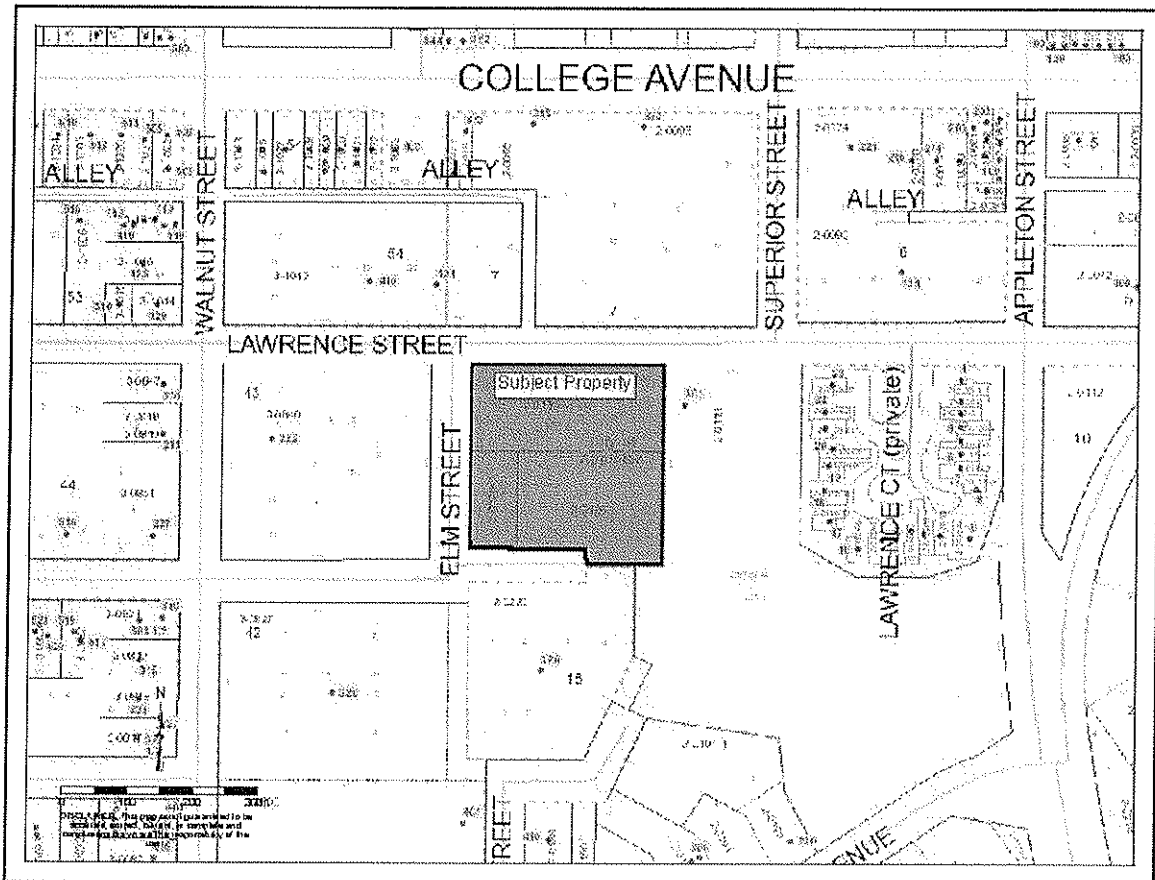


Exhibit C
Form Ordinance

SUMMARY OF
ORDINANCE IMPOSING A HOTEL/MOTEL TAX

Who: Each municipality will need to enact an ordinance that amends and restates prior ordinances to carry out the terms agreed to in the Cooperation Agreement.

What: The ordinance imposes the room tax consistent with the Cooperation Agreement.

Where: Each ordinance applies only to the municipality enacting the ordinance. However, the form ordinance used by each municipality will create uniformity.

When: The room tax will be effective January 1, 2016.

Why: The ordinance is required to give legal effect to the terms of the Cooperation Agreement.

Allocation of Room Tax	Before the PAC is paid off	After the PAC is paid off
CVB Room Tax	3%	3%
PAC Room Tax	2%	-0-
Exhibition Center Room Tax	3%	3%
Municipality Room Tax	1%	1%
Tourism Facility Room Tax	1%	3%
Total	10%	10%

**ORDINANCE OF _____ [City]/[Village]/[Town] IMPOSING A
HOTEL/MOTEL TAX ON THE PRIVILEGE OF FURNISHING ROOMS AT RETAIL**

WHEREAS, the [City]/[Village]/[Town] of _____ (“[City]/[Village]/[Town]”) is a duly organized and existing municipality created under the provisions of the laws of the State of Wisconsin; and

WHEREAS, §66.0615 of the Wisconsin Statutes authorizes the governing body of a municipality to adopt an ordinance imposing a tax on the privilege of furnishing, at retail, rooms or lodging to transients by hotelkeepers, motel operators or other persons furnishing accommodations which are available to the public (“Room Tax”); and

WHEREAS, the geographic area encompassing the CITY OF APPLETON, WISCONSIN, a Wisconsin municipal corporation and political subdivision (“Appleton”), the CITY OF KAUKAUNA, WISCONSIN, a Wisconsin municipal corporation and political subdivision (“Kaukauna”), the CITY OF NEENAH, WISCONSIN, a Wisconsin municipal corporation and political subdivision (“City of Neenah”), the VILLAGE OF KIMBERLY, WISCONSIN, a Wisconsin municipal corporation and political subdivision (“Kimberly”), the VILLAGE OF LITTLE CHUTE, WISCONSIN, a Wisconsin municipal corporation and political subdivision (“Little Chute”), the TOWN OF GRAND CHUTE, WISCONSIN, a Wisconsin municipal corporation and political subdivision (“Grand Chute”), the TOWN OF NEENAH, WISCONSIN, a Wisconsin municipal corporation and political subdivision (“Town of Neenah”), the TOWN OF MENASHA, WISCONSIN, a Wisconsin municipal corporation and political subdivision (“Town of Menasha”), the CITY OF MENASHA, WISCONSIN, a Wisconsin municipal corporation and political subdivision (“City of Menasha”), and the VILLAGE OF SHERWOOD, WISCONSIN, a Wisconsin municipal corporation and political subdivision (“Sherwood”), (collectively, “Municipalities”), is hereby confirmed to be a single destination as perceived by the traveling public, and, therefore, a Tourism Zone, as that term is used in §66.0615 of the Wisconsin Statutes (“Room Tax Act”) (which single destination is referred to as the “Fox Cities Tourism Zone”); and

WHEREAS, the [City]/[Village]/[Town] previously enacted an ordinance imposing a Room Tax, the proceeds of which were directed toward (i) payment of debt service on bonds issued by the Redevelopment Authority of the City of Appleton, Wisconsin, a Wisconsin municipal corporation, to partially fund construction of the Fox Cities Performing Arts Center; (ii) promotion of the Fox Cities Tourism Zone by the Fox Cities Convention & Visitors Bureau, Inc., a Wisconsin corporation; and (iii) promotion of the [City]/[Village]/[Town] by the [City]/[Village]/[Town] as a lodging destination; and

WHEREAS, the [City]/[Village]/[Town] now desires to impose an additional Room Tax in the amount of three percent (3%) to be pledged as payment on bonds to be issued as partial funding for the construction of a new Fox Cities Exhibition Center; and

WHEREAS, the [City]/[Village]/[Town] acknowledges that the Room Tax Act imposes certain requirements on the imposition of Room Taxes, including a consideration of the populations of counties in which certain Municipalities are located; and

WHEREAS, the [City]/[Village]/[Town] acknowledges that Appleton is located within the Counties of Outagamie, Calumet and Winnebago within the State of Wisconsin; and

WHEREAS, the Counties of Outagamie, Calumet and Winnebago, each have a population of less than 380,000; and

WHEREAS, neither Outagamie County, nor Calumet County, nor Winnebago County is located adjacent to a county with a population of at least 380,000; and

WHEREAS, the [City]/[Village]/[Town] acknowledges that the Municipalities are working cooperatively together to construct the Fox Cities Exhibition Center; and

WHEREAS, the [City]/[Village]/[Town] previously entered into a Room Tax Commission and Tourism Zone Agreement with the Municipalities which created the Fox Cities Room Tax Commission for the sole purpose of supporting the promotion and development of the Fox Cities Performing Arts Center; and

WHEREAS, the [City]/[Village]/[Town] now desires to authorize an increased role for the Fox Cities Room Tax Commission for the coordination of tourism promotion and tourism development in the Fox Cities Tourism Zone as more fully set forth herein; and

WHEREAS, by the passage of this Ordinance, the [City]/[Village]/[Town] intends to amend and replace its existing ordinance _____ which governs the imposition of Room Taxes in the [City]/[Village]/[Town] in order to accomplish uniformity of Room Taxes imposed across the Municipalities located within the Fox Cities Room Tax Commission pursuant to the requirements of the Room Tax Act; and

WHEREAS, the [City]/[Village]/[Town] finds that the best interests of the [City]/[Village]/[Town] are served by passing this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the _____ of the [City]/[Village]/[Town] of _____, Wisconsin, as follows:

1. Recitals. The above recitals are incorporated by reference herein and made a part hereof.
2. Definitions. In addition to those terms defined in this Section, the terms used in this Ordinance shall have the definition, if any, ascribed to them in §66.0615 of the Wisconsin Statutes.
 - a. “*Pledge Agreement*” shall mean that Amended and Restated Pledge and Security Agreement dated May 1, 2012 by and between the City of Appleton, Wisconsin;

the City of Kaukauna, Wisconsin; the City of Neenah, Wisconsin; the Village of Kimberly, Wisconsin; the Village of Little Chute, Wisconsin; the Town of Grand Chute, Wisconsin; the Town of Neenah, Wisconsin; the Town of Menasha, Wisconsin; the Fox Cities Area Room Tax Commission and Associated Trust Company.

- b. “*ARA*” shall mean the Redevelopment Authority of the City of Appleton, Wisconsin, a Wisconsin body politic and corporate.
- c. “*CVB*” shall mean the Fox Cities Convention & Visitors Bureau, Inc., a Wisconsin corporation.
- d. “*Exhibition Center Bonds*” shall mean bonds issued or to be issued by the ARA as partial funding for the construction of a new Fox Cities Exhibition Center, or any refinance thereof, as well as for any other purpose authorized under that Exhibition Center Cooperation Agreement between the municipalities located within the Fox Cities Tourism Zone, the ARA and the Fox Cities Room Tax Commission, dated as of _____, 2015.
- e. “*Fox Cities Tourism Zone*” shall mean that geographic area encompassing the City of Appleton, Wisconsin; the City of Kaukauna, Wisconsin; the City of Neenah, Wisconsin; the Village of Kimberly, Wisconsin; the Village of Little Chute, Wisconsin; the Town of Grand Chute, Wisconsin; the Town of Neenah, Wisconsin; the Town of Menasha, Wisconsin; the City of Menasha, Wisconsin and the Village of Sherwood, Wisconsin.
- f. “*Fox Cities Room Tax Commission*” shall mean the Room Tax Commission created by the Municipalities within the Fox Cities Tourism Zone through that Amended and Restated Room Tax Commission Agreement dated _____, 2015, in order to coordinate tourism promotion and tourism development within the Fox Cities Tourism Zone using the proceeds of Room Taxes imposed under this Ordinance, and having on its Board certain representatives of the Municipalities and certain representatives of the Wisconsin hotel and motel industry.
- g. “*PAC Bonds*” shall mean those bonds issued by the ARA to partially fund construction of the Fox Cities Performing Arts Center.
- h. “*Room Tax*” shall mean a tax on the privilege of furnishing, at retail, rooms or lodging to transients by hotelkeepers, motel operators or other persons furnishing accommodations which are available to the public, irrespective of whether membership is required for use of the accommodations, pursuant to the Room Tax Act.

- i. “*Room Tax Act*” shall mean §66.0615 of the Wisconsin Statutes, as amended from time to time.
3. Imposition of Room Tax. Pursuant to the Room Tax Act, there is hereby imposed upon the privilege of furnishing, at retail (except sales for resale) rooms or lodging to transients by hotelkeepers, motel operators and other persons furnishing accommodations that are available to the public (collectively, “Operators”), irrespective of whether membership is required for use of the accommodations, within the [City]/[Village]/[Town]. Such Room Tax shall be imposed at the total rate indicated below, which shall be in addition to the PAC Room Tax currently imposed. Operators shall remit all collected Room Tax revenues to the [City]/[Village]/[Town] in accordance with the requirements of this Ordinance and the Room Tax Act. The proceeds shall then be paid to the Fox Cities Room Tax Commission or its designees or assigns, unless otherwise indicated herein, to be used for purposes of coordinating tourism promotion and tourism development within the Fox Cities Tourism Zone. A Room Tax is hereby imposed within the [City]/[Village]/[Town] as follows:
 - a. A Room Tax in the amount of three percent (3%) shall be imposed and allocated toward the support of the CVB, to be used for the promotion of the Fox Cities Tourism Zone as a tourism destination (“CVB Room Tax”), except that:
 - i. The [City]/[Village]/[Town] may retain five percent (5%) of the revenues of this CVB Room Tax for general tourism support and development in the [City]/[Village]/[Town] in accordance with the requirements of the Room Tax Act.
 - b. A Room Tax in the amount of two percent (2%) shall be imposed and allocated toward payment of debt service on the PAC Bonds in accordance with that Cooperation Agreement dated June 1, 2000 to which the [City]/[Village]/[Town] is a party. The rate imposed as set forth in this subsection (c) shall be known as the “PAC Room Tax”. Upon full payment and satisfaction of the PAC Bonds, the PAC Room Tax shall ultimately be reallocated toward the development and support of amateur sports facilities within the Fox Cities Tourism Zone and/or other facilities which are reasonably likely to generate paid overnight stays at more than one hotel or motel establishment within the Fox Cities Tourism Zone as more fully set forth in Section 4 of this Ordinance.
 - c. A Room Tax in the amount of three percent (3%) shall be imposed and allocated toward payment of debt service on the Exhibition Center Bonds in accordance with that Exhibition Center Cooperation Agreement dated _____, 2015 to which the [City]/[Village]/[Town] is a party (“Exhibition Center Room Tax”). The rate established herein shall be known as the “Exhibition Center Room Tax Rate”. The Exhibition Center Room Tax Rate shall sunset and expire upon full payment and satisfaction of the Exhibition Center Bonds at a date to be

determined. The Municipalities shall each provide written notice to Operators upon the full payment and satisfaction of the PAC Bonds.

- d. A Room Tax in the amount of one percent (1%) (“Municipal Room Tax”) shall be retained by [City]/[Village]/[Town] to be used for general tourism support and development in the Fox Cities Tourism Zone in accordance with the requirements of the Room Tax Act.
 - e. A Room Tax in the amount of one percent (1%) shall be imposed and allocated toward the support of amateur sports facilities within the Fox Cities Tourism Zone and/or other facilities which are reasonably likely to generate paid overnight stays at more than one hotel or motel establishment within the Fox Cities Tourism Zone (“Tourism Facilities Room Tax”).
4. Proceeds of PAC Room Tax. Notwithstanding anything in this Ordinance to the contrary, in order to honor existing contractual obligations, the proceeds of the PAC Room Tax shall continue to be directed to the Trustee under the Pledge Agreement until the PAC Bonds have been paid in full. Following full payment and satisfaction of the PAC Bonds, the proceeds generated from the PAC Room Tax for the calendar quarter in which the PAC Bonds were fully paid and satisfied shall be directed toward payment of debt service on the Exhibition Center Bonds, capitalized Interest Payments on the Exhibition Center Bonds or may be deposited into Reserve and Stabilization Funds associated with the issuance of the Exhibition Center Bonds. Commencing on the first day of the next calendar quarter, all proceeds from the PAC Room Tax shall be directed toward the support of amateur sports facilities within the Fox Cities Tourism Zone and/or other facilities which are reasonably likely to generate paid overnight stays at more than one hotel or motel establishment within the Fox Cities Tourism Zone.
5. Priority of Payment. In the event any Operator or Municipality fails to remit the full amounts owed in any quarterly payment (“Deficient Payment”) under this Agreement, the Exhibition Center Cooperation Agreement or the ordinances executed as required thereunder, the parties agree and acknowledge that the Deficient Payment amounts actually received by the Commission shall be applied in the following priority order:
- a. The Deficient Payment amounts received shall first be applied toward the three percent (3%) Room Tax imposed for the support of the CVB;
 - b. The Deficient Payment amounts remaining after payment to the CVB as required in subsection (a) above, shall be applied toward the two percent (2%) Room Tax pledged as collateral for payment of the PAC Bonds;
 - c. The Deficient Payment amounts remaining after payment toward the PAC Bonds as required in subsection (b) above, shall be applied toward the three percent (3%) Room Tax pledged as collateral for payment of the Exhibition Center Bonds; and

- d. The Deficient Payment amounts remaining after payment toward the Exhibition Center Bonds as required in subsection (c) above, shall be applied toward the one percent (1%) Municipal Room Tax; and
 - e. All remaining Deficient Payment amounts shall be applied toward the one percent (1%) Tourism Facilities Room Tax.
6. Tourism Entity. The CVB shall act at the “tourism entity” as that term is defined in the Room Tax Act, for purposes of providing staff, support services and assistance to the Fox Cities Room Tax Commission in developing and implementing programs to promote the Fox Cities Tourism Zone to visitors, as more fully set forth in an agreement between the Fox Cities Room Tax Commission and the CVB.
7. Collection and Administration of Room Tax. This Ordinance shall be administered by the [City]/[Village]/[Town]. The tax imposed by this Ordinance shall be payable quarterly and shall be due on the last day of the month next succeeding the calendar quarter for which imposed. A return shall be filed with the [City]/[Village]/[Town] by all Operators on or before the same date on which such tax is due and payable. Such return shall show the gross room receipts of the preceding calendar quarter from such retail furnishing of rooms or lodging, the amount of taxes imposed for such period and such other information as the [City]/[Village]/[Town] deems necessary. Every person required to file such quarterly return shall, with his first return, elect to file an annual calendar year or fiscal year return. Such annual return shall be filed within ninety (90) days of the close of each such calendar or fiscal year. The annual return shall summarize the quarterly returns, reconcile and adjust for errors in the quarterly returns, and shall contain certain such additional information as the [City]/[Village]/[Town] requires. Such annual returns shall be signed by the person required to file a return or his duly authorized agent, but need not be verified by oath. The _____ may, for good cause, extend the time of filing any return, but in no event longer than one (1) month from the filing date.
8. Permit Required. Every Operator under this Ordinance shall file with the _____ an application for a permit for each place of business that is required to collect Room Tax hereunder. Every application for a permit shall be made upon a form prescribed by the _____ and shall set forth the name under which the applicant transacts or intends to transact business, the location of his place of business, and such other information as the _____ requires. The application shall be signed by the owner if a sole proprietor and, if not a sole proprietor, by the person authorized to act on behalf of such sellers. At the time of making an application, the applicant shall pay the _____ an initial fee of _____ dollars (\$____) for each permit. A permit issued hereunder is non-transferable.
9. Penalty for Failure to Obtain and Maintain a Permit. Any Operator in violation of the terms of this Ordinance by failing to obtain or maintain a permit, when such permit is required, shall be subject to a forfeiture of not less than \$_____ nor more than \$_____ for each violation. Each room or unit separately rented or offered for rent, and each day

of such rental or offer for rental of such unit shall be a separate violation. In addition, injunctive relief is hereby authorized to discontinue violation of this Ordinance. Any party deemed to have violated any of the provisions of this Ordinance shall be obligated to pay the costs of prosecution, in addition to actual attorney fees expended in the course of said enforcement.

- 10. Schedule of Forfeiture. Each Operator shall be required to forfeit an amount equal to twenty-five percent (25%) of the Room Tax due from the Operator to the [City]/[Village]/[Town] for the previous year or Five Thousand Dollars (\$5,000), whichever is less, for a failure to pay the Room Tax due hereunder.
- 11. Confidentiality of Information. The information provided to the [City]/[Village]/[Town] under §66.0615(2) of the Wisconsin Statutes shall remain confidential; provided, however, that the [City]/[Village]/[Town] or any employee thereof may use such information in the discharge of duties imposed by law or of the duties of their office or by order of a court. Persons violating the provisions of this subsection may be required to forfeit not less than \$100 nor more than \$500.
- 12. Enforcement. The [City]/[Village]/[Town] shall enforce this Ordinance in accordance with the Room Tax Act.
- 13. Expiration of Exhibition Center Room Tax and PAC Room Tax. The Exhibition Center Room Tax shall expire upon full payment of the Exhibition Center Bonds; provided that Operators may not discontinue collection of the Exhibition Center Room Tax until the passage of an ordinance by the [City]/[Village]/[Town] terminating the Exhibition Center Room Tax.
- 14. Supersede Conflicting Ordinances; Severability. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are repealed to the extent of such conflict. The invalidity of any section or provision of this Ordinance hereby passed and approved shall not invalidate other sections or provisions thereof.
- 15. Effective Date. This Ordinance shall take effect on January 1, 2016.

PASSED and APPROVED by the Governing Body of [City]/[Village]/[Town] this _____ day of _____, 2015.

Voting Aye (list names): _____
 Voting Nay (list names): _____
 Abstaining (list names): _____
 Absent (list names): _____

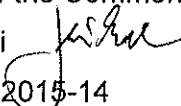
ATTEST:

Municipal Clerk

Published in pamphlet form _____, 2015.



MEMORANDUM

DATE: November 20, 2015
TO: Mayor Kaufert,, members of the Common Council
FROM: City Attorney Jim Godlewski 
RE: Room Tax Ordinance, Ord. 2015-14

Enclosed you will find the revised Room Tax Ordinance that provides for a 10% room tax. The ordinance allocates the Room Tax in the following way:

Pre-PAC Expiration	Room Tax Allocation Recipient	Post PAC Expiration
3%	Convention and Visitor Bureau ("CVB") (5% of the revenue from CVB Room Tax retained by the City)	3%
2%	Performing Arts Center	0%
3%	Exhibition Center	3%
1%	City	1%
1%	Tourism Facilities	3%

In addition, as I reviewed the ordinance, I modified some language to insure the clarity of the ordinance and to track the allocations of the Room Tax from the Exhibition Center Cooperation Agreement. The following is a summary of those changes:

- 15-23 Added a clause that clarifies the tax applies to "gross receipts" of the "retail furnishing of rooms or lodgings within the City". This language tracks statutory language.
- 15-23 Later in the same section, the ordinance had duplicate language regarding the imposition of the room tax. I modified the second reference to refer to the "Room Tax imposed under this section" as a lead in to the allocation provisions that follow.
- 15-23(b) Removed the reference to a portion of the expired PAC room tax coming to the City.
- 15-24 Removed the reference to a portion of the expired PAC room tax coming to the City.

Please contact me if you have any questions.



211 Walnut Street
Neenah, WI 54956

AN ORDINANCE: By the Committee of the Whole
Re: Amending and restating Chapter 15, Article
II of the Code of Ordinances relating to the
imposition of a Room Tax on the Privilege
of Furnishing Rooms at Retail

ORDINANCE NO. 2015-14
Introduced: November 24, 2015
Committee/Commission Action:

RECOMMENDED FOR PASSAGE

AN ORDINANCE

The Common Council of the City of Neenah, Wisconsin, do ordain as follows:

WHEREAS, the City of Neenah (“City”) is a duly organized and existing municipality created under the provisions of the laws of the State of Wisconsin; and

WHEREAS, §66.0615 of the Wisconsin Statutes authorizes the governing body of a municipality to adopt an ordinance imposing a tax on the privilege of furnishing, at retail, rooms or lodging to transients by hotel keepers, motel operators or other persons furnishing accommodations which are available to the public (“Room Tax”); and

WHEREAS, the geographic area encompassing the CITY OF APPLETON, WISCONSIN, a Wisconsin municipal corporation and political subdivision (“Appleton”), the CITY OF KAUKAUNA, WISCONSIN, a Wisconsin municipal corporation and political subdivision (“Kaukauna”), the CITY OF NEENAH, WISCONSIN, a Wisconsin municipal corporation and political subdivision (“City of Neenah”), the VILLAGE OF KIMBERLY, WISCONSIN, a Wisconsin municipal corporation and political subdivision (“Kimberly”), the VILLAGE OF LITTLE CHUTE, WISCONSIN, a Wisconsin municipal corporation and political subdivision (“Little Chute”), the TOWN OF GRAND CHUTE, WISCONSIN, a Wisconsin municipal corporation and political subdivision (“Grand Chute”), the TOWN OF NEENAH, WISCONSIN, a Wisconsin municipal corporation and political subdivision (“Town of Neenah”), the TOWN OF MENASHA, WISCONSIN, a Wisconsin municipal corporation and political subdivision (“Town of Menasha”), the CITY OF MENASHA, WISCONSIN, a Wisconsin municipal corporation and political subdivision (“City of Menasha”), and the VILLAGE OF SHERWOOD, WISCONSIN, a Wisconsin municipal corporation and political subdivision (“Sherwood”), (collectively, “Municipalities”), is hereby confirmed to be a single destination as perceived by the traveling public, and, therefore, a Tourism Zone, as that term is used in §66.0615 of the Wisconsin Statutes (“Room Tax Act”) (which single destination is referred to as the “Fox Cities Tourism Zone”); and

WHEREAS, the City previously enacted an ordinance imposing a Room Tax, the proceeds of which were directed toward (i) payment of debt service on bonds issued by the Redevelopment Authority of the City of Appleton, Wisconsin, a Wisconsin municipal corporation, to partially fund construction of the Fox Cities Performing Arts Center; (ii) promotion of the Fox Cities Tourism Zone by the Fox Cities Convention & Visitors Bureau, Inc., a Wisconsin corporation; and (iii) promotion of the City by the City as a lodging destination; and

WHEREAS, the City now desires to impose an additional Room Tax in the amount of three percent (3%) to be pledged as payment on bonds to be issued as partial funding for the construction of a new Fox Cities Exhibition Center; an additional Room Tax in the amount of one percent (1%) in support of amateur sports facilities within the Fox Cities Tourism Zone and/or other facilities which are reasonably likely to generate paid overnight stays at more than one hotel or motel within the Fox Cities Tourism Zone; and an additional Room Tax in the amount of one percent (1%) to be retained by the City to be used for general purposes, including but not limited to tourism support and development in the Fox Cities Tourism Zone; and

WHEREAS, the City acknowledges that the Room Tax Act imposes certain requirements on the imposition of Room Taxes, including a consideration of the populations of counties in which certain Municipalities are located; and

WHEREAS, the Exhibition Center is intended to be constructed within the City of Appleton; and

WHEREAS, the City acknowledges that Appleton is located within the Counties of Outagamie, Calumet and Winnebago within the State of Wisconsin; and

WHEREAS, the Counties of Outagamie, Calumet and Winnebago, each have a population of less than 380,000; and

WHEREAS, neither Outagamie County, nor Calumet County, nor Winnebago County is located adjacent to a county with a population of at least 380,000; and

WHEREAS, the City acknowledges that the Municipalities are working cooperatively together to construct the Fox Cities Exhibition Center; and

WHEREAS, the City previously entered into a Room Tax Commission and Tourism Zone Agreement with the Municipalities which created the Fox Cities Room Tax Commission for the sole purpose of supporting the promotion and development of the Fox Cities Performing Arts Center; and

WHEREAS, the City now desires to authorize an increased role for the Fox Cities Room Tax Commission for the coordination of tourism promotion and tourism development in the Fox Cities Tourism Zone as more fully set forth herein; and

WHEREAS, by the passage of this Ordinance, the City amends and restates those provisions of all ordinances and/or resolutions imposing and/or amending the imposition of Room Taxes in the City, including but not limited to, Ordinance No. 719 dated July 3, 1985, Resolution No. 6943 dated May 17, 2000, Ordinance No. 1151 dated May 17, 2000 and Ordinance No. 1320 dated March 15, 2006, in order to accomplish uniformity of Room Taxes imposed across the Municipalities located within the Fox Cities Tourism Zone pursuant to the requirements of the Room Tax Act; and

WHEREAS, the City Council finds that the best interests of the City are served by passing this Ordinance.

Section 1. Article II of Chapter 15, Room Tax (§§15-21 through 15-38), of the Code of Ordinances of the City of Neenah is hereby deleted and §15-21 through §15-33 are restated to read as follows:

15-21 Room Tax. There is hereby imposed a Room Tax on the privilege of providing rooms at retail in accordance with the terms of this Article and Wis. Stats. §66.0615 and as detailed in § 15-23 of this Code.

15-22 Definitions. In addition to those terms defined in this Section, the terms used in this Ordinance shall have the definition, if any, ascribed to them in §66.0615 of the Wisconsin Statutes.

“*ARA*” shall mean the Redevelopment Authority of the City of Appleton, Wisconsin, a Wisconsin body politic and corporate.

“*CVB*” shall mean the Fox Cities Convention & Visitors Bureau, Inc., a Wisconsin corporation.

“*Exhibition Center Bonds*” shall mean bonds issued or to be issued by the ARA as partial funding for the construction of a new Fox Cities Exhibition Center, or any refinance thereof, as well as for any other purpose authorized under that Exhibition Center Cooperation Agreement between the Municipalities located within the Fox Cities Tourism Zone, the ARA and the Fox Cities Room Tax Commission, dated as of **[City Clerk Authorized to insert date.]**, 2015.

“*Fox Cities Tourism Zone*” shall mean that geographic area encompassing the City of Appleton, Wisconsin; the City of Kaukauna, Wisconsin; the City of Neenah, Wisconsin; the Village of Kimberly, Wisconsin; the Village of Little Chute, Wisconsin; the Town of Grand Chute, Wisconsin; the Town of Neenah, Wisconsin; the Town of Menasha, Wisconsin; the City of Menasha, Wisconsin and the Village of Sherwood, Wisconsin.

“*Fox Cities Room Tax Commission*” shall mean the Room Tax Commission created by the Municipalities within the Fox Cities Tourism Zone through that Amended and Restated Room Tax Commission Agreement dated **[City Clerk Authorized to insert date.]**, 2015, in order to coordinate tourism promotion and tourism development within the Fox Cities Tourism Zone using the proceeds of Room Taxes imposed under this Ordinance, and having on its Board certain representatives of the Municipalities and certain representatives of the Wisconsin hotel and motel industry.

“*Hotel*” or “*motel*” means a building or group of buildings in which the public may obtain accommodations for a consideration, including, without limitation, such establishments as inns, motels, tourist homes, tourist houses or courts, bed & breakfasts, lodging houses, rooming houses, summer camps, apartment hotels, resort lodges and cabins and any other building or group of buildings in which accommodations are

available to the public, except accommodations, including mobile homes as defined in Wis. Stats. § 66.0435(1)(d), rented for a continuous period of more than one month and accommodations furnished by any hospitals, sanatoriums, or nursing homes, or by corporations or associations organized and operated exclusively for religious, charitable or educational purposes provided that no part of the net earnings of such corporations and associations inures to the benefit of any private shareholder or individual.

“*PAC Bonds*” shall mean those bonds issued by the ARA to partially fund construction of the Fox Cities Performing Arts Center.

“*Pledge Agreement*” shall mean that Amended and Restated Pledge and Security Agreement dated May 1, 2012 by and between the City of Appleton, Wisconsin; the City of Kaukauna, Wisconsin; the City of Neenah, Wisconsin; the Village of Kimberly, Wisconsin; the Village of Little Chute, Wisconsin; the Town of Grand Chute, Wisconsin; the Town of Neenah, Wisconsin; the Town of Menasha, Wisconsin; the Fox Cities Area Room Tax Commission and Associated Trust Company.

“*Room Tax*” shall mean a tax on the privilege of furnishing, at retail, rooms or lodging to transients by hotel keepers, motel operators or other persons furnishing accommodations which are available to the public, irrespective of whether membership is required for use of the accommodations, pursuant to the Room Tax Act.

“*Room Tax Act*” shall mean §66.0615 of the Wisconsin Statutes, as amended from time to time.

15-23 Imposition of Room Tax. Pursuant to the Room Tax Act, there is hereby imposed upon the privilege of furnishing, at retail (except sales for resale) rooms or lodging to transients by hotels and motels and other persons furnishing accommodations that are available to the public, including accommodations available or reserved through internet based networks (collectively, “Operators”), irrespective of whether membership is required for use of the accommodations, within the City. Such Room Tax shall be imposed at the total rate of ten percent (10%) on the gross receipts from such retail furnishing of rooms or lodgings within the City. Operators shall remit all collected Room Tax revenues to the Director of Finance in accordance with the requirements of this Ordinance and the Room Tax Act. The proceeds shall then be paid to the Fox Cities Room Tax Commission or its designees or assigns, unless otherwise indicated herein, to be used for purposes of coordinating tourism promotion and tourism development within the Fox Cities Tourism Zone. The Room Tax imposed under this section shall be allocated as follows:

- (a) A Room Tax in the amount of three percent (3%) shall be imposed and allocated toward the support of the CVB, to be used for the promotion of the Fox Cities Tourism Zone as a tourism destination (“CVB Room Tax”), except that:

- (1) The City may retain five percent (5%) of the revenues of this CVB Room Tax for general purposes, including but not limited to tourism support and development in the City in accordance with the requirements of the Room Tax Act.
- (b) A Room Tax in the amount of two percent (2%) shall be imposed and allocated toward payment of debt service on the PAC Bonds in accordance with that Cooperation Agreement dated June 1, 2000 to which the City is a party. The rate imposed as set forth in this subsection (2) shall be known as the "PAC Room Tax". Upon full payment and satisfaction of the PAC Bonds, the PAC Room Tax shall ultimately be reallocated toward the development and support of amateur sports facilities within the Fox Cities Tourism Zone and/or other facilities which are reasonably likely to generate paid overnight stays at more than one hotel or motel establishment within the Fox Cities Tourism Zone as more fully set forth in Section 15-24 of this Ordinance.
- (c) A Room Tax in the amount of three percent (3%) shall be imposed and allocated toward payment of debt service on the Exhibition Center Bonds in accordance with that Exhibition Center Cooperation Agreement dated **[City Clerk Authorized to insert date.]**, 2015 to which the City is a party ("Exhibition Center Room Tax"). The Exhibition Center Room Tax shall sunset and expire upon full payment and satisfaction of the Exhibition Center Bonds at a date to be determined. Upon full satisfaction of the Exhibition Center Bonds, the Room Tax shall be reduced by three percent (3%), with such reduction being deemed to be the share of the Room Tax allocated to the Exhibition Center Room Tax. At the time that the Exhibition Center Bonds are fully satisfied, there may be an excess of Exhibition Center Room Tax proceeds collected above that amount needed to satisfy the Exhibition Center Bonds. In such an event, those excess funds shall be reallocated to the Tourism Development Fund as that term is referenced and defined in the Exhibition Center Cooperation Agreement.
- (d) A Room Tax in the amount of one percent (1%) ("Municipal Room Tax") shall be retained by the City to be used for general purposes, including but not limited to tourism support and development in the Fox Cities Tourism Zone in accordance with the requirements of the Room Tax Act.
- (e) A Room Tax in the amount of one percent (1%) shall be imposed and allocated toward the support of amateur sports facilities within the Fox Cities Tourism Zone and/or other facilities which are reasonably likely to generate paid overnight stays at more than one hotel or motel establishment within the Fox Cities Tourism Zone ("Tourism Facilities Room Tax"). The proceeds of the Tourism Facilities Room Tax shall be remitted to CVB to be held and administered under as part of the

Tourism Development Fund, as that term is referenced and defined in the Exhibition Center Cooperation Agreement.

15-24 Proceeds of PAC Room Tax. Notwithstanding anything in this Ordinance to the contrary, in order to honor existing contractual obligations, the proceeds of the PAC Room Tax shall continue to be directed to the Trustee under the Pledge Agreement until the PAC Bonds have been paid in full. Following full payment and satisfaction of the PAC Bonds, the proceeds generated from the PAC Room Tax for the calendar quarter in which the PAC Bonds were fully paid and satisfied shall be directed toward payment of debt service on the Exhibition Center Bonds, capitalized interest payments on the Exhibition Center Bonds or may be deposited into reserve and stabilization funds associated with the issuance of the Exhibition Center Bonds. Commencing on the first day of the next calendar quarter, all proceeds from the PAC Room Tax shall be directed toward the support of amateur sports facilities within the Fox Cities Tourism Zone and/or other facilities which are reasonably likely to generate paid overnight stays at more than one hotel or motel establishment within the Fox Cities Tourism Zone.

15-25 Priority of Payment. In the event any Operator or Municipality fails to remit the full amounts owed in any quarterly payment (“Deficient Payment”) under this Agreement, the Exhibition Center Cooperation Agreement or the ordinances executed as required thereunder, the parties agree and acknowledge that the Deficient Payment amounts actually received by the Commission shall be applied in the following priority order:

- (a) The Deficient Payment amounts received shall first be applied toward the three percent (3%) Room Tax imposed for the support of the CVB; and
- (b) The Deficient Payment amounts remaining after payment to the CVB as required in subsection (a) above, shall be applied toward the two percent (2%) Room Tax pledged as collateral for payment of the PAC Bonds; and
- (c) The Deficient Payment amounts remaining after payment toward the PAC Bonds as required in subsection (b) above, shall be applied toward the three percent (3%) Room Tax pledged as collateral for payment of the Exhibition Center Bonds; and
- (d) The Deficient Payment amounts remaining after payment toward the Exhibition Center Bonds as required in subsection (c) above, shall be applied toward the one percent (1%) Municipal Room Tax; and
- (e) All remaining Deficient Payment amounts shall be applied toward the one percent (1%) Tourism Facilities Room Tax.

15-26 Tourism Entity. The CVB shall act as the “tourism entity” as that term is defined in the Room Tax Act, for purposes of providing staff, support services and assistance to the Fox Cities Room Tax Commission in developing and implementing programs to promote the Fox Cities Tourism Zone to visitors, as

more fully set forth in an agreement between the Fox Cities Room Tax Commission and the CVB.

- 15-27 Collection and Administration of Room Tax.** This Article shall be administered by the Director of Finance. The tax imposed by this Article shall be payable quarterly and shall be due on the last day of the month next succeeding the calendar quarter in which it was imposed. A return shall be filed with the Director of Finance by all Operators on or before the same date on which such tax is due and payable. Such return shall show the gross room receipts of the preceding calendar quarter from such retail furnishing of rooms or lodging, the amount of taxes imposed for such period and such other information as the City deems necessary. Every person required to file such quarterly return shall, with his first return, elect to file an annual calendar year or fiscal year return. Such annual return shall be filed within ninety (90) days of the close of each such calendar or fiscal year. The annual return shall summarize the quarterly returns, reconcile and adjust for errors in the quarterly returns, and shall contain certain such additional information as the City requires. Such annual returns shall be signed by the person required to file a return or his duly authorized agent, but need not be verified by oath. The City may, for good cause, extend the time of filing any return, but in no event longer than one (1) month from the filing date.
- 15-28 Permit Required.** Every Operator under this Article shall file with the Director of Finance an application for a permit for each place of business that is required to collect Room Tax hereunder. Every application for a permit shall be made upon a form prescribed by the City and shall set forth the name under which the applicant transacts or intends to transact business, the location of his place of business, and such other information as the City requires. The application shall be signed by the owner if a sole proprietor and, if not a sole proprietor, by the person authorized to act on behalf of such sellers. At the time of making an application, the applicant shall pay the City an initial fee of twenty dollars (\$20.00) for each permit. A permit issued hereunder is non-transferable.
- 15-29 Penalty for Violations.** In addition to the Schedule of Forfeiture set forth in section 15-31 of this Article, any Operator in violation of the terms of this Article by failing to obtain and maintain a permit, when such permit is required, shall be subject to a penalty as set forth in Sec. 1-20 of the Neenah Code of Ordinances for each violation. Each room or unit separately rented or offered for rent, and each day of such rental or offer for rental of such unit shall be a separate violation. In addition, injunctive relief is hereby authorized to discontinue any violation of this Article. Any party deemed to have violated any of the provisions of this Article shall be obligated to pay the costs of prosecution, in addition to actual attorney fees expended in the course of said enforcement. The City may revoke or suspend any permit issued hereunder for failure to comply with the provisions hereof.
- 15-30 Liability for Tax on Sale or Transfer of Business.** If any Operator liable for any amount of tax under this Article sells or transfers all or substantially all of its interest in the hotel, motel or other accommodation, its successors or

assigns shall withhold sufficient amounts from the purchase price to cover the amount of tax liability until the Operator produces a receipt from the Director of Finance that its liability has been paid in full or a certificate stating that no amount is due. If a successor subject to the tax imposed by this Article fails to withhold such amount from the purchase price as required, it shall become personally liable for payment of the amount required to be withheld by it.

15-31 Schedule of Forfeiture. In addition to paying the Room Taxes due hereunder, each Operator shall be required to forfeit an amount equal to twenty-five percent (25%) of the Room Tax due from the Operator to the City for the previous year or Five Thousand Dollars (\$5,000), whichever is less, for a failure to pay the Room Tax due hereunder.

15-32 Confidentiality of Information. To the extent permitted under the law, the information provided to the City under §66.0615(2) of the Wisconsin Statutes shall remain confidential; provided, however, that the City or any employee thereof may use such information in the discharge of duties imposed by law or of the duties of their office or by order of a court. Persons violating the provisions of this section may be required to forfeit not less than \$100 nor more than \$500.

15-33 Enforcement. The City shall enforce this Article in accordance with the Room Tax Act.

Section 2. Expiration of Exhibition Center Room Tax. The Exhibition Center Room Tax imposed at Code §15-23(c) shall expire upon full payment of the Exhibition Center Bonds; provided that Operators may not discontinue collection of the Exhibition Center Room Tax until the City provides notice that the Room Tax allocated to the Exhibition Center has been terminated by operation of this Ordinance and the Exhibition Center Cooperation Agreement.

Section 3. Supersede Conflicting Ordinances; Severability. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are repealed to the extent of such conflict. The invalidity of any section or provision of this Ordinance hereby passed and approved shall not invalidate other sections or provisions thereof. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 4. Effective Date. This Ordinance shall take effect on January 1, 2016.

PASSED and APPROVED by the Common Council of the City of Neenah, Wisconsin, this _____ day of _____, 2015.

Approved:

Moved by: _____

Dean R. Kaufert, Mayor

Adopted: _____

Attest:

Approved: _____

Published: _____

Patricia A. Sturn, City Clerk

THIS INSTRUMENT WAS DRAFTED BY:
City Attorney James G. Godlewski
211 Walnut Street
Neenah, WI 54956
State Bar No. 1005210

SUMMARY OF
 AMENDED AND RESTATED ROOM TAX COMMISSION AND TOURISM ZONE
 AGREEMENT

Who: Each municipality will enter into the Room Tax Commission and Tourism Zone Agreement.

What: The Commission and Zone Agreement confirms that zone previously created and allows for the Commission to carry out its statutory functions with administrative support by the Fox Cities Convention & Visitors Bureau.

Where: The Commission and Zone Agreement applies to all municipalities that join the Cooperation Agreement.

When: The Commission and Zone Agreement will be effective when the municipalities approve the Agreement.

Why: The Commission and Zone Agreement is required to facilitate the activities anticipated by the Cooperation Agreement and Ordinance.

Allocation of Room Tax	Before the PAC is paid off	After the PAC is paid off
CVB Room Tax	3%	3%
PAC Room Tax	2%	-0-
Exhibition Center Room Tax	3%	3%
Municipality Room Tax	1%	1%
Tourism Facility Room Tax	1%	3%
Total	10%	10%

**AMENDED AND RESTATED
ROOM TAX COMMISSION AND
TOURISM ZONE AGREEMENT**

Pursuant to §66.0301, Wis. Stats., the municipalities of the CITY OF APPLETON, WISCONSIN, a Wisconsin municipal corporation and political subdivision ("Appleton"), the CITY OF KAUKAUNA, WISCONSIN, a Wisconsin municipal corporation and political subdivision ("Kaukauna"), the CITY OF NEENAH, WISCONSIN, a Wisconsin municipal corporation and political subdivision ("City of Neenah"), the VILLAGE OF KIMBERLY, WISCONSIN, a Wisconsin municipal corporation and political subdivision ("Kimberly"), the VILLAGE OF LITTLE CHUTE, WISCONSIN, a Wisconsin municipal corporation and political subdivision ("Little Chute"), the TOWN OF GRAND CHUTE, WISCONSIN, a Wisconsin municipal corporation and political subdivision ("Grand Chute"), the TOWN OF NEENAH, WISCONSIN, a Wisconsin municipal corporation and political subdivision ("Town of Neenah"), the TOWN OF MENASHA, WISCONSIN, a Wisconsin municipal corporation and political subdivision ("Town of Menasha"), the CITY OF MENASHA, WISCONSIN, a Wisconsin municipal corporation and political subdivision ("City of Menasha"), and the VILLAGE OF SHERWOOD, WISCONSIN, a Wisconsin municipal corporation and political subdivision ("Sherwood"), collectively, the "Municipalities", and the Fox Cities Area Room Tax Commission, an authority formed pursuant to the powers provided in §66.0615 Wis. Stats. ("Fox Cities Room Tax Commission") enter into this Amended and Restated Room Tax Commission and Tourism Zone Agreement ("Agreement") on this, the ___ day of _____, 2015, for the purposes of coordinating the promotion and development of tourism within the Municipalities.

WHEREAS, the Wisconsin legislature has established statutory guidelines for the collection of a tax on the privilege of furnishing, at retail, rooms or lodging to transients by hotelkeepers, motel operators and other persons furnishing accommodations (collectively, "Operators") which are available to the public ("Room Tax") pursuant to §66.0615 Wis. Stats. ("Room Tax Act"); and

WHEREAS, the Room Tax Act sets forth requirements as to the formation of a Room Tax Commission to coordinate tourism promotion and tourism development for a Zone using Room Tax revenues when two (2) or more municipalities are located in a Zone, as that term is

defined in the Room Tax Act, and the imposition of Room Tax within a Zone by the Municipalities; and

WHEREAS, the Municipalities (excluding the City of Menasha and Sherwood) previously entered into that Room Tax Commission and Tourism Zone Agreement (“Existing Agreement”), to which Little Chute was added as a party following its initial execution, and to which future municipalities may be added, in which the parties acknowledged that the geographic area encompassing the parties is considered to be a single destination as perceived by the traveling public (“Fox Cities Tourism Zone”), which necessitated the formation of a Room Tax Commission to coordinate tourism promotion and tourism development within the Fox Cities Tourism Zone pursuant to the Room Tax Act (“Fox Cities Room Tax Commission”); and

WHEREAS, the Existing Agreement created the Fox Cities Room Tax Commission for the sole purpose of promoting tourism and development within the Fox Cities Tourism Zone by utilizing revenues collected from a Room Tax imposed to pay debt service on bonds (“PAC Bonds”) issued by the Redevelopment Authority of the City of Appleton, Wisconsin in order to finance a portion of the construction of the Fox Cities Performing Arts Center (“PAC Room Tax”); and

WHEREAS, the Existing Agreement directs that the Fox Cities Room Tax Commission will terminate and cease to exist upon payment in full of the PAC Bonds; and

WHEREAS, the Municipalities presently collect Room Taxes over and above the PAC Room Taxes and now desire to impose additional Room Taxes to help fund the construction of the Fox Cities Exhibition Center as well as to development and support amateur sports facilities within the Fox Cities Tourism Zone and/or other facilities which are reasonably likely to generate paid overnight stays at more than one hotel or motel establishment within the Fox Cities Tourism Zone; and

WHEREAS, the Municipalities further desire to enter into this Amended and Restated Room Tax Commission and Tourism Zone Agreement in order to (i) amend the terms of the Existing Agreement; (ii) set forth the Municipalities’ agreements relating to the Exhibition Center; (iii) ensure uniformity in the collection and use of all Room Taxes collected in accordance with the Room Tax Act; (iv) set ongoing procedural requirements for the Fox Cities Room Tax Commission; (v) confirm the operations of the Fox Cities Room Tax Commission are conducted in accordance with recent amendments to the Room Tax Act; and

WHEREAS, the Municipalities deem it to be in best interest of their constituents and the public at large to enter into this Agreement.

NOW THEREFORE, for valuable consideration and mutual benefit, the sufficiency of which is hereby acknowledged, it is agreed by the contracting municipalities as follows:

1. Recitals. The above recitals are incorporated by reference herein and made a part hereof.
2. Restatement of Existing Agreement. The Existing Agreement is hereby amended and restated in its entirety as set forth in this Amended and Restated Room Tax Commission and Tourism Zone Agreement. There shall be no interruption in the administration of PAC Room Taxes or services provided by the Fox Cities Room Tax Commission as set forth under the Existing Agreement.
3. Confirmation of Tourism Zone. The geographic area encompassing the Municipalities is hereby confirmed to be a single destination as perceived by the traveling public, and, therefore, a Tourism Zone, as that term is used in the Room Tax Act. It shall be referred to as the “Fox Cities Tourism Zone”.
4. Confirmation of Room Tax Commission. The formation of the “Fox Cities Room Tax Commission”, established under the Existing Agreement, is hereby ratified and confirmed. The Fox Cities Room Tax Commission is tasked with coordinating and promoting tourism and tourism development within the Fox Cities Tourism Zone and to do all other things necessary to accomplish its purposes as provided for by the Room Tax Act.
5. Imposition of Room Tax. Pursuant to the Room Tax Act, each Municipality that imposes a Room Tax in the Fox Cities Tourism Zone shall levy the same percentage of Room Tax. If the Municipalities are unable to agree on the percentage of tax to be levied in the Fox Cities Tourism Zone, the Fox Cities Room Tax Commission shall set the percentage. Room Taxes shall be imposed by passage of an ordinance in substantially the same form as that Form Ordinance attached as Exhibit “C” to that Exhibition Center Cooperation Agreement, dated of even date herewith. Pursuant to (1m)(am)(3) of the Room Tax Act, the parties hereto find and agree that (i) each Municipality is located in a county or counties having a population of less than 380,000; (ii) the counties in which the Municipalities are located are not located adjacent to any county with a population of over 380,000; (iii) the Municipalities are working cooperatively together to construct the Exhibition Center.

6. Tourism Entity. The parties hereby appoint the Fox Cities Convention & Visitors Bureau (“CVB”) to act as the "tourism entity" as that term is defined in the Room Tax Act, for purposes of providing staff, support services and assistance to the Fox Cities Room Tax Commission in developing and implementing programs to promote the Fox Cities Tourism Zone to visitors, as more fully set forth in an agreement between the Fox Cities Room Tax Commission and the CVB.

7. Collection of Funds. Unless otherwise provided herein, each Municipality shall collect and forward the Room Tax revenues collected to the Fox Cities Room Tax Commission or its designees or assigns, for the funding of the coordination of tourism promotion and tourism development activities for the Fox Cities Tourism Zone.

- a. Notwithstanding the foregoing, the parties acknowledge the existence of that Amended and Restated Pledge and Security Agreement between the parties hereto (excluding the City of Menasha and Sherwood) and the Associated Trust Company dated May 1, 2012 in which PAC Room Tax revenues were directed to be paid by the Municipalities directly to Associated Trust Company for the payment of debt service on the PAC Bonds. PAC Room Taxes shall continue to be sent directly to Associated Trust Company until the PAC Bonds have been paid in full, at which point all future PAC Room Tax revenues shall be paid to the Fox Cities Room Tax Commission.
- b. In addition, the Municipalities are authorized to retain from their respective collections (i) five percent (5%) of the revenues collected from that three percent (3%) Room Tax which was imposed for the support of the Fox Cities Convention & Visitors Bureau, to be used for the promotion of the Fox Cities Tourism Zone as a tourism destination; and (ii) the entire one percent (1%) Room Tax imposed by the Municipalities for general tourism support and development within the Fox Cities Tourism Zone in accordance with the requirements of the Room Tax Act.

8. Use of Funds. All Room Taxes received by the Fox Cities Room Tax Commission shall be utilized for tourism promotion and tourism development within the Fox Cities Tourism Zone, including the support and development of tourism facilities. It is acknowledged by the parties that certain Room Taxes have been reserved for specific tourism purposes and that those reserved Room Taxes shall be used consistent with the following:

- a. The PAC Room Tax revenues shall be utilized in a manner consistent with that Cooperation Agreement dated June 1, 2000, as amended from time to time.

- b. The Exhibition Center Room Tax revenues shall be utilized consistent with the Exhibition Center Cooperation Agreement dated of even date herewith.
- c. Room Taxes imposed for the support of the Fox Cities Convention & Visitors Bureau shall be utilized for those purposes.
- d. Room Taxes permitted to be retained by the Municipalities shall be used for tourism promotion and tourism development within the Fox Cities Tourism Zone.
- e. Room Taxes imposed for the development and support of amateur sports facilities within the Fox Cities Tourism Zone and/or other facilities which are reasonably likely to generate paid overnight stays at more than one hotel or motel establishment within the Fox Cities Tourism Zone shall be utilized for those purposes ("Tourism Facilities Room Tax").

9. Priority of Payment. In the event any Operator or Municipality fails to remit the full amounts owed in any quarterly payment ("Deficient Payment") under this Agreement, the Exhibition Center Cooperation Agreement or the ordinances executed as required thereunder, the parties agree and acknowledge that the Deficient Payment amounts actually received by the Commission shall be applied in the following priority order:

- a. The Deficient Payment amounts received shall first be applied toward the three percent (3%) Room Tax imposed for the support of the Fox Cities Convention & Visitors Bureau;
- b. The Deficient Payment amounts remaining after payment to the Fox Cities Convention & Visitors Bureau as required in subsection (a) above, shall be applied toward the two percent (2%) Room Tax pledged as collateral for payment of the PAC Bonds;
- c. The Deficient Payment amounts remaining after payment toward the PAC Bonds as required in subsection (b) above, shall be applied toward the three percent (3%) Room Tax pledged as collateral for payment of the Exhibition Center Bonds; and
- d. The Deficient Payment amounts remaining after payment toward the Exhibition Center Bonds as required in subsection (c) above, shall be applied toward the one percent (1%) Municipal Room Tax, as defined in the Cooperation Agreement; and
- e. All remaining Deficient Payment amounts shall be applied toward the one percent (1%) Tourism Facilities Room Tax.

10. Fox Cities Room Tax Commission Membership. The membership, including the procedures relating to confirmation of appointment, of the Fox Cities Room Tax Commission shall be consistent with §66.0615(1m)(c), which requires, inter alia:

- a. The Fox Cities Room Tax Commission shall consist of three members from each Municipality in which annual tax collections exceed \$1,000,000, two members from each Municipality in which annual tax collections exceed \$300,000 but are not more than \$1,000,000 and one member from each Municipality in which annual tax collections are \$300,000 or less. Two additional members, who represent the Wisconsin hotel and motel industry, shall be appointed to the Fox Cities Room Tax Commission by the chairperson of the commission, shall serve for a one-year term at the pleasure of the chairperson and may be reappointed. Except as otherwise provided herein, members shall be appointed as specified in Section 10(b), below.
- b. Members of the Fox Cities Room Tax Commission shall be appointed by the principal elected official in the Municipality and shall be confirmed by a majority vote of the members of the Municipality's governing body who are present when the vote is taken. Commissioners shall serve for a one-year term, at the pleasure of the appointing official, and may be reappointed.
- c. The Fox Cities Room Tax Commission shall meet regularly, and, from among its members, it shall elect a chairperson, vice chairperson and secretary.
- d. The Fox Cities Room Tax Commission shall report any delinquencies or inaccurate reporting to the Municipality that is due the tax.

11. Applicability of State Open Meetings Law. The Fox Cities Room Tax Commission shall be subject to the provisions of the Wisconsin Open Meetings and Open Records laws, as amended from time to time. Any contract entered into between the Fox Cities Room Tax Commission and the CVB, shall require that all records and meetings of the CVB, pursuant to or related to the performance of that contract, shall be subject to the Open Meetings of Governmental Bodies law as well as the Public Records and Property law, respectively.

12. Powers and Duties: The Fox Cities Room Tax Commission shall have the following powers, rights and duties, as provided by the Room Tax Act, and as designated by the Municipalities hereto:

- a. To monitor and collect Room Taxes from each Municipality within the Fox Cities Tourism Zone in accordance with the provisions of this Agreement;

- b. To contract with the CVB to obtain staff, support services and assistance in developing and implementing programs to promote the Fox Cities Tourism Zone to visitors;
- c. To report no less than annually to each Municipality from which it receives Room Tax revenue the purposes for which the revenues were spent;
- d. To report any delinquencies or inaccurate reporting to the Municipality that is due the Room Tax;
- e. To prepare forms for use by Operators in reporting and remitting quarterly Room Tax payments, to be based upon that form attached as Exhibit "A" hereto and which may be amended or revised by the Fox Cities Room Tax Commission as deemed appropriate;
- f. To report to the participating municipalities the name of any municipality failing to make proper reports to the room tax commission and to collect from any delinquent municipality those room taxes that such municipality has failed to turn over to the room tax commission;
- g. To make available financial records and meeting minutes of the Fox Cities Room Tax Commission for inspection and copying upon the request of any Municipality; and
- h. To delegate or assign its powers, rights and duties hereunder as it deems necessary or prudent.

13. Additional Municipalities. It is anticipated that from time to time the area that the public perceives to be a single destination may change, and additional municipalities enacting a room tax may recognize that they have become part of the Fox Cities Tourism Zone; therefore, it is anticipated that additional municipalities may join this Agreement and the Room Tax Commission in the future, and the respective membership compositions will be adjusted accordingly.

14. Municipal Action. The Municipalities shall enact such ordinances and/or resolutions as are necessary to satisfy the terms of this Agreement and to effect any provisions of this Agreement, including but not limited to, that Form Ordinance attached as Exhibit "C" to the Exhibition Center Cooperation Agreement dated of even date herewith.

15. Authority. In signing this Agreement, the respective Municipalities represent and warrant that the terms herein have been approved by the legislative body of that Municipality and that appropriate authority rests in the signatories on behalf of the respective Municipalities.

16. Term. The Fox Cities Room Tax Commission created herein, shall continue in existence for as long as the Municipalities continue to impose a Room Tax pursuant to §66.0615 Wis. Stats. and shall not terminate until official action to do so has been taken by the governing bodies of each party hereto. Notwithstanding the foregoing, the Fox Cities Room Tax Commission shall continue in existence as long as either the PAC Bonds or the Exhibition Center Bonds are outstanding.

17. Effective Date. The effective date of this Agreement shall be the date upon which the last listed Municipality so enters.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

SIGNATURE PAGES TO FOLLOW

IN WITNESS WHEREOF, the parties have executed this Amended and Restated Room Tax Commission and Tourism Zone Agreement as of the date first above written.

CITY OF APPLETON, WISCONSIN

By: _____
Name: _____
Its: Mayor

Countersigned:

Name: _____
Its: Clerk

APPROVED AS TO FORM:

By: _____
Name: _____
Its: Attorney

IN WITNESS WHEREOF, the parties have executed this Amended and Restated Room Tax Commission and Tourism Zone Agreement as of the date first above written.

CITY OF KAUKAUNA, WISCONSIN

By: _____

Name: _____

Its: Mayor

Countersigned:

Name: _____

Its: Clerk

IN WITNESS WHEREOF, the parties have executed this Amended and Restated Room Tax Commission and Tourism Zone Agreement as of the date first above written.

CITY OF NEENAH, WISCONSIN

By: _____
Name: _____
Its: Mayor

Countersigned:

Name: _____
Its: Clerk

APPROVED AS TO FORM:

By: _____
Name: _____
Its: Attorney

IN WITNESS WHEREOF, the parties have executed this Amended and Restated Room Tax Commission and Tourism Zone Agreement as of the date first above written.

VILLAGE OF KIMBERLY, WISCONSIN

By: _____
Name: _____
Its: Village Board President

Countersigned:

Name: _____
Its: Village Clerk

IN WITNESS WHEREOF, the parties have executed this Amended and Restated Room Tax Commission and Tourism Zone Agreement as of the date first above written.

TOWN OF GRAND CHUTE, WISCONSIN

By: _____
Name: _____
Its: Town Board Chairman

Countersigned:

Name: _____
Its: Town Clerk

IN WITNESS WHEREOF, the parties have executed this Amended and Restated Room Tax Commission and Tourism Zone Agreement as of the date first above written.

TOWN OF NEENAH, WISCONSIN

By: _____

Name: _____

Its: Town Board, Chairman

Countersigned:

Name: _____

Its: Town Clerk

IN WITNESS WHEREOF, the parties have executed this Amended and Restated Room Tax Commission and Tourism Zone Agreement as of the date first above written.

TOWN OF MENASHA, WISCONSIN

By: _____

Name: _____

Its: Town Board Chairman

Countersigned:

Name: _____

Its: Town Clerk

IN WITNESS WHEREOF, the parties have executed this Amended and Restated Room Tax Commission and Tourism Zone Agreement as of the date first above written.

CITY OF MENASHA, WISCONSIN

By: _____

Name: _____

Its: President

Countersigned:

Name: _____

Its: Clerk/Administrator

APPROVED AS TO FORM:

By: _____

Name: _____

Its: Attorney

IN WITNESS WHEREOF, the parties have executed this Amended and Restated Room Tax Commission and Tourism Zone Agreement as of the date first above written.

**VILLAGE OF LITTLE CHUTE,
WISCONSIN**

By: _____
Name: _____
Its: Village Board President

Countersigned:

Name: _____
Its: Village Clerk

IN WITNESS WHEREOF, the parties have executed this Amended and Restated Room Tax Commission and Tourism Zone Agreement as of the date first above written.

VILLAGE OF SHERWOOD, WISCONSIN

By: _____
Name: _____
Its: President

Countersigned:

Name: _____
Its: Administrator

IN WITNESS WHEREOF, the parties have executed this Amended and Restated Room Tax Commission and Tourism Zone Agreement as of the date first above written.

**FOX CITIES AREA ROOM TAX
COMMISSION**

By: _____
Name: _____
Its: _____

Countersigned:

Name: _____
Its: _____

EXHIBIT "A"
Collection Form - Operators

HOTEL AND MOTEL TRANSIENT ROOM TAX
QUARTERLY RETURN

From: _____ Quarter Ending: _____

_____ Taxable Room Receipts: _____

Allocation of Room Tax	Multiply Taxable Room Receipts by the percentage below:	Amount of tax allocated to each use:
CVB Room Tax	3%	\$
PAC Room Tax	2%	\$
Exhibition Center Room Tax	3%	\$
Municipality Room Tax	1%	\$
Tourism Facility Room Tax	1%	\$
Total	10%	\$

For: _____ Account: _____
Name of Hotel or Motel

At: _____ Date Completed: _____
Street Address of Business

Make check payable to: [MUNICIPALITY NAME]

Mail to:

In Person:

Persons failing to comply with the provisions of the enabling City legislation will be subject to penalties as provided in the City's Code of Ordinances.

I hereby certify that the information supplied hereon is true, accurate and complete.

Signature of Owner or Authorized Person

Date

Title

NOTICE TO NEW OWNERS: PRIOR TO USING THIS FORM, Owners must apply for a Transient Room Permit.

REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES WILL BE MADE UPON REQUEST AND
IF FEASIBLE