

# AGENDA

## REGULAR WATER COMMISSION MEETING AND STORM WATER CITIZEN ADVISORY BOARD MEETING

*Monday, October 17, 2022*

*4:30 P.M.*

**Council Chambers – City Hall**

**NOTICE IS HEREBY GIVEN**, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision making responsibility. This constitutes a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

1. Approve Regular Meeting Minutes for September 19, 2022 (Attachment)
2. Approve the Invoices for September 2022 (Attachment)
3. Appearances
4. Old Business/New Business
  - A. Financial Reports (Attachment)
  - B. Director's Report (Attachment)
  - C. Any Other Business That May Legally Come Before the Commission
  - D. Adjournment

*In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the **Water Utility Administrative Assistant at 920-886-6180** or the **City's ADA Coordinator at (920) 886-6106** or e-mail [attorney@ci.Neenah.wi.us](mailto:attorney@ci.Neenah.wi.us) at least 48 hours prior to the scheduled meeting or event to request an accommodation.*

**MINUTES OF THE NEENAH WATER WORKS COMMISSION  
AND  
STORM WATER CITIZEN ADVISORY BOARD MEETING**  
Regular Meeting – September 19, 2022  
Council Chambers – City Hall

**Present:** President Schmeichel; Commissioners: J. Lang, F. Lang, Boyette, and Bauman; and Director Mach

**Also Present:** Deputy Finance Director Kahl

**Excused:** None.

President Schmeichel called the meeting to order at 4:31 p.m.

Approve Meeting Minutes for August 15, 2022 – Following discussion, **M.S.C. J. Lang/Boyette to approve the August 15, 2022 Meeting Minutes.** All voting aye.

Approve the Invoices for August 2022 – Commissioners asked about the charges and invoices from eBay, Inc., Employer Solutions, Inc., and Hydrite Chemical Company. Director Mach explained that our staff repairs variable frequency drives (VFDs) and parts are often obtained via eBay. Employer Solutions provides DOT mandated drug testing for staff members who hold a CDL. Commissioners asked if the Utility was in good shape with regards to chemical supplies in response to the possible railroad strike. Director Mach noted that Ferric Sulfate was on order and Sodium Hypochlorite would be ordered soon if there was a threat of supply interruption.

Following discussion, **M.S.C. Bauman/F. Lang to approve the August 2022 invoices.** All voting aye.

Appearances – None.

Old Business/New Business

Request to Participate in the PFAS Cost Recovery Program – Director Mach presented a brief memo detailing the offer to participate in the program offered by Napoli Shkolnik, PLLC. This firm has been engaged by the Wisconsin Rural Water Association and the National Rural Water Association to proceed with representing utilities in a lawsuit against manufacturers of PFAS-related compounds. Commissioners were concerned about any out of pocket costs that may be incurred and if joining the program precludes the Utility from pursuing any other cost recovery methods. Director Mach explained that he presented the retainer to City Attorney Rashid for review and Mr. Rashid found no major issues with it. In consultation with other Utilities, some are joining, but some are not.

Following discussion, **M.S.C. Boyette/F. Lang to give authorization to Director Mach to register the Utility with the Wisconsin PFAS Cost Recovery Program.** All voting aye.

Award Chemical Bid for Sodium Hypochlorite – Director Mach presented the bids for Sodium Hypochlorite for the final quarter of 2022. There were two bids received. The lowest overall bid for loads over 3,000 gallons is \$0.26/lb as provided by Hydrite Chemical Company.

Following discussion, **M.S.C. Boyette/Schmeichel to award the bid of \$0.26/lb for Sodium Hypochlorite for the Fourth Quarter of 2022 to Hydrite Chemical Company.** All voting aye.

**Waterworks Commission and Storm Water Citizens Advisory Board Regular Meeting Minutes  
September 19, 2022  
Page 2 of 3**

Presentation of Revenue and Expense Projections – Deputy Finance Director Kahl and Director Mach presented two cash flow projections. One projection included \$2M of borrowing while the other included \$3M of borrowing. If the Utility continues with projected CIP expenditures, there will be a negative cash balance at the end of 2023. In order to provide the most financial flexibility, Deputy Director Kahl and Director Mach suggested borrowing \$3M in late 2022 or early 2023. Commissioners asked about the health of the Reserve Accounts. Director Mach explained that the accounts were healthy, but the projections indicated overfunding in some cases (ie. Tower Painting) after 2023. Reallocations can be brought forward to the Commission in future meetings to correct this. The funding and usage on the Sludge Lagoon account appears to be in line with expectations. Director Mach also informed the Commission that GAC media – and carbon products in general – are extremely difficult to obtain. This may necessitate waiting for another year to rehabilitate the GAC filtration units.

Following discussion, **M.S.C. J. Lang/Bauman to request Director Mach work with Finance Director Easker and Deputy Director of Finance Kahl to develop terms for borrowing of funds from the City.** All voting aye.

Director's Report –

1. Water Loss Report – Loss percentage continues to be high. Staff are continuing leak detection activities.
2. Solar installation update – The photovoltaic array continues to perform satisfactorily. Director Mach noted that he will include the output spreadsheet with the minutes.
3. Private lead service line replacement funding update – Once signed and approved, the contracts will be sent to the DNR for approval.
4. Discussion of pipe cutting safety and equipment – One of the Utility staff members was injured when a cutoff saw kicked back. As safety is always one of our top priorities, staff are looking into alternative cutting technologies.
5. The next regular Waterworks Commission meeting is scheduled for October 17, 2022.

Following discussion, **M.S.C. Boyette/Bauman to accept and place on file the Director's Report.** All voting aye.

Storm Water Report – Director Mach presented an update on the Harrison Street Pond.

Following discussion, **M.S.C. Bauman/Boyette to accept and place on file the Storm Water Report.** All voting aye.

Closed Session – **M.S.C. Boyette/Bauman to convene into closed session pursuant to Wis. Stats §19.85 (1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session in order to discuss negotiations relating to a proposal for alternative water metering technologies; and to continue in closed session pursuant to Wis. Stats §19.85 (1)(e) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.** All voting aye.

**Waterworks Commission and Storm Water Citizens Advisory Board Regular Meeting Minutes  
September 19, 2022  
Page 3 of 3**

Adjournment – There being no further business, **M.S.C. Boyette/Bauman to adjourn in closed session at 6:12 p.m.** All voting aye.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Anthony L. Mach". The signature is written in a cursive style with a prominent initial "A" and a long horizontal stroke at the end.

Anthony L. Mach  
Director, Neenah Water Utility



# NEENAH WATER UTILITY

## CASH FLOW PROJECTIONS WITH THE INCLUSION OF \$2M BORROWING

	2022 Est.	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Operating Revenue	8,120,000	8,201,200	8,283,212	8,366,044	8,449,705	8,534,202	8,619,544	8,705,739	8,792,796	8,880,724	8,969,532
Operating Costs	(920,000)	(947,600)	(976,028)	(1,005,309)	(1,035,468)	(1,066,532)	(1,098,528)	(1,131,484)	(1,165,428)	(1,200,391)	(1,236,403)
Payroll/Benefits	(1,777,000)	(1,830,310)	(1,885,219)	(1,941,776)	(2,000,029)	(2,060,030)	(2,121,831)	(2,185,486)	(2,251,050)	(2,318,582)	(2,388,139)
PILOT	(983,000)	(1,002,660)	(1,022,713)	(1,043,167)	(1,064,031)	(1,085,311)	(1,107,018)	(1,129,158)	(1,151,741)	(1,174,776)	(1,198,272)
Sludge Lagoon	(415,000)		(456,500)		(502,150)		(552,365)		(607,602)		(668,362)
Vehicle Purchases		(175,000)	(35,000)		(40,000)	(40,000)	(40,000)	(45,000)			
Tower Painting		(520,000)									
Hydrant Painting		(30,000)	(20,000)	(20,000)	(20,000)						
GAC Media Replacement		(265,000)	(265,000)								
Pump Rehab		(62,000)	(62,000)	(62,000)							
CIP	(3,049,000)	(4,487,000)	(3,562,000)	(1,943,000)	(1,556,000)	(1,800,000)	(1,800,000)	(1,800,000)	(1,800,000)	(1,800,000)	(1,800,000)
Investments Purchased	(1,250,000)	-	-	-	-	-	-	-	-	-	-
Investments Matured	-	250,000	-	750,000	750,000	500,000	250,000	-	-	-	-
Debt Service Payments	(1,799,230)	(1,801,980)	(1,804,630)	(706,300)	(108,150)	-	-	-	-	-	-
Reserve Account Adds	(420,000)	(420,000)	(420,000)	(420,000)	(420,000)	(420,000)	(420,000)	(420,000)	(420,000)	(420,000)	(420,000)
Reserve Accounts Used	415,000	1,052,000	838,500	82,000	562,150	40,000	592,365	45,000	607,602	-	668,362
<b>Net Cash Outflow</b>	<b>(2,078,230)</b>	<b>(2,038,350)</b>	<b>(1,387,379)</b>	<b>2,056,492</b>	<b>3,016,026</b>	<b>2,602,328</b>	<b>2,322,167</b>	<b>2,039,611</b>	<b>2,004,576</b>	<b>1,966,975</b>	<b>1,926,718</b>
Available Cash, Jan. 1	3,230,000	1,151,770	(886,580)	(2,273,959)	(217,467)	2,798,560	5,400,888	7,723,055	9,762,666	11,767,242	13,734,218
Available Cash, Dec. 31	1,151,770	(886,580)	(2,273,959)	(217,467)	2,798,560	5,400,888	7,723,055	9,762,666	11,767,242	13,734,218	15,660,935
<b>Additional Borrowing</b>	<b>-</b>	<b>2,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Additional Debt Service</b>	<b>-</b>	<b>(221,660)</b>	<b>(221,660)</b>	<b>(221,660)</b>	<b>(221,660)</b>	<b>(221,660)</b>	<b>(221,660)</b>	<b>(221,660)</b>	<b>(221,660)</b>	<b>(221,660)</b>	<b>(221,660)</b>
<b>Available Cash, Jan. 1</b>	<b>3,230,000</b>	<b>1,151,770</b>	<b>891,760</b>	<b>(717,279)</b>	<b>1,117,553</b>	<b>3,911,920</b>	<b>6,292,588</b>	<b>8,393,095</b>	<b>10,211,046</b>	<b>11,993,962</b>	<b>13,739,278</b>
<b>Available Cash, Dec. 31</b>	<b>1,151,770</b>	<b>891,760</b>	<b>(717,279)</b>	<b>1,117,553</b>	<b>3,911,920</b>	<b>6,292,588</b>	<b>8,393,095</b>	<b>10,211,046</b>	<b>11,993,962</b>	<b>13,739,278</b>	<b>15,444,335</b>
Sludge Lagoon	1,926,750	2,106,750	1,830,250	2,010,250	1,688,100	1,868,100	1,495,735	1,675,735	1,248,134	1,428,134	939,772
Vehicle Purchases	193,050	54,050	55,050	91,050	87,050	83,050	79,050	70,050	106,050	142,050	178,050
Tower Painting	541,500	171,500	321,500	471,500	621,500	771,500	921,500	1,071,500	1,221,500	1,371,500	1,521,500
Hydrant Painting	64,000	40,000	26,000	12,000	(2,000)	4,000	10,000	16,000	22,000	28,000	34,000
GAC Media Replacement	530,000	265,000	-	-	-	-	-	-	-	-	-
Pump Rehab	64,000	50,000	36,000	22,000	70,000	118,000	166,000	214,000	262,000	310,000	358,000

# NEENAH WATER UTILITY

## CASH FLOW PROJECTIONS WITH THE INCLUSION OF \$3M BORROWING

	2022 Est.	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Operating Revenue	8,120,000	8,201,200	8,283,212	8,366,044	8,449,705	8,534,202	8,619,544	8,705,739	8,792,796	8,880,724	8,969,532
Operating Costs	(920,000)	(947,600)	(976,028)	(1,005,309)	(1,035,468)	(1,066,532)	(1,098,528)	(1,131,484)	(1,165,428)	(1,200,391)	(1,236,403)
Payroll/Benefits	(1,777,000)	(1,830,310)	(1,885,219)	(1,941,776)	(2,000,029)	(2,060,030)	(2,121,831)	(2,185,486)	(2,251,050)	(2,318,582)	(2,388,139)
PILOT	(983,000)	(1,002,660)	(1,022,713)	(1,043,167)	(1,064,031)	(1,085,311)	(1,107,018)	(1,129,158)	(1,151,741)	(1,174,776)	(1,198,272)
Sludge Lagoon	(415,000)		(456,500)		(502,150)		(552,365)		(607,602)		(668,362)
Vehicle Purchases		(175,000)	(35,000)		(40,000)	(40,000)	(40,000)	(45,000)			
Tower Painting		(520,000)									
Hydrant Painting		(30,000)	(20,000)	(20,000)	(20,000)						
GAC Media Replacement		(265,000)	(265,000)								
Pump Rehab		(62,000)	(62,000)	(62,000)							
CIP	(3,049,000)	(4,487,000)	(3,562,000)	(1,943,000)	(1,556,000)	(1,800,000)	(1,800,000)	(1,800,000)	(1,800,000)	(1,800,000)	(1,800,000)
Investments Purchased	(1,250,000)	-	-	-	-	-	-	-	-	-	-
Investments Matured	-	250,000	-	750,000	750,000	500,000	250,000	-	-	-	-
Debt Service Payments	(1,799,230)	(1,801,980)	(1,804,630)	(706,300)	(108,150)	-	-	-	-	-	-
Reserve Account Adds	(420,000)	(420,000)	(420,000)	(420,000)	(420,000)	(420,000)	(420,000)	(420,000)	(420,000)	(420,000)	(420,000)
Reserve Accounts Used	415,000	1,052,000	838,500	82,000	562,150	40,000	592,365	45,000	607,602	-	668,362
<b>Net Cash Outflow</b>	<b>(2,078,230)</b>	<b>(2,038,350)</b>	<b>(1,387,379)</b>	<b>2,056,492</b>	<b>3,016,026</b>	<b>2,602,328</b>	<b>2,322,167</b>	<b>2,039,611</b>	<b>2,004,576</b>	<b>1,966,975</b>	<b>1,926,718</b>
Available Cash, Jan. 1	3,230,000	1,151,770	(886,580)	(2,273,959)	(217,467)	2,798,560	5,400,888	7,723,055	9,762,666	11,767,242	13,734,218
Available Cash, Dec. 31	1,151,770	(886,580)	(2,273,959)	(217,467)	2,798,560	5,400,888	7,723,055	9,762,666	11,767,242	13,734,218	15,660,935
<b>Additional Borrowing</b>	<b>-</b>	<b>3,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Additional Debt Service</b>	<b>-</b>	<b>(332,490)</b>	<b>(332,490)</b>	<b>(332,490)</b>	<b>(332,490)</b>	<b>(332,490)</b>	<b>(332,490)</b>	<b>(332,490)</b>	<b>(332,490)</b>	<b>(332,490)</b>	<b>(332,490)</b>
<b>Available Cash, Jan. 1</b>	<b>3,230,000</b>	<b>1,151,770</b>	<b>1,780,930</b>	<b>61,062</b>	<b>1,785,063</b>	<b>4,468,600</b>	<b>6,738,438</b>	<b>8,728,115</b>	<b>10,435,236</b>	<b>12,107,322</b>	<b>13,741,808</b>
<b>Available Cash, Dec. 31</b>	<b>1,151,770</b>	<b>1,780,930</b>	<b>61,062</b>	<b>1,785,063</b>	<b>4,468,600</b>	<b>6,738,438</b>	<b>8,728,115</b>	<b>10,435,236</b>	<b>12,107,322</b>	<b>13,741,808</b>	<b>15,336,035</b>
Sludge Lagoon	1,926,750	2,106,750	1,830,250	2,010,250	1,688,100	1,868,100	1,495,735	1,675,735	1,248,134	1,428,134	939,772
Vehicle Purchases	193,050	54,050	55,050	91,050	87,050	83,050	79,050	70,050	106,050	142,050	178,050
Tower Painting	541,500	171,500	321,500	471,500	621,500	771,500	921,500	1,071,500	1,221,500	1,371,500	1,521,500
Hydrant Painting	64,000	40,000	26,000	12,000	(2,000)	4,000	10,000	16,000	22,000	28,000	34,000
GAC Media Replacement	530,000	265,000	-	-	-	-	-	-	-	-	-
Pump Rehab	64,000	50,000	36,000	22,000	70,000	118,000	166,000	214,000	262,000	310,000	358,000

**WATER UTILITY CASH ACTIVITY**  
**September 2022**

Cash Balance September 1, 2022		\$176,723
Cash Receipts		
Water Collection Receipts	770,073	
Q3 Interest	1,113	
Closed Associated Bank DS Acct	112,234	
Other Water Receipts	<u>23,634</u>	
		907,054
Cash Distributions		
Check Register	85,564	
Removal of Excavated Dirt	884	
WE Energies	18,463	
Debt Service Reserve	179,801	
Disbursements to the City	<u>499,255</u>	
		<u>783,967</u>
<b>Cash Balance September 30, 2022</b>		<b><u><u>\$299,810</u></u></b>

**SEP DISBURSEMENTS TO THE CITY**

Payroll		\$143,429
Payroll Benefits		47,373
Vehicle Fuel & Fluids		1,613
Vehicle Maintenance		788
Postage		51
IS/GIS Services		2,835
3rd Qtr Printer Lease		113
3rd Qtr Payment in Lieu of Taxes		253,116
3rd Qtr-Sending/Collecting Bills-Pmt to City		16,863
3rd Qtr-Finance, HR, Legal Services-Pmt to City		30,268
3rd Qtr Rent		<u>2,805</u>
<b>Total Disbursements to the City</b>		<b><u><u>\$499,255</u></u></b>

**REPLACEMENT FUND RESERVES AS OF SEPTEMBER 2022**

Sludge Lagoon		\$2,296,747
Vehicles		245,084
Painting Towers		503,995
Painting Hydrants		58,500
GAC Media Replacement		530,000
Pump Rehab		<u>52,000</u>
<b>Total Replacement Fund Reserves</b>		<b><u><u>\$3,686,326</u></u></b>



**WATER UTILITY CHECK REGISTER**

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description	Account Number
09/30/2022	438	U S BANK	9-13-22	251.94	AMAZON.COM*SG26C4RS3	DISTRIB FAX AND CAR WASH	Water	40004017706650
		U S BANK	9-13-22	89.91	AMAZON.COM*SG26C4RS3	GRINDING WHEELS	Water	40004027706520
		U S BANK	9-13-22	219.98	AMAZON.COM*SG26C4RS3	LAB FAX MACHINE	Water	40004017706430
		U S BANK	9-13-22	64.49	CINTAS CORP	MATS/MOPS DISTRIBUTION	Water	40004017706650
		U S BANK	9-13-22	64.49	CINTAS CORP	MATS/MOPS TREATMENT	Water	40004017706430
		U S BANK	9-13-22	923.64	CORE & MAIN - WI005	METER GASKETS	Water	40004017706630
		U S BANK	9-13-22	225.00	FERGUSON ENT	#0365333/WATER MAIN PLAST	Water	40004027706730
		U S BANK	9-13-22	1,914.00	FERGUSON ENT	#0365563/VALVE BOX PARTS	Water	40004027706730
		U S BANK	9-13-22	939.97	HAWKINS INC	AMMONIA	Water	40004017706410
		U S BANK	9-13-22	1,339.80	HAWKINS INC	HYDROFLUOSILICIC ACID	Water	40004017706410
		U S BANK	9-13-22	60.00	HAWKINS INC	MURIATIC ACID	Water	40004027706520
		U S BANK	9-13-22	3,893.14	HAWKINS INC	SODIUM PERMANGANATE	Water	40004017706410
		U S BANK	9-13-22	772.51	IDEXX DISTRIBUTION INC	LAB REAGENTS	Water	40004017706420
		U S BANK	9-13-22	7,136.90	KEMIRA WATER SOLUTIONS	FERRIC SULFATE	Water	40004017706410
		U S BANK	9-13-22	46.44	MENARDS APPLETON WEST WI	PIPE FITTINGS	Water	40004027706520
		U S BANK	9-13-22	4.59	MORAIN PARK TECHNICAL	PROCESS FEE TRAINING PRES	Water	40004017709270
		U S BANK	9-13-22	166.85	MORAIN PARK TECHNICAL	TRAINING PREISSNER	Water	40004017709270
		U S BANK	9-13-22	24.99	NORTHERN TOOL EQUIP	PRY BAR KITS	Water	40004017706630
		U S BANK	9-13-22	24.99	NORTHERN TOOL EQUIP	PRY BAR KITS	Water	40004027706730

**WATER UTILITY CHECK REGISTER**

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description	Account Number
09/30/2022	438	U S BANK	9-13-22	20,688.60	POLYDYNE INC	C-308P	Water	40004017706410
		U S BANK	9-13-22	725.29	POLYDYNE INC	FREIGHT CHARGE	Water	40004017706410
		U S BANK	9-13-22	33.75	SQ *FIRE SERVICES PLUS LL	FIRE EXT RECHARGE	Water	40004017706430
		U S BANK	9-13-22	97.72	THE HOME DEPOT PRO	LAB SUPPLIES	Water	40004017706420
		U S BANK	9-13-22	11.22	THE UPS STORE 2376	LAB SHIPPING	Water	40004017706420
		U S BANK	9-13-22	26.00	WI STATE HYGIENE LAB	LAB TEST	Water	40004017706420
		09/30/2022	439	U S BANK	09-26-22	90.00	AW EMPL SOLUTN PORTAL E	3RD QTR EAP FEES / 405733
U S BANK	09-26-22			88.30	TDS METROCOM	AUG TDS PHONE	Water	40004017706430
U S BANK	09-26-22			4.20	TDS METROCOM	AUG TDS PHONE	Water	40004017706630
U S BANK	09-26-22			42.05	TDS METROCOM	AUG TDS PHONE	Water	40004017706650
U S BANK	09-26-22			7.10	TDS METROCOM	AUG TDS PHONE	Water	40004017709030
U S BANK	09-26-22			9.46	TDS METROCOM	AUG TDS PHONE	Water	40004017709210
U S BANK	09-26-22			31.91	U.S. CELLULAR	AIRTIME 07/22-08/21	Water	40004017706260
U S BANK	09-26-22			31.89	U.S. CELLULAR	AIRTIME 07/22-08/21	Water	40004017706430
U S BANK	09-26-22			98.65	U.S. CELLULAR	AIRTIME 07/22-08/21	Water	40004017706620
U S BANK	09-26-22			40.96	U.S. CELLULAR	AIRTIME 07/22-08/21	Water	40004017706630
U S BANK	09-26-22			120.21	U.S. CELLULAR	AIRTIME 07/22-08/21	Water	40004017706650
U S BANK	09-26-22			19.32	U.S. CELLULAR	AIRTIME 07/22-08/21	Water	40004017709020
09/30/2022	442			U S BANK	09-26-22	15.79	AMAZON.COM*1U3G24LQ1 AMZN	PAPER
		U S BANK	09-26-22	289.98	AMAZON.COM*1U3G24LQ1 AMZN	PPE FOR CHANNEL CLEANING	Water	40004027706520
		U S BANK	09-26-22	136.53	AMAZON.COM*1U3G24LQ1 AMZN	VACUUM	Water	40004017706430
		U S BANK	09-26-22	20.45	AMZN MKTP US*1U09M3F11	LABEL TAPE	Water	40004017706430

**WATER UTILITY CHECK REGISTER**

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description	Account Number
09/30/2022	442	U S BANK	09-26-22	205.95	AMZN MKTP US*1U1486320	DIE GRINDER	Water	40004017706650
		U S BANK	09-26-22	18.59	AMZN MKTP US*1U3QC8O81	LABEL TAPE	Water	40004017706430
		U S BANK	09-26-22	45.00	DNR WS2 EM1 EPAY DEM SALE	DNR LICENSE GORGES	Water	40004017706430
		U S BANK	09-26-22	45.00	DNR WS2 EM1 EPAY DEM SALE	DNR LICENSE SHAPIRO	Water	40004017706430
		U S BANK	09-26-22	1.80	DNR WS2 EM1 EPAY DEM SRVF	PROCESS FEE	Water	40004017706430
		U S BANK	09-26-22	2,600.00	FERGUSON ENT	#0369090/WATER SERVICE TA	Water	40004027706750
		U S BANK	09-26-22	1,499.77	FERGUSON ENT	#0369604/CORDLESS VALVE T	Water	40004027706730
		U S BANK	09-26-22	62.20	HAWKINS INC	ACETIC ACID	Water	40004027706520
		U S BANK	09-26-22	4,514.40	HAWKINS INC	LPC-31	Water	40004017706410
		U S BANK	09-26-22	-84.60	HYDRITE CHEMICAL CO	SODIUM HYPO OVERCHARGE	Water	40000001178000
		U S BANK	09-26-22	4,373.20	KEMIRA WATER SOLUTIONS	FERRIC SULFATE	Water	40004017706410
		U S BANK	09-26-22	99.80	NORTHERN LAKE SERVICE- IN	LAB TESTS	Water	40004017706420
		U S BANK	09-26-22	28.99	OFFICEMAX/DEPOT 6134	OFFICE SUPPLIES	Water	40004017709210
		U S BANK	09-26-22	319.49	STARNA CELLS INC	LAB EQUIPMENT	Water	40004017706420
		U S BANK	09-26-22	10.00	SVDP NEENAH	SHOP RAGS	Water	40004017706650
		U S BANK	09-26-22	81.75	4TE*CULLIGAN WATER CONDIT	LAB WATER	Water	40004017706420
09/01/2022	55272	GRAYMONT WESTERN LIME INC	190599RI	3,097.96	HYDRATED LIME		Water	40004017706410
09/01/2022	55277	MICHELS	435648	222.60	BACKFILL		Water	40000002070482
		MICHELS	435648	135.68	BACKFILL		Water	40004027706730

**WATER UTILITY CHECK REGISTER**

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description	Account Number
09/01/2022	55277	MICHELS	435648	221.07	BACKFILL		Water	40004027706750
09/01/2022	55288	SCHULZ, JAMES	000031993	587.40	OVERPD FINAL ACCOUNT	000003250	Water	40000003070000
09/01/2022	55291	VANDERSLICE, MICHELLE	000035089	104.76	OVERPD FINAL ACCOUNT	000019446	Water	40000003070000
09/01/2022	55293	WINNEBAGO COUNTY TREASURER	0210200000	0.00	MISAPPLIED RE TAX PYMT	0210200000 33265-5590	Water	40000003070000
09/01/2022	55295	WRIGHT WEBER MGMT LLC	000007461	188.59	OVERPD FINAL ACCOUNT	000000224	Water	40000003070000
09/08/2022	55305	GRAYMONT WESTERN LIME INC	191022RI	3,114.36	HYDRATED LIME		Water	40004017706410
09/08/2022	55317	MICHELS	436212	96.10	BACKFILL		Water	40000002070482
		MICHELS	436212	135.88	BACKFILL		Water	40004027706730
09/15/2022	55337	DIVERSIFIED BENEFIT SERVICES INC	362515	74.80	SEP SERVICES HRA		Water	40004017709260
09/15/2022	55342	GRAYMONT WESTERN LIME INC	191403RI	3,268.52	HYDRATED LIME		Water	40004017706410
09/15/2022	55343	HUGHES, LAURIE L	000008487	16.47	OVERPD FINAL ACCOUNT	000000526	Water	40000003070000
09/15/2022	55348	MICHELS	436780	215.14	BACKFILL		Water	40004027706750
09/15/2022	55363	STEGER, ARTHUR	0210200000	1,507.34	MISAPPLIED RE TAX PYMT	0210200000 33265-5590	Water	40000003070000
09/22/2022	55378	BRAZEE ACE HARDWARE	55312	18.17	CAR WASH, LOCK PIN FOR	HITCH	Water	40004017706650
09/22/2022	55390	GRAYMONT WESTERN LIME INC	191636RI	3,858.92	HYDRATED LIME		Water	40004017706410
09/22/2022	55396	KRUEGER TRUE VALUE	143097	20.95	AUTO CLEANER/FRESHENER		Water	40004027706520
		KRUEGER TRUE VALUE	143539	35.96	SILICONE SEALANT		Water	40004027706520
		KRUEGER TRUE VALUE	143663	22.92	NUTS, BOLTS		Water	40004017706650
		KRUEGER TRUE VALUE	143928	48.55	SEALANT, GASKET MATERIAL		Water	40004027706520
		KRUEGER TRUE VALUE	143933	45.87	RODENT CONTROL		Water	40004017706650
09/22/2022	55399	MICHELS	437917	506.82	BACKFILL		Water	40004027706750
09/22/2022	55415	SUPERIOR ENVIRONMENTAL SOLUTIONS	179856	2,734.55	HYDROBLASTING SOFTENER		Water	40004027706510
09/29/2022	55429	CITIES & VILLAGES MUTUAL INS	WC221121	7,567.00	4TH QTR WORKERS COMP	PREMIUM	Water	40004017709250

**WATER UTILITY CHECK REGISTER**

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description	Account Number
		CO						
09/29/2022	55438	GRAYMONT WESTERN LIME INC	192172RI	3,102.88	HYDRATED LIME		Water	40004017706410
<b>Overall - Total</b>				<b>85,563.61</b>				

# **NEENAH WATER UTILITY**

## **9 MONTH FINANCIAL REPORT**

**January 1 through September 30, 2022**

**Neenah Water Utility**  
**Comparative Balance Sheet**  
**as of September 30, 2022 & 2021**

Assets	2022	Assets	2021	
<b>Current Assets</b>		<b>Current Assets</b>		
<b>Cash &amp; Cash Equivalents</b>		<b>Cash &amp; Cash Equivalents</b>		
Cash on Hand	\$ 299,810	Cash on Hand	\$ 1,644,620	
Working Funds - Petty Cash	200	Working Funds - Petty Cash	200	
Special Deposits	0	Special Deposits	0	
Prepays	2,979	Prepays	3,892	
<b>Total Cash &amp; Cash Equivalents</b>	<b>\$ 302,989</b>	<b>Total Cash &amp; Cash Equivalents</b>	<b>\$ 1,648,712</b>	A)
<b>Temporary Investments</b>		<b>Temporary Investments</b>		
Unrestricted	\$ 10,207	Unrestricted	\$ 289,558	
Restricted for Debt Service	793,920	Restricted for Debt Service	1,307,808	B)
Replacement Reserves	3,686,326	Replacement Reserves	3,266,326	
<b>Total Temporary Investments</b>	<b>\$ 4,490,453</b>	<b>Total Temporary Investments</b>	<b>\$ 4,863,692</b>	
<b>Receivables</b>		<b>Receivables</b>		
Customer Account	\$ 2,151,512	Customer Account	\$ 2,101,416	C)
Other	2,244	Other	4,233	D)
Investment Interest	17,419	Investment Interest	4,825	
<b>Total Receivables</b>	<b>\$ 2,171,175</b>	<b>Total Receivables</b>	<b>\$ 2,110,474</b>	
<b>Inventory</b>		<b>Inventory</b>		
Chemical	\$ 93,936	Chemical	\$ 70,931	
Meter & Hydrant Supplies	24,916	Meter & Hydrant Supplies	24,916	
<b>Total Inventory</b>	<b>\$ 118,852</b>	<b>Total Inventory</b>	<b>\$ 95,847</b>	E)
<b>Total Current Assets</b>	<b>\$ 7,083,469</b>	<b>Total Current Assets</b>	<b>\$ 8,718,725</b>	
<b>NonCurrent Assets</b>		<b>NonCurrent Assets</b>		
Long Term Investments	2,309,260	Long Term Investments	1,283,828	
Revenue Bond Reserve Investments	319,000	Revenue Bond Reserve Investments	319,000	
Revenue Bond Depreciation Fund Investments	0	Revenue Bond Depreciation Fund Investments	250,000	
Unamortized Premiums on Borrowing/Refunding	(7,982)	Unamortized Premiums on Borrowing/Refunding	(13,825)	
Unamortized Loss on Advanced Refunding	0	Unamortized Loss on Advanced Refunding	760	
Deferred Outflows Related to Pension	1,111,913	Deferred Outflows Related to Pension	1,067,346	
<b>Fixed Assets</b>		<b>Fixed Assets</b>		
Utility Plant in Service	\$ 68,599,126	Utility Plant in Service	\$ 66,691,992	
Less: Accumulated Depreciation	(25,874,302)	Less: Accumulated Depreciation	(24,682,362)	
Net Utility Plant in Service	\$ 42,724,824	Net Utility Plant in Service	\$ 42,009,630	
Construction Work in Process	2,502,013	Construction Work in Process	1,771,159	
Deferred Special Assessments	404,154	Deferred Special Assessments	404,154	
Net Pension Asset	424,231	Net Pension Asset	226,291	
<b>Total NonCurrent Assets</b>	<b>49,787,413</b>	<b>Total NonCurrent Assets</b>	<b>47,318,343</b>	
<b>Total Assets</b>	<b>\$56,870,882</b>	<b>Total Assets</b>	<b>\$56,037,068</b>	
<b>Liabilities &amp; Capital</b>		<b>Liabilities &amp; Capital</b>		
<b>Current Liabilities</b>		<b>Current Liabilities</b>		
<b>Accruals</b>		<b>Accruals</b>		
Due to Vendors/Contractors	\$42,970	Due to Vendors/Contractors	\$41,409	
Payrolls	8,657	Payrolls	6,600	
In Lieu of Property Taxes	1,044,077	In Lieu of Property Taxes	980,022	F)
Interest	42,501	Interest	63,596	
<b>Total Accruals</b>	<b>\$ 1,138,205</b>	<b>Total Accruals</b>	<b>\$ 1,091,627</b>	
Net Pension Liability	\$ -	Net Pension Liability	\$ -	G)
<b>Total Current Liabilities</b>	<b>\$1,138,205</b>	<b>Total Current Liabilities</b>	<b>\$1,091,627</b>	
<b>NonCurrent Liabilities</b>		<b>NonCurrent Liabilities</b>		
Revenue/Refunding Bonds/Notes	\$ 490,000	Revenue/Refunding Bonds/Notes	\$ 1,190,000	H)
Safe Drinking Loan	3,878,347	Safe Drinking Loan	5,464,247	I)
Employee Vacation & Sick Leave Reserve	104,995	Employee Vacation & Sick Leave Reserve	112,938	
Allowance of Uncollectable A/R	16,700	Allowance of Uncollectable A/R	16,700	
Deferred Special Assessments	413,880	Deferred Special Assessments	404,154	
<b>Total NonCurrent Liabilities</b>	<b>\$ 4,903,922</b>	<b>Total NonCurrent Liabilities</b>	<b>\$ 7,188,039</b>	
<b>Total Liabilities</b>	<b>\$ 6,042,127</b>	<b>Total Liabilities</b>	<b>\$ 8,279,666</b>	
Deferred Inflows Related to Pension	\$ 1,318,230	Deferred Inflows Related to Pension	\$ 1,194,267	
<b>Capital &amp; Retained Earnings</b>		<b>Capital &amp; Retained Earnings</b>		
City Paid in Capital	\$ 2,661,887	City Paid in Capital	\$ 2,661,887	J)
<b>Beginning Retained Earnings</b>	<b>\$ 44,962,911</b>	<b>Beginning Retained Earnings</b>	<b>\$ 41,813,759</b>	
Net Income (Loss)	1,885,727	Net Income (Loss)	2,087,489	K)
<b>Ending Retained Earnings</b>	<b>\$ 46,848,638</b>	<b>Ending Retained Earnings</b>	<b>\$ 43,901,248</b>	
<b>Total Capital &amp; Retained Earnings</b>	<b>49,510,525</b>	<b>Total Capital &amp; Retained Earnings</b>	<b>46,563,135</b>	
<b>Total Liabilities &amp; Capital</b>	<b>\$ 56,870,882</b>	<b>Total Liabilities &amp; Capital</b>	<b>\$ 56,037,068</b>	

**Neenah Water Utility  
Notes and Explanations  
Comparative Balance Sheet  
For the Period Ending September 30, 2021 & 2022**

Liquidity (Current assets/current liabilities) ratio = 6.22 for the 3rd Quarter of 2022. Above 1 is the goal. 3rd Quarter of 2021 = 7.52

- A) Total Cash Equivalents have decreased for the 3rd Quarter 2022 over the corresponding period in 2021, due to movement into long-term investments.
- B) Restricted Funds are retained due to bond covenants and Commission set asides. Invested in LGIP funds. Unrestricted funds are available for projects and emergencies.
- C) Customer Account includes bills sent out at the end of September to residential, commercial, multifamily, industrial, and public accounts.
- D) Includes other billings not yet paid.
- E) Total Inventory is the value of treatment chemicals and distribution materials held in inventory.
- F) PILOT based on Utility Plant in Service.
- G) Net Pension Liability was based on WRS investment performance. Because performance has been positive, there is currently a net pension asset.
- H) Includes revenue bonds with maturity date 12/1/2026.
- I) Safe Drinking Water Loan used for plant construction, issued 2005 and 2006 with maturity dates 5/1/2024 and 5/1/2025.
- J) Includes City projects paid by TIF.
- K) Net income



<b>Neenah Water Utility</b>				
<b>Comparative Income Statement</b>				
<b>for the Six Months Ending - September 30, 2022 &amp; 2021</b>				
	<b>2022</b>	<b>2021</b>	<b>Percent Change</b>	
<b>Water Operating Revenue</b>				
<b>Unmetered</b>				
Sales to General Customers (WFC)	1,304	2,108	-38.1%	<a href="#">(A)</a>
Private Fire Protection (Firelines)	103,184	101,315	1.8%	<a href="#">(B)</a>
Public Fire Protection - All Customers	1,289,732	1,274,312	1.2%	<a href="#">(C)</a>
<b>Total Unmetered Revenue</b>	<b>\$1,394,220</b>	<b>\$1,377,735</b>	1.2%	
<b>Metered</b>				
Bulk Water - All Customer Types	1,226	651	88.3%	<a href="#">(D)</a>
Residential Customers	2,357,679	2,473,253	-4.7%	<a href="#">(E)</a>
Multi Residential Customers	114,381	115,433	-0.9%	<a href="#">(F)</a>
Commercial Customers	677,848	688,132	-1.5%	<a href="#">(G)</a>
Industrial Customers	1,386,777	1,281,457	8.2%	<a href="#">(H)</a>
Municipal/Other Public Customers	112,010	108,840	2.9%	<a href="#">(I)</a>
<b>Total Metered Revenue</b>	<b>\$4,649,921</b>	<b>\$4,667,766</b>	-0.4%	
<b>Total Water Operating Revenue</b>	<b>\$ 6,044,141</b>	<b>\$ 6,045,501</b>	0.0%	<a href="#">(J)</a>
<b>Other Operating Revenue</b>				
Forfeited Discounts (Late Fees)	29,413	6	490116.7%	<a href="#">(K)</a>
Miscellaneous Service Revenues	21,075	18,066	16.7%	<a href="#">(L)</a>
Water Property Rental Revenue	96,379	94,634	1.8%	<a href="#">(M)</a>
Other Revenues	7,273	7,148	1.7%	<a href="#">(N)</a>
<b>Total Other Operating Revenue</b>	<b>\$154,140</b>	<b>\$119,854</b>	28.6%	
<b>Total Operating Revenue</b>	<b>\$ 6,198,281</b>	<b>\$ 6,165,355</b>	0.5%	<a href="#">(O)</a>
<b>Operating Expenses</b>				
Source of Supply Expenses	10,602	10,391	2.0%	<a href="#">(P)</a>
Pumping Expenses	196,980	176,560	11.6%	<a href="#">(Q)</a>
Water Treatment Expenses	1,042,699	811,782	28.4%	<a href="#">(R)</a>
Transmission & Distribution Expenses	369,659	357,951	3.3%	<a href="#">(S)</a>
Customer Account Expenses	102,424	102,130	0.3%	<a href="#">(T)</a>
Administrative & General Expenses	288,643	269,762	7.0%	<a href="#">(U)</a>
Employee Fringe Benefit Expense	284,306	268,705	5.8%	<a href="#">(V)</a>
Depreciation Expense	1,213,677	1,189,880	2.0%	<a href="#">(W)</a>
Property Tax Expense	790,961	722,721	9.4%	<a href="#">(X)</a>
Payroll Tax Expense	69,716	67,129	3.9%	<a href="#">(Y)</a>
<b>Total Operating Expenses</b>	<b>\$ 4,369,667</b>	<b>\$ 3,977,011</b>	9.9%	
<b>Net Operating Income (Loss)</b>	<b>\$ 1,828,614</b>	<b>\$ 2,188,344</b>	-16.4%	
<b>Other Revenue</b>				
Interest Income	66,942	13,075	412.0%	<a href="#">(Z)</a>
Amortization of Debt Premium	1,891	11,856	-84.1%	
Capital Contributions	71,780	0	#DIV/0!	
Miscellaneous Non-Operating Income	7,432	7,568	-1.8%	<a href="#">(AA)</a>
<b>Total Other Revenue</b>	<b>\$ 148,045</b>	<b>\$ 32,499</b>	355.5%	
<b>Other Expenses</b>				
Interest Expense on Long-Term Debt	90,932	131,073	-30.6%	
Amortization Expense on Long-Term Debt	0	2,281	-100.0%	
<b>Total Other Expenses</b>	<b>\$ 90,932</b>	<b>\$ 133,354</b>	-31.8%	
<b>Net Income (Loss)</b>	<b>\$ 1,885,727</b>	<b>\$ 2,087,489</b>	-9.7%	<a href="#">(BB)</a>

**Neenah Water Utility  
Notes and Explanations  
Comparative Income Statement  
For the Period Ending September 30, 2021 & 2022**

- A. Sales to General Customers (water for construction).
- B. Private fire protection is billed at a PSC established flat rate per quarter based on the diameter of the fire line. This affects all customer types operating a private sprinkler/fire line, except residential.
- C. Public fire protection is based upon the square footage of each building.
- D. Bulk water is related to construction activity. A hydrant meter is used to determine usage.
- E. Residential number shown reflects revenues decreasing.
- F. Multi-Family Residential reflects a decrease from last year.
- G. Commercial revenues reflect a decrease.
- H. Industrial revenues reflect a marked increase.
- I. Public sales include schools, parks, and other public buildings.
- J. Total Water Operating Revenues is the sum of A thru I. Revenue in the 3rd quarter of 2022 is similar to the corresponding period of 2021.
- K. Late bill payment revenue (late fees).
- L. Revenue received for reading and billing sewer exemption meters; reconnect fees and turning on service lines; hydrant hook-up fees; customer repair charges.
- M. Revenue received for annual fire hydrant rental to the Town of Neenah and rental fees from cell providers for antenna space. It increases, as contract provisions require.
- N. Revenue received for sale of scrap, miscellaneous service fees, and returned check fees.
- O. Total Operating Revenues in 3rd quarter are 0.5% more than in the corresponding period of 2021.
- P. Source of Supply Expenses are for supervision of intakes and related structures, including testing, inspections, cleanings, and repairs. Inspections and cleanings are twice a year as needed.

**Neenah Water Utility**  
**Notes and Explanations Comparative Income Statement**  
**For the Period Ending September 30, 2021 & 2022**  
**Page 2 of 2**

- Q. Pumping Expenses were up in the 3rd quarter of 2022 as compared to the corresponding period in 2021, due to increased maintenance and fuel expenses.
- R. Treatment Expenses are up for the time period due to increased chemical prices, chemical purchase timing, maintenance, and the repair and upgrade of plant equipment.
- S. Transmission and Distribution Expenses are up for the 3rd quarter of 2022 to the same period in 2021, due to increased main repair expenses and miscellaneous expenses related to distribution operations.
- T. The Customer Account Expense is higher in the 3rd quarter 2022 than in 2021 due to the increased amount of supervision, records, and collection required, uncollectable accounts, transmission and miscellaneous expenses.
- U. This account reflects an increase due to increased transportation and insurance expenses.
- V. Fringe benefits are affected by staffing levels, overtime or call-in work for water main breaks and plant emergencies, and retirement payouts.
- W. Depreciation Expense is dependent upon actual depreciation of the plant in service.
- X. Payment In Lieu of Property Tax (PILOT) reflects the value of the water system.
- Y. Payroll Taxes
- Z. Interest Income has increased due to economic factors.
- AA. Miscellaneous non-operating income, including the P-card Rebate.
- BB. Net Income in the 3rd quarter of 2022 reflects a decrease compared to the same period in 2021.

**Neenah Water Utility**  
**2022 Construction Work in Progress**

	Budget	3 Months	6 Months	9 Months	12 Months	Totals
<b>Capital Projects:</b>						
Meter replacement	100,000	108,483	347	356		109,186
Rebuild (1) finished water pump	20,000	-	-	-		-
Replace (1) Krohne mag meter backwash	25,000	-	-	-		-
Replace (1) washwater VFD	35,000	-	-	-		-
Replace tractor loader/backhoe (10yr cycle)	175,000	-	-	93,915		93,915
Replace road breaker for backhoe	16,000	-	-	-		-
Plate compactor for backhoe	8,000	-	-	-		-
Replace (3/3) lime slurry pump	45,000	-	35,629	-		35,629
Misc tools and equipment	20,000	2,647	14,031	16,347		33,025
Technology update	10,000	-	-	-		-
Misc consulting fees	20,000	-	-	-		-
Misc plant contingency	50,000	-	-	-		-
Rebuild (1) raw water pump	12,000	-	-	-		-
Floor scrubber	5,000	5,109	-	-		5,109
Replace 2015 Sierra 3500 Leak Truck	60,000	-	-	-		-
<b>Watermain Addition/Replacement:</b>						
Grove St/Dieckhoff St	40,000	-	39,263	24,536		63,799
Fredrick Dr	288,000	2,416	154,300	8,065		164,781
Meadow Ln	424,000	-	308,252	9,647		317,899
Wild Rose Ln	424,000	1,766	282,015	13,772		297,553
Green Acres	424,000	-	294,902	14,944		309,846
Honeysuckle Ln	424,000	-	295,926	13,968		309,894
Primrose Ln	424,000	6,144	285,023	14,456		305,623
Apple Blossom	-	4,137	237,724	12,445		254,306
S. Commercial St.	-	-	398	239		637
CB/JJ Extension	-	-	10,771	-		10,771
Freedom Meadows	-	-	6,487	47,702		54,189
2021 1-Ton Work Truck	-	-	41,101	-		41,101
2021 1/2-Ton 4x4 Pickup Truck	-	-	19,934	-		19,934
2021 Industrial Tower Solar	-	(7,380)	-	-		(7,380)
2021 Freedom Acres	-	82,114	-	82		82,196
<b>Totals</b>	<b>3,049,000</b>	<b>205,436</b>	<b>2,026,103</b>	<b>270,474</b>	<b>-</b>	<b>2,502,013</b>
<b>2022 Temporary Investments</b>						
<b>September 30, 2022</b>						
Safe Drinking Water Loan Payment			714,637			
2017 Refunding Debt Service Payment			79,283			
			<b>\$793,920</b>			
<b>Replacement Reserves</b>						
Sludge Lagoon Reserve			2,296,747			
Vehicle Replacement Reserve			245,084			
Painting Tower Reserve			503,995			
Painting Hydrants Reserve			58,500			
GAC Media Replacement			530,000			
Pump Rehab			52,000			
			<b>\$3,686,326</b>			

**Director's Report  
October 17, 2022**

1. Water Loss Report.
2. The following change orders and pay requests were approved at the October 11, 2022 Board of Public Works meeting:
  - Change Order No.1, Contract 4-22, S. Commercial Street, Sanitary Sewer and Water Main Construction, Robert, J. Immel Excavating Inc., in the amount of \$300.00 for additional water service work.
  - Final Pay Request Contract 4-22, S. Commercial Street, Sanitary Sewer and Water Main Construction, Robert, J. Immel Excavating Inc., in the amount of \$6,947.05 for water services.
3. Solar installation update (Attachment).
4. Private lead service line replacement funding update.
5. The next regular Waterworks Commission meeting is scheduled for November 21, 2022.

Change Order No: 1

Contract: 4-22

Project: S Commercial Street

Contractor: Robert J. Immel Excavating, Inc.  
N1870 Municipal Dr  
Greenville WI 54942

Current Contract: \$44,378.00

Change Ordered Herewith:	Account Number	
1. Additional Sewer and concrete work	046-5050-743-0236	\$8,435.00
2. Additional water work	400-0000-207-0499	\$300.00
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
<b>TOTAL</b>		<b>\$8,735.00</b>

**Reason for Change:** 2"

1. 103 E Peckham-Curbstop <sup>2"</sup> 8" copper to plastic	\$300.00
2. 1205 S Commercial St-8' of concrete poured around pipe in front yard	\$900.00
3. 1236 S Commercial St-Jetting into building	\$300.00
4. 1315 S Commercial St-Line Sewer	\$3,250.00
5. 1330 S Commercial St-open cut pvc	\$900.00
6. 1348 S Commercial St-Dig in front of stoop to remove concrete around bursting head	\$1,600.00
7. 1327 S Commercial St-Concrete and grounding	\$1,485.00

<u>Contract Amount</u>		<u>Contract Time (Calendar Days)</u>	
Original:	\$44,378.00	Original:	_____
Previous C.O.'s (+/-):	\$0.00	Previous C.O.'s (+/-):	_____
This C.O. (+/-):	\$8,735.00	This C.O. (+/-):	_____
Revised:	\$53,113.00	Revised:	_____

This document shall become an amendment to the contract and all stipulations and covenants of the contract shall apply hereto.

Contractor:	<u>Todd Immel</u>	Date:	<u>10-6-22</u>
Department:	<u>San</u>	Date:	<u>10-10-2022</u>
Water Department (if applicable)	<u>am</u>	Date:	<u>10/7/2022</u>
Board of PW:	_____	Date:	_____

**City of Neenah  
Department of Public Works  
Contractor Request for Payment**

Contractor Name: Robert J. Immel Exc., Inc.	Contract No. 4-22
Address N1870 Municipal Dr	Contract Amount \$446,378.00
City Greenville WI 54942	

Name of Project	Sanitary Sewer and Water Main Construction		
Location of Project	S. Commercial Street		
Pay Request No.	FINAL	For Period	June 1, 2022 through October 7, 2022

**CONTRACT SUMMARY**

Original Contract Amount	\$446,378.00
Net Amount of Change Order No.1 & No. 2	\$79,042.27
Adjusted Contract Amount	<u>\$525,420.27</u>

**WORK PERFORMED TO DATE**

Work Performed to Date	\$482,215.12
Less Retainage of 5%. If different indicate here _____	\$0.00
Net Amount Earned to Date	\$482,215.12
Less Previous Payments	\$224,685.36


**BALANCE DUE THIS PAYMENT** \$257,529.77

**CONTRACT BREAKOUT**

	Account Numbers	Budget Total	Contract Breakdown	Due This Estimate	Paid to Date
Sanitary Sewer	046-5050-743-0236	\$832,000.00	\$436,579.50	\$250,582.72	\$224,685.36
Water Main	400-0000-207-0499	\$15,300.00	\$9,798.50	\$6,947.05	\$0.00
		<u>\$847,300.00</u>	<u>\$446,378.00</u>	<u>\$257,529.77</u>	<u>\$224,685.36</u>

**CERTIFICATION OF CONTRACTOR:**

I certify that the foregoing is just and correct and the amount claimed is legally due after showing all just credits

Certified by Engineer		Date: 10-7-22
Certified by Public Works		Date: 10-10-22
Certified by Water Utility		Date: 10/7/2022
Certified by Contractor		Date: 10-7-22
Approved BPW		Date:
Approved Common Council (Final Payments Only)		Date:

Contract 4-22  
Sanitary Sewer and Water Main Construction  
S.Commercial St

Item Code	Item Description	UofM	Bid			Change Orders	New Bid Extension	Qty Completed to Date	Pay Estimate No. 2						Final Pay Estimate					
			Quantity	Unit Price	Extension				Quantity Completed This Pay Estimate	\$ Completed This Pay Estimate	0.05 Retainage Due	Due This Estimate	Previously Paid	Due to Contractor to Date	Quantity Completed This Pay Estimate	\$ Completed This Pay Estimate	Retainage Due	Due This Estimate	Previously Paid	Due to Contractor to Date
Sanitary																				
101	Furnish & Relay 8-Inch PVC Sanitary Sewer	Lin. Ft.	1,640	\$104.55	\$171,462.00		\$171,462.00	1,640.00	271	\$28,333.05	\$1,416.65	\$26,916.40	\$135,177.92	\$170,625.60	8.00	\$836.40	\$8,531.28	\$9,367.68	\$162,094.32	\$171,462.00
102	Furnish & Relay 6-Inch Sanitary Lateral in ROW (5)	Lin. Ft.	150	\$25.00	\$3,750.00		\$3,750.00	16.00	12	\$300.00	\$15.00	\$285.00	\$95.00	\$400.00	0.00	\$0.00	\$20.00	\$20.00	\$380.00	\$400.00
103	Furnish & Relay 6-Inch Sanitary Lateral ROW to House	Lin. Ft.	50	\$80.00	\$4,000.00		\$4,000.00	0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
104	Furnish & Pipeburst 6-Inch Sanitary Lateral (5)	Lin. Ft.	250	\$21.00	\$5,250.00		\$5,250.00	0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
105	Furnish & Pipeburst 4-Inch Sanitary Lateral (23)	Lin. Ft.	1,200	\$5.25	\$6,300.00		\$6,300.00	1,476.00	842	\$4,420.50	\$221.03	\$4,199.48	\$0.00	\$4,420.50	634.00	\$3,328.50	\$221.03	\$3,549.53	\$4,199.48	\$7,749.00
106	Reconnect Sanitary Lateral at Foundation - Pipeburst	Each	3	\$1,260.00	\$3,780.00		\$3,780.00	5.00	5	\$6,300.00	\$315.00	\$5,985.00	\$0.00	\$6,300.00	0.00	\$0.00	\$315.00	\$315.00	\$5,985.00	\$6,300.00
107	Reconnect Under Basement Floor - Pipeburst	Each	25	\$3,045.00	\$76,125.00		\$76,125.00	15.00	5	\$15,225.00	\$761.25	\$14,463.75	\$0.00	\$15,225.00	10.00	\$30,450.00	\$761.25	\$31,211.25	\$14,463.75	\$45,675.00
108	Reconnect Lateral to Wye at Main	Each	1	\$550.00	\$550.00		\$550.00	3.00	0	\$0.00	\$0.00	\$0.00	\$1,567.50	\$1,650.00	0.00	\$0.00	\$82.50	\$82.50	\$1,567.50	\$1,650.00
109	Furnish & Install Standard Manhole (5)	Ver. Ft.	48	\$495.00	\$23,512.50		\$23,512.50	46.54	8	\$3,960.00	\$198.00	\$3,762.00	\$18,123.44	\$23,037.30	0.00	\$0.00	\$1,151.87	\$1,151.87	\$21,885.44	\$23,037.30
110	Remove Sanitary Manhole	Each	6	\$650.00	\$3,900.00		\$3,900.00	6.00	0	\$0.00	\$0.00	\$0.00	\$3,087.50	\$3,250.00	1.00	\$650.00	\$162.50	\$812.50	\$3,087.50	\$3,900.00
111	Clean & Televis Sewer (Sanitary only)	Lump Sum	1	\$1,750.00	\$1,750.00		\$1,750.00	1.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1.00	\$1,750.00	\$0.00	\$1,750.00	\$0.00	\$1,750.00
CO#1	Additional Sewer and Concrete Work					\$8,435.00	\$8,435.00								1.00	\$8,435.00	\$0.00	\$8,435.00	\$0.00	\$8,435.00
CO#2	Additional Concrete Work					\$61,568.87	\$61,568.87								1.00	\$61,568.87	\$0.00	\$61,568.87	\$0.00	\$61,568.87
CO#2	Repair of old water main trench					\$8,738.40	\$8,738.40								1.00	\$8,738.40	\$0.00	\$8,738.40	\$0.00	\$8,738.40
	Total Sanitary Sewer				\$300,379.50		\$379,121.77			\$58,538.55	\$2,926.93	\$55,611.62	\$158,051.36	\$224,908.40		\$115,757.17	\$11,245.42	\$127,002.59	\$213,662.98	\$340,665.57
Water																				
201	Furnish & Install 1.25-Inch Service Brass Set	Each	6	\$1.00	\$6.00		\$6.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
202	Furnish & Install Cathodic Protection to Water Service	Each	6	\$150.00	\$900.00		\$900.00	6.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	6.00	\$900.00	\$0.00	\$900.00	\$0.00	\$900.00
203	Furnish & Install Service from ROW to House by Pulling w/Sanitary Sewer Pipeburst	Lin. Ft.	250	\$3.15	\$787.50		\$787.50	307.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	307.00	\$967.05	\$0.00	\$967.05	\$0.00	\$967.05
204	Furnish & Install Service from ROW to House by Pulling / Directional Drilling	Lin. Ft.	50	\$52.50	\$2,625.00		\$2,625.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
205	Water Service Connection to Structure	Each	6	\$680.00	\$4,080.00		\$4,080.00	6.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	6.00	\$4,080.00	\$0.00	\$4,080.00	\$0.00	\$4,080.00
206	Water Service Extra Hole (Curb Stop connection)	Each	2	\$700.00	\$1,400.00		\$1,400.00	1.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1.00	\$700.00	\$0.00	\$700.00	\$0.00	\$700.00
CO#1	Curbstop 6" copper to plastic					\$300.00	\$300.00								1.00	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00
	Total Water				\$9,798.50		\$10,098.50			\$0.00	\$0.00	\$0.00		\$0.00		\$6,947.05	\$0.00	\$6,947.05	\$0.00	\$6,947.05
Street																				
401	Remove existing pavement & Maintain Utility Trench	Lin. Ft.	2,000	\$2.50	\$5,000.00		\$5,000.00	1,361.00	0.00	\$0.00	\$0.00	\$0.00	\$3,232.38	\$3,402.50	0.00	\$0.00	\$170.13	\$170.13	\$3,232.38	\$3,402.50
402	Restoration (Street, Sidewalk, Driveway Apron, Parking Lot, Terrace)	LS	1	\$123,000.00	\$123,000.00		\$123,000.00	1.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1.00	\$123,000.00	\$0.00	\$123,000.00	\$0.00	\$123,000.00
403	Install & Maintain Traffic Control	LS	1	\$8,200.00	\$8,200.00		\$8,200.00	1.00	0.00	\$0.00	\$0.00	\$0.00	\$7,790.00	\$8,200.00	0.00	\$0.00	\$410.00	\$410.00	\$7,790.00	\$8,200.00
						\$136,200.00	\$136,200.00			\$0.00	\$0.00	\$0.00	\$11,022.38	\$11,602.50		\$123,000.00	\$580.13	\$123,580.13	\$11,022.38	\$134,602.50
	<b>Total</b>				\$446,378.00		\$525,420.27			\$58,538.55	\$2,926.93	\$55,611.62	\$169,073.73	\$236,510.90		\$245,704.22	\$11,825.55	\$257,529.77	\$224,685.36	\$482,215.12



