



City of Neenah
COMMON COUNCIL AGENDA
Wednesday, May 18, 2022 – 7:00 p.m.
Neenah City Hall
Council Chambers
211 Walnut Street, Neenah

- I. Roll Call and Pledge of Allegiance
- II. Introduction and Confirmation of Mayor's Appointment(s).
 - A. Appoint Alderperson Borchardt to Sustainable Neenah Committee for a one year term expiring April, 2023.
 - B. Appoint Kristi Branchford to the Committee of Aging for the remainder of Joan Brown's term expiring September, 2023.
 - C. **(UC)**
- III. Approval of Council Proceedings
 - A. Approval of the Council Proceedings of May 4, 2022 regular session. **(UC)**
- IV. Public Forum
 - A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.
- V. Mayor/Council consideration of public forum issues
- VI. Consent Agenda
 - A. Approve the Temporary Class B Retailer's license for Future Neenah's Summer Kickoff event, June 15, 2022. **(PSSC)**
 - B. Approve the Temporary Class B Retailer's license for Future Neenah's Boogie Downtown event, August 24, 2022. **(PSSC)**
 - C. **(UC)**
- VII. Reports of standing committees
 - A. Regular Public Services and Safety Committee meeting of May 10, 2022: (Chairman Lendrum/Vice Chairman Hillstrom) (Minutes can be found on the City web site)
 1. Committee recommends Council approve the purchase of a John Deere 324L compact wheel loader and snow push box from Brooks Tractor for a total of \$89,150 with \$75,000 coming from the 2022 capital equipment program funds to replace the 1999 tractor and the remaining \$14,150 to come from the 2022 capital equipment budget funds for the pavement roller replacement. **(RollCallPro)**
 - B. Regular Finance and Personnel Committee meeting of May 9, 2022: (Chairman Erickson/Vice Chairman Skyrms) (Minutes can be found on the City web site)
 1. Committee recommends Council approve Resolution 2022-08 which supports amending the by-laws of the East Central Wisconsin Regional Planning Commission (ECWRPC) to remove the Gubernatorial appointments to the Commission Board. **(RollCallPro)**

2. Committee recommends Council approve the purchase of a new record management system for DOLAS at a cost not to exceed \$8,000.00 to be funded by using unspent DOLAS operating funds created by existing staff vacancies within the department. **(RollCallPro)**

VIII. Reports of special committees and liaisons and various special projects committees

- A. Regular Plan Commission meeting of May 10, 2022: (Council Rep Steiner) (Minutes can be found on the City web site)
 1. Commission recommends Council approve the proposed 2 Lot CSM for the former Bridgewood Golf Course located along Jewelers Park Drive and Harrison Street and accept the public trail easement along former hole 9 of the golf course. **(RollCallPro)**
 2. Commission recommends Council the proposed CSM creating an outlot and reconfiguring existing lots for the former Bridgewood Golf Course located along Jewelers Park Drive and Harrison Street and accepting the public access easement adjacent to the northern pond. **(RollCallPro)**
- B. Board of Public Works meeting of May 10, 2022: (Vice Chairman Hillstrom) (Minutes can be found on the City web site)
 1. Information Only Items:
 - a) The Board approved Pay Estimate No.3, Contract 7-21, Harrison Street Stormwater Pond, to MCC Inc., Appleton, in the amount of \$291,121.69.
 - b) The Board approved Pay Estimate No.3, Contract 8-21, Jeweler's Park Drive Trail, to Vinton Construction, Inc., Two Rivers, in the amount of \$371,572.22
 - c) The Board approved Pay Estimate No.2, Contract 1-22, Sanitary, Storm and Water Main Construction, Apple Blossom Dr., Fredrick Dr., Green Acres Ln., Honeysuckle Ln. Meadow Ln., Primrose Ln., Wild Rose Ln., to Kruczek Construction Inc., Green Bay, in the amount of \$775,823.84.
 - d) The Board approved Pay Estimate No.1, Contract 2-22, Sanitary, Water Services and Street Construction on Dieckhoff Street and Grove Street, to Donald Hietpas & Sons Construction Inc., in the amount of \$179,892.14.
 - e) The Board approved Pay Estimate No.1, Contract 4-22, Sanitary, Storm and Water Main Construction, S. Commercial Street, to Robert J. Immel Exc., Inc., in the amount of \$169,073.73.
 - f) The Board approved Pay Estimate No.1, Contract 5-22, Sanitary and Storm Sewer Construction, CTH CB & CTH JJ to DeGroot, Inc., in the amount of \$272,978.17.
 - g) Board approved Change Order No. 3, Contract 2-21, Sanitary Sewer, Water Main and Street Construction, Fairview Avenue and Laudan Boulevard, Carl Bowers & Sons Construction Company, Inc., Kaukauna, in the amount of \$30,024.00 using the remainder of the budgeted expense for this project.

2. Council Action Items:
 - a) Board recommends Council approve Final Payment for Contract 2-21, Sewer, Water Main and Street Construction, Fairview Avenue and Laudan Boulevard, to Carl Bowers & Sons Construction Company, Inc., Kaukauna, in the amount of \$377,687.47. **(RollCallPro)**
 - C. Community Development Authority
 1. Report from the CDA – Director Haese
 - D. Library Board
 1. Report from the Library Board – Alderperson Erickson
 - E. Neenah Arts Council
 1. Report from the Neenah Arts Council – Alderperson Erickson
 - F. Landmarks Commission
 1. Report from the Landmarks Commission – Alderperson Steiner
- IX. Presentation of petitions
- A. Any other petition received by the City Clerk’s Office after distribution of the agenda.
- X. Council Directives
- XI. Unfinished Business
- XII. New Business
- A. Any announcements/questions that may legally come before the Council.
- XIII. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk’s Office (920) 886-6100 or the **City’s ADA Coordinator at (920) 886-6106 or e-mail attorney@ci.Neenah.wi.us** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

City of Neenah Application for Appointment



Name Date

Address

City, ST Zip

Eve. Phone

E-mail

What appointment are you seeking? You may check more than one box.

- | | |
|--|---|
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> N-M Joint Fire Commission |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> N-M Sewerage Commission |
| <input type="checkbox"/> Business Improvement District (BID) | <input type="checkbox"/> Neenah Arts Council |
| <input type="checkbox"/> Citizen Advisory Committee | <input type="checkbox"/> Neenah Harbor Committee |
| <input checked="" type="checkbox"/> Committee of Aging | <input type="checkbox"/> Park & Recreation Commission |
| <input type="checkbox"/> Community Development Authority (CDA) | <input type="checkbox"/> Parking Task Force |
| <input type="checkbox"/> Fox Cities Transit Commission | <input type="checkbox"/> Plan Commission |
| <input type="checkbox"/> Joint Review Board for TIFs | <input type="checkbox"/> Police Commission |
| <input type="checkbox"/> Landmarks Commission | <input type="checkbox"/> Sustainable Neenah Committee |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> Water Works Commission |
| <input type="checkbox"/> Loan Assistance Board | <input type="checkbox"/> Other: <input type="text"/> |

Do you currently serve on other boards, commissions, or hold an elected office? Yes No [Detail Below](#)

Please provide or attach a brief statement outlining your interest and qualifications for this appointment:
 I have been a resident of Neenah for 30+ years and over the past 10 years have been called on by my neighbors to aid in many areas. Furthermore, I am the Senior Living Advisor for The Valley VNA Senior
 As you are probably aware, they are a Non-profit that has been in Neenah since 1908. The VVNA
 to be a resource for our area Senior Citizens too.

Please Sign and Date: 

Please return to the Neenah City Clerk's Office

Common Council Proceedings
Wednesday, May 4, 2022—6:45 p.m.

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 6:45 p.m., May 4, 2022, in the Council Chambers of Neenah City Hall.

Mayor Lang is the chair.

Present: Alderpersons Boyette, Borchardt, Hillstrom, Lendrum, Erickson, Skyrms, Steiner, and Stevenson. Staff present Director of Finance Easker, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Westbrook, and City Clerk Nagel.

Also Present: Deputy Director Community Development Schmidt, Fire Chief Kloehn, Assistant Fire Chief Dorn, Police Chief Olson, Assistant Police Chief Bernice, Police Captain Van Sambeek, Director of Human Resources Kehl, Director of Parks & Recreation Kading, Recreation Supervisor Schott, Superintendent of Recreation Kluge, Library Director Raab, and Assistant. Library Director Hardina-Willhelm.

Mayor Lang called the meeting to order at 6:45 p.m.

The Council along with City Attorney Westbrook and Clerk Nagel held a parliamentary procedure training as it relates to the use of the Roll Call Pro Voting System.

- I. The Clerk called a voice roll call, followed by Neenah-Menasha Fire Rescue presenting the colors. Mayor Lang led Pledge of Allegiance.
- II. Introduction and Confirmation of Mayor's Appointment(s).
 - A. Re-appointment Paul Zilles to the Board of Review for a five-year term expiring in 2027.
 - B. Appoint Nicole Becher as an alternate to the Board of Review for a five-year term expiring in 2027.
Seeing no objections, ordered approved under unanimous consent.
- III. Approval of Council Proceedings
 - A. Approval of the Council Proceedings of April 19, 2022 regular session.
Seeing no objections, ordered approved under unanimous consent.
- IV. Plan Commission Committee report pertaining to the Public Hearings
 - A. Plan Commission meeting of April 26, 2022: (Ald. Steiner) (Minutes can be found on the City web site)
 1. Commission recommends Council approve Ordinance No. 2022-11, amending the Bridgewood PDD Master Plan to change the use of former nine hole golf course to multi-family residential use.

MSCRP by Steiner/Stevenson to approve Ordinance No. 2022-11, all voting aye.

V. Consent Agenda

- A. Approve the Street Use Permit for the Neenah High School Graduation Parade, sponsored by the Neenah Joint School District, 1275 Tullar Rd, to be held on May 25, 2022 from 10:00 AM to 11:00 AM. **(PSSC)**
- B. Approve the Street Use Permit for the Backdraft Bike Tour, sponsored by the Neenah-Menasha Firefighter's Charitable Foundation, 125 E Columbian Ave, to be held on June 12, 2022 from 7:00 AM to 4:00 PM. **(PSSC)**
- C. Approve the Street Use Permit for the Summer Kickoff Concert, sponsored by Future Neenah, 135 W Wisconsin Avenue, to be held on June 15, 2022 from 6:00 PM to 8:00 PM. **(PSSC)**
This item was moved from the Consent Agenda for separate discussion and action.
- D. Approve the Street Use Permit for the Boogie Downtown, sponsored by Future Neenah, 135 W Wisconsin Avenue, to be held on August 24, 2022 from 6:00 PM to 9:00 PM. **(PSSC)**
This item was moved from the Consent Agenda for separate discussion and action.
- E. **(UC)**

Items C and D were removed from the Consent Agenda for separate discussion and action.

Seeing no objections, Items A and B were ordered approved under unanimous consent.

Consent Agenda Discussion:

- C. Approve the Street Use Permit for the Summer Kickoff Concert, sponsored by Future Neenah, 135 W Wisconsin Avenue, to be held on June 15, 2022 from 6:00 PM to 8:00 PM. **(PSSC)**
MSCRP Lendrum/Steiner to approve the Street Use Permit for the Summer Kickoff Concert as submitted, all voting aye in a voice vote.
- D. Approve the Street Use Permit for the Boogie Downtown, sponsored by Future Neenah, 135 W Wisconsin Avenue, to be held on August 24, 2022 from 6:00 PM to 9:00 PM. **(PSSC)**
MSCRP Lendrum/Skyrms to approve the Street Use Permit for Boogie Downtown as submitted, all voting aye in a voice vote.

VI. Reports of standing committees

A. Regular Public Services and Safety Committee meeting of April 27, 2022: (Chair Lendrum/Vice Chair Hillstrom) (Minutes can be found on the City web site)

1. Committee recommends Council approve the Neenah Police Department to participate in the Winnebago County Speed Task Force 2022 Summer Speed Enforcement Grant from June 1, 2022 to August 31, 2022 with a target amount of \$30,000 and with a 25% agency activity match, to be funded with operating funds.

MSCRP Lendrum/Boyette to approve as presented, all voting aye.

2. Committee recommends Council approve the purchase of a 2022 Jacobson HR800 16' wide area mower in an amount not to exceed \$114,700 from Horst Distributing, to be funded with 2022 Capital Improvement funds.

MSCRP Lendrum/Skyrms to approve as presented, all voting aye.

3. Committee recommends Council approve the proposal from UW-Milwaukee in an estimated amount of \$4,000 to conduct the onsite monitoring and reporting for the Kimberly Point Phase 1 project utilizing 2022 Capital Improvement dollars that are funded through the American Rescue Plan Act funds and Capital Improvement carry forward reserve funds along with Information Services Smart Money.

MSCRP Lendrum/Steiner to approve as presented.

MSCRP by Stevenson/Lendrum to amend original motion not to use Capital Improvement Funds for items 3 and 4 but rather to use \$18,009.00 ARPA money as the funding source for the entire project. The reason being is to stay consistent with funding the entire project out of ARPA dollars rather than multiple funding sources for the entire project, all voting aye.

MSCRP by Lendrum/Steiner to approve the original motion as amended, all voting aye.

4. Committee recommends Council approve the proposal from Parkitecture and Planning in an amount of \$10,000 for the Construction Administration Agreement for the Kimberly Point Phase 1 project utilizing 2022 Capital Improvement funds and Capital Improvement Facility reserve funds.

MSCRP Lendrum/Stevenson to approve as presented.

MSCRIP by Lendrum/Stevenson to amend original motion not to use Capital Improvement Funds for items 3 and 4 but rather to use \$18,009.00 ARPA money as the funding source for the entire project. The reason being is to stay consistent with funding the entire project out of ARPA dollars rather than multiple funding sources for the entire project, all voting aye.

MSCRIP by Lendrum/Stevenson to approve the original motion as amended, all voting aye.

B. Regular Finance and Personnel Committee meeting of April 25, 2022: (Chairman Erickson/Vice Chairman S kyrms) (Minutes can be found on the City web site)

1. Committee recommends Council approve amending TID #7 development agreement with Bridgewood Golf Course to allow redevelopment of the former Bridgewood Golf Course.

MSCRIP Erickson/Boyette to approve as presented, all voting aye.

2. Committee recommends Council approve amending TID #7 development agreement with Bridgewood Golf Course to allow redevelopment of the former fairway #9.

MSCRIP Erickson/Borchardt to approve as presented, all voting aye.

3. Committee recommends Council approve TID #12 development agreement of the former Bridgewood Golf Course.

MSCRIP Erickson/S kyrms to approve as presented, all voting aye.

VII. Reports of special committees and liaisons and various special projects committees

A. Regular Plan Commission meeting of April 26, 2022: (Council Rep Steiner) (Minutes can be found on the City web site)

1. Council Action Items:

a. Board recommends Council award Contract 7-22 for Winneconne Avenue Bridge Repair to Pheifer Brothers Construction in the amount of \$217,847.10 using budgeted project funds and Public Infrastructure Fund reserves.

MSCRIP Hillstrom/Borchardt to approve as presented, all voting aye.

- b. Board recommends Council Award Kimberly Point Phase 1 Construction Contract to Martell Construction, Green Bay, in the amount of \$165,669.00 utilizing 2022 CIP Funding and CIP Facility Reserves.

MSCRP Hillstrom/Stevenson to Award Kimberly Point Phase 1 Construction Contract to Martell Construction, Green Bay, in the amount of \$165,669.00 utilizing APRA Funds, all voting aye.

VIII. Adjournment

Motion by Boyette/Stevenson to adjourn, all voting aye. Meeting adjourned at 9:10 p.m.

Respectfully submitted,



Charlotte Nagel, City Clerk

Common Council Minutes
Wednesday, May 4, 2022—6:45 p.m.

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 6:45 p.m., May 4, 2022, in the Council Chambers of Neenah City Hall.

Mayor Lang is the chair.

Present: Alderpersons Boyette, Borchardt, Hillstrom, Lendrum, Erickson, Skyrms, Steiner, and Stevenson. Staff present Director of Finance Easker, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Westbrook, and City Clerk Nagel.

Also Present: Deputy Director Community Development Schmidt, Fire Chief Kloehn, Assistant Fire Chief Dorn, Police Chief Olson, Assistant Police Chief Bernice, Police Captain Van Sambeek, Director of Human Resources Kehl, Director of Parks & Recreation Kading, Recreation Supervisor Schott, Superintendent of Recreation Kluge, Library Director Raab, and Assistant. Library Director Hardina-Willhelm.

Mayor Lang called the meeting to order at 6:45 p.m.

The Council along with City Attorney Westbrook and Clerk Nagel held a parliamentary procedure training as it relates to the use of the Roll Call Pro Voting System.

- I. The Clerk called a voice roll call, followed by Neenah-Menasha Fire Rescue presenting the colors. Mayor Lang led Pledge of Allegiance.

SWEARING IN OF NEW NMFR FIREFIGHTERS AND ASSISTANT CHIEF

Clerk Nagel swore in Assistant Fire Chief Adam Dorn, and Firefighters Bennet Krings, Maxwell Schmidt, and Devin Nikodem.

PRESENTATION OF EMPLOYEE RECOGNITION AWARDS:

Mayor Lang and Council President Stevenson presented the employee recognition awards for 25 Years of Service, 30 Years of Service, Exemplary Performance Awards, and Retirements.

- II. Introduction and Confirmation of Mayor's Appointment(s).
 - A. Re-appointment Paul Zilles to the Board of Review for a five-year term expiring in 2027.
 - B. Appoint Nicole Becher as an alternate to the Board of Review for a five-year term expiring in 2027.

Seeing no objections, ordered approved under unanimous consent.

- III. Approval of Council Proceedings
 - A. Approval of the Council Proceedings of April 19, 2022 regular session.

Seeing no objections, ordered approved under unanimous consent.

IV. Public Hearings

- A. Ordinance 2022-11 Amending Sec. 26-349 of the Neenah Municipal Code pertaining to the Bridgewood Planned Development District Master Plan to change the use of former nine hole golf course to multi-family residential use.

Mayor Lang opened the Public Hearing at 8:04 p.m.

1. Jim Wise, 1204 Cameron Circle – Spoke on the development of the Bridgewood Golf Course. Residents are concerned with the new bridge being located south of the original golf course bridge. The issue is the woods makes a great noise barrier from traffic from I-41, of which there isn't much noise barrier in the development. Since there is limited sound barrier in the development, the residents would like the council/developer to move the bridge back to the original location to preserve the woods as a noise barrier.

After three calls for comments, there were no additional appearances. Mayor Lang closed the Public Hearing at 8:06 p.m.

V. Plan Commission Committee report pertaining to the Public Hearings

- A. Plan Commission meeting of April 26, 2022: (Ald. Steiner) (Minutes can be found on the City web site)
1. Commission recommends Council approve Ordinance No. 2022-11, amending the Bridgewood PDD Master Plan to change the use of former nine hole golf course to multi-family residential use.
MSCR by Steiner/Stevenson to approve Ordinance No. 2022-11, all voting aye.

Discussion: Alderperson Stevenson request Director Haese to given synopsis of impact Ordinance 2022-11 would have with regard to the site plan of the multi-family residential use.

Director Haese advised that ordinance 2022-11 is basically a rezoning of the property to allow for multi-family residential use of the planned development district of area. The detailed project plan, site plan, would come forth as a project plan amendment via the Plan Commission and the Council. Thus development details such as exact building location, exact bridge location etc. would come forward with the project plan/site plan review which would be the next step in the approval process.

VI. Public Forum

- A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.
Mayor Lang opened the Public Forum at 8:10 p.m. After three calls for comments there were no appearances. The Public Forum was closed at 8:11 p.m.

VII. Mayor/Council consideration of public forum issues

- A. None.

VIII. Consent Agenda

- A. Approve the Street Use Permit for the Neenah High School Graduation Parade, sponsored by the Neenah Joint School District, 1275 Tullar Rd, to be held on May 25, 2022 from 10:00 AM to 11:00 AM. **(PSSC)**
- B. Approve the Street Use Permit for the Backdraft Bike Tour, sponsored by the Neenah-Menasha Firefighter's Charitable Foundation, 125 E Columbian Ave, to be held on June 12, 2022 from 7:00 AM to 4:00 PM. **(PSSC)**
- C. Approve the Street Use Permit for the Summer Kickoff Concert, sponsored by Future Neenah, 135 W Wisconsin Avenue, to be held on June 15, 2022 from 6:00 PM to 8:00 PM. **(PSSC)**
This item was moved from the Consent Agenda for separate discussion and action.
- D. Approve the Street Use Permit for the Boogie Downtown, sponsored by Future Neenah, 135 W Wisconsin Avenue, to be held on August 24, 2022 from 6:00 PM to 9:00 PM. **(PSSC)**
This item was moved from the Consent Agenda for separate discussion and action.
- E. **(UC)**

Items C and D were removed from the Consent Agenda for separate discussion and action.

Seeing no objections, Items A and B were ordered approved under unanimous consent.

Consent Agenda Discussion:

- C. Approve the Street Use Permit for the Summer Kickoff Concert, sponsored by Future Neenah, 135 W Wisconsin Avenue, to be held on June 15, 2022 from 6:00 PM to 8:00 PM. **(PSSC)**
MSCR P Lendrum/Steiner to approve the Street Use Permit for the Summer Kickoff Concert as submitted, all voting aye in a voice vote.

Discussion: There seemed to be some confusion with what items were approved at the Public Services and Safety Commission meeting. Attorney Westbrook clarified the Street Use Permit was approved by Public Services and Safety Commission but the Temporary Class B Retailer's License, commonly known as a Picnic License, was tabled pending new applications that meet state regulations.

There was discussion on who can and cannot sell alcohol during the event. Clarification was given that any bar within the event area can be open to sell and serve alcohol within the footprint of the bar's own liquor license as if they were open for regular business on a typical day. They cannot sell alcohol anywhere else but within the footprint of the bar's own liquor license because state law prohibits double licensing.

There was discussion on policing open carry and who enforces it. Alderperson Lendrum advised there was discussion at Public Services and Safety Committee about having the bars serve in specialized cups or containers signifying the contents were purchased from a specific establishment and where that alcohol had to be consumed. Ultimately the liquor license holders are responsible with enforcing the rules as they currently are or put their liquor license in jeopardy. The bar owners are aware of this enforcement.

Any establishment can apply to change their footprint at any time. There is a process to changing the footprint which is done through the City Clerk's Office. The footprint of the business is as it stands on the day of the event.

- D. Approve the Street Use Permit for the Boogie Downtown, sponsored by Future Neenah, 135 W Wisconsin Avenue, to be held on August 24, 2022 from 6:00 PM to 9:00 PM. **(PSSC)**
MSCR P Lendrum/Skyrms to approve the Street Use Permit for Boogie Downtown as submitted, all voting aye in a voice vote.

Discussion: See discussion under Item C above.

IX. Reports of standing committees

- A. Regular Public Services and Safety Committee meeting of April 27, 2022: (Chair Lendrum/Vice Chair Hillstrom) (Minutes can be found on the City web site)
1. Committee recommends Council approve the Neenah Police Department to participate in the Winnebago County Speed Task Force 2022 Summer Speed Enforcement Grant from June 1, 2022

to August 31, 2022 with a target amount of \$30,000 and with a 25% agency activity match, to be funded with operating funds.

MSCRP Lendrum/Boyette to approve as presented, all voting aye.

No discussion was had on this item.

2. Committee recommends Council approve the purchase of a 2022 Jacobson HR800 16' wide area mower in an amount not to exceed \$114,700 from Horst Distributing, to be funded with 2022 Capital Improvement funds.

MSCRP Lendrum/Skyrms to approve as presented, all voting aye.

Discussion: No discussion was had on this item.

3. Committee recommends Council approve the proposal from UW-Milwaukee in an estimated amount of \$4,000 to conduct the onsite monitoring and reporting for the Kimberly Point Phase 1 project utilizing 2022 Capital Improvement dollars that are funded through the American Rescue Plan Act funds and Capital Improvement carry forward reserve funds along with Information Services Smart Money.

MSCRP Lendrum/Steiner to approve as presented.

MSCRP by Stevenson/Lendrum to amend original motion not to use Capital Improvement Funds for items 3 and 4 but rather to use \$18,009.00 ARPA money as the funding source for the entire project. The reason being is to stay consistent with funding the entire project out of ARPA dollars rather than multiple funding sources for the entire project, all voting aye.

MSCRP by Lendrum/Steiner to approve the original motion as amended, all voting aye.

Discussion: Director Easker was asked about the balance of the ARPA Funds. The City was allotted about \$5.5 million. The 2022 Budget recognized that about \$1.3 million would be used to offset operating costs and the removal of some transfers that the city has been utilizing. Former Mayor Kaufert's intention was to use the same for budget years 2023 and 2024 leaving about \$1.2 million for other things after ARPA funds were used to fund projects like Kimberly Park and Shattuck Park, etc. Using ARPA funding for this project keeps the city over the \$1.2

million ARPA dollars plus an additional \$2.6 for the council and Mayor can decide how to utilize.

Aldersperson Steiner asked what the ARPA funds can be used for. Director Easker responded ARPA funding can be used for just about anything with the exception of paying off debt.

4. Committee recommends Council approve the proposal from Parkitecture and Planning in an amount of \$10,000 for the Construction Administration Agreement for the Kimberly Point Phase 1 project utilizing 2022 Capital Improvement funds and Capital Improvement Facility reserve funds.

MSCRP Lendrum/Stevenson to approve as presented.

Lendrum indicated that the amended motion to use ARPA dollars was the recommendation by Directors Kading and Easker and not the recommendation that came out of committee.

MSCRP by Lendrum/Stevenson to amend original motion not to use Capital Improvement Funds for items 3 and 4 but rather to use \$18,009.00 ARPA money as the funding source for the entire project. The reason being is to stay consistent with funding the entire project out of ARPA dollars rather than multiple funding sources for the entire project, all voting aye.

MSCRP by Lendrum/Stevenson to approve the original motion as amended, all voting aye.

- B. Regular Finance and Personnel Committee meeting of April 25, 2022: (Chairman Erickson/Vice Chairman Skyrms) (Minutes can be found on the City web site)

1. Committee recommends Council approve amending TID #7 development agreement with Bridgewood Golf Course to allow redevelopment of the former Bridgewood Golf Course.

MSCRP Erickson/Boyette to approve as presented, all voting aye.

Discussion: Director Haese advised that in 2002 there was a Developer's Agreement executed with the City of Neenah. At that time, the agreement specified that the nine-hole golf course was to remain a nine-hole golf course as a condition of the agreement. The golf course closed two years ago. The agreement before Council will

modify the previous agreement to allow for the redevelopment of the golf course.

2. Committee recommends Council approve amending TID #7 development agreement with Bridgewood Golf Course to allow redevelopment of the former fairway #9.
MSCRP Erickson/Borchardt to approve as presented, all voting aye.

No discussion was had on this item.

3. Committee recommends Council approve TID #12 development agreement of the former Bridgewood Golf Course.
MSCRP Erickson/Skyrms to approve as presented, all voting aye.

No discussion was had on this item.

- X. Reports of special committees and liaisons and various special projects committees
 - A. Regular Plan Commission meeting of April 26, 2022: (Council Rep Steiner) (Minutes can be found on the City web site)
 1. Items acted on under V. Plan Commission Committee report pertaining to the Public Hearings.
 - B. Board of Public Works meeting of April 26, 2022: (Acting Vice Chairman Hillstrom) (Minutes can be found on the City web site)
 1. Information Only Items:
 - a. The Board approved Pay Request #1 in the amount of \$118,697.75 to Janke General Contractors for work completed on the Shattuck Park Fountain Reconstruction Project.
 2. Council Action Items:
 - a. Board recommends Council award Contract 7-22 for Winneconne Avenue Bridge Repair to Pheifer Brothers Construction in the amount of \$217,847.10 using budgeted project funds and Public Infrastructure Fund reserves.
MSCRP Hillstrom/Borchardt to approve as presented, all voting aye.

Discussion: Director Kaiser advised that Winnebago County completed the required inspection of the bridge which resulted in this project. The other part of the project is simply catching up from lack of maintenance work.

There are spots on the deck that have delaminated including a large spot on the north end. The north end spot appears to be down to the steel and bridge deck. The second part is there is a column on the pier just west of the railroad tracks which is pulling away from the steel, the main re-enforcement of that column. Thus the delamination process has started. In looking at options to make this repair, it was identified the cause of damage is actually in the bridge deck itself. There are expansion devices at each end of the west side of that bridge. The expansion devices are allowing water to get down into the column which is causing the column to expand and contract. In order to repair the column, the expansion devices must be addressed.

Aldersperson Lendrum asked Director Kaiser to address the price increases so that the Mayor and the Council can budget appropriately.

Director Kaiser advised that the price increases are item specific. A structural engineer firm was used to estimate this project as this work is outside normal scope. This project is above budget because of the expansion devices are a specialty item therefore cost more.

Aldersperson Stevenson asked if the difference between the amount budgeted and actual costs were due to inflation. Director Kaiser responded that inflation is part of the answer. The other part of the answer is the contractor estimate of the work that needs to be completed in order to accomplish the result we are looking for; in other words their bid is for the work that needs to be done seen through their eyes.

Bridge work is done at the condition of the bridge which cannot always be seen. Aldersperson Stevenson is concerned with the utilization of \$53,000 of undesignated fund balance. With the use of \$53,000 the reserves decrease to a balance of \$3.3 million in the account, a 1.5% of the existing balance. At CIP time, the Council will challenge Department Heads to come up with cost effective ways to execute the 2022 Capital Budget.

- b. Board recommends Council Award Kimberly Point Phase 1 Construction Contract to Martell Construction, Green Bay, in the amount of \$165,669.00 utilizing 2022 CIP Funding and CIP Facility Reserves.

MSCRIP Hillstrom/Stevenson to Award Kimberly Point Phase 1 Construction Contract to Martell Construction, Green Bay, in the amount of \$165,669.00 utilizing APRA Funds, all voting aye.

No discussion was had on this item.

- C. Landmarks Commission
 - 1. Report from the Landmarks Commission – Alderperson Steiner
 - a. No meeting.
- D. Sustainable Neenah Committee
 - 1. Report from the Sustainable Neenah Committee – Alderperson Borchardt
 - a. Meeting of April 12th.
 - b. Kicked off the Please to Bees Initiative.
 - c. No Mow May – Grass can only be allowed to grow up to eight inches per city ordinance.
 - d. Will be rolling out a monthly initiative in order to educate the community on sustainability.
- E. Reports on neighborhood groups.
 - 1. Business Improvement District Board (BID Board) – Alderperson Skyrms
 - a. Regular meeting of April 19th.
 - b. Baker Tilly is in the process of conducting an audit. The final report has not been received. Based on the feedback, it appears that there will be an option of an annual review verses a three-year audit.
 - c. The Annual Downtown Meeting was held March 15, 2022 at Future Neenah. It was a drop-in event and very well attended.
 - d. Maintenance Committee will host a Downtown Walk-Thru event on June 21st.
 - e. Signs stating, “You’re on camera” are being installed to discourage illegal dumping in the Market Place Dumpsters.
 - f. Spring Fling is this weekend, May 7th.
 - g. New this year is art decorating of tree beds downtown between May 7th and June 11th. Thirty beds are being decorated by local businesses.
 - h. Log Your Loops registration is open with the logging starting Memorial Day.
 - i. Farmer’s Market begins June 11th.
 - j. Retention Recruitment Grant Program was held on April 19th. Discussion was had on revamping the program.

- k. Update on the spaces available downtown. The former Subway, 224 building, has been purchased and a lease in place.
 - l. The 201 building is making progress. Panels are difficult to set in 20-30 mph winds. Completion could be by year end.
 - m. Solaris is currently sixty-six percent leased.
 - F. Bergstrom Mahler Museum
 - 1. Report from the Bergstrom Mahler Museum – Alderperson Steiner
 - a. Meet on Wednesday, April 27th.
 - b. Crystal Ball Gala this weekend, May 7th.
 - c. Second Year of Catching Fire Online Glass Art Auction June 1st – 11th.
 - d. Primordial Shift and the Art of Michael Meilahn: A Retrospective is currently on display through August 21st.
 - e. The Board reviewed preliminary renovation drawings.
 - G. Library Board (moved from previous meeting)
 - 1. Report from the Library Board – Alderperson Erickson
 - a. Meeting of April 20th.
 - b. New carpeting was installed on both the first and second floors of the library.
 - c. Bookscription Program, register on-line at the library. Every third Wednesday of the month this service will select three books along with a mystery gift for readers.
 - H. Park and Recreation Commission
 - 1. Report of Park and Recreation Commission – Alderperson Borchardt
 - a. Meeting held April 22th.
 - b. Park and Rec program sign-up almost meets that of 2021.
 - c. Pickle Ball League starts May 9th.
 - d. New donation box is placed at Washington Park Splash Pad. Hoping to work with Finance Department to implement a Venmo account for donations.
 - e. Clean the Creek is set for Saturday, May 7th.
 - f. Flat Grass is being held this weekend at Memorial Park.
 - g. Riverside Players tickets are now on sale.
 - h. DNR approved the pier design at Arrowhead Park.
 - i. Demo on the old fountain at Shattuck Park is complete and construction of the new water feature is underway.
- XI. Presentation of petitions
 - A. Any other petition received by the City Clerk's Office after distribution of the agenda.
None.

XII. Council Directives
None.

XIII. Unfinished Business

A. Alderpersons Skyrms/Erickson

1. Bird Scooters – Alderperson Skyrms asked for clarification on education, signage, and geo coding for no scooters on the sidewalk. Director Haese advised the geo fencing is not accurate enough to allow scooters on the road and not the sidewalk. Staff will inquire with Bird. The concern is more about education than enforcement. The Bird app identifies clearly where the scooters can be ridden.
2. Alderperson Erickson led discussion of speed limit on Wisconsin Avenue so that the scooters cannot go too fast and run people over. Director Haese advised this is a balancing act which will have to be monitored. The scooters can only slow down so much before the inertia is interrupted and scooter is difficult to maneuver or ride.
3. Alderperson Skyrms asked what is the repository for complaints. Director Haese advised it would be the city at this point. One of four departments can handle complaints: Community Development, Police Department, Mayor's Office, or Park and Recreation. There is also the Bird web site or Bird app. It is a little early in the season, so monitoring is still required.

B. Alderpersons Steiner/Borchardt

1. Alderperson advised that District 2 Alderpersons were contacted regarding private business signs being put up on public property. Attorney Westbrook advised that if the signs are on park property or public right-of-way, the signs can be removed. If the signs are on someone's private lawn than Community Development needs to be contacted.
2. Alderperson Borchardt asked what the rules are for political signs. Attorney Westbrook advised that statute states from the day campaign papers can be circulated to Election Day municipalities are prohibited from regulating campaign signs. Candidate papers could be circulated as of April 15th so we cannot regulate unless they are placed in public right-of-way.

XIV. New Business

A. Any announcements/questions that may legally come before the Council.

B. Mayor Lang

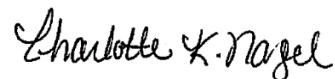
1. Reminded everyone that we are looking to fill Aldermanic District 3 position vacated by Mayor Lang. Two applications have been received thus far. If anyone is aware of someone who would like to apply we would appreciate spreading the word.

- a. Aldermanic District maps have been updated and they are on the website along with the application and application instructions.
2. Police Week is being recognized next week. Join Mayor Lang in expressing your appreciation for all the police do.
- C. Alderperson Boyette
 1. National Poppy Day is May 27, 2022. Poppy Days for Neenah are May 27th and 28th this year. So when you see veterans out there selling poppies, thank them for their service.
- D. Alderperson Hillstrom
 1. Thanked the Park and Recreation Department for hosting the Touch a Truck Event today. It was a beautiful day and well attended.
- E. Alderperson Stevenson
 1. Three potential candidates for Aldermanic District 3 contacted President Stevenson. One has submitted paperwork.
- D. Alderperson Skeyrms
 1. Status on Director of Human Services. Attorney Westbrook advised the job announcement will be posted this week with the goal of having the director in place mid-August. This is a mayoral hire so the hiring committee will be led by Mayor Lang. Mayor Lang has indicated that even though this is a mayoral hire that she would like input from the Council. The position description and job announcement will be before the Finance and Personnel Committee next week.

XV. Adjournment

Motion by Boyette/Stevenson to adjourn, all voting aye. Meeting adjourned at 9:10 p.m.

Respectfully submitted,



Charlotte Nagel, City Clerk

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Tuesday May 10, 2022, 6:30 PM

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Tuesday May 10, 2022, 6:30 PM

Present: Alderpersons Borchardt, Hillstrom, Lendrum, and Stevenson

Excused:

Also Present: Mayor Lang, Public Works Director Kaiser, Police Chief Olson, Public Works Superintendent Radtke

Approval of Minutes of the meeting for the April 26, 2022 meeting

Motion Second/Carried Hillstrom/Borchardt to approve the minutes of the meeting of April 26, 2022. All voting aye.

Public Appearances:

None

Replace Public Works Fleet #48

Superintendent Radtke introduced his memo of May 4, 2022, requesting the purchase of a John Deere 324L compact wheel loader to replace Fleet #48, a 1999 tractor. He also requested the purchase of a snow push box attachment. The 2022 capital equipment budget included \$75,000 for the tractor replacement. The cost of the requested compact wheel loader is \$87,000 and the push box is \$2,150.

Superintendent Radtke noted that the wheel loader provides greater flexibility and can do a number of the tasks more safely than the current tractor. He noted that other tractors are available from the Parks & Rec fleet if needed. He explained that attachments that are currently owned can be used on the wheel loader. Committee discussed the proposed deferral of a pavement roller that was also included in the 2022 capital equipment budget in order to cover the difference between the cost of the requested purchase and the budget. Superintendent Radtke noted the deficiencies of the current roller, the increased amount of asphalt patching work that is being done and the need for a larger roller. He stated that staff was also evaluating the possibility of renting a roller, as needed. He noted that, of the equipment requested in the 2022 capital equipment budget, the roller was the item that staff felt could be deferred until next year.

Motion/Seconded/Carried Stevenson/Hillstrom to recommend Council approve the purchase of a John Deere 324L compact wheel loader and snow push box from Brooks Tractor for a total of \$89,150 with \$75,000 coming from the 2022 capital equipment program funds to replace the 1999 tractor and the remaining \$14,150 to come from the 2022 capital equipment budget funds for the pavement roller replacement. All voting aye.

Report

Committee discussed the options for the \$15,850 in remaining funding for the pavement roller in the capital equipment budget.

2022 1st Quarter Police Department Statistics

Chief Olson reviewed the Calls for Service. He noted that there was an increase of about 500 over the same period last year. He reviewed the Uniform Crime Report. He noted a recent increase in sexual assaults. Committee discussed the monitoring of registered sex offenders. Chief Olson described the Department's efforts to stay informed about those individuals. He also noted an ordinance that was recently passed in Sparta, WI, related to sex offender placement in their city. In response to a question about department staffing, Chief Olson discussed the Department's philosophy of reducing crime with proactive measures and education.

Chief Olson reviewed the Traffic Warnings and Traffic Citations. He explained the Equipment Violation category. He informed the Committee on the status of the traffic enforcement officer. Chief Olson reviewed the OWI Arrests and Parking Citations. He attributed the decline in parking citations to improved compliance and reduced CSA staff. He reviewed the Accident statistics and the accident location maps.

Chief Olson reviewed the Overdose statistics. He noted that overdoses are up slightly. He cautioned that the 2nd Quarter statistics may reflect an increase in overdoses and overdose deaths due to a highly potent batch of heroin that has come into the Fox Valley. He noted that a county-wide review of overdose death statistics shows that victims come from all age groups and income classes.

Chief Olson reviewed the Dangerous Animals report. Committee discussed possible reasons why no dangerous animal appeals have come to the Committee in several years. Chief Olson reviewed the Open Records Requests report. He noted that background checks are typically for people entering the armed services or government jobs. He noted that the amount that they can charge for background checks is limited by statute.

Chief Olson reviewed the Code Enforcement report. He noted that 28 citations have been issued this year and that 5 were issued in all of 2021. He complimented Enforcement Officer Otto's efforts to address a number of situations that have been ongoing for several years. He noted the impact that strong code enforcement can have on curbing crime. He explained that the vehicle violations that are addressed by code enforcement include parking on lawns and unregistered vehicle parking. In regard to Community Development violations, Ald. Hillstrom noted the recent placement of a clothing/shoe collection box near the Green Bay Road entrance to Fox Point that violates ordinance. He stated that he had also brought this to the attention of Director Haese.

Committee recognized the work of the Neenah Police Department on National Police Week (May 15 – 21, 2022).

Following discussion, **Motion/Second/Carried Stevenson/Borchardt to accept the 2022 1st Quarter Police Statistics and place on file.** All voting aye

Licenses

Future Neenah Summer Kickoff Concert – Committee reviewed the Temporary Class B Retailer’s License for Future Neenah’s Summer Kickoff Concert event, June 15, 2022. Committee noted that Cannova’s and Broken Tree Pizza will be the vendors.

C.A.

Following discussion, **Motion/Second/Carried Stevenson/Hillstrom to recommend Council approve the Temporary Class B Retailer’s license for Future Neenah’s Summer Kickoff event, June 15, 2022.** All voting aye.

Future Neenah Boogies Downtown – Committee reviewed the Temporary Class B Retailer’s License for Future Neenah’s Boogie Downtown event, August 24, 2022. Committee noted that Paper City Pub and Gord’s Pub will be the vendors.

C.A.

Following discussion, **Motion/Second/Carried Borchardt/Stevenson to recommend Council approve the Temporary Class B Retailer’s license for Future Neenah’s Boogie Downtown event, August 24, 2022.** All voting aye.

Public Works General Construction and Department Activity

1. Contract 3-20 (Street - Van, Monroe, Gillingham)
 - a. Gillingham, Van, Monroe, Cavalry: Work is complete.
 - b. Shootingstar: The Shootingstar extension has been graded and graveled. The remaining grading and paving work on Shootingstar Drive and Armstrong Street has not been scheduled.
2. Contract 2-21 (Fairview, Laudan): Work is complete. The final estimate is being taken to the Board of Public Works.
3. Contract 4-21 (Epoxy Pavement Marking): About 75% of the work under this contract has been completed. The remaining work has been carried over to this year.
4. Contract 6-21 (Misc. Concrete Pavement, Sidewalk Repairs): Work under this contract was not completed. The remaining work is primarily sidewalk repair within the target area. That will be done this year.
5. Contract 7-21 (Harrison Pond): Pond excavation is complete. Ground conditions have delayed further work on the west retaining wall.
6. Contract 8-21 (Jewelers Park Drive Trail): The boardwalk and north bridge are complete. Trail grading and paving is complete. The south end of Jewelers Park Drive has been graded and graveled. Work on the box culvert near Harrison Street is complete. Paving is scheduled for the week of May 9, with the road opening shortly thereafter.
7. Contract 1-22 (Utility Construction in Fredrick Drive area): Work is scheduled to be complete in the next three weeks. We Energies will be replacing select gas service lines after our utility work is complete.

8. Contract 2-22 (Utility and Street Construction on Grove and Dieckhoff): Sanitary sewer installation is complete. Sewer lateral installation is ongoing.
9. Contract 3-22 (Street Construction in Fredrick Drive area, Fresh Air Pk, Southview Pk): This contract was awarded to Northeast Asphalt, Inc. Work has not yet been scheduled.
10. Contract 4-22 (S. Commercial Utility Construction): Sanitary sewer main installation is complete. Sewer lateral pipebursting is scheduled to start May 6.
11. Contract 5-22 (CTH JJ/CTH CB Utility Construction): Work is complete. The road construction is being advertised for bid by Winnebago County. Bids were opened on May 6. Vinton Construction was the low bid. Award is expected the week of May 16, with a pre-construction meeting the following week and work to start in early June.
12. Contract 7-22 (Winneconne Ave Overpass Repairs): This contract was awarded to Pheifer Brothers, Inc. Work has not yet been scheduled.
13. Valley Transit Transfer Center: East Central Wisconsin Regional Plan Commission has accepted the transfer center location evaluation for a transportation technical assistance program project. They are scheduling a kickoff meeting for the week of May 16.
14. E-Waste: The electronic waste event is scheduled for May 14 from 8 a.m. to Noon.

Director Kaiser informed the Committee that Assistant Superintendent Bill Waech had tendered his resignation. A search to fill that position will begin immediately.

Announcements/Future Agenda Items: None

Adjournment: **Motion/Second/Carried Hillstrom/Stevenson to adjourn at 7:28 PM.**
All voting aye.

Respectfully submitted,



Gerry Kaiser
Director of Public



Department of Legal & Administrative Services
Office of the City Clerk
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-886-6110 • e-mail: cnagel@ci.neenah.wi.us
CHARLOTTE NAGEL
CITY CLERK

M E M O R A N D U M

DATE: Monday, May 9, 2022
TO: Mayor Lang, Public Services and Safety Committee, Lisa Mroczkowski
FROM: Char Nagel, City Clerk
RE: Future Neenah Inc. Summer Kick-Off and Boogie Downtown Temporary Class B Liquor Licenses

The attached are the Temporary Class B Retailer's Licenses for Future Neenah's Summer Kick-Off and Boogie Downtown Special Events. The license applications are in compliance with the allowance of two vendors, one at each end of the special event footprint. The Special Event Permits were recommended for approval at the April 26, 2022 Public Services and Safety Committee meeting and approved at the May 4, 2022 Common Council meeting.

Staff is recommending approval of the Future Neenah Inc. Summer Kick-Off and Boogie Downtown Temporary Class B Retailer's Licenses.

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ Already Paid

Application Date: 5/6/22

Town Village City of Neenah

County of Winnebago

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 6/15/22 and ending 6/15/22 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- Bona fide Club
- Church
- Lodge/Society
- Veteran's Organization
- Fair Association or Agricultural Society
- Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

- (a) Name Future Neenah, Inc.
- (b) Address 135 W. Wisconsin Ave Neenah, WI 54956
(Street) Town Village City
- (c) Date organized April 27, 1983
- (d) If corporation, give date of incorporation April 27, 1983
- (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:
- (f) Names and addresses of all officers:
 - President Eric Glassco - 2430 East Glendale Ave Appleton, WI 54911
 - Vice President Becky St. Mary - 485 South Green Bay Rd Neenah, WI 54956
 - Secretary Megan Schleicher - One Plexus Way Neenah, WI 54956
 - Treasurer Carrie Clark - 1524 S. Commercial St. Neenah, WI 54956
- (g) Name and address of manager or person in charge of affair: Sarah Mylie
135 W. Wisconsin Ave Neenah, WI 54956

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

- (a) Street number 100 of W. Wisconsin Ave (on event footprint)
businesses participating: Cannovas and Brokartree
- (b) Lot _____ Block 100 Block
- (c) Do premises occupy all or part of building? No
- (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

- (a) List name of the event Summer Kickoff Concert
- (b) Dates of event June 15, 2022
- (c) Does this event require a Special Event Permit Application? _____

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature]
(Signature / Date)

Future Neenah Inc.
(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ Already Paid

Application Date: 5/6/22

Town Village City of Neenah

County of Winnebago

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 8/24/22 and ending 8/24/22 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization** (check appropriate box) → Bona fide Club Church Lodge/Society
 Veteran's Organization Fair Association or Agricultural Society
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Future Neenah, Inc.

(b) Address 135 W. Wisconsin Ave Neenah, WI 54950
(Street) Town Village City

(c) Date organized April 27, 1983

(d) If corporation, give date of incorporation April 27, 1983

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:
 President ERIC GLASSCO - 2430 East Glendale Ave Appleton, WI 54911
 Vice President BECKY ST. MARY - 485 South Green Bay Rd. Neenah, WI 54950
 Secretary Megan Schreiber - One Plexus Way Neenah, WI 54950
 Treasurer CARRIE CLARK - 1524 S. Commercial St. Neenah, WI 54950

(g) Name and address of manager or person in charge of affair: Sarah Wylie
135 W. Wisconsin Ave Neenah, WI 54950

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number W. Wisconsin Ave (on event footprint) Businesses participating: Paper City Pub and Eord's Pub

(b) Lot _____ Block 200 Block

(c) Do premises occupy all or part of building? NO

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Boogie Downtown

(b) Dates of event August 24, 2022

(c) Does this event require a Special Event Permit Application? _____

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature]
(Signature / Date)

Future Neenah, Inc.
(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____



MEMORANDUM

DATE: May 4th, 2022
TO: Mayor Lang and Members of the Public Services and Safety Committee
FROM: Greg Radtke, Public Works Superintendent
RE: Fleet #48

By way of explaining the factors leading to the attached equipment purchase request, I would like to update the Committee on the proposal for the replacement of Fleet #48.

The 2022 Capital Equipment budget includes replacing Fleet #48, a 1999 tractor. As with all equipment replacements, we evaluate our use of the existing equipment, looking at how it is used, how our current equipment holds up to the jobs that we give it, and what new equipment options are available to best fit what we do. After going through that for Fleet #48, I recommend purchasing a compact wheel loader instead of a tractor. This is due to changes in workload, job functions, and equipment capabilities. There are several factors that I have considered:

- We do not use the rear mower portion anymore as we have other equipment that is safer to use and more comfortable.
- The bucket/loader was used for clearing crosswalks from major intersections during snow events, along with loading trucks and materials at the City Services Building. Due to changes in trucks and methods, this tractor is very awkward and, at times, unsafe to load larger vehicles.
- If needed and available, The Park Department has multiple, smaller tractors that we may use.

By purchasing this compact wheel loader it will give us the ability to accomplish the following safer and more efficient:

- The loader will allow users to load any vehicles that are currently in the fleet safely and efficiently.
- The snow box will be utilized in parking lots and cul-de-sacs for snow removal rather than our current tractor, which has a back-hoe attachment on the rear of the machine. This will allow for safer visibility, operator comfort, and better maneuverability.
- With additional future attachments, this will be a very versatile machine to add to our fleet. Staff would like to note that all current "bobcat style" attachments we currently own will fit on this machine, increasing the immediate versatility.

May 5, 2022 – Page 2

Due to the current inventory and ability to secure vehicles from manufacturers, I have found this, one-year lease turn-in, John Deere 324L Compact Wheel Loader. This machine is in pristine condition, used only for snow removal, 125 hours of run time, and will come with the remainder of the factory's 3-year warranty. I and another employee have personally inspected and driven the machine. With the addition of the snow-pusher box that they have offered, I feel it would be a valuable replacement and asset to our fleet.

Realizing that this equipment is over the budgeted amount, the staff suggests deferring the replacement of the asphalt roller included in the 2022 Capital Equipment (\$30,000.00) instead of using Capital Reserves. I located this wheel loader at a nearby dealership and, after checking it to see if it met our needs, placed a refundable "hold" deposit on the loader to allow us time to present this to the Committee.



Public Works Department
City Services Building
1495 Tullar Road, Neenah, WI 54956
Phone: 920-886-6260 Fax: 920-886-6269

Proposal

Fleet #48 (2021 John Deere 324L Compact Wheel Loader)

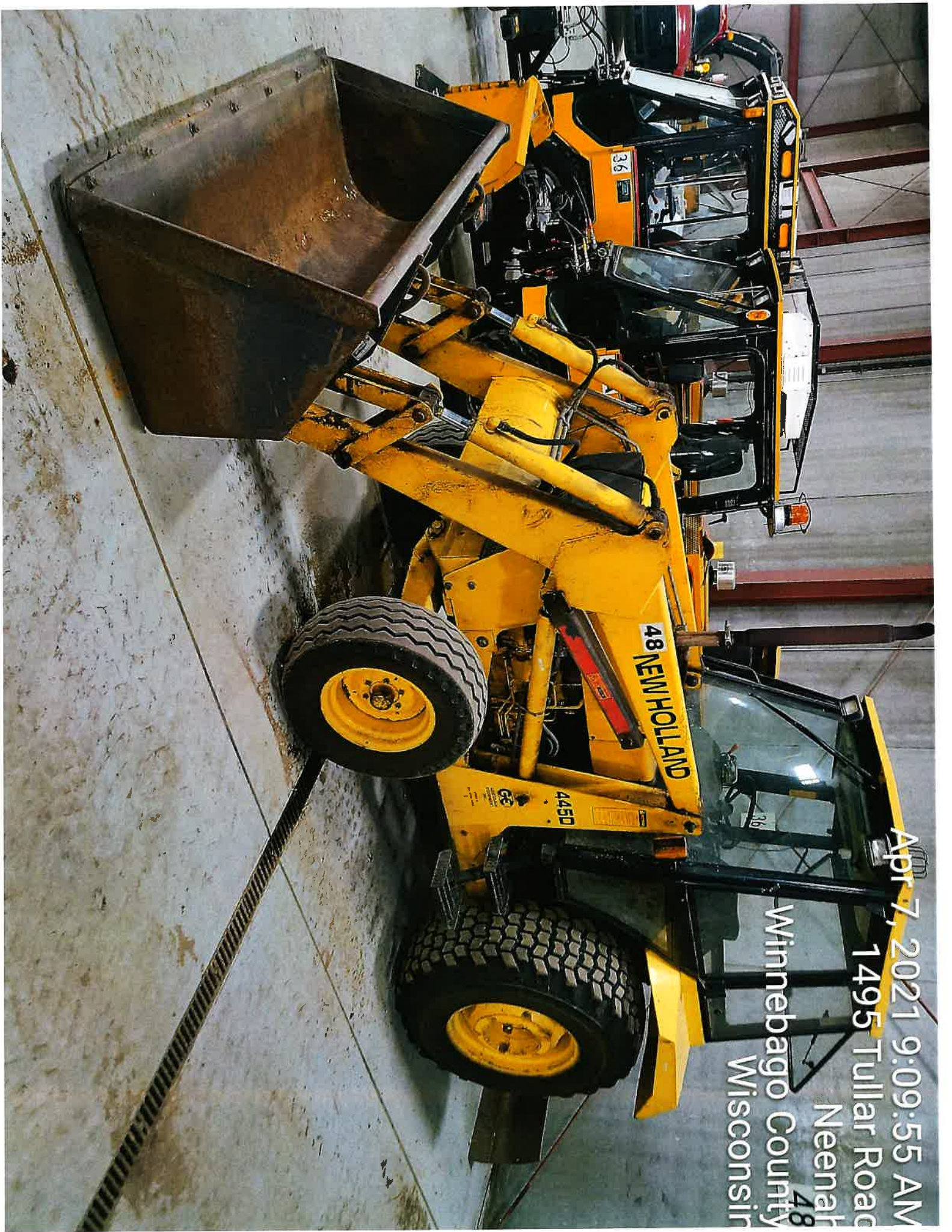
Brooks Tractor De Pere, WI	John Deere 324L (1 year lease return)	\$87,000.00
Bobcat Plus Appleton, WI	Bobcat L85	\$95,208.95
Service Motors	Kubota R640R43	\$94,154.00

Staff would like to note that the John Deere is currently on a refundable hold for the City of Neenah, the Bobcat and Kubota loaders would need to be ordered with no guarantees on pricing or timing of delivery.

Staff recommends the purchase of a John Deere 324L Compact Wheel Loader from Brooks Tractor of De Pere, WI for \$87,000.00.

Staff also recommends purchasing an 8ft. snow pusher box for use with the 324L from Brooks Tractor of De Pere, WI for \$2,150.00. Note: this is a demonstrator unit designed for this loader.

Budgeted 2022 amount \$75,000.
(Page 333 Item 6 in 2022 Budget Book)



APR 7, 2021 9:09:55 AM

1495 Tullar Road
Neenah, WI 54956
Winnebago County
Wisconsin

48 NEW HOLLAND

445D

36

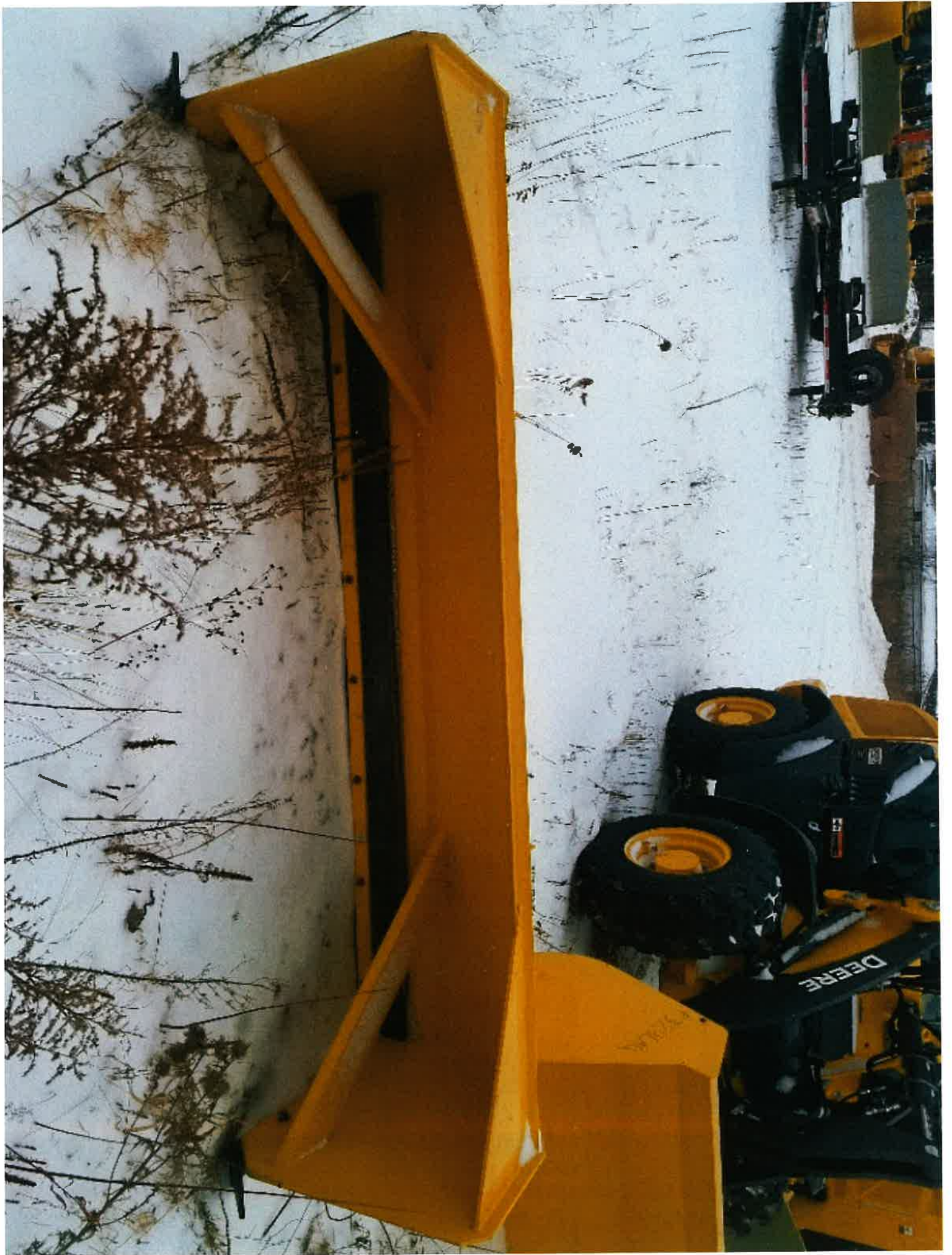
36

Snow box included



RAW MEAT RECEIVING





FINANCE AND PERSONNEL COMMITTEE MEETING
Monday, May 9, 2022 – 6:00 p.m.
Council Chambers, Neenah City Administration Building
211 Walnut Street, Neenah, Wisconsin

MINUTES

Present: Chairman Erickson; Aldermen Stevenson, Skyrms (6:20 pm), Boyette and Steiner; Mayor Lang; Director of Finance Easker; City Attorney Westbrook.

Others Present: Director of Community Development Haese, ECWRPC representative Kevin Englebrecht

Absent/Excused: None.

Public Appearances: None.

Minutes: **Motion/Second/Carried Steiner/Stevenson to approve the minutes from the April 25, 2022 Regular Meeting.** All voting aye.

East Central Wisconsin Regional Planning Commission By-Law Amendment

Committee reviewed memo from Director Haese recommending approval of Resolution 2022-08 which supports amending the by-laws of the East Central Wisconsin Regional Planning Commission (ECWRPC) to remove the Gubernatorial appointments to the Commission Board. The board is currently made up of 36 commissioners representing eight regional counties and over 100 municipalities. The proposed amendment would remove the 5 gubernatorial appointed seats in the five largest counties and change 3 gubernatorial appointed seats in the three smallest counties to county board appointed, effectively reducing the size of the commission to 31. For the change to be approved, ECWRPC would need the majority of the 100+ municipalities to approve similar resolutions.

Committee and staff discussed various aspects of the proposed by-law amendment. Upon questioning from the committee, ECWRPC representative Kevin Englebrecht explained the rationale for the change from the commission's perspective.

Motion/Second/Carried Stevenson/Steiner requesting Council approve Resolution 2022-08 which supports amending the by-laws of the East Central Wisconsin Regional Planning Commission (ECWRPC) to remove the Gubernatorial appointments to the Commission Board. All voting aye.

Request to Fill Human Resource & Safety Director Position

Committee reviewed memo from Mayor Lang requesting committee approval to begin the process to fill the position of Director of Human Resources and Safety. Current Director Lindsay Kehl has announced that she will be departing from the position effective June 10. The position is a mayoral appointment.

Committee and staff discussed various aspects of the proposed process to fill the position. Issues discussed included how geographically wide the search will be, the estimated length of the process and who will be involved. Also discussed were the plans for conducting the H/R function in the interim period.

Motion/Second/Carried Stevenson/Boyette to approve Mayor Lang's request to fill the Human Resources & Safety Director position which will become vacant effective June 10, 2022. All voting aye.

Purchase of new Record Management System

Committee reviewed memo from City Attorney Westbrook requesting the purchase of a new record management system for DOLAS called NetDocs at a cost not to exceed \$8,000.00. He indicated that the City's current system CityLaw is no longer user friendly and will soon not be supported by the existing browser technology. Since the purchase was not budgeted for in the 2022 DOLAS budget, he is requesting the purchase be funded by Capital Equipment reserves.

Committee and staff discussed various aspects of the proposed purchase. Issues discussed included the lack of tech support for the existing system, the annual cost of maintenance of the new system and the proposed funding source. After further discussion, both committee and staff agreed that using unspent DOLAS operating funds created by existing staff vacancies within the department would be a more appropriate funding source for the purchase.

Motion/Second/Carried Stevenson/ requesting Council's authorization to approve the purchase of a new record management system for DOLAS at a cost not to exceed \$8,000.00 to be funded by using unspent DOLAS operating funds created by existing staff vacancies within the department. All voting aye.

Motion/Second/Carried Skyrms/Stevenson to adjourn the meeting at 6:50 p.m. All voting aye.

Respectfully submitted,



Michael K. Easker, CPA
Director of Finance



Department of Community Development
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-751-4660 • e-mail: chaesc@ci.neenah.wi.us

CHRIS A. HAESE
DIRECTOR OF COMMUNITY DEVELOPMENT AND ASSESSMENT

M E M O R A N D U M

DATE: May 5, 2022
TO: Chairman Erickson and Finance and Personnel Committee Members
FROM: Chris A. Haese, Director of Community Development and Assessment
RE: **East Central Wisconsin Regional Planning Commission (ECWRPC) By-Law Amendment**

ECWRPC represents an eight county area including Winnebago County, and are funded in part by these counties. The current by-laws of the Commission specify that eight of the Commission's board members are Gubernatorial appointments. There has been a consistent issue with this arrangement due to delays with obtaining the appointments as well as politicizing these appointed positions. ECWRPC would like to amend the by-laws of the Commission to eliminate these Gubernatorial appointments but needs the support of the majority of the communities representing the majority of the population within the region. Since Neenah is one of the more populated communities in the region, its support will be beneficial to meeting the requirements of the proposed by-law amendment.

Attached is Resolution 2022-08 supporting the proposed by-law amendment and a table identifying the existing and proposed board representation.

Appropriate action at this time is to recommend Council Resolution No. 2022-08 supporting East Central Wisconsin Regional Planning Commission's effort to amend the by-laws of the Commission to remove the Gubernatorial appointments to the Commission's board.



RESOLUTION NO. 2022-08

**AMENDING THE ARTICLES OF ORGANIZATION AND THE BY-LAWS OF
EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION**

TO THE NEENAH CITY COUNCIL

WHEREAS, the City of Neenah is a member of the East Central Wisconsin Regional Planning Commission;

WHEREAS, the City of Neenah is a local unit of government in Winnebago County;

WHEREAS, the Articles of Organization (“Articles”) and the By-Laws of the East Central Wisconsin Regional Planning Commission (“Commission”) authorize a majority of the counties of the Commission to make certain amendments to the Articles and By-Laws;

WHEREAS, however, the Articles and By-Laws reserve to the local units of government within the Commission the authority to determine the composition of the Commission;

WHEREAS, the Commission’s Steering Committee and the Commission is recommending to both the member counties and the local units of government the amendments to the Articles and the By-Laws described below;

NOW THEREFORE, the following resolution is presented by the East Central Wisconsin Regional Planning Commission to the Neenah City Council.

RESOLVED, that the Neenah City Council does hereby approve the revisions to the By-Laws as more fully set forth in Exhibit A, which is attached and incorporated by reference; and

FURTHER RESOLVED, that the Neenah City Council does hereby recommend that Article III of the Articles describing the composition of the Commission also be amended as more fully set forth in Exhibit B; and

FINALLY RESOLVED, that the City Clerk be directed to forward a copy of the signed resolution to the Executive Director of the East Central Wisconsin Regional Planning Commission.

Recommended by:
Finance and Personnel

CITY OF NEENAH, WISCONSIN

Moved: _____

Jane B. Lang, Mayor

Passed: _____

Charlotte Nagel, City Clerk

Published:



DATE: May 5, 2022

TO: City of Neenah

FROM: Melissa Kraemer Badtke, Executive Director

RE: Recommendations of Amendments to Articles of Organization and By-laws

The East Central Wisconsin Regional Planning Commission (ECWRPC) is a regional planning agency serving Calumet, Fond du Lac, Menominee, Outagamie, Shawano, Waupaca, Waushara, and Winnebago Counties. Regional Planning Commissions were formed by the executive order of the governor under Wis. State Statutes §66.0309. The Wisconsin statutes specify that regional planning commissions are to provide intergovernmental planning and coordination for physical, social and economic development of the region.

The East Central Wisconsin Regional Planning Commission is recommending amendments to the East Central's Articles of Organization and By-laws to remove the Gubernatorial appointments because of the extreme delays in obtaining the Appointments for the Commission Board. The Commission Board made additional changes to the Articles of Organization and the By-laws and both documents were finalized and approved by the Commission Board on April 30, 2021.

Enclosed you will find a copy of the revised Articles of Organization and the By-laws for your review. For your convenience we are also enclosing a draft form resolution the Commission is recommending that you approve. The following steps would need to be taken by the local units of government, including the Counties to assist in this process:

1. A majority of the local units of governments (as defined as counties, towns, villages, and cities) would need to approve a resolution amending East Central's Articles of Organization and the By-laws.
2. A copy of the signed resolution will need to be sent Melissa Kraemer Badtke, Executive Director at mbadtke@ecwrpc.org.

If you have any questions, please contact:

Melissa Kraemer Badtke, Executive Director
East Central Wisconsin Regional Planning Commission
Phone: 920-886-6828
Cell Phone: 920-2020-1479
Email: mbadtke@ecwrpc.org

**EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION
COMMISSION COMPOSITION & PROPOSED BYLAWS CHANGES**

Updated: 4/30/2021

COMMISSION BOARD COMPOSITION		
	Current Board Composition	New Bylaws Board Composition as approved by Commission on 4/30/2021
Number of Commissioners	36	31
CALUMET COUNTY		
	Current Board Composition	New Bylaws Board Composition as approved by Commission on 4/30/2021
Commission Board Representation	County Bd. Chair	County Bd. Chair
	County Bd. Appt.	County Bd. Appt.
	Mayor of Largest City	Mayor of Largest City
	Governor's Appt.	
Number of Commissioners	4	3
FOND DU LAC COUNTY		
	Current Board Composition	New Bylaws Board Composition as approved by Commission on 4/30/2021
Commission Board Representation	County Executive	County Executive
	County Bd. Chair	County Bd. Chair
		County Bd. Appt.
	County Bd. Appt.	Council Pres. of Largest City
	Council Pres. of Largest City	
	Governor's Appt.	
Number of Commissioners	5	4
MENOMINEE COUNTY		
	Current Board Composition	New Bylaws Board Composition as approved by Commission on 4/30/2021
Commission Board Representation	County Bd. Chair	County Bd. Chair
	County Bd. Appt.	County Bd. Appt.
	Governor's Appt.	County Bd. Appt.
Number of Commissioners	3	3
OUTAGAMIE COUNTY		
	Current Board Composition	New Bylaws Board Composition as approved by Commission on 4/30/2021
Commission Board Representation	County Executive	County Executive
	County Bd. Chair	County Bd. Chair
	Mayor of Largest City	County Bd. Appt.
	County Bd. Appt.	County Bd. Appt.
	County Bd. Appt.	Mayor of Largest City
	Governor's Appt.	
Number of Commissioners	5	5
SHAWANO COUNTY		
	Current Board Composition	New Bylaws Board Composition as approved by Commission on 4/30/2021
Commission Board Representation	County Bd. Chair	County Bd. Chair
	County Bd. Appt.	County Bd. Appt.
	Governor's Appt.	County Bd. Appt.
Number of Commissioners	3	3
WAUPACA COUNTY		
	Current Board Composition	New Bylaws Board Composition as approved by Commission on 4/30/2021
Commission Board Representation	County Bd. Chair	County Bd. Chair
	County Bd. Appt.	County Bd. Appt.
	Mayor of Largest City	Mayor of Largest City
	Governor's Appt.	
Number of Commissioners	4	3
WAUSHARA COUNTY		
	Current Board Composition	New Bylaws Board Composition as approved by Commission on 4/30/2021
Commission Board Representation	County Bd. Chair	County Bd. Chair
	County Bd. Appt.	County Bd. Appt.
	Governor's Appt.	County Bd. Appt.
Number of Commissioners	3	3
WINNEBAGO COUNTY		
	Current Board Composition	New Bylaws Board Composition as approved by Commission on 4/30/2021
Commission Board Representation	County Executive	County Executive
	County Bd. Chair	County Bd. Chair
	County Bd. Appt.	County Bd. Appt.
	County Bd. Appt.	County Bd. Appt.
	Mayor of Largest City	Mayor of Largest City
	Governor's Appt.	
Number of Commissioners	6	5
EX-OFFICIO MEMBERS APPLETON (FOX CITIES) MPO		
	Current Board Composition	New Bylaws Board Composition as approved by Commission on 4/30/2021
Commission Board Representatives	WisDOT	WisDOT
	Valley Transit	Valley Transit
Number of Commissioners	2	2



M E M O R A N D U M

DATE: May 11, 2022
TO: Chairwoman Erickson, members of the Finance & Personnel Committee
FROM: City Attorney Adam Westbrook
RE: Purchase of new Record Management System

As you know, the City Clerk and City Attorney Offices are responsible for managing all of the agreements, contracts, ordinances, and other documents for the entire city. Currently the City uses a program called CityLaw as our record management system. This system has proven not very user friendly, and has a support team of 3 people to support the entire country.

Legal Assistant Amanda Petersen was tasked with seeking alternatives and setting up demonstrations for us to look at the possibility of switching to a new Record Management System. After looking at 4 alternatives, the decision was made to proceed with a system called NetDocs. The annual cost of NetDocs is almost identical to the cost for the current program. However, to get the service implemented and all of the documents and data transferred over, there is an estimated charge of \$6375.00. This estimate was given and was quoted as not to exceed \$8000.00. The variable in the estimate is the migration of the data depending on how the current data is structured.

I am requesting up to \$8000 from the Capital Equipment Reserves to pay for the transition of record management system from CityLaw to NetDocs.

An appropriate motion would be for the Committee to recommend Council approve the purchase of a new record management system for DOLAS at a cost not to exceed \$8000 with funds coming from the Capital Equipment Reserves.

MINUTES OF THE NEENAH PLAN COMMISSION
Tuesday, May 10, 2022
4:15 p.m.

Present:

Mayor Jane Lang, Chairman	PRESENT	Gerry Kaiser, Director of Public Works	PRESENT	Brian Epley	ABSENT
Kate Hancock-Cooke	PRESENT	Karen Genett	PRESENT	Betsy Ellenberger	ABSENT
Gerry Andrews	PRESENT	Ald. Dan Steiner	PRESENT		

Also present:

Chris Haese, Director of Community Development		
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Minutes: MSC Andrews/Kaiser, the Plan Commission to approve the April 26, 2022 meeting minutes. Member Genett abstaining. Motion passed.

Public Appearances: Chairperson Lang opened the public appearance section. None.

Election of Plan Commission Officer: Vice Chair: MSC Andrews/Steiner, the Plan Commission to appoint Member Genett as Vice Chair. All aye. Motion passed.

Public Hearings: None.

Action Items:

a. **CSM #4-22 – Bridgewood Development – 2 Lots**

Director Haese began by describing the proposal brought before the Plan Commission. The former Bridgewood Golf Course, a 9-hole golf course located between Harrison Street (east) and Jewelers Park Drive (west), is proposed to be redeveloped as a multi-family residential development. As part of that development, a certified survey map (CSM) is proposed to create two new lots on the southern portion of the property (south of Cameron Way – former holes 2 through 9). Lot 1, which is 32 acres in area, would have access off of Jewelers Park Drive, while Lot 2 (14 acres) would have access off of Harrison Street. Lot 1 also includes a public easement for a City trail that is being constructed parallel to Jewelers Park Drive. Both properties are zoned Planned Development District (PDD) and the proposed land division is consistent with the Bridgewood PDD Master Development Plan. The CSM meets the minimum standards of the Subdivision Ordinance. The Commission discussed planned site work for the property including the mitigation of wetlands and filling of floodplain.

MSC Hancock-Cook/Andrews, the Plan Commission recommends Council approve the proposed 2 Lot CSM for the former Bridgewood Golf Course located along Jewelers Park Drive and Harrison Street and accept the public trail easement along former hole 9 of the golf course. All aye. Motion passed.

b. **CSM #5-22 – Bridgewood Golf Course – Lot Reconfiguration**

Director Haese explained that the second CSM proposes the creation of an outlot (Outlot 1) which is the pond on the north side of the site. This pond will be owned by the City and there are plans to expand the pond south on the east end of the site. Lot 3 is a realignment of an existing lot with the parking lot being shifted to the proposed Lot 4 which includes the Ground Round Restaurant and raised tennis platform. The Bridgewood Hotel (Lot 5) is also on an existing lot, but is proposed to be enlarged with a portion of hole 1 of the former golf course and ponds west of the hotel. The CSM includes a public access easement along the northeast portion of the site to provide access to the City's storm water pond. In addition, Bridgewood Hotel would have access via an easement through proposed Outlot 1 to access parts of proposed Lot 5. This land is all within the Bridgewood PDD and is consistent with the Master Development Plan. This CSM meets the minimum standards of the Subdivision Ordinance. The Commission discussed the planned use of Outlot 1 as a City storm water management pond.

MSC Hancock-Cook/Genett, the Plan Commission recommends Council approve the proposed CSM creating an outlot and reconfiguring existing lots for the former Bridgewood Golf Course located along Jewelers Park Drive and Harrison Street and accepting the public access easement adjacent to the northern pond. All aye. Motion passed.

CA

CA

c. **Site Plan #3-22 – Taft School Parking Lot Reconstruction and Division**

The Neenah Joint School District has submitted a site plan for the review of a proposed parking lot addition for Taft Elementary School located at 133 S Western Avenue. The subject property is approximately 4.6 acres in size and includes an elementary school building on the southern portion of the property, a parking lot along Claire Avenue, a parking lot/drop-off area along S. Western Avenue and green space/park area along the northern portion of the site. The property is zoned R-1, Single-Family Residence District and is surrounded by single-family residences on the east and west sides, a commercial building on the north side, and a religious institution on the south side.

The applicant is proposing to reconstruct the two existing parking lots and expand the parking lot along Claire Avenue. The plan extends the existing parking lot to the north by about 110 feet. In addition, the parking lot is reduced in width, re-stripped to angled parking, and will include a landscape strip between the Claire Avenue sidewalk and parking area. Storm water on this parking lot will drain to a catch basin which is connected to the City' storm water main along Claire Avenue. There are currently 38 total off-street parking spaces on the site and the proposed plan would increase that number to 41.

Due to the reconstruction and addition of the parking lot along Claire Avenue, the frontage landscaping standards are required to be met. The frontage landscaping standards require a minimum of 1 shade tree and 6 shrubs for each 40 feet of lineal frontage along a public street. In this case, a minimum of 5 shade trees and 32 shrubs is required. Both standards are met with the proposed landscape plan. In addition, the dumpsters along Claire Avenue, south of the parking lot, will be screened with a 6-foot tall sight tight fence.

MSC Kaiser/Andrews, the Plan Commission to approve the site plan for a parking lot reconstruction and addition for property located at 133 S. Western Avenue. All aye. Motion passed.

Announcements and Future Agenda Items:

Next meeting: May 24, 2022.

Adjournment: The Commission adjourned its meeting at 04:45 p.m. MSC Hancock-Cook/Genett. All Aye. Motion passed.

Respectfully Submitted,

Chris Haese
Director, Community Development



M E M O R A N D U M

DATE: May 10, 2022
TO: Mayor Lang and Plan Commission
FROM: Brad Schmidt, AICP, Deputy Director
RE: Two CSMs – Bridgewood Golf Course

The former Bridgewood Golf Course, a 9-hole golf course located between Harrison Street (east) and Jewelers Park Drive (west), is proposed to be redeveloped as a multi-family residential development. As part of that development, a certified survey map (CSM) is proposed to create two new lots on the southern portion of the property (south of Cameron Way – former holes 2 through 9). Lot 1, which is 32 acres in area, would have access off of Jewelers Park Drive, while Lot 2 (14 acres) would have access off of Harrison Street. Lot 1 also includes a public easement for a City trail that is being constructed parallel to Jewelers Park Drive. Both properties are zoned Planned Development District (PDD) and the proposed land division is consistent with the Bridgewood PDD Master Development Plan.

The second CSM proposes the creation of an outlot (Outlot 1) which is the pond on the north side of the site. This pond will be owned by the City and there are plans to expand the pond south on the east end of the site. Lot 3 is a realignment of an existing lot with the parking lot being shifted to the proposed Lot 4 which includes the Ground Round Restaurant and raised tennis platform. The Bridgewood Hotel (Lot 5) is also on an existing lot, but is proposed to be enlarged with a portion of hole 1 of the former golf course and ponds west of the hotel. The CSM includes a public access easement along the northeast portion of the site to provide access to the City's storm water pond. In addition, Bridgewood Hotel would have access via an easement through proposed Outlot 1 to access parts of proposed Lot 5. This land is all within the Bridgewood PDD and is consistent with the Master Development Plan.

When reviewing a CSM, which is also referred to as a minor subdivision, the requirements of the City's Subdivision Ordinance must be met. These requirements include meeting a minimum lot size, providing public access to proposed lots, reviewing the layout of the lots, and ensuring district development standards like setbacks will be met for existing structures. In this case, both of these CSMs meet the minimum standards of the Subdivision Ordinance and are consistent with the Bridgewood PDD Master Development Plan.

Recommendations

Appropriate action at this time is for Plan Commission to recommend Council approve the proposed 2 Lot CSM for the former Bridgewood Golf Course located along Jewelers Park Drive and Harrison Street and accept the public trail easement along former hole 9 of the golf course.

Appropriate action at this time is for Plan Commission to recommend Council approve the proposed CSM creating an outlot and reconfiguring existing lots at for the former

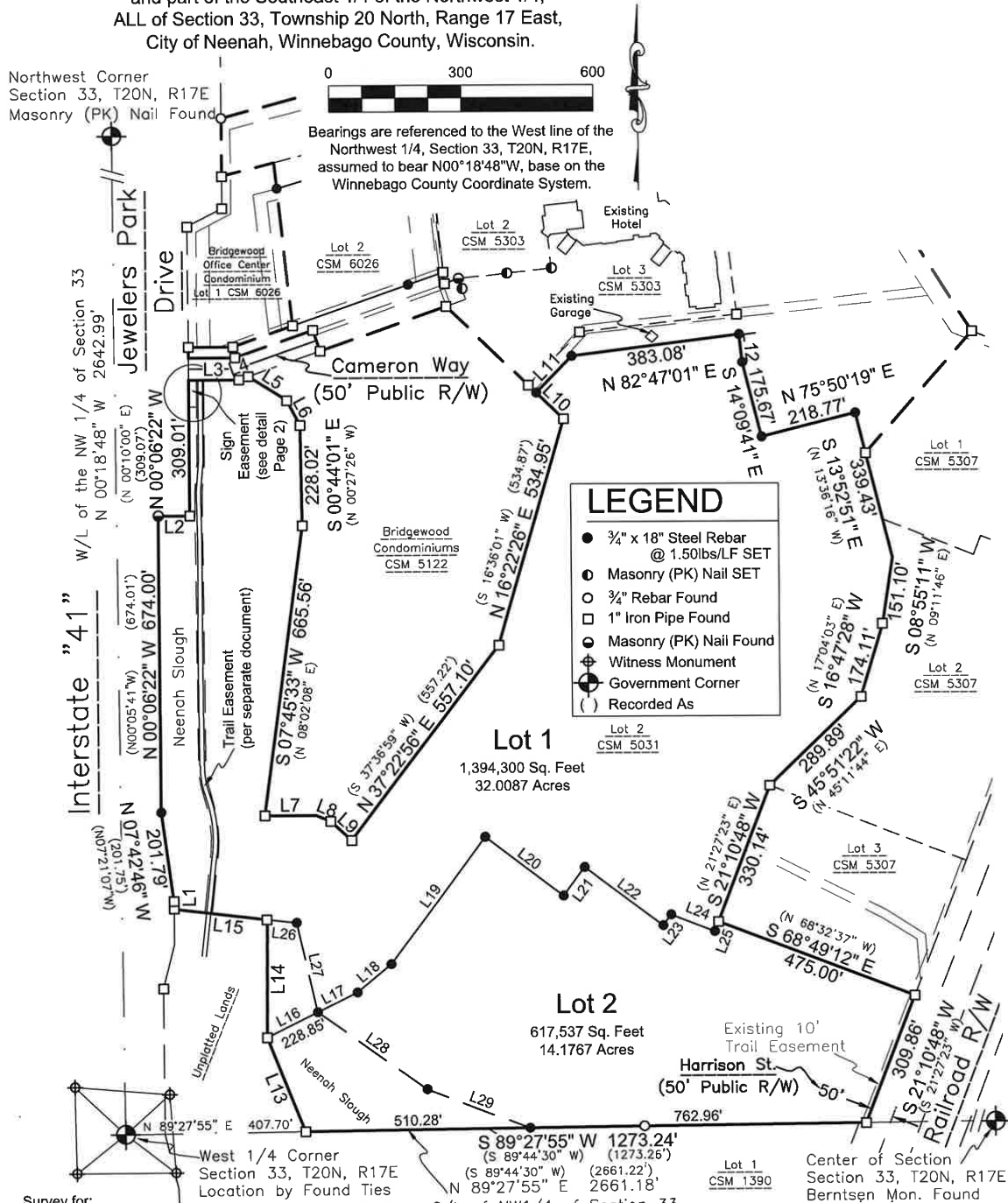
CITY OF NEENAH
Dept. of Community Development

May 5, 2022 – Page 2

Bridgewood Golf Course located along Jewelers Park Drive and Harrison Street and accepting the public access easement adjacent to the northern pond.

Certified Survey Map No. _____

Part of Lot 2 of Certified Survey Map No. 5031, being part of the Northwest 1/4 of the Northwest 1/4, and part of the Northeast 1/4 of the Northwest 1/4, and part of the Southwest 1/4 of the Northwest 1/4, and part of the Southeast 1/4 of the Northwest 1/4, ALL of Section 33, Township 20 North, Range 17 East, City of Neenah, Winnebago County, Wisconsin.



Survey for:
 Bridgewood Luxury Apartments, LLC
 2220 North Lynndale Drive
 Appleton, WI 54914



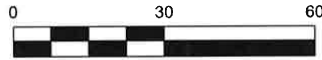
DAVEL ENGINEERING & ENVIRONMENTAL, INC.
 Civil Engineers and Land Surveyors

1164 Province Terrace, Menasha, WI 54952
 Ph: 920-991-1866 Fax: 920-441-0804
 www.davel.pro

Drafted by: scott
 Sheet : 1 of 5

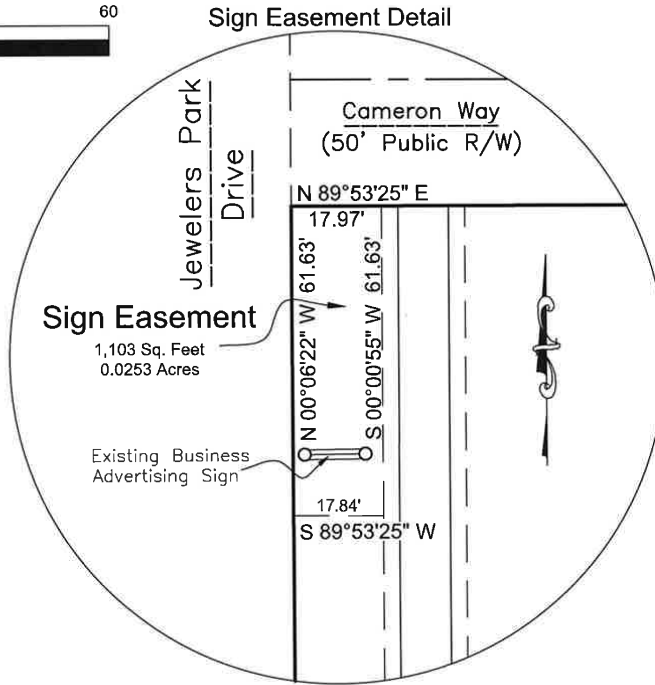
Certified Survey Map No. _____

Part of Lot 2 of Certified Survey Map No. 5031, being part of the Northwest 1/4 of the Northwest 1/4, and part of the Northeast 1/4 of the Northwest 1/4, and part of the Southwest 1/4 of the Northwest 1/4, and part of the Southeast 1/4 of the Northwest 1/4, ALL of Section 33, Township 20 North, Range 17 East, City of Neenah, Winnebago County, Wisconsin.



Sign Easement Defined

An unobstructed easements for Ingress and Egress for maintenance of an existing business sign. Said Easement is for the benefit of business owners that said sign is promoting and advertising. Business owners may hire contractors for said maintenance and this easement shall cover their needs to perform said maintenance. This easement shall have no permanent obstructions that would interfere with the ease of passages to maintain said sign. This easement is subject to all existing easements, and restrictions of record.



LINE TABLE				
LINE	BEARING	DISTANCE	Recorded BEARING	Recorded DIST.
L1	N 00°05'31" E	17.75'	(N 00°11'44" E)	(17.79')
L2	N 89°53'18" E	71.50'	(N 89°50'00" E)	(72.84')
L3	N 89°53'25" E	113.85'	(S 89°50'00" E)	(115.25')
L4	N 70°48'37" E	22.87'	(S 71°05'12" W)	(23.02')
L5	S 57°39'48" E	102.56'	(N 56°58'37" W)	(102.46')
L6	S 27°15'51" E	64.83'	(N 27°21'48" W)	
L7	N 89°43'25" E	115.70'	(N 90°00'00" W)	
L8	S 67°33'32" E	36.05'	(N 67°16'57" W)	
L9	S 47°36'44" E	64.45'	(N 47°20'09" W)	
L10	N 45°49'22" W	85.79'	(S 45°32'47" E)	
L11	N 44°10'38" E	116.01'		
L12	S 06°21'10" E	63.81'		
L13	N 21°33'06" W	229.30'	(N 21°16'31" W)	
L14	N 00°20'42" E	270.05'	(N 00°37'17" E)	
L15	N 83°04'49" W	211.79'	(N 82°48'14" W)	(211.40')
L16	N 63°47'12" E	127.88'		
L17	N 63°39'38" E	100.97'		
L18	N 50°18'16" E	100.25'		
L19	N 36°53'40" E	359.84'		
L20	S 53°06'04" E	221.69'		
L21	N 36°53'31" E	80.20'		
L22	S 53°06'04" E	221.68'		
L23	N 36°53'46" E	30.56'		
L24	S 68°40'38" E	105.68'		
L25	N 21°10'48" E	23.72'		
L26	S 83°04'49" E	67.61'		
L27	S 12°37'03" E	210.50'		
L28	S 54°44'23" E	303.17'		
L29	S 68°49'10" E	249.03'		

Certified Survey Map No. _____

Part of Lot 2 of Certified Survey Map No. 5031, being part of the Northwest 1/4 of the Northwest 1/4, and part of the Northeast 1/4 of the Northwest 1/4, and part of the Southwest 1/4 of the Northwest 1/4, and part of the Southeast 1/4 of the Northwest 1/4, ALL of Section 33, Township 20 North, Range 17 East, City of Neenah, Winnebago County, Wisconsin.

Surveyor's Certificate

I, Scott R. Andersen, Professional Land Surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the City of Neenah, and under the direction of Bridgewood Golf Course, LLC, the property owners of said land, I have surveyed, divided and mapped this Certified Survey Map; that such map correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is Part of Lot 2 of Certified Survey Map No. 5031, being part of the Northwest 1/4 of the Northwest 1/4, and part of the Northeast 1/4 of the Northwest 1/4, and part of the Southwest 1/4 of the Northwest 1/4, and part of the Southeast 1/4 of the Northwest 1/4, ALL of Section 33, Township 20 North, Range 17 East, City of Neenah, Winnebago County, Wisconsin, containing 2,011,837 Square Feet (46.1854 Acres) of land described as follows:

Commencing at the West 1/4 of Section 33, Township 20 North, Range 17 East; thence N89°27'55"E along the South line of the Northwest 1/4 of said Section 33, 407.70 feet to the point of beginning of the parcel to be described; thence N21°33'06"W, 229.30 feet; thence N00°20'42"E, 270.05 feet; thence N83°04'49"W, 211.79 feet to the east right of way (R/W) line of Jewelers Park Drive; thence N00°05'31"E, along said R/W, 17.75 feet; thence N07°42'46"W, along said R/W, 201.79 feet; thence N00°06'22"W, along said R/W, 674.00 feet; thence N89°53'18"E, along said R/W, 71.50 feet; thence N00°06'22"W, along said R/W, 309.01 feet to the south R/W of Cameron Way; thence N89°53'25"E, along said south R/W, 113.85 feet; thence N70°48'37"E, along said south R/W, 22.87 feet to the west line of Certified Survey Map No. 5122; thence S57°39'48"E, along said west line, 102.56 feet; thence S27°15'51"E, along said west line, 64.83 feet; thence S00°44'01"E, along said west line, 228.02 feet; thence S07°45'33"W, along said west line, 665.56 feet to the south line of said CSM 5122; thence N89°43'25"E, along said south line, 115.70 feet; thence S67°33'32"E, along said south line, 36.05 feet; thence S47°36'44"E, along said south line, 64.45 feet to the east line of said CSM 5122; thence N37°22'56"E, along said east line, 557.10 feet; thence N16°22'26"E, along said east line, 534.95 feet to the northerly line of said CSM 5122; thence N45°49'22"W, along said northerly line, 85.79 feet; thence N44°10'38"E, 116.01 feet; thence N82°47'01"E, 383.08 feet; thence S06°21'10"E, 63.81 feet; thence S14°09'41"E, 175.67 feet; thence N75°50'19"E, 218.77 feet; thence S13°52'51"E, along the extension of the west line of Certified Survey Map No. 5307 and along the west line of said CSM 5307, 339.43 feet; thence S08°55'11"W, along said west line, 151.10 feet; thence S16°47'28"W, along said west line, 174.11 feet; thence S45°51'22"W, along said west line, 289.89 feet; thence S21°10'48"W, along said west line, 330.14 feet to the south line of said CSM 5307; thence S68°49'12"E, along said south line 475.00 feet to the west right of way line of Harrison Street; thence S21°10'48"W, along said west R/W, 309.86 feet to the south line of the Northwest 1/4 of said Section 33; thence S89°27'55"W, along said south line, 1273.24 feet to the Point of Beginning. Described parcel subject to all easements and restrictions of record.

Certified Survey Map No. _____

Part of Lot 2 of Certified Survey Map No. 5031, being part of the Northwest 1/4 of the Northwest 1/4, and part of the Northeast 1/4 of the Northwest 1/4, and part of the Southwest 1/4 of the Northwest 1/4, and part of the Southeast 1/4 of the Northwest 1/4, ALL of Section 33, Township 20 North, Range 17 East, City of Neenah, Winnebago County, Wisconsin.

Owner's Certificate of Dedication

Bridgewood Golf Course, LLC, a limited liability company duly organized and existing under and by virtue of the Laws of the State of Wisconsin, as the property owner, does hereby certify that we caused the land above described to be surveyed, divided, and mapped all as shown and represented on this map.

We do further certify this Certified Survey Map is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

City of Neenah

In the presence of: Bridgewood Golf Course, LLC

_____ Date
Managing Member

State of Wisconsin)
)SS
_____ County)

Personally came before me on the _____ day of _____, 20____, the above the property owner(s) to me known to be the persons who executed the foregoing instrument and acknowledge the same.

_____ My Commission Expires _____
Notary Public, Wisconsin

Certified Survey Map No. _____

Part of Lot 2 of Certified Survey Map No. 5031, being part of the Northwest 1/4 of the Northwest 1/4, and part of the Northeast 1/4 of the Northwest 1/4, and part of the Southwest 1/4 of the Northwest 1/4, and part of the Southeast 1/4 of the Northwest 1/4, ALL of Section 33, Township 20 North, Range 17 East, City of Neenah, Winnebago County, Wisconsin.

Common Council Resolution

Resolved, that this Certified Survey Map in the City of Neenah is hereby approved by the Common Council on

this _____ day of _____, 2022.

Jane Lang
Mayor

Charlotte Nagel
Clerk

Certificate of Planning Department

This Certified Survey Map has been reviewed by the City of Neenah Planning Commission.

Planning Commission Representative

Date

Treasurers' Certificate

We, being the duly elected, qualified and acting Treasurers' of the City of Neenah and Winnebago County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this certified survey map.

City Treasurer

Date

County Treasurer

Date

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

the property owners of record:
Bridgewood Golf Course, LLC

Recording Information:
Doc No. 1227280

Parcel Number(s):
806-0648-00-00

Certified Survey Map No. _____

All of Lot 2 and Part of Lot 3 of Certified Survey Map No. 6026, All of Lot 2 and Lot 3 of Certified Survey Map No. 5303, Part of Lot 2 and Lot 4 of Certified Survey Map No. 5031, being part of the Northwest 1/4 of the Northwest 1/4, and part of the Northeast 1/4 of the Northwest 1/4, and part of the Southwest 1/4 of the Northwest 1/4, and part of the Southeast 1/4 of the Northwest 1/4, ALL of Section 33, Township 20 North, Range 17 East, City of Neenah, Winnebago County, Wisconsin.

LINE TABLE				
LINE	BEARING	DISTANCE	Recorded BEARING	Recorded DIST.
L1	N 00°06'22" W	25.00'	(N 00°10'00" E)	
L2	N 89°53'25" E	101.24'	(N 89°50'00" W)	(102.64')
L3	N 70°48'37" E	143.62'	(S 71°05'12" W)	
L4	S 75°29'28" W	122.34'	(N 75°46'03" E)	
L5	N 19°11'23" W	50.00'	(N 18°54'48" W)	
L6	S 70°48'37" W	187.69'	(S 71°05'12" W)	
L7	S 89°53'25" W	105.45'	(N 89°50'00" W)	(106.85')
L8	N 82°05'27" E	148.58'		
L9	N 82°05'27" E	83.40'		
L10	N 82°05'27" E	65.18'		
L11	N 72°51'37" E	70.95'		
L12	N 49°47'31" E	83.60'		
L13	S 03°58'03" E	101.88'		
L14	S 77°05'50" W	120.98'		
L15	N 62°18'49" W	50.47'		
L16	S 72°14'54" W	72.51'		
L17	S 06°11'31" E	48.10'		
L18	S 83°58'10" W	110.62'		
L19	S 83°08'10" W	43.27'		
L20	N 06°11'31" W	78.22'		
L21	S 83°58'10" W	113.21'		
L22	S 77°05'50" W	67.52'		
L23	S 06°11'31" E	19.24'		
L24	S 19°59'21" E	31.83'		
L25	S 06°11'31" E	61.02'		
L26	N 83°48'29" E	8.79'		
L27	S 06°11'31" E	40.12'		
L28	S 83°48'29" W	38.74'		
L29	S 05°33'29" E	6.04'		
L30	S 83°48'29" W	38.06'		
L31	S 38°48'29" W	10.14'		
L32	S 06°11'31" E	67.58'		
L33	S 83°48'29" W	101.57'		
L34	S 70°48'37" W	108.31'		
L35	N 70°48'37" E	47.51'		
L36	N 19°11'23" W	50.00'		
L37	N 19°11'23" W	25.00'		
L38	N 19°11'23" W	25.00'		
L39	S 70°48'37" W	33.32'		
L40	N 06°11'31" W	25.66'		

LEGEND

- 3/4" x 18" Steel Rebar @ 1.50lbs/LF SET
- Masonry (PK) Nail SET
- 3/4" Rebar Found
- 1" Iron Pipe Found
- Masonry (PK) Nail Found
- ⊕ Witness Monument
- ⊙ Government Corner
- () Recorded As

Certified Survey Map No. _____

All of Lot 2 and Part of Lot 3 of Certified Survey Map No. 6026, All of Lot 2 and Lot 3 of Certified Survey Map No. 5303, Part of Lot 2 and Lot 4 of Certified Survey Map No. 5031, being part of the Northwest 1/4 of the Northwest 1/4, and part of the Northeast 1/4 of the Northwest 1/4, and part of the Southwest 1/4 of the Northwest 1/4, and part of the Southeast 1/4 of the Northwest 1/4, ALL of Section 33, Township 20 North, Range 17 East, City of Neenah, Winnebago County, Wisconsin.

Non-Exclusive Ingress/Egress Easement

An unobstructed easement for ingress/egress for safe vehicular and pedestrian travel. This easement shall have no permanent obstructions that interfere with the ease of use of roadway and drive isles. This easement is for the benefit of the owners of Lots 3, 4, and 5 of this Certified Survey Map, and with owners of Lot 1 of Certified Survey Map No. 6411 and owners and unit owners of Bridgewood Office Center Condominium, along with their tenants, visitors, vendors and guest thereof. Easement is shown on Page 1 as Ingress/Egress Easement is further described as:

Part of Lot 5 of this Certified Survey Map. Said Certified Survey Map being All of Lot 2 and Part of Lot 3 of Certified Survey Map No. 6026, All of Lot 2 and Lot 3 of Certified Survey Map No. 5303, Part of Lot 2 and Lot 4 of Certified Survey Map No. 5031, being part of the Northwest 1/4 of the Northwest 1/4, and part of the Northeast 1/4 of the Northwest 1/4, and part of the Southwest 1/4 of the Northwest 1/4, and part of the Southeast 1/4 of the Northwest 1/4, ALL of Section 33, Township 20 North, Range 17 East, City of Neenah, Winnebago County, Wisconsin, said easement encumbering 32,785 Square Feet (0.7526 Acres) of land described as follows:

Beginning at the Intersection of the south line of Lot 1 of Certified Survey Map No. 6026 and the east line of Jewelers Park Drive; thence N89°53'25"E along said south line, 101.24 feet; thence N70°48'37"E along said south line and the south line of Lot 2 of Certified Survey Map No. 6026, 506.91 feet; thence S06°11'31"E, 25.66 feet; thence N70°48'37"E, 33.32 feet; thence S19°11'23"E, 25.00 feet; thence S19°11'23"E, 25.00 feet to the extension of the north line of Certified Survey Map No. 5122; thence S70°48'37"W along said extension and along said north line, 350.97 feet to the termination line of Cameron Way (public R/W); thence N19°11'23"W along said termination line, 50.00 feet to the north line of said R/W; thence S70°48'37"W along said north line, 187.69 feet; thence S89°53'25"W along said north line, 105.45 feet to the east line of Jewelers Park Drive; thence N00°06'22"W along said east line, 25.00 feet to the point of beginning. Described easement is subject to all easements and restrictions of record.

Non-Exclusive 20ft Ingress/Egress Easement

An unobstructed easement for ingress/egress for safe vehicular and pedestrian travel. This easement shall have no permanent obstructions that interfere with the ease of access across said easement. This easement is for the benefit of the owners of Lot 5 of this Certified Survey Map, along with their tenants, visitors, vendors and guest thereof. Easement is shown on Page 1 as 20' Ingress/Egress Easement is further described as:

Part of Outlot 1 of this Certified Survey Map. Said Certified Survey Map being All of Lot 2 and Part of Lot 3 of Certified Survey Map No. 6026, All of Lot 2 and Lot 3 of Certified Survey Map No. 5303, Part of Lot 2 and Lot 4 of Certified Survey Map No. 5031, being part of the Northwest 1/4 of the Northwest 1/4, and part of the Northeast 1/4 of the Northwest 1/4, and part of the Southwest 1/4 of the Northwest 1/4, and part of the Southeast 1/4 of the Northwest 1/4, ALL of Section 33, Township 20 North, Range 17 East, City of Neenah, Winnebago County, Wisconsin, said easement encumbering 6,540 Square Feet (0.1501 Acres) and is dedicated as shown on page 1 of this document. Described easement is subject to all easements and restrictions of record.

Certified Survey Map No. _____

All of Lot 2 and Part of Lot 3 of Certified Survey Map No. 6026, All of Lot 2 and Lot 3 of Certified Survey Map No. 5303, Part of Lot 2 and Lot 4 of Certified Survey Map No. 5031, being part of the Northwest 1/4 of the Northwest 1/4, and part of the Northeast 1/4 of the Northwest 1/4, and part of the Southwest 1/4 of the Northwest 1/4, and part of the Southeast 1/4 of the Northwest 1/4, ALL of Section 33, Township 20 North, Range 17 East, City of Neenah, Winnebago County, Wisconsin.

Surveyor's Certificate

I, Scott R. Andersen, Professional land surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the City of Neenah, and under the direction of: Bridgewood Golf Course, LLC, and; Bridgewood Holding of Neenah, and; B and L Holding of Neenah, LLC, and; Bridgewood Holdings of Neenah, LLC, the property owners of said land, I have surveyed divided and mapped this Certified Survey Map; that such map correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is All of Lot 2 and Part of Lot 3 of Certified Survey Map No. 6026, All of Lot 2 and Lot 3 of Certified Survey Map No. 5303, Part of Lot 2 and Lot 4 of Certified Survey Map No. 5031, being part of the Northwest 1/4 of the Northwest 1/4, and part of the Northeast 1/4 of the Northwest 1/4, and part of the Southwest 1/4 of the Northwest 1/4, and part of the Southeast 1/4 of the Northwest 1/4, ALL of Section 33, Township 20 North, Range 17 East, City of Neenah, Winnebago County, Wisconsin, containing 971,952 Square Feet (22.3129 Acres) of land described as follows:

Commencing at the West 1/4 corner of Section 33; thence N00°18'48"W along the west line of the Northwest 1/4 of Section 33, Township 20, Range 17 East, 1788.21 feet; thence N89°53'25"E, 167.10 feet to the Intersection of the south line of Lot 1 of Certified Survey Map No. 6026 and the east line of Jewelers Park Drive and to the point of beginning; thence N89°53'25"E along said south line, 101.24 feet; thence N70°48'37"E along said south line, 143.62 feet to the east line of said Lot 1; thence N06°07'34"W along said east line, 371.28 feet to the north line of said Lot 1; thence S75°29'28"W along said north line, 122.34 feet to the east line of Jewelers Park Drive; thence N00°06'42"W along said east line, 133.84 feet to the north line of Lot 2 of Certified Survey Map No. 5031; thence N75°03'25"E along said north line, 496.12 feet; thence N81°58'50"E along said north line, 601.84 feet; thence S84°01'26"E along said north line, 189.30 feet to the east line of said Lot 2; thence S32°27'42"E, 808.35 feet to the northerly line of Lot 1 of Certified Survey Map No. 5307; thence S40°57'03"W along said northerly line, 368.17 feet; thence N13°52'51"W, 93.85 feet; thence S75°50'19"W, 218.77 feet; thence N14°09'41"W, 175.67 feet; thence N06°21'10"W, 63.81 feet; thence S82°47'01"W, 383.08 feet; thence S44°10'38"W, 116.01 feet to the northeasterly line of Certified Survey Map No. 5122; thence N45°49'22"W along said northeasterly line, 283.52 feet to the northwesterly line of said CSM; thence S70°48'37"W along said northwesterly line, 303.47 feet to the termination line of Cameron Way (public R/W); thence N19°11'23"W along said termination line, 50.00 feet to the north line of said R/W; thence S70°48'37"W along said north line, 187.69 feet; thence S89°53'25"W along said north line, 105.45 feet to the east line of Jewelers Park Drive; thence N00°06'22"W along said east line, 25.00 feet to the point of beginning. Described parcel is subject to all easements and restrictions of record.

Certified Survey Map No. _____

All of Lot 2 and Part of Lot 3 of Certified Survey Map No. 6026, All of Lot 2 and Lot 3 of Certified Survey Map No. 5303, Part of Lot 2 and Lot 4 of Certified Survey Map No. 5031, being part of the Northwest 1/4 of the Northwest 1/4, and part of the Northeast 1/4 of the Northwest 1/4, and part of the Southwest 1/4 of the Northwest 1/4, and part of the Southeast 1/4 of the Northwest 1/4, ALL of Section 33, Township 20 North, Range 17 East, City of Neenah, Winnebago County, Wisconsin.

Common Council Resolution

Resolved, that this Certified Survey Map in the City of Neenah is hereby approved by the Common Council on

this _____ day of _____, 2022.

Jane Lang
Mayor

Charlotte Nagel
Clerk

Certificate of Planning Department

This Certified Survey Map has been reviewed by the City of Neenah Planning Commission.

Planning Commission Representative

Date

Treasurers' Certificate

We, being the duly elected, qualified and acting Treasurers' of the City of Neenah and Winnebago County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this certified survey map.

City Treasurer

Date

County Treasurer

Date

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

the property owners of record:	Recording Information:	Parcel Number(s):
Bridgewood Golf Course, LLC	Doc No. 1227280	806-0648-00-00
	Doc No. 1189446	806-0650-02-00
B and L Holdings of Neenah, LLC	Doc No. 1275617	806-0650-00-00
Bridgewood Holdings of Neenah, LLC	Doc No. 1305571	806-0648-02-00

**Minutes of the Board of Public Works Meeting
Tuesday, May 10, 2022, 12:00 p.m. Noon**

MEMBERS PRESENT: Mayor Lang, Director of Public Works Kaiser, Director of Community Development Haese, and Alderpersons Lendrum and Hillstrom. City Attorney Westbrook and Director of Finance Easker was excused.

ALSO PRESENT: City Clerk Nagel.

CALL TO ORDER: Mayor Lang called the meeting to order at 12:02 p.m.

- I. Organizational meeting
 - A. Elect Chairperson
MSC Haese/Hillstrom to nominate Mayor Jane Lang as Chair of the Board of Public Works, all voting aye. No other nominations received.
 - B. Elect Vice Chairperson
MSC Haese/Kaiser to nominate Alderperson Hillstrom as Vice Chair of the Board of Public Works, all voting aye. No other nominations received.

- II. Approval of the minutes of the April 26, 2022 meeting. (Minutes can be found on the City web site)
MSC to approve the meeting minutes as written, all voting aye.

- III. Appearances.
None.

- IV. Unfinished Business.
None.

- V. New Business.
 - A. Public Works
 1. Change Order No.3, Contract 2-21, Sanitary Sewer, Water Main and Street Construction, Fairview Avenue and Laudan Boulevard, Carl Bowers & Sons Construction Company, Inc., Kaukauna, in the amount of \$30,024.00.
MSC Kaiser/Hillstrom to recommend Council approve Change Order No. 3, Contract 2-21, Sanitary Sewer, Water Main and Street Construction, Fairview Avenue and Laudan Boulevard, Carl Bowers & Sons Construction Company, Inc., Kaukauna, in the amount of \$30,024.00 using the remainder of the budgeted expense for this project, all voting aye.

Discussion: The bulk of the work for this Change Order is for the removal of additional rock on Laudan Blvd, the core wall for winter service, extra plumbing at 232 Cedar Street, and a cut through the frost wall for water service.
 2. Final Pay Estimate for Contract 2-21, Sewer, Water Main and Street Construction, Fairview Avenue and Laudan Boulevard, to Carl Bowers & Sons Construction Company, Inc., Kaukauna, in the amount of \$377,687.47.
MSC Kaiser/Lendrum to recommend Council approve Final Pay Estimate for Contract 2-21, Sewer, Water Main and Street Construction, Fairview

Avenue and Laudan Boulevard, to Carl Bowers & Sons Construction Company, Inc., Kaukauna, in the amount of \$377,687.47, all voting aye.

Discussion: Director Kaiser went through each section of the contract and identified the areas as either over or under budget. Overall the project completed slightly under the budgeted value. The final pay request includes the costs of Change Order 3 above.

3. Pay Estimate No.3, Contract 7-21, Harrison Street Stormwater Pond, to MCC Inc., Appleton, in the amount of \$291,121.69.

MSC Kaiser/Haese to approve Pay Estimate No.3, Contract 7-21, Harrison Street Stormwater Pond, to MCC Inc., Appleton, in the amount of \$291,121.69, all voting aye.

Discussion: This pay estimate is for the purchase and deliver of the ledgestone for the waterfall feature at the Harrison Street Pond. There has not been much work done on this project as of late due to the wet weather. Dry conditions are needed to set the rock for the waterfall.

4. Pay Estimate No.3, Contract 8-21, Jeweler's Park Drive Trail, to Vinton Construction, Inc., Two Rivers, in the amount of \$371,572.22.

MSC Kaiser/Hillstrom to approve Pay Estimate No.3, Contract 8-21, Jeweler's Park Drive Trail, to Vinton Construction, Inc., Two Rivers, in the amount of \$371,572.22, all voting aye.

Discussion: This pay request includes complete backfilling at the north crossing bridge, retaining wall grading and graveling, and half paved trail. The concrete is complete for this project. Remaining work is top soil, seeding, and landscaping. There was discussion on the retaining wall being built by the developer.

5. Pay Estimate No.2, Contract 1-22, Sanitary, Storm and Water Main Construction, Apple Blossom Dr., Fredrick Dr., Green Acres Ln., Honeysuckle Ln. Meadow Ln., Primrose Ln., Wild Rose Ln., to Kruczek Construction Inc., Green Bay, in the amount of \$775,823.84.

MSC Kaiser/Haese to approve Pay Estimate No.2, Contract 1-22, Sanitary, Storm and Water Main Construction, Apple Blossom Dr., Fredrick Dr., Green Acres Ln., Honeysuckle Ln. Meadow Ln., Primrose Ln., Wild Rose Ln., to Kruczek Construction Inc., Green Bay, in the amount of \$775,823.84, all voting aye.

Discussion: This pay request includes utility work on Fredrick, water main work on Green Acres and Honeysuckle Lane, storm sewer on Fredrick Street, and some reconnecting on other streets involved in this project. The project area was experiencing issues with the new style of pipping that was initially installed, therefore, the project area ends at Byrd Avenue.

6. Pay Estimate No.1, Contract 2-22, Sanitary, Water Services and Street Construction on Dieckhoff Street and Grove Street, to Donald Hietpas & Sons Construction Inc., in the amount of \$179,892.14.

MSC Kaiser/Lendrum to approve Pay Estimate No.1, Contract 2-22, Sanitary, Water Services and Street Construction on Dieckhoff Street and Grove Street, to Donald Hietpas & Sons Construction Inc., in the amount of \$179,892.14, all voting aye.

Discussion: Sanitary sewer on Grove and Dieckhoff streets are installed.

7. Pay Estimate No.1, Contract 4-22, Sanitary, Storm and Water Main Construction, S. Commercial Street, to Robert J. Immel Exc., Inc., in the amount of \$169,073.73.

MSC Kaiser/Lendrum to approve Pay Estimate No.1, Contract 4-22, Sanitary, Storm and Water Main Construction, S. Commercial Street, to Robert J. Immel Exc., Inc., in the amount of \$169,073.73.

Discussion: Sanitary sewer is installed on the project. The project is on schedule.

8. Pay Estimate No.1, Contract 5-22, Sanitary and Storm Sewer Construction, CTH CB & CTH JJ to DeGroot, Inc., in the amount of \$272,978.17.

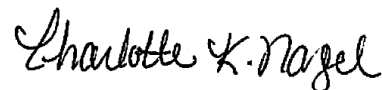
MSC Kaiser/Hillstrom to approve Pay Estimate No.1, Contract 5-22, Sanitary and Storm Sewer Construction, CTH CB & CTH JJ to DeGroot, Inc., in the amount of \$272,978.17, all voting aye.

Discussion: The project is waiting on the county road crew to start in June. This is a fifty/fifty cost share project with Winnebago County. Completion date is scheduled for late September.

- VI. Any announcements/questions for the Board.
None.

- VII. Adjournment.
MSC Haese/Kaiser to adjourn, all voting aye. Meeting adjourned t 12:30 p.m.

Respectfully Submitted,



Charlotte K. Nagel, City Clerk

**City of Neenah
Department of Public Works
Contractor Request for Payment**

Contractor Name: Carl Bowers & Sons Construction Co., Inc.		Contract No. 2-21
Address N1844 Maloney Rd		Contract Amount \$1,764,753.00
City Kaukauna WI 54130		
Name of Project	Sanitary, Water Main and Street Construction	
Location of Project	Fairview Avenue and Laudan Boulevard	
Pay Request No. FINAL	For Period	October 12, 2021-December 31, 2021

CONTRACT SUMMARY

Original Contract Amount	\$1,704,729.00
Net Amount of Change Order through Change Order No. 1, 2, and 3	\$60,024.00
Adjusted Contract Amount	<u>\$1,764,753.00</u>

WORK PERFORMED TO DATE

Work Performed to Date	\$1,721,189.23
Less Retainage of 5%. If different indicate here <u>0.0%</u>	\$0.00
Net Amount Earned to Date	<u>\$1,721,189.23</u>
Less Previous Payments	<u>\$1,343,501.76</u>
	<u>\$377,687.47</u>

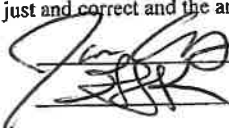


BALANCE DUE THIS PAYMENT

CONTRACT BREAKOUT

		Due This Estimate	Budget Total	Contract Breakdown	Paid to Date
Sanitary Sewer-Fairview	046-5092-743-0236	\$37,215.15	\$360,000.00	\$220,290.00	\$190,787.85
Sanitary Sewer-Laudan	046-5096-743-0236	\$4,892.40	\$270,000.00	\$160,000.00	\$109,245.60
Water Main-Fairview	400-0000-207-0465	\$9,120.88	\$244,000.00	\$289,370.00	\$234,700.13
Water Main-Laudan	400-0000-207-0472	\$38,344.18	\$155,000.00	\$177,000.00	\$148,167.83
Sludge Line -Fairview	400-0000-207-0466	\$2,124.40	\$138,000.00	\$80,080.00	\$82,851.60
Storm Sewer-Fairview	049-5266-743-0236	\$15,926.90	\$160,000.00	\$79,000.00	\$51,266.40
Storm Sewer-Laudan	049-5269-743-0236	\$775.60	\$100,000.00	\$21,985.00	\$14,736.40
Street Constuction-Fairview	012-4314-743-0236	\$46,302.29	\$330,000.00	\$354,424.00	\$332,508.97
Street Constuction-Laudan	012-4319-743-0236	\$91,389.05	\$207,000.00	\$200,000.00	\$117,898.99
Water Plant Turnaround	400-0000-207-0475	\$100,072.63	\$100,000.00	\$122,580.00	\$32,838.00
CO #1 Water Main Fairview	400-0000-207-0465	\$1,500.00	\$0.00	\$30,000.00	\$28,500.00
CO #2 Water Main Fairview	400-0000-207-0466	\$0.00	\$0.00	\$0.00	\$0.00
CO #3 Sanitary Sewer Fairview	046-5092-743-0236	\$3,762.33	\$0.00	\$0.00	\$0.00
CO #3 Sanitary Sewer Laudan	046-5096-743-0236	\$3,762.33	\$0.00	\$0.00	\$0.00
CO #3 Water Main Fairview	400-0000-207-0465	\$5,362.33	\$0.00	\$0.00	\$0.00
CO #3 Water Main Laudan	400-0000-207-0472	\$6,862.33	\$0.00	\$0.00	\$0.00
CO #3 Storm Fairview	049-5266-743-0236	\$7,612.33	\$0.00	\$0.00	\$0.00
CO #3 Storm Laudan	049-5269-743-0236	\$2,662.33	\$0.00	\$0.00	\$0.00
		<u>\$377,687.47</u>	<u>\$2,064,000.00</u>	<u>\$1,734,729.00</u>	<u>\$1,343,501.76</u>

CERTIFICATION OF CONTRACTOR:

I certify that the foregoing is just and correct and the amount claimed is legally due after showing all just credits

Certified by Engineer		Date: <u>3/23/2022</u>
Certified by Public Works		Date: <u>5-5-2022</u>
Certified by Water Utility		Date:
Certified by Contractor		Date: <u>3/23/2022</u>
Approved BPW		Date:
Approved Common Council (Final Payments Only)		Date:

Contract 2-21
Sanitary, Water Main and Street Construction
Fairview Avenue Laudan Boulevard

DESCRIPTION	Original Contract				Change Order No. 3						FINAL PAYMENT					
	Quantity	Unit Measure	Unit Price	Total	Add/Delete Quantity	Unit Price	Unit Type	New Contract Quantity	New Contract Total	Quantity Completed This Pay Estimate	\$ Completed This Pay Estimate	Retainage Due	Due This Estimate	Previously Paid	Due to Contractor to Date	
Sanitary Sewer																
100	Furnish and Relay 8-inch PVC Sanitary Sewer	2,580	Lin. Ft.	\$50.00	\$129,000.00	0	\$50.00	Lin. Ft.	2,580.00	\$129,000.00	0.00	0.00	\$6,327.50	\$6,327.50	\$120,222.50	\$126,550.00
101	Furnish and Relay 6 inch Sanitary Lateral in ROW (35)	1,000	Lin. Ft.	\$52.00	\$52,000.00	0	\$52.00	Lin. Ft.	1,000.00	\$52,000.00	0.00	0.00	\$1,736.80	\$1,736.80	\$32,999.20	\$34,736.00
102	Furnish and Relay 6 inch Sanitary Lateral ROW to House	100	Lin. Ft.	\$30.00	\$3,000.00	0	\$30.00	Lin. Ft.	100.00	\$3,000.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00
103	Furnish and Pipeburst 6-inch Sanitary Lateral (4)	250	Lin. Ft.	\$15.00	\$3,750.00	0	\$15.00	Lin. Ft.	250.00	\$3,750.00	46.00	690.00	\$126.75	\$816.75	\$3,218.25	\$4,035.00
104	Furnish and Pipeburst 4-inch Sanitary Lateral (47)	2,000	Lin. Ft.	\$5.00	\$10,000.00	0	\$5.00	Lin. Ft.	2,000.00	\$10,000.00	-92.00	-460.00	\$348.00	(\$112.00)	\$10,762.00	\$10,650.00
105	Reconnect Sanitary Lateral at Foundation - Pipeburst	4	Each	\$2,000.00	\$8,000.00	0	\$2,000.00	Each	4.00	\$8,000.00	3.00	6,000.00	\$500.00	\$6,500.00	\$11,500.00	\$18,000.00
106	Reconnect Under Basement Floor - Pipeburst	50	Each	\$2,750.00	\$137,500.00	0	\$2,750.00	Each	50.00	\$137,500.00	6.00	16,500.00	\$3,162.50	\$19,662.50	\$87,587.50	\$107,250.00
107	Reconnect Lateral to Wye at Main	3	Each	\$1,000.00	\$3,000.00	0	\$1,000.00	Each	3.00	\$3,000.00	0.00	0.00	\$300.00	\$300.00	\$5,700.00	\$6,000.00
108	Furnish and Install Standard Manhole (10)	77	Ver. Ft.	\$320.00	\$24,640.00	0	\$320.00	Ver. Ft.	77.00	\$24,640.00	0.00	0.00	\$1,276.00	\$1,276.00	\$24,244.00	\$25,520.00
109	Remove Sanitary Manhole	10	Each	\$400.00	\$4,000.00	0	\$400.00	Each	10.00	\$4,000.00	0.00	0.00	\$200.00	\$200.00	\$3,800.00	\$4,000.00
110	Adjust Sanitary Manhole	4	Each	\$600.00	\$2,400.00	0	\$600.00	Each	4.00	\$2,400.00	4.00	2,400.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00
111	Clean and Televiser Sewer (Sanitary only)	1	Lump Sum	\$3,000.00	\$3,000.00	0	\$3,000.00	Lump Sum	1.00	\$3,000.00	1.00	3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00
CO #3	Screenings-Sewer					195.62	\$10.35	Ton	195.62	\$2,024.67	195.62	2,024.67	\$0.00	\$2,024.67	\$0.00	\$2,024.67
CO #3	Rock-Sanitary Sewer					2.00	\$2,750.00	Lump Sum	2.00	\$5,500.00	2.00	5,500.00	\$0.00	\$5,500.00	\$0.00	\$5,500.00
SANITARY TOTAL					\$380,290.00					\$380,290.00		\$35,654.67	\$13,977.55	\$49,632.22	\$300,033.45	\$349,665.67
Water Main																
200	Furnish & Install 16-inch PVC-C-900 Main	440	Lin. Ft.	\$146.00	\$64,240.00	0	\$146.00	Lin. Ft.	440.00	\$64,240.00	0.00	0.00	\$2,029.40	\$2,029.40	\$62,502.60	\$64,532.00
201	Furnish & Install 12-inch PVC-C-900 Main	1,480	Lin. Ft.	\$71.00	\$105,080.00	0	\$71.00	Lin. Ft.	1,480.00	\$105,080.00	0.00	0.00	\$5,264.65	\$5,264.65	\$100,951.35	\$106,216.00
202	Furnish & Install 10-inch PVC-C-900 Main	40	Lin. Ft.	\$100.00	\$4,000.00	0	\$100.00	Lin. Ft.	40.00	\$4,000.00	0.00	0.00	\$5.00	\$5.00	\$195.00	\$200.00
203	Furnish & Install 8-inch PVC C-900 Main	220	Lin. Ft.	\$60.00	\$13,200.00	0	\$60.00	Lin. Ft.	220.00	\$13,200.00	0.00	0.00	\$267.00	\$267.00	\$10,413.00	\$10,680.00
204	Pipeburst & Install 10-inch SDR9 HDPE Force Main	1,430	Lin. Ft.	\$56.00	\$80,080.00	0	\$56.00	Lin. Ft.	1,430.00	\$80,080.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00
205	Furnish & Install 16-inch Horizontal Gate Valve w/Box	2	Each	\$10,500.00	\$21,000.00	0	\$10,500.00	Each	2.00	\$21,000.00	0.00	0.00	\$525.00	\$525.00	\$20,475.00	\$21,000.00
206	Furnish & Install 12-inch Valve w/Box	12	Each	\$3,150.00	\$37,800.00	0	\$3,150.00	Each	12.00	\$37,800.00	0.00	0.00	\$866.25	\$866.25	\$33,783.75	\$34,650.00
207	Furnish & Install 10-inch Valve w/Box	2	Each	\$2,600.00	\$5,200.00	0	\$2,600.00	Each	2.00	\$5,200.00	0.00	0.00	\$65.00	\$65.00	\$2,535.00	\$2,600.00
208	Furnish & Install 8-inch Valve w/Box	4	Each	\$1,800.00	\$7,200.00	0	\$1,800.00	Each	4.00	\$7,200.00	0.00	0.00	\$180.00	\$180.00	\$7,020.00	\$7,200.00
209	Furnish & Install 1-inch Service Brass Set	1	Each	\$600.00	\$600.00	0	\$600.00	Each	1.00	\$600.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00
210	Furnish & Install 1.25-inch Service Brass Set	55	Each	\$600.00	\$33,000.00	0	\$600.00	Each	55.00	\$33,000.00	0.00	0.00	\$825.00	\$825.00	\$32,175.00	\$33,000.00
211	Furnish & Install 1.25-inch PE Water Service in ROW	1,200	Lin. Ft.	\$35.00	\$42,000.00	0	\$35.00	Lin. Ft.	1,200.00	\$42,000.00	0.00	0.00	\$990.50	\$990.50	\$38,629.50	\$39,620.00
212	Furnish & Install Cathodic Protection to Water Service	15	Each	\$50.00	\$750.00	0	\$50.00	Each	15.00	\$750.00	0.00	0.00	\$20.00	\$20.00	\$780.00	\$800.00
213	Furnish & Install Service from ROW to House by Excavation	100	Lin. Ft.	\$35.00	\$3,500.00	0	\$35.00	Lin. Ft.	100.00	\$3,500.00	0.00	0.00	\$14.88	\$14.88	\$580.13	\$595.00
214	Furnish & Install Service from ROW to House by Excavation in Same Trench as Sanitary Lateral	100	Lin. Ft.	\$35.00	\$3,500.00	0	\$35.00	Lin. Ft.	100.00	\$3,500.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00

Contract 2-21
Sanitary, Water Main and Street Construction
Fairview Avenue Laudan Boulevard

Original Contract					Change Order No. 3					FINAL PAYMENT						
DESCRIPTION	Quantity	Unit of Measure	Unit Price	Total	Add/Delete Quantity	Unit Price	Unit Type	New Contract Quantity	New Contract Total	Quantity Completed	\$ Completed	Retainage Due	Due This Estimate	Previously Paid	Due to Contractor to Date	
										This Pay Estimate	This Pay Estimate					
215	Furnish & Install Service from ROW to House by Pulling w/Sanitary Sewer Pipeburst	2,200	Lin. Ft.	\$5.00	\$11,000.00	0	\$5.00	Lin. Ft.	2,200.00	\$11,000.00	509.00	2,545.00	\$81.63	\$2,626.63	\$3,183.38	\$5,810.00
216	Furnish & Install Service from ROW to House by Pulling /Directional Drilling	100	Lin. Ft.	\$40.00	\$4,000.00	0	\$40.00	Lin. Ft.	100.00	\$4,000.00	285.00	11,400.00	\$239.00	\$11,639.00	\$9,321.00	\$20,960.00
217	Water Service Connection to Structure	55	Each	\$500.00	\$27,500.00	0	\$500.00	Each	55.00	\$27,500.00	14.00	7,000.00	\$350.00	\$7,350.00	\$13,650.00	\$21,000.00
218	Water Service Extra Hole (Curb stop connection)	25	Each	\$800.00	\$20,000.00	0	\$800.00	Each	25.00	\$20,000.00	17.00	13,600.00	\$40.00	\$13,640.00	\$1,560.00	\$15,200.00
219	Furnish & Install Hydrant, Lead and Valve	8	Each	\$6,000.00	\$48,000.00	0	\$6,000.00	Each	8.00	\$48,000.00	0.00	0.00	\$1,050.00	\$1,050.00	\$40,950.00	\$42,000.00
220	Furnish & Install 12-inch Live Tap and Valve	1	Each	\$3,000.00	\$3,000.00	0	\$3,000.00	Each	1.00	\$3,000.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00
221	Furnish & Install 2-inch Foam Insulation as Required	5,000	sq. ft.	\$1.00	\$5,000.00	0	\$1.00	sq. ft.	5,000.00	\$5,000.00	0.00	0.00	\$21.75	\$21.75	\$848.25	\$870.00
222	Provide Temporary Water Service(s) (Laudan Boulevard)	1	Lump Sum	\$4,000.00	\$4,000.00	0	\$4,000.00	Lump Sum	1.00	\$4,000.00	0.00	0.00	\$100.00	\$100.00	\$3,900.00	\$4,000.00
223	Abandon Hydrant	7	Each	\$400.00	\$2,800.00	0	\$400.00	Each	7.00	\$2,800.00	0.00	0.00	\$50.00	\$50.00	\$1,950.00	\$2,000.00
CO #1	Provide Temporary Water Service(s) (Fairview Avenue)					0	\$30,000.00	Lump Sum	1.00	\$30,000.00	0.00	0.00	\$1,500.00	\$1,500.00	\$28,500.00	\$30,000.00
CO#2	Install 10-Inch C900 PVC Force Main by Open Cut					1,430.00	\$56.00	Lump Sum	1430.00	\$80,080.00	0.00	0.00	\$2,059.40	\$2,059.40	\$80,316.60	\$82,376.00
CO#2	Pipeburst & Install 10-inch SDR9 HDPE Force Main					(1,430)	\$56.00	Lin. Ft.	-1430.00	-\$80,080.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00
CO #3	Core Wall For Water Service-Fairview					1.00	\$250.00	Each	1.00	\$250.00	1.00	250.00	\$0.00	\$250.00	\$0.00	\$250.00
CO #3	Extra Plumbing Inside 232 Cedar St-Fairview					1.00	\$250.00	Each	1.00	\$250.00	1.00	250.00	\$0.00	\$250.00	\$0.00	\$250.00
CO #3	Screenings-Watermain					195.62	\$10.35	Ton	195.62	\$2,024.67	195.62	2,024.67	\$0.00	\$2,024.67	\$0.00	\$2,024.67
CO #3	Rock-Watermain					2.00	\$3,850.00	Lump Sum	2.00	\$7,700.00	2.00	7,700.00	\$0.00	\$7,700.00	\$0.00	\$7,700.00
CO #3	Rock Removal-Laudan					2.00	\$500.00	Lump Sum	2.00	\$1,000.00	2.00	1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
CO #3	Cut Thru Frost Wall For Water Service-Laudan					2.00	\$500.00	Lump Sum	2.00	\$1,000.00	2.00	1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
WATERMAIN TOTAL				\$546,450.00						\$546,450.00	\$1,028.62	\$46,769.67	\$16,544.45	\$63,314.12	\$494,219.55	\$557,533.67
Storm Sewer																
300	Furnish and Relay 24-inch Storm Sewer	300	Lin. Ft.	\$60.00	\$18,000.00	0	\$60.00	Lin. Ft.	300.00	\$18,000.00	0.00	0.00	\$861.00	\$861.00	\$16,359.00	\$17,220.00
301	Furnish and Relay 18-inch Storm Sewer	70	Lin. Ft.	\$55.00	\$3,850.00	0	\$55.00	Lin. Ft.	70.00	\$3,850.00	0.00	0.00	\$123.75	\$123.75	\$2,351.25	\$2,475.00
302	Furnish and Relay 12-inch Storm Sewer	245	Lin. Ft.	\$46.00	\$11,270.00	0	\$46.00	Lin. Ft.	245.00	\$11,270.00	0.00	0.00	\$322.00	\$322.00	\$6,118.00	\$6,440.00
303	Furnish and Relay 10-inch Storm Sewer	255	Lin. Ft.	\$45.00	\$11,475.00	0	\$45.00	Lin. Ft.	255.00	\$11,475.00	0.00	0.00	\$735.75	\$735.75	\$14,429.25	\$15,165.00
304	Furnish and Install 6-inch Storm Sewer Lateral (1)	20	Lin. Ft.	\$40.00	\$800.00	0	\$40.00	Lin. Ft.	20.00	\$800.00	0.00	0.00	\$56.00	\$56.00	\$1,064.00	\$1,120.00
305	Furnish and Install 4-inch Storm Sewer Lateral (4)	80	Lin. Ft.	\$39.00	\$3,120.00	0	\$39.00	Lin. Ft.	80.00	\$3,120.00	0.00	0.00	\$222.30	\$222.30	\$4,223.70	\$4,446.00
306	Furnish and Install Storm Manhole (5)	27	Lin. Ft.	\$350.00	\$9,450.00	0	\$350.00	Lin. Ft.	27.00	\$9,450.00	0.00	0.00	\$162.40	\$162.40	\$6,333.60	\$6,496.00
307	Furnish and Install Storm Outlet Structure	2	Each	\$1,400.00	\$2,800.00	0	\$1,400.00	Each	2.00	\$2,800.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00
308	Furnish and Install Catch basin	5	Each	\$1,400.00	\$7,000.00	0	\$1,400.00	Each	5.00	\$7,000.00	0.00	0.00	\$420.00	\$420.00	\$7,980.00	\$8,400.00
309	Furnish and Install Sump pump Pit w/ Sanitary Pipeburst	8	Each	\$500.00	\$4,000.00	0	\$500.00	Each	8.00	\$4,000.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00
310	Furnish and Install Sump pump Pit (separate)	3	Each	\$750.00	\$2,250.00	0	\$750.00	Each	3.00	\$2,250.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00
311	Remove Storm Manhole	4	Each	\$400.00	\$1,600.00	0	\$400.00	Each	4.00	\$1,600.00	0.00	0.00	\$80.00	\$80.00	\$1,520.00	\$1,600.00
312	Remove Storm Catch Basin	5	Each	\$300.00	\$1,500.00	0	\$300.00	Each	5.00	\$1,500.00	0.00	0.00	\$60.00	\$60.00	\$1,140.00	\$1,200.00

Contract 2-21
Sanitary, Water Main and Street Construction
Fairview Avenue Laudan Boulevard

Original Contract						Change Order No. 3					FINAL PAYMENT					
DESCRIPTION	Quantity	Unit of Measure	Unit Price	Total	Add/Delete Quantity	Unit Price	Unit Type	New Contract Quantity	New Contract Total	Quantity Completed	\$ Completed	Retainage Due	Due This Estimate	Previously Paid	Due to Contractor to Date	
										This Pay Estimate	This Pay Estimate					
313	Adjust Storm Manhole	7	Each	\$250.00	\$1,750.00	0	\$250.00	Each	7.00	\$1,750.00	4.00	1,000.00	\$37.50	\$1,037.50	\$712.50	\$1,750.00
314	Adjust Storm Catch Basin	11	Each	\$250.00	\$2,750.00	0	\$250.00	Each	11.00	\$2,750.00	1.00	250.00	\$125.00	\$375.00	\$2,375.00	\$2,750.00
315	Excavate Biofilter #1 and #2	1	Lump Sum	\$4,400.00	\$4,400.00	0	\$4,400.00	Lump Sum	1.00	\$4,400.00	1.00	4,400.00	\$0.00	\$4,400.00	\$0.00	\$4,400.00
316	Furnish and Install Sand	22	Ton	\$20.00	\$440.00	0	\$20.00	Ton	22.00	\$440.00	11.00	220.00	\$0.00	\$220.00	\$0.00	\$220.00
317	Furnish and Install Clear Stone (3/4-inch washed)	160	Ton	\$21.00	\$3,360.00	0	\$21.00	Ton	160.00	\$3,360.00	65.30	1,371.30	\$0.00	\$1,371.30	\$0.00	\$1,371.30
318	Furnish and Install Pea Gravel (3/8-inch washed)	30	Ton	\$24.00	\$720.00	0	\$24.00	Ton	30.00	\$720.00	18.00	432.00	\$0.00	\$432.00	\$0.00	\$432.00
319	Furnish and Install River Rock (3-inch washed)	10	Ton	\$40.00	\$400.00	0	\$40.00	Ton	10.00	\$400.00	2.50	100.00	\$0.00	\$100.00	\$0.00	\$100.00
320	Furnish and Install 6-inch Hard/Perforated Drain Tile	175	Lin. Ft.	\$10.00	\$1,750.00	0	\$10.00	Lin. Ft.	175.00	\$1,750.00	60.00	600.00	\$0.00	\$600.00	\$0.00	\$600.00
321	Furnish and Install 6-inch Storm Sewer Clean-Out	14	Lin. Ft.	\$20.00	\$280.00	0	\$20.00	Lin. Ft.	14.00	\$280.00	5.25	105.00	\$0.00	\$105.00	\$0.00	\$105.00
322	Furnish and Install Engineered Soil	150	Ton	\$37.00	\$5,550.00	0	\$37.00	Ton	150.00	\$5,550.00	135.00	4,995.00	\$0.00	\$4,995.00	\$0.00	\$4,995.00
323	Install and Maintain Type "D" Inlet Protection	21	Each	\$70.00	\$1,470.00	0	\$70.00	Each	21.00	\$1,470.00	-15.00	-1,050.00	\$73.50	(\$976.50)	\$1,396.50	\$420.00
324	Clean and Televiser Sewer (Storm only)	1	Lump Sum	\$1,000.00	\$1,000.00	0	\$1,000.00	Lump Sum	1.00	\$1,000.00	1.00	1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
CO #3	Screenings-Storm					195.62	\$10.35	Ton	195.62	\$2,024.67	195.62	2,024.67	\$0.00	\$2,024.67	\$0.00	\$2,024.67
CO #3	Rock-Storm Sewer					2.00	\$1,650.00	Lump Sum	2.00	\$3,300.00	2.00	3,300.00	\$0.00	\$3,300.00	\$0.00	\$3,300.00
CO #3	Abandon Storm Sewer Fairview					1.00	\$2,200.00	Lump Sum	1.00	\$2,200.00	1.00	2,200.00	\$0.00	\$2,200.00	\$0.00	\$2,200.00
CO #3	Move Storm Inlet-Fairview					1.00	\$2,750.00	Lump Sum	1.00	\$2,750.00	1.00	2,750.00	\$0.00	\$2,750.00	\$0.00	\$2,750.00
STORM TOTAL				\$100,985.00				\$0.00	\$1,626.00	\$100,985.00		\$23,697.97	\$3,279.20	\$26,977.17	\$66,002.80	\$92,979.97
Street																
400	Remove Existing Pavement and Maintain Utility Trench	7,000	Lin. Ft.	\$1.00	\$7,000.00	0	\$1.00	Lin. Ft.	7,000.00	\$7,000.00	3,500.00	3,500.00	\$87.50	\$3,587.50	\$3,412.50	\$7,000.00
401	Sawcut Existing Bituminous Pavement	700	Lin. Ft.	\$2.20	\$1,540.00	0	\$2.20	Lin. Ft.	700.00	\$1,540.00	80.00	176.00	\$34.10	\$210.10	\$1,329.90	\$1,540.00
402	Remove Existing Bituminous Pavement	10,400	Sq. Yd.	\$0.50	\$5,200.00	0	\$0.50	Sq. Yd.	10,400.00	\$5,200.00	0.00	0.00	\$131.88	\$131.88	\$5,143.13	\$5,275.00
403	Remove Concrete Curb and Gutter	3,400	Lin. Ft.	\$0.01	\$34.00	0	\$0.01	Lin. Ft.	3,400.00	\$34.00	130.00	1.30	\$0.81	\$2.11	\$31.62	\$33.74
404	Remove Concrete Sidewalk/Driveway Apron	8,500	Sq. Ft.	\$0.65	\$5,525.00	0	\$0.65	Sq. Ft.	8,500.00	\$5,525.00	-225.50	-146.58	\$251.55	\$104.98	\$9,810.54	\$9,915.52
405	Unclassified Excavation	6,000	Cu. Yd.	\$11.65	\$69,900.00	0	\$11.65	Cu. Yd.	6,000.00	\$69,900.00	-155.00	-1,805.75	\$1,601.88	(\$203.88)	\$62,473.13	\$62,269.25
406	Furnish and Install Geogrid	12,000	Sq. Yd.	\$1.75	\$21,000.00	0	\$1.75	Sq. Yd.	12,000.00	\$21,000.00	474.00	829.50	\$485.19	\$1,314.69	\$18,922.31	\$20,237.00
407	Furnish and Install Crushed Aggregate Base	7,500	Ton	\$8.25	\$61,875.00	0	\$8.25	Ton	7,500.00	\$61,875.00	820.00	6,765.00	\$1,254.00	\$8,019.00	\$48,906.00	\$56,925.00
408	Furnish and Install 7-inch Concrete Pavement	5,150	Sq. Yd.	\$38.00	\$195,700.00	0	\$38.00	Sq. Yd.	5,150.00	\$195,700.00	408.10	15,507.80	\$4,275.00	\$19,782.80	\$166,725.00	\$186,507.80
409	Furnish and Install 30-inch Concrete Curb and Gutter (repair)	600	Lin. Ft.	\$30.00	\$18,000.00	0	\$30.00	Lin. Ft.	600.00	\$18,000.00	69.10	2,073.00	\$520.43	\$2,593.43	\$20,296.58	\$22,890.00
410	Furnish and Install Concrete Flume	1	Each	\$500.00	\$500.00	0	\$500.00	Each	1.00	\$500.00	-1.00	-500.00	\$25.00	(\$475.00)	\$975.00	\$500.00
411	Furnish and Install 4-inch Concrete Sidewalk Repair	5,000	Sq. Ft.	\$6.50	\$32,500.00	0	\$6.50	Sq. Ft.	5,000.00	\$32,500.00	409.05	2,658.83	\$1,599.48	\$4,258.30	\$62,379.70	\$66,638.00
412	Furnish and Install 6-inch Concrete Sidewalk/Driveway Apron Repair	3,500	Sq. Ft.	\$6.00	\$21,000.00	0	\$6.00	Sq. Ft.	3,500.00	\$21,000.00	-545.19	-3,271.14	\$845.58	(\$2,425.56)	\$32,977.56	\$30,552.00
413	Furnish and Install HMA Pavement (4-inch)	1,300	Ton	\$73.00	\$94,900.00	0	\$73.00	Ton	1,300.00	\$94,900.00	1,342.00	97,966.00	\$0.00	\$97,966.00	\$0.00	\$97,966.00
414	Install Detectable Warning Fields (supplied by City)	20	Each	\$50.00	\$1,000.00	0	\$50.00	Each	20.00	\$1,000.00	2.00	100.00	\$25.00	\$125.00	\$975.00	\$1,100.00
415	Terracing, Fertilize, Seed & Hydromulch	1,700	Sq. Yd.	\$7.50	\$12,750.00	0	\$7.50	Sq. Yd.	1,700.00	\$12,750.00	-100.00	-750.00	\$337.50	(\$412.50)	\$13,162.50	\$12,750.00
416	Install and Maintain Traffic Control	1	Lump Sum	\$6,000.00	\$6,000.00	0	\$6,000.00	Lump Sum	1.00	\$6,000.00	0.50	3,000.00	\$112.50	\$3,112.50	\$2,887.50	\$6,000.00

Contract 2-21
Sanitary, Water Main and Street Construction
Fairview Avenue Laudan Boulevard

Original Contract					Change Order No. 3					FINAL PAYMENT						
DESCRIPTION	Quantity	Unit of Measure	Unit Price	Total	Add/Delete Quantity	Unit Price	Unit Type	New Contract Quantity	New Contract Total	Quantity Completed	\$ Completed	Retainage	Due This	Previously	Due to	
										This Pay Estimate	This Pay Estimate	Due	Estimate	Paid	Contractor to Date	
STREET TOTAL									\$554,424.00		\$126,103.96	\$11,587.38	\$137,691.34	\$450,407.96	\$588,099.30	
Water Plant																
WPTS	Furnish and Install 8-inch Storm Sewer	200	Lin. Ft.	\$40.00	\$8,000.00	0	\$40.00	Lin. Ft.	200.00	\$8,000.00	3.00	\$120.00	\$182.00	\$302.00	\$7,098.00	\$7,400.00
WPTS	Furnish and Install Catch Basin	1	Each	\$1,400.00	\$1,400.00	0	\$1,400.00	Each	1.00	\$1,400.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WPTS	Adjust Sewer Manhole	4	Each	\$250.00	\$1,000.00	0	\$250.00	Each	4.00	\$1,000.00	4.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
WPTS	Install and Maintain Type "D" Inlet Protection	2	Each	\$70.00	\$140.00	0	\$70.00	Each	2.00	\$140.00	2.00	\$140.00	\$0.00	\$140.00	\$0.00	\$140.00
WPTS	Install and Maintain Type "D" Inlet Protection	2	Each	\$70.00	\$140.00	0	\$70.00	Each	2.00	\$140.00	2.00	\$140.00	\$0.00	\$140.00	\$0.00	\$140.00
WPTW	Furnish and Relay 12-inch PVC C900 Water Main	150	Lin. Ft.	\$90.00	\$13,500.00	0	\$90.00	Lin. Ft.	150.00	\$13,500.00	0.00	\$0.00	\$382.50	\$382.50	\$14,917.50	\$15,300.00
WPTW	Furnish and Install 12-inch MJRW Valve	2	Each	\$3,300.00	\$6,600.00	0	\$3,300.00	Each	2.00	\$6,600.00	0.00	\$0.00	\$247.50	\$247.50	\$9,652.50	\$9,900.00
WPTW	Furnish and Install 12-inch MJRW Valve	2	Each	\$3,300.00	\$6,600.00	0	\$3,300.00	Each	2.00	\$6,600.00	0.00	\$0.00	\$247.50	\$247.50	\$9,652.50	\$9,900.00
WPTW	Abandon Meter Pit	1	Each	\$1,200.00	\$1,200.00	0	\$1,200.00	Each	1.00	\$1,200.00	0.00	\$0.00	\$30.00	\$30.00	\$1,170.00	\$1,200.00
WPTW	Abandon Meter Pit	1	Each	\$1,200.00	\$1,200.00	0	\$1,200.00	Each	1.00	\$1,200.00	0.00	\$0.00	\$30.00	\$30.00	\$1,170.00	\$1,200.00
WPTST	Remove Existing Bituminous Pavement	1,000	Sq. Yd.	\$0.50	\$500.00	0	\$0.50	Sq. Yd.	1,000.00	\$500.00	1,000.00	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00
WPTST	Remove Existing Bituminous Pavement	1,000	Sq. Yd.	\$0.50	\$500.00	0	\$0.50	Sq. Yd.	1,000.00	\$500.00	1,000.00	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00
WPTST	Remove Concrete Curb and Gutter	260	Lin. Ft.	\$2.00	\$520.00	0	\$2.00	Lin. Ft.	260.00	\$520.00	90.00	\$180.00	\$0.00	\$180.00	\$0.00	\$180.00
WPTST	Remove Concrete Curb and Gutter	260	Lin. Ft.	\$2.00	\$520.00	0	\$2.00	Lin. Ft.	260.00	\$520.00	90.00	\$180.00	\$0.00	\$180.00	\$0.00	\$180.00
WPTST	Remove Concrete Sidewalk/Driveway Apron	300	Sq. Ft.	\$0.60	\$180.00	0	\$0.60	Sq. Ft.	300.00	\$180.00	225.50	\$135.30	\$0.00	\$135.30	\$0.00	\$135.30
WPTST	Remove Concrete Sidewalk/Driveway Apron	300	Sq. Ft.	\$0.60	\$180.00	0	\$0.60	Sq. Ft.	300.00	\$180.00	225.50	\$135.30	\$0.00	\$135.30	\$0.00	\$135.30
WPTST	Unclassified Excavation	1,000	Cu. Yd.	\$14.00	\$14,000.00	0	\$14.00	Cu. Yd.	1,000.00	\$14,000.00	820.00	\$11,480.00	\$0.00	\$11,480.00	\$0.00	\$11,480.00
WPTST	Unclassified Excavation	1,000	Cu. Yd.	\$14.00	\$14,000.00	0	\$14.00	Cu. Yd.	1,000.00	\$14,000.00	820.00	\$11,480.00	\$0.00	\$11,480.00	\$0.00	\$11,480.00
WPTST	Furnish and Install Geogrid	1,700	Sq. Yd.	\$1.75	\$2,975.00	0	\$1.75	Sq. Yd.	1,700.00	\$2,975.00	1,700.00	\$2,975.00	\$0.00	\$2,975.00	\$0.00	\$2,975.00
WPTST	Furnish and Install Geogrid	1,700	Sq. Yd.	\$1.75	\$2,975.00	0	\$1.75	Sq. Yd.	1,700.00	\$2,975.00	1,700.00	\$2,975.00	\$0.00	\$2,975.00	\$0.00	\$2,975.00
WPTST	Furnish and Install Crushed Aggregate Base	700	Ton	\$5.25	\$3,675.00	0	\$5.25	Ton	700.00	\$3,675.00	825.00	\$4,331.25	\$0.00	\$4,331.25	\$0.00	\$4,331.25
WPTST	Furnish and Install Crushed Aggregate Base	700	Ton	\$5.25	\$3,675.00	0	\$5.25	Ton	700.00	\$3,675.00	825.00	\$4,331.25	\$0.00	\$4,331.25	\$0.00	\$4,331.25
WPTST	Furnish and Install 6-inch Bollard	4	Each	\$750.00	\$3,000.00	0	\$750.00	Each	4.00	\$3,000.00	6.00	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00
WPTST	Furnish and Install 6-inch Bollard	4	Each	\$750.00	\$3,000.00	0	\$750.00	Each	4.00	\$3,000.00	6.00	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00
WPTST	Furnish and Install 30-inch Concrete Curb and Gutter	60	Lin. Ft.	\$40.00	\$2,400.00	0	\$40.00	Lin. Ft.	60.00	\$2,400.00	77.00	\$3,080.00	\$0.00	\$3,080.00	\$0.00	\$3,080.00
WPTST	Furnish and Install 30-inch Concrete Curb and Gutter	60	Lin. Ft.	\$40.00	\$2,400.00	0	\$40.00	Lin. Ft.	60.00	\$2,400.00	77.00	\$3,080.00	\$0.00	\$3,080.00	\$0.00	\$3,080.00
WPTST	Furnish and Install 4-inch Concrete Sidewalk Repair	50	Sq. Ft.	\$10.00	\$500.00	0	\$10.00	Sq. Ft.	50.00	\$500.00	614.00	\$6,140.00	\$0.00	\$6,140.00	\$0.00	\$6,140.00
WPTST	Furnish and Install 4-inch Concrete Sidewalk Repair	50	Sq. Ft.	\$10.00	\$500.00	0	\$10.00	Sq. Ft.	50.00	\$500.00	614.00	\$6,140.00	\$0.00	\$6,140.00	\$0.00	\$6,140.00
WPTST	Furnish and Install 6-inch Concrete Sidewalk/Driveway	2,000	Sq. Ft.	\$4.00	\$8,000.00	0	\$4.00	Sq. Ft.	2,000.00	\$8,000.00	2,419.00	\$9,676.00	\$0.00	\$9,676.00	\$0.00	\$9,676.00
WPTST	Furnish and Install 6-inch Concrete Sidewalk/Driveway	2,000	Sq. Ft.	\$4.00	\$8,000.00	0	\$4.00	Sq. Ft.	2,000.00	\$8,000.00	2,419.00	\$9,676.00	\$0.00	\$9,676.00	\$0.00	\$9,676.00
WPTST	Furnish and Install 7-inch Concrete Sidewalk/Driveway	13,000	Sq. Ft.	\$4.23	\$54,990.00	0	\$4.23	Sq. Ft.	13,000.00	\$54,990.00	12,996.00	\$54,973.08	\$0.00	\$54,973.08	\$0.00	\$54,973.08
WPTST	Furnish and Install 7-inch Concrete Sidewalk/Driveway	13,000	Sq. Ft.	\$4.23	\$54,990.00	0	\$4.23	Sq. Ft.	13,000.00	\$54,990.00	12,996.00	\$54,973.08	\$0.00	\$54,973.08	\$0.00	\$54,973.08
Water Plant Turnaround Total					\$122,580.00					\$122,580.00		\$331,456.89	\$46,230.58	\$377,687.47	\$1,343,501.76	\$1,721,189.23