

Proceedings of the Common Council of the City of Neenah

Wednesday, April 5, 2017 - 7:00 p.m.

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 p.m., April 5, 2017 in the Council Chambers of Neenah City Hall.

Mayor Kaufert in the chair.

Present: Aldermen Boyette, Bates, Hillstrom, Lendrum, Erickson, Pollnow, Kunz & Stevenson, Director of Finance Easker, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Godlewski and City Clerk Sturn. Ald. Lang was excused.

Also Present: Director of Parks & Recreation Kading, Director of Information Systems Wenninger, Police Chief Wilkinson, Police Captain Olson, Building Inspector Walter, Autumn Grimm, Trina Doxtator, Kim Ritzow, Jesse Drake, Megan Vande Hey and Lisa & Brandon Robak.

Mayor Kaufert called the meeting to order at 7:00 pm.

Introduction and Confirmation of Mayor's Appointment(s)

- I. **MSCRP Bates/Pollnow to confirm Mayor Kaufert's appointment of Brian Gajewski to fill the expired term of Gina Louis on the Business Improvement District (BID) Board, term expires December 2019, all voting aye.**

Proceedings

- I. **MSCRP Pollnow/Stevenson to approve the Council Proceedings of August 3 & 17, 2016, September 21, 2016 & March 15, 2017 regular sessions and the March 15, 2017 special session, all voting aye.**

Consent Agenda

- I. **MSCRP Pollnow/Hillstrom to approve the Consent Agenda as follows:**
 - A. **Approve Beverage Operator License Applications for: James J. Carter, Jenna M. Kuepper, Jennifer L. Lee, Polly S. Lund, Alexi J. Quinn, Amanda R. Rausch, Andrea L. Sword and Caura E. Winters. (PSSC)**
 - B. **Approve Beverage Operator License Application (new) for Karly M. Coopman contingent upon payment of a delinquent utility bill of \$190.23 and any other outstanding City fees. (PSSC)**
 - C. **Approve the Street Use Permit for the Minds Matter! Event, Autumn Grimm, N282 Stoney Brook Rd, Ste. D, Appleton, to be held on September 16, 2017, in the Church Street Ramp, 135 N. Church Street, contingent upon receipt of a certificate of liability insurance, confirmation by the Traffic Engineer of coordination with Alta**

- Resources and Plexus Corporation, and use of a wristband arrangement for alcohol sales. (PSSC)
- D. Approve the Temporary Class "B" Retail Beer/Wine License to Amazing Events, LLC, N282 Stoney Brook Road, Ste D, Appleton, for the Minds Matter! Event to be held on September 16, 2017, in the Church Street Ramp, 135 N. Church Street. (PSSC)
 - E. Approve the Street Use Permit for the Community First Fox Cities Marathon & 5K, sponsored by the Community First Fox Cities Marathon, Jesse Drake, 2616 S. Oneida Street, Appleton, to be held September 22-24, 2017. (PSSC)
 - F. Approve the Street Use Permit for the JDRF One Walk, sponsored by the Juvenile Diabetes Research Foundation, Dana Paschen and Julie Feest, 1800 Appleton Road, Ste. 2, Menasha, to be held on May 20, 2017, contingent upon receipt of a certificate of liability insurance and permit payment. (PSSC)
 - G. Approve the Street Use Permit for the Memorial Day Parade sponsored by the Nicolet Post 2126 Menasha VFW, Dave Mix, 1427 Baytree Lane, Neenah, to be held on May 29, 2017. (PSSC)
 - H. Approve the Street Use Permit for CommunityFest 2017, sponsored by the City of Neenah, Mike Kading, 211 Walnut Street, to be held on July 3-4, 2017. (PSSC)
 - I. Approve the Street Use Permit for the Neenah High School Homecoming Parade, Vicki Strebel, 1275 Tullar Road, Neenah, to be held on September 29, 2017. (PSSC)
 - J. All voting aye.

Public Services and Safety Committee

- I. Chairman Bates reported the regular meeting of March 28, 2017:
 - A. Committee recommends Council adopt Ordinance 2017-05B, as amended, creating Chapter 3, Article IV Permitting Bee Keeping. **MS Bates/Lendrum.**
 - 1. **MS Kunz/Pollnow to amend the motion to deny only new apiary registrations.**
 - 2. **The amendment failed by a 2-6 RollCall-Pro System vote, all voting nay, Ald. Pollnow and Kunz voting aye.**
 - 3. **The original motion, carried by a 7-1 RollCall-Pro System vote, all voting aye, Ald. Boyette voting nay.**
 - B. Committee recommends Council approve the purchase of the Castle Oak play equipment proposal #2 from Lee Recreation, Cambridge, in the amount of \$64,300. **MSCRП Bates/Hillstrom, all voting aye.**
 - C. Committee recommends Council approve the purchase of the Carpenter Preserve play equipment proposal #2 from Lee Recreation, Cambridge, in the amount of \$64,000. **MSCRП Bates/Lendrum, all voting aye.**
 - D. Committee recommends Council approve 2017-08 Repealing and Recreating Article IV of Chapter 22, Construction Site Erosion Control and Post-Construction Storm Water Management with the modifications as noted by City Attorney Godlewski. **MSCRП Bates/Lendrum, all voting aye.**

Finance & Personnel Committee

- I. Chairman Pollnow reported the regular meeting of March 27, 2017:
 - A. Committee recommends Council approve the Castle Oak V Development Agreement. (To be acted on following a report from the Board of Public Works meeting of March 30, 2017)
 - B. Committee recommends Council approve the 2016 Operating Budget Carry Forwards to 2017 requests for a total carry forward of \$55,000 as follows 1). Community Development/Weights and Measures - \$16,000 for Outside Services-Code Compliance; 2). Community Development/Weights and Measures - \$2,000 for Capital Equipment-Computer Equipment and 3). Public Works/T.V. Sanitary Sewers - \$37,000 for Outside Services. **MSCR Pollnow/Stevenson, all voting aye.**
 - C. Committee recommends Council approval to purchase a replacement storage solution, necessary networking equipment, a new Hewlett Packard server and associated licenses for the Redundant Data Center for a cost not to exceed \$99,400. This cost includes equipment, implementation services, a three-year warranty and staff training. Funding for this purchase consists of \$72,000 approved in Information System's 2016 Capital Equipment budget and \$27,400 approved in Information System's 2017 Capital Equipment budget. **MSCR Pollnow/Erickson, all voting aye, Ald. Pollnow abstained.**
 - D. Committee recommends Council approval of the purchase of Cemetery Information Management System (CIMS), from Ramaker and Associates at a cost not to exceed \$48,000 to be funded by \$50,000 approved in the 2017 Oak Hill Cemetery Facility CIP budget. This cost includes software licenses, implementation services, training and first year maintenance costs. **MSCR Pollnow/Stevenson, all voting aye.**
 - E. Committee recommends Council approval of Phase II Engineering Agreement for Loop the Lake with Graef USA in the amount not to exceed \$61,300, with the cost to be funded from the Loop the Lake project budget within the City Capital Project Facilities Fund. **MSCR Pollnow/Kunz, all voting aye, Ald. Lendrum voting nay.**

Plan Commission

- I. Ald. Kunz reported the regular meeting of March 28, 2017:
 - A. Commission recommends Council approve the Final Plat of the Castle Oak V Subdivision subject to the inclusion of a storm sewer easement between Lots 176 and 177. **MSCR Kunz/Stevenson, all voting aye.**

N-M Fire Rescue Jt. Finance & Personnel Committee

- I. Chairman Stevenson reported the regular meeting of March 28, 2017:

- A. Committee recommends that the City of Neenah and City of Menasha Common Councils approve filling the vacated firefighter position as soon as possible. **MSCRP Stevenson/Pollnow, all voting aye.**

Board of Public Works

- I. Vice Chairman Hillstrom reported the meeting of March 30, 2017:
 - A. Council Action Items:
 1. The Board recommends Council award Contract 3-17 Parking Lot, Street and Trail Construction to the low bid from Sommers Construction, Shiocton in the amount of \$738,974.15. **MSCRP Hillstrom/Bates, all voting aye.**
 2. The Board recommends Council approve the Development Agreement for Castle Oak V Subdivision. **MSCRP Hillstrom/Bates, all voting aye.**

Board of Canvass

- I. Council President Stevenson reported from the Board of Canvass meeting of April 5, 2017:
 - A. **MSCRP Stevenson/Bates to accept the report from the Board of Canvass and place it on file, all voting aye.**

Adjournment

- I. **MSC Pollnow/Stevenson to adjourn at 8:45 p.m., all voting aye.**

Patricia A. Sturn, WCPC/MMC
City Clerk