

Proceedings of the Common Council of the City of Neenah

Wednesday, July 20, 2016 - 7:00 p.m.

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 p.m., July 20, 2016 in the Council Chambers of Neenah City Hall.

Mayor Kaufert in the chair.

Present: Aldermen Boyette, Bates, Hillstrom, Lendrum, Erickson, Lang, Pollnow, Kunz and Stevenson, Acting City Attorney Pam Captain and City Clerk Sturn.

Also Present: Director of Finance Easker, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, Assistant Fire Chief Green, Police Chief Wilkinson, Dir. of Human Resources & Safety Barber, Greg & Lisa Radtke, Dr. Ellsworth Brown of the State Historical Society, Dean Michels, Heidi Bryan, Nicole Hardina-Wilhelm, Catherine Davis, Kim Heltemes, Joellen Wollangk, Maurice Mead, City Financial Advisor John Rader of Baker, Tilly, Virchow, Krause, LLP and Forrest Bates.

Mayor Kaufert called the meeting to order at 7:00 pm.

2015 Comprehensive Annual Financial Report (CAFR)

- I. **MSC Stevenson/Lendrum to accept the 2015 Comprehensive Annual Financial Report (CAFR), Communication to Those Charged with Governance and Management and Report to the City Council, place them on file and refer them to the Finance & Personnel Committee for review, all voting aye.**

Introduction and Confirmation of Mayor's Appointment(s)

- I. **MSCRIP Stevenson/Bates to confirm Mayor Kaufert's reappointment of Jane Lang & Ruth Streck to the Landmarks Commission, term expires July 2019, all voting aye.**
- II. **MSCRIP Stevenson/Pollnow to confirm Mayor Kaufert's appointment of John Rather from 2nd Alternate to 1st alternate on Board of Appeals – term expires January 2017, all voting aye.**

Council Proceedings

- I. **MSCRIP Pollnow/Hillstrom to approve the Council Proceedings of June 14, 2016 regular session, all voting aye.**

Consent Agenda

- I. **MSCRP Pollnow/Stevenson to approve the Consent Agenda as follows:**
 - A. **Approve Beverage Operator license for: Monica M. Allen, Tara A. Balassi, Kayla N. Bartels, Natasha R. Cattelino, Stephanie A. Cheslock, Kari A. Driscoll, Alex P. Fehrenbach, Tyler J. Gibson, Matt R. Gloede, Ashton R. Hannack, Jana L. Holly, Ashley R. Jensen, Amanda L. Keohler, Kasie M. Lemerand, Meghan M. Lessor, Gary S. Mack, Patricia A. Mindel, Justine N. Moderson, Kacie J. Olsen, Alexandra R. Sagataw, Kirk A. Schuler, Randall C. Steward and Erin R. Wasinger.**
 - B. **Approve the Beverage Operator License Application (renewal) for Brian J. Burr contingent upon payment of delinquent utility bill balance of \$85.69 and any other outstanding City fees.**
 - C. **Approve the Beverage Operator License Application (renewal) for Daniel L. Scott contingent upon payment of delinquent utility bill balance of \$739.53 and any other outstanding City fees.**
 - D. **Approve the Sidewalk Café Application for Paper City Pub, 211 W. Wisconsin Avenue, Matt Johnson, Agent, subject to the submittal of liability insurance.**
 - E. **Approve the Street Use Permit for the Furry Flurry Walk for Pets to be held on August 20, 2016, in Riverside Park, sponsored by the Neenah Animal Shelter, 951 County Road G, Neenah.**
 - F. **Approve Beverage Operator license for: Tracy A. Behreandt, Patricia M. Brooks, Linda M. Cashman, Kirstin J. Chapman, Krista L. Danielsen, Wendy M. Eiting, Michelle L. Flowers, Stacy L. Forsythe, Evelin R. Juarez, Thomas A. Kuhr, Scott S. Laurin, Craig N. Lestor, Chelsea A. Niemuth, Carlos M. Ramirez, Cheryl A. Sturgis, Jessica M. Werhand and Dalton J. Zanin.**
 - G. **Approve the Temporary “Class B” Retail (Picnic) Beer & Wine License Application for the Fox Cities Chamber of Commerce/Pulse Young Professionals, 125 N. Superior Street, Appleton, for the Board Development with the Community Foundation Event to be held at the Bergstrom-Mahler Museum, 165 N. Park Avenue on July 21, 2016 from 5-7 pm.**
 - H. **All voting aye.**

Public Services and Safety Committee

- I. Chairman Bates reported the regular meeting of June 28, 2016:
 - A. Committee recommends Council adopt Ordinance No. 2016-08 amending Chapter 14, Art. V relating to Street Use Permits. (Ordinance to follow)

Finance & Personnel Committee

- I. The Finance & Personnel Committee meeting of June 27, 2016 was cancelled.

- II. Chairman Pollnow reported the regular meeting of July 11, 2016:
- A. Committee recommends Council deny Claim No. 2015-12, filed by Karen Buhl for injuries sustained allegedly resulting from a sidewalk defect at 404/406 East Wisconsin due to the City's discretionary act immunity. **MSCR P Pollnow/Stevenson, all voting aye.**
 - B. Committee recommends Council approve Claim No. 2016-9, Joan LaRock, in the amount of \$8,391.74 plus towing and storage fees. **MSCR P Pollnow/Erickson, all voting aye.**
 - C. Committee recommends Council approve: beginning 1/1/17 sick leave accrual for non-union employees be capped at 180 days and that any employees currently above the maximum no longer accrue additional days in their bank unless their balance falls below 180 days; only the current year's vacation can be paid out upon retirement to non-union employees effective 1/1/18, with a two-week notice required for an employee to be entitled to any vacation payout; and sick leave accrual begin in the first full month of employment and that an employee would receive their first sick day in the second full month of employment effective with non-union employees hired after 1/1/17. **MS Pollnow/Stevenson.**
 - 1. **MSCR P Pollnow/Stevenson to amend the motion removing the language, "only the current year's vacation can be paid out upon retirement to non-union employees effective 1/1/18" to review at the July 25, 2016 Finance & Personnel Committee meeting, all voting aye.**
 - 2. **The original motion, as amended, carried by a 9-0 RollCall-Pro System vote, all voting aye.**
 - D. Committee recommends Council authorize the CDA to proceed with the acquisition of 217 Smith Street at the agreed upon price of \$70,500. (To be acted on following a report from the CDA)
 - E. Committee recommends Council authorize the CDA to proceed with the acquisition of 219 Smith Street at the agreed upon price of \$68,500. (To be acted on following a report from the CDA)
 - F. Committee recommends Council authorize the CDA to proceed with the acquisition of 208 Main Street at the agreed upon price of \$120,000. (To be acted on following a report from the CDA)

Community Development Authority

- I. Ald. Hillstrom reported from the Community Development Authority (CDA) meeting of July 11, 2016:
- A. The CDA recommends Council authorize the CDA to proceed with the acquisition of 217 Smith Street at the agreed upon price of \$70,500. **MSCR P Hillstrom/Lendrum, all voting aye.**
 - B. The CDA recommends Council authorize the CDA to proceed with the acquisition of 219 Smith Street at the agreed upon price of \$68,500. **MSCR P Hillstrom/Lendrum, all voting aye.**

- C. The CDA recommends Council authorize the CDA to proceed with the acquisition of 208 Main Street at the agreed upon price of \$120,000. **MSCRП Hillstrom/Pollnow, all voting aye.**

Neenah-Menasha Fire Rescue Joint Finance & Personnel Committee

- I. Council President Stevenson reported the Neenah-Menasha Fire Rescue Joint Finance & Personnel Committee meeting of June 28, 2016:
 - A. Committee recommends the City of Neenah approve Resolution #2016-25 amending the fee schedule of the City of Neenah to provide for a residential smoke detector fee and the City of Menasha Common Council approve the proposed ordinance change to Menasha ordinance Sec 5-3-3 Smoke Detector Requirement, to impose a special charge. (Resolution to follow)
 - B. Committee recommends the City of Neenah and City of Menasha Common Councils approve the Wisconsin Administrative Code Chapter ATCP 93 Local Program Operator Contract between Wisconsin Department of Agriculture, Trade, and Consumer Protection and Neenah-Menasha Fire Rescue for a time period of January 1, 2016 through December 31, 2017 and authorize Chief Kevin Kloehn to sign this contract on behalf of Neenah-Menasha Fire Rescue. **MSCRП Stevenson/Pollnow, all voting aye.**

Board of Public Works

- I. Vice Chairman Hillstrom reported the meeting of July 12, 2016:
 - A. Council Action Items:
 - 1. The Board recommends Council approve the Final Payment for Contract 3-16 Epoxy Pavement Marking to Guide Lines Pavement Marking, LLC, Rio in the amount of \$42,051.78. **MSCRП Hillstrom/Pollnow, all voting aye.**
 - 2. The Board recommends Council approve the final payment for Fox Valley Energy (FVE) Demolition Contract to Pyramid Dismantling, LLC in the amount of \$10,499 which come to the total of \$99,999.00 budgeted. **MSCRП Hillstrom/Pollnow, all voting aye.**

Ordinances

- I. **Ordinance No. 2016-08** amending Ch. 14, Art. V relating to Street Use Permits was presented.
 - A. **MSCRП Stevenson/Pollnow to adopt Ordinance No. 2016-08, all voting aye.**

Resolutions

- I. **Resolution No. 2016-25** amending the fee schedule of the City of Neenah to provide for a residential smoke detector fee and the City of Menasha Common

Council approve the proposed ordinance change to Menasha ordinance Sec 5-3-3 Smoke Detector Requirement, to impose a special charge was presented.

A. **MSCRP Stevenson/Pollnow, all voting aye.**

Adjournment

I. **MSC Pollnow/Stevenson to adjourn at 9:08 p.m., all voting aye.**

Patricia A. Sturn, WCPC/MMC