



**City of Neenah**  
**COMMON COUNCIL AGENDA (1)**  
**Tuesday, April 18, 2017- 7:00 p.m.**  
**Neenah City Hall**  
**Council Chambers**

I. Roll Call and Pledge of Allegiance.

**SWEARING IN CEREMONY**

- Aldermanic District One – Cari Lendrum
- Aldermanic District Two – Tami Erickson
- Aldermanic District Three – Jane Lang

**ORGANIZATIONAL MEETING**

- **Motion that Rules of Order of the previous Council be adopted as rules to govern this Council until modified by proper action of the Council.**
- Election of Officers:
  - **President of the Council.**
- Mayor's appointments to the Standing Committees, one-year terms expire April 2018.
  - Finance & Personnel – Aldermen Pollnow, Erickson, Boyette, Kunz and Council President Stevenson.
  - Public Services & Safety – Aldermen Bates, Hillstrom, Lendrum, Lang and Council President Stevenson.
  - Committee on Rules – Aldermen Pollnow, Kunz and Hillstrom.
  - Legislative Review – Mayor Kaufert, Council President Stevenson and the Chair of the Finance & Personnel Committee Pollnow.
  - N-M Joint Fire Finance and Personnel Committee – Council President Stevenson, Ald. Pollnow (a member of the Finance and Personnel Committee) and Alderman Kunz.
  - **Motion to confirm the Mayor's appointments to the Standing Committees.**
  - Short recess to permit organizational meetings of the Standing Committees.
    - Elect Chair
    - Elect Vice-Chair
    - Set meeting date
  - Organizational report of the Standing Committees
    - Finance and Personnel Committee
      - Report elected Chair, Vice-Chair and meeting dates

- Public Services and Safety Committee
  - Report elected Chair, Vice-Chair and meeting dates.
- Committee on Rules
  - Report elected Chair, Vice-Chair. Committee meets on call.
- Legislative Review Committee
  - Report elected Chair, Committee meets on call.
- Mayor's appointment of:
  - Trish Nau as City of Neenah representative to the Fox Cities Transit Commission for a 3-year term to expire in April 2020.
  - Dir. of Finance Easker to Fox Cities Room Tax Commission. Term expires April 2018.
  - Wayne Streck to Fox Cities Room Tax Commission for a term to expire April 2018.
  - Himself to the Exhibition Center Advisory Committee of the Appleton Redevelopment Authority. Term to expire April 2018.
  - Amy Barker, Jane Lang, Jan Mirenda Smith, Kristine Moe, Paul Seveska and Trina Woldt to the Neenah Arts Council for 3-year terms to expire the third Tuesday in April 2019 and Lauri Asbury, John Arzberger, Anne Marie Brunner-Abderholden, Pat Rosenak and Maeghan Johnson to the Neenah Arts Council for terms to expire the third Tuesday in April 2020. Ald. Tami Erickson to chair the Neenah Arts Council for a term to expire the third Tuesday in April 2018. Brandon Robak as student representative and Laurie Olson & Gretchen Raab staff assigned, all for indefinite tenures. **(2)**
  - Ald. Hillstrom and Bates to the Board of Public Works for a one year term to expire April 2018.
  - Merry Whipple and Carol Codner, to the Library Board for a three year term commencing May 1, 2017 and ending April 30, 2020.
  - Tom Martin to the Community Development Authority (CDA) for a four-year term expire April 2021. The appointment to fill the vacant position of Jim Perras on the CDA for a four-year term to expire April 2021 will be made at a future meeting.
  - Ald. Lendrum to the Community Development Authority (CDA) for a term to expire April 2020. (Terms run with aldermanic terms)
  - Mike Faulks as Public Representative to Joint Review Board for Tax Increment Districts, three year term expires April 2020.
  - Gerry Andrews to the Plan Commission, three-year term to expire April 2020.
  - Mayor, Fire Chief Kloehn, City Attorney Godlewski, City Clerk Sturn, Director of Community Development & Assessment Haese, Director of Finance Easker, Director of Public Works Kaiser, Director of the Water Utility Taylor, Winnebago County Health Representative Doug Gieryn, Police Chief Wilkinson, Director of Information Systems Wenninger, Director of Parks and Recreation Kading, Director of Human Resources & Safety Barber, Council representative Alderman Lendrum, School

- Superintendent Pfeiffer and a Red Cross Representative to the Emergency Government Committee, 1-year term expires April 2018.
  - Alderman Erickson as his representative on the Bergstrom Mahler Museum Board of Directors, one-year term expires April 2018.
  - Alderman Erickson as Council representative to the Library Board, one-year term expires April 2018.
  - Alderman Lang as Council representative to the BID Board, one-year term expires April 2018.
  - The Chairman of the Finance and Personnel Committee as Council representative to the Cable TV Committee, one-year term expires April 2018.
  - **Motion to confirm the Mayor's appointment.**
- Swearing in ceremony
    - Community Development Authority (CDA)
    - Fox Cities Transit Commission
    - Fox Cities Room Tax Commission
    - Joint Review Board for Tax Increment District
    - Library Board
    - Neenah Arts Council
    - Plan Commission
- Council appointment of:
    - Alderman Bates as Council representative to the Joint Review Board for a one-year term to expire April 2018. Previously held by Alderman Bates.
    - Alderman Boyette as Council representative to the Water Works Commission for a one-year term to expire April 2018. Previously held by Alderman Boyette.
    - Alderman Lang as Council representative to the Plan Commission for a one-year term to expire April 2018. Previously held by Alderman Lang.
    - Alderman Lendrum as Council representative to the Loan Assistance Board for a one-year term to expire April 2018. Previously held by Alderman Lendrum.
    - Alderman Kunz as Council representative to Park & Recreation Commission for a one-year term to expire April 2018. Previously held by Alderman Kunz.
    - Alderman Lang as Council representative to the Landmarks Commission for a one-year term to expire April 2018. Previously held by Alderman Lang.
    - **Motion to confirm the Council appointments.**

## **MAYOR KAUFERT, STATE OF THE CITY REPORT**

- II. Introduction and Confirmation of Mayor's Appointment(s). (None)
- III. Approval of Council Proceedings of July 20, 2016 and April 5, 2017 regular sessions.  
**(ROLLCALL PRO) (3, 4, 5 & 6)**

- IV. Public Hearings. (None)
- V. Reports pertaining to the public hearings. (None)
- VI. Public Forum
- VII. Mayor/Council consideration of public forum issues.
- VIII. Consent Agenda. (None)
- IX. Reports of standing committees.
  - A. Regular Public Services and Safety Committee meeting of April 11, 2017: (Cancelled)
  - B. Special Finance and Personnel Committee meeting of April 18, 2017:
    - 1. Consideration of Committee recommendation regarding update to observed holidays for non-union and non-library employees. **(ROLLCALL PRO)**
    - 2. Consideration of Committee recommendation regarding property acquisition – 201 Smith Street. **(ROLLCALL PRO)**
  - C. Regular Finance and Personnel Committee meeting of April 10, 2017: (Cancelled)
- X. Reports of special committees and liaisons and various special projects committees.
  - A. Regular Plan Commission meeting of March 28, 2017: (Council Rep Lang) (Minutes can be found on the City web site) **(7)**
    - 1. Omitted from the previous Council agenda:
      - a) The Plan Commission declared the remnant right-of-way piece of land along Harrison Street as excess property and recommends Council authorize the sale of the property. **(ROLLCALL PRO)**
  - B. Regular Plan Commission meeting of April 11, 2017: (Cancelled)
  - C. Board of Public Works meeting of April 11, 2017: (Vice Chairman Hillstrom) (Minutes can be found on the City web site) **(8)**
    - 1. Informational Items:
      - a) The Board approved Change Order No. 1 for Contract 1-17 for Miscellaneous Sewer and Water Main Construction and Street Construction on Cecil Street and Higgins Avenue to De Groot, Inc., 4201 Champion Road, Green Bay in the amount of \$37,666.83.
      - b) The Board approved Pay Estimate No. 1 for Contract 1-17 Sewer and Water Main and Street Construction on Cecil Street and Higgins Avenue to De Groot, Inc., 4201 Champion Road, Green Bay in the amount of \$429,569.38.
  - D. Community Development Authority Update
    - 1. Update from the CDA – Chris Haese
  - E. Sustainable Neenah Committee
    - 1. Report from the Sustainable Neenah Committee – Ald. Kunz

- F. Library Board
  - 1. Report from the Library Board – Ald. Erickson
  
- XI. Petitions
  - A. Any other petition received by the City Clerk's Office after distribution of the agenda.
  
- XII. Council Directives **(9)**
  
- XIII. Unfinished Business
  
- XIV. New Business.
  - A. Mayor Kaufert's announcement of his appointment to fill the expired term of Kevin McCann on the Neenah-Menasha Joint Fire Commission, term expires May 2020, will be made at the May 3, 2017 Council meeting.
  - B. Mayor Kaufert's announcement to fill the expired term of Judd Stevenson on the Police Commission, term expires May 2022, will be made at the May 3, 2017 Council meeting.
  - C. Any announcements/questions that may legally come before the Council.
  
- XV. The Council will recess into the Committee of the Whole to consider an agreement with the Town of Neenah Sanitary District No. 2 Tentative Agreement regarding relief of capacity issues at Lift Station No. 7 ("LS7") and Arbitration Demand.
  - A. The Council may reconvene to consider action on recommendations from the Committee of the Whole and/or Adjourn:
  - B. Committee of the Whole meeting of April 18, 2017: (Council President Stevenson)
    - 1. Council action on Committee recommendation on Agreement regarding relief capacity issues at the Cumings Lift Station (if any). **(ROLLCALL PRO)**
  
- XVI. Adjournment

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