

**CITY OF NEENAH**  
**FINANCE AND PERSONNEL COMMITTEE MEETING**  
**Monday, July 27, 2020 – 6:30 p.m.**

**Due to the Public Health Emergency caused by the COVID-19 Pandemic, this meeting will occur at a virtual location accessed by web link (Audio & Video) or conference call (Audio only). Committee members and the public should use the following log in or call-in information:**

**Web link URL:** <https://global.gotomeeting.com/join/508640109>

**OR**

**Conference Telephone Number** [+1 \(571\) 317-3122](tel:+15713173122)

**Then dial:**

**Access Code: 508-640-109 #**

**Members of the public who join the meeting will be asked for their name, address and municipality and whether they wish to speak during the Public Appearances. The web link or conference call-in number may be accessed from any location, although the Mayor and City staff will be present at the Council Chambers, City Hall, 211 Walnut Street, Neenah which will be open to eight (8) people consistent with the social distancing rules established under Emergency Order 12, in the event that members of the public wish to present information to the committee regarding matters under the committee's jurisdiction.**

**NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Neenah Common Council and must be noticed as such. The Council will follow the same agenda as the committee, but will not take any formal action at this meeting.**

**AGENDA**

1. Public Appearances
2. Approval of Minutes from the June 22, 2020 Regular Meeting and the July 15, 2020 Special Meeting (minutes can be found on the City's website)
3. Res. 2020-11 Providing for the Sale of Approximately \$1,865,000 Taxable General Obligation Promissory Notes (attachment) M. Easker
4. Firewall Purchase Request (attachment) J. Wenninger
5. Purchase of Additional ImageCast Evolution Tabulator (ICE Machine) for Central Count (attachment) S. Cheslock
6. City Attorney Report on City Involved Litigation: Tax Appeals and Lakeshore Avenue J. Godlewski

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call **the Neenah Finance Department at (920) 886-6140** or the **City's ADA Coordinator at (920) 886-6106** or e-mail [attorney@ci.Neenah.wi.us](mailto:attorney@ci.Neenah.wi.us) at least 48 hours prior to the scheduled meeting or event to request an accommodation.

7. Lease of Shopko Location for August and November Elections J. Godlewski
8. Fiscal Matters: June Vouchers (attachment) M. Easker
9. Adjournment

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CITY OF NEENAH  
FINANCE AND PERSONNEL COMMITTEE MEETING

Monday, June 22, 2020 – 6:30 p.m.

Due to the Public Health Emergency caused by the CVOID-19 Pandemic, this meeting occurred at a virtual location accessed by conference call on gotomeeting.com.

MINUTES

**Present:** Chairman Erickson; Aldermen Boyette, Steele and Stevenson; City Attorney Godlewski; Mayor Kaufert; Director of Finance Easker.

**Others Present:** Director of Community Development and Assessment Haese, Deputy Director of Community Development and Assessment Schmidt.

**Absent/Excused:** Alderman Kunz.

**Public Appearances:** None.

**Minutes:** Motion/Second/Carried Stevenson/Boyette to approve the minutes from the June 8, 2020 Regular Meeting. All voting aye.

**Motion/Second/Carried Steele/Stevenson to convene into closed session at 6:37 p.m. pursuant to Wis.Stat. §19.85(1)(e) to discuss bargaining strategy relating to development agreements for developments in the P.H. Glatfelter redevelopment area. All voting aye.**

**Reconvene into open session at 7:31 p.m.**

**Development Agreements for the Redevelopment of the P.H. Glatfelter Redevelopment Area:**

**Motion/Second/Carried Stevenson/Steele recommending Council approve the Tax Incremental District No. 8 Development Agreement with Main Street Neenah, LLC to construct a multifamily development on Site 6 of the Glatfelter Redevelopment. All voting aye.**

**Fiscal Matters: May Vouchers:** Motion/Second/Carried Steele/Stevenson to approve the May vouchers as presented. All voting aye.

**Motion/Second/Carried Steele/Stevenson to adjourn the meeting at 7:40 p.m. All voting aye.**

Respectfully submitted,



Michael K. Easker, CPA  
Director of Finance

REPORT

**CITY OF NEENAH  
SPECIAL FINANCE AND PERSONNEL COMMITTEE MEETING  
Wednesday, July 15, 2020 – 6:00 p.m.**

**Due to the Public Health Emergency caused by the COVID-19 Pandemic, this meeting occurred at a virtual location accessed by conference call on [gotomeeting.com](https://gotomeeting.com).**

**MINUTES**

**Present:** Chairman Erickson; Aldermen Boyette and Stevenson; City Attorney Godlewski; Mayor Kaufert; Director of Finance Easker.

**Others Present:** Alderman Bates, Director of Community Development and Assessment Haese.

**Absent/Excused:** Alderman Steele.

**Public Appearances:** None.

**Motion/Second/Carried Boyette/Stevenson to convene into closed session at 6:05 p.m. pursuant to Wis.Stat. §19.85(1)(e) to discuss bargaining strategy relating to development agreements for developments in the P.H. Glatfelter redevelopment area. All voting aye.**

**Reconvene into open session at 7:00 p.m.**

**Development Agreements for the Redevelopment of the P.H. Glatfelter Redevelopment Area:**

**Motion/Second/Carried Stevenson/Boyette recommending Council approve the Agreement with Plexus Corporation and the Tax Incremental District No. 8 Development Agreement with Tadych Investment Partners, LLC to construct a mixed-use development on Site 1 of the Glatfelter Redevelopment and approve the Agreement. All voting aye.**

Director Haese recommended the removal of Section 4.4.3 from the just approved Agreement with Plexus Corporation.

**Motion/Second/Carried Stevenson/Boyette to reconsider previous approval of the Agreement with Plexus Corporation. All voting aye.**

**Motion/Second/Carried Stevenson/Boyette recommending Council approve the Agreement with Plexus Corporation, subject to removal of Section 4.4.3 per Director Haese. All voting aye.**

**Motion/Second/Carried Boyette/Stevenson to adjourn the meeting at 7:05 p.m. All voting aye.**

REPORT

REPORT

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "M. K. Easker". The signature is written in a cursive, flowing style.

Michael K. Easker, CPA  
Director of Finance



*Finance Department*  
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426  
Phone 920-886-6141 • Fax: 920-886-6150  
e-mail: [mcasker@ci.neenah.wi.us](mailto:mcasker@ci.neenah.wi.us)  
MICHAEL K. EASKER, CPA  
*DIRECTOR OF FINANCE*

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## MEMORANDUM

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**DATE:** July 23, 2020  
**TO:** Chairman Erickson and Members of the Finance and Personnel Committee  
**FROM:** Michael K. Easker, Director of Finance *Mike*  
**RE:** Proposed Financing Plan and Taxable Debt Issuance

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Attached is the proposed financing plan and taxable debt issuance for the City's Land Acquisition on CTH G and acquisition of the Loren's Salvage Yard located in TIF #9. Since funds have already been disbursed for both of the acquisitions, the debt proceeds will be used to reimburse the City's Redevelopment Capital Projects Fund (Non-TIF) and TIF 9 Capital Projects Fund.

Please contact me directly with any questions.



City of Neenah  
Finance Committee Meeting

July 27, 2020

Bradley D. Viegut, Managing Director

[bviegut@rwbaire.com](mailto:bviegut@rwbaire.com)

777 East Wisconsin Avenue

Milwaukee, WI 53202

Phone: 414.765.3827

Fax: 414.298.7354

# City of Neenah

Finance Committee Meeting

July 27, 2020

BAIRD

## Tentative Timeline

- Finance Committee considers plan of finance/Set Sale Resolution ..... July 27, 2020
- Common Council acts on the recommendation of the Finance Committee ..... August 5, 2020
  - Preparations are made for issuance
    - ✓ Private Placement Memorandum
- Finance Committee considers Award Resolution (finalizes terms and interest rates) ..... August 19, 2020
- Common Council acts on the recommendation of the Finance Committee ..... August 19, 2020
- Closing (funds available) ..... September 9, 2020

## Borrowing/Structure/Purpose

Estimated Size:	\$1,865,000
Issue:	Taxable General Obligation Promissory Notes
Purpose:	<ul style="list-style-type: none"><li>• Land Acquisition (CTH G) - \$887,500</li><li>• Salvage Yard (TIF #9) - \$950,000</li></ul>
Structure:	Matures September 1, 2021-2030
First Interest:	March 1, 2021
Callable:	September 1, 2021
Estimated Interest Rate:	1.70%



Land Acquisition & TID #9 Project (Salvage Yard)			
<b>\$1,865,000</b> <b>TAXABLE G.O. PROMISSORY NOTES</b> <i>Dated September 9, 2020</i> <i>(First interest 3/1/21)</i> <i>Project Amount: \$1,837,500</i>			
LEVY YEAR	YEAR DUE	PRINCIPAL (9/1)	INTEREST (3/1 & 9/1) TIC= 1.70%
		TOTAL	YEAR DUE
2019	2020		2020
2020	2021	\$175,000	\$27,525
2021	2022	\$180,000	\$26,313
2022	2023	\$180,000	\$24,423
2023	2024	\$180,000	\$22,461
2024	2025	\$185,000	\$20,265
2025	2026	\$185,000	\$17,731
2026	2027	\$190,000	\$14,900
2027	2028	\$195,000	\$11,689
2028	2029	\$195,000	\$8,101
2029	2030	\$200,000	\$4,240
		\$1,865,000	\$177,647
			\$2,042,647

**Note:** Planning estimates only. Significant changes in market conditions will require adjustments to current financing illustration. If interest rates move higher, the interest cost will be higher.



## RESOLUTION NO. 2020-11

### RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY \$1,865,000 TAXABLE GENERAL OBLIGATION PROMISSORY NOTES

WHEREAS, the City of Neenah, Winnebago County, Wisconsin (the "City") is in need of approximately \$1,865,000 for public purposes, including financing the salvage yard project and other project costs of Tax Incremental District No. 9 and additional land acquisition in the City;

WHEREAS, the Common Council has determined that it is necessary and in the best interest of the City that such amount be borrowed through the issuance of general obligation promissory notes pursuant to Section 67.12(12) of the Wisconsin Statutes; and

WHEREAS, due to certain provisions contained in the Internal Revenue Code of 1986, as amended, it is necessary to issue such notes on a taxable rather than tax-exempt basis.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Issuance of Notes. The City shall issue its Taxable General Obligation Promissory Notes (the "Notes") in a principal amount of approximately \$1,865,000 for public purposes, including financing the salvage yard project and other project costs of Tax Incremental District No. 9 and additional land acquisition in the City.

Section 2. Sale of Notes. The Common Council hereby authorizes and directs the officers of the City to take all actions necessary to provide for the sale of the Notes. At a subsequent meeting, the Common Council shall take further action to approve the details of the Notes and authorize the sale of the Notes.

Section 3. Offering Document. The City Clerk shall cause an official statement or other offering document concerning the Notes to be prepared by Robert W. Baird & Co. Incorporated. If required for purposes of Securities and Exchange Commission Rule 15c2-12, the appropriate City officials shall determine when the offering document is final and shall certify said document, such certification to constitute full authorization of such document under this

Adopted, approved and recorded this 5th day of August, 2020.

Recommended by: Finance and  
Personnel Committee

CITY OF NEENAH, WISCONSIN

Moved: \_\_\_\_\_

\_\_\_\_\_  
Dean R. Kaufert, Mayor

Passed: \_\_\_\_\_

\_\_\_\_\_  
Stephanie A. Cheslock, City Clerk



*Information Systems*  
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426  
Phone 920-886-6174 • e-mail: jwenninger@ci.neenah.wi.us  
JOSEPH L. WENNINGER  
INFORMATION SYSTEMS DIRECTOR

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## M E M O R A N D U M

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**DATE:** Tuesday, July 21, 2020  
**TO:** Chairperson Erickson and Members of the Finance and Personnel Committee  
**FROM:** Joseph L. Wenninger, Director of Information Systems  
**RE:** Firewall Purchase Request

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**I am requesting approval to purchase two (2) Palo Alto PA-820 devices from Heartland Business Systems at a cost not to exceed \$15,000. Funding for this purchase was approved in Information Systems 2020 CIP Budget.**

With the City of Neenah's continued movement of applications and services to a Cloud/SaaS environment, which is the future of technology, staff feels strongly that the implementation of two paths to the internet is critical. The purchase of these two (2) PA-820 firewalls enables staff to utilize the latest security strategies to configure a High Availability environment of filtering/blocking unwanted traffic from reaching the City's network is possible.

The current firewall, purchased in 2012, will be re-appropriated to the backup internet configuration located at the City's Emergency Operation Center (EOC) with the firewall currently in the EOC configuration will be decommissioned as it was purchased in 1999.

In addition to the purchase of the two (2) PA-820 devices, the requested funding includes an extended 3 year warranty and limited implementation assistance from Heartland Business Systems.

If you have any questions regarding my request please feel free to reach out to me at your convenience or we can discuss during the July 27<sup>th</sup> Finance and Personnel Committee meeting. Thanks.



*Information Systems*  
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426  
Phone 920-886-6174 • e-mail: jwenninger@ci.neenah.wi.us  
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If you have any questions regarding my request please feel free to reach out to me at your convenience or we can discuss during the July 27<sup>th</sup> Finance and Personnel Committee meeting. Thanks.



Dept. of Legal & Administrative Services  
Office of the City Clerk  
211 Walnut St. | P.O. Box 426 | Neenah WI, 54957-0426  
Phone 920-886-6101 | Fax 920-886-6109  
scheslock@ci.neenah.wi.us  
STEPHANIE CHESLOCK  
CITY CLERK

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## MEMORANDUM

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**DATE:** July 23, 2020  
**TO:** Finance & Personnel Committee  
**FROM:** Stephanie Cheslock, City Clerk  
**RE:** Purchase of Additional ImageCast Evolution Tabulator (ICE Machine) for Central Count

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On June 24, 2020 the City of Neenah was awarded \$17,165.30 as part of the Wisconsin Election Commission CARES Subgrant. The amount was calculated off of the \$200 base grant with an additional \$1.10 per registered voter as of June 1, 2020.

The grant has seven allowable uses, one of which is acquisition of additional equipment. I would like to use a portion of those funds to purchase an additional ImageCast Evolution Tabulator (ICE Machine) for Central Count. When we originally switched over to processing absentee ballots using Central Count, there was no way to anticipate the incredible influx of absentee voting due to COVID-19. Because of this influx, two machines are necessary to provide for an efficient and timely Central Count process on Election Day.

In addition to the need at Central Count, it is advisable to have a spare machine in case of emergency on Election Day. If an ICE Machine at a polling place were to breakdown on Election Day, and we have two ICE Machines at Central Count, we would be able to move one from Central Count to the polling place in need in order to keep the election running smoothly.

Our Dominion Voting contact stated there has been an unanticipated demand for more ICE Machines this Election season and their inventory is very low. They advise placing an order as soon as possible if we choose to move forward.

I have attached the Wisconsin Election Commission Award letter and the quote from Dominion Voting to this memo for your information.

Cost breakdown:

ImageCast Evolution Tabulator	\$7,200.00
Modem-ICE External Wireless-US Network	\$275.00
ImageCast Evolution Ballot Box	\$1,000.00
Shipping	\$250.00
<b>Year 1 Purchase Total</b>	<b>\$8,725.00</b>
ImageCast Evolution Annual Firmware License	\$228.00
ImageCast Evolution Annual Hardware Warranty	\$235.00
<b>Annual Fees</b>	<b>\$463.00</b>
<b>Total</b>	<b>\$9,188.00</b>

**Recommendation: Committee approve the purchase of additional ImageCast Evolution Tabulator and required hardware as quoted in the July 20, 2020 quote, using funds from the WEC CARES Subgrant.**



# Wisconsin Elections Commission

212 East Washington Avenue | Third Floor | P.O. Box 7984 | Madison, WI 53707-7984  
(608) 266-8005 | elections@wi.gov | elections.wi.gov

## 2020 WEC CARES Subgrant

### Notice of WEC CARES Subgrant Award

Wisconsin Elections Commission  
212 East Washington Avenue, 3rd Floor  
PO Box 7984; Madison, WI 53707-7984

**Subgrantee: City of Neenah, Winnebago County**

**Subgrantee DUNS Number: N/A**

**Date: 6/24/2020**

**City of Neenah, Winnebago County**, has been awarded **\$17,165.30** (a \$200 base subgrant plus an additional \$1.10 per registered voter as of June 1, 2020) under the WEC CARES Subgrant, issued by the Wisconsin Elections Commission. These funds are a subgrant of the 2020 HAVA CARES Act Grant, Agreement Number WI20101CARES, CFDA Number 90.404, authorized by the U.S. Congress under Section 101 of the Help America Vote Act of 2002 (HAVA) (Public Law 107-252), provided for in the *Coronavirus Aid, Relief and Economic Security (CARES) Act (Public Law 116-136)* and issued by the U.S. Election Assistance Commission (Funding Source: EAC1651DB2020DR-2020-61000001-410001-EAC1908000000) for which the Wisconsin Elections Commission was awarded on April 6, 2020.

As a sub-recipient, your jurisdiction must adhere to all applicable federal requirements including Office of Management and Budget (OMB) guidance: Title 2 C.F.R. Subtitle A, Chapter II, Part 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. § 200).

### I. ALLOWABLE USES

**Purpose and Use of Funds.** The CARES Act makes clear that grant funds are for **ADDITIONAL** costs associated with the national emergency related to coronavirus and are to be spent *“to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 Federal election cycle.”* Additional costs are those incurred outside of the jurisdiction’s budgeted costs for the 2020 federal elections or those costs that are solely incurred due to the pandemic. For the purpose of this subgrant, those allowable uses span the period **January 20, 2020 through November 30, 2020** and include the seven following categories:

1. **ADDITIONAL BALLOT SUPPLIES, PRINTING, AND POSTAGE COSTS** for higher levels of absentee or vote by mail processes, including printers, scanners, and envelope openers costing less than \$5000 per unit.
2. **ADDITIONAL CLEANING SUPPLIES, CLEANING SERVICES AND PROTECTIVE EQUIPMENT** including additional disinfectants, wipes, paper towels, deep cleaning services for polling places pre- and post-election, masks, gloves, gowns, face shields, plexiglass, thermometers

Wisconsin Elections Commissioners

Ann S. Jacobs, chair | Marge Bostelmann | Julie M. Glancey | Dean Knudson | Robert Spindell | Mark L. Thomsen

Administrator  
Meagan Wolfe



and other equipment for staff and poll workers' virus protection for in-person absentee voting sites, election day polling places and absentee central-count locations.

3. **ADDITIONAL STAFFING FOR PROCESSING** of higher levels of absentee ballot requests and absentee ballot tabulation, as expanded hours, overtime, Hazard Pay and associated benefits costs for election staff and poll workers or unbudgeted temporary election staff or poll workers and for additional staffing for cleaning polling locations and creating other protective measures.
4. **ADDITIONAL MAILINGS FOR PUBLIC COMMUNICATION** of changes in registration, absentee ballot request options, or voting procedures, including information on coronavirus precautions being implemented during the voting process.
5. **ADDITIONAL ABSENTEE DROP-BOXES**, installation, and security.
6. **ADDITIONAL SPACE LEASING** for new polling places when existing sites are closed or relocated due to the pandemic.
7. **ACQUISITION OF ADDITIONAL EQUIPMENT** necessary to process the higher volume of absentee ballots. This includes new automated letter opening equipment, paper folding machines, high speed or central count tabulators, and mobile IT equipment. (This "Equipment" category defined as costing equal or greater than \$5000 per unit. Equipment costs less than \$5000 should instead be reported under the applicable category above, most likely Additional Ballot Supplies. Additional reporting and documentation are required for allowable equipment purchases as outlined in the below referenced CFR sections.)

Per the Code of Federal Regulations, Title 2 (2 CFR) §200.33:

"Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000. See also §§200.12 Capital assets, 200.20 Computing devices, 200.48 General purpose equipment, 200.58 Information technology systems, 200.89 Special purpose equipment, and 200.94 Supplies."

## II. DOCUMENTATION, AUDIT, AND REPORTING

**DOCUMENTATION:** The receiving jurisdiction must maintain all documentation of purchases made using subgrant funds provided by this subgrant until December 31, 2024. Documentation includes receipts, invoices, payroll reports, etc. and notations to document that claimed expenditures are due to the pandemic.

A standard inventory list of all items purchased using subgrant funds must be created and maintained by the jurisdiction for purposes of any state or federal audit. Such original purchasing documentation and inventory lists shall be retained by the receiving jurisdiction until the WEC authorizes destruction of said records.

**AUDIT:** All subgrant funds are subject to audit by the Commission and/or the federal government to ensure funds have been spent appropriately and in accordance with all applicable state and federal laws.

Pursuant to Wis. Stat. § 5.05(11), if the federal government objects to the use of any funds provided to a municipality under the subgrant, the municipality shall repay the amount of the subgrant to the Commission.

**REPORTING:** September 15, 2020 and December 1, 2020. A Check-In is due September 15, 2020 that covers the period of January 20, 2020 – September 1, 2020. The final report is due December 1, 2020, covering January 20, 2020 – November 30, 2020. By those two deadlines, all receiving jurisdictions must complete and submit to the Commission the WEC CARES Subgrant Expenditures Reporting template for the corresponding period reporting the total pandemic-related election expenditures claimed in the seven categories listed below and detailed above:

1. Ballots/Ballot Supplies/Printing/Postage
2. Cleaning Supplies & Services / Protective Equipment
3. Additional Staffing
4. Public Communications
5. Absentee Ballot Drop-Boxes
6. Additional Leasing
7. Equipment

### III. TIMELINES

- **EXPENDITURE PERIOD:** January 20, 2020 – November 30, 2020. Allowable expenses must have been incurred between January 20, 2020 through November 30, 2020. All bills/invoices do NOT have to be paid by November 30, 2020, but the expenses need to be incurred by that date to qualify under the subgrant.
- **SUBGRANT AGREEMENT RETURN DEADLINE:** September 1, 2020. The Commission will expedite the disbursement of funds as the agreements are received. Commission staff will award subgrants as a \$200 base subgrant plus an additional \$1.10 per registered voter as of June 1, 2020. Subgrant allocation is within the sole discretion of the Commission staff administering the subgrant program. Subgrant funds may be received through electronic transfer to a jurisdiction's shared revenues account (if available) or a physical check may be sent to a jurisdiction's shared revenues location. For questions related to the processing of subgrant checks, please contact the Commission's financial team via the WEC Help Desk at (608) 261-2028 or [elections.finance@wi.gov](mailto:elections.finance@wi.gov)
- **PANDEMIC EXPENDITURE REPORTING DEADLINES:** Check-In September 15, 2020 and Final Report December 1, 2020. The jurisdiction's final report of all sufficiently documented pandemic expenditures in the seven categories listed in Section II of this agreement, is due December 1, 2020. This deadline allows the Commission's financial staff to meet its federal grant reporting deadlines, therefore it is important for jurisdictions to file the final expenditure report on time. The Commission will provide to participating jurisdictions a template report, and the jurisdiction will fill in the seven total expenditure amounts for the seven categories in Section II of this agreement. This is an important deadline. If a report is not received by December 1, 2020, the jurisdiction may be required to return all subgrant funds received. The same report is to be used for the September 15, 2020 Check-In but covering the period of January 20, 2020 – September 1, 2020.
- **RETURN OF UNUSED FUNDS:** December 15, 2020. Jurisdictions must return any unused subgrant funds by December 15, 2020. Also, if a jurisdiction fails to submit a Pandemic Expenditure Report by December 1, 2020, the jurisdiction may be required to return all subgrant funds received.

### IV. CERTIFICATIONS

In your signed WEC CARES Agreement, you certified the following:

- As the receiving jurisdiction, we certify that we will solely use the WEC CARES Subgrant funds for costs incurred due to the pandemic affecting the 2020 federal elections.
- As the receiving jurisdiction, we certify that we do or will have the necessary processes and systems in place to comply with the reporting requirements.

- As the receiving jurisdiction, we will maintain all documentation of purchases made using subgrant funds provided in this subgrant until December 31, 2024.
- As the receiving jurisdiction, we will return any unused funds by December 15, 2020.
- As the receiving jurisdiction, by September 15, 2020 and December 1, 2020 we will submit to the Commission a simple report of the total expenditures in the seven categories detailed above: 1. Ballots/Ballot Supplies/Printing/Postage, 2. Cleaning/PPE, 3. Staffing, 4. Public Communications, 5. Absentee Ballot Drop-Boxes, 6. Space Leasing/Polling Place Relocation, and 7. Equipment.
- As the receiving jurisdiction, we further certify that we will follow all state and federal laws, including adherence to all applicable federal requirements including Office of Management and Budget (OMB) guidance: Title 2 C.F.R. Subtitle A, Chapter II, Part 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. § 200) found here: (<https://www.govinfo.gov/app/collection/cfr/2019/>)

### **Julia Billingham, MAcc**

Senior Accountant

WI Elections Commission

212 East Washington Avenue, 3rd Floor

PO Box 7984; Madison, WI 53707-7984

Direct: 608.266.2094; General WEC: 608.266.8005

[julia.billingham@wisconsin.gov](mailto:julia.billingham@wisconsin.gov)

<http://elections.wi.gov>





July 20, 2020

## Neenah City, WI (Winnebago County)

Q00004787

Prepared by:  
Dana LaTour  
dana.laour@dominionvoting.com

Budgetary Quote

Product/Service	Description	Qty	Unit Price	Extension
<b>In-Person Voting: Polling Location Hardware</b>				
ImageCast Evolution Tabulator		1	\$7,200.00	\$7,200.00
Modem - ICE External Wireless - US Network		1	\$275.00	\$275.00
Sub-Total				<b>\$7,475.00</b>
<b>Accessories</b>				
ImageCast Evolution Ballot Box - Plastic		1	\$1,000.00	\$1,000.00
Sub-Total				<b>\$1,000.00</b>
<b>Estimated Shipping</b>				
Shipping (estimated)	Estimated	1	\$250.00	\$250.00
Sub-Total				<b>\$250.00</b>
<b>Total Purchase Sub-Total</b>				<b>\$8,725.00</b>
<b>Year 1 Purchase Total</b>				<b>\$8,725.00</b>
<b>Annual Licenses</b>				
ImageCast Evolution Annual Firmware License		1	\$228.00	\$228.00
Sub-Total				<b>\$228.00</b>
<b>Annual Warranties</b>				
ImageCast Evolution Annual Hardware Warranty		1	\$235.00	\$235.00
Sub-Total				<b>\$235.00</b>
<b>Annual Fees</b>				<b>\$463.00</b>

### Terms and Conditions

This quote is valid for 90 days and subject to change for scope and configuration updates. All Shipping costs to be invoiced separately to customer. All pricing is subject to standard terms and conditions. Amounts due in years 2 and thereafter are subject to annual increases reflective of inflation. Annual warranties are optional.

### Signatures

Customer Name (printed)	Title	Signature	Date (MM/DD/YYYY)



**MEMORANDUM**

**To:** Members of the Finance and Personnel Committee

**From:** Chairman Erickson *JE*

**Date:** July 22, 2020

**Re:** June Voucher Review

\*\*\*\*\*

On behalf of the Committee and Common Council, I have reviewed expenditure abstracts and other Finance Department records supporting:

1. June General Expenditure Voucher Nos. 311 through 314 (\$290,517.21) and 49927 through 50187 (\$2,243,323.55) and June payroll Voucher Nos. 208232 through 208300 (\$16,103.27) for a combined total of \$2,549,944.03.
2. June Automated Transfers Nos. 1 through 59 totaling \$3,427,509.99.

I recommend their approval.

Attached are schedules of June Automated Fund Transfers and Non-Payroll Expenditure Vouchers over \$2,000.

Attachments

**EXPENDITURE ABSTRACT FOR PERIOD JUNE 1 THROUGH JUNE 30, 2020**  
**EXPLANATION OF AUTOMATED TRANSFERS**

<b>Transfer No.</b>	<b>Transfer Date</b>	<b>Amount</b>	<b>Purpose</b>	<b>Budget/Cost Center</b>
1	6/1/20	\$1,640.50	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
2	6/1/20	\$288.94	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
3	6/1/20	\$22,650.00	ASSOCIATED BANK DTC Interest Payment	N/A
4	6/2/20	\$716.76	BANCORP FSA/HRA Debit Card Prefund	N/A
5	6/3/20	\$4,818.00	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
6	6/4/20	\$2,295.20	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
7	6/4/20	\$12,000.00	PRIMADATA Water Utility Postage	N/A
8	6/4/20	\$612.00	ASSOCIATED BANK Trust Fee	
9	6/8/20	\$92.00	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
10	6/9/20	\$5,429.49	BANCORP FSA/HRA Debit Card Prefund	N/A
11	6/9/20	\$228,599.48	HEALTH PARTNERS June Insurance Premiums	FRINGE BENEFIT DIST.
12	6/10/20	\$7,506.03	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
13	6/11/20	\$2,525.78	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
14	6/11/20	\$1,751.66	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
15	6/11/20	\$4,600.46	PELION/PRECISION PRIME RHS Employee Benefit	N/A
16	6/11/20	\$8,433.00	ICMA 457 Deferred Comp. Contributions	N/A
17	6/11/20	\$3,401.54	ICMA Employee IRA Contributions	N/A
18	6/11/20	\$2,550.25	MIDAMERICA FICA Alternative Plan #3121	N/A
19	6/11/20	\$50.00	NORTHSHORE BANK 457 Deferred Comp. Contributions	N/A
20	6/11/20	\$2,441.99	ASSOCIATED BANK Child Support	N/A

21	6/11/20	\$584,122.51	EMPLOYEE PAYROLL ACH Direct Deposit	N/A
22	6/11/20	\$676.31	ASSOCIATED BANK Deferred Comp. Contributions	N/A
23	6/11/20	\$3,690.00	NATIONWIDE 457 Deferred Comp. Contributions	N/A
24	6/11/20	\$235.00	NATIONWIDE Employee IRA Contributions	N/A
25	6/12/20	\$177,474.36	DEPARTMENT OF THE TREASURY Employer/Employee Social Security Federal Withholding	FRINGE BENEFITS DIST.
26	6/12/20	\$32,210.34	WISCONSIN DEPT OF REVENUE State Withholding	FRINGE BENEFITS DIST
27	6/12/20	\$2,164.14	ASSOCIATED BANK May Bank Service Fee	N/A
28	6/15/20	\$856.54	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
29	6/15/20	\$172.77	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
30	6/15/20	\$551,113.30	NJSD June Tax Settlement	N/A
31	6/15/20	\$393,373.61	WINNEBAGO COUNTY TREASURER June Tax Settlement	N/A
32	6/15/20	\$82,255.71	FOX VALLEY TECHNICAL COLLEGE June Tax Settlement	N/A
33	6/16/20	\$1,905.70	BANCORP FSA/HRA Debit Card Prefund	N/A
34	6/17/20	\$3,018.20	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
35	6/18/20	\$215.97	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
36	6/18/20	\$107,531.26	FTN FINANCIAL Security Purchase	N/A
37	6/22/20	\$113.43	WISCONSIN DEPT OF REVENUE May Sales Tax	N/A
38	6/22/20	\$2,307.72	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
39	6/22/20	\$1,581.38	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A

40	6/23/20	\$1,969.06	BANCORP FSA/HRA Debit Card Prefund	N/A
41	6/24/20	\$4,725.24	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
42	6/25/20	\$897.88	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
43	6/25/20	\$2,934.00	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
44	6/25/20	\$8,910.07	ICMA 457 Deferred Comp. Contributions	N/A
45	6/25/20	\$3,391.54	ICMA Employee IRA Contributions	N/A
46	6/25/20	\$5,520.50	MIDAMERICA FICA Alternative Plan #3121	N/A
47	6/25/20	\$50.00	NORTHSHORE BANK 457 Deferred Comp. Contributions	N/A
48	6/25/20	\$676.31	ASSOCIATED BANK Deferred Comp Contributions	N/A
49	6/25/20	\$2,441.99	ASSOCIATED BANK Child Support	N/A
50	6/25/20	\$482,984.32	EMPLOYEE PAYROLL ACH Direct Deposit	N/A
51	6/25/20	\$3,690.00	NATIONWIDE 457 Deferred Comp. Contributions	N/A
52	6/25/20	\$235.00	NATIONWIDE Employee IRA Contributions	N/A
53	6/26/20	\$129,721.51	DEPARTMENT OF THE TREASURY Employer/Employee Social Security Federal Withholding	FRINGE BENEFITS DIST.
54	6/29/20	\$134.39	DIVERSIFIED BENEFIT SERVICES 2020 Employee FSA Plan	N/A
55	6/29/20	\$1,973.88	DIVERSIFIED BENEFIT SERVICES 2020 Employee HRA Plan	N/A
56	6/30/20	\$4,226.07	BANCORP FSA/HRA Debit Card Prefund	N/A
57	6/30/20	\$290,517.21	US BANK 5/25-6/25 P-Card Statement	N/A
58	6/30/20	\$182,204.82	WI EMPLOYEE TRUST FUNDS Retirement Contribution	FRINGE BENEFITS DIST
59	6/30/20	\$42,884.87	WISCONSIN DEPT OF REVENUE State Withholding	FRINGE BENEFITS DIST
JUNE TOTAL		\$3,427,509.99		



CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
311	6/30/2020	14,025.00	U S BANK	38-5502-941-0580	S&P GLOBAL RATINGS	Current Borrowing Is
	6/30/2020	2,849.88	U S BANK	10-0000-117-8000	MAXWELL MEDALS AND A General Fund	
	6/30/2020	6,045.18	U S BANK	10-4101-733-0244	WASTE MGMT WM EZPAY	Sanitation/Refuse Ga
	6/30/2020	2,689.00	U S BANK	49-3908-733-0236	IN *WISCONSIN LAKE & Storm Water Manageme	
	6/30/2020	2,071.00	U S BANK	10-8801-788-0321	HORST DISTRIBUTING I	Parks/Parks Operatio
	6/30/2020	3,420.28	U S BANK	400-0401-770-6410	HAWKINS INC	Water
	6/30/2020	2,187.50	U S BANK	400-0402-770-6750	FERGUSON WTRWRKS #14	Water
		=====				
	CHECK TOTAL	33,287.84				
312	6/30/2020	2,544.61	U S BANK	67-9591-969-0261	ULINE *SHIP SUPPLIE	Library Fd/ Misc. Tr
		=====				
	CHECK TOTAL	2,544.61				
313	6/30/2020	46,383.00	U S BANK	13-2185-743-0236	ENERGY CONTROL & DES	Facility Improvement
	6/30/2020	2,087.60	U S BANK	10-0509-703-0721	BERGSTROM CHEVY BUIC	Finance/Property Dam
	6/30/2020	2,013.05	U S BANK	10-0509-703-0721	BERGSTROM CHEVY BUIC	Finance/Property Dam
	6/30/2020	2,154.38	U S BANK	43-1701-708-0254	GORDON FLESCH COMPAN	Information Systems
	6/30/2020	5,535.00	U S BANK	10-4101-733-0249	ADVANCED DISPOSAL ON	Sanitation/Refuse Ga
	6/30/2020	2,112.00	U S BANK	41-6205-952-0238	AFFINITYHLTH EMP SOL	Benefit Accrual Fund
	6/30/2020	4,512.00	U S BANK	41-6205-952-0238	AFFINITYHLTH EMP SOL	Benefit Accrual Fund
	6/30/2020	5,213.60	U S BANK	10-4101-733-0293	PACKER CITY INT TRKS	Sanitation/Refuse Ga
	6/30/2020	5,213.60	U S BANK	81-6901-935-0293	PACKER CITY INT TRKS	Recycling Fund
	6/30/2020	5,213.61	U S BANK	81-6907-935-0293	PACKER CITY INT TRKS	Recycling Fund
	6/30/2020	2,154.38	U S BANK	43-1701-708-0254	GORDON FLESCH COMPAN	Information Systems
	6/30/2020	6,043.67	U S BANK	10-4101-733-0244	WASTE MGMT WM EZPAY	Sanitation/Refuse Ga
	6/30/2020	2,245.38	U S BANK	49-3908-733-0236	IN *WISCONSIN LAKE &	Storm Water Manageme
	6/30/2020	5,000.00	U S BANK	81-6902-935-0252	VERMEER - WISCONSIN	Recycling Fund
	6/30/2020	4,059.00	U S BANK	400-0402-770-6730	FERGUSON WTRWRKS #14	Water
		=====				
	CHECK TOTAL	99,940.27				
314	6/30/2020	5,410.00	U S BANK	43-1781-708-8114	IN *SEAMLESSDOCS	Information Systems
	6/30/2020	5,410.00	U S BANK	11-1773-742-8115	IN *SEAMLESSDOCS	Capital Equipment Fu
	6/30/2020	3,111.00	U S BANK	10-2181-711-8133	CZ-USA-WEBSTORE	Police Departme/Capi
	6/30/2020	4,427.50	U S BANK	180-2301-712-0348	PAUL CONWAY SHIELDS	Neenah Menasha Fire
	6/30/2020	5,651.10	U S BANK	400-0401-770-6410	KEMIRA WATER SOLUTIO	Water
		=====				
	CHECK TOTAL	24,009.60				
49928	6/04/2020	2,958.33	ASSOCIATED APPRAISAL CONSULTAN	10-9314-801-0236	JUN SERVICES	Community Devel/Asse
		=====				
	CHECK TOTAL	2,958.33				
49930	6/04/2020	49,290.00	AYRES ASSOCIATES INC	30-2494-742-0236	SERV TO 5/2-DWNTWN N	TIF#10-Near Downtown
		=====				
	CHECK TOTAL	49,290.00				

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49934	6/04/2020	2,106.00	BUTCH'S CURB & LANDSCAPING LLC	49-5203-743-0236	CONCRETE RINGS, BASE	Storm Water Manageme
		CHECK TOTAL				
		2,106.00				
49941	6/04/2020	12,533.00	FAHRNER ASPHALT SEALERS LLC	12-5199-743-0236	SEALING/PATCHING CHI Streets, Utility, Side	
		CHECK TOTAL				
		12,533.00				
49945	6/04/2020	4,036.80	GRAYMONT WESTERN LIME INC	400-0401-770-6410	HYDRATED LIME	Water
		CHECK TOTAL				
		4,036.80				
49958	6/04/2020	3,504.87	MENASHA, CITY OF	88-7051-938-0575	MAY MUNICIPAL COURT	Joint Municipal Cour
		CHECK TOTAL				
		3,504.87				
49965	6/04/2020	12,330.00	OMNNI ASSOCIATES INC	27-2498-743-0236	JEWELERS PARK TRAIL	TIF #7 - Westside Bu
		CHECK TOTAL				
		12,330.00				
49971	6/04/2020	249.21	RAY'S TIRE	10-4101-733-0339	TIRE #54	Sanitation/Refuse Ga
		249.21	RAY'S TIRE	81-6901-935-0339	TIRE #54	Recycling Fund
		251.50	RAY'S TIRE	10-4101-733-0339	TIRES #57	Sanitation/Refuse Ga
		251.50	RAY'S TIRE	81-6901-935-0339	TIRES #57	Recycling Fund
		251.50	RAY'S TIRE	10-4101-733-0339	TIRES #51	Sanitation/Refuse Ga
		251.50	RAY'S TIRE	81-6901-935-0339	TIRES #51	Recycling Fund
		413.90	RAY'S TIRE	39-3703-732-0360	TIRES	Fleet Management
		704.00	RAY'S TIRE	39-3703-732-0360	TIRES #1B	Fleet Management
		263.21	RAY'S TIRE	10-4101-733-0339	TIRE #56	Sanitation/Refuse Ga
		263.21	RAY'S TIRE	81-6901-935-0339	TIRE #56	Recycling Fund
		CHECK TOTAL				
		2,444.74				
49978	6/04/2020	5,600.00	SEH INC	13-2476-742-0236	SERV TO 4/30 ARRWHD	Facility Improvement
		CHECK TOTAL				
		5,600.00				
49984	6/04/2020	2,738.89	STATE OF WISCONSIN	88-7051-938-0576	MAY MUNICIPAL COURT	Joint Municipal Cour
		2,369.57	STATE OF WISCONSIN	88-7051-938-0576	MAY MUNICIPAL COURT	Joint Municipal Cour
		CHECK TOTAL				
		5,108.46				
49987	6/04/2020	396.41	WE ENERGIES	10-7104-736-0222	DPW ELECTRIC TO 5/11	Street Signal &/Stre
		145.09	WE ENERGIES	10-3702-732-0223	333 W CECIL ST	Municipal Facil/Ceci

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49988	6/04/2020	43.33	WE ENERGIES	10-7101-736-0222	NICOLET & COMMERCIAL	Street Signal & Traf
	6/04/2020	53.25	WE ENERGIES	10-7101-736-0222	GREEN BAY RD & MAIN	Street Signal & Traf
	6/04/2020	52.79	WE ENERGIES	10-9703-841-0222	CEMETERY ELEC TO 5/5	Oak Hill Cemete/Ceme
	6/04/2020	122.23	WE ENERGIES	10-8405-784-0222	600 S PARK AVE	Independent Pro/Muni
	6/04/2020	33.04	WE ENERGIES	10-8405-784-0223	600 S PARK AVE	Independent Pro/Muni
	6/04/2020	15.71	WE ENERGIES	10-8801-788-0222	525 CEDAR ST	Parks/Parks Operatio
	6/04/2020	426.16	WE ENERGIES	10-8801-788-0222	NPRD ELECTRIC TO 5/1	Parks/Parks Operatio
	6/04/2020	252.46	WE ENERGIES	10-8801-788-0223	NPRD GAS TO 5/12	Parks/Parks Operatio
	6/04/2020	50.10	WE ENERGIES	10-7101-736-0222	100 BLK W FOREST	Street Signal & Traf
	6/04/2020	108.07	WE ENERGIES	10-7101-736-0222	W DOTY AVE	Street Signal & Traf
	6/04/2020	58.20	WE ENERGIES	44-7702-738-0222	9999 MILLVIEW DR	Parking Utility Fund
	6/04/2020	248.55	WE ENERGIES	10-9323-801-0222	BUS SHELTER	Community Devel/Mass
		=====				
	CHECK TOTAL	2,005.39				
49988	6/04/2020	8,990.00	WHIRLWIND POST HOLES & FENCING	13-7585-743-0236	FENCE INSTALLATION	Facility Improvement
		=====				
	CHECK TOTAL	8,990.00				
49992	6/04/2020	1,286.40	WINNEBAGO COUNTY TREASURER	88-7051-938-0577	MAY MUNICIPAL COURT	Joint Municipal Cour
	6/04/2020	1,289.87	WINNEBAGO COUNTY TREASURER	88-7051-938-0577	MAY MUNICIPAL COURT	Joint Municipal Cour
	6/04/2020	50.00	WINNEBAGO COUNTY TREASURER	88-0000-561-1000	IGNITION INTERLOCK D	Joint Municipal Cour
		=====				
	CHECK TOTAL	2,626.27				
49993	6/11/2020	5,120.00	BAKER TILLY VIRCHOW KRAUSE LLP	10-0505-703-0232	AUDIT SERVICES THRU	Finance/Annual Finan
		=====				
	CHECK TOTAL	5,120.00				
49999	6/11/2020	6,930.00	BUCKLIN TREE SERVICE LLC	81-6902-935-0252	BRUSH GRINDING FEE	Recycling Fund
	6/11/2020	4,468.75	BUCKLIN TREE SERVICE LLC	68-6643-968-0236	BRUSH SHREDDING	Sundry Civic Trusts
	6/11/2020	4,468.75	BUCKLIN TREE SERVICE LLC	81-6902-935-0236	BRUSH SHREDDING	Recycling Fund
		=====				
	CHECK TOTAL	15,867.50				
50014	6/11/2020	5,764.64	IAFF LOCAL 275	10-0000-312-1400	P/R DIST 06-11	General Fund
		=====				
	CHECK TOTAL	5,764.64				
50015	6/11/2020	11,550.00	INFOVISION SOFTWARE INC	10-9302-801-0218	INFOVISION ANNUAL SU	Community Devel/Insp
		=====				
	CHECK TOTAL	11,550.00				
50020	6/11/2020	721.02	MCC INC	10-5101-734-0331	HOT MIX	Street Maintena/Repa
	6/11/2020	1,408.93	MCC INC	10-5101-734-0331	HOT MIX	Street Maintena/Repa
		=====				
	CHECK TOTAL	2,129.95				

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50022	6/11/2020	40,309.92	MENASHA, CITY OF	41-6302-952-0450	MAY RETIREMENT/FIRE	Benefit Accrual Fund
	6/11/2020	286.38	MENASHA, CITY OF	180-2301-712-0223	ST 35 WE ENERGIES	Neenah Menasha Fire
		CHECK TOTAL				
		40,596.30				
50034	6/11/2020	20,557.00	R & R STEEL CONSTRUCTION INC	13-7589-743-0236	CONCRETE & DOOR WORK	Facility Improvement
		CHECK TOTAL				
		20,557.00				
50039	6/11/2020	2,330.94	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	JUL INSURANCE	Benefit Accrual Fund
	6/11/2020	3,308.10	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	JUL INSURANCE	Benefit Accrual Fund
	6/11/2020	554.41	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	JUL FD NEENAH INS	Benefit Accrual Fund
	6/11/2020	988.29	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	JUL FD NEENAH INS	Benefit Accrual Fund
	6/11/2020	377.72	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	JUL FD MENASHA INS	Benefit Accrual Fund
	6/11/2020	573.65	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	JUL FD MENASHA INS	Benefit Accrual Fund
		CHECK TOTAL				
		8,133.11				
50041	6/11/2020	450.00	SPARKLE AND SHINE CLEANING	44-7705-738-0236	MAY RAMP CLEANING	Parking Utility Fund
	6/11/2020	3,200.00	SPARKLE AND SHINE CLEANING	10-1801-709-0236	MAY CLEANING	Municipal Build/Muni
	6/11/2020	300.00	SPARKLE AND SHINE CLEANING	10-1116-707-0236	EXTRA CLEANING-COVID	
		CHECK TOTAL				
		3,950.00				
50042	6/11/2020	33,000.00	SPIELBAUER FIREWORKS CO INC	10-9401-802-0236	7/4/20 FIREWORKS DIS Celebration/Com/4th	
		CHECK TOTAL				
		33,000.00				
50043	6/11/2020	9,193.75	STANTEC CONSULTING SERVICES IN	13-2476-742-0236	SERV TO 5/8 - AQUATI Facility Improvement	
		CHECK TOTAL				
		9,193.75				
50045	6/11/2020	2,040.00	SUPERION LLC	11-1761-742-8114	PM 4/12-5/16	Capital Equipment Fu
	6/11/2020	652.79	SUPERION LLC	11-1761-742-8114	TRAINING 4/19-5/2	Capital Equipment Fu
	6/11/2020	200.00	SUPERION LLC	11-1761-742-8114	DEVELOPMENT 1/19-1/2	Capital Equipment Fu
	6/11/2020	3,150.00	SUPERION LLC	11-1761-742-8114	INSTALLATION 4/26-5/	Capital Equipment Fu
	6/11/2020	31,800.00	SUPERION LLC	11-1761-742-8114	DEVELOPMENT 1/19-5/9	Capital Equipment Fu
	6/11/2020	240.00	SUPERION LLC	11-1761-742-8114	PROJ MANAGEMENT 5/17	Capital Equipment Fu
	6/11/2020	247.61	SUPERION LLC	11-1761-742-8114	TRAINING 5/3-5/23	Capital Equipment Fu
		CHECK TOTAL				
		38,330.40				
50052	6/11/2020	28.46	WE ENERGIES	10-8801-788-0222	GREAT NORTHERN PARK	Parks/Parks Operatio
	6/11/2020	17.33	WE ENERGIES	10-8801-788-0222	SOUTHVIEW PARK - BAL	Parks/Parks Operatio
	6/11/2020	54.98	WE ENERGIES	10-7101-736-0222	COMMERCIAL & CECIL	Street Signal & Traf
	6/11/2020	86.44	WE ENERGIES	10-7101-736-0222	WINNECONNE & COMMERC	Street Signal & Traf

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CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
	6/11/2020	35.49	WE ENERGIES	10-7101-736-0222	COMMERCIAL & COLUMBI	Street Signal &/Traf
	6/11/2020	72.05	WE ENERGIES	10-1803-709-0222	COMMERCIAL & COLUMBI	Municipal Build/Monu
	6/11/2020	39.86	WE ENERGIES	10-7101-736-0222	S COMMERCIAL & ALCO	Street Signal &/Traf
	6/11/2020	9,313.46	WE ENERGIES	400-0401-770-6230	PUMPING - ELECTRIC	Water
	6/11/2020	533.20	WE ENERGIES	400-0401-770-6260	PUMPING - HEAT	Water
	6/11/2020	1,391.17	WE ENERGIES	400-0401-770-6420	WATER TREATMENT - HE	Water
	6/11/2020	3,582.10	WE ENERGIES	400-0401-770-6430	WATER TREATMENT - EL	Water
	6/11/2020	506.93	WE ENERGIES	400-0401-770-6610	WATER TOWER - ELECTR	Water
	6/11/2020	291.95	WE ENERGIES	400-0401-770-6630	METER SRVC - ELECTRI	Water
	6/11/2020	1,354.72	WE ENERGIES	400-0401-770-6650	DIST - ELECTRIC & HE	Water
	6/11/2020	46.26	WE ENERGIES	10-9321-801-0222	235 W WISCONSIN AVE	Community Devel/Hous
	6/11/2020	14.70	WE ENERGIES	10-8801-788-0222	DOTY CABIN AREA LIGH	Parks/Parks Operatio
	6/11/2020	398.62	WE ENERGIES	10-1801-709-0223	211 WALNUT ST	Municipal Build/Muni
	6/11/2020	40.82	WE ENERGIES	10-7101-736-0222	BELL ST & MARATHON A	Street Signal &/Traf
	6/11/2020	41.34	WE ENERGIES	10-7101-736-0222	BELL ST & COMMERCIAL	Street Signal &/Traf
	6/11/2020	69.98	WE ENERGIES	10-7101-736-0222	WINNECONNE AVE & CO	Street Signal &/Traf
	6/11/2020	47.30	WE ENERGIES	10-7101-736-0222	WINNECONNE & TULLAR	Street Signal &/Traf
	6/11/2020	12.88	WE ENERGIES	10-3701-732-0222	1495 TULLAR RD GATE	Municipal Facil/Muni
	6/11/2020	4.30	WE ENERGIES	39-3703-732-0222	1495 TULLAR RD GATE	Fleet Management
	6/11/2020	4,144.61	WE ENERGIES	10-1801-709-0222	211 WALNUT ST	Municipal Build/Muni
	6/11/2020	80.85	WE ENERGIES	180-2301-712-0223	1911 MANITOWOC RD	Neenah Menasha Fire
CHECK TOTAL		22,209.80				
50055	6/11/2020	4,704.40	WINNEBAGO COUNTY TREASURER	49-3904-733-0243	MAY SWEEPINGS	Storm Water Manageme
	6/11/2020	225.75	WINNEBAGO COUNTY TREASURER	10-0000-531-1100	MAY DOG LICENSES	General Fund
CHECK TOTAL		4,930.15				
50056	6/11/2020	4,000.00	WISCONSIN DEPT OF NATURAL RESO	49-3901-733-0245	STORMWATER FEE LICEN	Storm Water Manageme
CHECK TOTAL		4,000.00				
50065	6/18/2020	6,550.00	CARL BOWERS & SONS CONSTRUCTIO	46-5090-743-0236	CN2-20 SANITARY - MO	Sewer Capital Fund
	6/18/2020	82,094.00	CARL BOWERS & SONS CONSTRUCTIO	400-0000-207-0443	CN2-20 WATER MAIN-MO	Water
	6/18/2020	154,044.00	CARL BOWERS & SONS CONSTRUCTIO	49-5263-743-0236	CN2-20 STORM - MONRO	Storm Water Manageme
	6/18/2020	12,638.00	CARL BOWERS & SONS CONSTRUCTIO	49-5263-743-0236	CN2-20 STORM - MONRO	Storm Water Manageme
	6/18/2020	210,150.00	CARL BOWERS & SONS CONSTRUCTIO	46-5089-743-0236	CN2-20 SANITARY - VA	Sewer Capital Fund
	6/18/2020	119,387.00	CARL BOWERS & SONS CONSTRUCTIO	400-0000-207-0442	CN2-20 WATER MAIN -	Water
	6/18/2020	85,662.00	CARL BOWERS & SONS CONSTRUCTIO	49-5262-743-0236	CN2-20 STORM - VAN	Storm Water Manageme
CHECK TOTAL		670,525.00				
50069	6/18/2020	3,859.20	GRAYMONT WESTERN LIME INC	400-0401-770-6410	HYDRATED LIME	Water
CHECK TOTAL		3,859.20				
50076	6/18/2020	75,346.40	KRUCZEK CONSTRUCTION INC	46-5085-743-0236	CN1-20 SANITARY - AB	Sewer Capital Fund

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CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
	6/18/2020	1,809.75	KRUCZEK CONSTRUCTION INC	12-4303-743-0236	CN1-20 STREET	ABBY Streets,Utility,Side
	6/18/2020	102,829.14	KRUCZEK CONSTRUCTION INC	49-5261-743-0236	CN1-20 STORM	BOND Storm Water Manageme
	6/18/2020	4,229.40	KRUCZEK CONSTRUCTION INC	12-4306-743-0236	CN1-20 STREET	BOND Streets,Utility,Side
	6/18/2020	715.35	KRUCZEK CONSTRUCTION INC	12-4304-743-0236	CN1-20 STREET	CLYB Streets,Utility,Side
	6/18/2020	122,616.50	KRUCZEK CONSTRUCTION INC	46-5088-743-0236	CN1-20 SANITARY	BO Sewer Capital Fund
	6/18/2020	10,967.62	KRUCZEK CONSTRUCTION INC	12-4306-743-0236	CN1-20 STREET	BOND Streets,Utility,Side
	6/18/2020	28,150.40	KRUCZEK CONSTRUCTION INC	46-5087-743-0236	CN1-20 SANITARY	CE Sewer Capital Fund
	6/18/2020	55,066.75	KRUCZEK CONSTRUCTION INC	400-0000-207-0441	CN1-20 WATER MAIN	CE Water
	6/18/2020	106,545.00	KRUCZEK CONSTRUCTION INC	49-5260-743-0236	CN1-20 STORM	CENTE Storm Water Manageme
	6/18/2020	17,416.70	KRUCZEK CONSTRUCTION INC	49-5260-743-0236	CN1-20 STORM	CENTE Storm Water Manageme
	6/18/2020	13,088.02	KRUCZEK CONSTRUCTION INC	12-4305-743-0236	CN1-20 STREET	CENT Streets,Utility,Side
	CHECK TOTAL	538,781.03				
50079	6/18/2020	5,219.88	LEVENHAGEN OIL CORPORATION	39-0000-131-0400	LEAD FREE/3002 GALLO	Fleet Management
	6/18/2020	7,451.46	LEVENHAGEN OIL CORPORATION	39-0000-131-0400	DIESEL/5004 GALLONS	Fleet Management
	CHECK TOTAL	12,671.34				
50087	6/18/2020	1,496.00	PACKERLAND GLASS PRODUCTS	10-1118-707-0314	SNEEZE GUARDS	
	6/18/2020	950.40	PACKERLAND GLASS PRODUCTS	10-1118-707-0314	SNEEZE GUARDS	
	CHECK TOTAL	2,446.40				
50092	6/18/2020	5,939.19	ROBERT J IMMEL EXCAVATING INC	46-5091-743-0236	CN5-20 SANITARY-LAKE	Sewer Capital Fund
	6/18/2020	200,702.48	ROBERT J IMMEL EXCAVATING INC	400-0000-207-0445	CN5-20 WATER MAIN	Water
	6/18/2020	1,670.06	ROBERT J IMMEL EXCAVATING INC	12-4312-743-0236	CN5-20 STREET	LAKE Streets,Utility,Side
	6/18/2020	18,890.18	ROBERT J IMMEL EXCAVATING INC	49-5264-743-0236	CN5-20 STORM	LAKES Storm Water Manageme
	CHECK TOTAL	227,201.91				
50093	6/18/2020	121,676.00	SOMMERS CONSTRUCTION COMPANY I	12-4313-743-0236	CN3-20 STREET-GILLIN	Streets,Utility,Side
	CHECK TOTAL	121,676.00				
50094	6/18/2020	9,297.00	STANTEC CONSULTING SERVICES IN	13-2476-742-0236	SERV TO 6/5 - AQUATI	Facility Improvement
	CHECK TOTAL	9,297.00				
50098	6/18/2020	4,511.00	UNDERWATER CONSTRUCTION CORPORA	400-0402-770-6130	INTAKE CLEANINGS	Water
	CHECK TOTAL	4,511.00				
50099	6/18/2020	32,625.00	VAN EPEREN PAINTING	13-7589-743-0236	PAINT EXTERIOR/DOORS	Facility Improvement
	CHECK TOTAL	32,625.00				

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50101	6/18/2020	15.93	WE ENERGIES	10-4103-733-0223	1200 LYNROSE LN	Sanitation/Sanit Sew
	6/18/2020	206.24	WE ENERGIES	10-3701-732-0223	1495 TULLAR RD	Municipal Facil/Muni
	6/18/2020	68.74	WE ENERGIES	39-3703-732-0223	1495 TULLAR RD	Fleet Management
	6/18/2020	880.33	WE ENERGIES	10-3701-732-0222	1495 TULLAR RD	Municipal Facil/Muni
	6/18/2020	293.44	WE ENERGIES	39-3703-732-0222	1495 TULLAR RD	Fleet Management
	6/18/2020	17.58	WE ENERGIES	10-8801-788-0222	MEMORIAL OPEN SHELTE	Parks/Parks Operatio
	6/18/2020	438.60	WE ENERGIES	10-8805-788-0222	SHATTUCK PARK SHELTE	Parks/Riverwalk/Park
	6/18/2020	39.80	WE ENERGIES	10-8805-788-0223	SHATTUCK PARK SHELTE	Parks/Riverwalk/Park
	6/18/2020	12.03	WE ENERGIES	10-2101-711-0223	1480 TULLAR RD	Police Departme/Poli
	6/18/2020	93.85	WE ENERGIES	10-2101-711-0222	1470 TULLAR RD	Police Departme/Poli
	6/18/2020	43.98	WE ENERGIES	180-2301-712-0222	1430 TULLAR RD	Neenah Menasha Fire
	6/18/2020	149.31	WE ENERGIES	10-8801-788-0222	MEM APPLE BLOSSOM	Parks/Parks Operatio
	6/18/2020	27.12	WE ENERGIES	10-8801-788-0223	MEM APPLE BLOSSOM	Parks/Parks Operatio
	6/18/2020	19.70	WE ENERGIES	10-8801-788-0222	BOAT WASH STATION	Parks/Parks Operatio
	6/18/2020	167.22	WE ENERGIES	10-9703-841-0222	OAK HILL CEMETERY	Oak Hill Cemete/Ceme
	6/18/2020	15.19	WE ENERGIES	10-9703-841-0223	OAK HILL CEMETERY	Oak Hill Cemete/Ceme
	6/18/2020	101.82	WE ENERGIES	10-8804-788-0222	PLAYING IN THE RAIN	Parks/City Sculpture
	6/18/2020	4,164.88	WE ENERGIES	10-9501-821-0222	240 E WISCONSIN AVE	Public Library/Libra
	6/18/2020	423.06	WE ENERGIES	10-9501-821-0223	240 E WISCONSIN AVE	Public Library/Libra
	6/18/2020	1,485.65	WE ENERGIES	180-2301-712-0222	1080 BREEZEWOOD LN	Neenah Menasha Fire
	6/18/2020	318.35	WE ENERGIES	10-1802-709-0222	1080 BREEZEWOOD LN	Municipal Build/Trai
	6/18/2020	318.35	WE ENERGIES	43-1710-708-0222	1080 BREEZEWOOD LN	Information Systems
	6/18/2020	255.88	WE ENERGIES	180-2301-712-0223	1080 BREEZEWOOD LN	Information Systems
	6/18/2020	54.83	WE ENERGIES	180-2301-712-0222	1080 BREEZEWOOD LN	Municipal Build/Trai
	6/18/2020	54.83	WE ENERGIES	43-1710-708-0223	1080 BREEZEWOOD LN	Information Systems
	6/18/2020	1,453.48	WE ENERGIES	180-2301-712-0222	125 E COLUMBIAN AVE	Neenah Menasha Fire
	6/18/2020	218.29	WE ENERGIES	180-2301-712-0223	125 E COLUMBIAN AVE	Neenah Menasha Fire
	6/18/2020	155.30	WE ENERGIES	10-3702-732-0222	W CECIL ST GARAGE	Municipal Facil/Ceci
	6/18/2020	16.25	WE ENERGIES	10-4103-733-0222	DELL CT & DOGWOOD TR	Sanitation/Sanit Sew
	6/18/2020	41.32	WE ENERGIES	10-7101-736-0222	OAK & WISCONSIN	Street Signal &/Traf
	6/18/2020	2,604.31	WE ENERGIES	10-4103-733-0222	LIFT STATIONS ELEC T	Sanitation/Sanit Sew
	6/18/2020	4,936.78	WE ENERGIES	10-7104-736-0222	STREET LIGHTS ELEC T	Street Signal &/Stre
	6/18/2020	3,135.93	WE ENERGIES	10-2101-711-0222	2111 MARATHON AVE	Police Departme/Poli
	6/18/2020	472.44	WE ENERGIES	10-8801-788-0222	MEMORIAL PARK GARAGE	Parks/Parks Operatio
	6/18/2020	48.09	WE ENERGIES	10-8801-788-0222	DOTY PARK AREA LIGHT	Parks/Parks Operatio
	6/18/2020	125.72	WE ENERGIES	10-8801-788-0222	GREEN PARK SHELTER	Parks/Parks Operatio
	6/18/2020	33.09	WE ENERGIES	10-8801-788-0223	GREEN PARK SHELTER	Parks/Parks Operatio
	6/18/2020	16.05	WE ENERGIES	44-7705-738-0222	WEST CANAL PARKING R	Parking Utility Fund
	6/18/2020	2,338.76	WE ENERGIES	10-7101-736-0222	BELL & INDUSTRIAL	Street Signal &/Traf
	6/18/2020	44.00	WE ENERGIES	10-7101-736-0222	MAIN ST & LAKE ST	Street Signal &/Traf
	6/18/2020	36.16	WE ENERGIES	10-8801-788-0222	MEMORIAL PARK/AREA L	Parks/Parks Operatio
	6/18/2020	229.12	WE ENERGIES	49-3908-733-0222	POND/FOUNTAINS ELEC	Storm Water Manageme
	6/18/2020	2,125.00	WE ENERGIES			
CHECK TOTAL		27,696.80				
50106	6/18/2020	1,964.90	WINNEBAGO COUNTY TREASURER	81-6901-935-0243	MAY TIPPING FEES	Recycling Fund
	6/18/2020	35,436.24	WINNEBAGO COUNTY TREASURER	10-4101-733-0243	MAY TIPPING FEES	Sanitation/Refuse Ga
	6/18/2020	1,580.87	WINNEBAGO COUNTY TREASURER	81-6907-935-0243	MAY TIPPING FEES	Recycling Fund
CHECK TOTAL		38,982.01				

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CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
50108	6/18/2020	445.00	WISCONSIN DEPT OF WORKFORCE	41-6401-953-0462	MAY UNEMPLOYMENT FOR	Benefit Accrual Fund
	6/18/2020	14.90	WISCONSIN DEPT OF WORKFORCE	41-6401-953-0462	APR-MAY UNEMPLOYMENT	Benefit Accrual Fund
	6/18/2020	380.00	WISCONSIN DEPT OF WORKFORCE	41-6401-953-0462	MAY UNEMPLOYMENT FOR	Benefit Accrual Fund
	6/18/2020	816.40	WISCONSIN DEPT OF WORKFORCE	41-6401-953-0462	MAY UNEMPLOYMENT FOR	Benefit Accrual Fund
	6/18/2020	32.60	WISCONSIN DEPT OF WORKFORCE	41-6401-953-0462	MAY UNEMPLOYMENT FOR	Benefit Accrual Fund
	6/18/2020	13.47	WISCONSIN DEPT OF WORKFORCE	41-6401-953-0462	MAY UNEMPLOYMENT FOR	Benefit Accrual Fund
	6/18/2020	270.76	WISCONSIN DEPT OF WORKFORCE	41-6401-953-0462	MAY UNEMPLOYMENT FOR	Benefit Accrual Fund
	6/18/2020	280.00	WISCONSIN DEPT OF WORKFORCE	41-6401-953-0462	MAY UNEMPLOYMENT FOR	Benefit Accrual Fund
	6/18/2020	1,664.00	WISCONSIN DEPT OF WORKFORCE	41-6401-953-0462	APR-MAY UNEMPLOYMENT	Benefit Accrual Fund
		=====				
CHECK TOTAL		3,890.19				
50119	6/25/2020	8,443.00	CITIES & VILLAGES MUTUAL INS C	41-6401-953-0461	ADD'L 2019 WC PREMIU	Benefit Accrual Fund
	6/25/2020	84,874.00	CITIES & VILLAGES MUTUAL INS C	41-6401-953-0461	3RD QTR WC INS	Benefit Accrual Fund
	6/25/2020	7,378.00	CITIES & VILLAGES MUTUAL INS C	400-0401-770-9250	3RD QTR WKMN'S COMP	Water
	6/25/2020	124.00	CITIES & VILLAGES MUTUAL INS C	400-0401-770-9250	REFUND PREMIUM 2019	Water
		=====				
CHECK TOTAL		100,571.00				
50125	6/25/2020	13,705.93	EBSCO INFORMATION SERVICES	10-9501-821-0340	PERIODICALS	Public Library/Libra
		=====				
CHECK TOTAL		13,705.93				
50134	6/25/2020	4,254.34	GRAPHIC COMPOSITION INC	10-0202-701-0202	SUMMER NEWSLETTER	Mayors/City Publicat
		=====				
CHECK TOTAL		4,254.34				
50163	6/25/2020	5,000.00	NEIGHBORHOOD PLANNERS LLC	70-9370-801-0261	S COMMERCIAL ST PLAN	Industrial Developme
		=====				
CHECK TOTAL		5,000.00				
50164	6/25/2020	6,165.00	OMNI ASSOCIATES INC	27-2498-743-0236	JEWELERS PARK TRAIL	TIF #7 - Westside Bu
		=====				
CHECK TOTAL		6,165.00				
50176	6/25/2020	6,348.57	MISC VENDOR	10-0000-117-8000	REF DUPL PYMT INV 37	General Fund
		=====				
CHECK TOTAL		6,348.57				

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