

CITY OF NEENAH
FINANCE AND PERSONNEL COMMITTEE MEETING
Monday, March 25, 2019 – 6:30 p.m.
Hauser Room, Neenah City Administration Building
211 Walnut Street, Neenah, Wisconsin

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council will be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This constitutes a Meeting of the Neenah Common Council and must be noticed as such. The Council will follow the same agenda as the committee, but will not take any formal action at this meeting.

AGENDA

1. Public Appearances
2. Approval of Minutes from the March 11, 2019 Regular Meeting (minutes can be found on the City's website).
3. Request to Fill Director of Human Resources & Safety Position (attachment) D. Kaufert
4. Resolution 2019-10: Approval of 2019 Community Development Block Grant (CDBG) Plan (attachment) C. Kasimor
5. Recommended 2018 Transfer from Benefit Accrual Fund to General Fund (attachment) M. Easker
6. Fiscal Matters: February Vouchers (attachment) M. Easker
7. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call **the Neenah Finance Department at (920) 886-6140** or the **City's ADA Coordinator at (920) 886-6106** or e-mail attorney@ci.Neenah.wi.us at least 48 hours prior to the scheduled meeting or event to request an accommodation.

**CITY OF NEENAH
FINANCE AND PERSONNEL COMMITTEE MEETING
Monday, March 11, 2019 – 6:30 p.m
Hauser Room, Neenah City Administration Building
211 Walnut Street, Neenah, Wisconsin**

MINUTES

Present: Chairman Erickson; Aldermen Kunz and Boyette; Mayor Kaufert; City Attorney Godlewski; Director of Finance Easker

Others Present: Alderman Bates, Director of Human Resources and Safety Barber, Director of Community Development Haese, Director of Parks and Recreation Kading, Police Chief Olson, Police Captain Bernice, Superintendent of Parks/City Forester Fink, Assistant City Attorney VandenHeuvel, Police Lieutenant Kuffel

Public Appearances: None.

Minutes: **Motion/Second/Carried Kunz/Boyette to approve the minutes from the February 18, 2019 Regular Meeting.** All voting aye.

Request to Fill Communication Technician Position: Committee reviewed memo from Chief Olson recommending authorization to fill the pending CommTech vacancy effective April 1, 2019. The vacancy is due to the pending resignation of current CommTech Brittany Streeter on February 23. Mayor Kaufert has reviewed the request and concurs with filling the vacant position. Committee and staff discussed various aspects of filling the vacancy.

Motion/Second/Carried Kunz/Boyette authorizing the Police Department to fill the pending CommTech vacancy effective April 1, 2019. All voting aye.

Creation of Parks Supervisor Position and Permission to Fill Vacancy: Committee reviewed memo from Director Barber requesting a recommendation to Council to create the position of Parks Supervisor at Grade K on the salary plan and for approval from the committee to fill the position of Parks Supervisor subject to the approval of its creation by Council. Creation of the position would, in turn, then eliminate one Parks Maintenance position, leaving the net action FTE neutral within the Parks operation. The change was also included as part of the 2019 adopted budget.

Committee and staff discussed various aspects of the proposed creation and filling of the position. Issues discussed included how the new position will benefit the supervision and management of parks maintenance operations as well as the proposed duties of the new position.

Motion/Second/Carried Kunz/Boyette recommending Council create the position of Parks Supervisor at Grade K on the salary plan. All voting aye.

Motion/Second/Carried Kunz/Boyette approving to fill the position of Parks Supervisor subject to the approval of its creation by Council. All voting aye.

Cemetery Software Update: Committee reviewed memo of Superintendent Fink providing an update on the cemetery software implementation. The City began the implementation process software during 2017 and the staff has been loading ownership, mapping and other data into the system to this point. Superintendent Fink indicated that the City is now ready for the next phase, a timeline which will include the City signing off on the updated mapping, old and new data conversion, as well as onsite training with the software vendor, leading to the goal of making the system available to the general public on or before July 1, 2019.

Committee and staff discussed various aspects of the software update. Issues discussed included details about the proposed timeline and some specifics as to which basic features will be available to the public July 1 as opposed to the more enhanced features that will be available in the future. The item is for discussion only with no action needed by the committee.

Cemetery Policies: Committee reviewed memo from Assistant City Attorney VandenHeuvel regarding two new policies related to Oak Hill Cemetery. The first policy provides guidance and direction concerning the City's approach to Wisconsin legislation passed in 2015 that established new procedures for the disposition of cemetery lots or mausoleum spaces in which human remains are buried. In summary, the new law provides that the ownership of the lots ends at the last surviving third generation family member. The new law provides that, upon the death of the last surviving third generation family member, the City/Cemetery Authority would assume ownership of any unused lots within the family plot and could, within the strict requirements of the law, potentially resell those unused lots to anyone.

Since 2015, the City has had contact with various families who are interested in seeing family members from fourth generation and beyond buried within the existing family plots. Assistant City Attorney VandenHeuvel indicated that the law, while somewhat poorly written and confusing, does state clearly that fourth and subsequent generations are still able to express intent to use an abandoned lot without the City/Cemetery Authority having to resell the lot to them. The law also allows for third generation owners to transfer their deed in the family plot to a new owner in a subsequent generation.

As such, this new policy provides that:

- 1). In the event the City/Cemetery Authority assumes ownership of a previously sold lot, the cemetery authority shall grant permission for a requesting family member to be buried on that lot after obtaining proof of relationship and permission from a majority of remaining living family; and
- 2). Any lot under the ownership of one of the first three generations may be transferred or "resold" to a new owner in a subsequent generation for a fee of \$150 and the approval of all living owner/heirs. Upon such transfer the three generation automatic transfer order would restart.

The second policy, which is for internal use only and does not require committee or council action, provides a procedure to inform families who own mausoleums and markers of the legal requirements when placing an urn in the cemetery to ensure that the City/Cemetery Authority has knowledge and information for all bodies located on the premises. It also details the steps to take if an urn is placed in the cemetery without approval of the City/Cemetery Authority.

Committee and staff discussed various aspects of the proposed policy. Director Easker explained the benefits of the policy with regard to the ability of City staff to clearly clarify the options for family members who either are or will be affected by the change in state law. Other issues discussed included a detailed discussion about the limits of the new law with regard to the sale of lots for which the City assumes ownership and legal restrictions on the use of existing mausoleum structures at the cemetery for the disposal of human remains.

REPORT

Motion/Second/Carried Kunz/Boyette recommending Council approve Policy No. 2018-04 regarding the procedures for cemetery lot use and deed transfer for family members that fall outside of the generation of ownership. All voting aye.

Erasing Past Due Debt: Committee reviewed memo from Assistant City Attorney VandenHeuvel recommending Council approve erasing a total debt of \$14,719.79 from fourteen past due accounts that are beyond the statute of limitations or otherwise uncollectable. He indicated that another approximately ten accounts have made payment arrangements with the City, while another nine accounts have been sent to collections. Committee and staff discussed various aspects of the proposed action.

REPORT

Motion/Second/Carried Kunz/Boyette recommending Council approve writing off a total debt of \$14,719.79 from past due accounts that are beyond the statute of limitations or otherwise uncollectable. All voting aye.

Ord. 2019-07 Amending Sec. 17-205 – Definitions and Sec. 17-206 – TARF Calculation, to Provide for a Definition of Impervious Area or Surface; and Impervious Area Unit (IAU): Committee reviewed memo from City Attorney Godlewski recommending Council approve Ord. 2019-07 amending the Transportation Assessment Replacement Fee (TARF) to replace measuring unit for assessing TARF and removing references to assigning TARF to tenants. The amendment provides clarifying language consistent with the City's implementation and billing of the TARF beginning with the utility bills due in April 2019.

ORDINANCE

Motion/Second/Carried Kunz/Boyette recommending Council approve Ord. 2019-07 amending the Transportation Assessment Replacement Fee (TARF) to replace measuring unit for assessing TARF and removing references to assigning TARF to tenants. All voting aye.

2018 Operating Budget Carry Forwards to 2019: Committee reviewed memo from Director Easker recommending Council approve the 2018 Operating Budget Carry

Forwards to 2019. The carry forward requests are all within the City's General Fund and total \$89,720. Committee and staff discussed various aspects of the carry forward requests.

REPORT

Motion/Second/Carried Kunz/Boyette recommending Council approve the 2018 Operating Budget Carry Forwards to 2019 totaling \$89,720 as submitted. All voting aye.

Fiscal Matters: January Vouchers: Motion/Second/Carried Boyette/Kunz to approve the January vouchers as presented. All voting aye.

Motion/Second/Carried Boyette/Kunz to convene into the closed session meeting at 7:55 p.m. All voting aye.

Respectfully submitted,



Michael K. Easker, CPA
Director of Finance



Office of the Mayor
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-886-6104 • Fax: 920-886-6109
e-mail: dkaufert@ci.neenah.wi.us
DEAN R KAUFERT
MAYOR

M E M O R A N D U M

DATE: March 18, 2019
TO: Chairman Erickson and Members of the Finance Committee
FROM: Mayor Dean Kaufert
RE: Director of HR and Safety

This department level position is one of ten senior management positions within city government. This position is in almost daily contact or discussions with the Mayor on a number of policy discussions, employee actions or hiring/firing, workman's compensation questions, performance reviews, safety issues, benefit administration, compensation and many other discussions. The need to have someone onboard prior to the departure of the current holder of the position is vital for uninterrupted service of day-to-day operations relating to Human Resources and Safety.

I strongly support the filling of this position in an expedient manner so the new person will have some overlap with the current holder to help guide them through the processes.

The City of Neenah Position Description

Position Title:	Director of Human Resources and Safety	Department:	Human Resources / Safety
Date:	March 2019	FLSA:	Exempt
		Reports To:	Mayor

Purpose of Position

The purpose of this position is to develop, administer, and coordinate Human Resources and Safety functions for the City. Areas of responsibility include; recruitment and selection, benefit administration, compensation, labor relations, safety programs, worker's compensation, development / maintenance of merit system / performance reviews, employee development, and employment records management. This is a Department-Head level position, responsible for the direct supervision of the HR Assistant and HR Coordinator.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as all-inclusive.

Responsible for overseeing all recruitment functions for City Departments. Creates recruitment plans, interviews, and advises departments on hiring matters.

Creates and manages compensation system for employees. Recommends plan design, plan movement, annual wage increases, and the corresponding rules and policies of the plan.

Develops, interprets and administers personnel policies adopted by the Common Council, and establishes procedures consistent with such policies.

Responsible for benefit administration including making recommendations on benefit designs and carriers. Monitors trends to keep benefits competitive, yet cost effective.

Maintains the City's performance evaluation system and facilitates the annual performance review process.

Conducts internal investigations for discipline and fitness for duty and recommends / administers employee discipline.

Supervises and directs the activities of Human Resources staff.

Advises Department Heads on personnel matters.

Oversees the Employee Health Clinic.

Serves as a member of the City's labor relations team, responsible for negotiating union contracts.

Oversees the City's LEAN / Continuous Improvement initiatives.

Creates employment policies and ensures compliance with all human resources laws and regulations including equal opportunity, FLSA, FMLA, ADA, etc.

Supervises the development, implementation, coordination and maintenance of the City's comprehensive Safety Programs. Participates with SAFE team, and handles safety budgeting.

Develops and maintains the City's personnel records management system.

Serves on the City's Emergency Management Team.

Attends, presents, and makes recommendations at public meetings where HR items are on the agenda. Examples include Finance and Personnel Committee, Common Council, Police Commission, Fire Commission, and others.

Administers the City's DOT random drug and alcohol program

Manages the City's EAP program and coordinates all mandatory referrals for counseling.

Reviews and oversees worker's compensation program

Develops annual operating budget

Regular attendance and punctuality required

Training and Experience Required to Perform Essential Job Functions

Bachelor's degree or higher in Business Administration, Human Resource Management, or a related field required with six years of supervisory-level human resources generalist experience required. Municipal government experience preferred, not required.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

Ability to modify existing policies, strategies and/or methods to meet unusual conditions within the context of existing management principles. Ability to analyze and categorize data and information, in order to define consequences and to consider and select alternatives. Ability to decide the time, place and sequence of operations within a system or organizational framework, as well as the ability to oversee their execution.

Ability to negotiate and engage in formal bargaining or litigation within the context of legal guidelines. Ability to advise and interpret on how to apply policies, procedures and standards to specific situations. Ability to persuade, convince, sell and train others. Ability to counsel and mediate. Ability to manage and direct a group of workers. Ability to develop materials and to teach others.

Ability to utilize advisory data and information such as personnel files, labor agreements, insurance contracts, union grievances, administrative policies and procedures, performance evaluations, personnel action forms, budget documents, letters and other correspondence, etc.

Supervisory Skills

Ability to assign, supervise, and review the work of others.

Ability to make recommendations regarding the selection, discipline, and discharge of employees.

Mathematical Ability

Ability to calculate percentages, fractions and decimals; ability to calculate volume, ratios, present values, spatial relationships; and ability to interpret basic descriptive statistical reports.

Judgment and Situational Reasoning Ability

Ability to apply situational reasoning ability by exercising judgment, decisiveness and creativity in situations involving the direction, control and planning of an entire program or set of programs.

Physical Requirements

Ability to operate a variety of office equipment including personal computer, calculator, photocopier, telephone, etc.

Ability to coordinate eyes, hands, feet and limbs in performing semi-skilled movements such as data entry.

Ability to exert light physical effort in sedentary to light work, involving lifting, carrying, pushing and pulling.

Ability to recognize and identify degrees of similarities or differences between characteristics of colors, forms, etc. associated with objects and materials.

Environmental Adaptability

Ability, in regard to environmental factors such as temperature variations and noise, to work under very safe and comfortable conditions.

EOE

The City of Neenah is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages prospective and current employees to discuss potential accommodations with the employer.



M E M O R A N D U M

TO: Chairperson Erickson and members of the Finance and Personnel Committee

FROM: Carol Kasimor, Assistant Planner

DATE: March 22, 2019

SUBJ: Resolution 2019-10: Approval of 2019 Community Development Block Grant (CDBG) plan

Planning for the 2019 CDBG program, which begins June 1, is underway. The allocation has not been announced yet, and the plan cannot be submitted to HUD until the announcement. However, we may prepare the plan and propose that project funding be adjusted when the allocation is announced. The program is based on estimated funding of \$180,000, with revolving fund payments and program income estimated to be \$105,000. We expect that Resolution 2019 – 10 will have to be amended.

To date, public input has been invited in the development of the plan, including an application and comment process and three public hearings. Goals addressed with the plan include support for:

- A. Needs of low and moderate income households through public services, housing and job creation.
- B. Revitalization, blight elimination, and site improvements.
- C. Improvements in neighborhoods, especially those with low and moderate income residents.
- D. Fair housing and planning

The Department requests approval of Resolution 2019 – 10 for the 2019 Community Development Block Grant and authorization to enter into agreements for the activities, subject to approval by the U.S. Department of Housing and Urban Development.

RESOLUTION NO. 2019 - 10

A RESOLUTION OF THE CITY OF NEENAH APPROVING THE
2019 COMMUNITY DEVELOPMENT BLOCK GRANT PLAN

WHEREAS, the City of Neenah is a Community Development Block Grant formula grantee and evaluates community needs, conditions and resources to be addressed by the grant, and

WHEREAS, the City of Neenah anticipates resources totaling \$180,000 for the 2019 Community Development Block Grant program, and revolving funds and program income in the amount of \$107,000, and

WHEREAS, the City of Neenah is committed to approving a program of Community Development Block Grant activities which gives maximum feasible priority to low and moderate income persons and community development;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Neenah that the 2019 Community Development Block Grant Annual Plan including the programming of 2019 Community Development Block Grant funds is hereby approved. The 2019 Community Development Block Grant program will fund the following activities:

Christine Ann Domestic Abuse Services	\$8,500
Advocap Nutrition Program	8,500
Pillars, Inc.	8,000
Reach Counseling Services	5,000
LEAVEN	4,000
Best Friends of Neenah-Menasha	3,000
Financial Information & Service Center	1,000
Façade Improvement and Design Assistance	10,000
Property Acquisition and Redevelopment Activities	60,000
Neighborhood Improvements	37,000
Fair Housing Center of Northeast Wisconsin	11,000
Planning and Program Administration	24,000
Revolving Funds/Program Income	
Housing Rehabilitation/Homebuyer Assistance	35,000
Small Business/Microenterprise Loan Program	0
Program Income	70,000
Total	\$285,000

Mayor

City Clerk

Passed:

Approved:

2019 COMMUNITY DEVELOPMENT BLOCK GRANT - PROPOSED PROGRAM

The 2019 grant amount has not yet been finalized. When the award is made, project funding will be adjusted proportionally, not to exceed application amounts.

Public Services

Activity	Funding Request	2019 Estimated/ Proposed Funding	Description	2018 Funding	2018 - 2019 Benefit - To be determined	2019 - 2020 Proposed Benefit
1 Christine Ann Domestic Abuse Services - CADAS	\$8,500 to provide safe, self-empowering shelter and increase safety and self-sufficiency, moving households experiencing domestic violence from being victims to survivors.	\$8,500	CADAS is committed to ending the cycle of violence and empowering individuals and families through education, safety, and support, and leading our community to reduce the incidents and the effects of domestic abuse and dating violence.	8,500		Shelter - 25 persons Advocacy - 100 persons
2 Advocap Nutrition Program	\$10,000 to assist in providing meals to low income seniors and frail elderly persons at 1 congregate meal site and with home delivered meals.	\$8,500	The Nutrition Program aims to promote health by providing nutritious and affordable meals, reducing hunger, creating opportunities for social interaction, and helping seniors remain independent in their homes and communities.	8,500		120 persons
3 Pillars, Inc. (formerly Homeless Connections)	\$8,000 to provide shelter services and case management services for Neenah residents experiencing homelessness.	\$8,000	From homelessness to coming home, Pillars provides shelter, support and solutions to address the housing needs in our community.	8,000		95 persons
4 Reach Counseling Services	\$10,000 to provide sexual abuse counseling services at a subsidized rate to qualified Neenah residents.	\$5,000	Reach Counseling Services is dedicated to ending sexual abuse and violence and promoting healing of victims who otherwise may be in a cycle of poverty, abuse, and health problems.	5,000		132 persons
5 LEAVEN Inc. - Limited Emergency Assistance Valley Ecumenical Network	# \$4,000 to provide emergency financial, referral and service coordination assistance to City of Neenah residents with housing issues.	\$4,000	LEAVEN's mission is to work through volunteers to assist people in crisis who have basic needs that cannot be met elsewhere.	4,000		16 households to receive rental assistance.
6 Best Friends of Neenah-Menasha	\$3,000 to support one-to-one youth mentoring services.	\$3,000	The program matches students in grades K-12 with volunteer mentors from the community in order to improve family relationships and school performance, and prevent alcohol and drug use.	3,000		250 youth
7 Financial Information & Service Center - FISC	\$1,500 to provide financial, housing and bankruptcy information and counseling for primarily low and moderate income clients.	\$1,000	FISC helps consumers develop core financial competencies in key areas like earning, spending, saving, borrowing and protecting against risk.	1,000		90 persons
8 Total Public Service Funds		\$38,000	Cap of 15% of grant plus program income.	38,000		828

Housing and Economic Development

	Activity	Funding Request	Proposed Funding	Description
9	Façade Improvement and Design Assistance Program	Program offers matching grants to commercial property owners for the restoration and improvement of building facades.	\$10,000	Funds are provided in conjunction with private investment dollars (up to \$10,000 on a matching basis) to stimulate capital reinvestment, property improvement, tax base enhancement, and job creation.
10	Property Acquisition and Redevelopment Activities	Funding for acquisition, demolition, rehabilitation, site and/or infrastructure improvements.	\$60,000	Purpose of the program is to remove deteriorated structures where necessary and assist with revitalization and redevelopment efforts.
11	Neighborhood Improvements	Assistance for upgrades to neighborhoods and neighborhood facilities such as parks.	\$37,000	Improvements for purposes of assistance to low and moderate income neighborhoods.
12	Total Housing and Economic Funds		\$107,000	

Planning and Administration

	Activity	Funding Request	Proposed Funding	Description
13	Fair Housing Center of Northeast Wisconsin	\$11,000 to provide services to households encountering discrimination in the housing market, and to provide technical assistance to housing providers and the City of Neenah.	\$11,000	The prevention of housing discrimination and the enforcement of fair housing law ensures that housing is available to low and moderate income households and racial/ethnic minorities and other protected classes.
14	Planning and Program Administration	Assist with costs of planning and administering the CDBG program.	\$24,000	Planning, staff salaries and program expenses are funded through the CDBG program.
15	Total Planning and Administration Funds		\$35,000	Cannot exceed cap of 20% of grant

Programs funded with previous years' Community Development Block Grant program repayments

	Activity		Proposed Funding	Description
16	Housing Rehabilitation	\$25,000 estimated in repayments during the previous year.	\$25,000	Ongoing program assists low and moderate income homeowners with basic structural and mechanical repairs.
17	Small Business /Microenterprise Loan Program	\$0 estimated in repayments during the previous year.	\$0	Program provides low cost, fixed rate financing to small growing companies that are creating new jobs in Neenah.
18	Homebuyer Assistance Program	\$10,000 estimated in repayments during the previous year.	\$10,000	Program assists low and moderate income households to purchase homes in the City of Neenah. Winnebago County Housing Authority is contracted to provide homebuyer education and project management, and the City of Neenah provides downpayment, closing cost and housing rehabilitation assistance.
19	Total Estimated Program Repayments		\$35,000	Estimated Housing Rehabilitation, Small Business and Homebuyer assistance repayments from 2019 program year.
20	Estimated Program Income to be programmed		\$70,000	Programmed for redevelopment and neighborhood improvement projects.
21	Total 2019 CDBG Funds Expected		\$180,000	2019 estimated Community Development Block Grant amount

2019 City of Neenah Annual Plan
Community Development Block Grant
Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Neenah is located in Winnebago County, in northeastern Wisconsin. It was incorporated in 1873 on the Fox River, making it a center for transportation and power. Neenah's early industries of lumber, milling and paper formed the base of a manufacturing economy that continues to include paper, related industries of printing and packaging, as well as the development of plastics and computer products.

Neenah is the second largest city in a larger metropolitan area (known as the Fox Cities) that had a 2010 population of 236,000. The City's 2018 population was 26,137. Neenah's incorporated area is 9.66 square miles.

Neenah's oldest housing is concentrated on Doty Island and the area near the central business district. The first subsidized housing for households with low incomes was developed in the 1970s. Development of subsidized housing has included Section 8 Elderly Rental, Section 8 Family Rental, Section 236 Family Rental, Section 8 Existing Housing Rental Assistance, Large Family Public Housing, and Section 202 Elderly Rental Housing.

The City's population and housing are affected by its location within the metropolitan area. The high degree of mobility among the municipalities and the outlying areas for housing and jobs has been and will continue to be an important factor in the Neenah housing market.

Community Development Block Grant funds are generally directed to central city neighborhoods, which are the areas of low and moderate income households and greater racial/ethnic diversity. However, residents in all areas of the City may qualify for programs that have a low income requirement. Priorities for funding are assigned based on determination of needs and the impact of the funding available. There are needs that are underserved by the CDBG program, due to limited and reduced funding, and capacity limits of City government and public service agencies.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Goals to be addressed with the Community Development Block Grant that are identified in the plan include:

Public Services

Housing Development Activities

Economic Development Activities

Neighborhood Revitalization

Blight Elimination

Fair Housing and Planning

Program Administration

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City's use of Community Development Block Grant funds since 1984 has included support of public services, housing rehabilitation, small business and facade improvements, central business district, Doty Island, and South Commercial Street redevelopment, acquisition for housing development, blight elimination, neighborhood improvements and public facilities. These type of projects have been effective in addressing the needs of low and moderate income households, housing and economic development, and neighborhood improvements, and are proposed to meet ongoing needs and conditions.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Citizen input was invited through a public hearing and a comment and application period. Community organizations were also consulted during this period regarding housing and community development needs. The proposed plan was released and a thirty-day public comment period was initiated. Two public hearings were held as part of the public comment period. The Community Development Authority and the Finance and Personnel Committee will review and recommend the plan, with the Neenah Common Council considering and making final approval. Public bulletin board postings and newspaper and City website notices were published regarding the use of the Community Development Block Grant.

5. Summary of public comments

6. Summary of comments or views not accepted and the reasons for not accepting them

7. Summary



MEMORANDUM

DATE: March 21, 2019
TO: Chairman Erickson and Members of the Finance and Personnel Committee
FROM: Michael K. Easker, Director of Finance *Mike*
RE: Recommended 2018 Transfer from Benefit Accrual Fund to General Fund

As you know, we have discussed on many occasions the significance of the City's General Fund to the bond rating agencies, both in terms of annual operating results as well as the amount of unassigned and total fund balance. As we have also discussed, the City continues to emphasize to the rating agencies the importance of the City's Benefit Accrual Fund when evaluating the City's annual and ongoing operating results, especially since those accumulated funds are not mandated by governmental accounting standards but instead are set aside at the City's discretion.

The preliminary results prior to audit field work show that the City's 2018 General Fund operations ended with a surplus and increase in net total fund balance of \$87,129. This includes a journal entry to record the reduction of market value on City investments of \$125,048 as of year end. As we have discussed in previous years, this "loss" is a paper entry only since the City fully intends to hold all of its investments to maturity. Excluding this entry, the City's General Fund would have ended the year with a surplus of \$212,177. Historically, our preference is for the final surplus to meet or exceed the amount estimated as part of the 2019 Budget document (pg. 30), which was \$130,273.

The City's Benefit Accrual Fund ended 2018 with a fiscal year surplus of \$630,114 and total surplus (excluding funds set aside for accrued employee benefits) of \$1,380,129. As we have discussed, this surplus is almost exclusively due to the "structural" budget surplus we are experiencing for health insurance. As things currently stand, we should see continuing annual surpluses of approximately \$500,000 in the near term, pending both annual budget decisions and future health insurance costs. This surplus of \$1,380,129 is in addition to the approximately \$2.6 million set aside in the Benefit Accrual Fund for accrued employee benefits (\$1.2 million) and employee Health Reimbursement Accounts (HRA's) held by the City (\$1.4 million). In addition, Neenah-Menasha Fire/Rescue retains approximately \$1.5 million for accrued employee benefits specific to NMFR.

With that as the backdrop, it is clearly in the City's interest to, when appropriate, use the Benefit Accrual Fund assets to benefit the City's General Fund financial reporting. In 2017, the Common Council approved using \$178,239 of the surplus in the Benefit Accrual Fund to offset the paper loss on investments in the General Fund for fiscal year 2017. I am recommending a similar action to offset the \$125,048 market value loss for 2018. After such action and pending any audit adjustments, the City would end the year with: 1). a General Fund Unassigned Fund Balance of \$4.166 million; 2). a General Fund Total Fund Balance of \$4.602 million and; 3). the Benefit Accrual Fund at a \$1.255 million surplus...all positive achievements from a financial reporting standpoint.

CITY OF NEENAH
Office of the Director of Finance

March 21, 2019 – Page 2

Staff recommends approval to make a 2018 transfer of \$125,048 from the Benefit Accrual Fund to the General Fund to offset the loss of revenue caused by the mandated reduction of market value on City investments for fiscal year 2018.

Please contact me directly with any questions.



MEMORANDUM

To: Members of the Finance and Personnel Committee

From: Chairman Erickson *JE*

Date: March 21, 2019

Re: February Voucher Review

On behalf of the Committee and Common Council, I have reviewed expenditure abstracts and other Finance Department records supporting:

1. February General Expenditure Voucher Nos. 226 through 230 (\$261,227.54) and 46640 through 46825 (\$1,702,309.68) and February payroll Voucher Nos. 207850 through 207859 (\$4,208.30) for a combined total of \$1,967,745.52.
2. February Automated Transfers Nos. 1 through 58 totaling \$6,813,022.17.

I recommend their approval.

Attached are schedules of February Automated Fund Transfers and Non-Payroll Expenditure Vouchers over \$2,000.

Attachments

**EXPENDITURE ABSTRACT FOR PERIOD FEBRUARY 1 THROUGH FEBRUARY 28, 2019
EXPLANATION OF AUTOMATED TRANSFERS**

Transfer No.	Transfer Date	Amount	Purpose	Budget/Cost Center
1	2/4/19	\$80.00	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
2	2/4/19	\$942.30	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
3	2/5/19	\$1,603.57	BANCORP FSA/HRA Debit Card Prefund	N/A
4	2/5/19	\$1,068.00	DIVERSIFIED BENEFIT SERVICES 2019 Debit Card Fees-(89 cards)	N/A
5	2/6/19	\$7,050.14	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
6	2/7/19	\$1,626.44	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
7	2/7/19	\$1,774.24	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
8	2/7/19	\$8,618.00	ICMA 457 Deferred Comp. Contributions	N/A
9	2/7/19	\$3,626.53	ICMA Employee IRA Contributions	N/A
10	2/7/19	\$1,258.67	MIDAMERICA FICA Alternative Plan #3121	N/A
11	2/7/19	\$50.00	NORTHSHORE BANK 457 Deferred Comp. Contributions	N/A
12	2/7/19	\$1,932.90	ASSOCIATED BANK Child Support	N/A
13	2/7/19	\$434,248.11	EMPLOYEE PAYROLL ACH Direct Deposit	N/A
14	2/7/19	\$710.54	ASSOCIATED BANK Deferred Comp. Contributions	N/A
15	2/7/19	\$3,461.53	NATIONWIDE 457 Deferred Comp. Contributions	N/A
16	2/7/19	\$120.00	NATIONWIDE Employee IRA Contributions	N/A
17	2/8/19	\$125,912.49	DEPARTMENT OF THE TREASURY Employer/Employee Social Security Federal Withholding	FRINGE BENEFITS DIST.
18	2/11/19	\$2,127.76	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A

19	2/11/19	\$667.52	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
20	2/12/19	\$4,324.35	BANCORP FSA/HRA Debit Card Prefund	N/A
21	2/13/19	\$6,935.50	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
22	2/14/19	\$1,550.79	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
23	2/14/19	\$176.74	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
24	2/14/19	\$1,834.16	ASSOCIATED BANK Jan Bank Service Fee	N/A
25	2/15/19	\$35,846.50	WISCONSIN DEPT OF REVENUE State Withholding	FRINGE BENEFITS DIST
26	2/19/19	\$2,026.63	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
27	2/19/19	\$189.68	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
28	2/20/19	\$2,520,881.98	NJSD February Tax Settlement	N/A
29	2/20/19	\$1,758,356.15	WINNEBAGO COUNTY TREASURER February Tax Settlement	N/A
30	2/20/19	\$365,741.06	FOX VALLEY TECHNICAL COLLEGE February Tax Settlement	N/A
31	2/20/19	\$202,799.28	HEALTH PARTNERS January Insurance Premium	FRINGE BENEFIT DIST.
32	2/20/19	\$205,512.40	HEALTH PARTNERS February Insurance Premium	FRINGE BENEFIT DIST.
33	2/20/19	\$3,584.80	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
34	2/20/19	\$4,031.55	BANCORP FSA/HRA Debit Card Prefund	N/A
35	2/20/19	\$2,293.95	WISCONSIN DEPT OF REVENUE Jan Sales Tax	N/A
36	2/21/19	\$1,082.80	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
37	2/21/19	\$2,299.48	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
38	2/21/19	\$21.00	DIVERSIFIED BENEFIT SERVICES (2) Debit Card Fees	N/A

39	2/21/19	\$9,095.07	ICMA 457 Deferred Comp. Contributions	N/A
40	2/21/19	\$3,676.53	ICMA Employee IRA Contributions	N/A
41	2/21/19	\$1,867.75	MIDAMERICA FICA Alternative Plan #3121	N/A
42	2/21/19	\$50.00	NORTHSHORE BANK 457 Deferred Comp. Contributions	N/A
43	2/21/19	\$708.03	ASSOCIATED BANK Deferred Comp Contributions	N/A
44	2/21/19	\$1,932.90	ASSOCIATED BANK Child Support	N/A
45	2/21/19	\$452,077.50	EMPLOYEE PAYROLL ACH Direct Deposit	N/A
46	2/21/19	\$3,461.53	NATIONWIDE 457 Deferred Comp. Contributions	N/A
47	2/21/19	\$120.00	NATIONWIDE Employee IRA Contributions	N/A
48	2/22/19	\$129,965.07	DEPARTMENT OF THE TREASURY Employer/Employee Social Security Federal Withholding	FRINGE BENEFITS DIST.
49	2/25/19	\$680.92	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
50	2/25/19	\$6,176.26	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
51	2/26/19	\$4,341.33	BANCORP FSA/HRA Debit Card Prefund	N/A
52	2/27/19	\$7,021.96	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
53	2/28/19	\$91.56	DIVERSIFIED BENEFIT SERVICES 2018 Employee FSA Plan	N/A
54	2/28/19	\$3,232.77	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
55	2/28/19	\$1,394.75	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
56	2/28/19	\$261,227.54	US BANK 1/26-2/25 P-Card Statement	N/A
57	2/28/19	\$178,386.94	WI EMPLOYEE TRUST FUNDS Retirement Contribution	FRINGE BENEFITS DIST
58	2/28/19	\$31,146.22	WISCONSIN DEPT OF REVENUE State Withholding	FRINGE BENEFITS DIST
FEB TOTAL		\$6,813,022.17		

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
226	2/28/2019	5,435.00	U S BANK	10-9501-821-0214	ENERGY CONTROL & DES	Public Library/Libra
	2/28/2019	6,224.00	U S BANK	10-9501-821-0214	ENERGY CONTROL & DES	Public Library/Libra
	2/28/2019	5,502.92	U S BANK	10-4101-733-0244	WASTE MGMT WM EZPAY	Sanitation/Refuse Ga
	2/28/2019	2,618.60	U S BANK	10-8405-784-0214	LA FORCE INC	Independent Pro/Muni
	2/28/2019	2,131.38	U S BANK	43-1701-708-0254	GORDON FLESCH COMPAN	Information Systems
	2/28/2019	3,608.70	U S BANK	10-0515-703-0301	COMPLETE OFFICE OF W	Finance/Central Serv
	2/28/2019	2,261.82	U S BANK	10-0000-303-0000	ENERGY CONTROL & DES	General Fund
	2/28/2019	2,131.38	U S BANK	43-1701-708-0254	GORDON FLESCH COMPAN	Information Systems
	2/28/2019	2,598.51	U S BANK	39-3703-732-0360	ROLAND MACHINERY CO.	Fleet Management
	2/28/2019	4,902.89	U S BANK	10-1801-709-0306	UNITED PAPER CORPORA	Municipal Build/Muni
CHECK TOTAL		37,415.20				
227	2/28/2019	4,340.12	U S BANK	11-2198-743-8105	SOUND OFF SIGNAL	Capital Equipment Fu
	2/28/2019	2,185.14	U S BANK	10-2101-711-0213	NORTHERN BATTERY	Police Departme/Poli
	2/28/2019	5,331.00	U S BANK	180-2301-712-0238	MINISTRYHLTH EMP SOL	Neenah Menasha Fire
	2/28/2019	4,140.00	U S BANK	11-9585-743-8133	IN *ELM USA INC.	Capital Equipment Fu
	2/28/2019	3,542.41	U S BANK	400-0401-770-6230	LEVENHAGEN OIL CORPO	Water
	2/28/2019	25,331.44	U S BANK	400-0000-207-0407	BADGER METER INC	Water
	2/28/2019	9,607.00	U S BANK	400-0000-207-0407	BADGER METER INC	Water
CHECK TOTAL		54,477.11				
229	2/28/2019	2,185.15	U S BANK	40-7318-959-0261	WG INC	Liability Insurance
	2/28/2019	2,000.00	U S BANK	10-3701-732-0214	ENERGY CONTROL & DES	Municipal Facil/Muni
	2/28/2019	4,550.00	U S BANK	43-1781-708-8115	SQ *INTRADYN INC.	Information Systems
	2/28/2019	5,328.25	U S BANK	44-7705-738-0236	TREEO'S	Parking Utility Fund
	2/28/2019	3,427.00	U S BANK	44-7705-738-0236	TREEO'S	Parking Utility Fund
CHECK TOTAL		17,490.40				
230	2/28/2019	5,000.00	U S BANK	83-0000-344-2000	ABT FOUNDATION SOLUT	Housing Fund
CHECK TOTAL		5,000.00				
46650	2/07/2019	136,694.09	FUTURE NEENAH INC	87-0576-703-0261	2018 BID ASSESSMENT	Business Impr Dist (
CHECK TOTAL		136,694.09				
46654	2/07/2019	2,590.00	GUNTA LAW OFFICES S. C	40-7318-959-0261	DEC SERVICES - GABLE	Liability Insurance
CHECK TOTAL		2,590.00				
46657	2/07/2019	5,201.44	IAFF LOCAL 275	10-0000-312-1400	P/R DIST 02-07	General Fund
CHECK TOTAL		5,201.44				

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
46662	2/07/2019	919.91	REAL ESTATE REFUNDS	92-0000-303-0000	REFUND OVERPD RE TAX	Real Estate Tax Agen
	2/07/2019	1,504.36	REAL ESTATE REFUNDS	92-0000-303-0000	REFUND OVERPD RE TAX	Real Estate Tax Agen
	2/07/2019	891.76	REAL ESTATE REFUNDS	92-0000-303-0000	REFUND OVERPD RE TAX	Real Estate Tax Agen
CHECK TOTAL		3,316.03				
46664	2/07/2019	3,798.00	LEXIPOL LLC	10-2101-711-0235	LEXIPOL POLICY MANUA	Police Departme/Poli
CHECK TOTAL		3,798.00				
46669	2/07/2019	5,797.49	MENASHA, CITY OF	88-7051-938-0575	JAN MUNICIPAL COURT	Joint Municipal Cour
CHECK TOTAL		5,797.49				
46671	2/07/2019	344.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	DEC SERVICES - GALLO	Sewer Operating Util
	2/07/2019	518.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	DEC SERVICES - GEORG	Sewer Operating Util
	2/07/2019	324.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	DEC SERVICES - HORSE	Sewer Operating Util
	2/07/2019	518.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	DEC SERVICES - INDUS	Sewer Operating Util
	2/07/2019	304.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	DEC SERVICES - MENAS	Sewer Operating Util
	2/07/2019	518.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	DEC SERVICES - PLEXU	Sewer Operating Util
CHECK TOTAL		2,526.00				
46680	2/07/2019	741.80	RAY'S TIRE	39-3703-732-0360	TIRES	Fleet Management
	2/07/2019	568.00	RAY'S TIRE	10-6102-735-0339	TIRES #10A	St Cleaning/Lan/Snow
	2/07/2019	120.75	RAY'S TIRE	10-4101-733-0339	TIRES #52	Sanitation/Refuse Ga
	2/07/2019	120.75	RAY'S TIRE	81-6901-935-0339	TIRES #52	Recycling Fund
	2/07/2019	16.00	RAY'S TIRE	10-4101-733-0339	TIRE REPAIR #54	Sanitation/Refuse Ga
	2/07/2019	16.00	RAY'S TIRE	81-6901-935-0339	TIRE REPAIR #54	Recycling Fund
	2/07/2019	421.00	RAY'S TIRE	10-4101-733-0339	TIRES #54	Sanitation/Refuse Ga
	2/07/2019	421.00	RAY'S TIRE	81-6901-935-0339	TIRES #54	Recycling Fund
	2/07/2019	120.75	RAY'S TIRE	10-4101-733-0339	TIRES #57	Sanitation/Refuse Ga
	2/07/2019	120.75	RAY'S TIRE	81-6901-935-0339	TIRES #57	Recycling Fund
	2/07/2019	369.00	RAY'S TIRE	39-3703-732-0360	TIRES	Fleet Management
	2/07/2019	36.75	RAY'S TIRE	10-4101-733-0339	TIRE #51	Sanitation/Refuse Ga
	2/07/2019	36.75	RAY'S TIRE	81-6901-935-0339	TIRE #51	Recycling Fund
	2/07/2019	452.00	RAY'S TIRE	10-4101-733-0339	TIRES #53	Sanitation/Refuse Ga
	2/07/2019	452.00	RAY'S TIRE	81-6901-935-0339	TIRES #53	Recycling Fund
CHECK TOTAL		4,013.30				
46682	2/07/2019	4,100.00	STANTEC CONSULTING SERVICES IN	29-2401-742-0236	ESA PHASE I SRVCS TO	TID #9-U.S. Hwy41 In
CHECK TOTAL		4,100.00				
46691	2/07/2019	1,562.20	WE ENERGIES	10-9501-821-0223	240 EAST WISCONSIN A	Public Library/Libra
	2/07/2019	2,879.21	WE ENERGIES	10-9501-821-0222	240 EAST WISCONSIN A	Public Library/Libra

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
	2/07/2019	154.87	WE ENERGIES	10-7101-736-0222	W DOTY AVE	Street Signal &/Traf
	2/07/2019	69.66	WE ENERGIES	10-7101-736-0222	100 BLK W FOREST	Street Signal &/Traf
	2/07/2019	56.37	WE ENERGIES	10-7104-736-0222	WINNECONNE & GREEN B	Street Signal &/Stre
	2/07/2019	158.75	WE ENERGIES	10-7101-736-0222	COMMERCIAL & COLUMBI	Street Signal &/Traf
	2/07/2019	120.37	WE ENERGIES	10-7101-736-0222	WINNECONNE & COMMERC	Street Signal &/Traf
	2/07/2019	274.40	WE ENERGIES	10-7104-736-0222	MAIN STREET OVERPASS	Street Signal &/Stre
	2/07/2019	4,830.13	WE ENERGIES	400-0401-770-6230	PUMPING - ELECTRIC	Water
	2/07/2019	1,054.64	WE ENERGIES	400-0401-770-6260	PUMPING - HEAT	Water
	2/07/2019	2,780.41	WE ENERGIES	400-0401-770-6420	WATER TREATMENT - HE	Water
	2/07/2019	1,857.74	WE ENERGIES	400-0401-770-6430	WATER TREATMENT-ELEC	Water
	2/07/2019	999.12	WE ENERGIES	400-0401-770-6610	WATER TOWER - ELECTR	Water
	2/07/2019	134.73	WE ENERGIES	400-0401-770-6630	METER SRVC - ELECTRI	Water
	2/07/2019	1,212.57	WE ENERGIES	400-0401-770-6650	DIST - ELECTRIC & HE	Water
	2/07/2019	443.00	WE ENERGIES	10-9323-801-0222	BUS SHELTER	Community Devel/Mass
	2/07/2019	129.05	WE ENERGIES	44-7702-738-0222	9999 MILLVIEW DR	Parking Utility Fund
	2/07/2019	124.20	WE ENERGIES	10-8405-784-0222	600 S PARK AVE	Independent Pro/Muni
	2/07/2019	129.71	WE ENERGIES	10-8405-784-0223	600 S PARK AVE	Independent Pro/Muni
	2/07/2019	17.88	WE ENERGIES	10-8801-788-0222	SOUTHVIEW PARK-BALL	Parks/Parks Operatio
	2/07/2019	947.63	WE ENERGIES	10-8805-788-0222	SHATTUCK PARK SHELTE	Parks/Riverwalk/Park
	2/07/2019	159.14	WE ENERGIES	10-8805-788-0223	SHATTUCK PARK SHELTE	Parks/Riverwalk/Park
	2/07/2019	14.83	WE ENERGIES	10-8801-788-0222	DOTY CABIN AREA LIGH	Parks/Parks Operatio
	2/07/2019	27.81	WE ENERGIES	10-8801-788-0222	GREAT NORTHERN PARK	Parks/Parks Operatio
	2/07/2019	500.66	WE ENERGIES	180-2301-712-0223	1911 MANITOWOC RD	Neenah Menasha Fire
	2/07/2019	40.95	WE ENERGIES	10-7101-736-0222	BELL ST & MARATHON A	Street Signal &/Traf
	2/07/2019	43.90	WE ENERGIES	10-7101-736-0222	BELL ST & COMMERCIAL	Street Signal &/Traf
	2/07/2019	15.71	WE ENERGIES	49-3908-733-0222	NATURE TRL NORTH PON	Storm Water Manageme
	2/07/2019	15.71	WE ENERGIES	49-3908-733-0222	POND VIEW LN	Storm Water Manageme
	2/07/2019	16.37	WE ENERGIES	49-3908-733-0222	REMINGTON RD	Storm Water Manageme
	2/07/2019	15.71	WE ENERGIES	49-3908-733-0222	GRASSY LN	Storm Water Manageme
	2/07/2019	15.71	WE ENERGIES	49-3908-733-0222	1418 PLAINS AVE	Storm Water Manageme
	2/07/2019	15.71	WE ENERGIES	49-3908-733-0222	1838 HEDGEVIEW DR	Storm Water Manageme
	2/07/2019	15.71	WE ENERGIES	49-3908-733-0222	1460 PLAINS AVE	Storm Water Manageme
	2/07/2019	61.93	WE ENERGIES	10-7104-736-0222	WALNUT ST AREA LIGHT	Street Signal &/Stre
	2/07/2019	2,073.49	WE ENERGIES	10-1801-709-0223	211 WALNUT ST	Municipal Build/Muni
	2/07/2019	3,099.27	WE ENERGIES	10-1801-709-0222	211 WALNUT ST	Municipal Build/Muni
	2/07/2019	2,754.54	WE ENERGIES	44-7705-738-0222	WEST CANAL PARKING R	Parking Utility Fund
	2/07/2019	73.00	WE ENERGIES	10-7101-736-0222	COMMERCIAL & CECIL	Street Signal &/Traf
	2/07/2019	60.65	WE ENERGIES	10-7101-736-0222	S COMMERCIAL & ALCOT	Street Signal &/Traf
	2/07/2019	15.71	WE ENERGIES	49-3908-733-0222	NATURE TRL PENDLETON	Storm Water Manageme
	2/07/2019	136.35	WE ENERGIES	10-7104-736-0222	FIRST ST & E NORTH W	Street Signal &/Stre
	2/07/2019	6,440.16	WE ENERGIES	400-0401-770-6230	PUMPING - ELECTRIC	Water
	2/07/2019	1,252.38	WE ENERGIES	400-0401-770-6260	PUMPING - HEAT	Water
	2/07/2019	3,301.73	WE ENERGIES	400-0401-770-6420	WATER TREATMENT - HE	Water
	2/07/2019	2,476.98	WE ENERGIES	400-0401-770-6430	WATER TREATMENT-ELEC	Water
	2/07/2019	173.43	WE ENERGIES	400-0401-770-6630	METER SRVC - ELECTRI	Water
	2/07/2019	1,560.85	WE ENERGIES	400-0401-770-6650	DIST - ELECTRIC & HE	Water
	2/07/2019	15.71	WE ENERGIES	49-3908-733-0222	REDWING DR	Storm Water Manageme
	2/07/2019	252.31	WE ENERGIES	400-0401-770-6610	WATER TOWER - ELECTR	Water
=====						
	CHECK TOTAL	44,583.05				
46694	2/07/2019	1,209.60	WINNEBAGO COUNTY TREASURER	88-7051-938-0577	JAN MUNICIPAL COURT	Joint Municipal Cour

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
	2/07/2019	870.90	WINNEBAGO COUNTY TREASURER	88-7051-938-0577	JAN MUNICIPAL COURT	Joint Municipal Cour
	2/07/2019	50.00	WINNEBAGO COUNTY TREASURER	88-0000-561-1000	IGNITION INTERLOCK D	Joint Municipal Cour
CHECK TOTAL		2,130.50				
46696	2/07/2019	3,171.56	WISCONSIN DEPT OF ADMINISTRATI	88-7051-938-0576	JAN MUNICIPAL COURT	Joint Municipal Cour
	2/07/2019	3,141.80	WISCONSIN DEPT OF ADMINISTRATI	88-7051-938-0576	JAN MUNICIPAL COURT	Joint Municipal Cour
CHECK TOTAL		6,313.36				
46697	2/14/2019	2,836.90	APPLETON, CITY OF	62-5701-936-0266	DEC DIAL A RIDE	Dial-A-Ride Transpor
	2/14/2019	3,066.56	APPLETON, CITY OF	62-5701-936-0266	NOV DIAL A RIDE	Dial-A-Ride Transpor
CHECK TOTAL		5,903.46				
46699	2/14/2019	6,670.86	ASSOCIATED APPRAISAL CONSULTAN	10-9314-801-0236	REVALUATION PROGRAM	Community Devel/Asse
	2/14/2019	282.80	ASSOCIATED APPRAISAL CONSULTAN	10-9314-801-0203	POSTAGE FOR REVAL PR	Community Devel/Asse
	2/14/2019	2,916.67	ASSOCIATED APPRAISAL CONSULTAN	10-9314-801-0236	FEB SERVICES	Community Devel/Asse
CHECK TOTAL		9,870.33				
46701	2/14/2019	30,429.18	BERGSTROM AUTOMOTIVE	11-2198-743-8105	2019 FORD EXPLORER P	Capital Equipment Fu
	2/14/2019	30,429.18	BERGSTROM AUTOMOTIVE	11-2198-743-8105	2019 FORD EXPLORER P	Capital Equipment Fu
	2/14/2019	30,429.18	BERGSTROM AUTOMOTIVE	11-2198-743-8105	2019 FORD EXPLORER P	Capital Equipment Fu
	2/14/2019	30,429.18	BERGSTROM AUTOMOTIVE	11-2198-743-8105	2019 FORD EXPLORER P	Capital Equipment Fu
	2/14/2019	30,429.18	BERGSTROM AUTOMOTIVE	11-2198-743-8105	2019 FORD EXPLORER P	Capital Equipment Fu
	2/14/2019	30,429.18	BERGSTROM AUTOMOTIVE	11-2198-743-8105	2019 FORD EXPLORER P	Capital Equipment Fu
	2/14/2019	30,429.18	BERGSTROM AUTOMOTIVE	11-2198-743-8105	2019 FORD EXPLORER P	Capital Equipment Fu
CHECK TOTAL		213,004.26				
46703	2/14/2019	6,987.41	DAVID TENOR CORPORATION	46-5075-743-0236	CN1-18 SANITARY-ANDR	Sewer Capital Fund
	2/14/2019	4,785.51	DAVID TENOR CORPORATION	400-0000-207-0388	CN1-18 WATER MAIN-AN	Water
	2/14/2019	1,135.64	DAVID TENOR CORPORATION	49-5203-743-0236	CN1-18 STORM-MISC RE	Storm Water Manageme
	2/14/2019	95.70	DAVID TENOR CORPORATION	12-4389-743-0236	CN1-18 STREET-ANDREW	Streets,Utility,Side
	2/14/2019	5,964.73	DAVID TENOR CORPORATION	46-5076-743-0236	CN1-18 SANITARY-RICH	Sewer Capital Fund
	2/14/2019	4,902.13	DAVID TENOR CORPORATION	400-0000-207-0389	CN1-18 WATER MAIN-RI	Water
	2/14/2019	1,366.20	DAVID TENOR CORPORATION	49-5203-743-0236	CN1-18 STORM-MISC RE	Storm Water Manageme
	2/14/2019	89.06	DAVID TENOR CORPORATION	12-4390-743-0236	CN1-18 STREET-RICHAR	Streets,Utility,Side
	2/14/2019	6,595.28	DAVID TENOR CORPORATION	400-0000-207-0390	CN1-18 WATER MAIN-GE	Water
	2/14/2019	2,053.11	DAVID TENOR CORPORATION	49-5203-743-0236	CN1-18 STORM-MISC RE	Storm Water Manageme
	2/14/2019	185.78	DAVID TENOR CORPORATION	12-4391-743-0236	CN1-18 STREET-GEIGER	Streets,Utility,Side
	2/14/2019	410.63	DAVID TENOR CORPORATION	400-0000-207-0392	CN1-18 WATER MAIN-WH	Water
	2/14/2019	49.14	DAVID TENOR CORPORATION	49-5203-743-0236	CN1-18 STORM-MISC RE	Storm Water Manageme
	2/14/2019	3,000.00	DAVID TENOR CORPORATION	12-4393-743-0236	CN1-18 STREET-WHITIN	Streets,Utility,Side
	2/14/2019	8,947.44	DAVID TENOR CORPORATION	46-5074-743-0236	CN2-18 SANITARY-CECI	Sewer Capital Fund
	2/14/2019	42,740.62	DAVID TENOR CORPORATION	400-0000-207-0387	CN2-18 WATER MAIN-CE	Water
	2/14/2019	4,120.00	DAVID TENOR CORPORATION	49-5258-743-0236	CN2-18 STORM-CECIL	Storm Water Manageme

GMB002
QPADEV0014
PFREIMUTH

CITY OF NEENAH
Check Register for Checks over \$2,000.00

PAGE: 5
RUN DATE: 03/06/2019
RUN TIME: 16:01:04

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
	2/14/2019	195,102.28	DAVID TENOR CORPORATION	12-4388-743-0236	CN2-18 STREET-CECIL	Streets,Utility,Side
	2/14/2019	45,634.16	DAVID TENOR CORPORATION	12-4388-743-0236	CN2-18 STREET-CECIL	Streets,Utility,Side
	2/14/2019	5,334.72	DAVID TENOR CORPORATION	400-0000-207-0391	CN2-18 WATER MAIN-AD	Water
	2/14/2019	16,182.45	DAVID TENOR CORPORATION	12-4392-743-0236	CN2-18 STREET-ADAMS	Streets,Utility,Side
CHECK TOTAL		349,681.99				
46711	2/14/2019	35,868.00	NEENAH MENASHA SEWERAGE COMMIS	46-3201-922-0581	FEB PRINCIPAL PAYMEN	Sewer Capital Fund
	2/14/2019	14,792.00	NEENAH MENASHA SEWERAGE COMMIS	46-3201-922-0582	FEB INTEREST PAYMENT	Sewer Capital Fund
	2/14/2019	163,472.80	NEENAH MENASHA SEWERAGE COMMIS	45-3101-921-0560	FEB PLANT EXPENSE	Sewer Operating Util
CHECK TOTAL		214,132.80				
46718	2/14/2019	4,928.25	REHRIG PACIFIC COMPANY	11-7571-742-8105	INVENTORY SOFTWARE F	Capital Equipment Fu
CHECK TOTAL		4,928.25				
46724	2/14/2019	2,106.68	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	MAR INSURANCE	Benefit Accrual Fund
	2/14/2019	2,854.23	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	MAR INSURANCE	Benefit Accrual Fund
	2/14/2019	411.46	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	MAR FD NEENAH INS	Benefit Accrual Fund
	2/14/2019	767.44	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	MAR FD NEENAH INS	Benefit Accrual Fund
	2/14/2019	283.33	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	MAR FD MENASHA INS	Benefit Accrual Fund
	2/14/2019	428.06	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	MAR FD MENASHA INS	Benefit Accrual Fund
CHECK TOTAL		6,851.20				
46729	2/14/2019	90.82	WE ENERGIES	10-8801-788-0222	ARROWHEAD PARKING LO	Parks/Parks Operatio
	2/14/2019	111.01	WE ENERGIES	44-7702-738-0222	ARROWHEAD PARKING LO	Parking Utility Fund
	2/14/2019	424.45	WE ENERGIES	10-9703-841-0222	OAK HILL CEMETERY	Oak Hill Cemete/Ceme
	2/14/2019	112.90	WE ENERGIES	10-9703-841-0223	OAK HILL CEMETERY	Oak Hill Cemete/Ceme
	2/14/2019	15.84	WE ENERGIES	10-8801-788-0222	MEMORIAL OPEN SHELTE	Parks/Parks Operatio
	2/14/2019	184.99	WE ENERGIES	10-8801-788-0222	MEM APPLE BLOSSOM SH	Parks/Parks Operatio
	2/14/2019	179.23	WE ENERGIES	10-8801-788-0223	MEM APPLE BLOSSOM SH	Parks/Parks Operatio
	2/14/2019	82.12	WE ENERGIES	10-4103-733-0223	1200 LYNROSE LN	Sanitation/Sanit Sew
	2/14/2019	15.71	WE ENERGIES	49-3908-733-0222	BRUCE ST	Storm Water Manageme
	2/14/2019	113.10	WE ENERGIES	10-7104-736-0222	BREEZEWOOD & GILLING	Street Signal &/Stre
	2/14/2019	86.38	WE ENERGIES	10-9321-801-0222	235 W WISCONSIN AVE	Community Devel/Hous
	2/14/2019	61.39	WE ENERGIES	180-2301-712-0222	1430 TULLAR RD	Neenah Menasha Fire
	2/14/2019	110.71	WE ENERGIES	10-7101-736-0222	WINNECONNE & COUNTY	Street Signal &/Traf
	2/14/2019	56.03	WE ENERGIES	10-7101-736-0222	WINNECONNE & TULLAR	Street Signal &/Traf
	2/14/2019	12.18	WE ENERGIES	10-3701-732-0222	1495 TULLAR RD GATE	Municipal Facil/Muni
	2/14/2019	4.06	WE ENERGIES	39-3703-732-0222	1495 TULLAR RD GATE	Fleet Management
	2/14/2019	2,643.32	WE ENERGIES	10-3701-732-0223	1495 TULLAR RD	Municipal Facil/Muni
	2/14/2019	881.10	WE ENERGIES	39-3703-732-0223	1495 TULLAR RD	Fleet Management
	2/14/2019	2,474.40	WE ENERGIES	10-2101-711-0222	2111 MARATHON AVE	Police Departme/Pol
	2/14/2019	2,242.59	WE ENERGIES	10-2101-711-0223	2111 MARATHON AVE	Police Departme/Pol
	2/14/2019	49.75	WE ENERGIES	10-2101-711-0223	1480 TULLAR RD	Police Departme/Pol
	2/14/2019	78.86	WE ENERGIES	10-2101-711-0222	1470 TULLAR RD	Police Departme/Pol
	2/14/2019	1,368.59	WE ENERGIES	180-2301-712-0222	125 E COLUMBIAN AVE	Neenah Menasha Fire

GMB002
QPADEV0014
PFREIMUTH

C I T Y O F N E E N A H
Check Register for Checks over \$2,000.00

PAGE: 6
RUN DATE: 03/06/2019
RUN TIME: 16:01:04

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
	2/14/2019	1,167.38	WE ENERGIES	180-2301-712-0223	125 E COLUMBIAN AVE	Neenah Menasha Fire
	2/14/2019	1,389.33	WE ENERGIES	180-2301-712-0222	1080 BREEZEWOOD LN	Neenah Menasha Fire
	2/14/2019	297.72	WE ENERGIES	10-1802-709-0222	1080 BREEZEWOOD LN	
	2/14/2019	297.71	WE ENERGIES	43-1710-708-0222	1080 BREEZEWOOD LN	Information Systems
	2/14/2019	821.76	WE ENERGIES	180-2301-712-0223	1080 BREEZEWOOD LN	Neenah Menasha Fire
	2/14/2019	176.09	WE ENERGIES	10-1802-709-0223	1080 BREEZEWOOD LN	
	2/14/2019	176.09	WE ENERGIES	43-1710-708-0223	1080 BREEZEWOOD LN	Information Systems
	2/14/2019	4,695.23	WE ENERGIES	10-4103-733-0222	DEC LIFT STATIONS	Sanitation/Sanit Sew
	2/14/2019	44,828.41	WE ENERGIES	10-7104-736-0222	DEC STREET LIGHTS	Street Signal &/Stre
		=====				
	CHECK TOTAL	65,249.25				
46733	2/18/2019	8,000.00	USPS	10-0000-132-0600	CITY NEWSLETTER POST	General Fund
		=====				
	CHECK TOTAL	8,000.00				
46735	2/21/2019	4,165.00	APPLETON SIGN COMPANY	11-2198-743-8105	NEW SQUAD DECALING/	Capital Equipment Fu
		=====				
	CHECK TOTAL	4,165.00				
46736	2/21/2019	15,311.20	AYRES ASSOCIATES INC	13-8820-742-0236	SRVCS TO 1/26 - WASH	Facility Improvement
	2/21/2019	1,530.60	AYRES ASSOCIATES INC	13-8822-743-0236	SRVCS TO 1/26 - SHAT	Facility Improvement
		=====				
	CHECK TOTAL	16,841.80				
46742	2/21/2019	2,784.25	CRANKED BIKE STUDIO	63-2153-962-0236	HELMETS/FAMILY FUN N	Public Safety Trust
		=====				
	CHECK TOTAL	2,784.25				
46744	2/21/2019	147,155.00	FIRST AMERICAN TITLE INSURANCE	49-5250-742-0644	PURCHASE 502 MONROE	Storm Water Manageme
	2/21/2019	303.40	FIRST AMERICAN TITLE INSURANCE	92-0000-311-3800	TAXES-502 MONROE ST	Real Estate Tax Agen
		=====				
	CHECK TOTAL	146,851.60				
46745	2/21/2019	3,085.74	GRAYMONT CAPITAL INC	400-0401-770-6410	HYDRATED LIME	Water
		=====				
	CHECK TOTAL	3,085.74				
46752	2/21/2019	7,423.71	LEVENHAGEN OIL CORPORATION	39-0000-131-0400	LEAD FREE/4002 GALLO	Fleet Management
	2/21/2019	9,318.33	LEVENHAGEN OIL CORPORATION	39-0000-131-0400	DIESEL/4001 GALLONS	Fleet Management
	2/21/2019	5,037.03	LEVENHAGEN OIL CORPORATION	39-0000-131-0400	LEAD FREE/2502 GALLO	Fleet Management
	2/21/2019	13,712.77	LEVENHAGEN OIL CORPORATION	39-0000-131-0400	DIESEL/6002 GALLONS	Fleet Management
		=====				
	CHECK TOTAL	35,491.84				

GMB002
QPADEV0014
PFREIMUTH

C I T Y O F N E E N A H
Check Register for Checks over \$2,000.00

PAGE: 7
RUN DATE: 03/06/2019
RUN TIME: 16:01:04

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
46755	2/21/2019	808.88	MENASHA, CITY OF	180-2301-712-0222	ST 35 MENASHA UTIL	Neenah Menasha Fire
	2/21/2019	276.19	MENASHA, CITY OF	180-2301-712-0224	ST 35 MENASHA UTIL	Neenah Menasha Fire
	2/21/2019	61.33	MENASHA, CITY OF	180-2301-712-0226	ST 35 MENASHA UTIL	Neenah Menasha Fire
	2/21/2019	863.69	MENASHA, CITY OF	180-2301-712-0223	ST 35 WE ENERGIES	Neenah Menasha Fire
		=====				
	CHECK TOTAL	2,010.09				
46756	2/21/2019	14,463.62	MORTON SALT INC	10-6102-735-0332	ROAD SALT	St Cleaning/Lan/Snow
		=====				
	CHECK TOTAL	14,463.62				
46757	2/21/2019	9,981.65	MULCAHY SHAW WATER INC	400-0000-207-0418	UV REBUILD PARTS	Water
		=====				
	CHECK TOTAL	9,981.65				
46768	2/21/2019	3,923.00	REHRIG PACIFIC COMPANY	11-7571-742-8105	65 GAL GARBAGE CARTS	Capital Equipment Fu
	2/21/2019	3,923.00	REHRIG PACIFIC COMPANY	11-7571-742-8105	65 GAL RECYCLING CAR	Capital Equipment Fu
		=====				
	CHECK TOTAL	7,846.00				
46769	2/21/2019	2,706.00	ROBERT E LEE & ASSOCIATES INC	400-0000-207-0424	JAN GIS UPDATE FEES	Water
	2/21/2019	2,706.00	ROBERT E LEE & ASSOCIATES INC	400-0401-770-6650	JAN GIS UPDATE FEES	Water
		=====				
	CHECK TOTAL	5,412.00				
46771	2/21/2019	2,945.00	SPARKLE AND SHINE CLEANING	10-1801-709-0236	FEB CLEANING	Municipal Build/Muni
	2/21/2019	350.00	SPARKLE AND SHINE CLEANING	44-7705-738-0236	FEB RAMP CLEANING	Parking Utility Fund
		=====				
	CHECK TOTAL	3,295.00				
46773	2/21/2019	69,590.97	SUPERION LLC	11-1762-742-8114	2018/2019 CLOUD-NAVI	Capital Equipment Fu
		=====				
	CHECK TOTAL	69,590.97				
46778	2/21/2019	231.19	WE ENERGIES	10-8801-788-0222	MEMORIAL PARK/AREA L	Parks/Parks Operatio
	2/21/2019	41.72	WE ENERGIES	10-8405-784-0222	600 S PARK AVE	Independent Pro/Muni
	2/21/2019	21.89	WE ENERGIES	10-8804-788-0222	PLAYING IN THE RAIN	Parks/City Sculpture
	2/21/2019	1,719.48	WE ENERGIES	10-3701-732-0222	1495 TULLAR RD	Municipal Facil/Muni
	2/21/2019	573.16	WE ENERGIES	39-3703-732-0222	1495 TULLAR RD	Fleet Management
	2/21/2019	110.83	WE ENERGIES	10-7104-736-0222	HARRISON ST/W BELL S	Street Signal &/Stre
	2/21/2019	38.82	WE ENERGIES	10-7104-736-0222	CECIL ST AREA LIGHTI	Street Signal &/Stre
	2/21/2019	32.09	WE ENERGIES	10-7101-736-0222	MAIN & LAKE ST	Street Signal &/Traf
	2/21/2019	40.96	WE ENERGIES	10-7101-736-0222	BELL & INDUSTRIAL	Street Signal &/Traf
	2/21/2019	21.22	WE ENERGIES	10-7104-736-0222	113 W WISCONSIN AVE	Street Signal &/Stre
	2/21/2019	207.58	WE ENERGIES	10-3702-732-0222	W CECIL ST GARAGE	Municipal Facil/Ceci
	2/21/2019	40.83	WE ENERGIES	10-7101-736-0222	OAK & WISCONSIN ST	Street Signal &/Traf

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
	2/21/2019	70.93	WE ENERGIES	10-7104-736-0222	CANAL ST	Street Signal &/Stre
	2/21/2019	337.95	WE ENERGIES	10-8801-788-0222	MEMORIAL PARK GARAGE	Parks/Parks Operatio
	2/21/2019	61.26	WE ENERGIES	10-8801-788-0222	GREEN PARK - SHELTER	Parks/Parks Operatio
	2/21/2019	132.14	WE ENERGIES	10-8801-788-0223	GREEN PARK - SHELTER	Parks/Parks Operatio
	2/21/2019	126.82	WE ENERGIES	10-8801-788-0222	DOTY PARK - AREA LIG	Parks/Parks Operatio
	2/21/2019	50.23	WE ENERGIES	10-8801-788-0222	631 W WINNECONNE AVE	Parks/Parks Operatio
	2/21/2019	883.57	WE ENERGIES	10-7104-736-0222	100 1ST ST	Street Signal &/Stre
	2/21/2019	16.24	WE ENERGIES	10-7101-736-0222	WINNECONNE & ZEMLOCK	Street Signal &/Traf
	2/21/2019	26.38	WE ENERGIES	10-7101-736-0222	WINNECONNE & HARRISO	Street Signal &/Traf
	2/21/2019	149.47	WE ENERGIES	10-7104-736-0222	WINNECONNE & HARRISO	Street Signal &/Stre
	2/21/2019	46.62	WE ENERGIES	10-7101-736-0222	1ST & FOREST AVE	Street Signal &/Traf
	2/21/2019	34.00	WE ENERGIES	10-7104-736-0222	1010 CAMERON WAY	Street Signal &/Stre
	2/21/2019	15.71	WE ENERGIES	10-4103-733-0222	DELL CT & DOGWOOD TR	Sanitation/Sanit Sew
CHECK TOTAL		5,031.09				
46780	2/21/2019	21,231.44	WINNEBAGO COUNTY TREASURER	10-4101-733-0243	JAN TIPPING FEES	Sanitation/Refuse Ga
	2/21/2019	1,881.10	WINNEBAGO COUNTY TREASURER	81-6901-935-0243	JAN TIPPING FEES	Recycling Fund
	2/21/2019	648.35	WINNEBAGO COUNTY TREASURER	81-6907-935-0243	JAN TIPPING FEES	Recycling Fund
CHECK TOTAL		23,760.89				
46787	2/28/2019	40,275.00	BAYCOM INC	11-2123-743-8115	9 PANASONIC TOUGH BO	Capital Equipment Fu
CHECK TOTAL		40,275.00				
46788	2/28/2019	35,401.00	CARL BOWERS & SONS CONSTRUCTIO	49-0000-303-0000	CN8-17 COMMERCE CT P	Storm Water Manageme
CHECK TOTAL		35,401.00				
46792	2/28/2019	4,325.40	EAGLE GRAPHICS LLC	54-5860-961-0261	FUN RUN T-SHIRTS	Park & Rec Trust Fun
CHECK TOTAL		4,325.40				
46794	2/28/2019	45,155.00	FIRST AMERICAN TITLE INSURANCE	218-9857-981-0644	PURCHASE 886 S COMME	2018 CDBG
	2/28/2019	164.07	FIRST AMERICAN TITLE INSURANCE	92-0000-311-3800	TAXES - 886 S COMMER	Real Estate Tax Agen
CHECK TOTAL		44,990.93				
46796	2/28/2019	3,122.08	GRAYMONT CAPITAL INC	400-0401-770-6410	HYDRATED LIME	Water
CHECK TOTAL		3,122.08				
46803	2/28/2019	37,337.18	MENASHA, CITY OF	41-6302-952-0450	FEB RETIREMENT/FIRE	Benefit Accrual Fund
CHECK TOTAL		37,337.18				

GMB002
QPADEV0014
PFREIMUTH

CITY OF NEENAH
Check Register for Checks over \$2,000.00

PAGE: 9
RUN DATE: 03/06/2019
RUN TIME: 16:01:04

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
46807	2/28/2019	6,937.76	MORTON SALT INC	10-6102-735-0332	ROAD SALT	St Cleaning/Lan/Snow
		=====				
	CHECK TOTAL	6,937.76				
46811	2/28/2019	2,139.92	SEH	13-2476-742-0236	ARROWHEAD PARK GEOTE	Facility Improvement
	2/28/2019	290.52	SEH	13-2476-742-0236	REIMBURSEABLES-ARROW	Facility Improvement
		=====				
	CHECK TOTAL	2,430.44				
46812	2/28/2019	1,993.38	SHI INTERNATIONAL CORP	43-1781-708-8114	WINDOWS SERVER	Information Systems
	2/28/2019	18.39	SHI INTERNATIONAL CORP	10-9314-801-0218	WINDOWS SERVER CALS	Community Devel/Asse
	2/28/2019	24.52	SHI INTERNATIONAL CORP	10-9301-801-0218	WINDOWS SERVER CALS	Community Devel/Comm
	2/28/2019	18.39	SHI INTERNATIONAL CORP	10-9302-801-0218	WINDOWS SERVER CALS	Community Devel/Insp
	2/28/2019	6.13	SHI INTERNATIONAL CORP	10-9305-801-0218	WINDOWS SERVER CALS	Comm Devel / Sealer
	2/28/2019	12.26	SHI INTERNATIONAL CORP	10-0901-705-0218	WINDOWS SERVER CALS	City Attorney/City A
	2/28/2019	12.26	SHI INTERNATIONAL CORP	10-0915-705-0218	WINDOWS SERVER CALS	Legal & Adm. Se/City
	2/28/2019	55.17	SHI INTERNATIONAL CORP	10-0501-703-0218	WINDOWS SERVER CALS	Finance/Finance Oper
	2/28/2019	122.60	SHI INTERNATIONAL CORP	180-2301-712-0218	WINDOWS SERVER CALS	Neenah Menasha Fire
	2/28/2019	18.39	SHI INTERNATIONAL CORP	10-1001-707-0218	WINDOWS SERVER CALS	Human Resources/Oper
	2/28/2019	55.17	SHI INTERNATIONAL CORP	10-0101-700-0218	WINDOWS SERVER CALS	Council/Council Oper
	2/28/2019	128.73	SHI INTERNATIONAL CORP	43-1701-708-0218	WINDOWS SERVER CALS	Information Systems
	2/28/2019	12.26	SHI INTERNATIONAL CORP	10-0201-701-0218	WINDOWS SERVER CALS	Mayors/Mayors Office
	2/28/2019	6.13	SHI INTERNATIONAL CORP	88-7050-938-0218	WINDOWS SERVER CALS	Joint Municipal Cour
	2/28/2019	49.04	SHI INTERNATIONAL CORP	10-8101-781-0218	WINDOWS SERVER CALS	Park & Rec Admi/Park
	2/28/2019	361.67	SHI INTERNATIONAL CORP	10-2101-711-0218	WINDOWS SERVER CALS	Police Departme/Pol
	2/28/2019	6.13	SHI INTERNATIONAL CORP	39-3703-732-0218	WINDOWS SERVER CALS	Fleet Management
	2/28/2019	18.39	SHI INTERNATIONAL CORP	10-3701-732-0218	WINDOWS SERVER CALS	Municipal Facil/Muni
	2/28/2019	61.30	SHI INTERNATIONAL CORP	10-3501-731-0218	WINDOWS SERVER CALS	Public Works Ad/Engi
	2/28/2019	61.30	SHI INTERNATIONAL CORP	400-0401-770-6430	WINDOWS SERVER CALS	Water
		=====				
	CHECK TOTAL	3,041.61				
46813	2/28/2019	3,000.00	SPIELBAUER FIREWORKS CO INC	10-9401-802-0236	FIREWORKS DOWNPAYMEN	Celebration/Com/4th
		=====				
	CHECK TOTAL	3,000.00				
46816	2/28/2019	7,520.00	SUPERION LLC	11-1761-742-8114	LAND/PARCEL MANAGEME	Capital Equipment Fu
		=====				
	CHECK TOTAL	7,520.00				
46817	2/28/2019	1,385.39	TURF WORKS LLC	10-9501-821-0236	JAN SNOW REMOVAL/SAL	Public Library/Libra
	2/28/2019	1,597.76	TURF WORKS LLC	10-9501-821-0236	FEB SNOW REMOVAL/SAL	Public Library/Libra
		=====				
	CHECK TOTAL	2,983.15				
46820	2/28/2019	51.45	WE ENERGIES	10-8801-788-0222	HERB & DOLLY SMITH P	Parks/Parks Operatio
	2/28/2019	41.91	WE ENERGIES	10-7101-736-0222	NICOLET & COMMERCIAL	Street Signal &/Traf

GMB002
QPADEV0014
PFREIMUTH

C I T Y O F N E E N A H
Check Register for Checks over \$2,000.00

PAGE: 10
RUN DATE: 03/06/2019
RUN TIME: 16:01:04

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
	2/28/2019	732.03	WE ENERGIES	10-8801-788-0222	NPRD ELECTRIC TO 2/1	Parks/Parks Operatio
	2/28/2019	9.57	WE ENERGIES	10-8801-788-0223	NPRD GAS TO 2/12	Parks/Parks Operatio
	2/28/2019	65.70	WE ENERGIES	10-7101-736-0222	GREEN BAY RD & MAIN	Street Signal &/Traf
	2/28/2019	802.05	WE ENERGIES	10-7104-736-0222	DPW ELECTRIC TO 2/8	Street Signal &/Stre
	2/28/2019	536.12	WE ENERGIES	10-4103-733-0222	LIFT STATIONS ELECTR	Sanitation/Sanit Sew
	2/28/2019	102.50	WE ENERGIES	49-3901-733-0222	LIFT STATIONS ELECTR	Storm Water Manageme
	2/28/2019	41.91	WE ENERGIES	10-7104-736-0222	WINNECONNE & GREEN B	Street Signal &/Stre
	2/28/2019	638.34	WE ENERGIES	10-3702-732-0223	333 W CECIL ST	Municipal Facil/Ceci
CHECK TOTAL		3,021.58				

*** END OF REPORT ***