

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING
Tuesday, September 24, 2019 - 6:30 PM
Hauser Room - City Administration Building

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

AGENDA

1. Approval of Minutes of the September 10, 2019, Special Meeting and the September 10, 2019, Regular Meeting (Minutes can be found on the City website)
2. Public Appearances
3. Police Department Canine Program Purchase (Attachment)
4. Refuse/Recycling Cart Placement for Storage (Attachment)
5. Warehouse - Harrison Street Pond Site (Attachment)
6. Licenses:
 - a. Beverage Operator License Application (Attachment)
 - b. Beverage Operator License Application - Review Provisional License (Attachment)
 - c. Temporary Extension of Licenses Premises Application (Attachment)
7. Public Works General Construction and Department Activity (Attachment)
8. Announcements / Future Agenda Items
9. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the **Public Works Administrative Assistant at (920)886-6240** or the **City's ADA Coordinator at (920)886-6106** or e-mail **attorney@ci.Neenah.wi.us** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

CITY OF NEENAH
SPECIAL PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Tuesday, September 10, 2019 - 6:00 PM
Hauser Room - City Administration Building

Present: Alderpersons Bates, Lang, Lendrum, Spellman, and Stevenson

Also Present: Mayor Kaufert, City Attorney Godlewski, Assistant City Attorney VandenHeuvel, Deputy Clerk Cheslock, Assistant Police Chief Sievert, Ned Hughes, Grace Kenny, Brittany Reuss, and Amritpal Gill.

Chairperson Bates called the meeting to order at 6:00pm

Minutes: Motion/Second/Carried Lendrum/Spellman to approve the minutes of the August 13, 2019, Regular Meeting. All voting aye.

Public Appearances: none

Motion/Second/Carried Lendrum/Spellman to amend the agenda to address Item 4, Special Event Permits followed by Item 5, Licenses. All voting aye.

Special Event Permits:

St. Joe's 5K Run/Walk: Committee reviewed the revised Street Use Permit for the St. Joe's 5K Run/Walk to be held on Saturday, October 12, 2019. Ned Hughes addressed the committee as an event representative. The structure of the event will be identical to previous years. There will be one change in that awards will be given live on the Pacesetters Facebook page. There will be about 500-600 attendees. Two courses will be prepared in case of rain. Event staff will let City staff know which route will be used by Wednesday before the event. Jewelers Park Drive will be closed for one hour from 7:30am to 8:30am. Additionally Mayor Kaufert will be leading the run on his bicycle.

Following discussion, **Motion/Second/Carried Lendrum/Stevenson to recommend the Chairman of the Public Services and Safety Committee sign and the Council approve the Street Use Permit for the St. Joe's 5K Run/Walk, sponsored by Pacesetters Running Club, Inc., Ned Hughes, P.O. Box 681, Menasha, to be held on October 12, 2019.** All voting aye.

Fox Cities Down Syndrome Awareness Walk: Committee reviewed the revised Street Use Permit for the Fox Cities Down Syndrome Awareness Walk to be held on Saturday, October 5, 2019. No event personnel were present.

Following discussion, **Motion/Second/Carried Lendrum/Spellman to recommend the Chairman of the Public Services and Safety Committee sign and the Council approve the Street Use Permit for the Fox Cities Down Syndrome Awareness Walk, sponsored by the Down Syndrome Assoc. of WI-Fox Cities, Melanie Baeten, 211 E. Franklin Street, Appleton, to be held on October 5, 2019.** All voting aye.

C.A.

C.A.

Beverage Operator License Application Review Process: City Attorney Godlewski reviewed his memo of September 6, 2019. The Committee discussed the proposed changes to internal procedure proposed by staff.

After discussion, **Motion/Second/Carried Bates/Stevenson to authorize staff to invite operator license applicants to supplement their application with any omitted minor violations and report the same to the committee.** All voting aye

Beverage Operator License Applications: The Committee reviewed the beverage operator license applications for Michayla S. Braun, Elizabeth R. Broemer, Monica L. Harder, Riley G. Hietpas, Cecilia T. Krautkramer, Kristina M. Kriefall and Marissa B. Lee.

Deputy Clerk Cheslock clarified that Kristina Kriefall's name was highlighted on the license listing to signify that she had supplemented her application in order to include a violation she had originally forgotten to include per the new procedure.

Following discussion, **Motion/Second/Carried Lendrum/Spellman to recommend Council approve beverage operator license applications for Michayla S. Braun, Elizabeth R. Broemer, Monica L. Harder, Riley G. Hietpas, Cecilia T. Krautkramer, Kristina M. Kriefall and Marissa B. Lee.** All voting aye.

Beverage Operator License Application-Denial:

The Committee discussed the beverage operator license application (new) for Nathan A. Witthuhn. The Neenah Police Department had recommended license denial based on a failure to disclose OWI violations from 2015. The Committee noted that this application would have been denied even if the applicant had disclosed these violations because they are in violation of the parameters listed in the bartender application.

Following discussion, **Motion/Second/Carried Lendrum/Spellman to recommend to Council deny the beverage operator license for Nathan A. Witthuhn based on failure to disclose OWI violations from 2015.** All voting aye.

Beverage Operator License Application-Review:

The Committee discussed the beverage operator license application (new) for Chloe Allyn. The Neenah Police Department had recommended license denial based on a failure to disclose a municipal violation from 2015. Ms. Allyn had submitted a letter for the committee because she was not able to attend the meeting. The Committee noted that there was nothing left off the application that, had it been included, would have precluded her from being approved.

Following discussion, **Motion/Second/Carried Lendrum/Stevenson to recommend Council approve the beverage operator license application (new) for Chloe Allyn.** All voting aye.

The Committee discussed the beverage operator license application (new) for Kelsey Bockhorn. The Neenah Police Department had recommended license denial based on a failure to disclose a municipal violation from 2017.

C.A.

Report

C.A.

C.A.

Following discussion, **Motion/Second/Carried Stevenson/Lendrum to recommend Council approve the beverage operator license application (new) for Kelsey Bockhorn.** All voting aye.

The Committee discussed the beverage operator license application (new) for Grace Kenny. The Neenah Police Department had recommended license denial based on a failure to disclose two municipal violations from 2017 and 2019. Ms. Kenny was present and informed the committee that one of the violations listed was actually a warning; she brought the original paperwork to provide evidence. Assistant Police Chief Sievert confirmed there was no forfeiture listed on the citation so it was in fact a warning, not a citation. The other violation was from when she was a minor so she did not think it would come up on the background check.

C.A.

Following discussion, **Motion/Second/Carried Lendrum/Stephenson to recommend Council approve the beverage operator license application (new) for Grace Kenny.** All voting aye.

The Committee discussed the beverage operator license application (new) for Heidi Reagan. The Neenah Police Department had recommended license denial based on a failure to disclose a municipal violation from 2016. The committee reviewed Ms. Reagan's appeal letter.

C.A.

Following discussion, **Motion/Second/Carried Stevenson/Spellman to recommend Council approve the beverage operator license application (new) for Heidi Reagan.** All voting aye.

The Committee discussed the beverage operator license application (new) for Brittany Reuss. The Neenah Police Department had recommended license denial based on a failure to disclose municipal violations from 2015, 2016 and 2017. Ms. Reuss addressed the committee, stating she had forgotten about the unpaid speeding tickets from four years ago and paid the fines as soon as they were brought to her attention. The Committee discussed the fact that the bulk of the citations were from almost five years ago and many stemmed from the same incident.

C.A.

Following discussion, **Motion/Second/Carried Lendrum/Lang to recommend Council approve the beverage operator license application (new) for Brittany Reuss.** All voting aye.

Ordinance 2019-21: Click and Collect Alcohol Sales:

Amritpal Gill, 1117 S Commercial Street, owner of Gill Liquor, addressed the Committee. He stated he did not know much about the ordinance being proposed but does not want a further monopoly on the liquor market. He shared the process and security measures he has in place when selling alcohol to his customers. Mr. Gill stated that even if this ordinance passes in the City, he does not know if it is safe.

Assistant City Attorney VandenHeuvel reviewed Ordinance 2019-21 Click and Collect Alcohol Sales. This ordinance was modeled after three other municipalities, Madison, Fond

du Lac, and Depere, who have already implemented this option for license holders. The proposed ordinance ends pick up service at 6 pm with a four hour wait time after the order is placed; all orders would have to be submitted by 2 pm. He stated this ordinance would allow for the same revocation process as the current operator licenses so if there were issues they could be addressed. There are additional security requirements for applicants, including taking photos of all IDs and having security cameras filming the pickup area in order to capture all license plate numbers. Assistant City Attorney VandenHeuvel had spoken with other municipalities as well as stores in the fox valley that already allow this extension. The consensus is that it is being taken very seriously because the license holders have a lot to lose if they do not follow the rules.

The Committee discussed the issue of liability if someone were to drive while intoxicated; what the licenses premise is for license holders; what kind of police involvement there will be in enforcement and checks, how violations would be reported to the committee, and the option to ask for applicants to disclose any prior violations on the application.

Motion/Second/Carried Lendrum/Spellman to recess to allow the Dangerous Dog appeal to take place on time. All voting aye.

Chairperson Bates recessed the meeting at 7:00 pm.

Chairperson Bates reconvened the meeting at 9:21 pm.

The Committee continued discussion regarding the safety of residents and potential dangers of making alcohol more accessible, how these applications would be processed and reviewed by PSSC before going to Common Council, the fact that residents want this option while shopping in Neenah, how the Police respond to reports of drunk drivers, how strict Neenah wants to be in this ordinance, the fact that we can revisit this if issues arise, and where state statute stands on the issue. There are currently two bills before state legislature regarding this issue. They were only announced a few weeks ago and will likely take a long time to move forward. If the State determines this is a statewide issue, their ruling could override any city level ordinances in place.

Following discussion, **Motion/Second/Carried Lendrum/Lang to recommend Council adopt Ordinance 2019-21 amending section 4-95(h) and creating section 4-95(i) of the Neenah Municipal Code to provide for online ordering and curbside pickup of alcohol beverages and to include the following language in section 4-95(i)(3), "If requested, these records must be made available for the City to inspect to ensure compliance with the above provisions."** Motion passes 3-2, Alderpersons Bates and Spellman voted no.

ORD.

Public Works General Construction and Department Activity:

1. Contract 3-18 (Nature Trails/Eaglecrest) – Work is complete. The contractor has provided an estimate to grade and pave the Shootingstar Drive connection. It is over 20% above the available budget. Staff is evaluating options.
2. Contract 1-19 (Caroline, Stevens, Fifth) – Work is complete. Final quantity measurements are being made.
3. Contract 2-19 (Stanley Ct, Stanley St, Thomas)

- a. Stanley Court – The contractor is scheduled to begin road excavation the week of Sept. 9.
- b. Stanley Street – Water main work is complete. The street is in the rest period.
- c. Thomas Court – The contractor is scheduled to begin curb/gutter installation.
4. Contract 4-19 (Concrete Pavement and Sidewalk Repair) – Miscellaneous pavement and sidewalk repairs are ongoing.
5. Contract 5-19 (Hot-Mix Asphalt Pavement Repair) – Work has started. The contractor will be in after Labor Day to complete the work.
6. Contract 7-19 (Breezewood Sanitary Sewer) – This contract was advertised on Sept. 5. Bid opening is scheduled for Sept. 19. The contract includes the extension of sanitary sewer on Breezewood Lane and through the Harness easement to Cumings Lane.
7. Courtney Court – Utility work is complete. Road excavation is scheduled to start the week of Sept. 9.
8. The Tullar Road pedestrian beacons were installed at the Byrd Avenue crossing prior to the start of school.
9. Cardinal Plat – Work on the Cardinal Plat (located north of Lone Oak Drive and west of Paintbrush Road) is scheduled to start the week of Sept. 9. Access to the site will come from Lone Oak Drive.
10. S. Commercial Street – Staff has prepared an application for Surface Transportation Program – Urban (STP-U) funds for the reconstruction of S. Commercial Street (Stanley St – Winneconne Av). The application is under review by WisDOT. The funding cost split maximum is 80/20. Funding availability will dictate the timing of work on that project. At this point, it looks like construction could take place in 2025. This would require a design start in 2022.

Announcements/Future Agenda Items: None.

Motion/Second/Carried Stevenson/Lendrum to adjourn at 9:52 p.m. All voting aye.

Respectfully submitted,



Stephanie Cheslock
Deputy Clerk

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Tuesday, September 10, 2019 - 7:00 PM
Hauser Room - City Administration Building

Present: Chairman Bates, Alderpersons Lang, Lendrum, Spellman, and Stevenson

Also Present: Mayor Kaufert, City Attorney Godlewski, Assistant City Attorney VandenHeuvel, Police Sergeant Bone, CSA Devon Lehman, Deputy Clerk Cheslock, Dennis Koehler, and Mark Bestul

Chairman Bates called the meeting to order at 7:00pm.

Appeal of Dangerous Animal Designation Pursuant to Neenah Code §3-16 - Dennis Koehler, 217 Spruce Street: City Attorney Godlewski outlined the procedures to be followed for the hearing. City Attorney Godlewski placed all witnesses under oath as they testified.

Assistant City Attorney VandenHeuvel called Sergeant Wes Bone as a witness. Sergeant Bone has been employed with the City of Neenah Police Department for a little over 8 years. His duties include general patrolling, supervising other officers, and other special duties as assigned, including overseeing the dangerous animal program. In this role he keeps track of all animal scratch, bite, and attack incidents. He reviews all incident reports and if they fall in line with the City of Neenah code Ch.3, Article 3, Sec 3-31 he issues a notice to the animal's owner of a potentially dangerous, dangerous, or prohibited dangerous designation based on the number of incidents the subject animal has been involved in.

Assistant City Attorney VandenHeuvel asked Sergeant Bone to read the definition of dangerous animal from the City of Neenah Code; he read from Chapter 3, Article 3, Sec. 3-1 "Dangerous animal means any animal that:...Has been previously found, within the last 36 months, to be a potentially dangerous animal, the owner having received notice of such and the animal again aggressively bites, attacks, or endangers the safety of humans or domestic animals." It was this section of the code that Sergeant Bone used to make the current ruling regarding the subject dog as a dangerous animal.

Assistant City Attorney VandenHeuvel asked Sergeant Bone to run through a chronological summary of the incidents Sheeba, the subject dog, had been involved in. As noted in report 17-10029 from July 9, 2017, Officer Brandon Deich responded to a reporting person who stated she and her husband were riding their bicycles near 217 Spruce Street when a dog chased them down the street. The reporting person was able to identify where the dog came from. Officer Deich responded to the location where the incident occurred and spoke with Dennis Koehler, who received a warning for an animal at large. Because no bite or scratch occurred, it likely Sergeant Bone was not made aware of the incident in 2017. As noted in report 18-008994 from May 23, 2018, Community Service Aid (CSA) Edward Wick responded to a call to 217 Spruce Street. Here the reporting person informed CSA Wick that she had been walking her golden doodle in front of 217 Spruce Street when a brown and white pit bull broke out of a screened window and ran up to her and her dog. She was forced to pick up her dog and move to the street to attempt to keep her dog safe; the subject dog followed them into the street. The reporting person later informed CSA Wick that she had found a puncture wound on her dog the evening of the event while giving the dog a bath. There was a quarantine order mistakenly issued in this instance. Due to this incident, on June, 6, 2018, the police department determined Sheeba, the subject dog, to be a potentially dangerous animal. The most recent incident is detailed in report 19-0010459 from July 15, 2019—CSA Lehman, who is present tonight, was dispatched to the area of 217 Spruce Street for a reported dog bite incident. A female witness to the incident stated the victim was walking his dog when the subject dog broke through the screened window and came at his dog. The victim's dog reacted to the attack by latching onto the subject dog. The victim, in the process of separating the dogs, incurred

injury to his hands. Due to this incident, a quarantine was ordered for both dogs, as it was unclear which dog injured the victim. After reviewing the incident report, Sergeant Bone noted the pattern of behavior in these three incidents where the subject dog was not controlled and chased three individuals and determined the subject dog to be a dangerous animal. Sergeant Bone also noted that the subject dog was not licensed or up to date on its vaccinations at the time of the incident.

Dennis Koehler cross examined Sergeant Bone as to why the incident report from July stated the female witness saw Sheeba jump out the window but also stated that she first looked out her window and saw the dogs already interlocked. Mr. Koehler further questioned Sergeant Bone as to if Bone had seen the marks on the dog from the May 2018 incident. Sergeant Bone responded that he had not and would not generally see that kind of information. Mr. Koehler asked why Sheeba was labeled a dangerous animal but the other dog, who had bitten her, was not. Sergeant Bone responded that it was because the other dog was on a leash in the public right-of-way and Sheeba had broken out of the house, was out of control, and was aggressive toward the dog.

The prosecution and defense had no further questions for Sergeant Bone.

The Committee questioned Sergeant Bones as to why there were no photos for the committee to view. Sergeant Bone noted that he simply reviews the reports given to him but could not speak to why there were no photos taken the day of any of the incidents. The Committee clarified that the three incidents were attacks on first bicyclists and secondly and thirdly on other dogs. The Committee reserves the right to call Sergeant Bone back.

CSA Devon Lehman testified. He stated he is employed at the Neenah Police Department as a community service aid. In this roll he takes less serious calls like lock outs and animal incidents. On July 15, 2019 he was dispatched for a dog bite incident. Officer Nathan Franske accompanied him. A witness had heard a noise outside and when she went to the window saw the subject dog outside in a scuffle with a dog being walked on the sidewalk. CSA Lehman made contact with the owner of the dog that was attacked; the owner was injured but was reluctant to share those injuries with police department. CSA Lehman was not wearing a body camera because CSAs do not have body cameras, so this communication and incident were not captured on video.

The prosecution and defense had no further questions for CSA Lehman.

The Committee questioned CSA Lehman as to why there were no photos taken. CSA Lehman detailed that the day of this incident the normal vehicle the CSAs drive, which his equipped with a camera, was inoperable and unavailable. He was therefore driving a different police department vehicle that did not have a camera inside. CSA Lehman was not made aware of the victim's injuries before meeting with him a few hours after the incident, so he had not brought a camera along to that encounter either. The Committee asked CSA Lehman to discuss the types of injuries the victim sustained on his hands. CSA Lehman noted the wounds appeared fresh and were recently bandaged puncture wounds but not obviously life threatening; however, he also noted that because of other potential issues with animal bites, e.g. rabies and other diseases, so he could not say with 100% certainty that the bites were not serious.

Mr. Koehler asked CSA Lehman if he had recorded or seen the bite marks on Sheeba, the subject dog. CSA Lehman stated he had not seen the bite marks and had not seen any pictures.

The Committee inquired as to if the victim was invited to the hearing; Assistant City Attorney VandenHeuvel noted he had been invited but had chosen not to appear. The Committee inquired as to the procedure for letting defendants know the process of a hearing and if they are informed they can

have witnesses. Assistant City Attorney VandenHeuvel stated that would not be the proper role for the City Attorney's office as they are acting as the prosecutor in the case.

Mr. Dennis Koehler testified. He stated the reports are contradictory and the female witness in the July incident lied about seeing Sheeba attack because she said she looked out and saw the dogs already engaged and later said she saw Sheeba jump out the window. Mr. Koehler went on stating the victim and his dog regularly antagonize Sheeba by standing on the sidewalk in front of his home for 10-15 minutes a day. Mr. Koehler noted that while Sheeba is a pit bull she is not vicious and that pit bulls are not vicious on their own and are products of their environments. He stated, Sheeba is not aggressive, often plays with his grandchildren, and reiterated that there is no proof that Sheeba has ever bitten a person or another dog. Mr. Koehler noted that after the first time Sheeba escaped through the front window he had been keeping it closed at all times so it did not happen again; however, he had a new tenant in his home who did not know the danger of opening the window. He noted that Sheeba does have her shots but had not received a booster shot because he had not been aware that she was due for it. Mr. Koehler admitted he should have gotten a license for his dog but had not yet.

Assistant City Attorney VandenHeuvel cross examined Mr. Koehler, asking him about the incident in 2017 when the subject dog had broken loose from her chain. After his warning from the police in 2017 he complied and purchased a new chain to keep his dog under control in his own yard. Mr. Koehler stated that during the 2018 incident Sheeba did not bite another dog and that this had been the first time she had escaped through the screen window. He added that Sheeba was not aggressive and during the incident in July it was the other dog that had been aggressive and bit Sheeba. Assistant City Attorney VandenHeuvel asked Mr. Koehler if the police had informed him that due to the incident in 2018, Sheeba was now designated a potentially dangerous dog and the consequences if there were any other incidents in the subsequent 36 month period. Mr. Koehler confirmed that he had been informed of this designation but had thought it was a six month period, not a 36 month period.

The Committee asked Mr. Koehler additional questions regarding the vet he regularly sees and vet bills. Mr. Koehler stated he did not have any bills with him and that he usually visits a vet clinic in Appleton but because of the cost of a quarantine he had to go to the Humane Society for that service. While there, the vets also tended to Sheeba's wounds from the July incident. The Committee inquired on the proximity of the property to elementary schools and parks. There are a couple schools in the area but Mr. Koehler assured the committee that Sheeba gets along with children well and has never bit anyone. The Committee further asked if Mr. Koehler had taken any measures to secure the window after the first incident. He had not, but had kept it closed at all times until the day of the July incident.

Assistant City Attorney VandenHeuvel asked for clarification from Mr. Koehler regarding his statement about a dog bite sustained by Sheeba during the July 2019 incident. Mr. Koehler had testified that Sheeba had a bad bite and had to be brought to the vet but he had also told the officer present that day that the bite was not bad. Assistant City Attorney VandenHeuvel showed the body camera video of Office Franske to show Mr. Koehler and the committee the interaction between Mr. Koehler and police the day of the July incident.

Mr. Mark Bestul testified. Mr. Bestul lives with Mr. Koehler at 217 Spruce Street and was lying in bed the day of the incident. He heard crying and ran outside to see Sheeba being attacked by another dog who had her around the neck. He ran forward and pulled Sheeba away. Sheeba did not bite anyone or the other dog. Mr. Bestul had seen this dog and its owner lingering in front of the house on more than one occasion.

Assistant City Attorney VandenHeuvel cross examined Mr. Bestul, asking if he had been asleep when the incident occurred. Mr. Bestul answered that yes he had been in bed because he had been up through the night wet vacuuming the carpet. He did not recall what time the incident occurred.

The Committee asked Mr. Bestul if the subject dog was aggressive after the dogs were separated. He answered that no, she was not aggressive and wanted to go back inside the house as she was frightened.

Mr. Koehler had no other testimony or witnesses to present. Defense rests.

Assistant City Attorney VandenHeuvel recalled Sergeant Bone to clarify when quarantine orders were issued. In 2018 a quarantine order was given; however, it was a mistake as quarantines are not required for dog-on-dog bites. CSA Wick informed Mr. Koehler that he did not need to comply with the quarantine order so he could cancel any appointments he had made. Sergeant Bone cannot say whether or not the dog was taken into quarantine before CSA Wick was able to make contact with Mr. Koehler. In 2019 a quarantine was ordered for both dogs because it was unclear at the time of the incident which dog had bitten and/or scratched the victim. Both dogs completed their quarantines.

The Committee questioned why they were not given more information ahead of time in order to prepare for the hearing. Assistant City Attorney VandenHeuvel explained that while in the past the committee had received supplemental information, that is not appropriate and they should deliberate using the testimony presented at the hearing and nothing more.

Assistant City Attorney VandenHeuvel presented his closing argument by reiterating the definition of dangerous animal as stated in City of Neenah Code. The evidence shows that in 2018 the subject dog was labeled a potentially dangerous animal. Mr. Koehler was informed of the designation and knew if there was another incident in the next 36 months the subject dog would be declared a dangerous animal. 14 months later the subject dog got out again and there was another incident with another dog. Charging out a window should be considered aggressively attacking. Therefore this meets the statutory requirements of a dangerous animal.

Mr. Koehler presented his closing statement, restating that there has never been any proof that Sheeba actually bit anyone. He said there are no doctor's reports, no pictures, so it is all just other people's word against his.

Assistant City Attorney VandenHeuvel entered into evidence City of Neenah Ordinance Chapter 3, Article 3 and Police Reports 17-10029, 18-008994, and 19-0010459.

Motion/Second/Carried Stevenson/Lang to convene into Closed Session in the Council Chambers, pursuant to Wis. Stat. §19.85(1)(a) for the purpose of conducting deliberations regarding the Prohibited Dangerous Dog Designation Appeal Dennis Koehler, 217 Spruce Street. All voting aye.

Motion/Second/Carried Lendrum/Spellman to reconvene into Open Session to announce result of deliberations on appeal of Prohibited Dangerous Dog Designation Appeal by Dennis Koehler, 217 Spruce Street. All voting aye.

Chairman Bates called the meeting to order at 9:05 pm.

City Attorney Godlewski reviewed the Committee's ruling to uphold the dangerous animal designation for Sheeba. He reviewed the Findings of Fact.

1. Sheeba was declared a potentially dangerous animal due to an incident on May 23, 2018.
2. Mr. Koehler had been informed of the designation.
3. Sheeba endangered the safety of a human on July 15 2019. The contact occurred on the public side walk.

City Attorney Godlewski reviewed the Conclusions of Law.

1. Sheeba charged out the window, endangered the safety of a human, which does constitute the designation of a dangerous animal per municipal code Chapter 3, Article 3.
2. The committee voted 4-1 to up hold the designation.

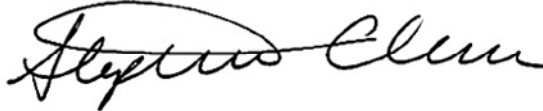
City Attorney Godlewski reviewed the conditions for maintaining a dangerous animal in the City. He confirmed that the decision of the Committee can be appealed to the Circuit Court.

Motion/Second/Carried Lendrum/Lang to approve the Findings of Fact and Conclusions of Law and uphold the dangerous animal designation for Sheeva. Motion passes 4-1. Alderpersons Bates, Lang, Lendrum, and Spellman voted yes; Alderperson Stevenson voted no.

City Attorney Godlewski informed Dennis Koehler that he would prepare the formal Findings of Fact and Conclusions of Law document for the Chair's signature.

Motion/Second/Carried Lendrum/Lang to adjourn at 9:15 p.m. All voting aye.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Stephanie Cheslock". The signature is fluid and cursive, with a large loop at the beginning and a long tail.

Stephanie Cheslock
Deputy Clerk



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To: Chairman Bates and PSSC
From: Assistant Chief Christopher Sievert
Re: **Canine Program Purchase**
Date: September 18, 2019

The purpose of this memo is to respectfully request authorization to initiate several important purchases for the Neenah Police Department's Canine Program.

K9 Cedric will be retiring at the end of this year, this was unanticipated since his planned retirement was in 2021. K9 Cedric and his handler Investigator Gorden are assigned to the Lake Winnebago Area Drug Task Force. K9 Cedric's replacement will not be assigned to the task force but instead will be assigned to our patrol division. We are requesting permission to start the purchase process to replace K9 Cedric, a vehicle and all necessary equipment and training.

We are requesting the authorization to purchase a 2020 Ford Interceptor Police Utility Vehicle, AWD, 3.3 V6 and needed patrol equipment. The equipment to be installed in order to make the vehicle a functional K9 squad includes all regular patrol equipment, including lights, siren, radio, weapon mounts, radar, computer/printer and squad camera. Specialized equipment that is specific to the K9 squad includes a K9 insert (separate compartments for dog and a prisoner), door kicker, fan, release mechanism, and a temperature monitor that reports to a cell phone. The detail of the purchase are as follows:

- 2020 Ford Interceptor: \$37,688.00
- Equipment provided by PD: \$7002.79
- Graphics: \$645.00
- Four Ballistic Door panels: \$3916.00
- Heavy Service Battery: \$300.00
- Precision Installations labor and parts: \$12,348.36
- Emergency lighting and equipment: \$4,169.52
- Total estimated cost: \$66,069.67



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We are also requesting authorization to purchase the replacement canine and training in the beginning of 2020. We have identified our new canine handler as Officer Samuel Santiago.

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We have chosen to use K-9 Services in New Mexico as the training facilitator. Kevin Sheldahl is the trainer/vendor for K-9 Services. Kevin Sheldahl has a rich history of police K9 training. Several departments in the area have purchased their canines from K-9 Services. Kevin Sheldahl also conducts yearly K9 recertification for most of the K9's in the area. The details of the cost and training of the K9 are the following:

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- Canine and training: \$15,000
- Hotel for handler (6 weeks): \$4,500
- Meals for handler: \$1,010
- Fuel for vehicle: \$700
- Equipment for canine: \$2,500
- Total estimated cost: \$23,710

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All of the costs listed in this memo will be paid for with funds raised specifically for this program which were donated by generous individuals and institutions within the City of Neenah and the Fox Valley.

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Recommendations: Approval to recommend to Council the request to purchase a 2020 Ford Police Interceptor Utility Vehicle, AWD. 3.3 V6 and all necessary equipment at the cost \$66,069.67 in 2019. Request approval to purchase police canine and associated training for a total cost of \$23,710 in 2020. The \$89,779.67 would be funded by received donations.

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In order to account for the money, the payment would come from the 2019 and 2020 Capital Outlay account 011-2170-743-8105. The incoming donations would be receipted to the Revenue account 063-0000-576-2152.

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Vehicle Specifications for Quote 2020 Ford Interceptor – Utility Vehicle

*Neeenah Police Department
2111 Marathon Avenue
Neeenah, WI 54956-4771
920-886-6000*

OPTIONS	CODE	COST
Requested Options Included in Quote:		
2020 Ford Interceptor Police Utility Vehicle, AWD,	K8A/500A	\$ 40,615.00
3.3 V6	99B	- \$3530.00
LED Driver's Only Spotlight	51T	\$ 420.00
Dark Car Feature (Dome Off)	43D	\$ 25.00
Cargo Dome Lamp	17T	\$ 50.00
Police Engine Idle Feature	47A	\$ 260.00
Remote Keyless Entry	55F	\$ 340.00
Keyed Alike1284X (to match our existing 2019 fleet)	59B	\$ 50.00
Rear Door Controls Inoperable	68G	\$ 75.00
Reverse Sensing	76R	\$ 275.00
BLIS Blind Spot Monitor	55B	\$ 545.00
Ultimate Wiring Package	67U	\$ 560.00
18" Painted Aluminum Wheel	64E	\$ 475.00
Rear View Camera Display in Rear View Mirror	87R	\$ N/C
Rear Camera On-Demand	19V	\$ 230.00
Global Lock / Unlock	18D	\$ N/C
Pre-Collision Assist	76P	\$ 145.00
Auxiliary Air Conditioning	17A	\$ 610.00
Noise Suppression Ground Straps	60R	\$ 100.00
12.1" Integrated Computer Screen	54E	\$ 2745.00
Destination and Fees		\$ 1095.00
Discounts/Incentives		- \$ 7397.00
Total		\$ 37,688.00
Vehicle Total		\$37,688.00
Equipment provided by PD		\$7002.79
Graphics		\$645.00
Ballistic Door Panels \$979.00 x4		\$3916.00
Heavy Service Battery		\$300.00
Precision Installations Labor and Parts		\$12,348.36
SoundOff Emergency lighting and equipment		\$4169.52
GRAND TOTAL		\$66,069.67

Equipment purchased/provided by PD**08/28/19**

Part #	Description	Cost	Source
Panasonic Toughbook CF-33			
	Panasonic Tablet	\$4386.00	Baycom
CAB-UVHR			
	Headrest Printer Mount	\$290	Baycom
PJ-762			
	Brother Thermal Printer	\$309.00	CDW
LB3692			
	Printer Power Cord	\$28.00	CDW
XXXX			
	USB Printer Cable	\$12.00	
CDW Part: 4710120			
	TG3 Backlit Keyboard	\$137.99	CDW
Kustom Raptor RP-1			
	Radar Unit	\$1560.80	Galls
70112			
	AXON Signal Vehicle	\$279.00	AXON
TOTAL		\$7002.79	

***** Lead time on parts is approximately 2-4 weeks*****



SCALE: 3/4" = 1' 0"



2400 Holly Road • Neenah, WI 54956
Tel: 920.734.1601 • Fax: 920.734.1622

www.AppletonSIGN.com

CLIENT: NEENAH POLICE
STREET ADDRESS: 2111 MARATHON AVE
CITY / STATE: NEENAH, WI
SCOPE: 8891 - NEW INTERCEPTORS
DATE: 01/15/19
SALES: ERIC CATES
DESIGNER: COURTNEY MUELLER

GENERAL SPECIFICATIONS

VOLTAGE:
POWER DRAW:
SQUARE FOOTAGE:

COLOR SCHEDULE

1 DIGITALLY PRINTED GRAPHICS

REQUIRED ITEMS

CLEAN ART?
FIELD SURVEY?
COLORS?
MISC. ITEMS?

REVISION SCHEDULE

PLEASE SIGN BELOW STATING THAT THIS DESIGN IS APPROVED

X

BY SIGNING THIS DOCUMENT, YOU ARE AGREEING TO ALL STATEMENTS, SCOPE OF WORK DESCRIBED ON THIS DRAWING & THE PROPOSAL. FURTHERMORE, THIS DESIGN IS IN PRODUCTION. THIS PROJECT WILL NOT BE ALLOWED WITHOUT A SIGNATURE.

PRODUCE AND APPLY GRAPHICS AND LETTERING TO QTY: ONE(1) SUV INTERCEPTOR - K9 UNIT

OPT. #1

8891-3

1

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**DETAILED DESIGN!
CAN BE USED FOR PRODUCTION**



RE: Neenah PD Wisconsin 2020 Ford Utility Jason Helm to: AStreubel@ci.neenah.wi.us
06/28/2019 07:25 PM
From: Jason Helm <jason.helm@angelarmor.com>
To: "ASTreubel@ci.neenah.wi.us" <ASTreubel@ci.neenah.wi.us>
History: This message has been replied to.

Hi Adam,

Hope all is well with you! We don't have the specific 2020 panel yet but are expected to get our hands on the actual vehicle in the next month and have production within a few weeks after. The prices haven't and will not change for that model however in the Level 3A panel and if you need an official quote to submit for approval right away I can quote the 2019 and swap it by the time it's approved. Agency pricing is \$979/door.

Jason

Respectfully,

Jason Lee Helm- Regional Sales Manager

ANGEL ARMOR

4557 Denrose Ct. Fort Collins, CO 80524

o :970- 999- 3006 c :970- 682-0681

[WEBSITE](#) | [FACEBOOK](#)

ANGEL ARMOR EXIST TO PROTECT AND PRESERVE THE PURSUIT OF LIFE, LIBERTY, AND HAPPINESS FOR LAW ENFORCEMENT AND THEIR FAMILIES.

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From: AStreubel@ci.neenah.wi.us <ASTreubel@ci.neenah.wi.us>

Sent: Friday, June 28, 2019 11:41 AM

To: Jason Helm <jason.helm@angelarmor.com>

Subject: Neenah PD Wisconsin 2020 Ford Utility

Jason,

We're adding a 2020 Ford Utility to our fleet. When you have a minute, would you please send me a quote for ballistic panels for all four doors?

Thank you in advance,

Adam Streubel

Neenah Police Department

2111 Marathon Avenue

Neenah, WI 54956

920-886-6040

CONFIDENTIALITY NOTICE:

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Quote

Date 7/30/2019

Quote # 608

660 Watermark Ct. Neenah, WI 54956
(920) 380-1360

Requestor
Neenah Police Department Attn: Adam Streubel 2111 Marathon Ave. Neenah, WI 54956

Ship To
Neenah Police Department Attn: Adam Streubel 2111 Marathon Ave. Neenah, WI 54956

Project Name	Customer Contact	VIN/Type	Terms
K9 SV	A Streubel	Specialty Vehicle	NET 30

Qty	Item	Description	Cost	UOM	Extended Price
1	SV-MARKED	INSTALLATION & WIRING MATERIALS - Shop service charge for basic changeover of Emergency equipment into a 2020 Marked Emergency Service vehicle. Covers changeover of console equipment, exterior interior lighting, siren, radio equipment, prisoner restraint equipment, weapon systems, radars, and computer/printer equipment	1,650.00	ea	1,650.00
1	SV-IN-CAR VID...	INSTALLAION of a basic in-car video system. Installation includes video DVR unit, front facing camera, back seat camera, in-car & pocket mic, and connections to all customer requested active/inactive triggers	425.00	ea	425.00
1	SV-MIRROR	INSTALLATION of any mirror surface or undermount lighting. This includes mounting, door panel removal, and wire routing into interior of vehicle.	250.00	ea	250.00
1	SV-PROGRAMI...	INSTALLATION, SETUP, PROGRAM lights controller system.	200.00	ea	200.00
1	SV-K9INSERT	INSTALLATION of K9 or K9:prisoner transport insert. Includes: Insert, fan, door, panels, & window screens.	510.00	ea	510.00
1	SV-K9ACC	INSTALLAION K9 Electronic Accessories. Includes: door kicker, door unlock solenoid, fan, and any aftermarket system that controls window lighting and horn functions.	700.00	ea	700.00
1	PII-HARNESS	Custom wiring harness. Vehicle specific, color coded with proper amp and volt ratings, specific to vehicle equipment	275.00	ea	275.00
1	MISC-EQUIP	Misc. equipment, fasteners, specialty wiring, loom, grommets, connectors, fuses, etc.	150.00	ea	150.00

Quote Provided By:	SS	Subtotal
Please Sign Here:		Sales Tax (0.0%) (0.0%)
		Total

Returns Accepted with proof of purchase within 30 days of date of sales receipt. All returned merchandise is subject to a re-stocking charge of 20% or more and will be refunded within 10 days of the return. All Warranty/Defective merchandise returns are subject to manufacturers approvals before credits are issued. No returns will be accepted on used or damaged product or custom orders.



PRECISION INSTALLATIONS INC

Quote

Date 7/30/2019

Quote # 608

660 Watermark Ct. Neenah, WI 54956
(920) 380-1360

Requestor
Neenah Police Department Attn: Adam Streubel 2111 Marathon Ave. Neenah, WI 54956

Ship To
Neenah Police Department Attn: Adam Streubel 2111 Marathon Ave. Neenah, WI 54956

Project Name	Customer Contact	VIN/Type	Terms
K9 SV	A Streubel	Specialty Vehicle	NET 30

Qty	Item	Description	Cost	UOM	Extended Price
1	PII-UTI-TRAY	Custom electronics tray to be mounted over the spare tire. Hinged for access to the spare tire and secured with a thumb screw.	150.00	ea	150.00
1	46690	Hi Amp Manual reset 60A surface mount circuit breaker	65.23	ea	65.23
1	11012	Power outlet 12V receptacle plastic snap in mount	9.50	ea	9.50
2	78310	ATC/ATO Water tight fuse holder 16 ga.	3.75	ea	7.50
1	78335	ATC/ATO Watertight fuse holder 16 ga.	4.26	ea	4.26
1	70105	ATO/ATC Fuse block 10 gang no ground	23.80	ea	23.80
2	70165	ATO/ATC Fuse block 6 gang no ground	17.42	ea	34.84
1	79435	Power distribution block, single 1-4 screw connections	18.45	ea	18.45
1	MZL-100	75 Amp heavy duty delay timer (Battery protection device)	118.00	ea	118.00
1	15211	25ft CAT5E snagless UTP cable - gray	24.99	ea	24.99
1	14.0553	Able2:Sho-me 3 position outlet box	26.00	ea	26.00
2	PII-BRKT	PII Custom steel bracket fitted and painted to specific product placement in the vehicle such as breakers, interior lights, radars,etc	20.00	ea	40.00
1	CK2052ITU12	Setina ultimate K9 II, 2 exit points 1 drivers side & 1 between front seats, prisoner pass side exit, 10" fan cutout & no cargo box	2,488.11	ea	2,488.11
1	EK0689CRI01	Setina 10" fan kit for the ultimate K9 unit (mfg by Criminalists Inc.)	194.36	ea	194.36
1	SC-920-5	Santa Cruz model SC-920-5 universal rail gun rack	205.19	ea	205.19
1	HP-5010B	AceK9 Hot-N-Pop® Pro K9 combination system, PIU	1,299.00	ea	1,299.00
1	H-FAN-P	AceK9 fan module activation kit	60.00	ea	60.00
1	H-NKLBL-P	AceK9 No K9 left behind feature	69.00	ea	69.00
Quote Provided By:		SS	Subtotal		
Please Sign Here:			Sales Tax (0.0%) (0.0%)		
			Total		

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Ship To
Neenah Police Department Attn: Adam Streubel 2111 Marathon Ave. Neenah, WI 54956

Project Name	Customer Contact	VIN/Type	Terms
K9 SV	A Streubel	Specialty Vehicle	NET 30

Qty	Item	Description	Cost	UOM	Extended Price
1	HA-RBM-TG	AceK9 wireless alert system. AceWatchDog™ proactive monitoring that displays system temperatures on you cell phone	899.00	ea	899.00
1	E13-WS0R-1	TecNiq Silho-X 2.75" round white. red combo light - SS trim ring	24.00	ea	24.00
1	7170-0570-00	Gamber Johnson Kit: Ford PI utility short vehicle specific console box with cup holder	286.80	ea	286.80
1	MCS-EPICMIC	Gamber Johnson rail mounted microphone clip for any EPIC series console box	25.20	ea	25.20
1	MMSU-1	Innovative Products magnetic mic conversion kit	34.95	ea	34.95
1	7160-0821	Gamber Johnson Ford Police Interceptor utility Close-To-Dash mount	216.60	ea	216.60
1	7170-0685-02	CF33 Dual RF Lite Dock Bundled w/ LIND power supply	934.41	ea	934.41
1	7160-0427	Gamber Johnson MONGOOSE™ - 9" Locking Slide Arm With 3/8" Stud	188.40	ea	188.40
1	7160-0436	Gamber Johnson Angled Profile Lowswivel Motion Attachment with 3/8" Hole Pattern	28.20	ea	28.20
1	7160-0857	Low Profile Quick Release Keyboard Tray	96.00	ea	96.00
1	GPSB	Multi-Band GPS 2G/3G/4G3WLAN Antenna	193.50	ea	193.50
1	AFM-835	Antenna Moulded Flexi 762-870MHz	14.55	ea	14.55
1	C23F-5M	Panorama FME(ftd) MPL(ftd) 5m CS23 Cable (Mini UHF end for 2-way)	14.81	ea	14.81
1	C29T-6SJ	Pnorama TNC(M)-SMA(F) 6M CS29 Cable Assy	32.28	ea	32.28
2	C74-FP-6-TNCP	FME(M)-TNC(M) RG174 6M Cable (GPS)	18.22	ea	36.44
Quote Provided By:		SS	Subtotal		
Please Sign Here:			Sales Tax (0.0%) (0.0%)		
			Total		

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Neenah Police Department Attn: Adam Streubel 2111 Marathon Ave. Neenah, WI 54956

Project Name	Customer Contact	VIN/Type	Terms
K9 SV	A Streubel	Specialty Vehicle	NET 30

Qty	Item	Description	Cost	UOM	Extended Price
1	15211	25ft CAT5E snagless UTP cable - gray	24.99	ea	24.99
1	Shipping, Ground	Ground Shipping	300.00	ea	300.00

Quote Provided By:	SS	Subtotal	\$12,348.36
Please Sign Here: _____		Sales Tax (0.0%) (0.0%)	\$0.00
		Total	\$12,348.36

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NEENAH POLICE DEPARTMENT
2111 MARATHON AVE
NEENAH WI 54956--4771
USA

Terms : CREDIT CARD PREPAID

Quotation Valid Thru : 08/30/2019

Attention : ADAM STREUBEL

We are pleased to quote your requirements as shown below. Our company has a reputation for delivering quality products on time and we look forward to the opportunity of serving you. Please reference quote number shown above when placing order for these products to ensure that pricing shown is honored.

Item	Part / Rev / Description / Details	Quantity Quoted	Unit Price	Extended Price
001	SS-EMPS1STS3D Rev 000 U/M EA MPOWER 3" STUD MNT SAE 8 LED (R/W)	1.00	80.280	US \$ 80.28
002	SS-EMPS1STS3E Rev 000 U/M EA MPOWER 3" STUD MNT SAE 8 LED (B/W)	1.00	80.280	US \$ 80.28
003	SS-ETHFSS-SP Rev 000 U/M EA SS HL FLASHER SELECT-A-PATTERN	1.00	32.400	US \$ 32.40
004	SS-ENT2B3D Rev 000 U/M EA INTERSECTOR UNDER MIRROR LIGHT(R/W)	1.00	138.790	US \$ 138.79
005	SS-ENT2B3E Rev 000 U/M EA INTERSECTOR UNDER MIRROR LIGHT(B/W)	1.00	138.790	US \$ 138.79
006	PNT1CRV05 Rev NS U/M EA INTERSECTOR CURVE KIT 05	1.00	5.760	US \$ 5.76
	OPEN MARKET Customer Part : OPEN MARKET			
007	SS-EMPS2STS4D Rev 000 U/M EA MPOWER 4" STUD MNT SAE 12 LED (R/W)	2.00	86.560	US \$ 173.12
008	SS-EMPS2STS4E Rev 000 U/M EA MPOWER 4" STUD MNT SAE 12 LED (B/W)	2.00	86.560	US \$ 173.12
009	SS-PMP2BKDGJ Rev 000 U/M EA MPOWER 4" D/G BLACK ADJ BRKT KIT	4.00	5.800	US \$ 23.20
010	SS-EMPS2STS2R Rev 000 U/M EA MPOWER 4" STUD MNT SAE 6 LED (RED)	2.00	73.990	US \$ 147.98
011	SS-EMPS2STS4J Rev 000 U/M EA MPOWER 4" STUD MNT SAE 12 LED (R/B)	2.00	86.560	US \$ 173.12



PO Box 206
Hudsonville, MI 49426-0206
www.soundoffsignalgsa.com

800.338.7337 / office 616.896.7100 / office fax 616.896.1226

Our Quotation # Q03028-00
07/29/2019

**NEENAH POLICE DEPARTMENT
2111 MARATHON AVE
NEENAH WI 54956--4771
USA**

Terms : CREDIT CARD PREPAID

Quotation Valid Thru : 08/30/2019

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Item	Part / Rev / Description / Details	Quantity Quoted	Unit Price	Extended Price
012	PMP2RSBUV4 Rev NS U/M EA MPOWER 4" REAR UTIL SPLR BRKT 4 MOD	1.00	55.200	US \$ 55.20
	OPEN MARKET			
013	SS-EMPS2SMS2R Rev 000 U/M EA MPOWER 4" SCREW MNT SAE 6 LED (RED)	1.00	73.990	US \$ 73.99
014	SS-EMPS2SMS2B Rev 000 U/M EA MPOWER 4" SCREW MNT SAE 6 LED (BLU)	1.00	73.990	US \$ 73.99
015	ETFBSANFL Rev NS U/M EA FLASHBACK SS w/AMP & FLEET	1.00	41.760	US \$ 41.76
	OPEN MARKET			
016	SS-EMPS2STS4D Rev 000 U/M EA MPOWER 4" STUD MNT SAE 12 LED (R/W)	1.00	86.560	US \$ 86.56
017	SS-EMPS2STS4E Rev 000 U/M EA MPOWER 4" STUD MNT SAE 12 LED (B/W)	1.00	86.560	US \$ 86.56
018	SS-PMP2BKDGAJ Rev 000 U/M EA MPOWER 4" D/G BLACK ADJ BRKT KIT	2.00	5.800	US \$ 11.60
019	ETSS100N Rev NS U/M EA 100N SERIES COMPOSITE SPEAKER	2.00	166.560	US \$ 333.12
	OPEN MARKET			
	Customer Part : CV: \$121.80			
020	ETSS100CBKFV-BP Rev NS U/M EA SPEAKER BRKT KIT - PI UTILITY BMPR	2.00	17.280	US \$ 34.56
	OPEN MARKET			
021	SS-ENGCC01241 Rev 000 U/M EA BLUEPRINT 0124 100AMP CENTRAL CTRL	1.00	297.410	US \$ 297.41



PO Box 206
Hudsonville, MI 49426-0206
www.soundoffsignalgsa.com

800.338.7337 / office 616.896.7100 / office fax 616.896.1226

Our Quotation # Q03028-00
07/29/2019

**NEENAH POLICE DEPARTMENT
2111 MARATHON AVE
NEENAH WI 54956--4771
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Terms : CREDIT CARD PREPAID

Quotation Valid Thru : 08/30/2019

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Item	Part / Rev / Description / Details	Quantity Quoted	Unit Price	Extended Price
022	ENGCP18002 Rev NS U/M EA BLUEPRINT ROTARY REMOTE CNTRL PNL	1.00	174.240	US \$ 174.24
	OPEN MARKET			
023	SS-ENGHNK01 Rev 000 U/M EA BLUEPRINT CENTRAL CTRL HRNS KIT	1.00	33.850	US \$ 33.85
024	ENGSA07152 Rev NS U/M EA BLUEPRINT 482 200W AMPLIFIER/SWITCH	1.00	312.000	US \$ 312.00
	OPEN MARKET			
025	ENGLNK002 Rev NS U/M EA BLUEPRINT LINK KIT (002)	1.00	228.000	US \$ 228.00
	OPEN MARKET			
026	ENFWB000CL Rev NS U/M EA NFORCE INTERIOR LIGHTBAR	1.00	813.600	US \$ 813.60
	Ford Explorer/PI Utility (2011-19) Split Front (DRV) D12 D12 D12 D12 D12 D12 D12 D12 (PAS) R_W R_W R_W R_W B_W B_W B_W B_W Accessories: PNFLBSPLT1 DSC w/ Breakout Box (Included)			
	OPEN MARKET			
027	EMPS2001N-M Rev NS U/M EA MPOWER 4 INCH FASCIA LIGHT	2.00	86.560	US \$ 173.12
	4" mpower Fascia with Stud Mount 12 LED 9-32 Volt SAE with 1.5' Pigtail Black Housing with Clear Lens BLU/AMB			
	OPEN MARKET			
028	EMPS2001N-K Rev NS U/M EA MPOWER 4 INCH FASCIA LIGHT	2.00	86.560	US \$ 173.12
	4" mpower Fascia with Stud Mount 12 LED 9-32 Volt SAE with 1.5' Pigtail Black Housing with Clear Lens RED/AMB			
	OPEN MARKET			



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07/29/2019

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Total Items Price

US \$ 4,169.52

Thanks again for your interest in our company as one of your suppliers.

With best regards,
SoundOff Signal GSA Sales
ETI LIGHTING, DBA SOUNDOFF SIGNAL GSA
GS-07F-0485Y
CONTRACT PERIOD JULY 20, 2017 TO JULY 19, 2022
DUNS 831009597
CAGE 6FVPo
TAX ID 263691717



M E M O R A N D U M

DATE: September 20, 2019
TO: Mayor Kaufert and Members of the Public Services and Safety Committee
FROM: Gerry Kaiser, Director of Public Works
RE: Refuse/Recycling Cart Placement for Storage

At its Aug. 13, 2019, Committee discussed municipal code relative to the placement of recycling and refuse carts for storage and staff practice for enforcing that code. Committee directed staff to present a draft change to the code incorporating comment that was received at the meeting.

The relevant code section is listed below.

Sec. 12-9. - Point of storage and point of collection.

- (b) *Storage.* No person shall store or permit to be stored upon property owned by them any garbage, recycling, yard waste, refuse, or any container for any of these items in violation of this section:
- (1) Storage shall be prohibited in the front yard of any building as defined by [Chapter 21](#) of this Code.
 - (2) Notwithstanding paragraph (a)(1) above, solid waste shall not be stored in the following locations:
 - a. On any side of a building that faces a public right-of-way except alleys;
 - b. On, under, or alongside of a front porch, stoop, landing, accessible ramp, or deck fronting on the public right-of-way; or
 - c. Within 15 feet of the public right-of-way, except during collection time periods.
 - (3) Variance to this section may only be approved in writing by the Department.
 - (4) Pursuant to State statutes, a special charge for collection of any items may be imposed against any parcel or property for any items placed within the terrace or public right-of-way before or after scheduled collection periods.

Note: The definition referenced in (b)(1) is the definition of the word "building" The definition of the expression "Front Yard" is in Sec. 26-3. It defines a Front Yard as "a yard extending along the full width of the front lot line between the side lot lines and extending from the abutting street right-of-way to the depth required in the setback regulations for the zoning district in which such lot is located. Where irregular lot lines exist, the front yard shall be determined by the Department of Community Development."

As was stated at the earlier meeting, our enforcement goal has been to create a tidy appearance from the street even if that means accepting cart storage at the front of a dwelling, provided that it is fairly tight to the structure. I suggest making that goal the basis for any change to the code. As such, I suggest modifying the existing code to the form shown below:

Sec. 12-9. - Point of storage and point of collection.

- (b) *Storage.* No person shall store or permit to be stored upon property owned by them any garbage, recycling, yard waste, refuse, or any container for any of these items in violation of this section:

- (1) ~~Storage shall be prohibited in the front yard of any building as defined by [Chapter 21](#) of this Code.~~
- (12) **Garbage, recycling, or refuse carts shall be stored during the time period between collection days in the following manner:** ~~Notwithstanding paragraph (a)(1) above, solid waste shall not be stored in the following locations:~~
- a. **Carts may be stored within five (5) feet of the actual front-yard setback. Carts stored in this manner must be placed tight to the structure.**
 - ~~a. On any side of a building that faces a public right-of-way except alleys;~~
 - ~~b. On, under, or alongside of a front porch, stoop, landing, accessible ramp, or deck fronting on the public right-of-way; or~~
 - b. **Carts may not be stored** ~~within~~ **Within** 15 feet of the public right-of-way, except during collection time periods.
 - c. **Carts stored within public view must be stored with the lid closed.**
- (23) Variance to this section may only be approved in writing by the Department.
- (34) Pursuant to State statutes, a special charge for collection of any items may be imposed against any parcel or property for any items placed within the terrace or public right-of-way before or after scheduled collection periods.

Sec. 12-9. - Point of storage and point of collection.

- (b) *Storage.* No person shall store or permit to be stored upon property owned by them any garbage, recycling, yard waste, refuse, or any container for any of these items in violation of this section:
- (1) Garbage, recycling, or refuse carts shall be stored during the time period between collection days in the following manner:
- a. Carts may be stored within five (5) feet of the actual front-yard setback. Carts stored in this manner must be placed tight to the structure.
 - b. Carts may not be stored within 15 feet of the public right-of-way, except during collection time periods.
 - c. Carts stored within public view must be stored with the lid closed.
- (2) Variance to this section may only be approved in writing by the Department.
- (3) Pursuant to State statutes, a special charge for collection of any items may be imposed against any parcel or property for any items placed within the terrace or public right-of-way before or after scheduled collection periods.







M E M O R A N D U M

DATE: September 20, 2019
TO: Mayor Kaufert and Members of the Public Services and Safety Committee
FROM: Gerry Kaiser, Director of Public Works
RE: Warehouse – Harrison Street Pond Site

At the August 13, 2019, Committee discussed the disposition of the warehouse located on the Harrison Street Pond site. Direction from the Committee was for staff to poll other departments to determine if there were needs that the building could satisfy. Following that meeting, I contacted the Police, Fire, Water and Parks departments. I have received comments from each of them.

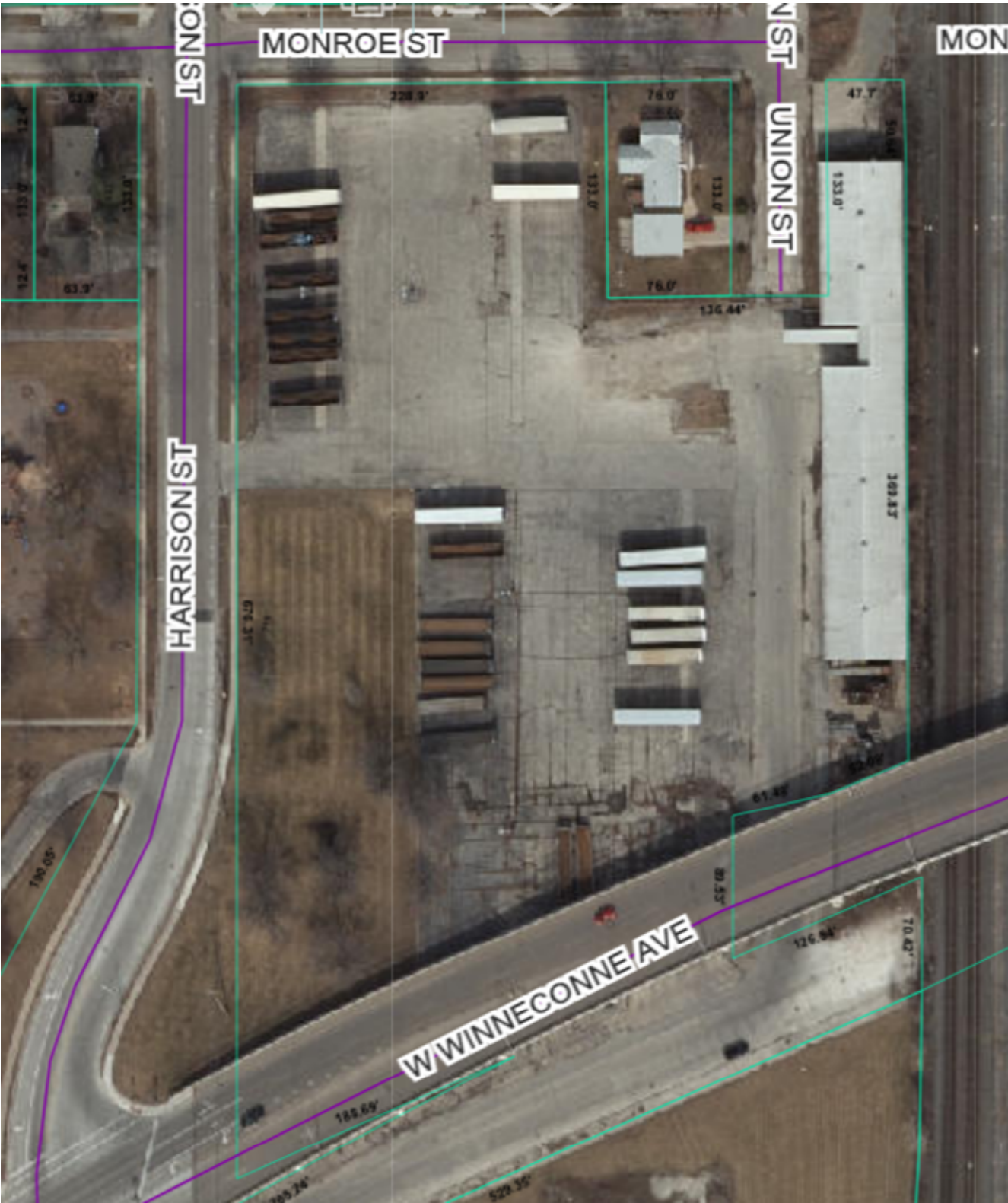
- Police Department - does not feel that the building meets their needs.
- Fire Department - expressed an interest in moving the floats that are currently stored in the Cecil Street garage to the warehouse building.
- Water Utility - does not feel that the building meets any of their needs.
- Parks & Recreation Department – expressed an interest in the building to consolidate storage of certain items, some of which are currently stored in the main Cecil Garage, in outbuildings at the Cecil Garage, and at the Tullar Garage. They also view this as a good location to place equipment needed for maintaining Washington Park and, in the future, Arrowhead Park. As I noted in my earlier memo. This would also allow them to enter into a lease agreement with the Fox Valley Sailing School to use the north section of the building for the covered storage that they desire.

Maintenance work would be needed to put the building in good, functioning order and make it aesthetically presentable. This would involve the following:

1. Roof repairs - \$2,500.
2. Painting - \$40,000
3. Replace south overhead door and create north side overhead door - \$20,000
(Installation of a north side overhead door assumes that a suitable ramp would be constructed as part of the pond construction project.)
4. Update interior lighting to LED units - \$5,000

In addition to the upfront cost of upgrades, there would be ongoing utility costs and periodic maintenance. With the building functioning as cold storage, the utility costs should be limited. Within the next 10 years, the roof will need to be coated or replaced at a cost of \$90,000 - \$120,000.

Harrison Street Pond Site



Public Services & Safety Committee September 24, 2019

BEVERAGE OPERATOR LICENSE APPLICATIONS:

New or Renewal	Last Name, First, M.I.	Municipality	Place of Business
New	Eitrem, Laura L.	Neenah	Doubletree Hotel

BEVERAGE OPERATOR LICENSE APPLICATION – Review Provisional License

New or Renewal	Last Name, First, M.I.	Municipality	Place of Business	Denial
New/Provisional	Brisky, Nicole E.	Fremont	C & C Tavern	Stipulated Settlement

TEMPORARY EXTENSION OF LICENSED PREMISES APPLICATION:

Applicant	Event Contact:	Name of Event	Location	Date(s) of Event	Time of Event:
Gord's Pub	Paula Pitsch	Street Dance	Main Street Parking Lot	9/14/2019	4-11pm



For Office Use Only

New License (\$60) Renewal (\$60) Year Ending: **June 30, 2020**

Provisional (\$15) Good for 60 Days Period Ending: 3/16/19

Temporary (\$10) Expires with event Period Ending: _____

Duplicate License (\$10) Account Code: **OP** Pick Up License

Receipt No: 3162 Amt. Paid \$75- Mail License

Application For Beverage Operator's License

Denial

AGENTS OF CORP/LLC DO NOT NEED A BEVERAGE OPERATOR LICENSE

Answer all questions completely. Please print

Name: NICOLE (First) E (Middle Initial) BRISKY (Last) (Previous Name - if applicable)

Street Address: 602 WAUPACA ST. City: FREMONT State: WI Zip Code: 54940

DOB: _____ Sex: FEMALE Driver's License Number: _____

Name of License Employment Location: C. & C TAVERN Day Phone: _____

Evening Phone: _____ Cell Phone: _____

Have you ever had an Operator's (Bartender's) License? Yes No If yes, where? TOWN OF CALEDONIA, WI

Have you **EVER** been convicted of a felony? Yes No (CURRENTLY HOLD) (READFIELD)

If yes, when, where and what type of violation? Please be specific. _____

Have you been convicted of a misdemeanor or ordinance violation **past five (5) years** (e.g. speeding, OWI, disorderly conduct, driving without a license, etc.)? Yes No

If yes, when, where and what type of violation? POSS. COCAINE / PARAPHENALIA - OZAUKEE COUNTY, WI
AUG. 2017, POSS. PARAPHENALIA - OZAUKEE COUNTY, WI - CHARGED JAN. 2018 BUT IT
WAS ALL 3 CASES TOGETHER; IT TOOK TO JAN. FOR LAB TO COME BACK.

Have you **EVER** been convicted of any violation of the Wisconsin Statutes and/or federal law pertaining to the sale of alcoholic beverages and/or the manufacture, possession or deliverance of a controlled substance? Yes No

If yes, when, where and what type of violation? SEE ABOVE

- I certify that I have no delinquent taxes, assessments, other claims including but not limited to water bills in whole or part owed to the City of Neenah or any delinquent forfeiture resulting from a violation of any City ordinance.
- I further certify that I am familiar with the laws, ordinances and regulations pertaining to the sale of malt and liquor beverages and I hereby agree, if granted said license, to obey all provisions of said laws.
- Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief and if the information on this application is incomplete or incorrect my application will be denied.
- I, the applicant for this license/permit hereby consent to the release of my customer information to the City of Neenah from the Neenah Utilities for the purpose of processing my application.

Nicole E Brisky / 1/16/19
 Applicant Signature Date

NOTARY SIGNATURE:
 Subscribed and sworn to before me this 16th day of January, 2018. 2019
Patty [Signature]
 Clerk/Deputy Clerk or Notary Public

Applicant meets guidelines for issuance of Beverage Operator's License.

Has taken Responsible Beverage Server Training Course or held a license within the past 2 years

No outstanding Court forfeitures (Patty K)

No parking tickets (Tina L)

No delinquent claims (Patie F)

Police Background Check completed 1/18 Sent to Asst. Chief Stewart

No Delinquent Water Bill (Julie) with for denied

Approve [Signature] Reject 1-23-19

Clerk/Deputy Clerk Signature Date



Dept. of Legal & Administrative Services
Office of the City Clerk
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-751-4602 • Fax 920-751-5282
e-mail psturn@ci.neenah.wi.us
PATRICIA A. STURN, WCPC, MMC
CITY CLERK

CERTIFIED MAIL

January 25, 2019

Nicole E. Brisky
602 Waupaca St
Fremont, WI 54940

RE: Beverage Operator License Application
Notification of Denial/Appeal

Dear Nicole:


This letter is in regards to your recent application for a Beverage Operator's License with the City of Neenah. The Neenah Police Department has completed their background investigation and has recommended denial of your application due to previous convictions for Possession of Cocaine and Drug Paraphernalia.

You may appeal the Neenah Police Department decision by filing a notice of appeal with the City Clerk within **10 days** from the date of this written notice of denial. Your appeal would then be due on **February 4, 2019**. The appeal shall be stated in writing, shall state in detail the grounds for reversal of the license denial by the Neenah Police Department and shall be signed by the applicant.

If you decide not to appeal you must return your provisional license to the Clerk's office within **10 days** of this written notice.

If you have any questions, please feel free to call me at (920) 886-6100.

Sincerely,


Patricia A. Sturn, WCPC, MMC
City Clerk

cc: Asst. Chief Sievert (Neenah Police Dept.)

Neenah
WISCONSIN

Police Department

2111 Marathon Avenue • Neenah WI 54957-1771
Phone 920-886-6070 • Fax 920-886-6051 • Email: police@neenah.wisconsin.gov

January 23, 2019

BY CERTIFIED MAIL
RETURN RECEIPT REQUESTED

Nicole E. Brisky
602 Waupaca St
Fremont, WI 54940

Re: Denial of Operator's (Bartender) License Application (New Application)
Nicole E. Brisky

Dear Ms. Brisky:

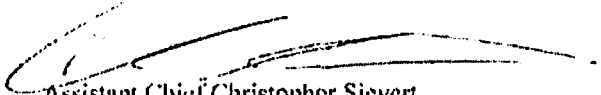
Pursuant to the authority vested in the Neenah Police Department by Neenah Code §4-98, this letter is to inform you that based on your application for an operator's (bartender) license and a review of your background, the Police Department has determined that the application violates Wis. Stat. §125.04 and City of Neenah Policy No. 2013-4 and is therefore denied.

Specifically, the police background check determined the following violations constituting criminal offender status under the statute and violates the following parameters of the Policy for denial of your application:

Violation	Conviction Date	Parameter No.	Notes
Possession of Cocaine	07/26/2018	3	
Poss. Of Drug Paraphernalia	07/26/2018	3	

In the event that you disagree with this determination and the denial of your application, you may appeal the denial of your application by filing a letter or notice of appeal within ten (10) days of the date of this letter (02/02/2019) to the Office of the City Clerk, Neenah City Hall, 211 Walnut Street, Neenah, WI 54956. The appeal would be heard by the Public Services and Safety Committee of the Neenah Common Council. You will be notified of the date and time of the hearing by the City Clerk.

Very truly yours,


Assistant Chief Christopher Sievert
Neenah Police Department

cc: City Clerk Sturn
City Attorney Godlewski

RECEIVED
FEB 04 2019
CITY OF NEENAH

2/4/19

To whom it may concern,

I am writing this letter to appeal the denial of my Beverage Operator's License for the city of Neenah, WI. The reason for my denial is a group of three misdemeanor charges I received all from one incident on 8/30/17. Two of these charges are possession of paraphernalia, the other is possession of cocaine. I regret my involvement with this incident during that time of my life. Since September 2017 I have been living in Neenah, WI. Previously I was living in Milwaukee, WI for (almost) year and a half, I have distanced myself from my legal troubles, learn a lot from my experience, I worked hard and continue to work hard and find multiple job opportunities, including at the Neenah Police in Neenah. I have not had any negative police contact, am in good standing with my probation officer and the courts, and my probation officer supports me getting any additional Beverage Operator's Licenses to bartend. I currently hold a license in Caladonia/Readfield, WI, which I have used and held successfully since June 2018 (I attached a copy with my original application). I have no other criminal record, beyond this incident, I even have a good driving record. I am asking the city to please reconsider the approval of my license without having to wait til July when these charges will be 2 years old. I would only be using my license part-time, but the accompanying employment would be of great value to me and my household. Thank you for your time.
Nicole E Bueckel - Nicole E Bueckel - 7/24/88 (920)574-2607

**Public Services and Safety Committee Meeting
March 12, 2019
Page 2**

Nicole Brisky informed the Committee that she currently works as a customer service representative at Alta Resources. She stated that she is on probation for the convictions that came from the arrest on August 30, 2017. She stated that she is in AODA treatment. She also stated that she is drug/alcohol screened on a regular basis and has not had a failed test. She acknowledged her responsibility for her actions in the case. She stated that she has held a bartenders license in Caledonia/Readfield since June 2018. She stated that she is currently operating under a provisional license that expires on March 16, 2019. She stated that bartending works well as a complement to her job at Alta Resources. She expressed a willingness to adhere to responsible server practices. She stated that she is currently a bartender at C&C Tavern in Neenah.

Committee discussed alternative arrangements that could allow a review of her performance prior to issuing a beverage operator's license. Committee discussed issuing a probationary license until the expiration of the 2-year citation review window. Committee discussed extending the provisional license until the expiration of the 2-year citation review window. City Attorney Godlewski confirmed that the follow-up review would not be a due process hearing but would be an application review.

Committee discussed the bartending arrangements at C&C Tavern. Ms. Brisky stated that there is typically just one licensed bartender on premise.

REPORT

Following discussion, **Motion/Second/Carried Lendrum/Hillstrom to recommend that Council extend the provisional beverage operator's license for Nicole Brisky through September 2019 and schedule her application for review by the Public Services and Safety committee on September 24, 2019.** All voting aye. (NOTE: Provisional Licenses under state law cannot exceed 60 days, thus the Committee will meet prior to the March 20, 2019 Common Council meeting to consider a stipulated settlement that will accomplish the same end proposed by the Committee.)

Discussion of Ordinance Allowing Temporary Extension of Retail "Class B" Premise Permit and Required Fee: Deputy Clerk Goffard reviewed her March 12, 2019, memo regarding premise extension permits for local "Class B" businesses to hold one-day outdoor events outside of their business and serve alcohol. Committee reviewed the proposed requirements of the permit.

Deputy Clerk Goffard informed the Committee that Community Development and Assessment Director Haese had contacted her about the fencing requirement. He expressed a concern about a possible conflict with the building code if the fencing were to block one of the two required building exit points. Committee directed City Attorney Godlewski to review that item with Director Haese and Chief Building Inspector Walter.

Committee discussed the need for a licensed bartender to be on premise during the event. They clarified that the licensed bartender needed to be in the extension area during the event.

STATE OF WISCONSIN

BEFORE THE PUBLIC SERVICES & SAFETY COMMITTEE

CITY OF NEENAH

In the matter of the Operator License Application of

**NICOLE BRISKY
602 Waupaca Street
Fremont, WI 54940**

Respondent

STIPULATED SETTLEMENT

IT IS HEREBY STIPULATED AND AGREED to by NICOLE BRISKY, Respondent in this action:

- 1. The Respondent stipulates to the accuracy of the letter of denial sent by Deputy Police Chief Chris Sievert in this case and acknowledges that the violations listed in the letter of denial are sufficient to justify the denial of her application for an operator's license.**
- 2. Subject to the terms of this Stipulation, the City of Neenah agrees to issue an Operator's license to Respondent, with the standard expiration date of June 30, 2020.**
- 3. Respondent agrees to remain free of any violation of State Statutes or local ordinances that are listed in the City of Neenah Parameters for Denial of a Bartender's License (the "Parameters") through September 30, 2019.**
- 4. Respondent also agrees to strictly follow the conditions of her probation in the State of Wisconsin v. Nicole Brisky, Ozaukee Co. Case Nos. 2017CM000326 & 2018CF000038.**
- 5. In the event that Respondent commits a violation listed in the Parameters on or prior to September 30, 2019, or commits any probation violation in Ozaukee Co. Case Nos. 2017CM000326 & 2018CF000038, Respondent agrees to voluntarily surrender her operator's license.**
- 6. In the event that Respondent fails to surrender her operator's license after committing a violation as outlined in Paragraphs 3 and/or 4 above, Respondent hereby stipulates that by signing this agreement, she consents to the revocation of her operator's license by the City of Neenah. She also consents to the service by mail of a complaint for revocation of operator's license filed under this agreement.**
- 7. Issuance of the operator's license to the Respondent under this stipulation is subject to the Respondent paying any outstanding claims of the City of Neenah that she may have, if any. At the time of the preparation of this stipulation, City records indicate no outstanding claims.**

Date: 3/15/19

Nicole Brisky
Nicole Brisky
Respondent

PUBLIC SERVICES & SAFETY COMMITTEE RECOMMENDATION

The Public Services & Safety Committee of the Neenah Common Council on March 20, 2019 by a 5-0 vote does hereby recommend approval of the foregoing stipulation and granting Nicole Brisky a new operator's license subject to the terms of the above-stipulated settlement.

Marge Bates
Marge Bates
Chair

ORDER

The Common Council of the City of Neenah, having considered the recommendation of the Public Services & Safety Committee hereby approves issuing a new operator's license to Nicole Brisky subject to the terms and conditions of the above stipulated settlement

CITY OF NEENAH

By: Dean R. Kaufert
Dean R. Kaufert, Mayor

CITY OF NEENAH
SPECIAL PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Wednesday, March 20, 2019 - 6:45 PM
Hauser Room - City Administration Building

Present: Aldermen Bates, Hillstrom, Lang, Lendrum and Stevenson

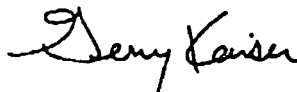
Also Present: Mayor Kaufert, City Attorney Godlewski, Director of Public Works Kaiser, Police Chief Olson, Police Captain Bernice

Reconsideration of License Action Regarding Operator License of Nicole Brisky: City Attorney Godlewski reviewed his memo of March 9, 2019. He informed the Committee that the action taken at the Committee meeting of March 12 to extend the period of the provisional license for Nicole Brisky is not allowed under state law. He noted that in a similar situation in 2012, the Council approved an offer to an applicant to issue a regular operator's license on a "probationary by agreement" basis. He noted that the applicant, Nicole Brisky, had agreed to these terms and signed a stipulation that will allow the City to repossess the license without a hearing. He stated that the probationary period would extend through September, so that the Committee should review the license at the last meeting in September. Committee noted that input from the probation agent would be valuable at that time.

Following discussion, **Motion/Second/Carried Hillstrom/Lendrum to recommend that Council authorize the issuance of a probationary license subject to the terms and conditions outlined in the stipulated settlement signed by Nicole Brisky. All voting aye.**

Motion/Second/Carried Hillstrom/Stevenson to adjourn at 6:50 p.m. All voting aye.

Respectfully submitted,



Gerry Kaiser, PE
Director of Public Works

Beverage Operator's License

Name: Nicole E. Brisky

Address: 602 Waupaca St.

City/State/Zip: Fremont WI 54940



Provisional
License

is hereby granted a provisional license to handle the sale of fermented malt, liquors and light wines on any licensed premise in the City of Neenah. This license expires:

09/30/2019

Patricia A Sturn, City Clerk



M

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To: The Public Service & Safety Committee (PSSC)
From: Captain Jeffrey Paul Bernice
Re: Follow Up - Nicole Brisky – Beverage Operator License
Date: September 18, 2019

On January 23, 2019, Assistant Chief Christopher Sievert denied a Beverage Operator License for Nicole Brisky due to parameter violations. She appealed and was given a stipulation settlement. The Public Service & Safety Committee directed that her application be reviewed on September 24, 2019.

On September 17, 2019, the Neenah Police Department performed a background check for this period since the initial application. During this term, there were no new violations or offenses.



TEMPORARY EXTENSION OF LICENSED PREMISES APPLICATION

Office of the City Clerk, 211 Walnut Street, Neenah, WI 54956

(920)886-6110

clerk@ci.neenah.wi.us

www.ci.neenah.wi.us

For Office Use Only			Code: LL
Cost: \$10/day up to 3 days	Receipt No:	55013	
Paid: 10	Date filed: 8/14/19	Deadline:	
Map included: <input checked="" type="checkbox"/>	25 days prior to event		

Section 1: License Information

Licensee (Name of Sole Proprietor, All Partners or Agent of Corporation or LLC): Paula Pitsch	Contact Phone # 920-427-8730
Corporation or LLC Name: (if applicable) Gards Pub LLC	Business/Trade Name: Gard's Pub
Business Address: 210 main st	

Section 2: Event Information

Name of Event:
Street Dance

List Dates & Times (include a.m. or p.m.): Dates **MUST** be consecutive. If not, separate applications must be filed. Cannot exceed (3) days.
Sept. 14th 4-11 p.m.

Section 3: Extension of Premise

Check all areas you wish to extend and indicate the relationship of each area to the licensed premise.
Example: Parking lot at north side of the premise. The area **MUST** be contiguous to the current licensed premise.

<input type="checkbox"/> Sidewalk at the _____ of premise	<input checked="" type="checkbox"/> Parking lot <u>Main Street Parking Lot</u> of premise.
<input type="checkbox"/> Street _____ of premise	<input type="checkbox"/> Parking lot at the _____ of premise.
<input type="checkbox"/> Other: _____	

Check all that apply for the area(s) on the premise where the event will take place.

<input type="checkbox"/> I own	<input type="checkbox"/> I will obtain a special event permit (see information sheet for details)
<input type="checkbox"/> I lease	<input checked="" type="checkbox"/> I have permission from a special event organization

Section 4: Other:

Describe proposed change(s): *Include a map on the reverse side of this application*

Section 5: Acknowledgement and Signature

APPLICANTS FILING AFTER THE DEADLINE:

I am filing this application after the filing deadline established for the date(s) of the event for which the permit is being sought, and therefore:

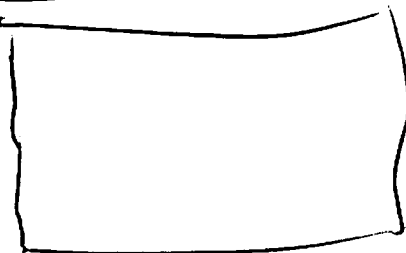
<input type="checkbox"/>	I affirm my understanding that any decision made by the Council is final and not subject to appeal; and
<input type="checkbox"/>	I understand that there is a possibility that my permit may not be approved due to the untimely filing of my application.

ALL APPLICANTS:

<input checked="" type="checkbox"/>	I understand that the filing of an application does not constitute authorization to hold any event, the event for which the permit is sought cannot be held unless a valid Temporary Extension of Licensed Premise Permit has been issued, and that the permit cannot be issued unless and until the fee has been paid and the application approved.
<input checked="" type="checkbox"/>	I understand the permit must be posted in a conspicuous place next to your retail license for the duration of the event.

Paula Pitsch
Signature of Sole Proprietor, Partner or Agent

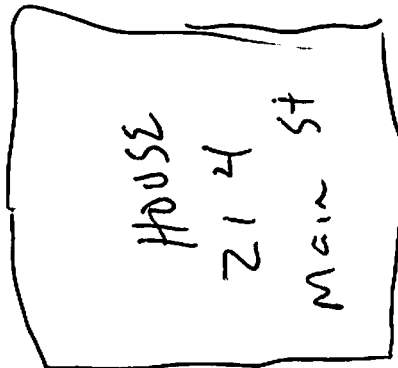
3rd AVE BLOCK



EMPTY LOT



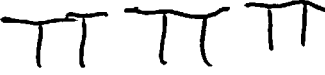
GORD'S
210
Main St



HOUSE
214
Main St

PART 16

MAIN ST



← BARRICADES



← BARRICADES

2018 Gord's Pub Street Dance





M E M O R A N D U M

DATE: September 20, 2019
TO: Mayor Kaufert and Members of the Public Services and Safety Committee
FROM: Gerry Kaiser, Director of Public Works
RE: Public Works General Activity

- 1) Contract 3-18 (Nature Trails/Eaglecrest) – Work is complete. A final payment request is being taken to the Board of Public Works on Sept. 24.
- 2) Contract 1-19 (Caroline, Stevens, Fifth) – Work is complete. Final quantity measurements are being made.
- 3) Contract 2-19 (Stanley Ct, Stanley St, Thomas)
 - a) Stanley Court – The contractor started road excavation on Sept. 20.
 - b) Stanley Street – Utility work is complete. Curb/gutter repairs are the next work item.
 - c) Thomas Court – Curb/gutter installation started on Sept. 20.
- 4) Contract 4-19 (Concrete Pavement and Sidewalk Repair) – The major work items have been completed (Bell St trail, Pendleton Rd sidewalk/trail, Tullar Rd pavement repairs). The remaining work consists of miscellaneous curb/gutter, pavement, and sidewalk repairs. Staff is discussing with the contractor the schedule for the remaining work in the contract. It is possible that some of the work will be carried over to spring 2020.
- 5) Contract 5-19 (Hot-Mix Asphalt Pavement Repair) – Some patches have been completed. The remaining work will start in October.
- 6) Contract 7-19 (Breezewood Sanitary Sewer) – Bids were opened on Sept. 19. An award recommendation is being taken to the Board of Public Works on Sept. 24. This is a joint project with Town of Neenah Sanitary District 2.
- 7) Courtney Court – Curb/gutter construction is scheduled to start the week of Sept. 23.
- 8) Cardinal Plat – Utility installation is ongoing. Access to the site comes from Lone Oak Drive.
- 9) Multi-modal Local Supplement - The Wisconsin 2019-21 budget provides \$75 million in one-time general purpose revenue funding for multimodal transportation projects on the local system through the Multimodal Local Supplement (MLS). The available funding is shown in the table below.

Allocation	County	City/Village	Town	Total
Multimodal Local Supplement (MLS)	\$26,669,333	\$19,039,500	\$29,291,167	\$75,000,000
After Kaukauna Bridge Set Aside ¹	\$26,082,667	\$18,452,832	\$28,704,501	\$73,240,000

- 10) Jewelers Park Trail – Staff is preparing a request for proposals for consulting services to prepare plans and specifications for a possible trail along Jewelers Park Drive. This project is one of several being considered for an MLS application to WisDOT.
- 11) E. Forest Avenue Parking - Staff is evaluating options regarding a concern that has been raised about public parking in the Commercial Street/Forest Avenue area.
- 12) Recycling Grant – Staff is finalizing the recycling grant application. It is due by Sept. 30.