



Neenah-Menasha Fire Rescue

Agenda

Neenah-Menasha Joint Fire Commission
Wednesday, April 28, 2021 – 4:00 p.m.

Due to the Public Health Emergency caused by the COVID-19 Pandemic, this meeting will occur at a virtual location accessed by web link (Audio & Video) or conference call (Audio only). Committee members and the public should use the following log in or call-in information:

Web link URL: <https://global.gotomeeting.com/join/242137349>

or

You can also dial in using your phone.

United States: 1 (408) 650-3123

Access Code: 242-137-349

Members of the public who join the meeting will be asked for their name, address and municipality and whether they wish to speak during the Public Appearances The web link or conference call in number may be accessed from any location.

1. Attendance
2. Public Forum
3. Approval of minutes:
 - a. February 24, 2021 (attached)
4. Activity and Automatic Aid Reports – this is informational only and no action is required.
 - a. March 21, 2021
5. Consideration and action of promotions (attached)
6. Adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call **Fire Chief Kevin Kloehn at 886-6200** or the **City's ADA Coordinator at (920) 886-6106** or e-mail attorney@ci.Neenah.wi.us at least 48 hours prior to the scheduled meeting or event to request an accommodation.

NMFR Joint Fire Commission Meeting Minutes
February 24, 2021 – 4:00 p.m.
Virtual Meeting

Present: Commissioners Englebert, Keehan, Kubiak, Keating, McCann and Lewis

Also Present: Chief Kloehn, CA Westbrook and MA Ellis

Public: Jim Peglow and Amos Mikkelson

Commissioner Keehan called the meeting to order at 4:02 p.m.

Public Forum: No members of the public chose to speak.

Minutes: The Commission reviewed the January 27, 2021 meeting minutes. **MSC McCann/Englebert to approve the January 27, 2021 meeting minutes, all voting aye.**

Activity/Automatic Aid Reports: The Commission reviewed the January activity and automatic aid reports. This is informational only and no action is required.

Consideration and Action of Updates to the Firefighter Job Description: The Commission reviewed the memo from Chief Kloehn on his request to change the educational requirements for the Firefighter job description. He explained that he met with Director Kehl and CA Westbrook to discuss the current education requirements. With limiting the educational requirements to only an Associates in Fire Science this eliminates people who have a Bachelor's Degree and/or Associates Degree in other fields and switched career paths and have all of the other certifications that we require for our firefighters.

Commissioner Englebert asked about the Cpat requirement. It was noted that if people go through FVTC's annual process one of the testing requirements is to complete the Cpat. If an applicant applies through the NTN method, they have to get this on their own. The definition of a recruitment year is the process that is held every fall to establish the eligibility list.

Commissioner Lewis brought up changing the education requirements to only 60 college credits. He indicated this would match what other departments in the area are doing and will help someone who is in the middle of completing their Bachelor's Degree and is switching career paths. CA Westbrook said this was discussed with Director Kehl and Chief Kloehn. Both he, and Director Kehl, feel strongly that we should have the educational requirement as a minimum of an Associate's Degree as this shows the value of someone who finish a degree program. **Motion Made by Lewis to change the Firefighter job description educational portion to a minimum of 60 college credits. Motion failed due to a lack of a second.**

MSC Englebert/Keating to amend the Firefighter's job description to change the educational requirement to a minimum of an Associate's Degree, Firefighter I, Firefighter II, Driver/Operator- Pumper, Fire Inspector I, Hazardous Materials/Awareness & Operations, Medical First Responder, NIMS 100, 200, 700 & 800, valid Wisconsin Driver's License, CPAT Certification obtained within the recruitment year, Fire Officer I and SCUBA/PADI certifications are preferred but not required, all voting aye.

MSC McCann/Englebert to adjourn at 4:25 p.m., all voting aye.

Respectfully Submitted,

Tara A. Ellis

Tara Ellis
Management Assistant

Neenah - Menasha Fire Rescue

Incident Type Period Comparisons (Modified)

Alarm Date Between {03/01/2021} and {03/31/2021}

Incident Type	03/01/2021	03/01/2020	03/01/2019	03/01/2018
	to 03/31/2021	to 03/31/2020	to 03/31/2019	to 03/31/2018
	2	0	0	0
111 Building fire	5	3	5	1
112 Fires in structure other than in a building	0	0	0	1
113 Cooking fire, confined to container	0	0	0	1
114 Chimney or flue fire, confined to chimney or	0	1	1	0
118 Trash or rubbish fire, contained	0	1	0	1
131 Passenger vehicle fire	0	0	0	1
140 Natural vegetation fire, Other	1	0	0	0
151 Outside rubbish, trash or waste fire	0	1	0	0
154 Dumpster or other outside trash receptacle	2	0	0	0
162 Outside equipment fire	0	1	0	0
300 Rescue, EMS incident, other	0	1	0	0
311 Medical assist, assist EMS crew	144	149	141	144
311AMedical assist, assist EMS crew, Advanced	11	17	22	8
320 Emergency medical service, other	2	4	0	0
321 EMS call, excluding vehicle accident with	0	1	1	0
322 Motor vehicle accident with injuries	0	0	1	2
331 Lock-in (if lock out , use 511)	2	0	0	0
351 Extrication of victim(s) from	0	1	0	0
352 Extrication of victim(s) from vehicle	0	0	1	0
360 Water & ice-related rescue, other	1	0	0	0
360AWater & ice-related rescue, no rescue	1	2	0	0
362 Ice rescue	0	0	1	0
410 Combustible/flammable gas/liquid condition,	0	0	0	1
411 Gasoline or other flammable liquid spill	3	0	2	1
412 Gas leak (natural gas or LPG)	1	1	0	0
413 Oil or other combustible liquid spill	0	2	2	0
424 Carbon monoxide incident	2	0	1	0
441 Heat from short circuit (wiring),	0	0	0	1
444 Power line down	1	0	1	2
445 Arcing, shorted electrical equipment	0	1	1	0
463 Vehicle accident, general cleanup	2	1	0	1
500 Service Call, other	0	0	1	2
510 Person in distress, Other	1	0	0	0
511 Lock-out	0	3	2	1
512 Ring or jewelry removal	0	0	1	0
520 Water problem, Other	0	0	1	1
522 Water or steam leak	2	0	2	0
531 Smoke or odor removal	2	2	1	0
5311Smoke or odor investigation	7	10	15	10
541 Animal problem	1	0	0	0
542 Animal rescue	0	0	0	1
550 Public service assistance, Other	1	0	0	0

Neenah - Menasha Fire Rescue

Incident Type Period Comparisons (Modified)

Alarm Date Between {03/01/2021} and {03/31/2021}

Incident Type	03/01/2021	03/01/2020	03/01/2019	03/01/2018
	to	to	to	to
	03/31/2021	03/31/2020	03/31/2019	03/31/2018
551 Assist police or other governmental agency	1	0	0	3
553 Public service	1	0	0	0
561 Unauthorized burning	1	1	2	0
571 Cover assignment, standby, moveup	0	0	0	1
600 Good intent call, Other	0	0	1	0
611 Dispatched & cancelled en route	1	6	2	3
622 No Incident found on arrival at dispatch	1	0	0	0
652 Steam, vapor, fog or dust thought to be smoke	1	0	1	0
671 HazMat release investigation w/no HazMat	0	0	1	0
700 False alarm or false call, Other	5	2	1	1
710 Malicious, mischievous false call, Other	0	0	2	0
711 Municipal alarm system, malicious false alarm	1	0	0	0
715 Local alarm system, malicious false alarm	0	0	0	1
733 Smoke detector activation due to malfunction	2	2	4	1
735 Alarm system sounded due to malfunction	2	2	1	2
736 CO detector activation due to malfunction	2	1	1	0
740 Unintentional transmission of alarm, Other	1	0	1	0
741 Sprinkler activation, no fire - unintentional	0	0	1	0
743 Smoke detector activation, no fire -	7	3	2	2
744 Detector activation, no fire - unintentional	4	1	1	2
745 Alarm system activation, no fire -	6	1	6	4
746 Carbon monoxide detector activation, no CO	3	6	4	0
911 Citizen complaint	0	0	0	1
911BCitizen complaint unauthorized burning no	3	1	1	1
Totals	<u>236</u>	<u>228</u>	<u>235</u>	<u>202</u>

Neenah Menasha Fire Rescue

Aid Responses by Department Report

Alarm Date Between {03/01/2021} And {03/31/2021}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other	
70110 Town of Neenah FDID 70110								
21-0000475	03/10/2021	2 Automatic aid received	#Personnel	0	0	0	0	
		Response Time: 00:06:22	#Apparatus	0	0	0	0	
Subtotal Responses:		1	Average Response Time for Dept:				00:06:22	

70140 Town of Vinland FDID 70140								
21-0000544	03/18/2021	3 Mutual aid given	#Personnel	0	0	0	0	
Their Inci	29	Response Time: 00:10:37	#Apparatus	0	0	0	0	
Subtotal Responses:		1	Average Response Time for Dept:				00:10:37	

Response time calculated from time notified to arrival.



Memorandum

TO: NMFR Joint Fire Commission

FROM: Kevin Kloehn, Fire Chief

DATE: April 13, 2021

RE: Fire Officer and Driver/Operator Promotions

Due to the retirement of Officer Randy Flunker and impending retirements of Officers Scot Gelhar, Jim Fahrenkrug, Jeff Strasser and Pete Jungers, this has created a vacancy in the Fire Officer and Driver/Operator positions. Per Local 275's contract, promotions to these positions are from an approved promotional list and is done by seniority.

I am requesting consideration and action to promote the following staff members:

1. Driver/Operators Greg Friedrich and from the Driver/Operator position to Fire Officer position, effective May 4, 2021.
2. Firefighter George VanSchyndel and Mike Pokwinski from the Firefighter position to the Driver/Operator position effective May 4, 2021.
3. Driver/Operator Tony DiPiazza from the Driver/Operator position to Fire Officer effective May 4, 2021 and contingent upon Officer Scot Gelhar's retirement.
4. Driver/Operator Anthony Leiton from the Driver/Operator position to Fire Officer positive effective May 6, 2021 and contingent upon Fire Officer Jim Fahrenkrug's retirement.
5. Firefighter Brad Auxier from Firefighter position to Driver/Operator effective May 6, 2021 and contingent upon Fire Officer Jim Fahrenkrug's retirement.
6. Driver/Operator Kevin Korth from Driver/Operator to Fire Officer effective May 12, 2021 and contingent upon Fire Officer Jeff Strasser's retirement.
7. Firefighter John Pack from Firefighter to Driver/Operator effective May 12, 2021 and contingent up on Jeff Strasser's retirement.
8. Driver/Operator Tim Patterson from Driver/Operator to Fire Officer effective June 7, 2021 and contingent upon Fire Officer Pete Junger's retirement.
9. Firefighter Jim Roberts from Firefighter to Driver/Operator effective June 7, 2021 and contingent upon Fire Officer Pete Junger's retirement.

If you have any questions, please feel free to call me at 886-6203.

KK/te