

**Minutes of the Board of Public Works Meeting
Thursday, March 30, 2017 – Noon
Council Chambers**

MEMBERS PRESENT: Mayor Kaufert, City Attorney Godlewski, Director of Finance Easker, Director of Public Works Kaiser, Aldermen Hillstrom & Bates. Director of Community Development & Assessment Haese was excused.

ALSO PRESENT: City Clerk Sturn

Mayor Kaufert called the meeting to order at 12:00 p.m.

MINUTES: MSC Hillstrom/Kaiser to approve the minutes from the March 9, 2017 Board of Public Works meeting, all voting aye, Mayor Kaufert and Ald. Bates abstained.

APPEARANCES: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Public Works Department:

Award Contract 3-17: Dir. Kaiser distributed the bids for Contract 3-17 Parking Lot, Street and Trail Construction. He recommended Contract 3-17 be awarded to the low bid from Sommers Construction, Shiocton in the amount of \$738,974.15. This contract is for work on Whippoorwill Circle, Yorkshire Road, Cameron Circle, parking lots and trails. The work on Yorkshire Road came in over budget however there will be a Memorandum of Understanding with the Town of Neenah for \$17,000 cost share. Northeast Asphalt is the subcontractor for the asphalt work. **MSC Kaiser/Godlewski to recommend Council award Contract 3-17 Parking Lot, Street and Trail Construction to the low bid from Sommers Construction, Shiocton in the amount of \$738,974.15, all voting aye.**

Community Development Department:

Castle Oak V Subdivision Development Agreement: In the absence of Dir. Haese, Dir. Kaiser advised that Community Development as received a final plat for the Castle Oak V Subdivision. As part of the plat, City staff and the developer have negotiated a Development Agreement which outlines the roles and responsibilities in terms of the installation of public infrastructure and the required fees the developer will owe the City. The provisions in this agreement are very similar to those approved in the Castle Oak II, Castle Oak III and Castle Oak IV Agreements. City Atty. Godlewski advised that this is a standard development agreement compliant with our ordinances. Dir. Kaiser clarified for the Board that the street names are brought forward by the developer. Staff checks to see that the street names are non-conflicting with others in the City. Blasting will be done

for the utility work and a permit will be required. There are no storm water ponds, the plan is to go to the existing pond on CTH G. **MSC Godlewski/Kaiser to recommend Council approve the Development Agreement for the Castle Oak V Subdivision, all voting aye.**

MSC Godlewski/Kaiser to adjourn at 12:25 p.m., all voting aye.

Respectfully Submitted,

Patty Sturn
City Clerk