

**NMFR Joint Finance & Personnel Committee  
Meeting Minutes  
March 28, 2017 – 5:30 p.m.  
Hauser Room – City of Neenah**

Present: Ald. Stevenson, Pollnow, Benner, Keehan and Krautkramer.

Excused: Ald. Kunz

Also Present: Chief Kloehn and Director Easker

Public: HR Director Barber, Jim Dunbar and Greg Wroblewski

Public Forum: No members of the public chose to speak.

Minutes: The Committee reviewed the February 28, 2017 meeting minutes. **MSC Pollnow/Keehan to approve the February 28, 2017 meeting minutes and place on file, all voting aye.**

Activity Reports: The Committee reviewed the February activity and automatic aid reports. **MSC Pollnow/Keehan to approve the February activity and automatic aid reports and place on file, all voting aye.**

Firefighter Position Replacement: The Committee reviewed the memo from Chief Kloehn regarding the vacant firefighter position. Discussion was held on FMLA usage. Director Barber noted that it does appear that Fire has higher usage than other departments and that is because it is the biggest department in the City. However, their overall usage is not out of the “normal” range and not overly high. She reminded everyone that FMLA doesn’t have a separate bank for pay when employees are off. Employees have to use their sick and vacation time when off on FMLA for them to receive pay for their time off. FMLA is there to protect their job while they are off. **MSC Pollnow/Keehan recommends the City of Neenah and City of Menasha Common Councils approve filling the vacated firefighter position as soon as possible, all voting aye.**

Radio/Fox Comm Update: Chief Kloehn provided an update regarding the recent changes to Fox Comm and how some counties are exploring different radio systems. This could potentially affect our automatic aid agreement with Appleton Fire Department if Winnebago and Outagamie Counties have different radio systems. Chief Kloehn & DC Voss will be attending demonstrations of two vendors they are looking at next week and will keep everyone updated on the status as things develop.

Review of NMFR’s 2016 Annual Report: The Committee reviewed our 2016 Annual Report. Everyone liked the report, content and thanked the department for their efforts on putting this together.

**MSC Pollnow/Keehan to adjourn at 6:00 p.m., all voting aye.**

Respectfully Submitted,

Kevin Kloehn  
Chief

KK/tt

Report