



City of Neenah
COMMON COUNCIL AGENDA (1)
Wednesday, April 5, 2017 - 7:00 p.m.
Neenah City Hall
Council Chambers

- I. Roll Call and Pledge of Allegiance.
- II. Introduction and Confirmation of Mayor's Appointment(s).
 - A. Mayor Kaufert's appointment of Brian Gajewski to fill the expired term of Gina Louis on the Business Improvement District (BID) Board, term to expire December 2019. (Motion to confirm) **(RollCall-Pro) (2)**
 - B. Swearing in
- III. Approval of Council Proceedings of August 3 & 17, 2016, September 21, 2016 & March 15, 2017 regular session and special session. (Proceedings and Minutes can be found on the City web site) **(RollCall-Pro) (3, 4, 5, 6, 7, 8, 9, 10, 11 & 12)**
- IV. Public Hearings. (None)
- V. Plan Commission report pertaining to the public hearings. None.
- VI. Public Forum.
 - A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.
- VII. Mayor/Council consideration of public forum issues.
- VIII. Consent Agenda.
 - A. Approve Beverage Operator License Applications for: James J. Carter, Jenna M. Kuepper, Jennifer L. Lee, Polly S. Lund, Alexi J. Quinn, Amanda R. Rausch, Andrea L. Sword and Caura E. Winters. **(PSSC)**
 - B. Approve Beverage Operator License Application (new) for Karly M. Coopman contingent upon payment of a delinquent utility bill of \$190.23 and any other outstanding City fees. **(PSSC)**
 - C. Approve the Street Use Permit for the Minds Matter! Event, Autumn Grimm, N282 Stoney Brook Rd, Ste. D, Appleton, to be held on September 16, 2017, in the Church Street Ramp, 135 N. Church Street, contingent upon receipt of a certificate of liability insurance, confirmation by the Traffic Engineer of coordination with Alta Resources and Plexus Corporation, and use of a wristband arrangement for alcohol sales. **(PSSC)**
 - D. Approve the Temporary Class "B" Retail Beer/Wine License to A-mazing Events, LLC, N282 Stoney Brook Road, Ste D, Appleton, for the Minds Matter! Event to be held on September 16, 2017, in the Church Street Ramp, 135 N. Church Street. **(PSSC)**
 - E. Approve the Street Use Permit for the Community First Fox Cities Marathon & 5K, sponsored by the Community First Fox Cities Marathon, Jesse Drake, 2616 S. Oneida Street, Appleton, to be held September 22-24, 2017. **(PSSC)**

- F. Approve the Street Use Permit for the JDRF One Walk, sponsored by the Juvenile Diabetes Research Foundation, Dana Paschen and Julie Feest, 1800 Appleton Road, Ste. 2, Menasha, to be held on May 20, 2017, contingent upon receipt of a certificate of liability insurance and permit payment. **(PSSC)**
 - G. Approve the Street Use Permit for the Memorial Day Parade sponsored by the Nicolet Post 2126 Menasha VFW, Dave Mix, 1427 Baytree Lane, Neenah, to be held on May 29, 2017. **(PSSC)**
 - H. Approve the Street Use Permit for CommunityFest 2017, sponsored by the City of Neenah, Mike Kading, 211 Walnut Street, to be held on July 3-4, 2017. **(PSSC)**
 - I. Approve the Street Use Permit for the Neenah High School Homecoming Parade, Vicki Strebel, 1275 Tullar Road, Neenah, to be held on September 29, 2017. **(PSSC)**
 - J. **(RollCall-Pro)**
- IX. Reports of standing committees.
- A. Regular Public Services and Safety Committee meeting of March 28, 2017: (Chairman Bates) (Minutes can be found on the City web site) **(13)**
 - 1. Committee recommends Council adopt Ordinance 2017-05B, as amended, creating Chapter 3, Article IV Permitting Bee Keeping. **(RollCall-Pro) (13.1)**
 - 2. Committee recommends Council approve the purchase of the Castle Oak play equipment proposal #2 from Lee Recreation, Cambridge, in the amount of \$64,300. **(RollCall-Pro)**
 - 3. Committee recommends Council approve the purchase of the Carpenter Preserve play equipment proposal #2 from Lee Recreation, Cambridge, in the amount of \$64,000. **(RollCall-Pro)**
 - 4. Committee recommends Council approve 2017-08 Repealing and Recreating Article IV of Chapter 22, Construction Site Erosion Control and Post-Construction Storm Water Management with the modifications as noted by City Attorney Godlewski. **(RollCall-Pro) (13.2)**
 - B. Regular Finance and Personnel Committee meeting of March 27, 2017: (Chairman Pollnow) (Minutes can be found on the City web site) **(14)**
 - 1. Committee recommends Council approve the Castle Oak V Development Agreement. (To be acted on following a report from the Board of Public Works meeting of March 30, 2017)
 - 2. Committee recommends Council approve the 2016 Operating Budget Carry Forwards to 2017 requests for a total carry forward of \$55,000 as follows
1). Community Development/Weights and Measures - \$16,000 for Outside Services-Code Compliance; 2). Community Development/Weights and Measures - \$2,000 for Capital Equipment-Computer Equipment and 3). Public Works/T.V. Sanitary Sewers - \$37,000 for Outside Services. **(RollCall-Pro)**
 - 3. Committee recommends Council approval to purchase a replacement storage solution, necessary networking equipment, a new Hewlett Packard server and associated licenses for the Redundant Data Center for a cost not to exceed \$99,400. This cost includes equipment, implementation services, a three-year warranty and staff training. Funding for this purchase consists of \$72,000 approved in Information System's 2016 Capital

- Equipment budget and \$27,400 approved in Information System's 2017 Capital Equipment budget. **(RollCall-Pro)**
4. Committee recommends Council approval of the purchase of Cemetery Information Management System (CIMS), from Ramaker and Associates at a cost not to exceed \$48,000 to be funded by \$50,000 approved in the 2017 Oak Hill Cemetery Facility CIP budget. This cost includes software licenses, implementation services, training and first year maintenance costs. **(RollCall-Pro)**
 5. Committee recommends Council approval of Phase II Engineering Agreement for Loop the Lake with Graef USA in the amount not to exceed \$61,300, with the cost to be funded from the Loop the Lake project budget within the City Capital Project Facilities Fund. **(RollCall-Pro)**
- X. Reports of special committees and liaisons and various special projects committees.
- A. Regular Plan Commission meeting of March 28, 2017: (Council Rep Lang) (Minutes can be found on the City web site) **(15)**
 1. Commission recommends Council approve the Final Plat of the Castle Oak V Subdivision subject to the inclusion of a storm sewer easement between Lots 176 and 177. (To be acted on following a report from the Board of Public Works meeting of March 30, 2017)
 - B. Neenah-Menasha Fire Rescue Joint Finance & Personnel Committee meeting of March 28, 2017: (Council President Stevenson) (Minutes can be found on the City web site) (Vice Chairman Stevenson)
 1. Committee recommends that the City of Neenah and City of Menasha Common Councils approve filling the vacated firefighter position as soon as possible. **(RollCall-Pro) (16 & 16.1)**
 - C. Board of Public Works meeting of March 30, 2017: (Vice Chairman Hillstrom) (Minutes can be found on the City web site) **(17)**
 1. Council Action Items:
 - a) The Board recommends Council award Contract 3-17 Parking Lot, Street and Trail Construction to the low bid from Sommers Construction, Shiocton in the amount of \$738,974.15. **(RollCall-Pro)**
 - b) The Board recommends Council approve the Development Agreement for Castle Oak V Subdivision. **(RollCall-Pro)**
 - D. Board of Canvass – April 4, 2017 Spring Election:
 1. Report from the April 5, 2017 Board of Canvass (Council President Stevenson)
 - E. Landmarks Commission
 1. Report from the Landmarks Commission – Alderman Lang
 - F. Reports on neighborhood groups.
 1. Business Improvement District Board (BID Board) – Alderman Lang
 - G. Bergstrom Mahler Museum
 1. Report from the Bergstrom Mahler Museum – Alderman Erickson
- XI. Presentation of petitions.
- A. Any other petition received by the City Clerk's Office after distribution of the agenda.
- XII. Council Directives. **(18)**

XIII. Unfinished Business.

XIV. New Business.

- A. Appointments to be made at the April 18, 2017 Organizational Meeting:
 - 1. Mayor Kaufert's appointment to fill the expired term of Trish Nau as the City of Neenah representative to the Fox Cities Transit Commission for a 3-year term to expire in April 2020.
 - 2. Mayor Kaufert's appointment to fill the expired term of Wayne Streck on the Fox Cities Room Tax Commission for a term to expire April 2018.
 - 3. Mayor Kaufert's appointment of himself or his designee to the Exhibition Center Advisory Committee of the Appleton Redevelopment Authority for a term to expire April 2018.
 - 4. Mayor Kaufert's appointments to the newly created Neenah Arts Council for 3-year terms to expire April 2018, 2019 & 2020.
 - 5. Mayor Kaufert's appointment to fill the expired terms of Merry Whipple and Carol Codner on the Library Board for 3-year terms to expire April 30, 2017.
 - 6. Mayor Kaufert's appointment to fill the expired terms of Tom Martin and Jim Perras on the Community Development Authority for 4-year terms to expire April 2021.
 - 7. Mayor Kaufert's appointment to fill the expired term of Mike Faulks as public representative to the Joint Review Board for Tax Increment Districts.
- B. Any announcements/questions that may legally come before the Council.

XV. Adjournment.

“Neenah City Hall is accessible to the physically disadvantaged. If special accommodations are needed please contact the Neenah City Clerk’s Office at 886-6100 at least 24 hours in advance of the meeting.”