



City of Neenah
COMMON COUNCIL AGENDA
Wednesday, August 19, 2020 - 7:00 p.m.
Neenah City Hall
Virtual Meeting

Due to the Public Health Emergency caused by the COVID-19 Pandemic, this meeting will occur at a virtual location accessed by the below link or conference call.

Committee members and the public should use the following information:

Link: <https://global.gotomeeting.com/join/401065165>

OR

Conference Telephone Number (AUDIO ONLY): [+1 \(312\) 757-3121](tel:+13127573121)

Access Code: 401-065-165

- **Members of the public who join the meeting will be asked for their name and address and whether they wish to speak during the Public Forum.**
- **The web link or conference call-in number may be accessed from any location.**
- **For members of the public unable to access this meeting online or via conference call, the Mayor and a staff member will be present in the Council Chambers, City Hall, 211 Walnut Street, Neenah, to assist those wishing to attend the meeting. The Council Chambers will be open to eight (8) people in addition to the Mayor and one staff person, consistent with the social distancing rules established under Emergency Order 12 (Safer at Home Order).**

I. Roll Call

Staff presentation on new cemetery software

Presentation by Baker Tilly Virchow Krause LLP on the 2019 Comprehensive Annual Financial Report (CAFR), Communication to those Charged with Governance & Management and Report to the City Council.

II. Introduction and Confirmation of Mayor's Appointment(s)—**None**

III. Approval of Council Proceedings

- A. Approval of the Council Proceedings of the August 5, 2020 regular session and the August 10, 2020 special session. **(UC)**

IV. Public Hearings

- A. Consider the 2020 Community Development Block Grant Proposed Use of Funds/Annual Action Plan (Action to be taken at a later date)

V. Report pertaining to the Public Hearings—**None**

VI. Public Forum

- A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.

- VII. Mayor/Council consideration of public forum issues

- VIII. Consent Agenda—None

- IX. Reports of standing committees
 - A. Special Public Services and Safety Committee meeting of August 19, 2020: (Chairman Bates/Vice Chair Lang)
 - 1. Consideration of Committee recommendation regarding Resolution No. 2020-12: Compliance Maintenance Annual Report for Sanitary Sewer **(RollCall)**
 - B. Regular Public Services and Safety Committee meeting—**Cancelled**
 - C. Special Finance and Personnel Committee meeting of August 19, 2020: (Chairman Erickson/Vice Chair Boyette)
 - 1. Consideration of Committee recommendation regarding Res. No. 2020-13 Authorizing the Issuance and Sale of Approximately \$1,865,000 Taxable General Obligation Promissory Notes **(RollCall)**
 - 2. Consideration of Committee recommendation regarding Resolution No. 2020-14 authorizing the Community Development Authority of the City of Neenah to prepare and submit a grant application to the Wisconsin Economic Development Corporation for the Idle Sites Redevelopment Grant **(RollCall)**
 - D. Regular Finance and Personnel Committee meeting—**Cancelled**

- X. Reports of special committees and liaisons and various special projects committees
 - A. Regular Plan Commission meeting—**Cancelled**
 - B. Board of Public Works meeting of August 11, 2020: (Vice Chairman Bates) (Minutes can be found on the City web site)
 - 1. Information Only Items:
 - a) The Board approved Change Order No. 3 for Contract 7-19, Breezewood Lane and Harness Farm Sanitary Sewer Construction to Dorner, Inc., Luxemberg, in the amount of \$18,736.32 for road gravel and excavation on Breezewood Lane
 - b) The Board approved Change Order No. 2 for Contract 5-20, Miscellaneous Sewer and Water Main Construction on Lakeshore Avenue to Robert J. Immel Excavating, Inc., Greenville, in the amount of \$35,598.20 for extra gravel on the south and north end for sanitary sewer, to remove 67 sq yds of 12" concrete pavement, rip rap outfalls, topsoil, seed, and e-mat storm outfalls, televise storm lateral at 270 Lakeshore Avenue, lower storm lateral under water main and repair conduit at 629 Wheeler Street and 264

Lakeshore Avenue, extra gravel, trucking and dumping fee for water main, restoration for water construction at 630 Wheeler Street, additional length on short side services, and water main connection at Wheeler Street and North Park Drive

- c) The Board approved Pay Estimate No. 4 for Contract 7-19, Breezewood Lane and Harness Farm Sanitary Sewer Construction to Dorner, Inc., Luxemburg, in the amount of \$104,459.12
- d) The Board approved the Pay Estimate No. 5 for Contract 1-20, Sewer and Water Main and Street Construction on Abby Avenue, Clybourn Street, Bond Street, and Center Street to Kruczek Construction, Inc., Green Bay, in the amount of \$358,158.00
- e) The Board approved Pay Estimate No. 3 for Contract 5-20, Miscellaneous Sewer and Water Main Construction on Lakeshore Avenue to Robert J. Immel Excavating, Inc., in the amount of \$87,637.95

C. Community Development Authority

- 1. Report from the CDA – Director Haese

D. Library Board

- 1. Report from the Library Board – Alderperson Erickson

E. Neenah Arts Council

- 1. Report from the Neenah Arts Council – Alderperson Erickson

XI. Presentation of petitions

- A. Any other petition received by the City Clerk's Office after distribution of the agenda.

XII. Council Directives

XIII. Unfinished Business

XIV. New Business

- A. Any announcements/questions that may legally come before the Council.

XV. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or the **City's ADA Coordinator at (920) 886-6106 or e-mail attorney@ci.Neenah.wi.us** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

City of Neenah

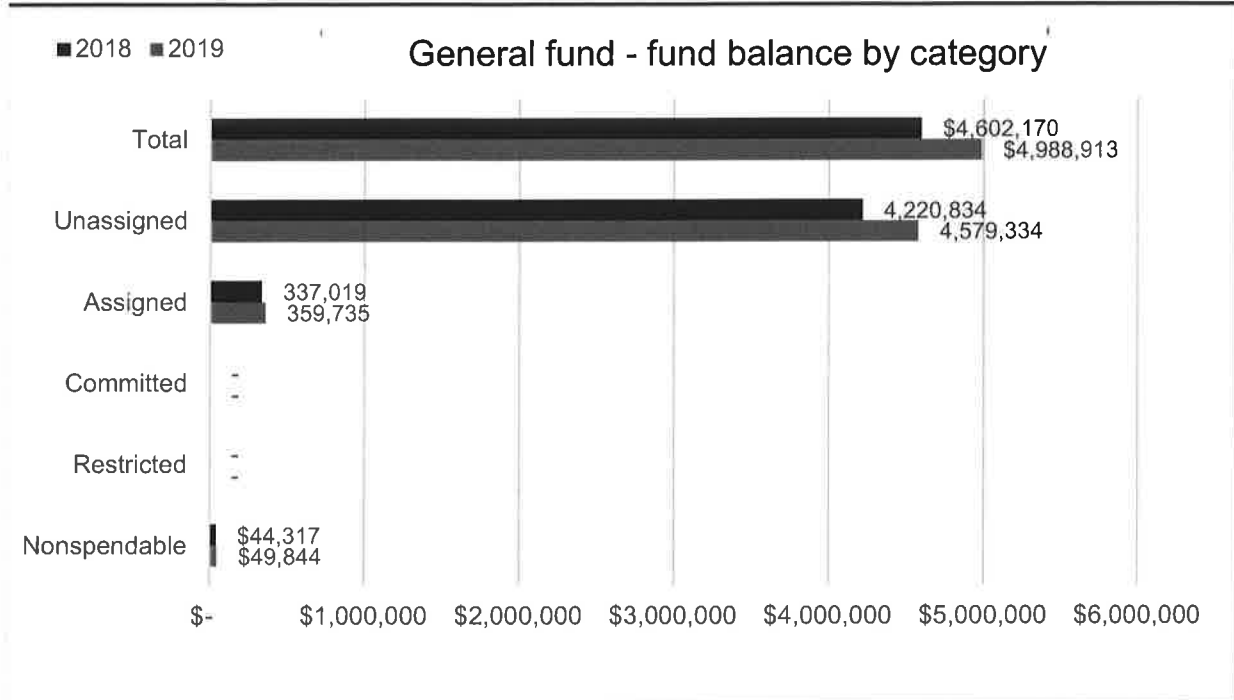
Financial highlights

August 5, 2020

Client service team

Carla Gogin, CPA, Partner
Jodi Dobson, CPA, Partner
John Rader, CPA, Firm Director
Cameron Sawyer, CPA, Senior Associate
Dustin Kratcha, CPA, Senior Associate

City of Neenah General fund results



Summarized income statement

| | <u>Actual</u> | <u>Final budget</u> | <u>Variance</u> |
|---------------------------------------|-------------------|---------------------|-------------------|
| Revenues and other financing sources | \$ 25,324,297 | \$ 24,870,550 | \$ 453,747 |
| Expenditures and other financing uses | 24,937,554 | 25,205,599 | 268,045 |
| Net change in fund balance | <u>\$ 386,743</u> | <u>\$ (335,049)</u> | <u>\$ 721,792</u> |

Fund balance category definitions

Nonspendable - amounts cannot be spent either because they are not in spendable form or because legal or contractual requirements require them to be maintained in tact.

Restricted - amounts that can be spent only for the specific purposes stipulated by an external source.

Committed - amounts constrained for specific purposes that are internally imposed through formal action of the governing body.

Assigned - spendable amounts that are intended to be used for specific purposes that are not considered restricted or committed.

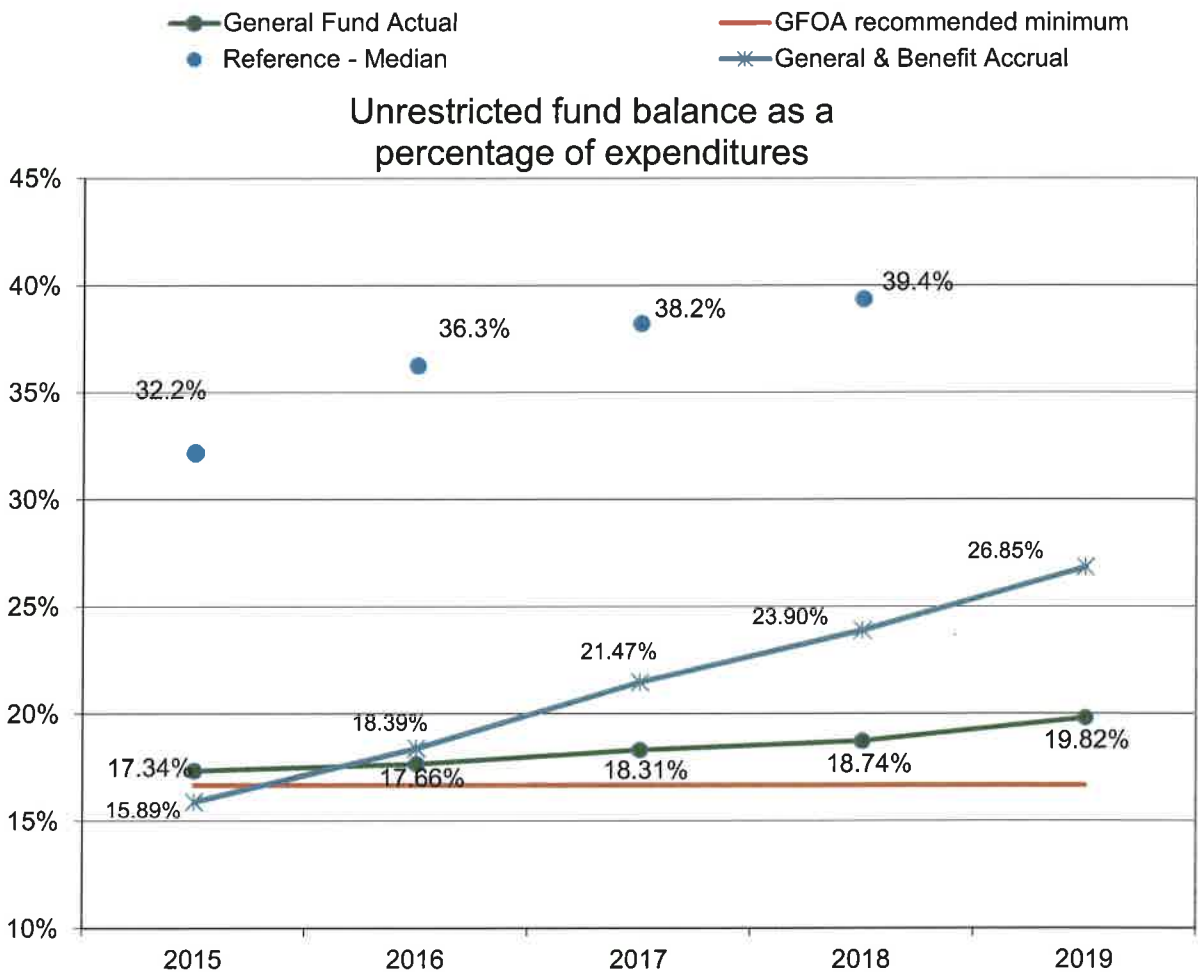
Unassigned - residual amounts that have not been classified within other categories above.

City of Neenah

General fund - fund balance trends

Fund balance policy:

The City does not currently have a formal fund balance policy.



Other reference values

GFOA recommends a minimum of no less than 2 months (16.7%) of general fund expenditures.

Median reference value generated from 2015 - 2018 Baker Tilly municipal client data for population ranges from 17,500 to 30,000.

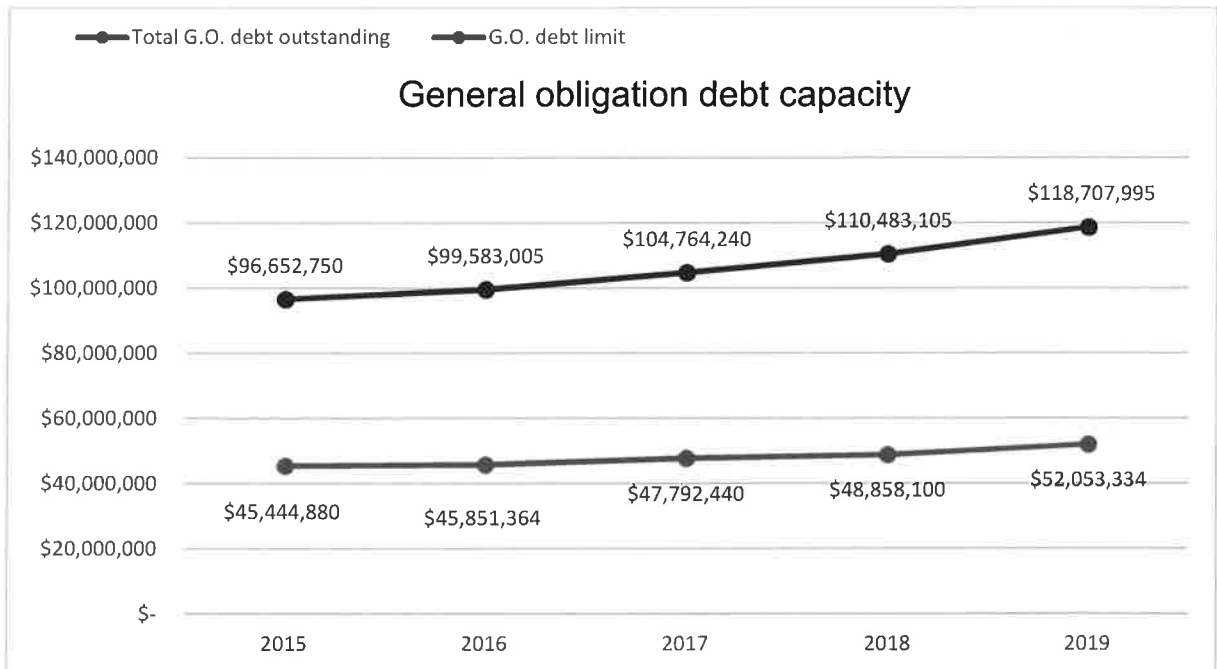
City of Neenah

General obligation debt

Debt management policy:

The City does not currently have a debt management policy.

Actual percentage of debt limit at 12/31/19: **44%**



Total debt outstanding by type at 12/31/2019

| | <u>General obligation</u> | <u>Revenue debt</u> | <u>Total</u> |
|--------------|---------------------------|----------------------|----------------------|
| City | \$ 44,051,320 | \$ - | \$ 44,051,320 |
| Utility | 8,002,014 | 18,974,121 | 26,976,135 |
| Total | \$ 52,053,334 | \$ 18,974,121 | \$ 71,027,455 |

| | 2016 | 2017 | 2018 | 2019 |
|-----------------------------|--------------|--------------|--------------|--------------|
| CDA (TIF No.8) LRB's | \$22,720,000 | \$19,965,000 | \$18,890,000 | \$17,805,000 |

Comparative metrics available online through the Wisconsin Policy Forum.

<https://wispolicyforum.org/research/municipal-datatool-examining-and-comparing-wisconsin-cities-and-villages/>

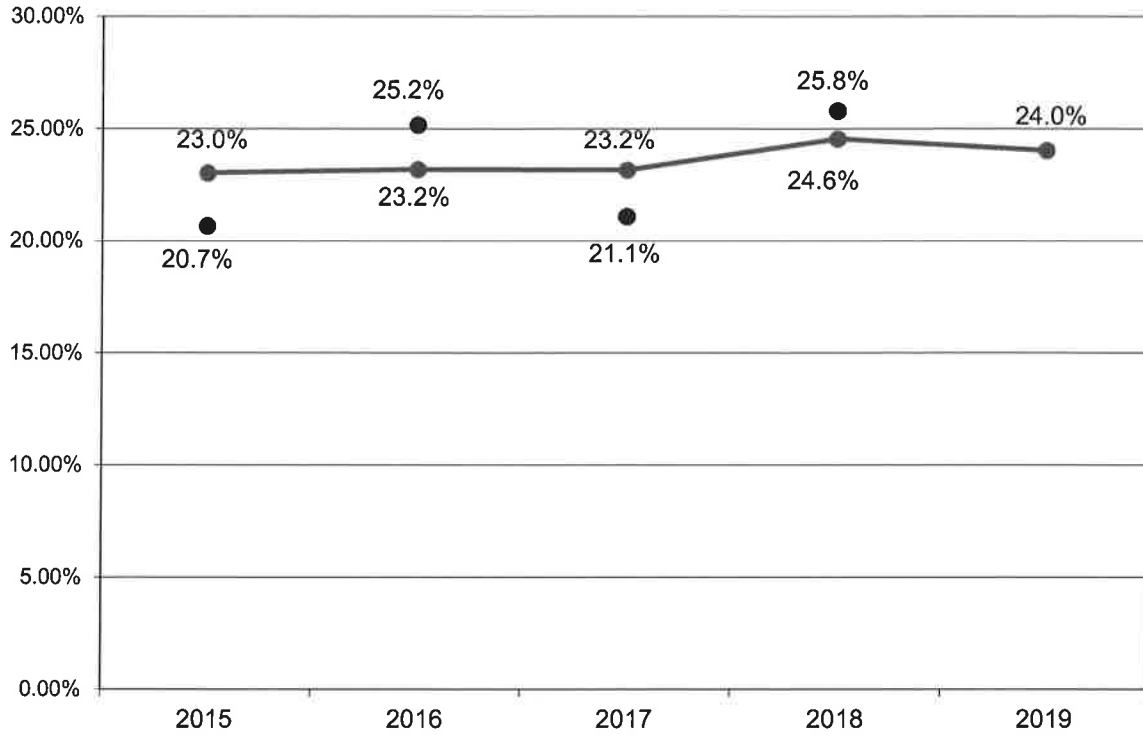
Select "Debt" -- options for custom comparisons or comparisons by county

City of Neenah

Governmental funds - debt service

—●— City of Neenah ● Reference - Median

Debt service to non-capital expenditures



Current and prior year data

| | <u>2019</u> | <u>2018</u> |
|--------------------------|----------------------|----------------------|
| Principal* | \$ 6,490,620 | \$ 6,513,075 |
| Interest | 1,865,071 | 1,930,556 |
| Total | \$ 4,625,549 | \$ 4,582,519 |
| | | |
| Non-capital expenditures | <u>\$ 34,746,236</u> | <u>\$ 34,372,813</u> |

*Excludes debt refundings

Other reference values

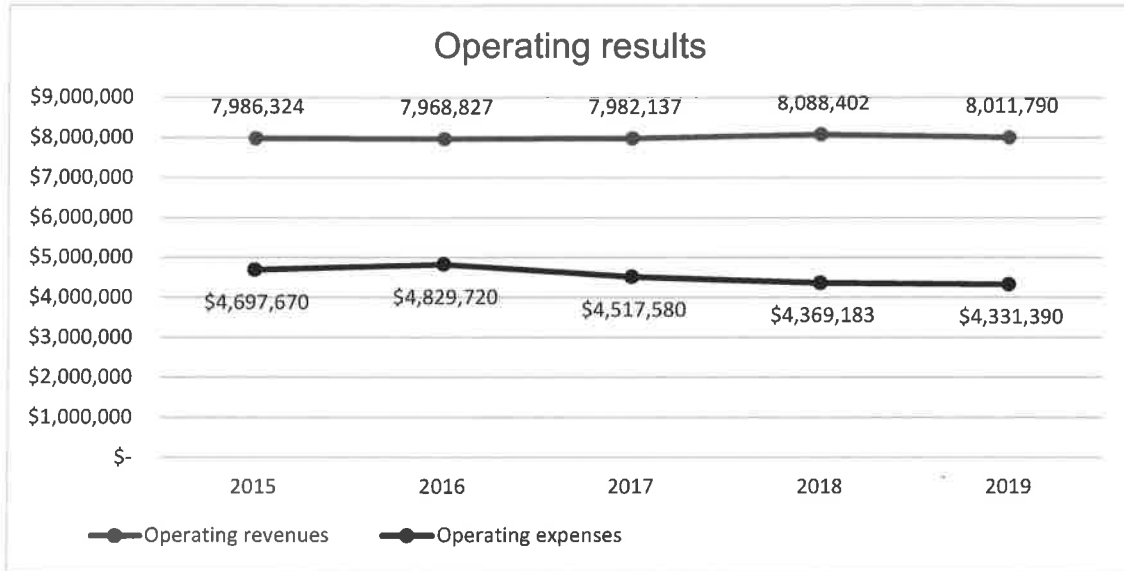
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City of Neenah Utilities

Water Utility Results

| | <u>Current Year</u> | <u>Prior Year</u> |
|---------------------------|---------------------|-------------------|
| Actual Rate of Return | 8.31% | 8.31% |
| Authorized Rate of Return | 7.50% | 7.50% |



Unrestricted Reserves

| | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> |
|------------------|--------------|--------------|--------------|--------------|--------------|
| Year end balance | \$ 4,655,815 | \$ 5,156,402 | \$ 6,037,187 | \$ 6,999,609 | \$ 7,120,629 |
| Months on hand | 7.00 | 7.76 | 9.08 | 10.38 | 10.67 |

Debt Coverage

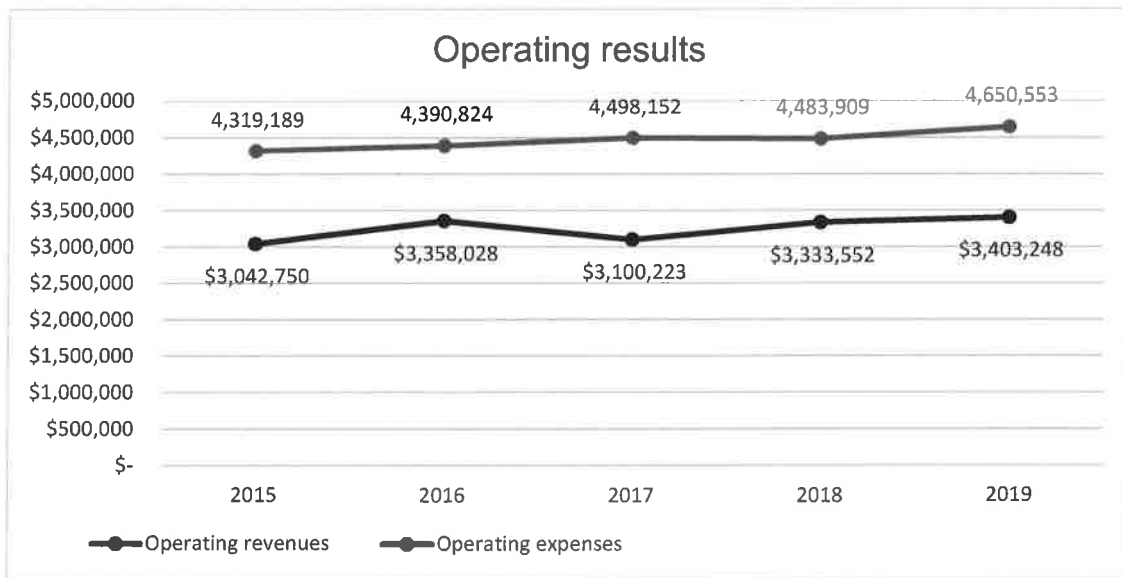
| | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> |
|----------|-------------|-------------|-------------|-------------|-------------|
| Actual | 1.81 | 1.77 | 2.12 | 2.23 | 2.22 |
| Required | 1.25 | 1.25 | 1.25 | 1.25 | 1.25 |

Investment in Capital





City of Neenah Utilities Sewer Utility Results



Unrestricted Reserves

| | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> |
|------------------|--------------|--------------|--------------|--------------|--------------|
| Year end balance | \$ 2,214,298 | \$ 2,394,224 | \$ 2,459,191 | \$ 2,399,558 | \$ 2,803,944 |
| Quarters on hand | 6.15 | 6.54 | 6.56 | 6.42 | 7.24 |

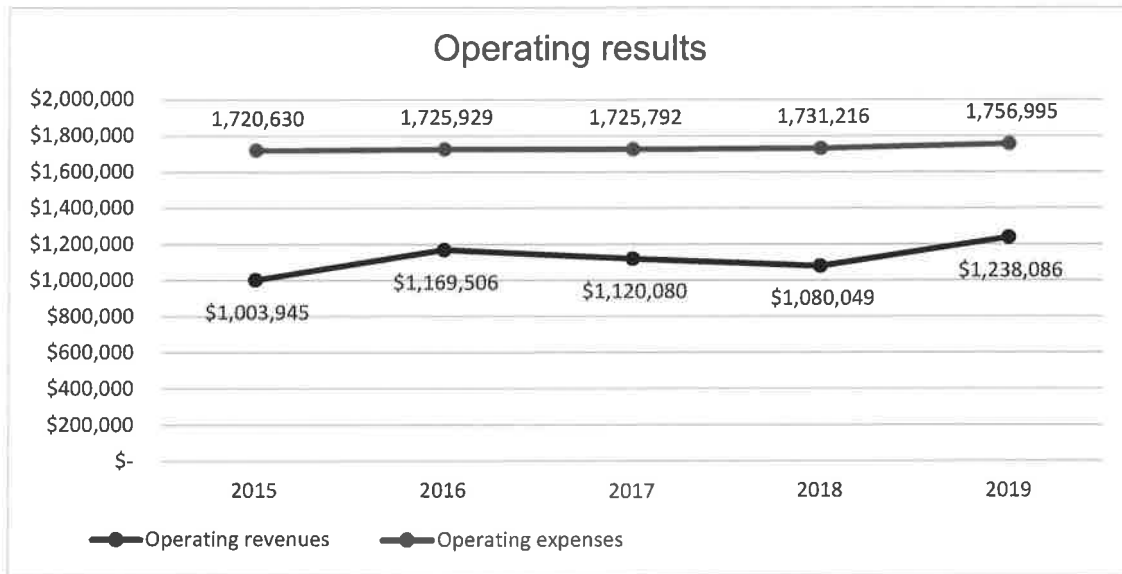
Investment in Capital





City of Neenah Utilities

Stormwater Utility Results



Unrestricted Reserves

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|------------------|--------------|--------------|--------------|--------------|--------------|
| Year end balance | \$ 3,299,310 | \$ 3,380,463 | \$ 3,725,312 | \$ 3,402,905 | \$ 2,772,782 |
| Months on hand | 23.01 | 23.50 | 25.90 | 23.59 | 18.94 |

Debt Coverage

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|----------|--------------|--------------|--------------|--------------|--------------|
| Actual | 28.62 | 24.09 | 26.28 | 29.43 | 26.04 |
| Required | 1.10 | 1.10 | 1.10 | 1.10 | 1.10 |

Investment in Capital



**CITY OF NEENAH
NOTICE OF PUBLIC HEARING
2020 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
CONSOLIDATED PLAN
PROPOSED USE OF FUNDS / ANNUAL ACTION PLAN**

The City of Neenah has drafted the 2020 Consolidated Plan and Annual Action Plan, which includes a program of activities to be funded by the 2020 Community Development Block Grant to address the priority needs and objectives identified in the Five-Year Consolidated Plan. Members of the public are invited to comment in writing by September 1, 2020 on the Consolidated Plan and Annual Action Plan and proposed use of funds, and/or to comment at a public hearing scheduled for August 12, 2020 at 4:00 P.M. virtually or in the Hauser Committee Room, City Administration Building, or to comment at the Common Council public hearing to be held August 19, 2020 at 7:00 P.M. virtually or in the Council Chambers, City Administration Building, 211 Walnut Street, Neenah. Information to link to virtual public hearings will be posted at the Neenah City Administration Building and on the City of Neenah website.

A copy of the proposed plan is available for review at the Department of Community Development, Room 313, in the City Administration Building, 211 Walnut Street, Neenah, or online under Community Development Block Grant at <http://www.ci.neenah.wi.us/departments/community-development/>. Goals, objectives, and activities proposed to be funded include those supporting public services, blight elimination, redevelopment, housing, economic development, and planning and administration.

Members of the public are encouraged to attend one or both of the public hearings scheduled for August 12 and August 19, 2020. For further information, please contact the Department of Community Development at 920-886-6128. Written comments may also be directed to Carol Kasimor at ckasimor@ci.neenah.wi.us or at Department of Community Development, 211 Walnut Street, P. O. Box 426, Neenah, WI 54957-0426, by September 1, 2020.

Department of Community Development
City of Neenah
August 2, 2020

COMMON COUNCIL MINUTES

Wednesday, August 5, 2020 - 7:00 p.m.

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met virtually in regular session at 7:00 p.m., August 5, 2020.

Mayor Kaufert in the chair.

Present: Alderpersons Boyette, Bates, Lang, Lendrum, Erickson, Spellman, Steele, & Stevenson, Director of Finance Easker, Director of Public Works Kaiser, City Attorney Godlewski, and City Clerk Cheslock.

Also Present: Police Chief Olson, Public Works Superintendent Radtke, Traffic Engineer Merten, Dir. of Human Resources & Safety Kehl, Deputy Dir. of Community Development & Assessment Schmidt, Library Director Raab, Fleet Maintenance Specialist Streubel, Officer Rodencal, Adult Services Librarian Hardina-Wilhelm, Captain Van Sambeek, NMFR Deputy Chief Voss, Assistant Police Chief Bernice, Director of Information Services Wenninger, Melissa Hardina, and Sarah Resch

Mayor Kaufert called the meeting to order at 7:00 pm.

I. Clerk Cheslock called a voice roll call

Presentation of Employee Recognition Awards

Mayor Kaufert recognized the following employees for their years of service to the City of Neenah. 25 years of service—Mark Alberts—Cemetery; Scot Gelhar—NMFR; Jim Kluge—Parks and Recreation; Heath Kummerow—Public Works; Mike Nikolai—Public Works—Larry Rodencal—Police; Adam Streubel—Police. 30 years of service—Pete Anderson—NMR; Dan Blakeslee—NMFR; Scott Fromm—Parks and Recreation; Mike Janke—NMFR; Gerry Kaiser—Public Works; Gretchen Raab—Library; Ryan Relien—NMFR; Rick Spoo—Public Works—Jeff Strasser—NMFR; Victor Voss—NMFR. 35 years of service—Carol Casimor—Community Development and Assessment; Joe Wenninger—Information Systems

Presentation of Exemplary Performance Awards

Mayor Kaufert explained the awards, stating the employees being recognized today have been nominated by department heads for going above and beyond their everyday roles. Dir. Kaiser nominated Greg Radtke for his adaptability and hard work in 2019 through leadership changes in the department.

Dir. Kaiser and Dir. Haese recommended James Merten and Brandia Kutchek for their hard work in implementing a new parking ticket software making it easier and more efficient for staff and residents alike.

Chief Olsen nominated Assistant Chief Jeff Bernice for his exemplary leadership in the department.

Dir. Raab nominated Nicole Hardina-Wilhelm for her impressive work initiating the Bibliocycle—Book Bike.

Dir. Raab nominated Nancy Baird for her leadership and initiative while coordinating the move of the library's circulation desk.

II. **Introduction and Confirmation of Mayor's Appointments—None**

III. **Proceedings**

MS Lendrum/Erickson to approve the Council Proceedings of the regular meeting of July 15, 2020. There being no objections the motion was approved by unanimous consent.

IV. **Public Hearing—None**

V. **Committee Report Pertaining to the Public Hearings—None**

VI. **Public Forum—None**

a. There being no appearances, Mayor Kaufert declared the public forum closed.

VII. **Mayor/Council Consideration of Public Forum Issues—None**

VIII. **Consent Agenda—None**

IX. **Reports of standing committees**

A. Public Services and Safety Committee

Chairman Bates (Vice Chairman Lang) reported the regular meeting of July 28, 2020:

1. Committee recommends Council approve the purchase of the 2020 BC1500XL Brush Clipper from Vermeer of Wisconsin in the amount of \$51,300.00.

The Council noted that any overage funding for this purchase will come from the capital equipment reserves.

MSCRП Bates/Stevenson, all voting aye.

B. Finance & Personnel Committee

Chairman Erickson (Vice Chairman Boyette) reported the regular meeting of July 27, 2020:

1. Committee recommends Council approve Res. 2020-11 Providing for the Sale of Approximately \$1,865,000 Taxable General Obligation Promissory Notes. Dir. Easker explained these funds are being borrowed for two different land purchase projects: Lawrence Salvage Yard in TIF 9 and the land adjacent to County Highway G. The borrowing needed to be separate from regular borrowing because the land will eventually be resold to private entities which cannot benefit from the City's tax exempt status.

The Council discussed the interest rate at which the funds will be borrowed, when the final agreement will be complete and ready for approval, and the repayment schedule being ten years.

MSCRП Erickson/Stevenson, all voting aye.

2. Committee recommends Council approve the purchase of two Palo Alto PA-820 devices from Heartland Business Systems at a cost not to exceed \$15,000, with the purchase funded from the Information Systems 2020 CIP Budget

No discussion.

MSCRP Erickson/Steele, all voting aye.

3. Committee recommends Council approve the purchase of an additional ImageCast Evolution Tabulator and required hardware for \$9,188, using funds from the WEC CARES Subgrant if such a machine were to become available for purchase prior too the CARES Subgrant expiration.

Clerk Cheslock explained that there are no further machines available this year and the company does not foresee having any more until 2021; however would still prefer this action be taken on the off chance that a machine were to become available.

Council discussed the length of time the City has owned its current machines, CARES grant requirements, what else the money can be used for, and adding to the motion "if such a machine were to become available for purchase prior too the CARES Subgrant expiration," in order for staff to be able to take action should a machine become available.

MSCRP Erickson/Bates, all voting aye.

4. Committee recommends Council approve the two leases between the City of Neenah and CHL Neenah LLC (owners of Shopko) for the August and November Elections

Council discussed the fact that funds for these leases will come out of the Department of Legal and Administrative Services Budget, incidental expenses, and operational expenses with potential funding reimbursement as available from grants.

MSCRP Erickson/Stevenson, all voting aye.

X. Reports of special committees and liaisons and various special projects committees

A. Plan Commission—cancelled

B. Board of Public Works

Vice Chairman Bates reported the meeting of July 28, 2020:

1. Information Only Items:
 - a) The Board approved Pay Estimate No. 1 for Contract 4-20, Water Main and Street Construction on Green Bay Road, Tullar Road, and Marathon Avenue to Vinton Construction, Inc., Two Rivers, in the amount of \$230,628.77
 - b) The Board approved Pay Estimate No. 2 for Contract 3-20, HMA Street Construction on Van Street, Monroe Street, Gillingham Road, Shooting Star Drive, and Armstrong Street to Sommers Construction Company, Shiocton, in the amount of \$505,989.79

C. Landmarks Commission

1. Alderperson Lang reported from the Landmarks Commission meeting of July 22, 2020, stating the Commission discussed the demolition and preservation of historic homes.

D. Sustainable Neenah Committee

1. Mayor Kaufert reported from the Sustainable Neenah Committee meeting of July 27, 2020, stating they have begun meeting virtually again but did not have a quorum at this meeting so no action was taken.

E. Business Improvement District (BID) Board

1. Alderperson Lang reported from the Business Improvement District Board (BID Board) meeting of July 21, 2020 stating, the Board discussed the architecture firm that is going in about Tricia's Treasures downtown.

F. Bergstrom Mahler Museum

1. Alderperson Spellman reported from the Bergstrom Mahler Museum meeting of July 22, 2020, stating that the Museum is back to its regular hours.

XI. Petitions—None

XII. Council Directives—None

XIII. Unfinished Business

- Mayor Kaufert stated staff is currently working out the logistics of meeting in person again while still allowing virtual attendance.

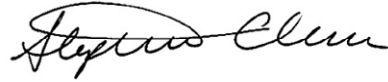
XIV. New Business

- Mayor Kaufert shared the new City policy which states mask are required within City buildings. The policy was put in place just days before Governor Evers' order came through. There have not been issues with compliance with residents or staff.
- The August 11 Partisan Primary voting will take place at the old Shopko building. We will be getting the message out via social media, the news, and the City website. The November 3 General Election will also take place at the consolidated polling location and be even more spread out than the April and August set up.
- Friday, August 7th is the hearing for the Lake Shore Ave litigation
- Ald. Erickson asked if they will be revisiting the outdoor eating as the current temporary permits end the last day of September. The Council discussed checking with the police department, community development staff, and neighbors to see how the current set up went.
- **MSC Stevenson/Boyette to adjourn into closed session pursuant to Wis. State Statute §19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Ullrich vs. City of Neenah—Lakeshore Avenue Litigation and Lake Shore Avenue Reconstruction Project), all voting aye.**
- **MSC Erickson/Lendrum to reconvene into open session, all voting aye.**
 - The Council discussed the need for more information before voting on the mitigation project, the fact that this part of the project is necessary to move forward with any part of the Lake Shore Ave reconstruction project,
 - **MS Bates/Steel to approve the Professional Services Agreement with the University of Wisconsin Milwaukee Cultural Resource Management for mitigation of Site 47WN0562 for the Lake Shore Avenue project with funds from grants and the public infrastructure reserves if sufficient grant funds are not available; Motion fails. 4-2-2; Ald. Boyette and Erickson voted no. Ald. Stevenson and Lendrum abstained.**

- Council discussed needing more time to review the documents provided by staff and the need for a special Council meeting to vote on this agreement.

XV. Adjournment

MSC Stevenson/Boyette to adjourn at 9:30 p.m., all voting aye.



Stephanie Cheslock,
City Clerk

COMMON COUNCIL PROCEEDINGS

Wednesday, August 5, 2020 - 7:00 p.m.

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met virtually in regular session at 7:00 p.m., August 5, 2020

Mayor Kaufert in the chair.

Present: Alderpersons Boyette, Bates, Lang, Lendrum, Erickson, Spellman, Steele, & Stevenson, Director of Finance Easker, Director of Public Works Kaiser, City Attorney Godlewski, and City Clerk Cheslock.

Also Present: Police Chief Olson, Public Works Superintendent Radtke, Traffic Engineer Merten, Dir. of Human Resources & Safety Kehl, Deputy Dir. of Community Development & Assessment Schmidt, Library Director Raab, Fleet Maintenance Specialist Streubel, Officer Rodencal, Adult Services Librarian Hardina-Wilhelm, Captain Van Sambeek, NMFR Deputy Chief Voss, Assistant Police Chief Bernice, Director of Information Services Wenninger, Melissa Hardina, and Sarah Resch

Mayor Kaufert called the meeting to order at 7:00 pm.

I. Clerk Cheslock called a voice roll call

II. Introduction and Confirmation of Mayor’s Appointments—None

III. Proceedings
MS Lendrum/Erickson to approve the Council Proceedings of the regular meeting of July 15, 2020. There being no objections the motion was approved by unanimous consent.

IV. Public Hearing—None

V. Committee Report Pertaining to the Public Hearings—None

VI. Public Forum—None

VII. Mayor/Council Consideration of Public Forum Issues—None

VIII. Consent Agenda—None

IX. Reports of standing committees

A. Public Services and Safety Committee

Chairman Bates (Vice Chairman Lang) reported the regular meeting of July 28, 2020:

- 1. Committee recommends Council approve the purchase of the 2020 BC1500XL Brush Clipper from Vermeer of Wisconsin in the amount of \$51,300.00. **MSCRP Bates/Stevenson, all voting aye.**

B. Finance & Personnel Committee

Chairman Erickson (Vice Chairman Boyette) reported the regular meeting of July 27, 2020:

1. Committee recommends Council approve Res. 2020-11 Providing for the Sale of Approximately \$1,865,000 Taxable General Obligation Promissory Notes. **MSCRP Erickson/Stevenson, all voting aye.**
2. Committee recommends Council approve the purchase of two Palo Alto PA-820 devices from Heartland Business Systems at a cost not to exceed \$15,000, with the purchase funded from the Information Systems 2020 CIP Budget **MSCRP Erickson/Steele, all voting aye.**
3. Committee recommends Council approve the purchase of an additional ImageCast Evolution Tabulator and required hardware for \$9,188, using funds from the WEC CARES Subgrant if such a machine were to become available for purchase prior to the CARES Subgrant expiration. **MSCRP Erickson/Bates, all voting aye.**
4. Committee recommends Council approve the two leases between the City of Neenah and CHL Neenah LLC (owners of Shopko) for the August and November Elections. **MSCRP Erickson/Stevenson, all voting aye.**

X. Reports of special committees and liaisons and various special projects committees—No Action

XI. Petitions—None

XII. Council Directives—None

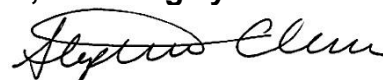
XIII. Unfinished Business

XIV. New Business

- **MSC Stevenson/Boyette to adjourn into closed session pursuant to Wis. State Statute §19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Ullrich vs. City of Neenah—Lakeshore Avenue Litigation and Lake Shore Avenue Reconstruction Project), all voting aye.**
- **MSC Erickson/Lendrum to reconvene into open session, all voting aye.**
 - **MS Bates/Steel to approve the Professional Services Agreement with the University of Wisconsin Milwaukee Cultural Resource Management for mitigation of Site 47WN0562 for the Lake Shore Avenue project with funds from grants and the public infrastructure reserves if sufficient grant funds are not available; Motion fails. 4-2-2; Ald. Boyette and Erickson voted no. Ald. Stevenson and Lendrum abstained.**

XV. Adjournment

MSC Stevenson/Boyette to adjourn at 9:30 p.m., all voting aye.



Stephanie Cheslock, City Clerk

Special COMMON COUNCIL MINUTES

Monday, August 10, 2020 - 5:00 p.m.

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in special session virtually at 5:00 p.m., August 10, 2020.

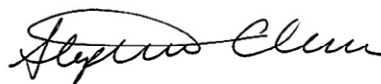
Mayor Kaufert in the chair.

Present: Alderpersons Boyette, Bates, Lang, Lendrum, Erickson, Spellman, Steele, & Stevenson, Director of Finance Easker, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Godlewski and City Clerk Cheslock.

Also Present: Duke Behnke and Bernice Meyer

Mayor Kaufert called the meeting to order at 5:04pm

- I. Clerk Cheslock called a voice roll call
- II. Discussion and possible action on Professional Services Agreement with University of Wisconsin Milwaukee Cultural Resource Management for mitigation of Site 47WN0562 for the Lake Shore Avenue project
Director Kaiser gave an update on the mitigation plan. The plan was approved by the State Historic Preservation Office today. That notification will now be sent to the DNR to begin the next step of the permitting process.
Mayor Kaufert shared that he has begun the process of reaching out to different organizations that could possibly help with grants to partially or fully fund the mitigation plan fees.
The Council discussed any new historic guidelines we would need to follow in the future due to this project and the permitting process, the excavation requirements of any cultural finds, where any artifacts found would be housed and displayed and if the process can be observed by the public. Dir. Kaiser and Attorney Godlewski recommended against public observation due to safety and liability concerns. The Council also discussed what the process would be if human remains are found, the fact that local Native American groups were able to review the mitigation process, if a similar mitigation project would be necessary if the trail continues through Kimberly Point and the fact that it would not because the sidewalks would be shallow enough to not make it necessary.
MSCRIP Bates/Lendrum to approve the Professional Services Agreement with the University of Wisconsin Milwaukee Cultural Resource Management for mitigation of Site 47WN0562 for the Lake Shore Avenue project to be funded by potential grants or, secondarily, infrastructure reserves. Carried on roll call vote, 7-1, Alderperson Stevenson voted no.
- III. Adjournment
 - a. **MSC Erickson/Steele to adjourn at 5:57 p.m., all voting aye.**



Stephanie Cheslock
City Clerk

Special COMMON COUNCIL PROCEEDINGS

Monday, August 10, 2020 - 5:00 p.m.

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in special session virtually at 5:00 p.m., August 10, 2020.

Mayor Kaufert in the chair.

Present: Alderpersons Boyette, Bates, Lang, Lendrum, Erickson, Spellman, Steele, & Stevenson, Director of Finance Easker, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Godlewski and City Clerk Cheslock.

Also Present: Duke Behnke and Bernice Meyer

Mayor Kaufert called the meeting to order at 5:04pm

- I. Clerk Cheslock called a voice roll call
- II. Discussion and possible action on Professional Services Agreement with University of Wisconsin Milwaukee Cultural Resource Management for mitigation of Site 47WN0562 for the Lake Shore Avenue project
MSCRIP Bates/Lendrum to approve the Professional Services Agreement with the University of Wisconsin Milwaukee Cultural Resource Management for mitigation of Site 47WN0562 for the Lake Shore Avenue project to be funded by potential grants or, secondarily, infrastructure reserves. Carried on roll call vote, 7-1, Alderperson Stevenson voted no.
- III. **Adjournment**
 - a. **MSC Erickson/Steele to adjourn at 5:57 p.m., all voting aye.**



Stephanie Cheslock
City Clerk



RESOLUTION NO. 2020-12

A RESOLUTION APPROVING COMPLIANCE MAINTENANCE ANNUAL REPORT FOR SANITARY SEWER

WHEREAS, the City of Neenah Common Council has reviewed the Compliance Maintenance Annual Report (CMAR) prepared for the Wisconsin Department of Natural Resources by the City’s Department of Public Works staff relating to the City of Neenah’s sanitary sewer conveyance system.

NOW, THEREFORE, BE IT RESOLVED the Common Council of the City of Neenah, Winnebago County this 19th day of August, 2020 that the City:

1. Accept the CMAR and place it on file;
2. Agree to continued monitoring and investigation of inflow and infiltration (I&I) in the City’s sanitary sewer conveyance system; and,
3. Complete the sanitary sewer usage rate study.

Adopted, approved and recorded this 19th day of August, 2020.

Recommended by: Public Services and Safety Committee

CITY OF NEENAH, WISCONSIN

Moved: _____

Dean Kaufert, Mayor

Passed: _____

Stephanie Cheslock, City Clerk



RESOLUTION NO. 2020-13

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**RESOLUTION AUTHORIZING THE ISSUANCE
AND SALE OF \$1,865,000 TAXABLE GENERAL
OBLIGATION PROMISSORY NOTES**

WHEREAS, on August 5, 2020, the Common Council of the City of Neenah, Winnebago County, Wisconsin (the "City") adopted a resolution providing for the sale of Taxable General Obligation Promissory Notes (the "Notes") for public purposes, including financing the salvage yard project and other project costs of Tax Incremental District No. 9 and additional land acquisition in the City (the "Project");

WHEREAS, the Common Council hereby finds and determines that the Project is within the City's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the City is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, due to certain provisions contained in the Internal Revenue Code of 1986, as amended, it is necessary to issue the Notes on a taxable rather than tax-exempt basis; and

WHEREAS, it is the finding of the Common Council that it is necessary, desirable and in the best interest of the City to sell the Notes to BMO Harris Bank N.A. (the "Purchaser"), pursuant to the terms and conditions of its note purchase proposal attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal").

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Authorization and Sale of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of ONE MILLION EIGHT HUNDRED SIXTY-FIVE THOUSAND DOLLARS (\$1,865,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted and the Mayor and City Clerk or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. To evidence the obligation of the City, the Mayor and City Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the City, Notes aggregating the principal amount of ONE MILLION EIGHT HUNDRED SIXTY-FIVE THOUSAND DOLLARS (\$1,865,000) for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

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Section 2. Terms of the Notes. The Notes shall be designated "Taxable General Obligation Promissory Notes"; shall be issued in the aggregate principal amount of \$1,865,000; shall be dated September 9, 2020; shall be in the denomination of \$100,000 or more; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on September 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit B-1 and incorporated herein by this reference. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2021. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit B-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on September 1, 2022 and thereafter are subject to redemption prior to maturity, at the option of the City, on September 1, 2021 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2020 through 2029 for the payments due in the years 2021 through 2030 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate

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and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for Taxable General Obligation Promissory Notes, dated September 9, 2020" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the City above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account.

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

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Section 8. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 9. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The City hereby authorizes the Mayor and City Clerk or other appropriate officers of the City to enter a Fiscal Agency Agreement between the City and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 10. Persons Treated as Owners; Transfer of Notes. The City shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 11. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the City at the close of business on the Record Date.

Section 12. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 13. Continuing Disclosure. The continuing disclosure requirements of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule") are not applicable to the Notes because the Purchaser will covenant that it will hold and not make a primary offering of the Notes, or otherwise will establish an exception to the Rule relating to the Notes.

Section 14. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 15. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded this _____ day of August, 2020.

Recommended by: Finance and Personnel
Committee

CITY OF NEENAH, WISCONSIN

Moved: _____

Dean R. Kaufert, Mayor

Passed: _____

Stephanie Cheslock, City Clerk

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M E M O R A N D U M

DATE: August 14, 2020
TO: Chairman Erickson and members of the Finance Committee
FROM: Chris A. Haese, Executive Director
RE: **Application for Wisconsin Economic Development Corporation Grants**

The Community Development Authority of the City of Neenah has approved a market rate apartment development on Site 6 of the Glatfelter Redevelopment in Downtown Neenah. As you are well aware, the cost to bring this project to fruition is significant due to the relocation of public utilities and the potential for contaminated soil remediation. In order to help offset the investment that will be required, the CDA is requesting authorization to submit an application for a grant opportunity offered by the Wisconsin Economic Development Corporation (WEDC).

The grant is an Idle Sites Grant that would assist with the redevelopment of Site 6 (corner of Main Street and Millview Drive). This grant provides a 30% match for all eligible costs to a maximum of \$500,000. It is anticipated that expected eligible costs would exceed \$300,000 which the grant would provide approximately \$100,000 to off-set these costs.

The grant application requires Council authorization in the form of a Council resolution.

Recommendations

An appropriate action at this time is to recommend Council approve Resolution No. 2020-14 authorizing the Community Development Authority of the City of Neenah to prepare and submit a grant application to the Wisconsin Economic Development Corporation for an Idle Sites Redevelopment Grant.



RESOLUTION NO. 2020-14

A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN AWARD APPLICATION FOR THE WEDC IDLE SITES REDEVELOPMENT GRANT BY THE COMMUNITY DEVELOPMENT AUTHORITY OF THE CITY OF NEENAH FOR THE ASSISTANCE OF A DEVELOPMENT AT THE GLATFELTER REDEVELOPMENT (SITE 6)

WHEREAS, the Community Development Authority of the City of Neenah (CDA) is committed to a Downtown Revitalization Strategy aimed at redeveloping blighted and underutilized sites; and

WHEREAS, the Community Development Authority of the City of Neenah will be part of a public-private partnership between the CDA and a private developer (T. Wall Enterprise dba Neenah Main Street, LLC) to create a community project which will include a new high end market rate apartments to the Glatfelter Redevelopment Site 6 in Downtown Neenah; and

IT IS, THEREFORE RESOLVED THAT: The Community Development Authority of the City of Neenah requests a grant available from the Wisconsin Economic Development Corporation (WEDC) and will comply with state and federal rules for the program; and

HEREBY AUTHORIZES the City of Neenah Community Development Department to act on the behalf of the Community Development Authority of the City of Neenah to: submit an application to the WEDC for consideration for the award of the Idle Sites Redevelopment grant, sign documents, and take necessary action to comply with approved award activities.

Adopted, approved and recorded this _____ day of August, 2020.

Recommended by: Finance and Personnel Committee

CITY OF NEENAH, WISCONSIN

Moved: _____

Dean R. Kaufert, Mayor

Passed: _____

Stephanie Cheslock, City Clerk

**Minutes of the Board of Public Works Meeting
Tuesday, August 11, 2020, 12:00pm Noon**

MEMBERS PRESENT: Mayor Kaufert, City Attorney Godlewski, Director of Public Works Kaiser, Director of Finance Easker, Director of Community Development & Assessment Haese and Alderpersons Bates & Lang.

ALSO PRESENT: City Clerk Cheslock

Mayor Kaufert called the meeting to order at 12:01 p.m.

MINUTES: MSC Kaiser/Haese to approve the minutes from the July 28, 2020 meeting, all voting aye.

APPEARANCES: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Public Works:

1. Change Order No. 3 for Contract 7-19: Dir. Kaiser explained this change order if for a variety of items including additional road gravel, additional top soil, seed, and mulch, a culver pipe replacement, a section of sanitary sewer line. Dir. Kaiser requested approved of Change Order No. 3 for Contract 7-19, Breezewood Lane and Harness Farm Sanitary Sewer Construction to Dorner, Inc., Luxemburg, in the amount of \$18,736.32 for road gravel and excavation on Breezewood Lane.

The Board discussed when the final payment will be ready, if an easement needs to be arranged for the access road, and why the details of the change order are not outlined on the attachment. Dir. Kaiser explained there was a time crunch with the engineer and therefore not as many details were provided as would normally be.

MSC Kaiser/Haese to approve Change Order No. 3 for Contract 7-19, Breezewood Lane and Harness Farm Sanitary Sewer Construction to Dorner, Inc., Luxemburg, in the amount of \$18,736.32 for road gravel and excavation on Breezewood Lane, all voting aye.

2. Change Order No. 2 for Contract 5-20: Dir. Kaiser explained this change order is for a multitude of items as listed on the agenda. He requested approval of Change Order No. 2 for Contract 5-20, Miscellaneous Sewer and Water Main Construction on Lakeshore Avenue to Robert J. Immel Excavating, Inc., Greenville, in the amount of \$35,598.20 for extra gravel on the south and north end for sanitary sewer, to remove 67 sq yds of 12" concrete pavement, rip rap outfalls, topsoil, seed, and e-mat storm outfalls, televise storm lateral at 270 Lakeshore Avenue, lower storm lateral under water main and repair conduit at 629 Wheeler Street and 264 Lakeshore Avenue, extra gravel, trucking and dumping fee for water main, restoration for water construction at 630 Wheeler Street, additional length on short side services, and water main connection at Wheeler Street and North Park Drive.

MSC Kaiser/Godlewski to approve Change Order No. 2 for Contract 5-20, Miscellaneous Sewer and Water Main Construction on Lakeshore Avenue to Robert J. Immel Excavating, Inc., Greenville, in the amount of \$35,598.20 for extra gravel on the south and north end for sanitary sewer, to remove 67 sq yds of 12" concrete pavement, rip rap outfalls, topsoil, seed, and e-mat storm outfalls, televise storm lateral at 270 Lakeshore Avenue, lower storm lateral under water main and repair conduit at 629 Wheeler Street and 264 Lakeshore Avenue, extra gravel, trucking and dumping fee for water main, restoration for water construction at 630 Wheeler Street, additional length on short side services, and water main connection at Wheeler Street and North Park Drive, all voting aye.

3. Pay Estimate No. 4 for Contract 7-19: Dir. Kaiser requested approval of Pay Estimate No. 4 for Contract 7-19, Breezewood Lane and Harness Farm Sanitary Sewer Construction to Dorner, Inc., Luxemburg, in the amount of \$104,459.12.

No discussion.

Info Only

Info Only

Info Only **MSC Kaiser/Haese to Pay Estimate No. 4 for Contract 7-19, Breezewood Lane and Harness Farm Sanitary Sewer Construction to Dorner, Inc., Luxemburg, in the amount of \$104,459.12, all voting aye.**

4. Pay Estimate No. 5 for Contract 1-20: Dir. Kaiser explained this payment is for sewer and water main and street construction on Abby Ave. He requested approval of the Pay Estimate No. 5 for Contract 1-20, Sewer and Water Main and Street Construction on Abby Avenue, Clybourn Street, Bond Street, and Center Street to Kruczek Construction, Inc., Green Bay, in the amount of \$358,158.00

Info Only Mayor Kaufert asked if the blasting issues had been resolved for residents. Dir. Kaiser shared that there is one claim currently filed with the City Clerk's office but otherwise the issues have been resolved.
MSC Kaiser/Haese to recommend Council approve the Pay Estimate No. 5 for Contract 1-20, Sewer and Water Main and Street Construction on Abby Avenue, Clybourn Street, Bond Street, and Center Street to Kruczek Construction, Inc., Green Bay, in the amount of \$358,158.00, all voting aye.

5. Pay Estimate No. 3 for Contract 5-20: Dir. Kaiser explained this is tied to the change order previously approved on this agenda. He requested approval of the Pay Estimate No. 3 for Contract 5-20, Miscellaneous Sewer and Water Main Construction on Lakeshore Avenue to Robert J. Immel Excavating, Inc., in the amount of \$87,637.95

Info Only The Board discussed what is left on this project, specifically the remaining two laterals and the one storm water drain.
MSC Kaiser/Godlewski to recommend Council approve Pay Estimate No. 3 for Contract 5-20, Miscellaneous Sewer and Water Main Construction on Lakeshore Avenue to Robert J. Immel Excavating, Inc., in the amount of \$87,637.95, all voting aye.

ADJOURNMENT

MSC Godlewski/Kaiser to adjourn at 12:19 p.m., all voting aye.

Respectfully Submitted,



Stephanie Cheslock,
City Clerk