

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING
May 10, 2022 @ 6:30 PM
City Hall, 211 Walnut Street
Council Chambers

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

AGENDA

1. Approval of Minutes of the meeting for April 26 , 2022 (Attachment)
2. Public Appearances
3. Replace Public Works Fleet #48 (Attachment)
4. 2022 1st Quarter Police Department Statistics (Attachment)
5. Licenses
 - a. Future Neenah Boogie Downtown (To be distributed)
 - b. Future Neenah Summer Kick-Off Concert (To be distributed)
6. Public Works General Construction and Department Activity (Attachment)
7. Announcements/Future Agenda Items
8. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the **Public Works Administrative Assistant at (920)886-6240** or the **City's ADA Coordinator at (920)886-6106** or e-mail attorney@ci.Neenah.wi.us at least 48 hours prior to the scheduled meeting or event to request an accommodation.

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Tuesday April 26, 2022, 6:30 PM

Present: Alderpersons Borchardt, Hillstrom, Lendrum, and Stevenson

Excused:

Also Present: Mayor Lang, City Attorney Westbrook, Public Works Director Kaiser, Police Chief Olson, Parks & Recreation Director Kading, Asst. Police Chief Bernice, Parks Superintendent Fink, Traffic Engineer Merten, Public Works Office Manager Mroczkowski, and Sarah Wylie

Approval of Minutes of the meetings for the April 12, 2022 and April 19, 2022 meetings

Motion Second/Carried Hillstrom/Stevenson to approve the minutes of the Meeting of April 12, 2022 and April 19, 2022. All voting aye.

Public Appearances:

None

Approval for participation in the Wisconsin Bureau of Transportation Safety (BOTS) 2022 Summer Speed Enforcement Grant

Assistant Chief Bernice stated that the Police Department is seeking approval to participate in the Bureau of Transportation Safety (BOTS) 2022 Summer Speed Enforcement Grant. He stated that this grant is administered through the Winnebago County Speed Task Force. Assistant Chief Bernice stated that the grant will run from June 1 through August 31. The total grant funding is \$30,000 and requires a 25% agency activity match for wages and fringes. Assistant Chief Bernice stated that in 2021 the police department's participation in the grant yielded 109 traffic stops, 61 citations, and 86 warnings.

Assistant Chief Bernice stated that the main focus of this grant is to target driving violations related to crashes and to increase voluntary compliance with traffic regulations leading to a decrease in fatal and serious injury collisions.

Aldersperson Lendrum asked if prior driving history is taken into account when issuing a citation or warning. Assistant Chief Bernice stated that the police officers do take into account a drivers driving history when deciding to issue a citation or warning.

Aldersperson Hillstrom asked where the money is budgeted for the 25% activity matching funds and what the cost was for participating in the grant in 2021. Assistant Chief Bernice stated that the matching funds for this grant are budgeted in the overtime

operating budget. He stated that in 2021 Winnebago County funded \$7,000 and the city's matched funds were \$2,300.

Aldersperson Hillstrom asked how the police officers are chosen to participate in the grant. Assistant Chief Bernice stated it is on a voluntary basis. He stated the Administration Supervisor is in charge of determining which officers are picked based on prior appointments.

Report

Motion/Seconded/Carried Stevenson/Hillstrom to recommend Council approve the Neenah Police Department to participate in the Winnebago County Speed Task Force 2022 Summer Speed Enforcement Grant from June 1, 2022 to August 31, 2022 with a target amount of \$30,000 and with a 25% agency activity match, to be funded with operating funds. All voting aye.

Approval to Purchase a Jacobson HR800 16' Wide Area Mower

Parks Superintendent Fink stated that RFP's were sent to two mower vendors. He stated only one vendor provided a quote, Horst Distributing for \$124,775. He stated the other vendor did not provide a quote due to production delays and future expected price increases.

Parks Superintendent Fink stated that after receiving the quote from Horst Distributing, he had further discussions with the Horst Distributing sales representative and was able to negotiate the price down to \$114,700 with a mid-summer delivery date. He stated that \$115,000 was budgeted for this piece of equipment in the 2022 Capital Improvement Budget.

Parks Superintendent Fink stated that the Parks & Recreation Department recommends approval to the purchase of a 2022 Jacobson HR800 16' wide area mower in an amount not to exceed \$114,700 from Horst Distributing, to be funded with 2022 Capital Improvement funds.

Motion/Seconded/Carried Stevenson/Borchardt to recommend Council approve the purchase of a 2022 Jacobson HR800 16' wide area mower in an amount not to exceed \$114,700 from Horst Distributing, to be funded with 2022 Capital Improvement funds. All voting aye.

Approve the Kimberly Point Archaeological Monitoring and Reporting

Director Kading reviewed his memo of April 26, 2022. He stated that UW-Milwaukee submitted a proposal to complete the Archaeological Monitoring and Reporting for the Phase 1 Kimberly Point project in an estimated amount of \$4,000. He stated

that this does not include testing of cultural features identified during monitoring as potential burials, inadvertent discovery of burials or excavation of burials.

Director Kading stated that he recommends accepting the proposal from UW-Milwaukee in an estimated amount of \$4,000 to conduct the onsite monitoring and reporting for the Kimberly Point Phase 1 project utilizing 2022 Capital Improvement and Capital Improvement Facility reserve funds.

Aldersperson Stevenson asked what the approved budgeted amount was. Director Kading stated that it was originally budgeted for \$200,000 but was revised to 175,000.

Aldersperson Stevenson asked if the \$6,000 Smart Cities money was included in the original budget. Director Kading stated that Director Wenninger approached him after the budget was approved to include the \$6,000 Smart Cities money.

Aldersperson Stevenson asked for clarification that the \$6,000 is included in the \$165,669 construction bid. Director Kading stated that it is.

Aldersperson Hillstrom stated that he recalls that this project was funded through the American Rescue Plan Act (ARPA) funds during the budget meeting in November.

Director Kaiser retrieved the Special Budget Public Hearing meeting minutes of November 16, 2021, which showed that the project was approved using ARPA funds.

Aldersperson Stevenson requested the Director Kading meet with Director Easker to clarify before the Council meeting which funds are being used to fund the \$4,000 for archaeological monitoring. Director Kading stated that he would follow up with Director Easker.

Motion/Seconded/Carried Stevenson/Borchardt to recommend Council approve the proposal from UW-Milwaukee in an estimated amount of \$4,000 to conduct the onsite monitoring and reporting for the Kimberly Point Phase 1 project utilizing 2022 Capital Improvement dollars that are funded through the American Rescue Plan Act funds and Capital Improvement carry forward reserve funds along with Information Systems Smart Cities funds. All voting aye.

Approve the Kimberly Point Construction Administration Agreement

Director Kading reviewed his memo of April 26, 2022. He stated that Parkitecture and Planning submitted a proposal agreement to complete construction administration services for the Kimberly Point Phase 1 project in an amount not to exceed \$10,000. Director Kading stated that Parkitecture also completed the construction and bid specifications for the project.

Aldersperson Stevenson asked if any other vendors were asked to bid on this agreement. Director Kading stated that the agreement was not sent out for bid. Director Kading stated that he chose to go Parkitecture and Planning and not to send it out for bid because they did the construction and bid specifications and are already familiar with project. Director Kading stated that as we move forward into Phase II, we will put request for proposals out to engineering firms.

Motion/Seconded/Carried Hillstrom/Borchardt to recommend Council approve the proposal from Parkitecture and Planning in an amount of \$10,000 for the Construction Administration Agreement for the Kimberly Point Phase 1 project utilizing 2022 Capital Improvement funds and Capital Improvement Facility reserve funds. All voting aye.

Special Events

Neenah High School Graduation Parade

Traffic Engineer Merten stated this will be similar to the parade that was done in 2020.

Aldersperson Lendrum asked if there were any complaints from the last parade.

Traffic Engineer Merten stated he was not aware of any except for some comments that were made by residents about the lack of access to their street. He stated that this is being addressed this year with notices being sent to the affected property owners.

C.A. Following discussion, **Motion/Second/Carried Borchardt/Stevenson to recommend Council approve the Street Use Permit for the Neenah High School Graduation Parade, sponsored by the Neenah Joint School District, 1275 Tullar Rd, to be held on May 25, 2022 from 10:00 AM to 11:00 AM. All voting aye**

Backdraft Bike Tour

C.A. Following discussion, **Motion/Second/Carried Hillstrom/Borchardt to recommend Council approve the Street Use Permit for the Backdraft Bike Tour, sponsored by the Neenah-Menasha Firefighter's Charitable Foundation, 125 E Columbian Ave, to be held on June 12, 2022 from 7:00 AM to 4:00 PM. All voting aye**

Future Neenah Summer Kickoff Concert

The discussion that took place regarding the Temporary Class "B" "Picnic licenses for Future Neenah's Summer Kickoff Concert and Boogie Downtown will be reflected under the licensing portion of the meeting minutes.

C.A.

Following discussion, **Motion/Second/Carried Borchardt/Hillstrom to recommend Council approve the Street Use Permit for the Summer Kickoff Concert, sponsored by Future Neenah, 135 W Wisconsin Avenue, to be held on June 15, 2022 from 6:00 PM to 8:00 PM.** All voting aye

Boogie Downtown

C.A.

Following discussion, **Motion/Second/Carried Borchardt/Hillstrom to recommend Council approve the Street Use Permit for the Boogie Downtown, sponsored by Future Neenah, 135 W Wisconsin Avenue, to be held on August 24, 2022 from 6:00 PM to 9:00 PM.** All voting aye

Licenses

Application for Temporary Class "B" for Future Neenah Summer Kickoff Concert for sale of fermented malt beverages and wine

Application for Temporary Class "B" for Future Neenah Boogie Downtown for sale of fermented malt beverages

Traffic Engineer Merten stated that this event was combined last year as one event and was held in the 100 block of W. Wisconsin Avenue. He stated that this year because it is now two separate events it will occupy the 100 block and the 200 block of W. Wisconsin Avenue. He stated that the main difference this year is how the alcohol is being served.

Ms. Wylie of Future Neenah, stated that instead of bringing in an outside vendor this year, we are maximizing use of the downtown businesses. She stated that this will benefit the downtown businesses.

Ms. Wylie stated that Future Neenah will be distributing wristbands this year. She stated the only people that will be allowed in the event perimeter area with beer and wine, will be those who have a wristband. She stated that ID's will be verified by Future Neenah staff. Ms. Wylie stated that the businesses would only be able to serve on the street as a vendor. She stated that this should alleviate some of the confusion of walking out of bars with alcohol.

City Attorney Westbrook stated that the special event permits are separate from the liquor licensing. He stated that the liquor licensing as Ms. Wylie just described, is not legal and cannot take place as submitted.

City Attorney Westbrook stated that staff had a meeting with Future Neenah several weeks ago to discuss the licensing options for these events. He stated that what is being presented here tonight is not what was discussed. City Attorney Westbrook stated that Wisconsin state law does not allow someone to be double licensed, which is what is being presented by Future Neenah. He stated that establishments that serve alcohol and hold a liquor license, can't serve alcohol under this license in the perimeter area. That would be allowing them to be double licensed.

City Attorney Westbrook stated that two options were presented to Future Neenah at the meeting. He stated that the first was that each establishment can sell alcohol and stay within their footprint, which is only to the sidewalk, no one could take alcohol into the street. He stated the second option was Future Neenah could have one or two vendors on the street. City Attorney Westbrook stated that the State of Wisconsin, allows one vendor on each end of perimeter of an event when you have a picnic license. He stated that Future Neenah could have one establishment serving at one end in the 100 block of W. Wisconsin Avenue and one establishment serving at the other end of the 100 block of W. Wisconsin. He stated the alcohol sold by the vendors must remain within the footprint of the event.

Ms. Wylie stated her understanding of City Attorney Westbrook's comments relative to her events in the 100 and 200 blocks of W. Wisconsin Avenue.

City Attorney Westbrook stated that he also wanted to make Ms. Wylie aware that under state law, non-profits only get two wine licenses a year. He stated that this event would be one and if Future Neenah does the wine walk, that would be the second and they would not be able eligible for another for the remainder of the year.

Ms. Wylie stated she will change the license for the Kickoff Summer Concert to beer only.

Aldersperson Stevenson asked if Canovas and Greene's Pour House could be the applicant. City Attorney Westbrook stated they could but that both establishments would have to define their area and that area could not overlap the event area.

Mayor Lang stated that at last year's event, you could purchase alcohol at any of the establishments, but needed to stay in the footprint of that particular establishment. She stated that from what she was told, that did not happen. Mayor Lang asked if that is why we're moving to this different model where you are now able to purchase from a truck and meander throughout the block? Ms. Wylie stated that is correct. She stated that this will be less confusion for the attendees.

Aldersperson Borchardt stated that last year was confusing and he thinks this is a better alternative.

Alderson Borchardt suggested that it be clearly stated to the other establishments that alcoholic beverages purchased at the other establishments, not the designated vendors, must stay within the footprint of their building.

Ms. Wylie stated that she would like to bring all the stakeholders together and share the information that was discussed tonight. City Attorney Westbrook stated that the committee could table the licenses for a later date. Ms. Wylie stated that she would like to have the committee wait on approving the licenses until all the stakeholders can present.

Following discussion, **Motion/Second/Carried by Stevenson/Hillstrom to table agenda items 8a and 8b.** All voting aye.

Public Works General Construction and Department Activity

- 1) Contract 3-20 (Street - Van, Monroe, Gillingham)
 - a) Gillingham, Van, Monroe, Cavalry: Work is complete.
 - b) Shootingstar: The Shootingstar extension has been graded and graveled. Grading on Armstrong Street and paving on both will be done in spring.
- 2) Contract 2-21 (Fairview, Laudan): Work is complete. The final estimate is with the contractor.
- 3) Contract 4-21 (Epoxy Pavement Marking): About 75% of the work under this contract has been completed. The remaining work will be carried over to next year.
- 4) Contract 6-21 (Misc. Concrete Pavement, Sidewalk Repairs): Work under this contract was not completed. The remaining work is primarily sidewalk repair within the target area. That will be carried over to next year.
- 5) Contract 7-21 (Harrison Pond): Pond excavation is complete. Ground conditions have delayed further work on the west retaining wall.
- 6) Contract 8-21 (Jewelers Park Drive Trail): The boardwalk and north bridge are complete. Trail has been graded and graveled from the south end to Cameron Way. Ground conditions required the addition of geogrid and additional gravel. The south end of Jewelers Park Drive has been graded and graveled. Work on the box culvert near Harrison Street is ongoing.

Director Kaiser stated that paving of Jewelers Park Drive will begin at the end of this week.

- 7) Contract 1-22 (Utility Construction in Fredrick Drive area): Watermain installation is about 75% complete and service connections are about 40% complete. Watermain installation continues on Green Acres and Honeysuckle and will start shortly on

Meadow. We Energies will be replacing select gas service lines after our utility work is complete.

Director Kaiser stated the contractor is ahead of schedule but with We Energies coming in to replace gas services we are still looking at a July 1 start date for the street construction.

- 8) Contract 2-22 (Utility and Street Construction on Grove and Dieckhoff): Sanitary sewer installation on Grove Street is ongoing and should be complete by the middle of the week of April 25. Sewer lateral installation will follow. Rock has been encountered at several locations on this project but otherwise work is progressing well.
- 9) Contract 3-22 (Street Construction in Fredrick Drive area, Fresh Air Pk, Southview Pk): This contract was awarded to Northeast Asphalt, Inc. Work has not yet been scheduled.
- 10) Contract 4-22 (S. Commercial Utility Construction): Sanitary sewer main installation is about 40% complete.

Director Kaiser stated the intersection of S. Commercial and Professional Plaza is now open.

- 11) Contract 5-22 (CTH JJ/CTH CB Utility Construction): Blasting work is complete. Less blasting was done than was planned because of limitations related to overhead power lines. This is leading to a higher volume of rock removal by machine. Pipe installation is ongoing. The road construction is being advertised for bid by Winnebago County. That bid opening is May 6.

Director Kaiser stated that in the upcoming months there will be a period of time that there will be no activity for 4 to 6 weeks. He stated he is concerned that with the poor condition of the roads because of the utility construction and the lack of activity, the barricades will start to be moved and vehicles will start to use the road again. He stated that the contractor will need to check on the site to make sure the barricades are where they need to be.

- 12) Contract 7-22 (Winneconne Ave Overpass Repairs): Bids were opened on April 20. Results will be presented to the Board of Public Works on April 26.

Director Kaiser stated the Board of Public Works approved the project at today's meeting. He stated that this project is 33% over budget.

- 13) Bridgewood Development: Staff is working with Community Development staff on several aspects of the proposed development including upgrades to Jewelers Park Drive, a bridge connection to the development and treatment of the north pond.
- 14) Valley Transit Transfer Center: Staff submitted an application to the East Central Wisconsin Regional Plan Commission for their transportation technical assistance program for services related to the evaluation of the transfer center location.

Announcements/Future Agenda Items

Adjournment: **Motion/Second/Carried Hillstrom/Borchardt to adjourn at 7:50 PM.**
All voting aye.

Respectfully submitted,

A handwritten signature in black ink that reads "Lisa Mroczkowski". The signature is written in a cursive, flowing style.

Lisa Mroczkowski
Public Works Officer Manager



MEMORANDUM

DATE: May 4th, 2022
TO: Mayor Lang and Members of the Public Services and Safety Committee
FROM: Greg Radtke, Public Works Superintendent
RE: Fleet #48

By way of explaining the factors leading to the attached equipment purchase request, I would like to update the Committee on the proposal for the replacement of Fleet #48.

The 2022 Capital Equipment budget includes replacing Fleet #48, a 1999 tractor. As with all equipment replacements, we evaluate our use of the existing equipment, looking at how it is used, how our current equipment holds up to the jobs that we give it, and what new equipment options are available to best fit what we do. After going through that for Fleet #48, I recommend purchasing a compact wheel loader instead of a tractor. This is due to changes in workload, job functions, and equipment capabilities. There are several factors that I have considered:

- We do not use the rear mower portion anymore as we have other equipment that is safer to use and more comfortable.
- The bucket/loader was used for clearing crosswalks from major intersections during snow events, along with loading trucks and materials at the City Services Building. Due to changes in trucks and methods, this tractor is very awkward and, at times, unsafe to load larger vehicles.
- If needed and available, The Park Department has multiple, smaller tractors that we may use.

By purchasing this compact wheel loader it will give us the ability to accomplish the following safer and more efficient:

- The loader will allow users to load any vehicles that are currently in the fleet safely and efficiently.
- The snow box will be utilized in parking lots and cul-de-sacs for snow removal rather than our current tractor, which has a back-hoe attachment on the rear of the machine. This will allow for safer visibility, operator comfort, and better maneuverability.
- With additional future attachments, this will be a very versatile machine to add to our fleet. Staff would like to note that all current "bobcat style" attachments we currently own will fit on this machine, increasing the immediate versatility.

May 5, 2022 – Page 2

Due to the current inventory and ability to secure vehicles from manufacturers, I have found this, one-year lease turn-in, John Deere 324L Compact Wheel Loader. This machine is in pristine condition, used only for snow removal, 125 hours of run time, and will come with the remainder of the factory's 3-year warranty. I and another employee have personally inspected and driven the machine. With the addition of the snow-pusher box that they have offered, I feel it would be a valuable replacement and asset to our fleet.

Realizing that this equipment is over the budgeted amount, the staff suggests deferring the replacement of the asphalt roller included in the 2022 Capital Equipment (\$30,000.00) instead of using Capital Reserves. I located this wheel loader at a nearby dealership and, after checking it to see if it met our needs, placed a refundable "hold" deposit on the loader to allow us time to present this to the Committee.



Public Works Department
City Services Building
1495 Tullar Road, Neenah, WI 54956
Phone: 920-886-6260 Fax: 920-886-6269

Proposal

Fleet #48 (2021 John Deere 324L Compact Wheel Loader)

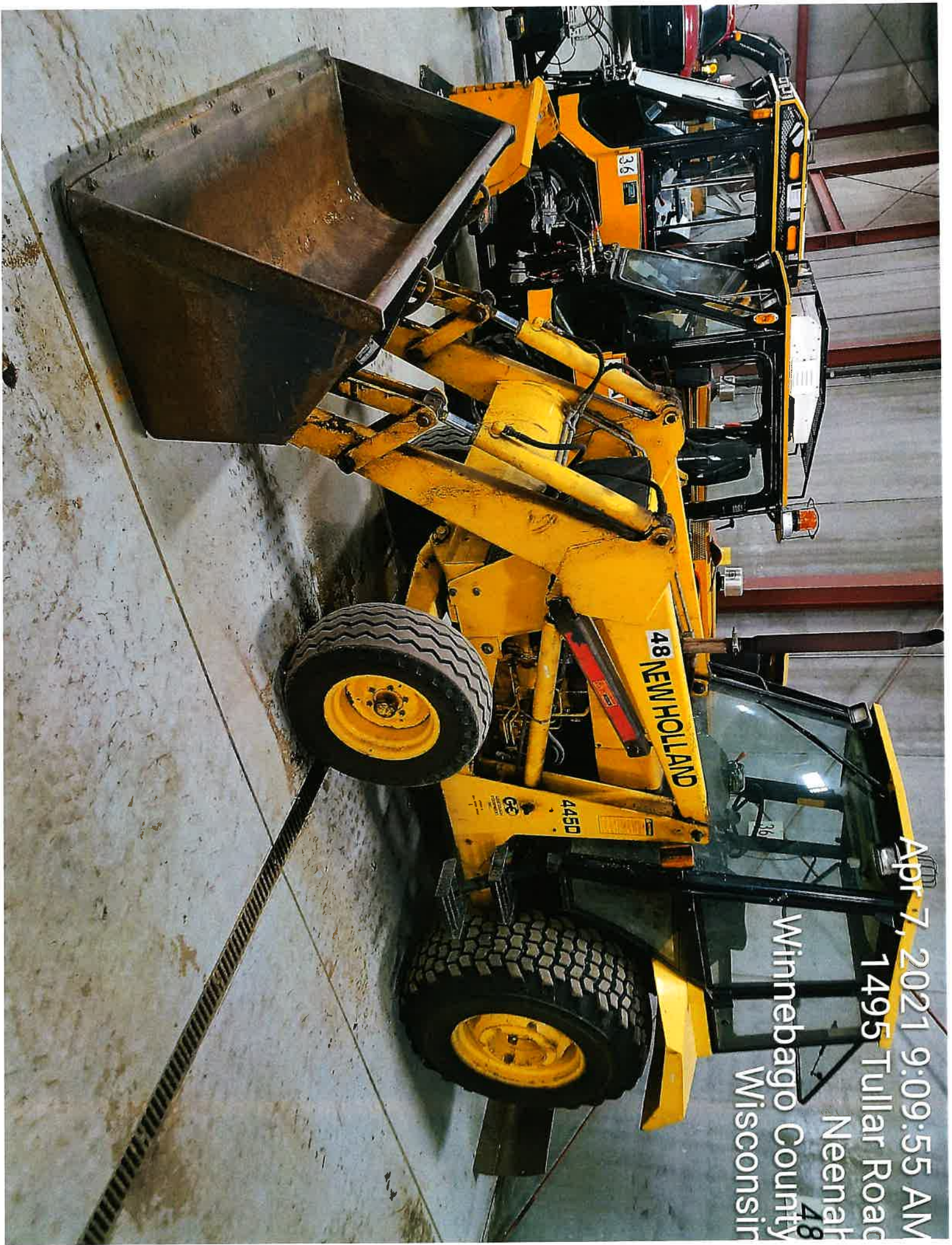
Brooks Tractor De Pere, WI	John Deere 324L (1 year lease return)	\$87,000.00
Bobcat Plus Appleton, WI	Bobcat L85	\$95,208.95
Service Motors	Kubota R640R43	\$94,154.00

Staff would like to note that the John Deere is currently on a refundable hold for the City of Neenah, the Bobcat and Kubota loaders would need to be ordered with no guarantees on pricing or timing of delivery.

Staff recommends the purchase of a John Deere 324L Compact Wheel Loader from Brooks Tractor of De Pere, WI for \$87,000.00.

Staff also recommends purchasing an 8ft. snow pusher box for use with the 324L from Brooks Tractor of De Pere, WI for \$2,150.00. Note: this is a demonstrator unit designed for this loader.

Budgeted 2022 amount \$75,000.
(Page 333 Item 6 in 2022 Budget Book)



APR 7, 2021 9:09:55 AM

1495 Tullar Road
Neenah, WI 54956
Winnebago County
Wisconsin

48 NEW HOLLAND

445D

36

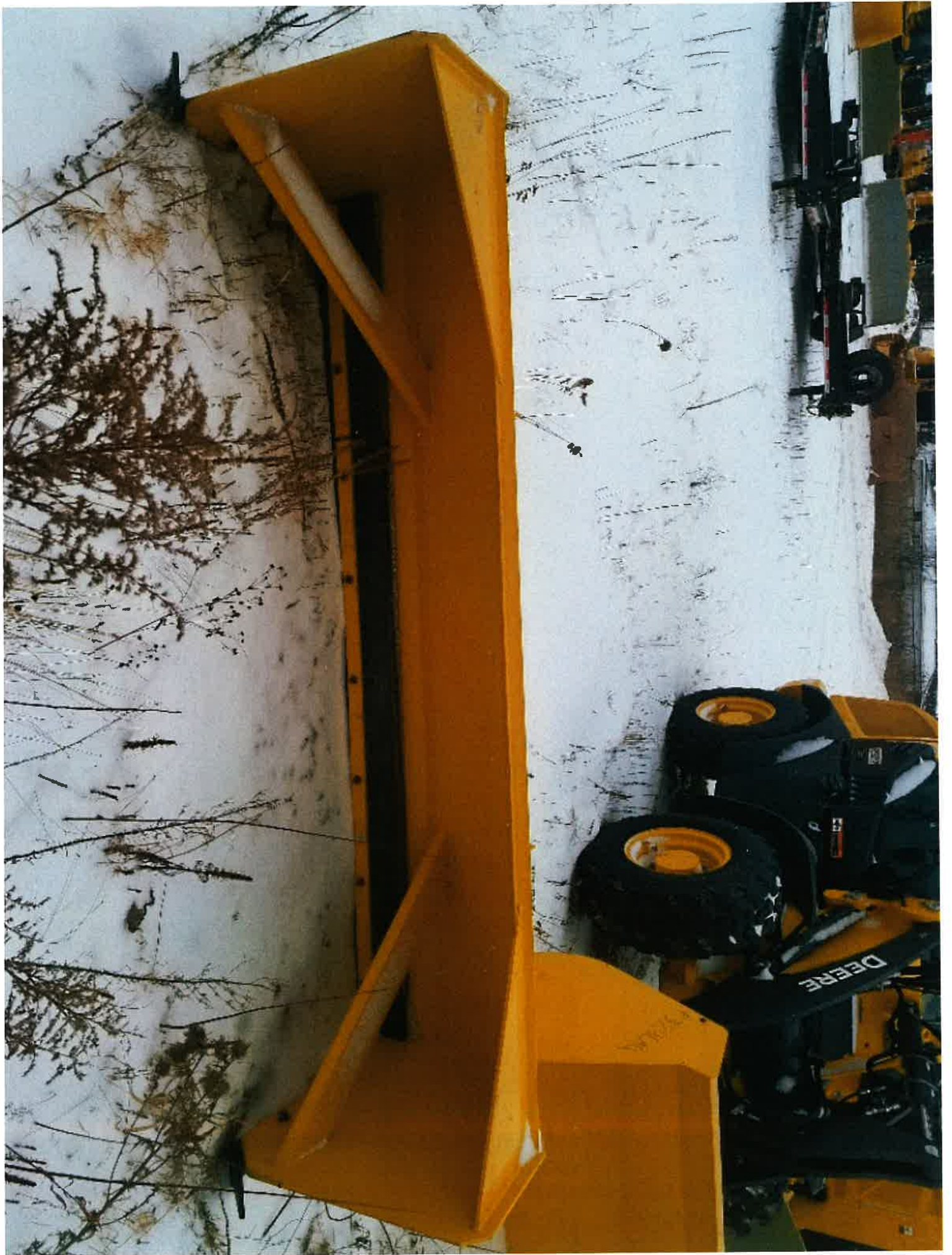
36

Snow box included



RAW MEAT RECEIVING







Aaron L. Olson
Chief of Police

CITY OF NEENAH POLICE DEPARTMENT



2111 Marathon Avenue
Neenah, Wisconsin 54956

Memo

To: Chair, Alderperson Cari Lendrum
Public Services and Safety Committee
Mayor Jane Lang

From: Chief Aaron L. Olson *ALO*

Date: May 4, 2022

Re: **First Quarter Statistics for 2022**

Attached are the 2021 Fourth Quarter Statistics for the Neenah Police Department.

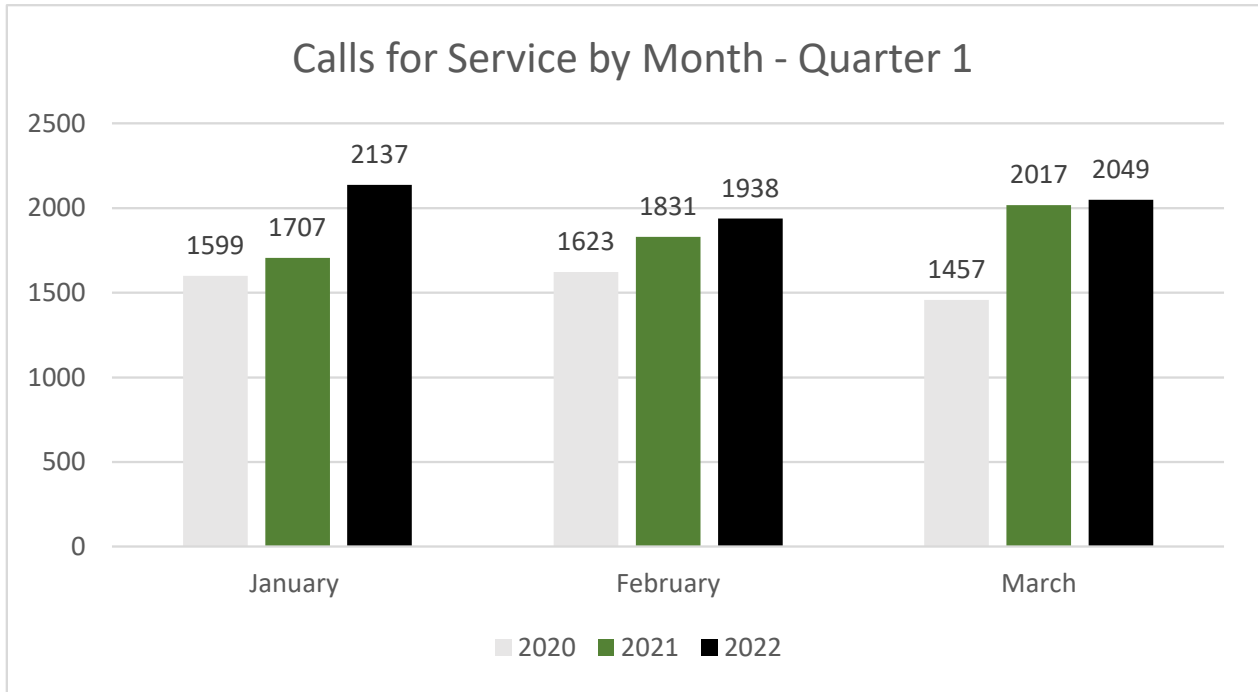
1. First Quarter Calls for Service
2. First Quarter Uniform Crime Report
3. Traffic Warnings Detail
4. Traffic Citations Detail
5. OWI Arrests
6. Parking Citations
7. Accidents
8. Overdoses
9. Potentially Dangerous Animal Detail
10. Open Records Requests
11. Code Enforcement

Neenah Police Department Quarter 1 Report 2022

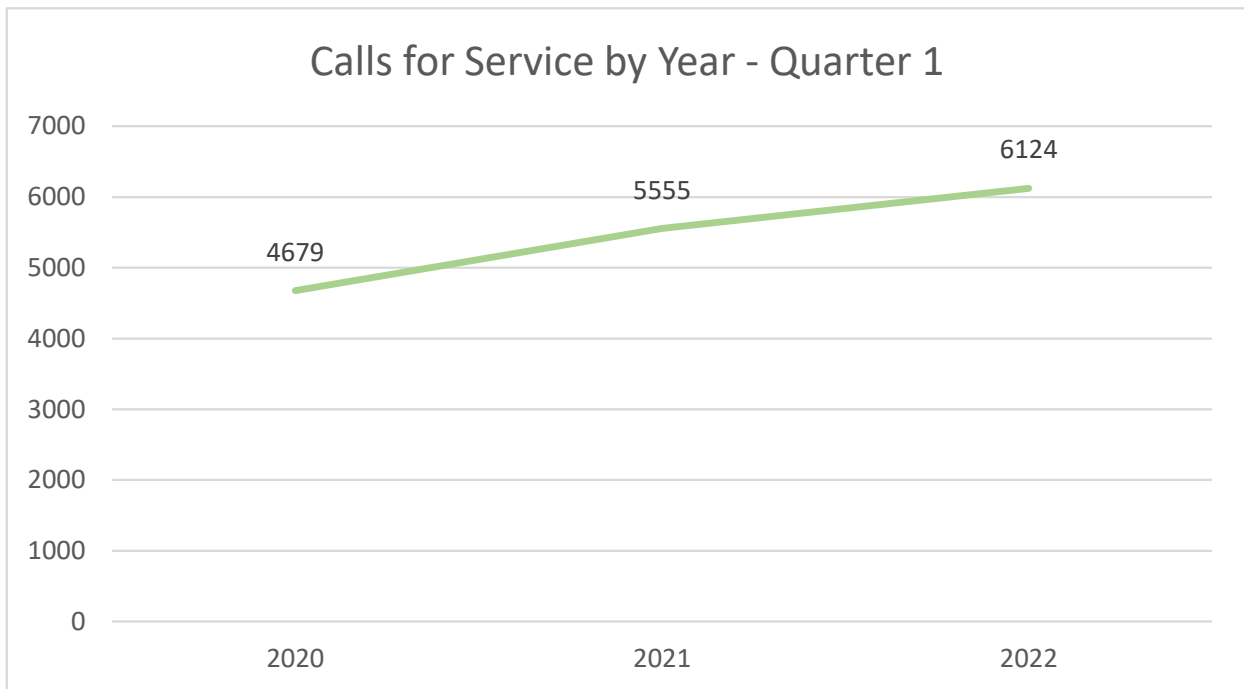


Report by Crime Analyst Paige Kowalski
pkowalski@ci.neenah.wi.us
920-886-6040

Calls for Service

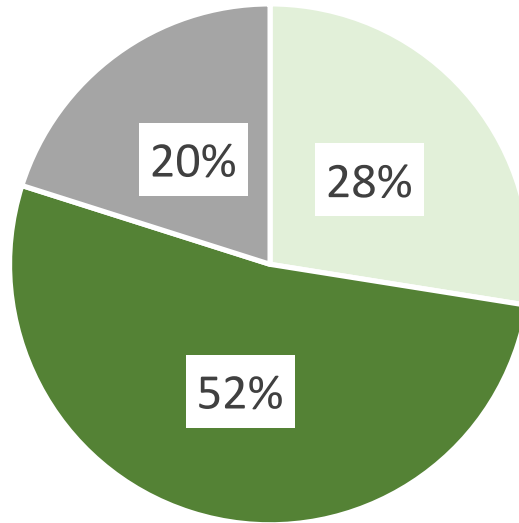


Included in the 6,124 Calls for Service for Quarter 1, 2022 are:
604 Traffic Stops



Unified Crime Report

Group A Offenses - Quarter 1



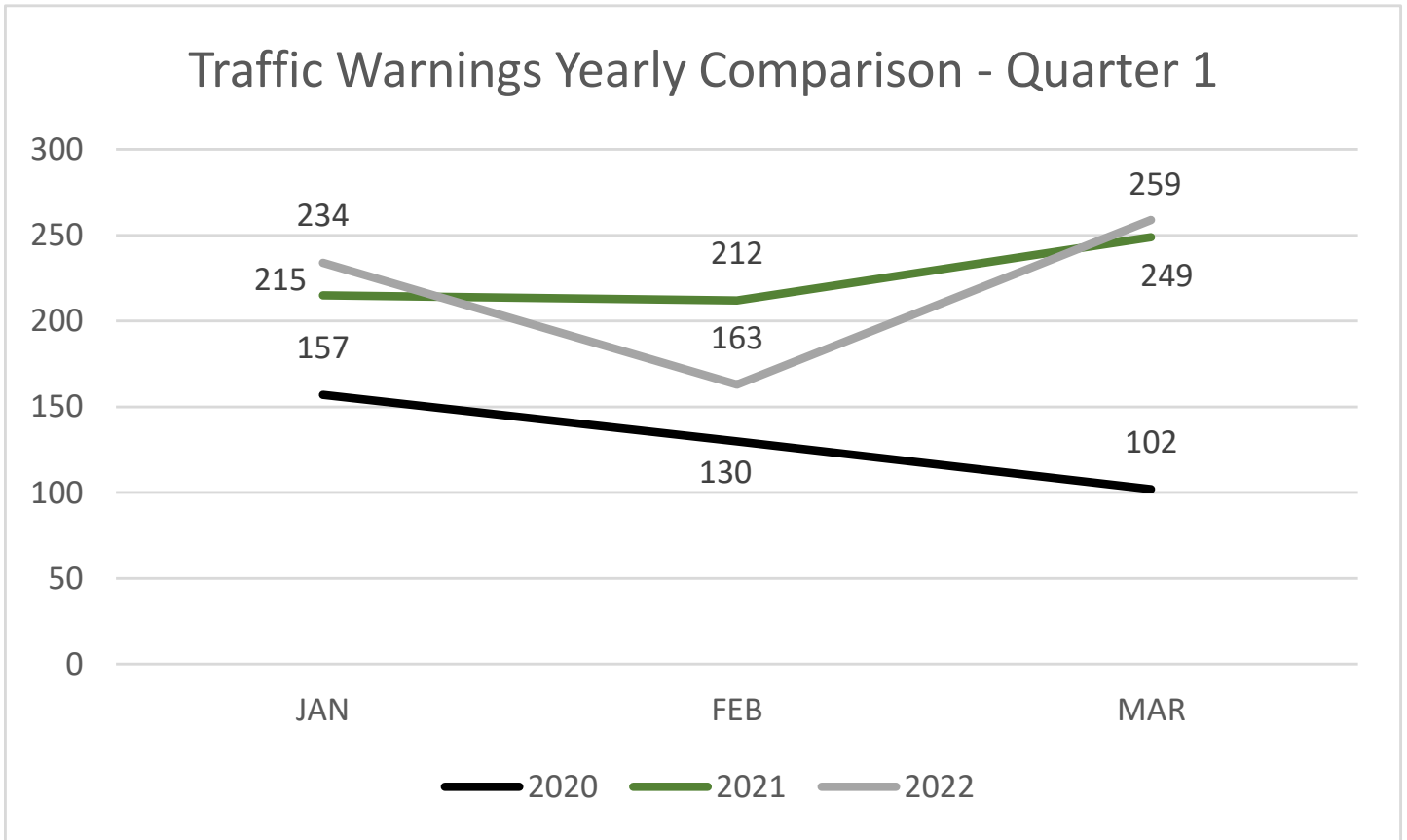
■ Crimes Against Person ■ Crimes Against Property ■ Crimes Against Society

	Offenses	Victims	Clearances	Adult Arrests	Juvenile Arrests	Total Arrests
<u>Total Group A</u>	<u>189</u>	<u>188</u>	<u>128</u>	<u>79</u>	<u>28</u>	<u>107</u>
Crimes Against Person	52	52	41	24	13	37
Crimes Against Property	99	98	47	32	11	43
Crimes Against Society	38	38	40	23	4	27

	Adult Arrests	Juvenile Arrests	Total Arrests
<u>Total Group B Arrests</u>	<u>74</u>	<u>48</u>	<u>122</u>
Bad Checks	0	0	0
Disorderly Conduct	7	13	20
Driving Under the Influence	11	0	11
Family Offenses - Nonviolent	1	0	1
Trespass of Real Property	2	1	3
All Other Offenses	53	34	87



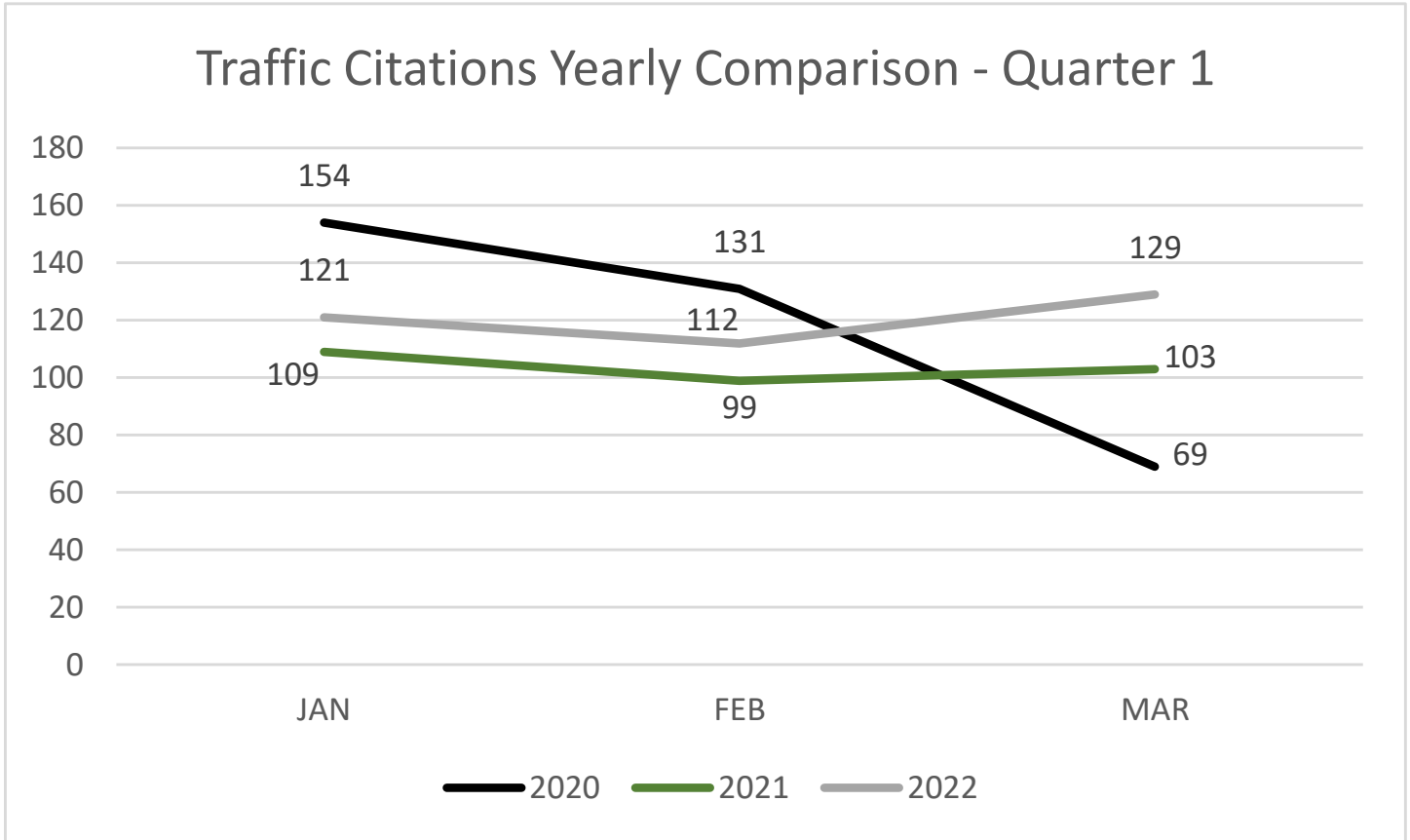
Traffic Warnings



2022 - Quarter 1			
Violation Type	JAN	FEB	Mar
DL (OAS/OAR/etc)	1	0	1
Equipment	53	39	50
Open Intoxicant	0	0	0
Safety Belt	3	0	3
Speed	64	42	70
Vehicle Reg	39	22	32
All Other	74	60	103



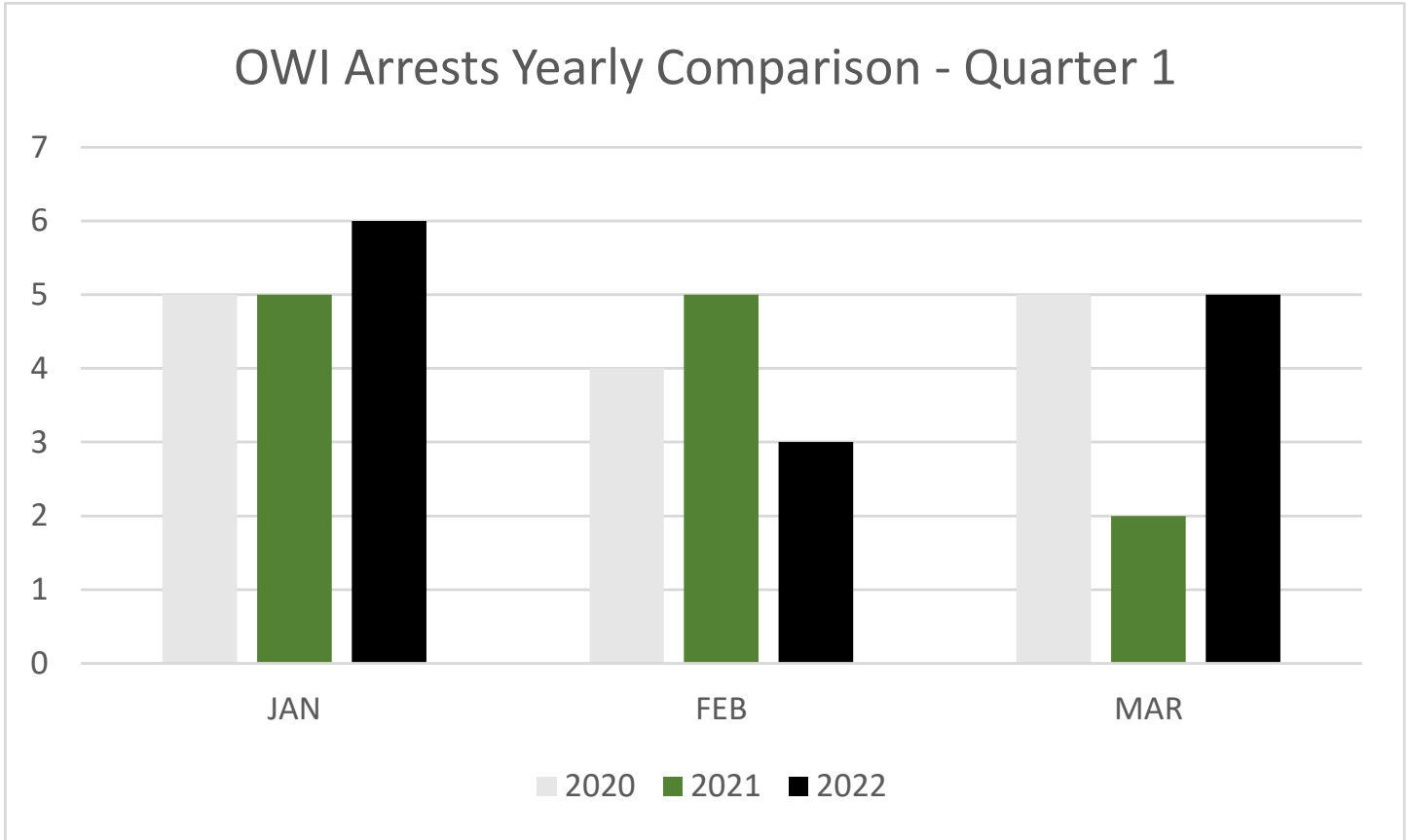
Traffic Citations



2022 - Quarter 1			
Violation Type	JAN	FEB	Mar
DL (OAS/OAR/etc)	11	13	15
Equipment	7	10	12
Open Intoxicant	2	1	2
OWI	10	6	7
Safety Belt	0	1	4
Speed	12	9	15
Vehicle Reg	22	31	29
All Other	57	41	45



OWI Arrests

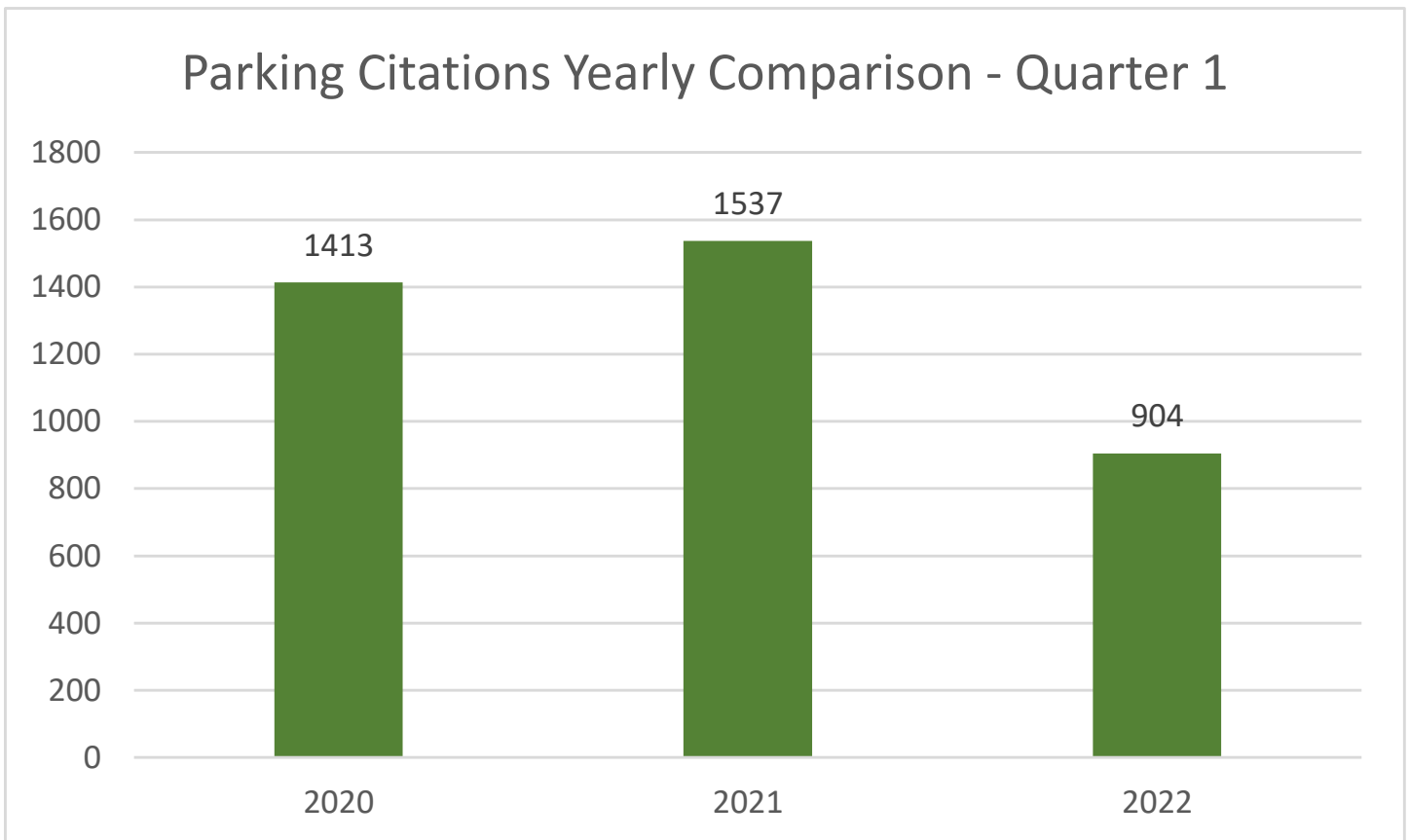


OWI Arrests - Quarter 1			
	JAN	FEB	MAR
2020	5	4	5
2021	5	5	2
2022	6	3	5



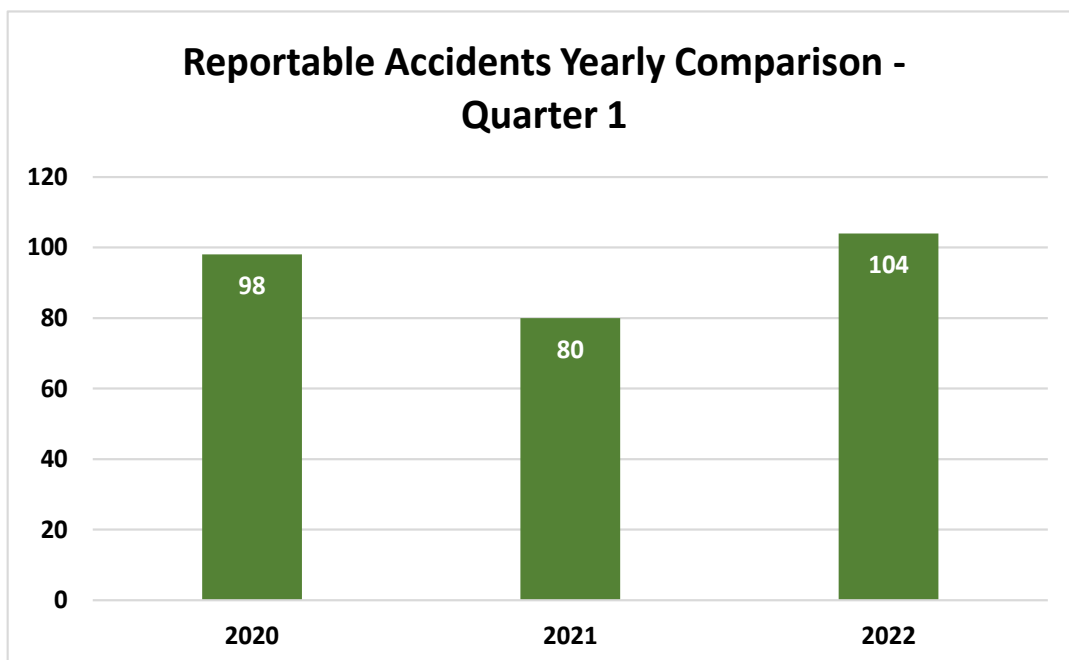
Parking Citations

Locations with 20 or more citations issued	
Locations	# of Citations
Blue Lot	53
E Doty Ave	20
Gold Lot	39
Green Ramp	28
Memorial Park Lot	20
Neenah High School Lot	65
Primrose Ln	36
Silver Lot	71
W Wisconsin Ave	72

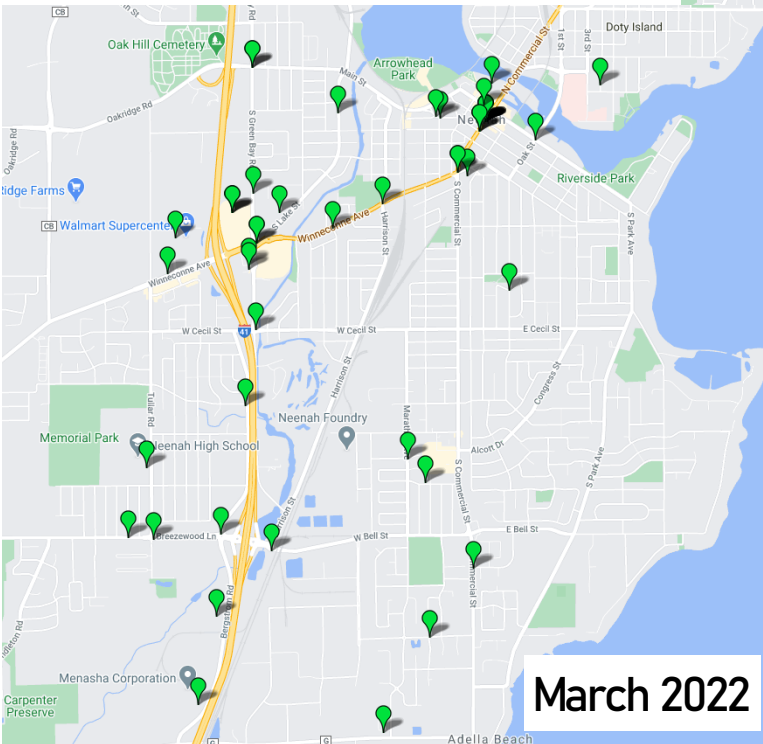
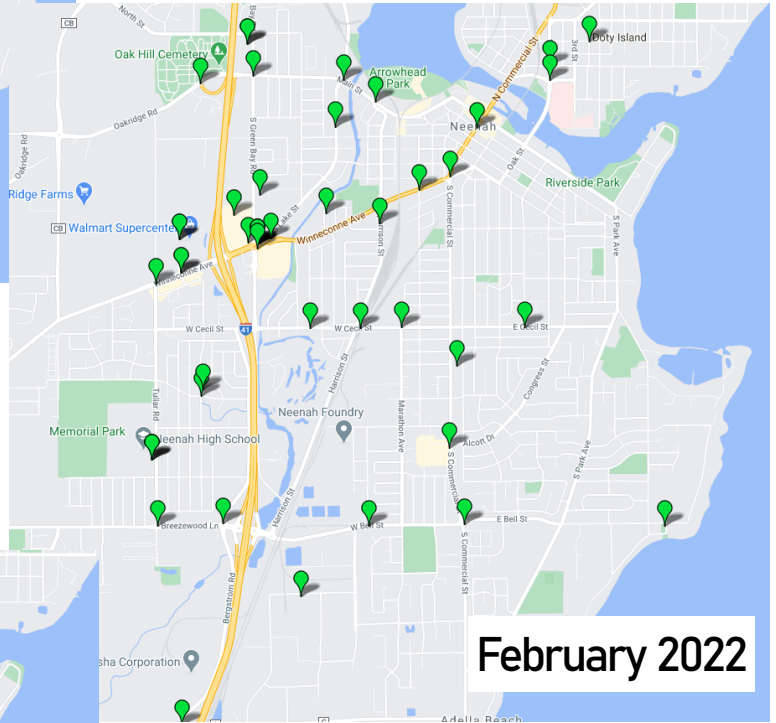
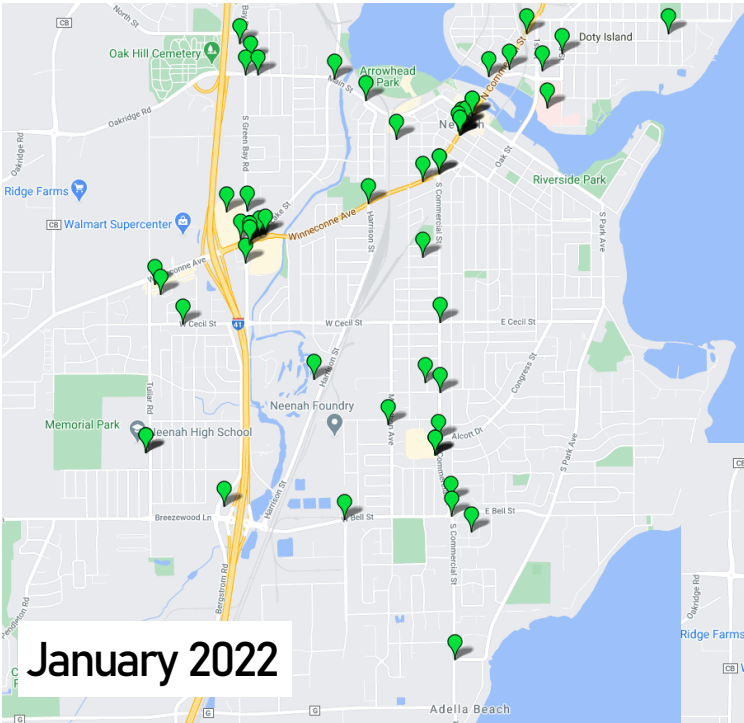


Accidents

Accident Type	JAN	FEB	MAR
Accidents with Property Damage	39	31	18
Accidents with Injuries	7	4	5
Fatal Accidents	0	0	0
Light conditions	JAN	FEB	MAR
Daylight	29	28	17
Dawn	1	1	1
Dusk	2	0	1
Dark-Lighted	12	5	3
Dark-Unlit	1	0	1
Unknown	1	1	0
Intersection Type	JAN	FEB	MAR
Non Intersection	26	16	11
4 way Intersections	11	9	7
T Intersection	2	2	2
Roundabout	7	8	3
Other (5+, Y or L Intersections)	0	0	0



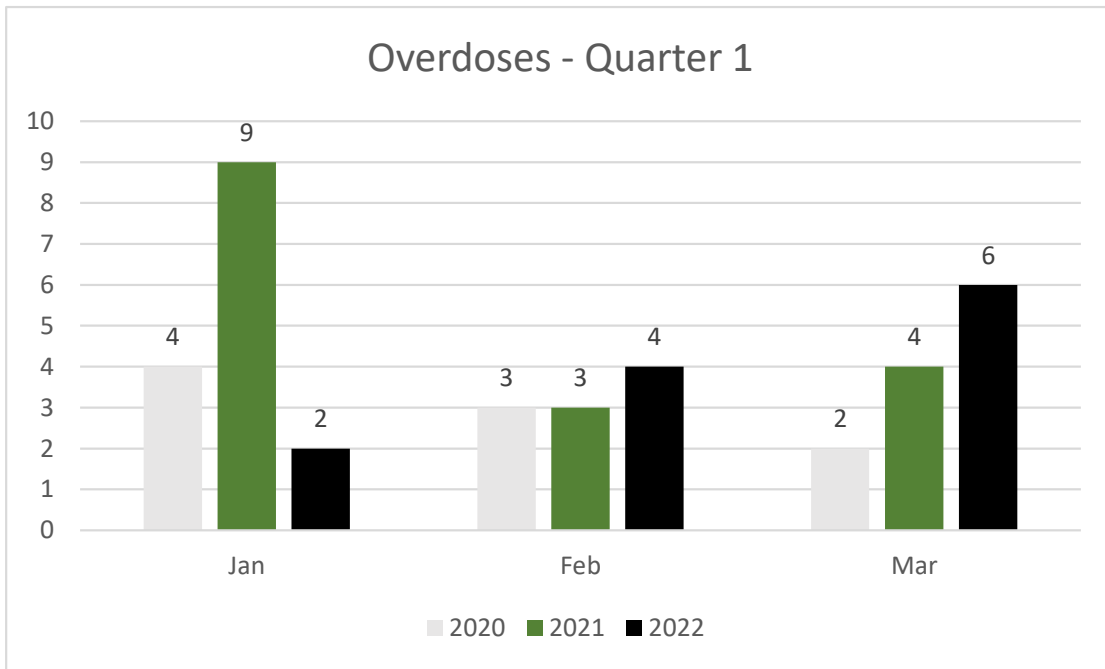
Accidents



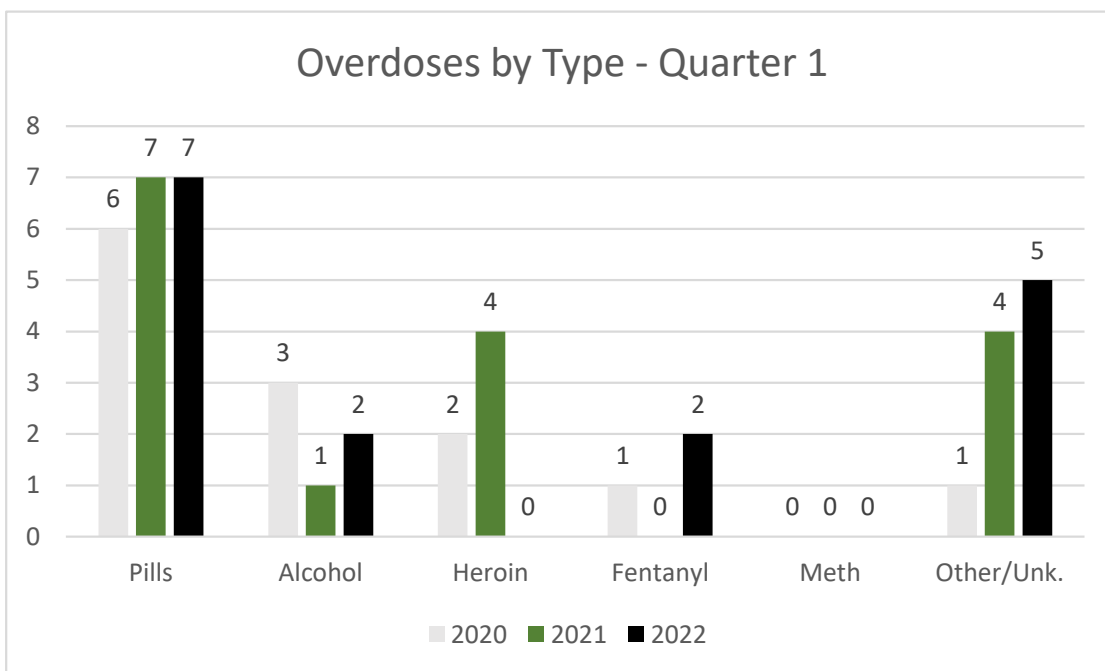
*Pin maps include both reportable and non-reportable accidents



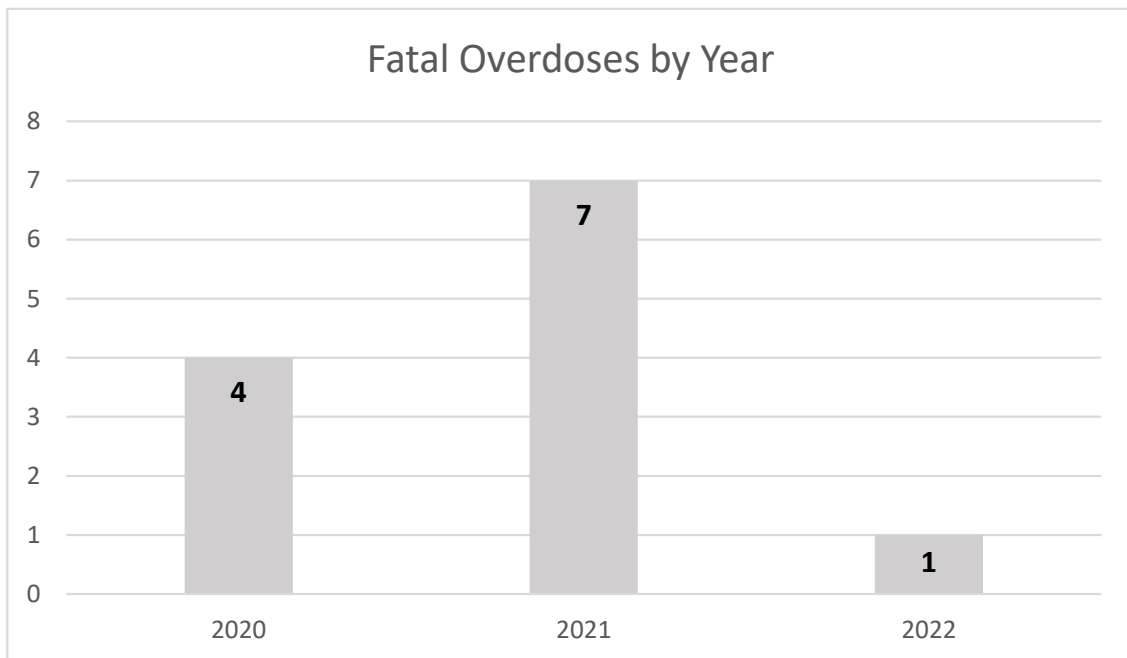
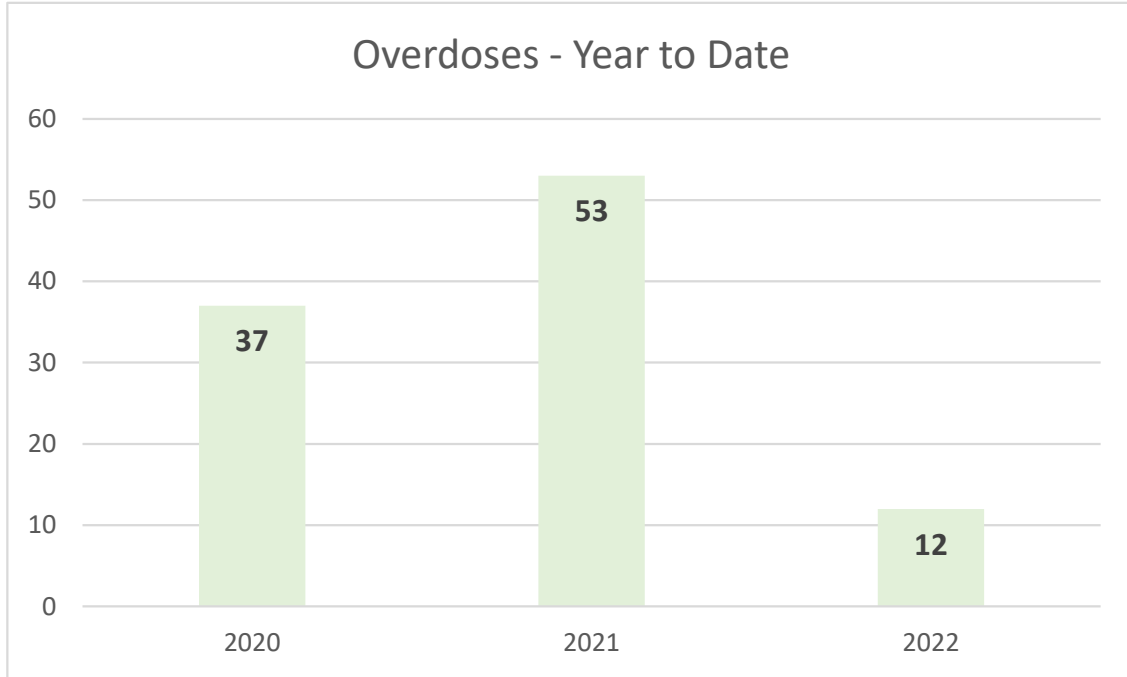
Overdoses



Monthly	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
2020	4	3	2	5	3	3	2	1	5	5	1	3
2021	9	3	4	4	8	3	4	4	3	3	4	4
2022	2	4	6									



Overdoses



Dangerous Animals

No Action Taken				
Incident Number	Date	Animal	Animal Owner	Owner Address
22-003632	2/27/2022	Dog	AshleyL. Kellogg	1318 Kampo Dr
22-03520	2/24/2022	Cat	Kristi Sell	1904 N. Alvin St.
22-002780	2/16/2022	Dog	Dylan Koda	612 Main St
22-001913	1/31/2022	Dog	Shane E Verstegen	708 N Lawe St
22-001329	1/24/2022	Dog	Justin L. Strong	1034 Oak St.

Dangerous Animal				
Incident Number	Date	Animal	Animal Owner	Owner's address
22004964	3/20/2022	Bull Mastiff/ Pitbull mix	Nikki Polticelli	416 S. Main ST FDL

There were no potentially dangerous or prohibited animals for Quarter 1, 2022.



Open Records Requests

	Total Requests	Accidents Processed	Total Responses
January	122	40	145
February	160	46	217
March	160	27	214
Q1 Total	422	113	576

Total Requests: Requests come in the forms of City Hall License Checks, Permit Checks, Background Checks, etc.

- Total Backgrounds Requested: 223
- Total License/Permit Checks: 43

Accidents Processed are the total accidents our agency responded to that need to be transmitted to the Department of Transportation.

Total Responses: One request received can result in multiple reports that need to be completed for the response from our agency.



Code Enforcement

- 556 Total Inspections were done
 - 11 cleared after first inspection unfounded
- 230 cases were started
 - 167 have been closed
- 70 services fees were issued
 - Either \$50 or \$100 based on how far along the process is
- 28 Citations issued

Citation Count	
Junk/Debris Violations	10
Dwelling/Structure Violations	6
Sign Violation	1
Vehicle Violations	8
Community Development Violations	3





Department of Legal & Administrative Services
Office of the City Clerk
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-886-6110 • e-mail: cnagel@ci.neenah.wi.us
CHARLOTTE NAGEL
CITY CLERK

M E M O R A N D U M

DATE: Monday, May 9, 2022
TO: Mayor Lang, Public Services and Safety Committee, Lisa Mroczkowski
FROM: Char Nagel, City Clerk
RE: Future Neenah Inc. Summer Kick-Off and Boogie Downtown Temporary Class B Liquor Licenses

The attached are the Temporary Class B Retailer's Licenses for Future Neenah's Summer Kick-Off and Boogie Downtown Special Events. The license applications are in compliance with the allowance of two vendors, one at each end of the special event footprint. The Special Event Permits were recommended for approval at the April 26, 2022 Public Services and Safety Committee meeting and approved at the May 4, 2022 Common Council meeting.

Staff is recommending approval of the Future Neenah Inc. Summer Kick-Off and Boogie Downtown Temporary Class B Retailer's Licenses.

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ Already Paid Application Date: 5/6/22
 Town Village City of Neenah County of Winnebago

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 6/15/22 and ending 6/15/22 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization** (check appropriate box) → Bona fide Club Church Lodge/Society
 Veteran's Organization Fair Association or Agricultural Society
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

- (a) Name Future Neenah, Inc.
 (b) Address 135 W. Wisconsin Ave Neenah, WI 54956
(Street) Town Village City
 (c) Date organized April 27, 1983
 (d) If corporation, give date of incorporation April 27, 1983
 (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:
 (f) Names and addresses of all officers:
 President Eric Glassco - 2430 East Glendale Ave Appleton, WI 54911
 Vice President Becky St. Mary - 485 South Green Bay Rd Neenah, WI 54956
 Secretary Megan Schleicher - One Plexus Way Neenah, WI 54956
 Treasurer Carrie Clark - 1524 S. Commercial St. Neenah, WI 54956
 (g) Name and address of manager or person in charge of affair: Sarah Mylie
135 W. Wisconsin Ave Neenah, WI 54956

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

- (a) Street number 100 of W. Wisconsin Ave (on event footprint)
businesses participating: Cannovas and Brokartree
 (b) Lot _____ Block 100 Block
 (c) Do premises occupy all or part of building? No
 (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

- (a) List name of the event Summer Kickoff Concert
 (b) Dates of event June 15, 2022
 (c) Does this event require a Special Event Permit Application? _____

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature] Future Neenah Inc.
(Signature / Date) (Name of Organization)

Date Filed with Clerk _____ Date Reported to Council or Board _____
 Date Granted by Council _____ License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ Already Paid

Application Date: 5/6/22

Town Village City of Neenah

County of Winnebago

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 8/24/22 and ending 8/24/22 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → Bona fide Club Church Lodge/Society
 Veteran's Organization Fair Association or Agricultural Society
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Future Neenah, Inc.

(b) Address 135 W. Wisconsin Ave Neenah, WI 54950
(Street) Town Village City

(c) Date organized April 27, 1983

(d) If corporation, give date of incorporation April 27, 1983

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

- (f) Names and addresses of all officers:
President ERIC GLASSCO - 2430 East Glendale Ave Appleton, WI 54911
Vice President BECKY ST. MARY - 485 South Green Bay Rd. Neenah, WI 54950
Secretary Megan Schneider - One Plexus Way Neenah, WI 54950
Treasurer CARIE CLARK - 1524 S. Commercial St. Neenah, WI 54950

(g) Name and address of manager or person in charge of affair: Sarah Wylie
135 W. Wisconsin Ave Neenah, WI 54950

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number W. Wisconsin Ave (on event footprint) Businesses participating: Paper City Pub and Eord's Pub

(b) Lot _____ Block 200 Block

(c) Do premises occupy all or part of building? NO

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Boogie Downtown

(b) Dates of event August 24, 2022

(c) Does this event require a Special Event Permit Application? _____

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature]
(Signature / Date)

Future Neenah, Inc.
(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____



M E M O R A N D U M

DATE: May 5, 2022
TO: Mayor Lang and Members of the Public Services and Safety Committee
FROM: Gerry Kaiser, Director of Public Works
RE: Public Works General Activity

- 1) Contract 3-20 (Street - Van, Monroe, Gillingham)
 - a) Gillingham, Van, Monroe, Cavalry: Work is complete.
 - b) Shootingstar: The Shootingstar extension has been graded and graveled. The remaining grading and paving work on Shootingstar Drive and Armstrong Street has not been scheduled.
- 2) Contract 2-21 (Fairview, Laudan): Work is complete. The final estimate is being taken to the Board of Public Works.
- 3) Contract 4-21 (Epoxy Pavement Marking): About 75% of the work under this contract has been completed. The remaining work has been carried over to this year.
- 4) Contract 6-21 (Misc. Concrete Pavement, Sidewalk Repairs): Work under this contract was not completed. The remaining work is primarily sidewalk repair within the target area. That will be done this year.
- 5) Contract 7-21 (Harrison Pond): Pond excavation is complete. Ground conditions have delayed further work on the west retaining wall.
- 6) Contract 8-21 (Jewelers Park Drive Trail): The boardwalk and north bridge are complete. Trail grading is complete and about 50% of the trail has been paved. The south end of Jewelers Park Drive has been graded and graveled. Work on the box culvert near Harrison Street is complete. Paving is scheduled for Wednesday, May 11, with the road opening shortly thereafter.
- 7) Contract 1-22 (Utility Construction in Fredrick Drive area): Work is scheduled to be complete in the next three weeks. We Energies will be replacing select gas service lines after our utility work is complete.
- 8) Contract 2-22 (Utility and Street Construction on Grove and Dieckhoff): Sanitary sewer installation is complete. Sewer lateral installation is ongoing.
- 9) Contract 3-22 (Street Construction in Fredrick Drive area, Fresh Air Pk, Southview Pk): This contract was awarded to Northeast Asphalt, Inc. Work has not yet been scheduled.
- 10) Contract 4-22 (S. Commercial Utility Construction): Sanitary sewer main installation is complete. Sewer lateral pipebursting is scheduled to start May 6.
- 11) Contract 5-22 (CTH JJ/CTH CB Utility Construction): Work is complete. The road construction is being advertised for bid by Winnebago County. That bid opening is May 6.
- 12) Contract 7-22 (Winneconne Ave Overpass Repairs): This contract was awarded to Pheifer Brothers, Inc. Work has not yet been scheduled.
- 13) Valley Transit Transfer Center: East Central Wisconsin Regional Plan Commission has accepted the transfer center location evaluation for a transportation technical assistance program project. They are scheduling a kickoff meeting.
- 14) E-Waste: The electronic waste event is scheduled for May 14 from 8 a.m. to Noon.