

AGENDA

NEENAH WATER UTILITY REGULAR WATER COMMISSION MEETING

Monday, July 15, 2019

4:30 P.M.

Hauser Room – City Hall

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision making responsibility. This constitutes a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

1. Approve Special Meeting Minutes for June 25, 2019 (Attachment)
2. Approve the Invoices for June 2019 (Attachment)
3. Appearances
4. Old Business/New Business
 - A. 2nd Quarter 2019 Financial Report (Attachment)
 - B. Request to Extend the Deadline for Contract 1-19W (Attachment)
 - C. Director's Report (Attachment)
 - D. Any Other Business That May Legally Come Before the Commission
 - E. Adjournment

*In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the **Water Utility Administrative Assistant at 920-886-6180** or the **City's ADA Coordinator at (920) 886-6106** or e-mail attorney@ci.Neenah.wi.us at least 48 hours prior to the scheduled meeting or event to request an accommodation.*

MINUTES OF THE NEENAH WATER WORKS COMMISSION

Special Meeting – June 25, 2019

Council Chambers – City Hall

Present: President Kaufert; Commissioners: Schmeichel, Smaby, Lang, Boyette; and Director Mach

Also Present: Assistant City Attorney VandenHeuvel

President Kaufert called the meeting to order at 4:34 p.m.

Approve Regular Meeting Minutes for May 20, 2019 – Following discussion, **M.S.C. Smaby/Boyette to approve the May 20, 2019 Regular Meeting Minutes.** All voting aye.

Approve the Invoices for May 2019 – The Commission questioned invoices from Crown Equipment Corporation and Gold Cross Ambulance Service. Director Mach indicated that the invoice from Crown Equipment Corporation was for the purchase of a used forklift as part of the 2019 CIP. Staff reviewed several models from the local dealers in order to choose the best combination of features, service, run time, etc. Director Mach indicated that the Water Utility purchased a new AED from Gold Cross. This unit was set up and installed by Gold Cross. Training was provided for this unit. President Kaufert commented to the Commission that it is his initiative as Mayor to have every City employee maintain current training in AED usage as well as training in performing CPR and handling bloodborne pathogens. Director Mach noted that half of the cost of the AED should be reimbursable via the CVMIC safety grant program.

Following discussion, **M.S.C. Schmeichel/Boyette to approve the May 2019 invoices.** All voting aye.

Appearances – None.

Benchmark Report for 2018 – Director Mach explained each graph included in the Benchmark Report. Highlights of the Report include a slight uptick in total water sales for 2018, a downtrend in main breaks and service leaks, an increase in the asset-to-debt ratio, and a slight decrease in overall cost to treat and deliver water. President Kaufert questioned why there was a large spike in lead service line replacements in 2008. Director Mach explained that the DNR had ordered lead service line replacements due to the Utility having a 90th percentile of lead above 15 ppb during the 2008 sampling event.

Following discussion, **M.S.C. Smaby/Boyette to accept and place on file the Benchmark Report for 2018.** All voting aye.

Request for Approval of Updated Water Utility Work Rules – Director Mach presented updates to the Water Utility Work Rules. His intention was to clarify a number of rules and maintain overall consistency within the document. Section 4(e) had been discussed several times with employees and all parties involved agreed that clarification was needed. Past practice was such that employees were only counting a paid holiday as “time worked” for the purpose of calculating overtime for a work week if all of the following conditions applied: They were scheduled to work the paid holiday or the paid holiday was a part of their normal work shift; and they chose to take that holiday off of work.

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Water Utility Operators are in a unique situation within the City and Director Mach felt it necessary to explain their shift rotation and how their shift rotation applies to the Work Rules.

Following discussion, **M.S.C. Schmeichel/Lang to accept the revision of the Neenah Water Utility Work Rules**. All voting aye.

Director's Report –

1. Non-Billable Water Report 5.01% (February, March, April) up from -1.82% (January, February, March).
2. Pay Request No. 4 for Chemical Storage and Feed Modifications Project to August Winters & Sons, Inc. in the amount of \$54,500.00. This pay request was approved by the Board of Public Works at the May 28, 2019 meeting.
3. Pay Request No.2 for Contract 1-19 Miscellaneous Sewer and Water Main Construction and Street Construction on Caroline Street for \$0.00, Stevens Street for \$0.00, and 5th Street for \$0.00 to Carl Bowers & Sons Construction. This pay request was approved by the Board of Public Works at the May 28, 2019 meeting.
4. Pay Request No.2 for Contract 2-19 Miscellaneous Sewer and Water Main Construction and Street Construction on Stanley Street for \$0.00, Stanley Court for \$123,856.25, and Thomas Court for \$9,443.00 to Robert J. Immel Excavating, Inc.. This pay request was approved by the Board of Public Works at the May 28, 2019 meeting.
5. Contract 5-19 HMA Repair was awarded to MCC, Inc. of Appleton, WI at the May 28, 2019 Board of Public Works Meeting.
6. Pay Request No. 5 for Chemical Storage and Feed Modifications project to August Winters & Sons, Inc. in the amount of \$26,900.00. This pay request was approved by the Board of Public Works at the June 11, 2019 meeting.
7. Final Payment for Contract 5-18 Concrete Pavement and Sidewalk Repair to Fischer Ulman Construction, Appleton, WI in the amount of \$4,525.41. The final payment was approved by the Board of Public Works at the June 11, 2019 meeting and the Common Council at the June 19, 2019 meeting.
8. Construction update.
9. Claim 19-5 – Chad Kopitzke, 2038 Henry Street. Commissioner Schmeichel asked Director Mach to check the patch relating to this water main repair.
10. RFP discussion.
11. The next Water Commission Meeting is scheduled for July 15, 2019.

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Storm Water Report –

1. Harrison Street Pond – The City has prepared an asbestos evaluation of the warehouse on foundry site. An asbestos report will also be prepared for 502 Monroe Street. There is a sand fill under the warehouse's concrete deck. This is being tested to confirm that it does not contain materials that are an environmental concern. Staff is meeting with the environmental consultant to review remaining tasks related to site inspection and DNR approvals for the disposal of low hazard materials.
2. Engineering Technician Kevin Prost completed a Construction Site Erosion Control and Stormwater Permit Compliance course sponsored by the North American Stormwater and Erosion Control Association. He is now certified as an erosion control inspector.

Any Other Business That May Legally Come Before the Commission – None

Adjournment – M.S.C. Smaby/Lang to adjourn at 5:49 p.m. All voting aye.

Respectfully submitted,



Anthony L. Mach
Director, Neenah Water Utility

WATER UTILITY CASH ACTIVITY
June 2019

Cash Balance June 1, 2019		\$1,538,150
Cash Receipts		
Water Collection Receipts	566,605	
Other Water Receipts	13,941	
Interest	<u>7,095</u>	
		587,641
Cash Distributions		
Check Register	302,315	
P-Card Register	39,626	
Reserve for Debt Service	203,227	
Replacement Fund Reserves	30,250	
Disbursements to the City	<u>413,086</u>	
		<u>988,504</u>
Cash Balance June 30, 2019		<u><u>1,137,287</u></u>

JUNE DISBURSEMENTS TO THE CITY

Payroll		88,576
Payroll Benefits		32,844
Vehicle Fuel & Fluids		1,234
Vehicle Maintenance		551
IS Services		2,255
Postage		71
Water Bills		27
2nd Qtr Printcare		99
2nd Qtr PILOT		242,796
2nd Qtr Rent		2,568
2nd Qtr-Sending/Collecting Bills-Pmt to City		14,775
2nd Qtr-Finance, Legal, HR Services-Pmt to City		<u>27,290</u>
Total June Disbursements to the City		<u><u>413,086</u></u>

REPLACEMENT FUND RESERVES AS OF JUNE 2019

Sludge Lagoon		\$2,637,349
Vehicles		162,627
Painting Towers		57,406
Painting Hydrants		<u>40,000</u>
Total Replacement Fund Reserves		<u><u>\$2,897,382</u></u>

VENDOR NAME	CHECK #	CHECK DATE	TRANS INV#	CODE	ACCOUNT NUMBER	DESCRIPTION	TRANSACTION AMOUNT
AUGUST WINTER & SONS INC	47497	06/06/2019	PYMT #4	AP	400-0000-207-0373	APR SERVICES - CHEMICAL FEED & DELIVERY UPGRADE	54,500.00
						CHECK TOTAL -	54,500.00
WE ENERGIES	47528	06/06/2019	447772	AP	400-0401-770-6230	PUMPING - ELECTRIC APR-MAY	9,170.99
	47528	06/06/2019	447772	AP	400-0401-770-6260	PUMPING - HEAT APR-MAY	610.00
	47528	06/06/2019	447772	AP	400-0401-770-6420	WATER TREATMENT - HEAT APR-MAY	1,608.16
	47528	06/06/2019	447772	AP	400-0401-770-6430	WATER TREATMENT-ELECTRIC APR-MAY	3,527.31
	47528	06/06/2019	447772	AP	400-0401-770-6610	WATER TOWER - ELECTRIC MAR - MAY	698.18
	47528	06/06/2019	447772	AP	400-0401-770-6630	METER SERVICE - ELECTRIC & HEAT APR-MAY	199.55
	47528	06/06/2019	447772	AP	400-0401-770-6650	DIST - ELECTRIC & HEAT APR-MAY	1,795.99
						CHECK TOTAL -	17,610.18
BAKER TILLY VIRCHOW KRAUSE LLP	47534	06/13/2019	BT143853	AP	400-0401-770-9232	ADDIT SVCS THRU 5/31	1,098.00
						CHECK TOTAL -	1,098.00
BORSCHKE ROOFING PROFESSIONALS	47535	06/13/2019	21343	AP	400-0402-770-6510	ROOF REPAIR & SEALING	3,643.00
						CHECK TOTAL -	3,643.00
DIVERSIFIED BENEFIT SERVICES I	47538	06/13/2019	284476	AP	400-0401-770-9260	JUN SERVICES - HRA	75.60
						CHECK TOTAL -	75.60
GRAYMONT CAPITAL INC	47546	06/13/2019	131551RI	AP	400-0401-770-6410	HYDRATED LIME	3,201.08
						CHECK TOTAL -	3,201.08
GRAYMONT CAPITAL INC	47608	06/20/2019	132127RI	AP	400-0401-770-6410	HYDRATED LIME	3,115.76
						CHECK TOTAL -	3,115.76
KRUEGER TRUE VALUE	47617	06/20/2019	106845	AP	400-0401-770-6650	TAPE MEASURE FOR INSPECTIONS	30.58
	47617	06/20/2019	106867	AP	400-0402-770-6520	MAINT SUPPLIES - RETURN	11.25
	47617	06/20/2019	106869	AP	400-0402-770-6520	MAINT SUPPLIES	27.87
	47617	06/20/2019	106942	AP	400-0402-770-6520	VINEGAR	17.24
	47617	06/20/2019	107175	AP	400-0402-770-6520	MAINT SUPPLIES	27.86
	47617	06/20/2019	107767	AP	400-0402-770-6520	MAINT ITEMS	30.31
						CHECK TOTAL -	122.61

CITY OF NEENAH
 Detail CHECK REGISTER- WATER DEPARTMENT
 Period Ending - 06/30/2019

VENDOR NAME	CHECK #	CHECK DATE	TRANS INV#	CODE	ACCOUNT NUMBER	DESCRIPTION	TRANSACTION AMOUNT
MICHELS MATERIALS	47625	06/20/2019	372160	AP	400-0402-770-6750	BACKFILL	124.08
						CHECK TOTAL -	124.08
UNDERWATER CONSTRUCTION CORPOR	47644	06/20/2019	19102129	AP	400-0402-770-6130	LAKE INTAKE INSPECTION & CLEANING	4,490.00
						CHECK TOTAL -	4,490.00
WISCONSIN DEPT OF NATURAL RESO	47653	06/20/2019	WU81725	AP	400-0408-770-8004	DNR LAKE WITHDRAWAL FEE 2019	5,582.00
						CHECK TOTAL -	5,582.00
CARL BOWERS & SONS CONSTRUCTIO	47662	06/27/2019	CN1-19	AP	400-0000-207-0415	WATER MAIN - 5TH (CLARK TO LINCOLN)	29,328.00
						CHECK TOTAL -	29,328.00
CITIES & VILLAGES MUTUAL INS C	47664	06/27/2019	WC191093	AP	400-0401-770-9250	3RD QTR WC INS	7,928.00
						CHECK TOTAL -	7,928.00
WATER REFUND VENDOR	47665	06/27/2019	WATER/RE	AP	400-0000-117-4201	REF CR BAL 20-00822-00-07 211 CLAIRMONT CT #03	444.55
						CHECK TOTAL -	444.55
WATER REFUND VENDOR	47667	06/27/2019	WATER/RE	AP	400-0000-117-4201	REF CR BAL 20-00587-00-02 1552 COLLINS ST	225.74
						CHECK TOTAL -	225.74
FISCHER-ULMAN CONSTRUCTION INC	47669	06/27/2019	CN5-18	AP	400-0402-770-6730	CN5-18 WATER MAINT MAINS FINAL	2,062.09
	47669	06/27/2019	CN5-18	AP	400-0402-770-6750	CN5-18 WATER MAINT SRVCS FINAL	2,014.92
	47669	06/27/2019	CN5-18	AP	400-0000-207-0404	CN5-18 HARRISON ST SRVC REPLACEMENT FINAL	437.40
	47669	06/27/2019	CN5-18	AP	400-0000-207-0405	CN5-18 GRANT ST LEAD SRVC REPLACEMENT FINAL	11.00
						CHECK TOTAL -	4,525.41
GRAPHIC COMPOSITION INC	47674	06/27/2019	191136	AP	400-0401-770-9210	2018 WATER QUALITY REPORT	414.50
						CHECK TOTAL -	414.50
WATER REFUND VENDOR	47679	06/27/2019	WATER/RE	AP	400-0000-117-4201	REF CR BAL 36-00325-00-03 2542 GRASSY LN	344.23
						CHECK TOTAL -	344.23

VENDOR NAME	CHECK #	CHECK DATE	TRANS		ACCOUNT NUMBER	DESCRIPTION	TRANSACTION AMOUNT
			INV#	CODE			
WATER REFUND VENDOR	47690	06/27/2019	WATER/RE	AP	400-0000-117-4201	REF CR BAL 22-00470-66-13 1431 TULLAR RD #03	88.73
						CHECK TOTAL -	88.73
ROBERT J IMMEL EXCAVATING INC	47692	06/27/2019	CN2-19	AP	400-0000-207-0411	WATER MAIN - STANLEY COURT	40,888.00
	47692	06/27/2019	CN2-19	AP	400-0000-207-0413	WATER MAIN - STANLEY ST (MARATHON TO COMMERCIAL)	124,212.50
						CHECK TOTAL -	165,100.50
WATER REFUND VENDOR	47693	06/27/2019	WATER/RE	AP	400-0000-117-4201	REF CR BAL 10-00415-00-00 216 N COMMERCIAL ST	151.20
						CHECK TOTAL -	151.20
WATER REFUND VENDOR	47698	06/27/2019	WATER/RE	AP	400-0000-117-4201	REF CR BAL 06-00400-82-10 1997 HARRISON ST #08	201.51
						CHECK TOTAL -	201.51
						GRAND TOTAL -	302,314.68

*** END OF REPORT ***

VENDOR NAME	CHECK #	CHECK DATE	TRANS INV#	ACCOUNT NUMBER	DESCRIPTION	TRANSACTION AMOUNT
U S BANK	246	06/28/2019	06-12-19 AP	400-0401-770-6430	TDS METROCOM MAY TDS PHONE	69.50
	246	06/28/2019	06-12-19 AP	400-0401-770-6630	TDS METROCOM MAY TDS PHONE	23.17
	246	06/28/2019	06-12-19 AP	400-0401-770-6650	TDS METROCOM MAY TDS PHONE	46.33
	246	06/28/2019	06-12-19 AP	400-0401-770-9030	TDS METROCOM MAY TDS PHONE	5.29
	246	06/28/2019	06-12-19 AP	400-0401-770-9210	TDS METROCOM MAY TDS PHONE	7.94
	246	06/28/2019	06-12-19 AP	400-0401-770-6260	USCC CALL CENTER AIRTIME 04/22-05/21	1.33
	246	06/28/2019	06-12-19 AP	400-0401-770-6430	USCC CALL CENTER AIRTIME 04/22-05/21	1.33
	246	06/28/2019	06-12-19 AP	400-0401-770-6620	USCC CALL CENTER AIRTIME 04/22-05/21	37.55
	246	06/28/2019	06-12-19 AP	400-0401-770-6630	USCC CALL CENTER AIRTIME 04/22-05/21	.44
	246	06/28/2019	06-12-19 AP	400-0401-770-6650	USCC CALL CENTER AIRTIME 04/22-05/21	37.51
	246	06/28/2019	06-12-19 AP	400-0401-770-9020	USCC CALL CENTER AIRTIME 04/22-05/21	.44
	246	06/28/2019	06-12-19 AP	400-0401-770-6630	USCC CALL CENTER AIRTIME 04/22-05/21	2.54
	246	06/28/2019	06-12-19 AP	400-0401-770-6650	USCC CALL CENTER AIRTIME 04/22-05/21	2.53
					CHECK TOTAL -	235.90
U S BANK	247	06/28/2019	06-12-19 AP	400-0402-770-6520	APPLETON PACKING & G GASKETS FOR HYPOCHLORIDE	74.64
	247	06/28/2019	06-12-19 AP	400-0401-770-6420	THE UPS STORE #2376 SHIPPING LAB TESTS	10.12
	247	06/28/2019	06-12-19 AP	400-0401-770-6430	AMERICAN WI FIRE PROTE FIRE EXTING INSPECTIONS	463.65
	247	06/28/2019	06-12-19 AP	400-0401-770-6410	KEMIRA WATER SOLUTIONS FERRIC SULFATE	4,024.58
	247	06/28/2019	06-12-19 AP	400-0000-207-0373	GUENTHER SUPPLY, INC. VALVES CHEM FEED UPGRADE	370.03
	247	06/28/2019	06-12-19 AP	400-0000-207-0373	GUENTHER SUPPLY, INC. VALVES CHEM FEED UPGRADE	474.56
	247	06/28/2019	06-12-19 AP	400-0401-770-6410	HAWKINS INC HYDROFLUOSILICIC ACID	970.59
	247	06/28/2019	06-12-19 AP	400-0401-770-6420	CULLIGAN WATER CONDITIONI LAB WATER	50.00
	247	06/28/2019	06-12-19 AP	400-0401-770-6430	CORRPRO COMPANIES, INC TOWER CATHODIC PROTECTION	825.00
	247	06/28/2019	06-12-19 AP	400-0401-770-6420	WI STATE HYGIENE LAB FLUORIDE SPLT SAMPLE	26.00
	247	06/28/2019	06-12-19 AP	400-0402-770-6520	PACKER CITY SOFT WATER LL SOFTNER SALT	307.50
	247	06/28/2019	06-12-19 AP	400-0401-770-6620	MORTON SAFETY PAINT FOR LOCATES	399.90

VENDOR NAME	CHECK #	CHECK DATE	TRANS INV#	CODE	ACCOUNT NUMBER	DESCRIPTION	TRANSACTION AMOUNT
	247	06/28/2019	06-12-19	AP	400-0401-770-9270	UWEX REGISTRATION	150.00-
						REIMBURS CANCELLED CLASS	
	247	06/28/2019	06-12-19	AP	400-0402-770-6750	MENARDS APPLETON WEST WI	363.15
						SERVICE REPAIR PATCH	
	247	06/28/2019	06-12-19	AP	400-0401-770-6650	MENARDS APPLETON WEST WI	76.96
						SERVICE REPAIR PATCH	
	247	06/28/2019	06-12-19	AP	400-0402-770-6730	MENARDS APPLETON WEST WI	298.20
						SERVICE REPAIR PATCH	
	247	06/28/2019	06-12-19	AP	400-0401-770-6650	KUNDINGER FLUID POWER N	203.59
						FUEL PUMP HOSE REPLCMNT	
	247	06/28/2019	06-12-19	AP	400-0000-207-0373	ZORO TOOLS INC	18.53
						PLUGS FOR FILL LINES	
	247	06/28/2019	06-12-19	AP	400-0401-770-6430	AMZN MKTP US*M65880CT2 AM	47.98
						TRACTOR TIRES	
	247	06/28/2019	06-12-19	AP	400-0401-770-6650	AMZN MKTP US*M65880CT2 AM	89.99
						BACKUP CAMERA	
	247	06/28/2019	06-12-19	AP	400-0401-770-6430	4TE*MARTIN SECURITY SYSTE	330.00
						SEC SYSTEM SOFTW LICENSE	
	247	06/28/2019	06-12-19	AP	400-0402-770-6520	PAYPAL *VERITY LLC	90.00
						2 PRESSURE SWITCHES	
	247	06/28/2019	06-12-19	AP	400-0401-770-9270	RANCHITO PEREZ LLC	34.52
						MACH/NEVERS WRWA CONF MEA	
	247	06/28/2019	06-12-19	AP	400-0402-770-6520	PAYPAL *MIATRIA	217.60
						PANEL DISPLAYS	
						CHECK TOTAL -	9,617.09
U S BANK	248	06/28/2019	06-12-19	AP	400-0402-770-6520	LEVENHAGEN OIL CORPORATI	18.25
						260715/PREMIUM GAS	
	248	06/28/2019	06-12-19	AP	400-0000-207-0411	ENGINEERING CONSULTING S	490.00
						DENSITY TESTING BACKFILL	
	248	06/28/2019	06-12-19	AP	400-0000-207-0410	ENGINEERING CONSULTING S	490.00
						DENSITY TESTING BACKFILL	
	248	06/28/2019	06-12-19	AP	400-0401-770-9260	AFFINITYHLTH EMPSOL	91.00
						378985/DRUG & ALCOHOL TES	
	248	06/28/2019	06-12-19	AP	400-0401-770-9260	AFFINITYHLTH EMPSOL	82.08
						379535/2ND QTR EAP FEES	
						CHECK TOTAL -	1,171.33
U S BANK	249	06/28/2019	06-25-19	AP	400-0401-770-6410	POLYDYNE INC	6,134.40
						CLARIFLOC C-308P	
	249	06/28/2019	06-25-19	AP	400-0401-770-6410	POLYDYNE INC	214.70
						FREIGHT	
	249	06/28/2019	06-25-19	AP	400-0401-770-6430	WAL-MART #2986	154.08
						MISC SUPPLIES	
	249	06/28/2019	06-25-19	AP	400-0401-770-6410	HAWKINS INC	717.34
						AQUA AMMONIA	
	249	06/28/2019	06-25-19	AP	400-0000-207-0373	APPLETON PACKING & G	51.19
						CHEM FEED UPGRADE	
	249	06/28/2019	06-25-19	AP	400-0401-770-6420	USA BLUE BOOK	1,305.52
						LAB REAGENTS	

VENDOR NAME	CHECK #	CHECK DATE	TRANS INV#	CODE	ACCOUNT NUMBER	DESCRIPTION	TRANSACTION AMOUNT
	249	06/28/2019	06-25-19	AP	400-0401-770-6420	NORTHERN LAKE SERVICE- IN LAB TESTS	68.00
	249	06/28/2019	06-25-19	AP	400-0401-770-6420	IDEXX DISTRIBUTION INC LAB TESTING SUPPLIES	1,394.34
	249	06/28/2019	06-25-19	AP	400-0401-770-9270	COMFORT INN	164.00
	249	06/28/2019	06-25-19	AP	400-0401-770-6650	WRWA CONF LODG MACH/NEVER FERGUSON WTRWRKS #1478 PIPE DESCALER	145.21
	249	06/28/2019	06-25-19	AP	400-0401-770-6610	CORE & MAIN LP 249 SCHONSTEDT LOCATOR	758.10
	249	06/28/2019	06-25-19	AP	400-0401-770-9210	USPS PO 5657700969 WC PACKET MAILING	6.60
	249	06/28/2019	06-25-19	AP	400-0401-770-9270	MIKEYS BAR & GRILL	29.32
	249	06/28/2019	06-25-19	AP	400-0401-770-9270	WRWA CONF MEAL MACH/NEVER MIKEYS BAR & GRILL	34.54
	249	06/28/2019	06-25-19	AP	400-0401-770-9270	WRWA CONF MEAL MACH/NEVER JIMMY JOHNS - 3877	21.28
	249	06/28/2019	06-25-19	AP	400-0401-770-9270	WRWA CONF MEAL MACH/NEVER SPRINGVILLE SPORTS G	39.48
	249	06/28/2019	06-25-19	AP	400-0401-770-6430	WRWA CONF MEAL MACH/NEVER AMZN MKTP US*M67Y28UAI AM OFFICE SUPPLIES	53.48
	249	06/28/2019	06-25-19	AP	400-0401-770-6430	AMZN MKTP US*M69R58BR0 AM BATTERIES	6.49
	249	06/28/2019	06-25-19	AP	400-0401-770-6650	AMZN MKTP US*M604Y2U81 AM OFFICE SUPPLIES	6.99
	249	06/28/2019	06-25-19	AP	400-0000-207-0408	FERGUSON WTRWRKS #1476 INV 0268950 HYDRANT PART	11,644.00
	249	06/28/2019	06-25-19	AP	400-0402-770-6750	FERGUSON WTRWRKS #1476 INV 0268950 WATER MAIN S	5,421.25
	249	06/28/2019	06-25-19	AP	400-0401-770-6630	FERGUSON WTRWRKS #1476 INV 0269558 LG METER BOL	55.20
	249	06/28/2019	06-25-19	AP	400-0401-770-6650	AMZN MKTP US*M66G21D12 VENT CAP FUEL TANK	19.46
	249	06/28/2019	06-25-19	AP	400-0402-770-6520	PAYPAL *G4GEMMAAUDI GRIP CABLE 3/8 NPT	13.99
	249	06/28/2019	06-25-19	AP	400-0402-770-6520	PAYPAL *MACHINETECH GRIP CABLE 1/2 NPT	14.00
	249	06/28/2019	06-25-19	AP	400-0402-770-6520	PAYPAL *IPVISIONATL NEMA ENCLOSURE CLEAR COVR	119.00
	249	06/28/2019	06-25-19	AP	400-0401-770-6650	PAYPAL *PROTGE01 PHONE HEADSET	79.98
						CHECK TOTAL -	28,671.94
						GRAND TOTAL -	39,696.26

*** END OF REPORT ***

NEENAH WATER UTILITY
2nd QUARTER FINANCIAL REPORT
January 1 through June 30, 2019

Neenah Water Utility
Comparative Balance Sheet
as of June 30, 2019 & 2018

Assets	2019	Assets	2018
Current Assets		Current Assets	
Cash & Cash Equivalents		Cash & Cash Equivalents	
Cash on Hand	\$ 1,137,287	Cash on Hand	\$ 1,477,820
Working Funds - Petty Cash	200	Working Funds - Petty Cash	200
Special Deposits	569	Special Deposits	569
Prepays	315	Prepays	0
Total Cash & Cash Equivalents	\$ 1,138,371	Total Cash & Cash Equivalents	\$ 1,478,589 A)
Temporary Investments		Temporary Investments	
Unrestricted	\$ 1,945,711	Unrestricted	\$ 1,782,467
Restricted for Debt Service	678,655	Restricted for Debt Service	671,089 B)
Replacement Reserves	2,897,382	Replacement Reserves	2,805,112
Total Temporary Investments	\$ 5,521,748	Total Temporary Investments	\$ 5,258,668
Receivables		Receivables	
Customer Account	\$ 1,949,475	Customer Account	\$ 1,893,345 C)
Other	1,711	Other	3,871 D)
Investment Interest	1,900	Investment Interest	3,751
Total Receivables	\$ 1,953,086	Total Receivables	\$ 1,900,967
Inventory		Inventory	
Chemical	\$ 86,484	Chemical	\$ 90,653
Meter & Hydrant Supplies	29,451	Meter & Hydrant Supplies	31,236
Total Inventory	\$ 115,935	Total Inventory	\$ 121,889 E)
Total Current Assets	\$ 8,729,140	Total Current Assets	\$ 8,760,113
NonCurrent Assets		NonCurrent Assets	
Revenue Bond Reserve Investments	319,000	Revenue Bond Reserve Investments	319,000
Revenue Bond Depreciation Fund Investments	250,000	Revenue Bond Depreciation Fund Investments	250,000
Unamortized Premiums on Borrowing/Refunding	(52,418)	Unamortized Premiums on Borrowing/Refunding	(70,243)
Unamortized Loss on Advanced Refunding	9,074	Unamortized Loss on Advanced Refunding	13,096
Deferred Outflow Related to Pension	385,455	Deferred Outflow Related to Pension	480,545
Fixed Assets		Fixed Assets	
Utility Plant in Service	\$ 63,233,237	Utility Plant in Service	\$ 62,058,726
Less: Accumulated Depreciation	(21,524,303)	Less: Accumulated Depreciation	(20,217,810)
Net Utility Plant in Service	\$ 41,708,934	Net Utility Plant in Service	\$ 41,840,916
Deferred Special Assessments	433,594	Deferred Special Assessments	416,238
Net Pension Asset	205,065	Net Pension Asset	0
Construction Work in Process	1,399,137	Construction Work in Process	539,228
Total NonCurrent Assets	44,657,841	Total NonCurrent Assets	43,788,780
Total Assets	\$53,386,981	Total Assets	\$52,548,893
Liabilities & Capital		Liabilities & Capital	
Current Liabilities		Current Liabilities	
Accruals		Accruals	
Due to Vendors/Contractors	\$29,568	Due to Vendors/Contractors	\$0
Payrolls	10,998	Payrolls	14,177
In Lieu of Property Taxes	994,595	In Lieu of Property Taxes	1,011,273 F)
Interest	38,494	Interest	45,505
Total Accruals	\$ 1,073,655	Total Accruals	\$ 1,070,955
Net Pension Liability	\$ -	Net Pension Liability	59,901
Total Current Liabilities	\$1,073,655	Total Current Liabilities	\$1,130,856
NonCurrent Liabilities		NonCurrent Liabilities	
Revenue/Refunding Bonds/Notes	\$ 2,540,000	Revenue/Refunding Bonds/Notes	\$ 3,190,000 G)
Safe Drinking Loan	8,526,974	Safe Drinking Loan	10,005,475 H)
Employee Vacation & Sick Leave Reserve	84,348	Employee Vacation & Sick Leave Reserve	131,519
Allowance of Uncollectable A/R	16,700	Allowance of Uncollectable A/R	16,700
Deferred Special Assessments	433,594	Deferred Special Assessments	416,238
Total NonCurrent Liabilities	\$ 11,601,616	Total NonCurrent Liabilities	\$ 13,759,932
Total Liabilities	\$ 12,675,271	Total Liabilities	\$ 14,890,788
Deferred Inflows Related to Pension	\$ 390,939	Deferred Inflows Related to Pension	196,263
Capital & Retained Earnings		Capital & Retained Earnings	
City Paid in Capital	\$ 2,645,651	City Paid in Capital	\$ 2,645,651 I)
Beginning Retained Earnings	\$ 36,289,944	Beginning Retained Earnings	\$ 33,559,423
Net Income (Loss)	1,385,176	Net Income (Loss)	1,256,768 J)
Ending Retained Earnings	\$ 37,675,120	Ending Retained Earnings	\$ 34,816,191
Total Capital & Retained Earnings	40,320,771	Total Capital & Retained Earnings	37,461,842
Total Liabilities & Capital	\$ 53,386,981	Total Liabilities & Capital	\$52,548,893

**Neenah Water Utility
Notes and Explanations
Comparative Balance Sheet
For the Period Ending, June 30, 2018 & 2019**

Liquidity (Current assets/current liabilities) ratio = 8.13 for Q2 2019. Above 1 is the goal. 2018 = 7.75 for Q2 2019

- A) Total Cash Equivalents have decreased from 2018 to 2019, due to construction costs and project costs.
- B) Restricted due to bond covenants and Commission set asides. Invested in LGIP funds. Unrestricted funds are available for projects and emergencies.
- C) Customer Account includes bills sent out at the end of June to residential, commercial, multifamily, industrial, and public accounts.
- D) Includes other billings not yet paid.
- E) Total Inventory is the value of treatment chemicals and distribution materials held in inventory.
- F) PILOT based on Utility Plant in Service.
- G) Includes revenue bonds from 2012, 2013 and 2017 Maturity dates, 12/1/2021, 12/1/2021 and 12/1/2026.
- H) Safe Drinking Water Loan used for plant construction, from 2005 and 2006. Maturity dates 5/1/2024 and 5/1/2025.
- I) Includes City's initial investment, and projects paid by TIF.
- J) Net income

Neenah Water Utility				
Comparative Income Statement				
for the Six Months Ending - June 30, 2019 & 2018				
	2019	2018	Percent Change	
Water Operating Revenue				
Unmetered				
Sales to General Customers (WFC)	703	878	-19.9%	(A)
Private Fire Protection (Firelines)	67,135	65,742	2.1%	(B)
Public Fire Protection - All Customers	837,232	832,854	0.5%	(C)
Total Unmetered Revenue	\$905,070	\$899,474	0.6%	
Metered				
Bulk Water - All Customer Types	0	1,696	-100.0%	(D)
Residential Customers	1,518,882	1,533,825	-1.0%	(E)
Multi Residential Customers	75,781	75,641	0.2%	(F)
Commercial Customers	423,049	425,158	-0.5%	(G)
Industrial Customers	812,676	740,631	9.7%	(H)
Municipal/Other Public Customers	55,634	60,936	-8.7%	(I)
Total Metered Revenue	\$2,886,022	\$2,837,887	1.7%	
Total Water Operating Revenue	\$ 3,791,092	\$ 3,737,361	1.4%	(J)
Other Operating Revenue				
Forfeited Discounts	24,869	23,569	5.5%	(K)
Miscellaneous Service Revenues	9,835	10,742	-8.4%	(L)
Water Property Rental Revenue	59,675	58,568	1.9%	(M)
Other Revenues	7,072	7,328	-3.5%	(N)
Total Other Operating Revenue	\$101,451	\$100,207	1.2%	
Total Operating Revenue	\$ 3,892,543	\$ 3,837,568	1.4%	
Operating Expenses				
Source of Supply Expenses	16,803	14,173	18.6%	(O)
Pumping Expenses	120,118	124,602	-3.6%	(P)
Water Treatment Expenses	413,415	402,250	2.8%	(Q)
Transmission & Distribution Expenses	236,302	215,619	9.6%	(R)
Customer Account Expenses	59,042	68,840	-14.2%	(S)
Administrative & General Expenses	167,803	148,623	12.9%	(T)
Employee Fringe Benefit Expense	145,193	143,194	1.4%	(U)
Depreciation Expense	762,450	821,100	-7.1%	(V)
Property Tax Expense	509,004	508,406	0.1%	(W)
Payroll Tax Expense	38,151	36,860	3.5%	(X)
Other Tax Expense	5,749	5,288	8.7%	
Total Operating Expenses	\$ 2,474,030	\$ 2,488,955	-0.6%	
Net Operating Income (Loss)	\$ 1,418,513	\$ 1,348,613	5.2%	
Other Revenue				
Interest Income	94,372	62,287	51.5%	(Y)
Amortization of Debt Premium	8,912	8,912	0.0%	
Miscellaneous Non-Operating Income	7,177	5,068	41.6%	(Z)
Total Other Revenue	\$ 110,461	\$ 76,267	44.8%	
Other Expenses				
Interest Expense on Long-Term Debt	141,787	166,101	-14.6%	
Amortization Expense on Long-Term Debt	2,011	2,011	0.0%	
Total Other Expenses	\$ 143,798	\$ 168,112	-14.5%	
Net Income (Loss)	\$ 1,385,176	\$ 1,256,768	10.2%	(AA)

**Neenah Water Utility
Notes and Explanations
Comparative Income Statement
For the Period Ending, June 30, 2018 & 2019**

- A. Sales to General Customers is an indication of construction activity. Hydrant meters are used to measure the volume.
- B. Private fire protection is billed at a PSC established flat rate per quarter based on the diameter of the fire line. This affects all customer types operating a private sprinkler/fire line, except residential.
- C. This charge was switched from the tax roles to the utility bill in 1992. Public fire protection is based on the square footage of each building.
- D. Bulk water is related to construction activity. Tank trucks are filled and metered at the Plant.
- E. Residential number shown reflects revenues slightly decreasing.
- F. Multi-Family Residential reflects a slight increase from last year.
- G. Commercial revenues have decreased slightly.
- H. Industrial revenues reflect a marked increase.
- I. Public sales include schools, parks, and other public buildings.
- J. Total Water Operating Revenues is the sum of A thru I. 2019 Q2 revenue is 1.4% greater than 2018 Q2.
- K. This is late bill payment revenue.
- L. Revenue received for reading and billing sewer exemption meters; reconnect fees and turning on service lines; hydrant hook-up fees; customer repair charges.
- M. Revenue received for annual fire hydrant rental to the Town of Neenah and rental fee from SBA, CellCom, and Airadigm for antenna space. It increases, as contract provisions require.
- N. Revenue received for billing sewer, miscellaneous sale of scrap, and check fees.
- O. Intake inspection includes sending a diver down to inspect the intake pipe, to clean out sample lines, and to clean intake pump screens. Inspections are twice a year as needed.

Neenah Water Utility
Notes and Explanations Comparative Income Statement
For the Period Ending, June 30, 2018 & 2019
Page 2 of 2

- P. Pumping Expenses are down in 2019 compared to 2018.
- Q. Treatment Expenses are up for the time period.
- R. Distribution Expenses are up for 2019, compared to 2018.
- S. The Customer Account Expense is lower in 2019 than in 2018
- T. The Administrative and General Expenses have increased.
- U. Fringe benefits are affected by overtime or call-in work for water main breaks, and retirement payouts.
- V. Depreciation Expense is down based on an estimate for Plant value for 2019.
- W. Payment In Lieu of Property Tax (PILOT) reflects the value of the water system.
- X. Payroll Tax (social security tax).
- Y. Interest Income has increased significantly.
- Z. Miscellaneous non-operating income.
- AA. Net income for 2019 is higher than 2018.

Neenah Water Utility						
2019 Construction Work in Progress						
	Budget	3 Months	6 Months	9 Months	12 Months	Totals
Capital Projects:						
Meter Replacement	60,000	34,938	25,303	-	-	60,241
Replace 2008 Meter Service Van	35,000	-	21,543	-	-	21,543
Bulbs & Sleeves-UV Disinfection Unit	16,000	9,982	-	-	-	9,982
Granular Activated Carbon Filter Media Rpl	210,000	-	-	-	-	-
Security Fence & Gate-Towerview Tank	15,000	-	-	-	-	-
Badger Meter Software Update	22,000	-	13,340	-	-	13,340
Cartegraph Software Update	18,000	-	-	-	-	-
Replace Lime Slurry Flow Meters	30,000	-	-	-	-	-
Replace VFD for High Service Pumping	30,000	-	-	-	-	-
Granular Forklift	20,000	-	13,290	-	-	13,290
Replace Garage Doors at Plant	30,000	-	-	-	-	-
Hydrovac Excavation Trailer	65,000	-	49,500	-	-	49,500
Large Water Meter Testing Equipment	5,000	-	-	-	-	-
Misc. Tools & Equipment	15,000	-	17,594	-	-	17,594
Technology Upgrade	10,000	2,706	1,604	-	-	4,310
Misc. Consulting Fees	20,000	-	-	-	-	-
Misc. Plant Contingency	20,000	-	-	-	-	-
Replace Chemical Tanks, Lines, & Pumps (2018)	-	1,876	327,090	-	-	328,966
SCADA Upgrade (2018)	-	16,567	-	-	-	16,567
Watermain Addition/Replacement:						
Liberty Heights	-	-	475	-	-	475
Integrity Acres	-	-	3,044	-	-	3,044
Caroline St.	80,900	248	103,235	-	-	103,483
Stanley Ct.	196,400	-	173,978	-	-	173,978
Thomas Ct.	196,400	-	213,980	-	-	213,980
Stanley St.	138,600	-	132,199	-	-	132,199
Stevens St.	94,400	-	99,850	-	-	99,850
Fifth St.	86,600	248	136,547	-	-	136,795
Courtney Ct.	67,600	-	-	-	-	-
Pendleton Rd.	25,200	-	-	-	-	-
Totals	1,507,100	66,565	1,332,572	-	-	1,399,137
2019 Temporary Investments						
June 30, 2019						
Safe Drinking Water Loan Payment			285,855			
2012 Refunding Debt Service Payment			73,550			
2013 Refunding Debt Service Payment			268,154			
2017 Refunding Debt Service Payment			51,096			
			\$678,655			
Replacement Reserves						
Sludge Lagoon Reserve			2,637,349			
Vehicle Replacement Reserve			162,627			
Painting Tower Reserve			57,406			
Painting Hydrants Reserve			40,000			
			\$2,897,382			



Neenah Water Utility

211 Walnut St. PO Box 426 Neenah, WI 54957-0426

Office: (920) 886-6182 Cell: (920) 858-6300

Email: amach@ci.neenah.wi.us

Anthony L. Mach

Director of Neenah Water Utility

MEMORANDUM

DATE: July 10, 2019

TO: Waterworks Commission

FROM: Anthony L. Mach

RE: Request to Extend the Deadline for Contract 1-19W

United Liquid Waste has contacted me on several occasions regarding the deadline for contract 1-19W. The extremely wet soils and late planting this growing season has created a situation where ULW feels as though it cannot complete the contract by the December 31, 2019 deadline. As such, they are requesting a deadline extension until December 31, 2020.

Director's Report
July 15, 2019

1. Non-Billable Water Report 10.11% (March, April, May) up from 5.01% (February, March, April).
2. Change Order No. 3 for Chemical Storage and Feed Modification Project to August Winter & Sons, Inc. in the amount of (\$1,575.00). This change order was approved by the Board of Public Works at the June 25, 2019 meeting.
3. Pay Request No.3 for Contract 1-19 Miscellaneous Sewer and Water Main Construction and Street Construction on Caroline Street for \$0.00, Stevens Street for \$0.00, and 5th Street for \$29,328.00 to Carl Bowers & Sons Construction. This pay request was approved by the Board of Public Works at the June 25, 2019 meeting.
4. Pay Request No.3 for Contract 2-19 Miscellaneous Sewer and Water Main Construction and Street Construction on Stanley Street for \$124,212.50, Stanley Court for \$40,888.00, and Thomas Court for \$0.00 to Robert J. Immel Excavating, Inc.. This pay request was approved by the Board of Public Works at the June 25, 2019 meeting.
5. Pay Request No. 6 for Chemical Storage and Feed Modifications project to August Winters & Sons, Inc. in the amount of \$15,181.00. This pay request was approved by the Board of Public Works at the July 9, 2019 meeting.
6. Construction update.
7. GIS / Asset Management System update.
8. DNR Sanitary Survey update.
9. Lead and copper sampling update.
10. The next Water Commission Meeting is scheduled for August 19, 2019.

**NEENAH WATER UTILITY
PRODUCTION/UNBILLED WATER REPORT**

**THREE MONTH TOTALS
(1000 GALLONS)**

USAGE PERIOD	RAW WATER	FINISHED WATER	BILLED WATER	UNBILLED ACCOUNTED	% UNBILLED
CURRENT THREE MONTHS (March, April, May)	266,205	257,620	220,349	11,235	10.11%
MOST RECENT THREE MONTHS (February, March, April)	260,950	252,760	217,300	22,808	5.01%
1 YEAR AGO (March, April, May)	277,000	265,740	209,126	51,973	1.75%

**DAILY AVERAGE
(MGD)**

USAGE PERIOD	RAW WATER	FINISHED WATER
May-19	2.97	2.87
April-19	2.92	2.82
May-18	3.24	3.10

Change Order No: 3

Contract: _____

Project: Chemical Feed and Delivery Upgrade 400-0000-207-0373

Contractor: August Winter & Sons

Original Contract: \$474,474.00

Change Ordered Herewith:

1. Deduct for removing the ladders from the chemical storage tanks.	<u>(\$1,575.00)</u>
Time extension for substantial and final competings due to tank delays and added piping work.	
TOTAL	<u>(\$1,575.00)</u>

Reason for Change:

1. Owner requested _____


Contract Amount

Original: \$474,474.00
 Previous C.O.'s (+/-): (\$77,653.00)
\$2,685.00
 This C.O. (+/-): (\$1,575.00)
 Revised: \$397,931.00

Contract Time (Calendar Days)

Original: 4/29/2019
 Previous C.O.'s (+/-): _____
 Previous C.O.'s (+/-): _____
 This C.O. (+/-): 137
 Revised: 9/13/2019

This document shall become an amendment to the contract and all stipulations and covenants of the contract shall apply hereto.

Contractor: _____
 Department: WATER 
 Board of PW: _____
 Water Commission _____
 (If applicable)

Date: _____
 Date: 6/17/19
 Date: _____
 Date: _____

SECTION 00 63 63 CHANGE ORDER

No. 3

Date of Issuance: June 12, 2019	Effective Date: June 12, 2019
Project: Chemical Storage and Feed Modifications	Owner's Contract No.: 3512-18-01
Engineer's Contract No.: 3512-18-01	Contractor: August Winter & Sons
Date of Contract Start: October 1, 2018	Original Contract Amount: \$474,474.00

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Deduct for removing the ladders from the chemical storage tanks. Time extension for substantial and final completions due to tank delays and added piping work.

Attachments (list documents supporting change):

August Winter Proposal No. 7

It is agreed by the Contractor that this Change Order includes any and all costs associated with or resulting from the change(s) ordered herein, including all impact, delays, and acceleration costs. Other than the dollar amount and time allowance listed herein, there shall be no further time or dollar compensation as a result of this Change Order.

CONTRACT PRICE		CONTRACT TIMES (Calendar Days)	
		To Substantial Completion	To Final Completion
Original:	\$474,474.00	3/30/2019	4/29/2019
Previous C.O.s (Deduct):	(\$74,968.00)	0	0
This C.O. (Deduct):	(\$1,575.00)	118	137
Total CO Value	(\$76,543.00)	7/26/2019	9/13/2019
Contract Price with all approved Change Orders:	\$397,931.00	3/30/2019	4/29/2019
		7/26/2019	9/13/2019

RECOMMENDED:

By Josh Steffek
Engineer (Robert E. Lee & Associates, Inc.)

Date 6/12/19

ACCEPTED: Kurt Van Ginson
Contractor (August Winter & Sons, Inc.)

Date 6/14/19

APPROVED:

Owner (City of Neenah)

Date _____



AUGUST WINTER & SONS, INC.
MECHANICAL CONTRACTOR & FABRICATOR

www.augustwinter.com

2323 N. Roemer Road
Appleton, WI 54911
PO Box 1896
Appleton, WI 54912-1896
P: (920) 739-8881
F: (920) 739-2230

5613 Schofield Ave.
Schofield, WI 54476
P: (715) 355-7555
F: (715) 355-9048

June 4, 2019

Robert E Lee
Josh Steffek

7

CHANGE ORDER PRICE AND BREAKDOWN

Project/Job#: Neenah Water 57618
Description: delete ladder from new tank

Our change order price and breakdown follows:

August Winter

Material.....	\$	(1,500)
Labor..... 0 hrs	\$	-
Direct Costs.....	\$	-
Equipment Rental.....	\$	-
Indirect Costs.....	\$	-
Subtotal.....	\$	(1,500)
Overhead.....	\$	(75)
Total.....	\$	(1,575)

Subcontracts

Total Subcontractor Costs.....	\$	-
Subcontractor Markup.....	\$	-
Total Subcontractor Costs w/overhead.....	\$	-
Total AWS/Subcontractor Costs.....	\$	(1,575)
Profit/Bond.....	\$	-

Change Order Total..... \$ (1,575)

Time extension required is 0 days.

This quotation based upon acceptance within 30 days.

Exclusions:

Kurt Van Grinsven

August Winter & Sons, Inc.
PH: 920-739-8881 FX: 920-739-2230

VISIT OUR WEB SITE AT WWW.AUGUSTWINTER.COM

Branch Office: 5613 Schofield Avenue * Schofield, WI 54476 * PH: 715/355-7555 * FAX: 715/355-9048
HVAC * PLUMBING * TANK FABRICATION * PROCESS PIPING * IND. SHEETMETAL
SPECIALTY METAL FAB. * ASME PRESSURE VESSELS * ASME CODE WELDING * 24 HR. SERVICE * ENGINEERING
STATE OF WISCONSIN LICENSED MASTER PLUMBERS, LICENSE NUMBER 871958

Van Grinsven, Kurt

From: Joshua J. Steffeck <jsteffeck@releeinc.com>
Sent: Friday, May 31, 2019 11:47 AM
To: Van Grinsven, Kurt
Cc: Dean D. LaFleur
Subject: RE: Neenah Polymer tank invoice

Kurt,

The credit amount is acceptable. Please submit as a formal proposal so we can turn it into a change order.

Thanks



Josh Steffeck, P.E. - Robert E. Lee & Associates, Inc.
920-662-9641 jsteffeck@releeinc.com

From: Van Grinsven, Kurt [mailto:kvangrinsven@augustwinter.com]
Sent: Wednesday, May 29, 2019 10:04 AM
To: Joshua J. Steffeck
Subject: FW: Polymer tank invoice

See below on the credit for the ladders.

Kurt Van Grinsven

August Winter & Sons Inc.
Project Manager
Ph (920) 739-8881 Fax (920) 739-2230
Direct Ph (920) 560-2229
kvangrinsven@augustwinter.com

Celebrating 90 Years
1929-2019

From: Ashley Crowder <a.crowder@craneengineering.net>
Sent: Tuesday, May 28, 2019 4:11 PM
To: Van Grinsven, Kurt <kvangrinsven@augustwinter.com>
Cc: Eric Finnilla <e.finnilla@craneengineering.net>
Subject: FW: Polymer tank invoice

Good Afternoon Kurt,

We can offer a credit of \$1500.00 for ladder.

We are still working with Snyder on the tank and will advise tomorrow as discussed.

Please let me know if you need anything further

Thank you,

Pay To: Carl Bowers & Sons Const. Co., Inc.
N1844 Maloney Road
Kaukauna, WI 54130


Contract No. Contract 1-19 Miscellaneous Sewer and Water Main Construction
and Street Construction on Caroline Street, Stevens Street, Fifth Street

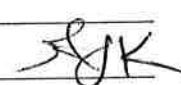
Water Work Order No: 410, 414, 415

Date: June 21, 2019

Estimate No. 3

Account Description	Account #	Payment	Contract Breakdown	Budget	Change Orders	Pd to Date
Sanitary - Caroline (Union to Van)	046-5081-743-0236	\$5,114.99	\$94,000.00	\$100,000		\$75,149.77
Water Main - Caroline (Union to Van)	400-0000-207-0410		\$117,488.00	\$80,900		\$93,280.50
Storm - Miscellaneous Repairs	049-5203-743-0236		\$93,000.00	\$123,000		\$89,658.99
Street - Caroline (Union to Van)	012-4394-743-0236		\$145,000.00	\$185,000		\$4,765.36
Sanitary - Stevens (Congress to Doty)	046-5082-743-0236	\$43,510.00	\$109,000.00	\$100,000		\$84,892.00
Water Main - Stevens (Congress to Doty)	400-0000-207-0414		\$140,000.00	\$94,400		\$88,753.75
Storm - Miscellaneous Repairs	049-5203-743-0236		\$52,000.00	\$135,000		\$62,007.52
Street - Stevens (Congress to Doty)	012-4398-743-0236		\$145,000.00	\$180,000		\$5,295.58
Sanitary - Miscellaneous Repairs	046-5001-743-0236	\$30,525.00	\$45,320.00	\$45,320		\$47,591.75
Water Main - 5th (Clark to Lincoln)	400-0000-207-0415	\$29,328.00	\$117,487.00	\$86,600		\$93,014.50
Storm - Miscellaneous Repairs	049-5203-743-0236		\$75,130.00	\$116,975		\$60,895.43
Street - 5th (Clark to Lincoln)	012-4301-743-0236		\$66,104.00	\$65,000		\$3,889.63
TOTAL		\$108,477.99	\$1,199,529.00	\$1,312,195	\$0	\$709,194.78

Prepared by 

Approved by Public Works Department June 21, 2019 

Approved by Board of Public Works June 25, 2019

Approved by Common Council N/A
 (final payments only)

Approved by Water Commission N/A
 (final payments only)

Sent to Finance June 25, 2019

Number of Attachments 2

City of Neenah
 Public Works Department
 Contract Payment Form

COPY

June 20, 2019

The following is Estimate No. 3 for Contract 1-19, Miscellaneous Sewer and Water Main Construction and Street Construction on Fifth Street, Stevens Street and Caroline Street to Carl Bowers & Sons Construction Co., N1844 Maloney Road, Kaukauna, WI 54130

DESCRIPTION	Unit Price	Original Bid		Estimate No. 2		Estimate No. 3	
		Quantity	Total	Quantity	Total	Quantity	Total
Part 1 Fifth St. / Stevens St. / Caroline St.							
A. Sanitary Sewer							
1. Furnish and relay 15-inch PVC sanitary sewer	\$90.00	40 Lin. Ft.	\$3,600.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
2. Furnish and relay 12-inch PVC sanitary sewer	\$89.00	30 Lin. Ft.	\$2,670.00	32 Lin. Ft.	\$2,848.00	32 Lin. Ft.	\$2,848.00
3. Furnish and relay 10-inch PVC sanitary sewer	\$71.00	750 Lin. Ft.	\$53,250.00	764 Lin. Ft.	\$54,244.00	764 Lin. Ft.	\$54,244.00
4. Furnish and relay 8-inch PVC sanitary sewer	\$70.00	845 Lin. Ft.	\$59,150.00	848 Lin. Ft.	\$59,360.00	848 Lin. Ft.	\$59,360.00
5. Furnish and relay 6 inch sanitary lateral in ROW (51)	\$52.00	1,400 Lin. Ft.	\$72,800.00	1,215 Lin. Ft.	\$63,180.00	1,215 Lin. Ft.	\$63,180.00
6. Furnish and relay 6 inch sanitary lateral ROW to house	\$50.00	100 Lin. Ft.	\$5,000.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
7. Furnish and pipeburst sanitary lateral	\$15.00	400 Lin. Ft.	\$6,000.00	297 Lin. Ft.	\$4,455.00	1,647 Lin. Ft.	\$24,705.00
8. Reconnect sanitary lateral at foundation - pipeburst	\$1,600.00	2 Each	\$3,200.00	0 Each	\$0.00	4 Each	\$6,400.00
9. Reconnect under basement floor - pipeburst	\$2,100.00	13 Each	\$27,300.00	9 Each	\$18,900.00	34 Each	\$71,400.00
10. Reconnect lateral to wye at main	\$300.00	3 Each	\$900.00	3 Each	\$900.00	3 Each	\$900.00
11. Furnish and install Standard manhole (3)	\$300.00	30 Ver. Ft.	\$9,000.00	30 Ver. Ft.	\$8,940.00	30 Ver. Ft.	\$8,940.00
12. Remove sanitary manhole	\$300.00	6 Each	\$1,800.00	4 Each	\$1,200.00	4 Each	\$1,200.00
13. Adjust sanitary manhole (with slurry backfill)	\$300.00	6 Each	\$1,800.00	0 Each	\$0.00	0 Each	\$0.00
14. Clean and Televiser Sewer (Sanitary only)	\$1,850.00	1 Lump Sum	\$1,850.00	1 Lump Sum	\$1,850.00	1 Lump Sum	\$1,850.00
Part 1 A. Sanitary Sewer Total			\$248,320.00		\$215,877.00		\$295,027.00
B. Water Main							
1. Furnish & install 16-inch PVC C-900 main	\$230.00	85 Lin. Ft.	\$19,550.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
2. Furnish & install 12-inch PVC C-900 main	\$225.00	95 Lin. Ft.	\$21,375.00	137 Lin. Ft.	\$30,825.00	137 Lin. Ft.	\$30,825.00
3. Furnish & install 8-inch PVC C-900 main	\$60.00	2,465 Lin. Ft.	\$147,900.00	2,543 Lin. Ft.	\$152,550.00	2,543 Lin. Ft.	\$152,550.00
4. Furnish & install horizontal 16-inch valve w/ box	\$8,400.00	1 Each	\$8,400.00	0 Each	\$0.00	0 Each	\$0.00
5. Furnish & install horizontal 12-inch valve w/ box	\$2,800.00	3 Each	\$8,400.00	4 Each	\$11,200.00	4 Each	\$11,200.00
6. Furnish & install 8-inch valve w/ box	\$1,700.00	10 Each	\$17,000.00	8 Each	\$13,600.00	8 Each	\$13,600.00
7. Furnish & install 8-inch tapping sleeve and valve w/ box	\$4,000.00	1 Each	\$4,000.00	0 Each	\$0.00	0 Each	\$0.00
8. Furnish & install 1-inch long side service	\$2,125.00	26 Each	\$55,250.00	14 Each	\$29,750.00	20 Each	\$42,500.00
9. Furnish & install 1-inch short side service	\$1,200.00	28 Each	\$33,600.00	20 Each	\$24,000.00	21 Each	\$25,200.00
10. Furnish & install 1-inch service from ROW to house by excavation	\$40.00	25 Lin. Ft.	\$1,000.00	0 Lin. Ft.	\$0.00	23 Lin. Ft.	\$920.00
11. Furnish & install 1-inch service from ROW to house by excavation in same trench as san. lateral	\$30.00	25 Lin. Ft.	\$750.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
12. Furnish & install 1-inch service from ROW to house by pulling w/ sanitary sewer pipeburst	\$12.00	400 Lin. Ft.	\$4,800.00	0 Lin. Ft.	\$0.00	709 Lin. Ft.	\$8,508.00
13. Furnish & install 1-inch service from ROW to house by pulling	\$40.00	25 Lin. Ft.	\$1,000.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
14. Water service connection to structure	\$350.00	15 Each	\$5,250.00	0	\$0.00	17	\$5,950.00
15. Furnish & install hydrant, lead and valve	\$5,400.00	8 Each	\$43,200.00	5 Each	\$27,000.00	5 Each	\$27,000.00
16. Abandon hydrant	\$300.00	5 Each	\$1,500.00	2 Each	\$600.00	2 Each	\$600.00
17. Abandon Valve manhole	\$400.00	2 Each	\$800.00	0 Each	\$0.00	0 Each	\$0.00
18. Abandon Valve Box	\$150.00	8 Each	\$1,200.00	0 Each	\$0.00	0 Each	\$0.00
Part 1 B. Water Main Total			\$374,975.00		\$289,525.00		\$318,853.00
C. Storm Sewer							
1. Furnish and relay 24-inch storm sewer	\$60.00	375 Lin. Ft.	\$22,500.00	367 Lin. Ft.	\$22,020.00	367 Lin. Ft.	\$22,020.00
2. Furnish and relay 21-inch storm sewer	\$60.00	385 Lin. Ft.	\$23,100.00	386 Lin. Ft.	\$23,160.00	386 Lin. Ft.	\$23,160.00
3. Furnish and relay 15-inch storm sewer	\$46.00	50 Lin. Ft.	\$2,300.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
4. Furnish and relay 12-inch storm sewer	\$44.00	910 Lin. Ft.	\$40,040.00	913 Lin. Ft.	\$40,172.00	913 Lin. Ft.	\$40,172.00
5. Furnish and relay 10-inch storm sewer	\$43.00	1,230 Lin. Ft.	\$52,890.00	1,214 Lin. Ft.	\$52,202.00	1,214 Lin. Ft.	\$52,202.00
6. Furnish and install 4-inch storm sewer lateral	\$38.00	925 Lin. Ft.	\$35,150.00	1,034 Lin. Ft.	\$39,292.00	1,034 Lin. Ft.	\$39,292.00
7. Furnish and install storm manhole (10)	\$300.00	55 Ver. Ft.	\$16,500.00	55 Ver. Ft.	\$16,440.00	55 Ver. Ft.	\$16,440.00
8. Furnish and install catch basin	\$1,400.00	13 Each	\$18,200.00	13 Each	\$18,200.00	13 Each	\$18,200.00
9. Remove Storm Manhole	\$200.00	11 Each	\$2,200.00	9 Each	\$1,800.00	9 Each	\$1,800.00
10. Remove Storm catch basin	\$150.00	9 Each	\$1,350.00	11 Each	\$1,650.00	11 Each	\$1,650.00
11. Adjust storm manhole (w/ slurry backfill)	\$450.00	1 Each	\$450.00	0 Each	\$0.00	0 Each	\$0.00
12. Adjust storm catch basin	\$300.00	6 Each	\$1,800.00	0 Each	\$0.00	0 Each	\$0.00
13. Install and Maintain Type "D" Inlet Protection	\$90.00	20 Each	\$1,800.00	9 Each	\$810.00	9 Each	\$810.00
14. Clean and Televiser Sewer (Storm only)	\$1,850.00	1 Lump Sum	\$1,850.00	2 Lump Sum	\$3,700.00	2 Lump Sum	\$3,700.00
Part 1 C. Storm Sewer Total			\$220,130.00		\$219,446.00		\$219,446.00

DESCRIPTION	Unit Price	Original Bid		Estimate No. 2		Estimate No. 3	
		Quantity	Total	Quantity	Total	Quantity	Total
D. Street (HMA Pavement)							
1. Remove existing pavement and maintain utility trench	\$1.00	9,000 Lin. Ft.	\$9,000.00	6,835 Lin. Ft.	\$6,835.00	6,835 Lin. Ft.	\$6,835.00
2. Sawcut existing bituminous pavement	\$2.00	700 Lin. Ft.	\$1,400.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
3. Remove existing bituminous pavement	\$1.20	8,750 Sq. Yd.	\$10,500.00	0 Sq. Yd.	\$0.00	0 Sq. Yd.	\$0.00
4. Remove concrete curb and gutter	\$2.25	3,600 Lin. Ft.	\$8,100.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
5. Remove concrete sidewalk/driveway apron	\$0.60	8,000 Sq. Ft.	\$4,800.00	0 Sq. Ft.	\$0.00	0 Sq. Ft.	\$0.00
6. Unclassified Excavation	\$10.00	3,500 Cu. Yd.	\$35,000.00	0 Cu. Yd.	\$0.00	0 Cu. Yd.	\$0.00
7. Furnish and install geogrid (Stevens & Caroline)	\$2.80	5,500 Sq. Yd.	\$15,400.00	0 Sq. Yd.	\$0.00	0 Sq. Yd.	\$0.00
8. Furnish and install crushed aggregate base	\$11.00	2,500 Ton	\$27,500.00	0 Ton	\$0.00	0 Ton	\$0.00
9. Furnish and install 30-inch concrete curb and gutter (various local)	\$25.20	500 Lin. Ft.	\$12,600.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
10. Furnish and install 30-inch concrete curb and gutter (continuous)	\$12.55	3,100 Lin. Ft.	\$38,905.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
11. Furnish and install 4-inch concrete sidewalk	\$4.85	3,000 Sq. Ft.	\$14,550.00	0 Sq. Ft.	\$0.00	0 Sq. Ft.	\$0.00
12. Furnish and install 6-inch concrete sidewalk/driveway apron	\$5.50	5,000 Sq. Ft.	\$27,500.00	0 Sq. Ft.	\$0.00	0 Sq. Ft.	\$0.00
13. Fine grading and base preparation	\$0.50	2,750 Sq. Yd.	\$1,375.00	0 Sq. Yd.	\$0.00	0 Sq. Yd.	\$0.00
14. Furnish and install HMA Pavement	\$73.00	1,650 Ton	\$120,450.00	0 Ton	\$0.00	0 Ton	\$0.00
15. Furnish and install 1/2-inch rods	\$1.00	600 Lin. Ft.	\$600.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
16. Install detectable warning fields (supplied by City)	\$42.00	22 Each	\$924.00	0 Each	\$0.00	0 Each	\$0.00
17. Terracing, fertilize, seed & hydromulch	\$8.00	2,500 Sq. Yd.	\$20,000.00	0 Sq. Yd.	\$0.00	0 Sq. Yd.	\$0.00
18. Install and Maintain Traffic Control	\$7,500.00	1 Lump Sum	\$7,500.00	1 Lump Sum	\$7,500.00	1 Lump Sum	\$7,500.00
Part 1.D. Street Total			\$356,104.00		\$14,335.00		\$14,335.00
TOTAL			\$1,199,529.00		\$739,183.00		\$847,661.00

NOTE (1): Retainage set per Wis. Statute 66.0901(9).

Retainage is 5% of the estimate until 50% of the work is completed.

At 50% completion, no additional amounts are retained.

For Final Estimates, there is no retainage.

C.O. 1	Work to date	\$739,183.00	Work to date	\$847,661.00
C.O. 2	Retainage ¹	\$29,988.23	Retainage ¹	\$29,988.23
C.O. 3	Due Contractor	\$709,194.78	Due Contractor	\$817,672.77
	Previously paid	\$520,840.35	Previously paid	\$709,194.78
	Due this estimate	\$188,354.43	Due this estimate	\$108,477.99

Respectfully submitted,



Gerry Kaiser, PE

Director of Public Works

Pay To: Robert J. Immel Excavating, Inc.
PO Box 135
Greenville, WI 54942


Contract No. Contract 2-19 Miscellaneous Sewer and Water Main Construction
and Street Construction on Stanley Street, Stanley Court, Thomas Court

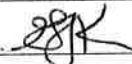
Water Work Order No: 411, 412, 413

Date: June 21, 2019

Estimate No. 3

Account Description	Account #	Payment	Contract Breakdown	Budget	Change Orders	Pd to Date
Sanitary - Miscellaneous Repairs	046-5001-743-0236		\$15,525.00	\$15,525		\$0.00
Water Main - Stanley Court	400-0000-207-0411	\$40,888.00	\$237,642.00	\$196,400		\$123,856.25
Storm - Miscellaneous Repairs	049-5203-743-0236	\$60,402.90	\$75,000.00	\$75,000		\$0.00
Street - Stanley Court	012-4395-743-0236	\$565.25	\$275,000.00	\$475,000		\$1,600.75
Sanitary - Miscellaneous Repairs	046-5001-743-0236		\$20,000.00	\$20,000		\$3,823.75
Water Main - Thomas Court	400-0000-207-0412		\$237,643.00	\$196,400		\$202,426.00
Storm - Miscellaneous Repairs	049-5203-743-0236		\$46,000.00	\$46,000		\$41,608.58
Street - Thomas Court	012-4396-743-0236		\$275,000.00	\$475,000		\$1,535.20
Sanitary - Miscellaneous Repairs	046-5001-743-0236		\$10,000.00	\$10,000		\$0.00
Water Main - Stanley St (Marathon to Commercial)	400-0000-207-0413	\$124,212.50	\$160,000.00	\$138,600		\$0.00
Storm - Miscellaneous Repairs	049-5203-743-0236	\$10,136.98	\$38,690.00	\$38,690		\$0.00
Street - Stanley St (Marathon to Commercial)	012-4397-743-0236	\$1,377.50	\$187,970.50	\$150,000		\$0.00
TOTAL		\$237,583.13	\$1,578,470.50	\$1,836,615	\$0	\$374,850.53

Prepared by 

Approved by Public Works Department June 21, 2019 

Approved by Board of Public Works June 25, 2019

Approved by Common Council N/A
 (final payments only)

Approved by Water Commission N/A
 (final payments only)

Sent to Finance June 25, 2019

Number of Attachments 2

City of Neenah
 Public Works Department
 Contract Payment Form

COPY

The following is Estimate No. 3 for Contract 2-19, Miscellaneous Sewer and Water Main Construction and Street Construction on Stanley Street, Stanley Court and Thomas Court to Robert J. Immel Excavating, Inc., PO Box 135, Greenville, WI 54942

DESCRIPTION	Unit Price	Original Bid		Estimate No. 2		Estimate No. 3	
		Quantity	Total	Quantity	Total	Quantity	Total
Part 1 -Sanley Ct. / Stanley St. / Thomas Ct.							
A. Sanitary Sewer							
1. Spot Repair 8-inch sewer main (Sta. 24+30)	\$4,025.00	1 Each	\$4,025.00	1 Each	\$4,025.00	1 Each	\$4,025.00
2. Furnish and relay 6 inch sanitary lateral in ROW (5)	\$65.00	150 Lin. Ft.	\$9,750.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
3. Furnish and relay 6 inch sanitary lateral ROW to house	\$60.00	150 Lin. Ft.	\$9,000.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
4. Furnish and pipeburst sanitary lateral	\$10.50	300 Lin. Ft.	\$3,150.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
5. Reconnect sanitary lateral at foundation - pipeburst	\$1,550.00	1 Each	\$1,550.00	0 Each	\$0.00	0 Each	\$0.00
6. Reconnect under basement floor - pipeburst	\$2,100.00	5 Each	\$10,500.00	0 Each	\$0.00	0 Each	\$0.00
7. Adjust sanitary manhole (with slurry backfill) and install chimney	\$500.00	15 Each	\$7,500.00	0 Each	\$0.00	0 Each	\$0.00
8. Clean sanitary sewer	\$50.00	1 Lump Sum	\$50.00	0.0 Lump Sum	\$0.00	0.0 Lump Sum	\$0.00
Part 1.A. Sanitary Sewer Total			\$45,525.00		\$4,025.00		\$4,025.00
B. Water Main							
1. Furnish & install 8-inch PVC0 C-900 main	\$65.00	4,800 Lin. Ft.	\$312,000.00	3,301 Lin. Ft.	\$214,565.00	4,751 Lin. Ft.	\$308,815.00
2. Furnish & install 6-inch PVC0 C-900 main	\$140.00	120 Lin. Ft.	\$16,800.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
3. Furnish & install 8-inch valve w/ box	\$1,450.00	16 Each	\$23,200.00	6 Each	\$8,700.00	16 Each	\$23,200.00
4. Reconnect 2" copper service to water main	\$1,875.00	3 Each	\$5,625.00	0 Each	\$0.00	0 Each	\$0.00
5. Reconnect 1" copper service to water main	\$1,430.00	90 Each	\$128,700.00	0 Each	\$0.00	0 Each	\$0.00
6. Remove and replace stop box and stem	\$520.00	93 Each	\$48,360.00	17 Each	\$8,840.00	34 Each	\$17,680.00
7. Furnish & install 1-inch long side service	\$2,500.00	2 Each	\$5,000.00	17 Each	\$42,500.00	17 Each	\$42,500.00
8. Furnish & install 1-inch short side service	\$1,750.00	2 Each	\$3,500.00	23 Each	\$40,250.00	42 Each	\$73,500.00
9. Furnish & install 1-inch service from ROW to house by excavation	\$50.00	70 Lin. Ft.	\$3,500.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
10. Furnish & install 1-inch service from ROW to house by excavation in same trench as san. lateral	\$20.00	175 Lin. Ft.	\$3,500.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
			\$0.00	0	\$0.00	0	\$0.00
11. Furnish & install 1-inch service from ROW to house by pulling w/ sanitary sewer pipeburst	\$10.50	300 Lin. Ft.	\$3,150.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
			\$0.00	0	\$0.00	0	\$0.00
12. Furnish & install 1-inch service from ROW to house by pulling	\$50.00	50 Lin. Ft.	\$2,500.00	0	\$0.00	0	\$0.00
13. Water service connection to structure	\$400.00	6 Each	\$2,400.00	0 Each	\$0.00	0 Each	\$0.00
14. Furnish & install hydrant, lead and valve	\$5,500.00	13 Each	\$71,500.00	5	\$27,500.00	9	\$49,500.00
15. Abandon hydrant	\$400.00	8 Each	\$3,200.00	2 Each	\$800.00	4 Each	\$1,600.00
16. Abandon Valve manhole	\$350.00	2 Each	\$700.00	0 Each	\$0.00	0 Each	\$0.00
17. Abandon Valve Box	\$150.00	11 Each	\$1,650.00	2 Each	\$300.00	3 Each	\$450.00
Part 1.B. Water Main Total			\$635,285.00		\$343,455.00		\$517,245.00
C. Storm Sewer							
1. Furnish and relay 18-inch storm sewer	\$100.00	10 Lin. Ft.	\$1,000.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
2. Furnish and relay 15-inch storm sewer	\$58.00	50 Lin. Ft.	\$2,900.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
3. Furnish and relay 12-inch storm sewer	\$42.00	295 Lin. Ft.	\$12,390.00	0 Lin. Ft.	\$0.00	231 Lin. Ft.	\$9,702.00
4. Furnish and relay 10-inch storm sewer	\$41.50	1,060 Lin. Ft.	\$43,990.00	323 Lin. Ft.	\$13,404.50	814 Lin. Ft.	\$33,781.00
5. Furnish and install 4-inch storm sewer lateral	\$33.00	900 Lin. Ft.	\$29,700.00	434 Lin. Ft.	\$14,322.00	942 Lin. Ft.	\$31,086.00
6. Furnish and install storm manhole (9)	\$520.00	35 Ver. Ft.	\$18,200.00	12 Ver. Ft.	\$6,032.00	30 Ver. Ft.	\$15,392.00
7. Furnish and install catch basin	\$1,600.00	21 Each	\$33,600.00	5 Each	\$8,000.00	14 Each	\$22,400.00
8. Remove Storm Manhole	\$270.00	6 Each	\$1,620.00	2 Each	\$540.00	7 Each	\$1,890.00
9. Remove Storm catch basin	\$200.00	19 Each	\$3,800.00	5 Each	\$1,000.00	14 Each	\$2,800.00
10. Adjust storm manhole (w/ slurry backfill)	\$500.00	8 Each	\$4,000.00	0 Each	\$0.00	0 Each	\$0.00
11. Adjust storm catch basin	\$200.00	9 Each	\$1,800.00	0 Each	\$0.00	0 Each	\$0.00
12. Install and Maintain Type "D" Inlet Protection	\$100.00	40 Each	\$4,000.00	5 Each	\$500.00	10 Each	\$1,000.00
13. Clean and Televis Storm Sewer	\$2,690.00	1 Lump Sum	\$2,690.00	0 Lump Sum	\$0.00	0 Lump Sum	\$0.00
Part 1.C. Storm Sewer Total			\$159,690.00		\$43,798.50		\$118,051.00

DESCRIPTION	Unit Price	Original Bid		Estimate No. 2		Estimate No. 3	
		Quantity	Total	Quantity	Total	Quantity	Total
D. Street (HMA Pavement)							
1. Remove existing pavement and maintain utility trench	\$1.00	10,800 Lin. Ft.	\$10,800.00	3,301 Lin. Ft.	\$3,301.00	5,346 Lin. Ft.	\$5,346.00
2. Sawcut existing bituminous pavement	\$2.75	200 Lin. Ft.	\$550.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
3. Full depth sawcut concrete pavement	\$3.75	200 Lin. Ft.	\$750.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
4. Remove existing bituminous pavement	\$1.03	16,750 Sq. Yd.	\$17,252.50	0 Sq. Yd.	\$0.00	0 Sq. Yd.	\$0.00
5. Remove concrete curb and gutter	\$2.15	7,300 Lin. Ft.	\$15,695.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
6. Remove concrete sidewalk/driveway apron	\$0.77	15,000 Sq. Ft.	\$11,550.00	0 Sq. Ft.	\$0.00	0 Sq. Ft.	\$0.00
7. Unclassified Excavation	\$9.95	9,000 Cu. Yd.	\$89,550.00	0 Cu. Yd.	\$0.00	0 Cu. Yd.	\$0.00
8. Furnish and install geogrid (Stanley Ct. & Thomas Ct.)	\$1.75	12,000 Sq. Yd.	\$21,000.00	0 Sq. Yd.	\$0.00	0 Sq. Yd.	\$0.00
9. Furnish and install crushed aggregate base	\$10.10	11,500 Ton	\$116,150.00	0 Ton	\$0.00	0 Ton	\$0.00
10. Furnish and install 30-inch concrete curb and gutter (various loc.)	\$25.50	700 Lin. Ft.	\$17,850.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
11. Furnish and install 30-inch concrete curb and gutter (continuous)	\$11.40	6,600 Lin. Ft.	\$75,240.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
12. 8-inch concrete pavement repair	\$68.00	50 Sq. Yd.	\$3,400.00	0 Sq. Yd.	\$0.00	0 Sq. Yd.	\$0.00
13. Furnish and install 4-inch concrete sidewalk	\$5.15	2,000 Sq. Ft.	\$10,300.00	0 Sq. Ft.	\$0.00	0 Sq. Ft.	\$0.00
14. Furnish and install 6-inch concrete sidewalk/driveway apron	\$5.50	13,000 Sq. Ft.	\$71,500.00	0 Sq. Ft.	\$0.00	0 Sq. Ft.	\$0.00
15. Furnish and install tie bar	\$10.00	40 Each	\$400.00	0 Each	\$0.00	0 Each	\$0.00
16. Fine grading and base preparation	\$3.75	4,900 Sq. Yd.	\$18,375.00	0 Sq. Yd.	\$0.00	0 Sq. Yd.	\$0.00
17. Furnish and install HMA Pavement	\$60.70	3,200 Ton	\$194,240.00	0 Ton	\$0.00	0 Ton	\$0.00
18. Furnish and install 1/2-inch rods	\$1.02	1,000 Lin. Ft.	\$1,020.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00
19. Install detectable warning fields (supplied by City)	\$36.00	18 Each	\$648.00	0 Each	\$0.00	0 Each	\$0.00
20. Terracing, fertilize, seed & hydromulch	\$5.00	8,000 Sq. Yd.	\$40,000.00	0 Sq. Yd.	\$0.00	0 Sq. Yd.	\$0.00
21. Install and Maintain Traffic Control	\$21,700.00	1 Lump Sum	\$21,700.00	0 Lump Sum	\$0.00	0 Lump Sum	\$0.00
Part 1.D. Street Total			\$737,970.50		\$3,301.00		\$5,346.00
TOTAL			\$1,578,470.50		\$394,579.50		\$644,667.00

NOTE (1): Retainage set per Wis. Statute 66.0901(9).

Retainage is 5% of the estimate until 50% of the work is completed.

At 50% completion, no additional amounts are retained.

For Final Estimates, there is no retainage.

C.O. 1	Work to date	\$394,579.50	Work to date	\$644,667.00
C.O. 2	Retainage ¹	\$19,728.98	Retainage ¹	\$32,233.35
C.O. 3	Due Contractor	\$374,850.53	Due Contractor	\$612,433.65
	Previously paid	\$194,518.20	Previously paid	\$374,850.53
	Due this estimate	\$180,332.33	Due this estimate	\$237,583.13

Respectfully submitted,



Gerry Kaiser, PE

Director of Public Works

Pay To: August Winters & Sons
PO Box 1896
Appleton, WI 54912-1896

Contract No. Chemical Feed and Delivery System Upgrade

Date: July 2, 2019

Estimate No. 6

<u>Account Description</u>	<u>Account #</u>	<u>Payment</u>
Chemical Feed and Delivery Upgrade	400-0000-207-0373	\$15,181.00

Prepared by July 2, 2019 

Approved by Water Department July 2, 2019 

Approved by Board of Public Works July 9, 2019

Approved by Water Commission N/A

Number of Attachments 9

**City of Neenah
Water Utility
Contract Payment Form**

SECTION 00 62 76
APPLICATION FOR PAYMENT NO. #6

To: City of Neenah
From: August Winter & Sons, Inc
Contract: Chemical Storage & Feed Mods
Project: 3512-18-01

For work accomplished through the date of: June 30, 2019

1. Original Contract Price:	474,474.00
2. Add (Deduct) by Revised Quantities:	
3. Net change by Change Orders and Written Amendments (+ or -):	76,543.00-
4. Current Contract Price (1 plus 2 plus 3):	397,931.00
5. Total completed and stored to date:	369,081.00
6. Retainage (per Agreement):	
2.5 % of Total Contract	\$ 9,987.65
% of completed work	
% of stored material:	\$
Total Retainage:	9,987.65
7. Total completed and stored to date less retainage (5 minus 6):	359,093.35
8. Less previous Application for Payments:	343,912.35
9. Due this Application (7 minus 8):	15,181.00

Record of Previous Payments:

1	1/31/19	112,570.00	4	4/30/19	54,500.00
2	2/28/19	52,820.00	5	5/31/19	26,900.00
3	3/31/19	97,117.35	6		
Sub-Total		\$	\$ 343,912.35		

Accompanying Documentation

SUBMITTED:

By: *Kurt Van Diermen* Date: 6/28/2019
CONTRACTOR (Authorized Signature)

RECOMMENDED

By: *John Seppel* Date: 7/1/19
ENGINEER (Authorized Signature)

APPROVED:

By: *[Signature]* Date: 7/9/2019
OWNER (Authorized Signature)

APPLICATION FOR PAYMENT

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 27607

To Owner: City of Neenah
P O Box 426

Project: 57618- City of Neenah

Application No.: 6

Distribution to :

Owner

Architect

Contractor

Neenah, WI 54956

Period To: 6/30/2019

From Contractor: August Winter & Sons, Inc.
2323 N. Roemer Road

Via Architect: Robert E Lee

Project Nos: 3512-18-01

Appleton, WI 54912

Contract Date: 7/17/2018

Contract For: Chemical Storage & Feed Mods

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet is attached.

1. Original Contract Sum	\$474,474.00
2. Net Change By Change Order	-\$76,543.00
3. Contract Sum To Date	\$397,931.00
4. Total Completed and Stored To Date	\$369,081.00
5. Retainage:	
a. 2.7% of Completed Work	\$9,987.65
b. 0.00% of Stored Material	\$0.00
Total Retainage	\$9,987.65
6. Total Earned Less Retainage	\$359,093.35
7. Less Previous Certificates For Payments	\$343,912.35
8. Current Payment Due	\$15,181.00
9. Balance To Finish, Plus Retainage	\$38,837.65

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: August Winter & Sons, Inc.

By: Kurt Van Ginson Date: 06/28/19

State of: Wisconsin County of: Outagamie
Subscribed and sworn to before me this 28th day of June, 2019
Notary Public:

My Commission expires:

5/13/2021

Kathryn M Krapp



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 15,181.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$2,685.00	\$77,653.00
Total Approved this Month	\$0.00	\$1,575.00
TOTALS	\$2,685.00	\$79,228.00
Net Changes By Change Order	-\$76,543.00	

CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 6

Application Date : 06/21/19

To: 06/30/19

Architect's Project No.: 3512-18-01

Invoice # : 27607

Contract : 57618- City of Neenah

A Item No.	B Description of Work	C Scheduled Value	D		E This Period In Place	F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	J Retainage
			Work Completed							
			From Previous Application (D+E)							
001	Allowances	4,000.00	0.00	0.00	0.00	0.00	0.00%	4,000.00	0.00	
002	FRP storage and day tanks for ferric sulfate	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00%	0.00	2,500.00	
003	Polyethylene storage and day tanks for polymer	35,000.00	10,150.00	0.00	0.00	10,150.00	29.00%	24,850.00	1,750.00	
004	Double wall polyethylene storage and day tanks for HFS acid	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00%	0.00	1,000.00	
005	Chemical transfer pumps	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00%	0.00	100.00	
006	Perisaltic chemical pumps and accessories	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00%	0.00	1,282.65	
007	Diaphragm chemical pumps and accessories	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00%	0.00	600.00	
008	Freeze proof emergency eyewash and shower	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00%	0.00	0.00	
009	Emergency eyewash and shower including the mixing valve	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00%	0.00	0.00	
010	Potable hot water and tempered water piping including all va	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00%	0.00	0.00	
011	Chemical supply and feed piping including all required valve	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00%	0.00	150.00	
012	Painting work in accordance with Spec 09 90 00	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00%	0.00	15.00	
013	Provide electrical & instrumentation work for chemical stora	100,000.00	90,000.00	10,000.00	0.00	100,000.00	100.00%	0.00	500.00	
014	Ashphalt concrete pavement complete	26,000.00	26,000.00	0.00	0.00	26,000.00	100.00%	0.00	1,300.00	
015	Concrete site work complete	5,500.00	5,500.00	0.00	0.00	5,500.00	100.00%	0.00	275.00	
016	Landscaping Complete	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00%	0.00	200.00	
017	Chain link fence complete	29,000.00	29,000.00	0.00	0.00	29,000.00	100.00%	0.00	1,450.00	
018	Temporary precast concrete barrier complete	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%	0.00	50.00	
019	All other work for Chemical Storage and feed mods	134,974.00	128,218.00	6,756.00	0.00	134,974.00	100.00%	0.00	2,697.65	
021	CO #1	-77,653.00	-77,653.00	0.00	0.00	-77,653.00	100.00%	0.00	-3,882.65	
022	CO #2	2,685.00	2,685.00	0.00	0.00	2,685.00	100.00%	0.00	0.00	
023	CO #3	-1,575.00	0.00	-1,575.00	0.00	-1,575.00	100.00%	0.00	0.00	
Grand Totals		397,931.00	353,900.00	15,181.00	0.00	369,081.00	92.75%	28,850.00	9,987.65	

Limited Waiver of Construction Lien

1. Upon receipt of payment, the undersigned hereby waives all rights to or claims for a lien on the land hereafter described, for any and all work, materials, plans and specifications made or furnished for the improvements of said lands, furnished between the date of June 1, 2019 and June 30, 2019 to the extent of \$ 15,181.00 only.

(Describe) Fifteen thousand one hundred eighty one dollars & 00/100**

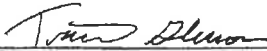
said improvements being done for City of Neenah, Owner
by August Winter & Sons, Inc., Prime Contractor said lands being situated in
Winnebago County, Wisconsin, and described as Chemical Storage & Feed Mods

(legal description, street address or other clear description).

2. The work done or to be done or materials furnished or to be furnished by the undersigned for said job consists of Plumbing Work
3. The right to assert construction lien rights for work done or materials furnished in excess of said amount or exclusive of stated period on said job is hereby expressly reserved.
4. This waiver furnished is a waiver of lien rights only, and not of any contract rights of the claimant otherwise existing.
5. Notwithstanding Section 779.05, Wisconsin Statutes, if the consideration for this lien waiver consists of an uncertified check or other negotiable instrument, this lien waiver is null and void if such check or other negotiable instrument is dishonored or otherwise not paid when due.

Dated this 28th day of June, 2019

AUGUST WINTER & SONS, INC.



Assistant Secretary
2323 North Roemer Road, PO BOX 1896
Appleton, WI 54913

**UNCONDITIONAL WAIVER AND RELEASE
PROGRESS PAYMENT**

Job Number: 57618-

Job Name: City of Neenah

The undersigned has been paid and has received a progress payment in the sum of:
\$59.40 for labor, service, equipment or material furnished to **August Winter and Sons, Inc.**
on the job of: 57618-

located at: **234 S Park Street
Neenah, WI 54956**

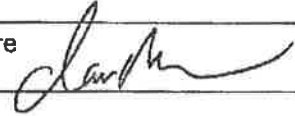
through: 6/17/2019 only, for and in the consideration of the payment amount listed above, the undersigned does hereby waive and release any lien rights to, or claim of liens with respect to and on said above-described premises, and the improvements thereon, on account of labor, services, material, fixtures, apparatus or machinery heretofore furnished by the undersigned to or for the above described premises by virtue of said contract.

NOTICE: THIS DOCUMENT WAIVES RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. THIS DOCUMENT IS ENFORCEABLE AGAINST YOU, IF YOU SIGN IT, EVEN IF YOU HAVE NOT BEEN PAID IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL RELEASE FORM.

Dated: 6/17/19

By: Appleton Packing and Gasket Inc.
Company Name

Signature



Please sign and return by mail or fax to:

August Winter & Sons, Inc.
PO Box 1896
Appleton, WI 54912-1896

Email: ar@augustwinter.com
FAX (920)739-4993

For the following Invoices:

Job: 57618-

Invoice: 144893

59.40

UNCONDITIONAL WAIVER AND RELEASE PROGRESS PAYMENT

Job Number: 57618-

Job Name: City of Neenah

The undersigned has been paid and has received a progress payment in the sum of:
\$300.00 for labor, service, equipment or material furnished to **August Winter and Sons, Inc.**
on the job of: 57618-
located at: **234 S Park Street**
Neenah, WI 54956


through: 5/21/2019 only, for and in the consideration of the payment amount listed above, the undersigned does hereby waive and release any lien rights to, or claim of liens with respect to and on said above-described premises, and the improvements thereon, on account of labor, services, material, fixtures, apparatus or machinery heretofore furnished by the undersigned to or for the above described premises by virtue of said contract.

NOTICE: THIS DOCUMENT WAIVES RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. THIS DOCUMENT IS ENFORCEABLE AGAINST YOU, IF YOU SIGN IT, EVEN IF YOU HAVE NOT BEEN PAID IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL RELEASE FORM

Dated: 5-28-2019

By: ARC Contracting

Company Name


Signature

Please sign and return by mail or fax to:

August Winter & Sons, Inc.

Email: ar@augustwinter.com

PO Box 1896

FAX (920)739-4993

Appleton, WI 54912-1896

For the following Invoices:

Job: 57618-

Invoice: 408

300.00

UNCONDITIONAL WAIVER AND RELEASE PROGRESS PAYMENT

Job Number: 57618-

Job Name: City of Neenah

The undersigned has been paid and has received a progress payment in the sum of:
\$28,508.26 for labor, service, equipment or material furnished to **August Winter and Sons, Inc.**
on the job of: 57618-
located at: **234 S Park Street**
Neenah, WI 54956

through: 5/21/2019 only, for and in the consideration of the payment amount listed above, the undersigned does hereby waive and release any lien rights to, or claim of liens with respect to and on said above-described premises, and the improvements thereon, on account of labor, services, material, fixtures, apparatus or machinery heretofore furnished by the undersigned to or for the above described premises by virtue of said contract.

NOTICE: THIS DOCUMENT WAIVES RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. THIS DOCUMENT IS ENFORCEABLE AGAINST YOU, IF YOU SIGN IT, EVEN IF YOU HAVE NOT BEEN PAID IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL RELEASE FORM.

Dated: 5-28-19

By: Northern Electric Inc.

Company Name


Signature

JAMES VERCAUTEREN, TREASURER

Please sign and return by mail or fax to:

August Winter & Sons, Inc.

PO Box 1896

Appleton, WI 54912-1896

Email: ar@augustwinter.com

FAX (920)739-4993

For the following Invoices:

Job: 57618-

Invoice: 57618-3

28,508.26

UNCONDITIONAL WAIVER AND RELEASE PROGRESS PAYMENT

Job Number: 57618-

Job Name: City of Neenah

The undersigned has been paid and has received a progress payment in the sum of:
\$64.91 for labor, service, equipment or material furnished to **August Winter and Sons, Inc.**

on the job of: 57618-

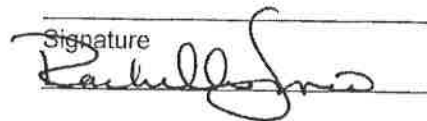
located at: **234 S Park Street
Neenah, WI 54956**

through: 6/6/2019 only, for and in the consideration of the payment amount listed above, the undersigned does hereby waive and release any lien rights to, or claim of liens with respect to and on said above-described premises, and the improvements thereon, on account of labor, services, material, fixtures, apparatus or machinery heretofore furnished by the undersigned to or for the above described premises by virtue of said contract.

NOTICE: THIS DOCUMENT WAIVES RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. THIS DOCUMENT IS ENFORCEABLE AGAINST YOU, IF YOU SIGN IT, EVEN IF YOU HAVE NOT BEEN PAID IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL RELEASE FORM

Dated: 6/17/19

By: Packer Fastener and Supply Inc
Company Name

Signature


Please sign and return by mail or fax to:

August Winter & Sons, Inc.

PO Box 1896

Appleton, WI 54912-1896

Email: ar@augustwinter.com

FAX (920)739-4993

For the following Invoices:

Job: 57618-

Invoice: 443586

64.91