

**CITY OF NEENAH
FINANCE AND PERSONNEL COMMITTEE MEETING
Monday, October 7, 2019 – 6:30 p.m.
Hauser Room, Neenah City Administration Building
211 Walnut Street, Neenah, Wisconsin**

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council will be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This constitutes a Meeting of the Neenah Common Council and must be noticed as such. The Council will follow the same agenda as the committee, but will not take any formal action at this meeting.

AGENDA

1. Public Appearances
2. Approval of Minutes from the August 12, 2019 Regular Meeting and the September 18, 2019 Special Meeting (minutes can be found on the City's website).
3. Request to Fill Assistant Police Chief Position (attachment) A. Olson
4. Request to Fill Two Police Officer Positions (attachment) A. Olson
 - a. Retired Police Officer Position
 - b. Evidence Custodian Reassignment creating a Police Officer Position
5. Request to Fill Vacant Assistant Treasurer Position (attachment) M. Easker
6. 2019 Wage Update & 2020 Wage Information (attachment) L. Kehl
7. Reclassification and Market Review Requests (attachment) L. Kehl
8. Transferring of Excess Property Located Along Harrison Street (attachment) A. VandenHeuvel
9. Fiscal Matters: July and August Vouchers (attachment) M. Easker
10. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call **the Neenah Finance Department at (920) 886-6140** or the **City's ADA Coordinator at (920) 886-6106** or e-mail attorney@ci.Neenah.wi.us at least 48 hours prior to the scheduled meeting or event to request an accommodation.

**CITY OF NEENAH
FINANCE AND PERSONNEL COMMITTEE MEETING
Monday, August 12, 2019 – 6:30 p.m.
Hauser Room, Neenah City Administration Building
211 Walnut Street, Neenah, Wisconsin**

MINUTES

Present: Chairman Erickson; Aldermen Kunz, Steele and Boyette; Mayor Kaufert; City Attorney Godlewski; Director of Finance Easker.

Others Present: Deputy Director of Community Development Schmidt.

Absent/Excused: Alderman Stevenson.

Public Appearances: None.

Minutes: Motion/Second/Carried Steele/Kunz to approve the minutes from the July 29, 2019 Regular Meeting. All voting aye.

Ordinance 2019-20 Annexation #215 Integrity Construction – CTH G – Town of Vinland – 19.619 Acres: Committee reviewed memo of Director Easker on Ordinance 2019-20 and petition for Annexation #215 Integrity Construction – CTH G – Town of Vinland. The proposed annexation is 19.619 acres for the purpose of the development of approximately 27 single family residential lots. The estimated revenues to the City by the developer totaling \$140,132.22 include oversized sanitary sewer interceptor and water main fees along with storm sewer fees. All City departments that expressed an opinion all recommend approval of or do not object to the proposed annexation.

Committee and staff discussed various aspects of the proposed annexation and reviewed a map of the area. Issues discussed included the need for and cost of the oversized utility fees, potential future development in the area, the City's current relationship with the Town of Vinland and the increased cost of services as city boundaries move further from the center of the city.

Motion/Second/Carried Kunz/Boyette recommending Council approve Ordinance 2019-20 Annexation #215 Integrity Construction – CTH G – Town of Vinland-19.619 acres. All voting aye.

Consideration of Baker Tilly Audit Services 2019-2021/Deferred from Previous Meeting – 2015 Audit Selection Committee Results: Committee reviewed memo of Director Easker regarding the committee deferral of action at its previous meeting on the three-year proposal from Baker Tilly to continue to provide audit services to the City for fiscal years 2019-2021, pending review of the results of the full analysis of audit services providers conducted in 2015 by an Auditor Selection Committee appointed by Mayor Kaufert. The Auditor Selection Committee results included the selection criteria, points assigned to each criteria and the scoring from each member of the selection committee that were then merged to determine a combined score for each of the auditing firms.

REPORT

Committee and staff discussed various aspects of the auditor selection process. Items discussed included the recent merger of two audit firms that were involved in the 2015 review process and the City's long-standing relationship with Baker Tilly or its affiliates. Upon questioning, Director Easker indicated Alderman Stevenson had communicated that, in his absence, he felt comfortable with the Committee moving forward with the recommendation to Council to approve the contract with Baker Tilly to provide audit services to the City and City owned utilities for Fiscal Years 2019-2021.

Motion/Second/Carried Kunz/Steele recommending Council approve the proposed contract with Baker Tilly to provide audit services to the City and City owned utilities for Fiscal Years 2019-2021. All voting aye.

Fiscal Matters: Second Quarter Financial Statements: Discussion took place on various aspects of the Second Quarter 2019 Financial Statements.

Motion/Second/Carried Boyette/Steele to approve and place on file the Second Quarter Financial Statements as presented. All voting aye.

Motion/Second/Carried Boyette/Kunz to adjourn the meeting at 7:10 p.m. All voting aye.

Respectfully submitted,



Michael K. Easker, CPA
Director of Finance

CITY OF NEENAH
SPECIAL FINANCE AND PERSONNEL COMMITTEE MEETING
Wednesday, September 18, 2019 – 6:00 p.m.
Hauser Room, Neenah City Administration Building
211 Walnut Street, Neenah, Wisconsin

MINUTES

Present: Chairman Erickson; Aldermen Boyette (6:05 pm), Stevenson, Kunz and Steele (6:25 pm); Mayor Kaufert; Assistant City Attorney Vanden Heuvel, Director of Finance Easker

Others Present: Aldermen Bates and Lendrum, City Clerk Sturn, Robert W. Baird Public Finance Managing Director Brad Viegut.

Public Appearances: None

Excused/Absent: None

Badger Books – Central Count: Committee reviewed memo from City Clerk Sturn recommending Council approve the purchase of one Image Cast Evolution (ICE) voting machine plus 31 Badger Books for a total cost of \$68,915.22 utilizing \$48,000 in the 2019 CIP and \$21,000 from Equipment Reserves. The memo indicated that the additional equipment would allow for a more efficient and effective vote counting process, specifically in counting absentee ballots. She also indicated that using the equipment would save approximately \$12,000 of poll worker labor costs in 2020.

Committee and staff discussed various aspects of the proposed purchase. Issues discussed included specific process changes that would occur at the polling places and central counting location, the correction of early problems with the Badger Books system and a general discussion of ways to ensure the integrity of the voting process. Clerk Sturn clarified that the total cost is estimated at \$68,931 plus shipping costs of the Badger Books.

Motion/Second/Carried Stevenson/Kunz recommending Council approve the purchase of one Image Cast Evolution (ICE) voting machine plus 31 Badger Books for a total cost of \$68,931.00 plus shipping costs of the Badger Books, utilizing \$48,000 in the 2019 CIP and approximately \$21,000 from Equipment Reserves . All voting aye.

Resolution 2019-21 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$1,550,000 General Obligation Refunding Bonds: Committee reviewed Resolution 2019-21 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$1,550,000 General Obligation Refunding Bonds as well as the Refinancing Discussion handout provided by Mr. Viegut. Mr. Viegut explained that the refunding would refinance G. O. Bonds issued in 2010. He indicated that the current

REPORT

estimated interest rate on the refunding is 2.00%, which would lead to a present value savings of approximately \$117,000 (7.9% of amount refunded). He said that the final savings would depend upon interest rates in early November, which is the earliest date the debt can be called and refunded. The resolution provides Baird the authorization to pursue the refunding so long as the interest rate on the refunding is no more than 2.5% and the present value savings is at least 4.00%. Committee and staff discussed various aspects of the proposed refunding. Issues discussed included a review of the parameters and the estimated issuance costs and the need for Baird to consult with the Director of Finance prior to any final decision on completing the refunding sale.

RESOLUTION

Motion/Second/Carried Stevenson/Kunz recommending Council approve Res. No. 2019-21 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$1,550,000 General Obligation Refunding Bonds. All voting aye.

Motion/Second/Carried Stevenson/Boyette to adjourn the meeting at 6:55 p.m. All voting aye.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "M. K. Easker", followed by a stylized flourish or second signature.

Michael K. Easker, CPA
Director of Finance



Department of Police
2111 Marathon Avenue, Neenah, WI 54956-4771
Phone: 920-886-6000 Fax: 920-886-6054
website: www.ci.neenah.wi.us
e-mail: police@ci.neenah.wi.us

MEMORANDUM

To: Tamara K. Erickson, Chair
Finance and Personnel Committee
Mayor Kaufert

From: Chief Aaron L. Olson

Re: **Request to fill Assistant Chief Position**

Date: September 3, 2019

Assistant Chief Chris Sievert will be retiring on October 11, 2019.

We have our first day of interviews scheduled for October 14, 2019 and second day of interviews scheduled for October 21, 2019. The Police Commission interview(s) is scheduled for November 6, 2019.

Recommendation:

Authorize the Police Department to fill the pending Assistant Chief vacancy effective no sooner than November 13, 2019.

The City of Neenah Classification Specification

Classification Title:	Assistant Police Chief	Department:	Police
		FLSA:	Exempt
Date:	June 2018	Reports To:	Police Chief

Purpose of Classification

The purpose of this position is to manage, direct and supervise the operational functions of the Neenah Police Department. Responsibilities include management of patrol operations, investigative services, personnel management, assist with fiscal management and internal investigation coordination, and command of emergency situations. The work is performed in a team environment under the direction of the Police Chief.

Essential Duties and Responsibilities

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

Function as Police Chief in his/her absence or as assigned. Represent Police Chief at City Council and Committee meetings as assigned.

Identify, research, plan, and implement department initiatives to provide police services that meet community needs.

Plan and direct the Neighborhood Policing program.

Manage and direct patrol operations. Schedule and allocate personnel and department resources to provide efficient and economical patrol coverage. Coordinate and manage crime analysis and directed patrol assignments.

Manage and direct bicycle patrol program.

Oversee the Community Service Aide program.

Manage and direct investigative services. Coordinate major case investigations. Manage investigations with other agencies.

Command critical incidents. Allocate and direct department resources. Coordinate requests for additional manpower, equipment or resource needs. Serve as a member of the Emergency Operations Center in absence of the Police Chief.

Coordinate and facilitate internal investigations. Resolve citizen concerns and complaints of police misconduct. Maintain investigative files.

Review the department's use-of-force incidents.

Manage department human resource functions including recruitment, hiring, evaluation, discipline, discharge, promotion, and commendation. Evaluate employee work performance.

Participate in labor contract negotiations. Mitigate grievances and labor policy issues.

Develop employees toward personal and department goals. Develop, manage, and maintain performance expectations, development plans, and performance reviews.

Develop and implement department policies and procedures.

Research and deliver professional law enforcement perspectives, principles and practices.

Participate in developing, monitoring and maintaining department strategic plans.

Direct department asset acquisition and management.

Develop and maintain professional relationships with criminal justice agencies, community groups, news media representatives, and city officials.

Coordinate department response to community and special events.

Counsel department employees.

Facilitate and attend numerous meetings. Prepare and deliver reports and information.

Regular attendance and punctuality required.

Assist the Support Services Captain prepare and monitor the department's operating and capital improvement budget. Assist in developing department budget estimates and equipment/capital improvement needs. Develop equipment and project specifications, and direct fiscal management, accounting, and record keeping functions.

Assist the Support Services Captain, as necessary, to ensure effective operation of the department in overseeing the support services functions, including building maintenance, equipment repair, parking enforcement, communications, and records.

Assist the Support Services Captain oversee the process for equipment and vehicle maintenance and repairs.

Assist the Support Services Captain develop, implement, and review employee training programs.

Assist the Support Services Captain manage department records and customer service functions. Monitor and direct police report creation, storage, and dissemination. Manage open records requests.

Assist the Support Services Captain investigate grant opportunities. Prepare grant applications and administer grant programs.

Assist the Support Services Captain coordinate department communications functions. Research communications needs and equipment.

Additional Tasks and Responsibilities

While the following tasks are necessary for the work of the unit, they are not an essential part of the purpose of this classification and may also be performed by other unit members.

Perform police officer duties as needed to ensure enforcement of laws and ordinances, provide law enforcement service, and ensure public safety and peace. Respond to emergency complaints and calls for police assistance such as domestic disputes, civil disturbances, fights, missing children, rescues, disorderly behavior, public safety hazards, and others. Perform traffic stops, issue warnings and citations, arrest criminal suspects, direct traffic, investigate suspicious activities, assist motorists, investigate traffic accidents, aid victims, interview witnesses, and perform other sworn duties.

Testify in court.

Operate an emergency vehicle.

Provide public education regarding professional police services.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree (Master's preferred) in Police Science, Criminal Justice, Public Administration or related field is required.

Ten years law enforcement experience with three years in a leadership / supervisory capacity required.

Police officer certification and valid driver's license required.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

Ability to analyze data and information using established criteria, in order to determine consequences and to identify and select alternatives. Ability to compare, count, differentiate, measure, copy, and record data and information. Ability to classify, compute, tabulate, and categorize data.

Ability to manage and direct a group of workers, including the ability to provide counseling and mediation. Ability to persuade, convince and train others. Ability to advise and interpret the application of policies, procedures and standards to specific situations.

Ability to utilize a variety of advisory data and information such as crime statistics, incident reports, accident reports, investigation reports, personnel records, job applications/resumes, performance evaluations, personnel policies, union contracts, attendance records, budgets, invoices, purchase orders, budget activity reports, equipment specifications, maps, photos, directories, department forms, policies, computer software operating manuals, ordinances, statutes, procedures, guidelines, and non-routine correspondence.

Ability to communicate orally and in writing with department personnel, other law enforcement agencies, attorneys, judges, politicians, business leaders, department heads, city officials, citizens, union representatives, news media representatives, civic/service groups, and students.

Mathematical Ability

Ability to calculate percentages, fractions, decimals, volumes, ratios, spatial relationships, and statistics.

Ability to create and interpret descriptive statistical reports including trend analysis.

Judgment and Situational Reasoning Ability

Ability to use functional reasoning and apply rational judgment in performing diversified work activities.

Ability to exercise the judgment, decisiveness and creativity required in critical and/or unexpected situations involving moderate risk to the organization.

Physical Requirements

Ability to operate equipment and machinery requiring complex and rapid adjustments, such as firearms, computer terminal, squad car, emergency communications equipment, and restraint devices.

Ability to coordinate eyes, hands, feet, and limbs in performing movements requiring moderate skill, such as firearms use, defense and arrest tactics, and subject pursuit.

Ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing, and pulling.

Ability to occasionally engage in sudden, brief, intense physical activity to include confrontation with subjects who are uncooperative or assaultive.

Ability to recognize and identify similarities or differences between characteristics of colors, shapes, sounds, and odors associated with job-related objects, materials and tasks.

Environmental Adaptability

Ability to work under conditions that require exposure to environmental factors such as temperature variations and extremes, irate individuals, intimidation, violence, and traffic hazards. This exposure may cause some discomfort and presents a risk of injury.

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Employee's Signature

Date

Supervisor's Signature

Date



Office of the Mayor
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
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DEAN R KAUFERT
MAYOR

M E M O R A N D U M

DATE: September 16, 2019
TO: Chairman Erickson and Members of the Finance Committee
FROM: Mayor Dean Kaufert
RE: Assistant Police Chief

The position of Assistant Chief is an integral part of the Chain of Command within the department. The day to day operation is paramount to a healthy community. Our Command staff has taken great strides to earn the trust of the community and the department personnel. The respect and overall trust within the City has risen continually in recent years. I want to continue the path to excellence. I appreciate the efforts of command staff to keep the Mayor's Office informed of major events happening and the demand for accountability and performance of duties within our community.

I recommend that the position of Assistant Chief be filled by the Commission. In addition, if the position is filled internally, I would like to see permission granted to fill all other openings down the ladder that occur, including an entry level officer. This is how we have been handling higher level positions recently.

I encourage people outside the agency to apply along with personnel within the department. I believe our officers can compete with the best and the brightest to fill these higher end positions yet strongly believe in the process.

Our Current Assistant Chief has done a wonderful job in his role and I wish him well in retirement and life.

Mayor Dean



Department of Police
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MEMORANDUM

To: Tamara K. Erickson, Chair
Finance and Personnel Committee
Mayor Kaufert

From: Chief Aaron L. Olson

Re: Request to fill two officer position

Date: October 2, 2019

We have one open police officer position, which has been open since June 22, 2019. This is a result of Officer Marly Heiting retiring. We will also have a second police officer position open on November 1, 2019, when Officer Amanda Moe gives up her sworn status to become our full time Evidence Custodian.

Recommendation:

Authorize the Police Department to fill the pending Police Officer vacancies effective November 1, 2019.

The City of Neenah Position Description

Position Title:	Police Officer	Department:	Police
		FLSA:	CBA
Date:	July 2017	Reports To:	Patrol Shift Supervisor

Purpose of Position

Neenah Police Officers work for the protection and safety of the community through prevention and control of crime, preserving peace, regulating traffic, managing quality-of-life issues, and providing emergency services. Neenah Police Officers are expected to show initiative and care in identifying and resolving community problems, engaging citizens, and serving victims.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

Conduct marked or unmarked patrol of streets, highways, and public/publically accessible areas of the city

Respond to a wide variety of dispatched calls for service

Know and follow department policies and code of conduct

Operate police equipment and vehicles safely and proficiently, both in emergency and non-emergency modes.

Carry, maintain and qualify with department-issued firearms. Use firearm in accordance with policy during high-risk incidents.

Assist individuals with a variety of emergency and non-emergency incidents

Maintain punctuality for assigned shifts, and work overtime and extra hours as required

Investigate crimes and ordinance violations. Prepare documentation of incidents through handwriting, keyboarding, and dictating.

Search scenes of crimes for suspects, witnesses and evidence

Analyze, evaluate, collect, safeguard, label, and package evidence

Prepare criminal cases for prosecution and provide honest, credible courtroom testimony

Provide mutual assistance to other agencies

Assess the safety of subjects suffering from mental health challenges, and assist in placing them on emergency detentions as appropriate

Render first aid and other compassionate care to victims, witnesses and suspects

Investigate and document traffic collisions. Make recommendations to supervisors and the City Traffic Engineer for roadway safety improvements.

Direct traffic at accidents, special events, and other congested locations

Conduct tavern/licensed premise inspections. Educate servers on best practices and local ordinances.

Serve warrants, subpoenas, and other court orders

Educate, warn or arrest persons in violation of city ordinances

Ensure traffic safety through regular patrols, operation of radar or laser speed devices, high visibility enforcement, traffic initiatives and making traffic stops on violators. Warn or arrest traffic violators

Arrest or make criminal referrals for persons who violate state statutes. Engage in foot pursuits and lawful use-of-force actions to effect the apprehension of offenders. Transport and book offenders.

Use deadly force in accordance with law and policy

Conduct various searches including pat-downs, booking searches, and vehicle and home searches according to law

Organize and conduct photo arrays and use other technologies to identify suspects

Conduct public presentations and station tours

Enforce city parking regulations, and issue parking citations

Establish and maintain perimeter control of active scenes

Assist in training new officers and other department employees

Provide back-up assistance to other officers

Conduct neighborhood canvasses

Attend assigned training and conferences

Respect the constitutional rights of all citizens

Care for department equipment

Regular attendance and punctuality required

Additional Tasks and Responsibilities

Conduct vacant home checks

Investigate and document animal complaints

Complete security checks of homes and businesses

Perform school crossing guard duty

Fill in for absence of Comm-Techs

Minimum Training and Experience Required to Perform Essential Job Functions

60 credits from an accredited university or technical college

United States citizenship

State of Wisconsin law enforcement certification eligible

Valid driver's license

At least 20 years of age

No felony or domestic violence convictions

Legally able to carry a firearm

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

Ability to persuade, convince and educate others.

Ability to comprehend and comply with written policies and directives.

Ability to effectively communicate orally and/or in writing with prosecutors, school personnel, crime victims, suspects, people with mental illness, intoxicated persons, department personnel, other city departments, city officials, city staff and the diverse general public.

Ability to complete detailed reports, including the ability to dictate reports to a recorder.

Ability to construct sentences with proper grammar, spelling and punctuation.

Mathematical Ability

Ability to complete routine arithmetic procedures including addition, subtraction, multiplication, and division; able to use and interpret fractions, decimals, and percentages; and solve simple number problems.

Judgment and Situational Reasoning Ability

Ability to exercise sound discretion and decisiveness in solving community problems.

Ability to work with other employees and those of other agencies and organizations to achieve public safety.

Ability to discern appropriate level of force or other actions based on circumstances present, including the decision to use deadly force if necessary.

Physical Requirements

Ability to walk, run, lift, pull and push. Capable of normal full range of motion of arms and legs.

Ability to enter and exit a squad car repetitively.

Ability to sit in a squad car or at a desk for long periods of time.

Ability to physically control resisting subjects.

Ability to recognize and identify similarities or differences between characteristics of colors, shapes, sounds and textures associated with job-related objects, materials and tasks.

Ability to wear a gun/equipment belt and uniform, and ability to wear a bullet-resistant vest at all times while a uniform is worn, unless a medical exemption is approved by a physician.

Ability to work 12-hour shifts at any hour of the day, and the ability to work beyond a 12-hour shift when necessary.

Ability to hear and understand radio transmissions.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus, and the ability to sustain prolonged visual concentration.

Ability to coordinate eyes, hands, feet and limbs in performing skilled movements, such as driving, operating a keyboard, handcuffing, shooting a firearm and collecting evidence.

Physical demands include walking and sitting for extended periods of time and at times, run, jump, crawl, kneel, climb, bend, reach, stoop and carry and/or push heavy objects and any other physical movement in the performance of public safety duties.

While performing the duties of this job, the employee is regularly required to drive and quickly enter and/or exit a Police Department vehicle. The employee must occasionally carry, drag or restrain individuals and/or lift/move more than 100 pounds. The employee must also, at times, exert light physical effort in sedentary to light work, occasionally involving lifting, carrying, pushing, pulling, crouching, crawling, kneeling, stooping and or moving up to 50 pounds.

The work sometimes requires above average physical agility and conditioning. Rare situations may require significant physical agility and may expose incumbents to great stress.

Ability to recognize and identify degrees of similarities and differences between characteristics of colors, shapes and textures associated with job-related objects, materials and tasks.

Ability to meet the Department's physical standards and maintain good health and fitness.

Ability to maintain a clean, professional, uniform appearance and demeanor.

Environmental Adaptability

Ability to be subjected to all weather conditions, sometimes for extended periods of time.

Ability to drive in hazardous travel conditions.

Ability to deal courteously and effectively with people who are fearful, intoxicated, belligerent, resistive, combative, irrational, delusional, spitting, and/or threatening.

Ability to maintain prolonged contact with people who have mental illness, people with dementia, people who have urinated or defecated upon themselves, people with offensive habits or body odors, people who are exhibiting significant or fatal injuries, and people who are deceased.

EOE

The City of Neenah is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature Date

Supervisor's Signature Date



Office of the Mayor
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-886-6104 • Fax: 920-886-6109
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DEAN R KAUFERT
MAYOR

MEMORANDUM

DATE: October 3, 2019
TO: Chairman Erickson and Members of the Finance Committee
FROM: Mayor Dean Kaufert
RE: Police Officer

This position is authorized and has been open for a while now. I recommend the filling of this position to allow the department to get back to full staffing levels. Considering the time necessary for training it is important to begin the process to fill this position.



Neenah
W I S C O N S I N

Department of Police

2111 Marathon Avenue, Neenah, WI 54956-4771

Phone: 920-886-6000 Fax: 920-886-6054

website: www.ci.neenah.wi.us

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MEMORANDUM

To: Tamara K. Erickson, Chair
Finance and Personnel Committee
Mayor Kaufert

From: Chief Aaron L. Olson

Re: **Request to fill two officer position**

Date: October 2, 2019

We have one open police officer position, which has been open since June 22, 2019. This is a result of Officer Marly Heiting retiring. We will also have a second police officer position open on November 1, 2019, when Officer Amanda Moe gives up her sworn status to become our full time Evidence Custodian.

Recommendation:

Authorize the Police Department to fill the pending Police Officer vacancies effective November 1, 2019.

The City of Neenah Position Description

Position Title:	Police Officer	Department:	Police
		FLSA:	CBA
Date:	July 2017	Reports To:	Patrol Shift Supervisor

Purpose of Position

Neenah Police Officers work for the protection and safety of the community through prevention and control of crime, preserving peace, regulating traffic, managing quality-of-life issues, and providing emergency services. Neenah Police Officers are expected to show initiative and care in identifying and resolving community problems, engaging citizens, and serving victims.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

Conduct marked or unmarked patrol of streets, highways, and public/publically accessible areas of the city

Respond to a wide variety of dispatched calls for service

Know and follow department policies and code of conduct

Operate police equipment and vehicles safely and proficiently, both in emergency and non-emergency modes.

Carry, maintain and qualify with department-issued firearms. Use firearm in accordance with policy during high-risk incidents.

Assist individuals with a variety of emergency and non-emergency incidents

Maintain punctuality for assigned shifts, and work overtime and extra hours as required

Investigate crimes and ordinance violations. Prepare documentation of incidents through handwriting, keyboarding, and dictating.

Search scenes of crimes for suspects, witnesses and evidence

Analyze, evaluate, collect, safeguard, label, and package evidence

Prepare criminal cases for prosecution and provide honest, credible courtroom testimony

Provide mutual assistance to other agencies

Assess the safety of subjects suffering from mental health challenges, and assist in placing them on emergency detentions as appropriate

Render first aid and other compassionate care to victims, witnesses and suspects

Investigate and document traffic collisions. Make recommendations to supervisors and the City Traffic Engineer for roadway safety improvements.

Direct traffic at accidents, special events, and other congested locations

Conduct tavern/licensed premise inspections. Educate servers on best practices and local ordinances.

Serve warrants, subpoenas, and other court orders

Educate, warn or arrest persons in violation of city ordinances

Ensure traffic safety through regular patrols, operation of radar or laser speed devices, high visibility enforcement, traffic initiatives and making traffic stops on violators. Warn or arrest traffic violators

Arrest or make criminal referrals for persons who violate state statutes. Engage in foot pursuits and lawful use-of-force actions to effect the apprehension of offenders. Transport and book offenders.

Use deadly force in accordance with law and policy

Conduct various searches including pat-downs, booking searches, and vehicle and home searches according to law

Organize and conduct photo arrays and use other technologies to identify suspects

Conduct public presentations and station tours

Enforce city parking regulations, and issue parking citations

Establish and maintain perimeter control of active scenes

Assist in training new officers and other department employees

Provide back-up assistance to other officers

Conduct neighborhood canvasses

Attend assigned training and conferences

Respect the constitutional rights of all citizens

Care for department equipment

Regular attendance and punctuality required

Additional Tasks and Responsibilities

Conduct vacant home checks

Investigate and document animal complaints

Complete security checks of homes and businesses

Perform school crossing guard duty

Fill in for absence of Comm-Techs

Minimum Training and Experience Required to Perform Essential Job Functions

60 credits from an accredited university or technical college

United States citizenship

State of Wisconsin law enforcement certification eligible

Valid driver's license

At least 20 years of age

No felony or domestic violence convictions

Legally able to carry a firearm

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

Ability to persuade, convince and educate others.

Ability to comprehend and comply with written policies and directives.

Ability to effectively communicate orally and/or in writing with prosecutors, school personnel, crime victims, suspects, people with mental illness, intoxicated persons, department personnel, other city departments, city officials, city staff and the diverse general public.

Ability to complete detailed reports, including the ability to dictate reports to a recorder.

Ability to construct sentences with proper grammar, spelling and punctuation.

Mathematical Ability

Ability to complete routine arithmetic procedures including addition, subtraction, multiplication, and division; able to use and interpret fractions, decimals, and percentages; and solve simple number problems.

Judgment and Situational Reasoning Ability

Ability to exercise sound discretion and decisiveness in solving community problems.

Ability to work with other employees and those of other agencies and organizations to achieve public safety.

Ability to discern appropriate level of force or other actions based on circumstances present, including the decision to use deadly force if necessary.

Physical Requirements

Ability to walk, run, lift, pull and push. Capable of normal full range of motion of arms and legs.

Ability to enter and exit a squad car repetitively.

Ability to sit in a squad car or at a desk for long periods of time.

Ability to physically control resisting subjects.

Ability to recognize and identify similarities or differences between characteristics of colors, shapes, sounds and textures associated with job-related objects, materials and tasks.

Ability to wear a gun/equipment belt and uniform, and ability to wear a bullet-resistant vest at all times while a uniform is worn, unless a medical exemption is approved by a physician.

Ability to work 12-hour shifts at any hour of the day, and the ability to work beyond a 12-hour shift when necessary.

Ability to hear and understand radio transmissions.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus, and the ability to sustain prolonged visual concentration.

Ability to coordinate eyes, hands, feet and limbs in performing skilled movements, such as driving, operating a keyboard, handcuffing, shooting a firearm and collecting evidence.

Physical demands include walking and sitting for extended periods of time and at times, run, jump, crawl, kneel, climb, bend, reach, stoop and carry and/or push heavy objects and any other physical movement in the performance of public safety duties.

While performing the duties of this job, the employee is regularly required to drive and quickly enter and/or exit a Police Department vehicle. The employee must occasionally carry, drag or restrain individuals and/or lift/move more than 100 pounds. The employee must also, at times, exert light physical effort in sedentary to light work, occasionally involving lifting, carrying, pushing, pulling, crouching, crawling, kneeling, stooping and or moving up to 50 pounds.

The work sometimes requires above average physical agility and conditioning. Rare situations may require significant physical agility and may expose incumbents to great stress.

Ability to recognize and identify degrees of similarities and differences between characteristics of colors, shapes and textures associated with job-related objects, materials and tasks.

Ability to meet the Department's physical standards and maintain good health and fitness.

Ability to maintain a clean, professional, uniform appearance and demeanor.

Environmental Adaptability

Ability to be subjected to all weather conditions, sometimes for extended periods of time.

Ability to drive in hazardous travel conditions.

Ability to deal courteously and effectively with people who are fearful, intoxicated, belligerent, resistive, combative, irrational, delusional, spitting, and/or threatening.

Ability to maintain prolonged contact with people who have mental illness, people with dementia, people who have urinated or defecated upon themselves, people with offensive habits or body odors, people who are exhibiting significant or fatal injuries, and people who are deceased.

EOE

The City of Neenah is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature Date

Supervisor's Signature Date



Office of the Mayor
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DEAN R KAUFERT
MAYOR

M E M O R A N D U M

DATE: October 3, 2019
TO: Chairman Erickson and Members of the Finance Committee
FROM: Mayor Dean Kaufert
RE: Police Officer

This position is authorized and will become open in November. I recommend the filling of this position with a starting date to be determined by the committee to be at full strength when the current officer transfers to the new position. This will allow the department to get back to full staffing levels. I recommend the authorization to fill but at a later date to be determined by the committee.



Finance Department
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MICHAEL K. EASKER, CPA
DIRECTOR OF FINANCE

M E M O R A N D U M

DATE: October 3, 2019
TO: Chairman Erickson and Members of the Finance and Personnel Committee
FROM: Michael K. Easker, Director of Finance
RE: Request to Fill Vacant Assistant Treasurer Position

Regrettably, I have been informed by our Assistant Treasurer Judy Christnovich of her intent to retire from her position effective February 7, 2020. Judy has served the City since 1998, starting as a part-time employee within the Community Development Department, moving to a cashiering position in the Finance Department in 2005, promoted to Senior Cashier in 2011, and ultimately promoted to Assistant Treasurer in July 2016. Throughout those years she has provided both our department and the City with the highest quality of professional service, and she will be sorely missed.

As such, I am requesting approval to fill the pending Assistant Treasurer vacancy. Having recently restructured the department following the retirement of Deputy Director Handevitdt in 2016, it is my desire to maintain the current staffing structure and fill the Assistant Treasurer position as currently configured. The goal is to have the position filled effective January 15, 2020 to provide for a minimum of three weeks of overlap and training prior to Judy's departure.

Finance Department requests committee approval to fill the pending Assistant Treasurer vacancy effective January 15, 2020

Please contact me directly with any questions.



JOB DESCRIPTION

Job Title: Assistant Treasurer

Dept: Finance

FLSA Status: Exempt

Date: September 1, 2017

PURPOSE OF POSITION

The purpose of this position is to supervise the processing and balance payments for property taxes, utility bills, parking citations, pet licenses, fire permits, etc. in accordance with City policies and procedures. Daily reconciling of cash receipts, tax reports along with monthly journal entries and reconciling of bank statements and general ledger accounts. Provides supervision, direction and oversight of daily duties and issues within the treasury function. The work is performed under the supervision of the Director of Finance.

ESSENTIAL DUTIES AND RESPONSIBILITIES The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

Supervise and train treasury staff including Cashier (Full-Time), Cashier (Part-Time), interns and other permanent and temporary staff as needed. Delegate workload to staff as needed.

Supervise, direct and coordinate the collection of funds due the city from property taxes, water billings, license/permit fees, library revenues, park and recreation activities, parking fines, special assessments and other sources. Resolve problems in these areas.

Advise the public regarding status of property taxes, special assessments, pet licenses, boat launch, fire permits, parking citations/permits, utility bills and other collection areas.

Compile tax levy into property tax system for preparation of annual property tax bills. Gather data and prepare annual Statement of Taxes and tax settlement vouchers for payment of tax collection distribution to other taxing entities. Organize and coordinate the annual printing/mailing of tax bills with outside vendor.

Prepare final tax settlement and distribute electronic posted and delinquent tax roll to Winnebago County. Prepare Tax District Settlement for State of Wisconsin.

Implementation and evaluation of electronic payment processing. Maintain correspondence with outside companies in regard to ACH deposits received for the payments of various City invoices.

Perform analysis and verification of cash receipts edit for accurate posting to general ledger. Prepare journal entries for Treasurer's area. Maintain and enter new account data and files in the cash receipting system (HTE).

Reconcile City's checking accounts, tax reports and specific general ledger accounts. Reconcile monthly fees on credit/debit card statements for various City departments. Assist Director of Finance in debt management, cash management and investment of City funds. Maintain and balance investment records for interest accrual.

Review of the bank accounts daily activity including ACH/credit/debit card deposits, withdrawals, returned check transactions, wires and transfer of City funds. Communicate both verbally and in writing with customers, taxpayers or their agents regarding returned checks and the collection thereof. Prepare monthly expenditure listing.

Coordinate and reconcile department specific customer registration and payment systems, i.e. Evolve and CardPointe. Reconcile third-party credit card provider.

Oversee the online parking program with Police, Public Works and Community Development departments. Provide monthly reports. Member of Parking Task Force Committee.

Establish accounts with local banks for annual tax collection. Coordinate the collection and posting of tax payments from local banks and electronic escrow processing into the City's tax system. Review and approve tax refunds to customers.

Review and update special assessment payments daily; update payment plans for annual rollover to tax bills. Invoice towns annually for special assessments due to City.

Reconcile and prepare monthly/quarterly management reports for parking permits, boat launch permits and pet licensing. Prepare and submit monthly voucher for pet license remittance to County Treasurer.

Prepare annual report showing all delinquent Personal Property amounts owed to the City. Coordinate collection of these delinquent tax amounts with Director of Finance and City Attorney. Prepare annual personal property chargeback and top 20 taxpayer report.

Assist Director of Finance in preparation of annual operating budget.

Assist with and prepare documents for annual financial audit.

Maintain and balance cellular tower records for City and Water Utility.

Coordinate Finance Department articles for Mayor's quarterly newsletter.

Complete special projects as assigned.

Follow and comply with all safety and work rules and regulations. Maintain departmental housekeeping standards.

ADDITIONAL TASKS AND RESPONSIBILITIES While the following tasks are necessary for the work of the unit, they are not an essential part of the purpose of this position and may also be performed by other unit members.

Assist public with cemetery questions and arrange burial at Oak Hill Cemetery.

Process and balance check deposit through bank's remote deposit as needed.

General mailroom responsibilities including collection, preparation, and distribution of mail for all City Hall Departments.

Assist with scheduling of water final reading and appointments. Receipt funds for court customers in Clerk of Courts absence.

Conduct department tours for Finance Department.

Assist other departments with training on cash receipting system.

MINIMUM TRAINING AND EXPERIENCE REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS

Minimum of Associates Degree in Accounting or Finance. Minimum five years accounting/finance experience, working knowledge of computer-based accounting systems, or any combination of education and experience that provides equivalent knowledge, skills and abilities. Bachelor's Degree in Accounting or Finance preferred.

PHYSICAL AND MENTAL ABILITIES REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS

Language Ability and Interpersonal Communication

Ability to analyze and categorize data and information in order to determine the relationship of the data with reference to established criteria/standards. Ability to compare, count, differentiate, measure, assemble, copy, record data and information. Ability to classify, compute and tabulate data.
Ability to prepare correspondence and accounting documents.

Ability to advise and provide interpretation to others how to apply policies, procedures and standards to specific situations.

Ability to communicate orally and in writing with the general public, department personnel, other city departments and other municipalities.

Mathematical Ability

Ability to calculate figures and amounts such as discounts, interest, proportions, and percentages. Demonstrate basic bookkeeping skills.

Judgment and Situational Reasoning Ability

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Ability to exercise the judgment, decisiveness and creativity required in situations involving the evaluation of information against measurable criteria.

Physical Requirements

Ability to operate a variety of office equipment such as computer terminal, typewriter, telephone, fax machine, calculator/adding machine, computer printer and photocopier.

Ability to coordinate eyes, hands, feet and limbs in performing movements requiring skill and training, such as data entry.

Ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and pulling.

Ability to recognize and identify individual characteristics of shapes and sounds associated with job-related objects, materials and tasks.

Environmental Adaptability

Ability to work under generally safe and comfortable conditions where exposure to environmental factors such as repetitive computer keyboard use and irate individuals may cause discomfort and poses a limited risk of injury.

The City of Neenah is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee Signature

Date

Supervisor Signature

Date



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DEAN R KAUFERT
MAYOR

M E M O R A N D U M

DATE: October 3, 2019
TO: Chairman Erickson and Members of the Finance Committee
FROM: Mayor Dean Kaufert
RE: Assistant Treasurer

The Assistant Treasurer position in Finance is a critical position to the operation of the department. Dealing with the enormous volume of financial transactions daily and insuring compliance and accuracy is paramount. Confidence in making sure all revenue is properly accounted for and accurate is a must. I recommend the filling of this position in January to allow for some overlap in this highly critical and important position. Judy, our current Assistant Treasurer, has served this City extremely well and will be missed.



Dept. of Human Resources and Safety
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LINDSAY KEHL
DIRECTOR OF HUMAN RESOURCES AND SAFETY

MEMORANDUM

DATE: September 20, 2019
TO: Chairwoman Erickson and Members of the Finance & Personnel Committee
FROM: Lindsay Kehl, Human Resources *L.Kehl*
RE: 2019 Wage Update & 2020 Wage Information

In recent years, wage information has been brought to the Finance Committee as an informational item prior to the budget process to allow staff to outline the amounts being requested in the budget and answer questions regarding the amounts. Consistent with this practice and in an effort to allow discussions prior to the budget adoption, we have elected to follow a similar process this year.

In consultation with the City's compensation consultant, Carlson Dettman, I will be requesting that the salary plan itself move 2% in 2020. This move does not result in increases to employee wages, it will only affect their position relative to midpoint. An exception would be if an employee's wage fell below the new minimum, in which case, their wage would be moved to the new minimum.

In 2019, there were three potential increases for employees:

- A January cost of living adjustment: 1%
- A July merit increase, based on performance: 0.5% - 1.25%
- An October midpoint adjustment: 0.25% - 2.25%

The City also gave Exemplary Performance Awards in the amount of 0.5% of an employee's wage paid in the form of a bonus for employees nominated by their Department Heads for going above and beyond in the previous year. These awards ranged from \$100 to \$402.

The October midpoint adjustments have continued to be an effective tool in correcting the wages of employees below midpoint who have significant years of service. This year, nearly 20 employees will reach the midpoint of their wage grade as a result of these adjustments. Additionally, the October adjustments have provided a progression for new employees to reach midpoint within the 7 year target.

I am requesting the equivalent amounts for increases in 2020 as were budgeted in 2019.

Since this is for discussion purposes only, I am not requesting any action by the Committee at this time.



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LINDSAY KEHL
DIRECTOR OF HUMAN RESOURCES AND SAFETY

MEMORANDUM

DATE: September 23, 2019
TO: Chairwoman Erickson and Members of the Finance & Personnel Committee
FROM: Lindsay Kehl, Human Resources *L. Kehl*
RE: Reclassification and Market Review Requests

The City's Salary Plan Policy (2014-6) details the process for grade reclassifications. The relevant language from the policy is below:

Reclassifications:

Annually, employees or Department Heads on behalf of employees may request a classification evaluation based upon a substantial change in responsibilities. Provided a substantial change in responsibilities is demonstrated through a written justification to Human Resources and the Mayor, a job evaluation will be conducted by the salary plan consultant, and any recommendations to change a position's grade will be forwarded to the Finance Committee and Council for approval. Consistent with the City's recruitment rules, a reclassification shall result in a 5% increase per grade.

Market-based Adjustments:

Department Heads or the Mayor, on behalf of their employees, may recommend a market review of a position based on internal and external relevant comparisons. If market data is presented to show a significant disparity, the request will be forwarded to the salary plan consultant, and any recommendations to adjust the employee's salary will be forwarded to the Finance Committee and Council for approval. To determine whether a reclassification based on a market review is warranted, Carlson Dettmann uses the comparable municipalities approved as part of our salary plan, and compares the average market rate (midpoint) of their plans to the market rate (midpoint) of our plan to determine whether, based on the market, a position should be regraded to remain competitive with the wages of our comparables.

This year, there were 6 non-library, non-water requests for position reclassifications that were forwarded to the consultant for review. As a result of this review, the consultant recommended that 4 of the positions - the Assistant City Attorney, Administrative Assistant to the Mayor, Deputy Director of Community Development and Assessment, and Code Enforcement/City Sealer were justified in grade increases. Those recommendations are attached. Additionally, as noted in the memo from Carlson Dettman in reference to the Assistant City Attorney's reclassification request, a title change to Deputy City Attorney has been recommended.

One of the positions reviewed as part of the reclassifications was the Director of Community Development and Assessment position. The consultant evaluated this position and confirmed that the position is allocated to the correct pay range and did not recommend a reclassification. However, the consultant noted that while this position is above the midpoint of the grade, both market data and the experience level of the incumbent, suggest that the current salary is not competitive and a 5% increase

in pay was recommended. The proposed grade changes and market adjustment would result in a budgetary increase of \$16,207.37 to wages in 2020.

Staff requests a recommendation to Council to approve the following reclassifications and market adjustment effective January 1, 2020.

Position:	Current Grade:	Recommended Grade:
Assistant City Attorney	N3	O3 with title change to Deputy CA
Administrative Assistant to the Mayor	F3	G3
Deputy Director of CD & Assessment	N3	O3
Code Enforcement/City Sealer	G3	H3
Director of CD & Assessment	S3	S3 with a 5% market adjustment



August 15, 2019

MEMORANDUM

TO: Lindsay Kehl

FR: Charlie Carlson

RE: Classification Review – Assistant City Attorney

The Assistant City Attorney requested a review of his position classification. The City provided a Job Description Questionnaire (JDQ) and requested that we evaluate the position's responsibilities to determine whether we feel the current grade place in Grade N3: Salaried (14) is appropriate.

We reviewed the need for this position in our DOLAS organizational review in 2017, and the City adopted our recommendation to add this position to the City Attorney's office to prepare for the City Attorney's retirement. The Assistant City Attorney is requesting reclassification to Deputy. According to my reading of the JDQ, the primary basis for this request is the increase in his responsibility level in general and the additional duties he has when the City Attorney is not present.

The City Attorney commented on the JDQ that he does not agree with this change – in his view a Deputy City Attorney typically applies in an organization where the position is managing staff, which he indicates is not the case here. In our experience, there are instances when the Deputy title is appropriate because of the types of responsibilities performed for the City of Neenah. Accordingly, I have evaluated this position for an increase of one pay grade and classification as Deputy City Attorney.

Please let me know if you have any questions regarding this recommendation.

Charles E. Carlson
charles.carlson@carlsondettmann.com
608.239.7991



August 15, 2019

MEMORANDUM

TO: Lindsay Kehl

FR: Charlie Carlson

RE: Classification Review – Administrative Assistant to the Mayor

The Administrative Assistant to the Mayor requested a review of her position classification. The City provided a Job Description Questionnaire (JDQ) and requested that we evaluate the position's responsibilities to determine whether we feel the current grade place in Grade F3: Salaried (6) is appropriate.

This position was part-time previously and is now full-time. When the position was part-time, it was included in the DOLAS organizational review we completed for the City in the recent past. With the increase to full-time, the position is now responsible for scheduling, arranging special events, drafting documents for the Mayor, and conducting the range of duties we would expect of a position providing a full range of office support to the City's leader.

We have evaluated the content of JDQ provided and conclude the position should be allocated one grade higher based upon the interaction with key persons inside and outside the organization and thinking challenges required to provide the necessary support to the Mayor's office. It should continue to be classified FLSA Non-Exempt.

Please let me know if you have any questions regarding this recommendation.



August 15, 2019

MEMORANDUM

TO: Lindsay Kehl

FR: Charlie Carlson

RE: Classification Review – Deputy Director of Community Development and Assessment

The Deputy Director of Community Development and Assessment requested a review of his position classification. The City provided a Job Description Questionnaire (JDQ) and requested that we evaluate the position's responsibilities to determine whether we feel the current grade place in Grade N3: Salaried (14) is appropriate.

Essentially, this position functions as the City Planner with additional responsibility for supervising the City's assessment activities. Our evaluation of this position is that the position is classified one grade too low, and we recommend this change.

Please let me know if you have any questions regarding this recommendation.



August 13, 2019

MEMORANDUM

TO: Lindsay Kehl

FR: Charlie Carlson

RE: Classification Review – Code Enforcement Specialist/City Sealer

The Code Enforcement Specialist/City Sealer requested a review of her position classification. The City provided a Job Description Questionnaire (JDQ) and requested that we evaluate the position's responsibilities to determine whether we feel the current grade place in Grade G3: Salaried (7) is appropriate.

It is our understanding the current grade allocation was provisional. Duties are divided into two main categories: code enforcement and inspections necessary to issue a seal of accuracy regarding weights and measures as required by law. The City indicates the minimum requirements to qualify for the position are an Associates' degree and three years of customer service experience or a high school diploma and two years of work experience performing the duties of this position elsewhere.

We have evaluated the content of JDQ provided and conclude the position should be allocated one grade higher based upon its extensive interaction and thinking challenges required to assess factual situations in applying codes. It should continue to be classified FLSA Non-Exempt.

Please let me know if you have any questions regarding this recommendation.

Charles E. Carlson
charles.carlson@carlsondettmann.com
608.239.7991



August 15, 2019

MEMORANDUM

TO: Lindsay Kehl

FR: Charlie Carlson

RE: Classification Review – Director of Community Development and Assessment; Executive Director Neenah Community Development Authority

The Director of Community Development and Assessment; Executive Director Neenah Community Development Authority requested a review of his position classification. The City provided a Job Description Questionnaire (JDQ) and requested that we evaluate the position's responsibilities to determine whether we feel the current grade place in Grade S3: Salaried (19) is appropriate.

We have evaluated the content of JDQ provided for this analysis and confirm that the current position is evaluated correctly and is allocated to the correct pay range. We understand this position is one of the critical colleagues in the City leadership team, and the current classification reflects its importance.

However, we also have completed a market analysis the City's appointed leadership positions, and that study shows the Director's salary is below market. This is a critical position to the City. The current salary is above the Control Point (Midpoint) of the grade; however, given the market issue and the extensive experience of the incumbent, we recommend a 5% pay increase to make the salary more competitive. This would be consistent with City practice in prior similar situations.


Please let me know if you have any questions regarding this recommendation.

Charles E. Carlson
charles.carlson@carlsondettmann.com
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ADAM JAMES VANDEN HEUVEL
ASSISTANT CITY ATTORNEY

MEMORANDUM

DATE: September 9, 2019
TO: Chairwoman Erickson, members of the Finance and Personnel Committee
FROM: Assistant City Attorney Adam VandenHeuvel 
RE: Transferring of Excess Property located along Harrison Street

On April 28, 2017 the Council voted to authorize the sale of a remnant right-of-way piece of land along Harrison Street. This piece of land was a remnant piece the City acquired as part of the Main Street overpass project. The land is too small to be used as a single-family residential lot. Currently the City maintains the land.

After conversations with both adjoining neighbors, Steve Spanbauer has expressed interest in the property. At this time, staff is recommending the transfer of the excess property to Mr. Spanbauer in exchange for Mr. Spanbauer paying for the cost of a new land survey of the area, not to exceed \$1800.00, with the City paying for any cost over that amount.

If approved, the next steps would be having a surveyor prepare the new CSM, staff approving the consolidated CSM, and then issuing a warranty deed transferring the property to Mr. Spanbauer. Because this land was already declared excess property by the Plan Commission in 2017, and Council already authorized the sale, all this committee needs to do at this time is approve the terms of the sale.

An appropriate motion would be for the Committee to recommend Council approve the transfer of excess property located along Harrison street to Steve Spanbauer with the terms outlined in the September 9th memo to the Public Services and Safety Committee.



MEMORANDUM

To: Members of the Finance and Personnel Committee

From: Chairman Erickson *JE*

Date: August 12, 2019

Re: July Voucher Review

On behalf of the Committee and Common Council, I have reviewed expenditure abstracts and other Finance Department records supporting:

1. July General Expenditure Voucher Nos. 250 through 255 (\$190,759.21) and 47699 through 47920 (\$1,136,540.65) and July payroll Voucher Nos. 208032 through 208052 (\$4,523.34) for a combined total of \$1,331,823.20.
2. July Automated Transfers Nos. 1 through 59 totaling \$2,327,397.50.

I recommend their approval.

Attached are schedules of July Automated Fund Transfers and Non-Payroll Expenditure Vouchers over \$2,000.

Attachments

EXPENDITURE ABSTRACT FOR PERIOD JULY 1 THROUGH JULY 31, 2019
EXPLANATION OF AUTOMATED TRANSFERS

Transfer No.	Transfer Date	Amount	Purpose	Budget/Cost Center
1	7/1/19	\$212,285.77	HEALTH PARTNERS June Insurance Premiums	FRINGE BENEFIT DIST.
2	7/1/19	\$3,369.24	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
3	7/1/19	\$597.53	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
4	7/1/19	\$224,989.66	US BANK 5/26-6/25 P-Card Statement	N/A
5	7/1/19	\$43,230.27	PELION/PRECISION PRIME RHS Employee Benefit	N/A
6	7/2/19	\$3,143.51	BANCORP FSA/HRA Debit Card Prefund	N/A
7	7/3/19	\$5,478.80	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
8	7/3/19	\$750.38	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
9	7/3/19	\$4,197.52	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
10	7/8/19	\$231.10	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
11	7/8/19	\$1,396.65	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
12	7/9/19	\$644.68	BANCORP FSA/HRA Debit Card Prefund	N/A
13	7/10/19	\$7,538.65	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
14	7/11/19	\$8,663.00	ICMA 457 Deferred Comp. Contributions	N/A
15	7/11/19	\$3,731.53	ICMA Employee IRA Contributions	N/A
16	7/11/19	\$5,333.41	MIDAMERICA FICA Alternative Plan #3121	N/A
17	7/11/19	\$50.00	NORTHSHORE BANK 457 Deferred Comp. Contributions	N/A
18	7/11/19	\$2,024.84	ASSOCIATED BANK Child Support	N/A
19	7/11/19	\$479,457.57	EMPLOYEE PAYROLL ACH Direct Deposit	N/A

20	7/11/19	\$657.67	ASSOCIATED BANK Deferred Comp. Contributions	N/A
21	7/11/19	\$3,211.53	NATIONWIDE 457 Deferred Comp. Contributions	N/A
22	7/11/19	\$110.00	NATIONWIDE Employee IRA Contributions	N/A
23	7/11/19	\$26,751.27	PELION/PRECISION PRIME RHS Employee Benefit	N/A
24	7/11/19	\$3,192.20	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
25	7/11/19	\$2,714.07	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
26	7/12/19	\$128,526.56	DEPARTMENT OF THE TREASURY Employer/Employee Social Security Federal Withholding	FRINGE BENEFITS DIST.
27	7/15/19	\$32,655.88	WISCONSIN DEPT OF REVENUE State Withholding	FRINGE BENEFITS DIST
28	7/15/19	\$1,742.99	ASSOCIATED BANK June Bank Service Fee	N/A
29	7/15/19	\$5,845.67	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
30	7/15/19	\$129.06	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
31	7/16/19	\$3,330.39	BANCORP FSA/HRA Debit Card Prefund	N/A
32	7/17/19	\$4,413.80	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
33	7/18/19	\$195.90	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
34	7/18/19	\$567.85	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
35	7/19/19	\$4,897.63	WISCONSIN DEPT OF REVENUE June Sales Tax	N/A
36	7/22/19	\$5,109.56	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
37	7/22/19	\$1,702.89	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
38	7/23/19	\$3,652.13	BANCORP FSA/HRA Debit Card Prefund	N/A
39	7/24/19	\$6,490.75	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.

40	7/24/19	\$625.00	ASSOCIATED TRUST Quarterly Fees	N/A
41	7/25/19	\$296.58	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
42	7/25/19	\$1,423.71	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
43	7/25/19	\$9,115.07	ICMA 457 Deferred Comp. Contributions	N/A
44	7/25/19	\$3,798.20	ICMA Employee IRA Contributions	N/A
45	7/25/19	\$6,434.30	MIDAMERICA FICA Alternative Plan #3121	N/A
46	7/25/19	\$50.00	NORTHSHORE BANK 457 Deferred Comp. Contributions	N/A
47	7/25/19	\$657.88	ASSOCIATED BANK Deferred Comp Contributions	N/A
48	7/25/19	\$2,044.60	ASSOCIATED BANK Child Support	N/A
49	7/25/19	\$495,547.91	EMPLOYEE PAYROLL ACH Direct Deposit	N/A
50	7/25/19	\$3,211.53	NATIONWIDE 457 Deferred Comp. Contributions	N/A
51	7/25/19	\$110.00	NATIONWIDE Employee IRA Contributions	N/A
52	7/26/19	\$129,264.20	DEPARTMENT OF THE TREASURY Employer/Employee Social Security Federal Withholding	FRINGE BENEFITS DIST.
53	7/29/19	\$2,916.00	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
54	7/29/19	\$775.40	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
55	7/30/19	\$5,320.29	BANCORP FSA/HRA Debit Card Prefund	N/A
56	7/31/19	\$3,933.47	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
57	7/31/19	\$204,726.47	WI EMPLOYEE TRUST FUNDS Retirement Contribution	FRINGE BENEFITS DIST
58	7/31/19	\$32,614.22	WISCONSIN DEPT OF REVENUE State Withholding	FRINGE BENEFITS DIST
59	7/31/19	\$181,520.76	US BANK 6/26-7/25 P-Card Statement	N/A
JULY TOTAL		\$2,327,397.50		

GMB002
QPADEV0007
PFREIMUTH

CITY OF NEENAH
Check Register for Checks over \$2,000.00

PAGE: 1
RUN DATE: 08/07/2019
RUN TIME: 10:53:00

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
251	7/31/2019	2,131.38	U S BANK	43-1701-708-0254	GORDON FLESCH COMPAN	Information Systems
	7/31/2019	2,088.88	U S BANK	49-3908-733-0236	IN *WISCONSIN LAKE &	Storm Water Manageme
	7/31/2019	2,834.25	U S BANK	49-3908-733-0236	IN *WISCONSIN LAKE &	Storm Water Manageme
CHECK TOTAL		7,054.51				
252	7/31/2019	2,157.00	U S BANK	10-8805-788-0315	REINDERS - APPLETON	Parks/Riverwalk/Park
	7/31/2019	3,312.00	U S BANK	400-0401-770-6410	HAWKINS INC	Water
	7/31/2019	5,125.42	U S BANK	400-0402-770-6760	BADGER METER INC	Water
CHECK TOTAL		10,594.42				
253	7/31/2019	6,622.72	U S BANK	10-2101-711-0214	ENERGY CONTROL & DES	Police Departme/Poli
	7/31/2019	3,559.80	U S BANK	10-1801-709-0214	ENERGY CONTROL & DES	Municipal Build/Muni
	7/31/2019	2,777.20	U S BANK	10-1801-709-0214	ENERGY CONTROL & DES	Municipal Build/Muni
	7/31/2019	3,053.85	U S BANK	10-7101-736-0327	AMERICAN TRAFFIC SAF	Street Signal &/Traf
	7/31/2019	9,019.07	U S BANK	218-9855-981-0236	TAPCO	2018 CDBG
	7/31/2019	5,020.00	U S BANK	13-1843-743-0236	4TE*INTEGRATED SECUR	Facility Improvement
	7/31/2019	2,604.00	U S BANK	41-6205-952-0238	AFFINITYHLTH EMPSOL	Benefit Accrual Fund
CHECK TOTAL		32,656.64				
254	7/31/2019	2,034.45	U S BANK	400-0401-770-6410	AIRGASS NORTH	Water
	7/31/2019	3,478.30	U S BANK	400-0401-770-6410	HAWKINS INC	Water
CHECK TOTAL		5,512.75				
255	7/31/2019	2,485.00	U S BANK	13-8820-743-0236	DOUGLAS INDUSTRIES	Facility Improvement
CHECK TOTAL		2,485.00				
47700	7/03/2019	1,350.00	BINDING EDGE INC	10-0525-703-0202	50,000 RETURN ENVELO	Finance/Utility Bill
	7/03/2019	1,400.00	BINDING EDGE INC	10-0525-703-0202	50,000 #10 ENVELOPES	Finance/Utility Bill
CHECK TOTAL		2,750.00				
47704	7/03/2019	250.00	CARLSON DETTMANN CONSULTING	10-1001-707-0236	POSITION EVAL - VEHI	Human Resources/Oper
	7/03/2019	2,500.00	CARLSON DETTMANN CONSULTING	10-1001-707-0236	MGMT SALARY REVIEW -	Human Resources/Oper
CHECK TOTAL		2,750.00				
47706	7/03/2019	31,321.00	EWALD'S AUTOMOTIVE GROUP	11-7572-743-8105	2019 SILVERADO FLEET	Capital Equipment Fu
CHECK TOTAL		31,321.00				

GMB002
QPADEV0007
PFREIMUTH

CITY OF NEENAH
Check Register for Checks over \$2,000.00

PAGE: 2
RUN DATE: 08/07/2019
RUN TIME: 10:53:00

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
47713	7/03/2019	2,880.34	GRAYMONT CAPITAL INC	400-0401-770-6410	HYDRATED LIME	Water
CHECK TOTAL		2,880.34				
47721	7/03/2019	935.02	MENASHA, CITY OF	180-2301-712-0222	ST 35 MENASHA UTIL	Neenah Menasha Fire
	7/03/2019	281.23	MENASHA, CITY OF	180-2301-712-0224	ST 35 MENASHA UTIL	Neenah Menasha Fire
	7/03/2019	61.33	MENASHA, CITY OF	180-2301-712-0226	ST 35 MENASHA UTIL	Neenah Menasha Fire
	7/03/2019	48,446.45	MENASHA, CITY OF	41-6302-952-0450	JUN RETIREMENT/FIRE	Benefit Accrual Fund
	7/03/2019	40,569.00	MENASHA, CITY OF	180-0000-323-9900	2018 NMFR FUND BALAN	Neenah Menasha Fire
CHECK TOTAL		90,293.03				
47722	7/03/2019	518.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	MAY SAMPLING - PLEXU	Sewer Operating Util
	7/03/2019	423.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	MAY SAMPLING - NEENA	Sewer Operating Util
	7/03/2019	32.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	MAY SAMPLING - BYRD	Sewer Operating Util
	7/03/2019	304.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	MAY SAMPLING - MENAS	Sewer Operating Util
	7/03/2019	518.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	MAY SAMPLING - INDUS	Sewer Operating Util
	7/03/2019	396.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	MAY SAMPLING - HORSE	Sewer Operating Util
	7/03/2019	518.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	MAY SAMPLING - GEORG	Sewer Operating Util
	7/03/2019	396.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	MAY SAMPLING - GALLO	Sewer Operating Util
CHECK TOTAL		3,105.00				
47723	7/03/2019	4,029.00	NATURAL SOLUTIONS LLC	10-8801-788-0312	COOK - PLAYGROUND MU	Parks/Parks Operatio
	7/03/2019	2,370.00	NATURAL SOLUTIONS LLC	10-8801-788-0312	LAUDAN-PLAYGROUND MU	Parks/Parks Operatio
	7/03/2019	2,212.00	NATURAL SOLUTIONS LLC	10-8801-788-0312	BALDWIN-PLAYGROUND M	Parks/Parks Operatio
	7/03/2019	2,449.00	NATURAL SOLUTIONS LLC	10-8801-788-0312	GREEN - PLAYGROUND M	Parks/Parks Operatio
CHECK TOTAL		11,060.00				
47724	7/03/2019	38,453.00	NEENAH MENASHA SEWERAGE COMMIS	46-3201-922-0581	JUN PRINCIPAL PAYMEN	Sewer Capital Fund
	7/03/2019	15,858.00	NEENAH MENASHA SEWERAGE COMMIS	46-3201-922-0582	JUN INTEREST PAYMENT	Sewer Capital Fund
	7/03/2019	202,314.10	NEENAH MENASHA SEWERAGE COMMIS	45-3101-921-0560	JUN PLANT EXPENSE	Sewer Operating Util
CHECK TOTAL		256,625.10				
47725	7/03/2019	15,100.00	NEENAH MENASHA YMCA	10-9324-801-0236	Y SENIOR FRIENDS PRO	Community Devel/Y-Se
CHECK TOTAL		15,100.00				
47727	7/03/2019	2,738.98	PRECISION INSTALLATIONS INC	11-2198-743-8105	CHANGEOVERS/SQ 2	Capital Equipment Fu
	7/03/2019	2,438.98	PRECISION INSTALLATIONS INC	11-2198-743-8105	CHANGEOVERS/SQ 8	Capital Equipment Fu
	7/03/2019	2,438.98	PRECISION INSTALLATIONS INC	11-2198-743-8105	CHANGEOVERS/SQ 4	Capital Equipment Fu
CHECK TOTAL		7,616.94				

GMB002
QPADEV0007
PFFREIMUTH

C I T Y O F N E E N A H
Check Register for Checks over \$2,000.00

PAGE: 3
RUN DATE: 08/07/2019
RUN TIME: 10:53:00

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
47729	7/03/2019	131,953.13	R & R WASH MATERIALS INC	13-8820-743-0236	5/18-6/6 SERV-WASHIN	Facility Improvement
CHECK TOTAL		131,953.13				
47730	7/03/2019	2,652.28	RABAS, LEE	10-8411-784-0233	BOYS BASKETBALL CAMP	Independent Pro/Spor
CHECK TOTAL		2,652.28				
47731	7/03/2019	246.00	RAY'S TIRE	10-4101-733-0339	TIRES #56	Sanitation/Refuse Ga
	7/03/2019	246.00	RAY'S TIRE	81-6901-935-0339	TIRES #56	Recycling Fund
	7/03/2019	230.50	RAY'S TIRE	10-4101-733-0339	TIRES #57	Sanitation/Refuse Ga
	7/03/2019	230.50	RAY'S TIRE	81-6901-935-0339	TIRES #57	Recycling Fund
	7/03/2019	469.64	RAY'S TIRE	10-4101-733-0339	TIRES #57	Sanitation/Refuse Ga
	7/03/2019	469.64	RAY'S TIRE	81-6901-935-0339	TIRES #57	Recycling Fund
	7/03/2019	343.50	RAY'S TIRE	10-4101-733-0339	TIRES #54	Sanitation/Refuse Ga
	7/03/2019	343.50	RAY'S TIRE	81-6901-935-0339	TIRES #54	Recycling Fund
	7/03/2019	171.75	RAY'S TIRE	10-4101-733-0339	TIRES #58	Sanitation/Refuse Ga
	7/03/2019	171.75	RAY'S TIRE	81-6901-935-0339	TIRES #58	Recycling Fund
	7/03/2019	328.00	RAY'S TIRE	10-4101-733-0339	TIRES #58	Sanitation/Refuse Ga
	7/03/2019	328.00	RAY'S TIRE	81-6901-935-0339	TIRES #58	Recycling Fund
CHECK TOTAL		3,578.78				
47733	7/03/2019	9,875.04	RIESTERER & SCHNELL INC	11-8840-743-8105	UTILITY CART RO7	Capital Equipment Fu
CHECK TOTAL		9,875.04				
47735	7/03/2019	3,256.80	SHEBOYGAN COUNTY	10-5101-734-0331	WINTER PATCH	Street Maintena/Repa
	7/03/2019	285.53	SHEBOYGAN COUNTY	10-5101-734-0331	WINTER PATCH	Street Maintena/Repa
CHECK TOTAL		2,971.27				
47743	7/03/2019	8,810.69	WE ENERGIES	400-0401-770-6230	PUMPING - ELECTRIC	Water
	7/03/2019	150.62	WE ENERGIES	400-0401-770-6260	PUMPING - HEAT	Water
	7/03/2019	397.09	WE ENERGIES	400-0401-770-6420	WATER TREATMENT - HE	Water
	7/03/2019	3,388.73	WE ENERGIES	400-0401-770-6430	WATER TREATMENT-ELEC	Water
	7/03/2019	432.37	WE ENERGIES	400-0401-770-6610	WATER TOWER - ELECTR	Water
	7/03/2019	174.11	WE ENERGIES	400-0401-770-6630	METER SERVICE - ELEC	Water
	7/03/2019	1,567.10	WE ENERGIES	400-0401-770-6650	DISTRI - ELECTRIC &	Water
	7/03/2019	104.26	WE ENERGIES	10-7101-736-0222	COMMERCIAL & COLUMBI	Street Signal &/Traf
	7/03/2019	151.99	WE ENERGIES	10-7104-736-0222	MAIN STREET OVERPASS	Street Signal &/Stre
	7/03/2019	104.80	WE ENERGIES	10-7101-736-0222	W DOTY AVE	Street Signal &/Traf
	7/03/2019	61.92	WE ENERGIES	44-7702-738-0222	ARROWHEAD PARKING LO	Parking Utility Fund
	7/03/2019	50.67	WE ENERGIES	10-8801-788-0222	ARROWHEAD PARKING LO	Parks/Parks Operatio
	7/03/2019	83.57	WE ENERGIES	10-7101-736-0222	WINNECONNE & COMMERC	Street Signal &/Traf
	7/03/2019	43.81	WE ENERGIES	10-7101-736-0222	100 BLK W FOREST	Street Signal &/Traf
CHECK TOTAL		15,521.73				

GMB002
QPADEV0007
PFREIMUTH

CITY OF NEENAH
Check Register for Checks over \$2,000.00

PAGE: 4
RUN DATE: 08/07/2019
RUN TIME: 10:53:00

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
47747	7/11/2019	5,860.95	AXIOM INC	13-2175-743-0236	SHELVING/EVIDENCE RO	Facility Improvement
	7/11/2019	13,504.46	AXIOM INC	13-2175-743-0236	MOBILE STORAGE/EVIDE	Facility Improvement
CHECK TOTAL		19,365.41				
47748	7/11/2019	4,847.00	BAKER TILLY VIRCHOW KRAUSE LLP	10-0505-703-0232	AUDIT SVCS THRU 6/28	Finance/Annual Finan
CHECK TOTAL		4,847.00				
47749	7/11/2019	7,731.18	BAUER ELECTRIC INC	13-9578-743-0236	WIRING NEW FRONT DES	Facility Improvement
CHECK TOTAL		7,731.18				
47758	7/11/2019	3,454.00	CIVIC SYSTEMS LLC	10-0525-703-0218	CLARITY SUPPORT	Finance/Utility Bill
CHECK TOTAL		3,454.00				
47762	7/11/2019	2,500.00	GO GREEN RECYCLING LLC	81-6902-935-0236	HAULING GARBAGE CANS	Recycling Fund
CHECK TOTAL		2,500.00				
47763	7/11/2019	3,074.68	GRAYMONT CAPITAL INC	400-0401-770-6410	HYDRATED LIME	Water
CHECK TOTAL		3,074.68				
47766	7/11/2019	5,201.44	IAFF LOCAL 275	10-0000-312-1400	P/R DIST 07-11	General Fund
CHECK TOTAL		5,201.44				
47767	7/11/2019	21,578.73	JACOBI CARBONS INC	400-0401-770-6410	POWDERED ACTIVATED C	Water
CHECK TOTAL		21,578.73				
47773	7/11/2019	154.00	LEVENHAGEN OIL CORPORATION	10-4101-733-0310	DEF FLUID	Sanitation/Refuse Ga
	7/11/2019	154.00	LEVENHAGEN OIL CORPORATION	81-6901-935-0310	DEF FLUID	Recycling Fund
	7/11/2019	154.00	LEVENHAGEN OIL CORPORATION	10-5101-734-0310	DEF FLUID	Street Maintena/Repa
	7/11/2019	7,468.20	LEVENHAGEN OIL CORPORATION	39-0000-131-0400	LEAD FREE/3000 GALLO	Fleet Management
	7/11/2019	492.30	LEVENHAGEN OIL CORPORATION	180-2301-712-0310	OIL	Neenah Menasha Fire
	7/11/2019	1,690.83	LEVENHAGEN OIL CORPORATION	180-2301-712-0310	OIL (BULK)	Neenah Menasha Fire
CHECK TOTAL		10,113.33				
47776	7/11/2019	5,041.14	MENASHA, CITY OF	88-7051-938-0575	JUN MUNICIPAL COURT	Joint Municipal Cour
CHECK TOTAL		5,041.14				

GMB002
QPADEV0007
PFREIMUTH

C I T Y O F N E E N A H
Check Register for Checks over \$2,000.00

PAGE: 5
RUN DATE: 08/07/2019
RUN TIME: 10:53:00

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
47790	7/11/2019	3,948.59	OLIN CORPORATION	400-0401-770-6410	SODIUM HYPOCHLORITE	Water
CHECK TOTAL		3,948.59				
47796	7/11/2019	3,100.00	SPARKLE AND SHINE CLEANING	10-1801-709-0236	JUN CLEANING	Municipal Build/Muni
	7/11/2019	350.00	SPARKLE AND SHINE CLEANING	44-7705-738-0236	JUN RAMP CLEANING	Parking Utility Fund
CHECK TOTAL		3,450.00				
47797	7/11/2019	5,341.07	STATE OF WISCONSIN	88-7051-938-0576	JUN MUNICIPAL COURT	Joint Municipal Cour
	7/11/2019	4,730.87	STATE OF WISCONSIN	88-7051-938-0576	JUN MUNICIPAL COURT	Joint Municipal Cour
CHECK TOTAL		10,071.94				
47799	7/11/2019	4,927.75	TRANSCENDENT LLC	43-0000-132-0500	NEXGEN ANNUAL MAINT	Information Systems
	7/11/2019	4,927.75	TRANSCENDENT LLC	43-0000-132-0500	NEXGEN ANNUAL MAINT	Information Systems
CHECK TOTAL		9,855.50				
47809	7/11/2019	122.85	WE ENERGIES	10-9501-821-0223	240 EAST WISCONSIN A	Public Library/Libra
	7/11/2019	5,799.93	WE ENERGIES	10-9501-821-0222	240 EAST WISCONSIN A	Public Library/Libra
	7/11/2019	34.25	WE ENERGIES	10-7101-736-0222	S COMMERCIAL & ALCOT	Street Signal &/Traf
	7/11/2019	52.39	WE ENERGIES	10-7101-736-0222	COMMERCIAL & CECIL	Street Signal &/Traf
	7/11/2019	113.65	WE ENERGIES	49-5250-742-0236	FINAL BILL - 562 MON	Storm Water Manageme
	7/11/2019	21.23	WE ENERGIES	10-9323-801-0222	BUS SHELTER	Community Devel/Mass
	7/11/2019	80.34	WE ENERGIES	44-7702-738-0222	9999 MILLVIEW DR	Parking Utility Fund
	7/11/2019	17.19	WE ENERGIES	10-8801-788-0222	525 CEDAR ST	Parks/Parks Operatio
	7/11/2019	30.49	WE ENERGIES	10-8801-788-0222	GREAT NORTHERN PARK	Parks/Parks Operatio
	7/11/2019	2,619.20	WE ENERGIES	10-8405-784-0222	600 S PARK AVE	Independent Pro/Muni
	7/11/2019	2,239.80	WE ENERGIES	10-8405-784-0223	600 S PARK AVE	Independent Pro/Muni
	7/11/2019	36.67	WE ENERGIES	10-7101-736-0222	BELL ST & MARATHON A	Street Signal &/Traf
	7/11/2019	37.33	WE ENERGIES	10-7101-736-0222	BELL ST & COMMERCIAL	Street Signal &/Traf
	7/11/2019	335.35	WE ENERGIES	49-3908-733-0222	NATURE TRL NORTH PON	Storm Water Manageme
	7/11/2019	245.34	WE ENERGIES	49-3908-733-0222	POND VIEW LN	Storm Water Manageme
	7/11/2019	252.45	WE ENERGIES	49-3908-733-0222	REMINGTON RD	Storm Water Manageme
	7/11/2019	434.36	WE ENERGIES	49-3908-733-0222	GRASSY LN	Storm Water Manageme
	7/11/2019	166.87	WE ENERGIES	49-3908-733-0222	1418 PLAINS AVE	Storm Water Manageme
	7/11/2019	209.45	WE ENERGIES	49-3908-733-0222	1460 PLAINS AVE	Storm Water Manageme
	7/11/2019	436.18	WE ENERGIES	49-3908-733-0222	REDWING DR	Storm Water Manageme
	7/11/2019	109.77	WE ENERGIES	49-3908-733-0222	NATURE TRL PENDLETON	Storm Water Manageme
	7/11/2019	16.80	WE ENERGIES	49-3908-733-0222	BRUCE ST	Storm Water Manageme
	7/11/2019	310.10	WE ENERGIES	49-3908-733-0222	1838 HEDGEVIEW DR	Storm Water Manageme
	7/11/2019	79.53	WE ENERGIES	10-7104-736-0222	BREEZEWOOD & GILLING	Street Signal &/Stre
	7/11/2019	11.28	WE ENERGIES	10-4103-733-0223	1200 LYNROSE LN	Sanitation/Sanit Sew
	7/11/2019	94.18	WE ENERGIES	10-7104-736-0222	FIRST ST & E NORTH W	Street Signal &/Stre
	7/11/2019	61.93	WE ENERGIES	10-7104-736-0222	WALNUT ST AREA LIGHT	Street Signal &/Stre
	7/11/2019	12.38	WE ENERGIES	10-3701-732-0222	1495 TULLAR RD GATE	Municipal Facil/Muni
	7/11/2019	4.13	WE ENERGIES	39-3703-732-0222	1495 TULLAR RD GATE	Fleet Management
	7/11/2019	72.72	WE ENERGIES	10-3701-732-0223	1495 TULLAR RD	Municipal Facil/Muni

GMB002
QPADEV0007
PFREIMUTH

CITY OF NEENAH
Check Register for Checks over \$2,000.00

PAGE: 6
RUN DATE: 08/07/2019
RUN TIME: 10:53:00

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
	7/11/2019	24.24	WE ENERGIES	39-3703-732-0223	1495 TULLAR RD	Fleet Management
	7/11/2019	1,323.52	WE ENERGIES	44-7705-738-0222	WEST CANAL PARKING R	Parking Utility Fund
	7/11/2019	230.06	WE ENERGIES	10-1801-709-0223	211 WALNUT ST	Municipal Build/Muni
	7/11/2019	4,272.37	WE ENERGIES	10-1801-709-0222	211 WALNUT ST	Municipal Build/Muni
	7/11/2019	36.13	WE ENERGIES	10-7101-736-0222	WINNECONNE & TULLAR	Street Signal &/Traf
	7/11/2019	65.01	WE ENERGIES	10-7101-736-0222	WINNECONNE AVE & CO	Street Signal &/Traf
	7/11/2019	1,275.01	WE ENERGIES	180-2301-712-0222	1080 BREEZEWOOD LN	Neenah Menasha Fire
	7/11/2019	273.22	WE ENERGIES	10-1802-709-0222	1080 BREEZEWOOD LN	Municipal Build/Trai
	7/11/2019	273.22	WE ENERGIES	43-1710-708-0222	1080 BREEZEWOOD LN	Information Systems
	7/11/2019	30.35	WE ENERGIES	180-2301-712-0223	1080 BREEZEWOOD LN	Neenah Menasha Fire
	7/11/2019	6.50	WE ENERGIES	10-1802-709-0223	1080 BREEZEWOOD LN	Municipal Build/Trai
	7/11/2019	6.50	WE ENERGIES	43-1710-708-0223	1080 BREEZEWOOD LN	Information Systems
	7/11/2019	44.91	WE ENERGIES	180-2301-712-0223	1911 MANITOWOC RD	Neenah Menasha Fire
	7/11/2019	1,530.20	WE ENERGIES	180-2301-712-0222	125 E COLUMBIAN AVE	Neenah Menasha Fire
	7/11/2019	151.30	WE ENERGIES	180-2301-712-0223	125 E COLUMBIAN AVE	Neenah Menasha Fire
	7/11/2019	15.71	WE ENERGIES	10-8801-788-0222	SOUTHVIEW PARK - BAL	Parks/Parks Operatio
	7/11/2019	33.85	WE ENERGIES	10-8801-788-0222	MEMORIAL OPEN SHELTE	Parks/Parks Operatio
	7/11/2019	14.83	WE ENERGIES	10-8801-788-0222	DOTY CABIN AREA LIGH	Parks/Parks Operatio
	7/11/2019	632.30	WE ENERGIES	10-8805-788-0222	SHATTUCK PARK SHELTE	Parks/Riverwalk/Park
	7/11/2019	10.23	WE ENERGIES	10-8805-788-0223	SHATTUCK PARK SHELTE	Parks/Riverwalk/Park
	7/11/2019	38.83	WE ENERGIES	10-9321-801-0222	235 W WISCONSIN AVE	Community Devel/Hous
	7/11/2019	189.29	WE ENERGIES	10-8801-788-0222	MEM APPLE BLOSSOM SH	Parks/Parks Operatio
	7/11/2019	13.00	WE ENERGIES	10-8801-788-0223	MEM APPLE BLOSSOM SH	Parks/Parks Operatio
	7/11/2019	9.57	WE ENERGIES	10-2101-711-0223	1480 TULLAR RD	Police Departme/Poli
	7/11/2019	355.80	WE ENERGIES	10-2101-711-0223	2111 MARATHON AVE	Police Departme/Poli
	7/11/2019	3,359.75	WE ENERGIES	10-2101-711-0222	2111 MARATHON AVE	Police Departme/Poli
	7/11/2019	47.69	WE ENERGIES	10-2101-711-0222	1470 TULLAR RD	Police Departme/Poli
	7/11/2019	53.21	WE ENERGIES	10-9703-841-0222	CEMETERY ELEC TO 6/4	Oak Hill Cemete/Ceme
	7/11/2019	475.20	WE ENERGIES	10-8801-788-0222	NPRD ELECTRIC TO 6/1	Parks/Parks Operatio
	7/11/2019	126.19	WE ENERGIES	10-8801-788-0223	NPRD GAS TO 6/11	Parks/Parks Operatio
	7/11/2019	1,013.75	WE ENERGIES	10-3701-732-0222	1495 TULLAR RD	Municipal Facil/Muni
	7/11/2019	337.92	WE ENERGIES	39-3703-732-0222	1495 TULLAR RD	Fleet Management
		=====				
CHECK TOTAL		30,327.80				
47811	7/11/2019	253.56	WINNEBAGO COUNTY TREASURER	10-4103-733-0236	MAY FIBER LOCATES	Sanitation/Sanit Sew
	7/11/2019	253.56	WINNEBAGO COUNTY TREASURER	49-3901-733-0236	MAY FIBER LOCATES	Storm Water Manageme
	7/11/2019	1,660.84	WINNEBAGO COUNTY TREASURER	88-7051-938-0577	JUN MUNICIPAL COURT	Joint Municipal Cour
	7/11/2019	2,412.65	WINNEBAGO COUNTY TREASURER	88-7051-938-0577	JUN MUNICIPAL COURT	Joint Municipal Cour
	7/11/2019	50.00	WINNEBAGO COUNTY TREASURER	88-0000-561-1000	IGNITION INTERLOCK D	Joint Municipal Cour
	7/11/2019	30.00	WINNEBAGO COUNTY TREASURER	10-0915-705-0318	PARTIAL RELEASE DEV	Legal & Adm. Se/City
	7/11/2019	30.00	WINNEBAGO COUNTY TREASURER	30-3411-743-0236	EASEMENT - PENDLETON	TIF#10-Near Downtown
	7/11/2019	30.00	WINNEBAGO COUNTY TREASURER	10-0915-705-0318	DEVEL & FEE AGREEMEN	Legal & Adm. Se/City
	7/11/2019	33,210.83	WINNEBAGO COUNTY TREASURER	10-4101-733-0243	JUN TIPPING FEES	Sanitation/Refuse Ga
	7/11/2019	1,229.58	WINNEBAGO COUNTY TREASURER	81-6907-935-0243	JUN TIPPING FEES	Recycling Fund
	7/11/2019	1,753.70	WINNEBAGO COUNTY TREASURER	81-6901-935-0243	JUN TIPPING FEES	Recycling Fund
	7/11/2019	201.50	WINNEBAGO COUNTY TREASURER	10-0000-531-1100	JUN DOG LICENSES	General Fund
		=====				
CHECK TOTAL		41,116.22				
47812	7/18/2019	2,916.67	ASSOCIATED APPRAISAL CONSULTAN	10-9314-801-0236	JUL SERVICES	Community Devel/Asse

GMB002
QPADEV0007
PFREIMUTH

CITY OF NEENAH
Check Register for Checks over \$2,000.00

PAGE: 7
RUN DATE: 08/07/2019
RUN TIME: 10:53:00

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
	7/18/2019	2,565.00	ASSOCIATED APPRAISAL CONSULTAN	10-9314-801-0236	JUL REVALUATION PROG	Community Devel/Asse
CHECK TOTAL		5,481.67				
47813	7/18/2019	3,115.92	AYRES ASSOCIATES INC	13-8820-743-0236	SERV TO 6/22 - WASHI	Facility Improvement
CHECK TOTAL		3,115.92				
47820	7/18/2019	1,929.00	CITIES & VILLAGES MUTUAL INS C	41-6401-953-0461	2018 WC ADD'L PREMIU	Benefit Accrual Fund
	7/18/2019	177.00	CITIES & VILLAGES MUTUAL INS C	400-0401-770-9232	2018 WC PAYROLL AUDI	Water
CHECK TOTAL		2,106.00				
47833	7/18/2019	3,204.24	GRAYMONT CAPITAL INC	400-0401-770-6410	HYDRATED LIME	Water
CHECK TOTAL		3,204.24				
47840	7/18/2019	2,350.00	KEESLER'S REMODELING LLC	13-2183-743-0236	RPR/PAINT WALLS/CHIE	Facility Improvement
CHECK TOTAL		2,350.00				
47848	7/18/2019	6,240.00	LEE RECREATION LLC	13-8820-743-0236	SURFACING - FITNESS	Facility Improvement
CHECK TOTAL		6,240.00				
47850	7/18/2019	17,299.18	LEVENHAGEN OIL CORPORATION	39-0000-131-0400	DIESEL/7508 GALLONS	Fleet Management
CHECK TOTAL		17,299.18				
47866	7/18/2019	73,682.48	R & R WASH MATERIALS INC	13-8820-743-0236	6/7-6/28 SRVCS-WASHI	Facility Improvement
CHECK TOTAL		73,682.48				
47869	7/18/2019	2,329.79	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	AUG INSURANCE	Benefit Accrual Fund
	7/18/2019	3,145.59	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	AUG INSURANCE	Benefit Accrual Fund
	7/18/2019	476.03	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	AUG FD NEENAH INS	Benefit Accrual Fund
	7/18/2019	880.12	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	AUG FD NEENAH INS	Benefit Accrual Fund
	7/18/2019	325.52	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	AUG FD MENASHA INS	Benefit Accrual Fund
	7/18/2019	500.26	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	AUG FD MENASHA INS	Benefit Accrual Fund
CHECK TOTAL		7,657.31				
47871	7/18/2019	134.52	SERGEANT LABORATORIES INC	10-9314-801-0218	ARISTOTLEINSIGHT LIC	Community Devel/Asse
	7/18/2019	168.15	SERGEANT LABORATORIES INC	10-9301-801-0218	ARISTOTLEINSIGHT LIC	Community Devel/Comm

GMB002
QPADEV0007
PFREIMUTH

C I T Y O F N E E N A H
Check Register for Checks over \$2,000.00

PAGE: 8
RUN DATE: 08/07/2019
RUN TIME: 10:53:00

CHECK #	CHECK DATE	TRANSACTION	AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
	7/18/2019		134.52	SERGEANT LABORATORIES INC	10-9302-801-0218	ARISTOTLEINSIGHT LIC	Community Devel/Insp
	7/18/2019		33.63	SERGEANT LABORATORIES INC	10-9305-801-0218	ARISTOTLEINSIGHT LIC	Comm Devel / Sealer
	7/18/2019		67.26	SERGEANT LABORATORIES INC	10-0901-705-0218	ARISTOTLEINSIGHT LIC	City Attorney/City A
	7/18/2019		100.89	SERGEANT LABORATORIES INC	10-0915-705-0218	ARISTOTLEINSIGHT LIC	Legal & Adm. Se/City
	7/18/2019		470.82	SERGEANT LABORATORIES INC	10-0501-703-0218	ARISTOTLEINSIGHT LIC	Finance/Finance Oper
	7/18/2019		1,076.16	SERGEANT LABORATORIES INC	180-2301-712-0218	ARISTOTLEINSIGHT LIC	Neeenah Menasha Fire
	7/18/2019		100.89	SERGEANT LABORATORIES INC	10-1001-707-0218	ARISTOTLEINSIGHT LIC	Human Resources/Oper
	7/18/2019		537.28	SERGEANT LABORATORIES INC	43-1701-708-0218	ARISTOTLEINSIGHT LIC	Information Systems
	7/18/2019		67.26	SERGEANT LABORATORIES INC	10-0201-701-0218	ARISTOTLEINSIGHT LIC	Mayors/Mayors Office
	7/18/2019		67.26	SERGEANT LABORATORIES INC	88-7050-938-0218	ARISTOTLEINSIGHT LIC	Joint Municipal Cour
	7/18/2019		470.82	SERGEANT LABORATORIES INC	10-8101-781-0218	ARISTOTLEINSIGHT LIC	Park & Rec Admi/Park
	7/18/2019		1,984.17	SERGEANT LABORATORIES INC	10-2101-711-0218	ARISTOTLEINSIGHT LIC	Police Departme/Poli
	7/18/2019		100.89	SERGEANT LABORATORIES INC	39-3703-732-0218	ARISTOTLEINSIGHT LIC	Fleet Management
	7/18/2019		235.41	SERGEANT LABORATORIES INC	10-3701-732-0218	ARISTOTLEINSIGHT LIC	Municipal Facil/Muni
	7/18/2019		470.82	SERGEANT LABORATORIES INC	10-3501-731-0218	ARISTOTLEINSIGHT LIC	Public Works Ad/Engi
	7/18/2019		168.15	SERGEANT LABORATORIES INC	400-0401-770-6430	ARISTOTLEINSIGHT LIC	Water
		=====					
	CHECK TOTAL		6,388.90				
47877	7/18/2019		5,300.79	VISION SOLUTIONS INC	43-1701-708-0210	ITERA REPLICATION-AN	Information Systems
		=====					
	CHECK TOTAL		5,300.79				
47881	7/18/2019		3,645.24	WINNEBAGO COUNTY TREASURER	49-3904-733-0243	JUN TIPPING FEES-SWE	Storm Water Manageme
		=====					
	CHECK TOTAL		3,645.24				
47882	7/18/2019		203.52	WINNEFOX AUTOMATED LIBRARY SER	10-9503-821-0236	MAY PHONE/PRINT NOTI	Public Library/WALS
	7/18/2019		2,508.00	WINNEFOX AUTOMATED LIBRARY SER	10-9501-821-0340	HOT SPOTS	Public Library/Libra
		=====					
	CHECK TOTAL		2,711.52				
47887	7/25/2019		3,708.00	BASSETT MECHANICAL INC	10-8405-784-0211	BOILER PM	Independent Pro/Muni
		=====					
	CHECK TOTAL		3,708.00				
47888	7/25/2019		1,419.84	BIRDSEYE DAIRY INC	10-8405-784-0336	PIZZA, ICE CREAM	Independent Pro/Muni
	7/25/2019		1,792.34	BIRDSEYE DAIRY INC	10-8405-784-0336	PIZZA, ICE CREAM	Independent Pro/Muni
		=====					
	CHECK TOTAL		3,212.18				
47889	7/25/2019		51,953.45	BRICKLINE INC	10-7101-736-0229	CN3-19 EPOXY PAVEMEN	Street Signal &/Traf
	7/25/2019		2,261.05	BRICKLINE INC	12-4519-742-0236	CN3-19 EPOXY PAVEMEN	Streets,Utility,Side
		=====					
	CHECK TOTAL		54,214.50				

GMB002
QPADEV0007
PFRIMUTH

C I T Y O F N E E N A H
Check Register for Checks over \$2,000.00

PAGE: 9
RUN DATE: 08/07/2019
RUN TIME: 10:53:00

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
47892	7/25/2019	113.45	FIRE APPARATUS & EQUIPMENT INC	180-2301-712-0213	E35 REPAIR PARTS	Neenah Menasha Fire
	7/25/2019	39.73	FIRE APPARATUS & EQUIPMENT INC	180-2301-712-0213	E31 REAR INTAKE HING	Neenah Menasha Fire
	7/25/2019	127.51	FIRE APPARATUS & EQUIPMENT INC	180-2301-712-0213	COVERS - E31 REPAIR	Neenah Menasha Fire
	7/25/2019	3,487.90	FIRE APPARATUS & EQUIPMENT INC	180-2301-712-0213	LIGHT, VALVE - E31 R	Neenah Menasha Fire
CHECK TOTAL		3,768.59				
47895	7/25/2019	12,000.00	GRAEF	400-0000-207-0422	GRAEF GIS SETUP	Water
	7/25/2019	2,380.00	GRAEF	400-0401-770-6650	INFINITE GIS SUBSCRI	Water
CHECK TOTAL		14,380.00				
47897	7/25/2019	3,032.02	GRAYMONT CAPITAL INC	400-0401-770-6410	HYDRATED LIME	Water
CHECK TOTAL		3,032.02				
47898	7/25/2019	9,695.00	HORST DISTRIBUTING INC	11-9758-743-8133	NEW MOWER - CEMETERY	Capital Equipment Pu
CHECK TOTAL		9,695.00				
47915	7/25/2019	2,085.20	TRIUMPH ELECTRIC INC	10-8804-788-0211	REPLACE ELECTRICAL P	Parks/City Sculpture
CHECK TOTAL		2,085.20				
47919	7/25/2019	8.79	WE ENERGIES	49-5250-743-0236	502 MONROE ST	Storm Water Manageme
	7/25/2019	10.56	WE ENERGIES	49-5250-743-0236	502 MONROE ST	Storm Water Manageme
	7/25/2019	317.83	WE ENERGIES	10-4103-733-0222	LIFT STATION ELEC TO	Sanitation/Sanit Sew
	7/25/2019	36.80	WE ENERGIES	49-3901-733-0222	LIFT STATION ELEC TO	Storm Water Manageme
	7/25/2019	27.01	WE ENERGIES	10-7104-736-0222	1010 CAMERON WAY	Street Signal &/Stre
	7/25/2019	59.92	WE ENERGIES	10-7104-736-0222	CANAL ST	Street Signal &/Stre
	7/25/2019	138.26	WE ENERGIES	10-3702-732-0222	W CECIL ST GARAGE	Municipal Facil/Ceci
	7/25/2019	87.20	WE ENERGIES	10-7104-736-0222	HARRISON ST/W BELL S	Street Signal &/Stre
	7/25/2019	44.34	WE ENERGIES	10-7101-736-0222	BELL & INDUSTRIAL DR	Street Signal &/Traf
	7/25/2019	36.81	WE ENERGIES	10-7101-736-0222	MAIN ST & LAKE ST	Street Signal &/Traf
	7/25/2019	38.82	WE ENERGIES	10-7104-736-0222	CECIL ST - AREA LIGH	Street Signal &/Stre
	7/25/2019	19.61	WE ENERGIES	10-7104-736-0222	113 W WISCONSIN AVE	Street Signal &/Stre
	7/25/2019	16.25	WE ENERGIES	10-4103-733-0222	DELL CT & DOGWOOD TR	Sanitation/Sanit Sew
	7/25/2019	42.18	WE ENERGIES	10-7101-736-0222	OAK & WISCONSIN	Street Signal &/Traf
	7/25/2019	17.57	WE ENERGIES	10-7101-736-0222	WINNECONNE & HARRISO	Street Signal &/Traf
	7/25/2019	99.58	WE ENERGIES	10-7104-736-0222	WINNECONNE & HARRISO	Street Signal &/Stre
	7/25/2019	16.91	WE ENERGIES	10-7101-736-0222	WINNECONNE & ZEMLOCK	Street Signal &/Traf
	7/25/2019	604.32	WE ENERGIES	10-7104-736-0222	100 1ST ST	Street Signal &/Stre
	7/25/2019	37.35	WE ENERGIES	10-7101-736-0222	1ST & FOREST AVE	Street Signal &/Traf
	7/25/2019	2,640.80	WE ENERGIES	10-4103-733-0222	LIFT STATION ELEC TO	Sanitation/Sanit Sew
	7/25/2019	53,298.35	WE ENERGIES	10-7104-736-0222	STREET LIGHTS ELEC T	Street Signal &/Stre
	7/25/2019	349.37	WE ENERGIES	10-7104-736-0222	DPW ELECTRIC TO 7/10	Street Signal &/Stre
	7/25/2019	54.41	WE ENERGIES	10-7101-736-0222	GREEN BAY RD & MAIN	Street Signal &/Traf
	7/25/2019	20.08	WE ENERGIES	49-3908-733-0222	520 UNION ST	Storm Water Manageme

GMB002
QPADEV0007
PFREIMUTH

C I T Y O F N E E N A H
Check Register for Checks over \$2,000.00

PAGE: 10
RUN DATE: 08/07/2019
RUN TIME: 10:53:00

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
	7/25/2019	43.67	WE ENERGIES	10-7101-736-0222	NICOLET & COMMERCIAL	Street Signal &/Traf
	7/25/2019	46.47	WE ENERGIES	10-8801-788-0222	631 W WINNECONNE AVE	Parks/Parks Operatio
	7/25/2019	47.83	WE ENERGIES	10-8801-788-0222	HERB & DOLLY SMITH P	Parks/Parks Operatio
	7/25/2019	126.82	WE ENERGIES	10-8801-788-0222	DOTY PARK	Parks/Parks Operatio
	7/25/2019	61.81	WE ENERGIES	10-8801-788-0222	GREEN PARK - SHELTER	Parks/Parks Operatio
	7/25/2019	11.14	WE ENERGIES	10-8801-788-0223	GREEN PARK - SHELTER	Parks/Parks Operatio
	7/25/2019	48.50	WE ENERGIES	10-8801-788-0222	1150 PENDLETON RD	Parks/Parks Operatio
	7/25/2019	231.19	WE ENERGIES	10-8801-788-0222	MEMORIAL PARK AREA L	Parks/Parks Operatio
	7/25/2019	601.58	WE ENERGIES	10-8804-788-0222	PLAYING IN THE RAIN	Parks/City Sculpture
	7/25/2019	87.46	WE ENERGIES	10-9703-841-0222	1201 OAKRIDGE RD	Oak Hill Cemete/Ceme
	7/25/2019	11.27	WE ENERGIES	10-9703-841-0223	1201 OAKRIDGE RD	Oak Hill Cemete/Ceme
	7/25/2019	28.75	WE ENERGIES	10-8801-788-0222	BOAT WASH STATION	Parks/Parks Operatio
	7/25/2019	382.92	WE ENERGIES	10-8801-788-0222	NPRD ELECTRIC THRU 7	Parks/Parks Operatio
	7/25/2019	61.81	WE ENERGIES	10-8801-788-0223	NPRD GAS THRU 7/11	Parks/Parks Operatio
	7/25/2019	1,191.73	WE ENERGIES	10-8801-788-0222	NPRD ELECTRIC THRU 7	Parks/Parks Operatio
	7/25/2019	9.90	WE ENERGIES	10-8801-788-0223	NPRD GAS THRU 07/04	Parks/Parks Operatio
		=====				
CHECK TOTAL		61,015.97				

*** END OF REPORT ***



MEMORANDUM

To: Members of the Finance and Personnel Committee

From: Chairman Erickson *JE*

Date: September 20, 2019

Re: August Voucher Review

On behalf of the Committee and Common Council, I have reviewed expenditure abstracts and other Finance Department records supporting:

1. August General Expenditure Voucher Nos. 256 through 262 (\$246,538.17) and 47921 through 48155 (\$2,707,296.74) and August payroll Voucher Nos. 208053 through 208061 (\$844.01) for a combined total of \$2,954,678.92.
2. August Automated Transfers Nos. 1 through 55 totaling \$7,424,302.52.

I recommend their approval.

Attached are schedules of August Automated Fund Transfers and Non-Payroll Expenditure Vouchers over \$2,000.

Attachments

EXPENDITURE ABSTRACT FOR PERIOD AUGUST 1 THROUGH AUGUST 31, 2019
EXPLANATION OF AUTOMATED TRANSFERS

Transfer No.	Transfer Date	Amount	Purpose	Budget/Cost Center
1	8/1/19	\$209,751.34	HEALTH PARTNERS July Insurance Premiums	FRINGE BENEFIT DIST.
2	8/1/19	\$2,459.16	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
3	8/1/19	\$3,903.97	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
4	8/5/19	\$1,758.27	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
5	8/5/19	\$1,748.10	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
6	8/6/19	\$1,849.73	BANCORP FSA/HRA Debit Card Prefund	N/A
7	8/7/19	\$8,886.06	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
8	8/8/19	\$1,606.26	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
9	8/8/19	\$2,340.59	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
10	8/8/19	\$8,638.00	ICMA 457 Deferred Comp. Contributions	N/A
11	8/8/19	\$3,798.20	ICMA Employee IRA Contributions	N/A
12	8/8/19	\$5,695.00	MIDAMERICA FICA Alternative Plan #3121	N/A
13	8/8/19	\$50.00	NORTHSHORE BANK 457 Deferred Comp. Contributions	N/A
14	8/8/19	\$2,099.23	ASSOCIATED BANK Child Support	N/A
15	8/8/19	\$485,128.58	EMPLOYEE PAYROLL ACH Direct Deposit	N/A
16	8/8/19	\$654.86	ASSOCIATED BANK Deferred Comp. Contributions	N/A
17	8/8/19	\$3,211.53	NATIONWIDE 457 Deferred Comp. Contributions	N/A
18	8/8/19	\$110.00	NATIONWIDE Employee IRA Contributions	N/A

19	8/9/19	\$129,533.24	DEPARTMENT OF THE TREASURY Employer/Employee Social Security Federal Withholding	FRINGE BENEFITS DIST.
20	8/12/19	\$600.03	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
21	8/13/19	\$1,506.80	BANCORP FSA/HRA Debit Card Prefund	N/A
22	8/14/19	\$3,027.35	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
23	8/14/19	\$1,823.78	ASSOCIATED BANK July Bank Service Fee	N/A
24	8/15/19	\$1,205.31	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
25	8/15/19	\$5.00	DIVERSIFIED BENEFIT SERVICES Debit card fee-HRA account	N/A
26	8/15/19	\$32,886.34	WISCONSIN DEPT OF REVENUE State Withholding	FRINGE BENEFITS DIST
27	8/15/19	\$3,269,075.08	NJSD Final 2018 Tax Settlement	N/A
28	8/15/19	\$1,640,901.99	WINNEBAGO COUNTY TREASURER Final 2018 Tax Settlement	N/A
29	8/15/19	\$474,292.33	FOX VALLEY TECHNICAL COLLEGE Final 2018 Tax Settlement	N/A
30	8/19/19	\$1,372.10	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
31	8/19/19	\$3,552.15	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
32	8/20/19	\$778.13	BANCORP FSA/HRA Debit Card Prefund	N/A
33	8/20/19	\$5,873.04	WISCONSIN DEPT OF REVENUE July Sales Tax	N/A
34	8/21/19	\$7,956.40	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
35	8/21/19	\$710.00	PAYPAL Stormwater Training	N/A
36	8/22/19	\$1,524.58	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
37	8/22/19	\$259.38	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
38	8/22/19	\$9,115.07	ICMA 457 Deferred Comp. Contributions	N/A

39	8/22/19	\$3,798.20	ICMA Employee IRA Contributions	N/A
40	8/22/19	\$4,874.36	MIDAMERICA FICA Alternative Plan #3121	N/A
41	8/22/19	\$50.00	NORTHSHORE BANK 457 Deferred Comp. Contributions	N/A
42	8/22/19	\$639.51	ASSOCIATED BANK Deferred Comp Contributions	N/A
43	8/22/19	\$2,085.50	ASSOCIATED BANK Child Support	N/A
44	8/22/19	\$487,215.21	EMPLOYEE PAYROLL ACH Direct Deposit	N/A
45	8/22/19	\$3,211.53	NATIONWIDE 457 Deferred Comp. Contributions	N/A
46	8/22/19	\$110.00	NATIONWIDE Employee IRA Contributions	N/A
47	8/23/19	\$129,015.85	DEPARTMENT OF THE TREASURY Employer/Employee Social Security Federal Withholding	FRINGE BENEFITS DIST.
48	8/26/19	\$3,171.69	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
49	8/26/19	\$548.38	DIVERSIFIED BENEFIT SERVICES 2019 Employee FSA Plan	N/A
50	8/27/19	\$715.61	BANCORP FSA/HRA Debit Card Prefund	N/A
51	8/28/19	\$5,261.48	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
52	8/29/19	\$1,274.18	DIVERSIFIED BENEFIT SERVICES 2019 Employee HRA Plan	N/A
53	8/29/19	\$246,538.17	US BANK 7/26-8/26 P-Card Statement	N/A
54	8/30/19	\$173,129.88	WI EMPLOYEE TRUST FUNDS Retirement Contribution	FRINGE BENEFITS DIST
55	8/30/19	\$32,975.99	WISCONSIN DEPT OF REVENUE State Withholding	FRINGE BENEFITS DIST
AUGUST TOTAL		\$7,424,302.52		

GMB002
QPADEV0009
PFREIMUTH

C I T Y O F N E E N A H
Check Register for Checks over \$2,000.00

PAGE: 1
RUN DATE: 09/12/2019
RUN TIME: 10:04:41

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
256	8/30/2019	2,300.00	U S BANK	10-8505-785-0251	BOYS AND GIRLS BRIGA	Playground Prog/Soft
	8/30/2019	3,123.95	U S BANK	10-8801-788-0213	NEENAH MAIN AUTO BOD	Parks/Parks Operatio
	8/30/2019	6,300.00	U S BANK	10-4101-733-0249	ADVANCED DISPOSAL ON	Sanitation/Refuse Ga
	8/30/2019	6,030.00	U S BANK	10-4101-733-0249	ADVANCED DISPOSAL ON	Sanitation/Refuse Ga
	8/30/2019	5,997.01	U S BANK	10-4101-733-0244	WASTE MGMT WM EZPAY	Sanitation/Refuse Ga
	8/30/2019	4,586.33	U S BANK	13-8820-743-0236	NEENAH FOUNDRY COMPA	Facility Improvement
	8/30/2019	2,880.00	U S BANK	10-0515-703-0301	COMPLETE OFFICE OF W	Finance/Central Serv
	8/30/2019	5,254.00	U S BANK	43-1701-708-0210	CONNECTING POINT	Information Systems
CHECK TOTAL		36,471.29				
257	8/30/2019	2,773.55	U S BANK	13-8820-743-0236	SARIS CYCLING GROUP	Facility Improvement
	8/30/2019	3,449.52	U S BANK	400-0401-770-6410	HAWKINS INC	Water
	8/30/2019	6,825.00	U S BANK	400-0402-770-6770	FERGUSON WTRWRKS #14	Water
CHECK TOTAL		13,048.07				
258	8/30/2019	2,369.48	U S BANK	10-9501-821-0340	FINDAWAY	Public Library/Libra
	8/30/2019	2,983.75	U S BANK	10-9501-821-0340	BAKER-TAYLOR	Public Library/Libra
CHECK TOTAL		5,353.23				
259	8/30/2019	3,699.00	U S BANK	10-2101-711-0219	DBS POWER CENTER	Police Departme/Poli
CHECK TOTAL		3,699.00				
260	8/30/2019	2,412.00	U S BANK	10-8514-785-0233	PAYPAL *YEL	Playground Prog/Spec
	8/30/2019	3,361.50	U S BANK	13-2175-743-0236	ONE SOURCE TECHNOLOG	Facility Improvement
	8/30/2019	2,166.00	U S BANK	13-2175-743-0236	ONE SOURCE TECHNOLOG	Facility Improvement
	8/30/2019	2,056.25	U S BANK	10-3701-732-0214	ENERGY CONTROL & DES	Municipal Facil/Muni
	8/30/2019	10,000.00	U S BANK	81-6902-935-0252	BUCKLIN TREE SERVICE	Recycling Fund
	8/30/2019	2,000.00	U S BANK	68-6643-968-0236	BUCKLIN TREE SERVICE	Sundry Civic Trusts
	8/30/2019	2,052.64	U S BANK	10-7101-736-0317	TAPCO	Street Signal &/Traf
	8/30/2019	2,131.38	U S BANK	43-1701-708-0254	GORDON FLESCH COMPAN	Information Systems
	8/30/2019	5,997.01	U S BANK	10-4101-733-0244	WASTE MGMT WM EZPAY	Sanitation/Refuse Ga
	8/30/2019	2,743.50	U S BANK	41-6205-952-0238	AFFINITYHLTH EMPSOL	Benefit Accrual Fund
CHECK TOTAL		34,920.28				
261	8/30/2019	2,300.00	U S BANK	83-0000-344-1900	BOBS QUALITY HEATING	Housing Fund
	8/30/2019	2,300.00	U S BANK	83-0000-344-1900	BOBS QUALITY HEATING	Housing Fund
	8/30/2019	15,216.98	U S BANK	400-0401-770-6410	POLYDYNE INC	Water
CHECK TOTAL		19,816.98				
47921	8/01/2019	1,585.00	ADVANCED ASBESTOS REMOVAL INC	49-5250-742-0236	ASBESTOS INSPECTION	Storm Water Manageme
	8/01/2019	985.00	ADVANCED ASBESTOS REMOVAL INC	49-5250-742-0236	ASBESTOS INSPECTION	Storm Water Manageme

GMB002
QPADEV0009
PFREIMUTH

C I T Y O F N E E N A H
Check Register for Checks over \$2,000.00

PAGE: 2
RUN DATE: 09/12/2019
RUN TIME: 10:04:41

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
=====						
CHECK TOTAL		2,570.00				
47922	8/01/2019	3,309.39	APPLETON, CITY OF	62-5701-936-0266	MAY DIAL-A-RIDE	Dial-A-Ride Transpor
	8/01/2019	3,407.12	APPLETON, CITY OF	62-5701-936-0266	JUN DIAL-A-RIDE	Dial-A-Ride Transpor
=====						
CHECK TOTAL		6,716.51				
47927	8/01/2019	13,735.24	CARL BOWERS & SONS CONSTRUCTIO	46-5081-743-0236	CN1-19 SANITARY-CARO	Sewer Capital Fund
	8/01/2019	1,624.76	CARL BOWERS & SONS CONSTRUCTIO	46-5081-743-0236	CN1-19 SANITARY-CARO	Sewer Capital Fund
	8/01/2019	135,241.63	CARL BOWERS & SONS CONSTRUCTIO	12-4394-743-0236	CN1-19 STREET - CARO	Streets,Utility,Side
	8/01/2019	121,810.63	CARL BOWERS & SONS CONSTRUCTIO	12-4398-743-0236	CN1-19 STREET - STEV	Streets,Utility,Side
	8/01/2019	62,214.37	CARL BOWERS & SONS CONSTRUCTIO	12-4301-743-0236	CN1-19 STREET - 5TH	Streets,Utility,Side
	8/01/2019	13,936.16	CARL BOWERS & SONS CONSTRUCTIO	12-4301-743-0236	CN1-19 STREET - 5TH	Streets,Utility,Side
=====						
CHECK TOTAL		348,562.79				
47930	8/01/2019	60,000.00	COMMERCIAL RECREATION SPECIALI	13-8820-743-0236	SPLASH PAD EQUIPMENT	Facility Improvement
=====						
CHECK TOTAL		60,000.00				
47933	8/01/2019	2,200.00	FRELICH JR, JEFFERY JAMES	10-8701-787-0233	TECH DIRECTOR - CLUE	Riverside Playe/Prod
=====						
CHECK TOTAL		2,200.00				
47934	8/01/2019	3,585.02	GRAYMONT CAPITAL INC	400-0401-770-6410	HYDRATED LIME	Water
=====						
CHECK TOTAL		3,585.02				
47941	8/01/2019	3,900.00	LAKE RENEWAL CO	10-9602-831-0236	NEENAH HARBOR - AQUA	Harbor Commissi/Harb
=====						
CHECK TOTAL		3,900.00				
47944	8/01/2019	12,812.06	LEVENHAGEN OIL CORPORATION	39-0000-131-0400	LEAD FREE/5001 GALLO	Fleet Management
	8/01/2019	8,018.31	LEVENHAGEN OIL CORPORATION	39-0000-131-0400	DIESEL/3499 GALLONS	Fleet Management
=====						
CHECK TOTAL		20,830.37				
47946	8/01/2019	3,000.00	MCC INC	12-5199-743-0236	CN5-19 STREET REPAIR	Streets,Utility,Side
	8/01/2019	5,251.54	MCC INC	12-5199-743-0236	CN5-19 STREET REPAIR	Streets,Utility,Side
	8/01/2019	5,000.00	MCC INC	46-5049-743-0236	CN5-19 SANITARY PAVE	Sewer Capital Fund
	8/01/2019	3,000.00	MCC INC	49-5249-743-0236	CN5-19 STORM PAVEMEN	Storm Water Manageme
	8/01/2019	20,000.00	MCC INC	400-0402-770-6730	CN5-19 WATER MAINT M	Water
=====						
CHECK TOTAL		36,251.54				

GMB002
QPADEV0009
PFREIMUTH

C I T Y O F N E E N A H
Check Register for Checks over \$2,000.00

PAGE: 3
RUN DATE: 09/12/2019
RUN TIME: 10:04:41

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
47948	8/01/2019	38,551.34	MENASHA, CITY OF	41-6302-952-0450	JUL RETIREMENT/FIRE	Benefit Accrual Fund
	8/01/2019	761.31	MENASHA, CITY OF	180-2301-712-0310	MAY FUEL	Neenah Menasha Fire
	8/01/2019	841.81	MENASHA, CITY OF	180-2301-712-0222	ST 35 - MENASHA UTIL	Neenah Menasha Fire
	8/01/2019	247.72	MENASHA, CITY OF	180-2301-712-0224	ST 35 - MENASHA UTIL	Neenah Menasha Fire
	8/01/2019	61.33	MENASHA, CITY OF	180-2301-712-0226	ST 35 - MENASHA UTIL	Neenah Menasha Fire
	8/01/2019	475.00	MENASHA, CITY OF	10-0915-705-0115	CHESLOCK'S 3RD YR CL	Legal & Adm. Se/City
CHECK TOTAL		40,938.51				
47950	8/01/2019	416.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	JUN SAMPLING - GALLO	Sewer Operating Util
	8/01/2019	518.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	JUN SAMPLING - PLEXU	Sewer Operating Util
	8/01/2019	304.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	JUN SAMPLING - MENAS	Sewer Operating Util
	8/01/2019	518.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	JUN SAMPLING - INDUS	Sewer Operating Util
	8/01/2019	518.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	JUN SAMPLING - GEORG	Sewer Operating Util
	8/01/2019	481.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	JUN SAMPLING - AMCOR	Sewer Operating Util
	8/01/2019	416.00	MIDWEST CONTRACT OPERATIONS IN	45-3101-921-0281	JUN SAMPLING - HORSE	Sewer Operating Util
CHECK TOTAL		3,171.00				
47952	8/01/2019	4,533.00	MULCAHY SHAW WATER INC	400-0000-207-0418	BULBS & SLEEVES	Water
	8/01/2019	14,622.00	MULCAHY SHAW WATER INC	400-0000-207-0432	UV BALLASTS (2)	Water
	8/01/2019	369.90	MULCAHY SHAW WATER INC	400-0402-770-6520	FREIGHT	Water
	8/01/2019	2,866.60	MULCAHY SHAW WATER INC	400-0402-770-6520	UV PARTS	Water
CHECK TOTAL		22,391.50				
47954	8/01/2019	37,128.00	NEENAH MENASHA SEWERAGE COMMIS	46-3201-922-0581	JUL PRINCIPAL PAYMEN	Sewer Capital Fund
	8/01/2019	15,310.00	NEENAH MENASHA SEWERAGE COMMIS	46-3201-922-0582	JUL INTEREST PAYMENT	Sewer Capital Fund
	8/01/2019	195,457.45	NEENAH MENASHA SEWERAGE COMMIS	45-3101-921-0560	JUL PLANT EXPENSE	Sewer Operating Util
CHECK TOTAL		247,895.45				
47955	8/01/2019	3,155.18	NORTHEAST ASPHALT INC	10-5101-734-0331	COLD PATCH	Street Maintena/Repa
CHECK TOTAL		3,155.18				
47956	8/01/2019	2,438.98	PRECISION INSTALLATIONS INC	11-2198-743-8105	CHANGEOVERS/SQ 3	Capital Equipment Fu
CHECK TOTAL		2,438.98				
47957	8/01/2019	223,129.62	R & R WASH MATERIALS INC	13-8820-743-0236	6/29-7/23 SERV-WASHI	Facility Improvement
CHECK TOTAL		223,129.62				
47959	8/01/2019	23,296.36	ROBERT J IMMEL EXCAVATING INC	46-5001-743-0236	CN2-19 SANITARY - MI	Sewer Capital Fund
	8/01/2019	18,404.89	ROBERT J IMMEL EXCAVATING INC	46-5001-743-0236	CN2-19 SANITARY - MI	Sewer Capital Fund

GMB002
QPADEV0009
PFREIMUTH

C I T Y O F N E E N A H
Check Register for Checks over \$2,000.00

PAGE: 4
RUN DATE: 09/12/2019
RUN TIME: 10:04:41

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
	8/01/2019	8,077.31	ROBERT J IMMEL EXCAVATING INC	46-5001-743-0236	CN2-19 SANITARY - MI	Sewer Capital Fund
	8/01/2019	2,603.48	ROBERT J IMMEL EXCAVATING INC	46-5001-743-0236	CN2-19 SANITARY - MI	Sewer Capital Fund
	8/01/2019	19,712.50	ROBERT J IMMEL EXCAVATING INC	49-5203-743-0236	CN2-19 STORM - MISC	Storm Water Manageme
CHECK TOTAL		72,094.54				
47962	8/01/2019	6,762.39	SEH	13-2476-742-0236	ARROWHEAD PARK GEOTE	Facility Improvement
CHECK TOTAL		6,762.39				
47963	8/01/2019	50,000.00	SOMMERS CONSTRUCTION COMPANY I	12-5199-742-0236	CN4-19 STREET REPAIR	Streets,Utility,Side
	8/01/2019	13,895.69	SOMMERS CONSTRUCTION COMPANY I	12-5199-743-0236	CN4-19 STREET REPAIR	Streets,Utility,Side
	8/01/2019	33,271.00	SOMMERS CONSTRUCTION COMPANY I	12-5301-743-0236	CN4-19 SIDEWALK/TRAI	Streets,Utility,Side
	8/01/2019	48,729.00	SOMMERS CONSTRUCTION COMPANY I	12-5332-742-0236	CN4-19 BELL STREET T	Streets,Utility,Side
	8/01/2019	92,000.00	SOMMERS CONSTRUCTION COMPANY I	31-3416-743-0236	CN4-19 PENDLETON ROA	TIF #11-Pendleton
CHECK TOTAL		237,895.69				
47967	8/01/2019	16.91	WE ENERGIES	10-8801-788-0222	525 CEDAR ST	Parks/Parks Operatio
	8/01/2019	3,978.51	WE ENERGIES	10-8405-784-0222	600 S PARK AVE	Independent Pro/Muni
	8/01/2019	475.62	WE ENERGIES	10-8405-784-0223	600 S PARK AVE	Independent Pro/Muni
	8/01/2019	32.12	WE ENERGIES	10-3702-732-0223	333 W CECIL ST	Municipal Facil/Ceci
	8/01/2019	34.54	WE ENERGIES	10-7104-736-0222	WINNECONNE & GREEN B	Street Signal &/Stre
	8/01/2019	63.10	WE ENERGIES	44-7702-738-0222	ARROWHEAD PARKING LO	Parking Utility Fund
	8/01/2019	51.63	WE ENERGIES	10-8801-788-0222	ARROWHEAD PARKING LO	Parks/Parks Operatio
	8/01/2019	97.66	WE ENERGIES	10-7101-736-0222	COMMERCIAL & COLUMBI	Street Signal &/Traf
	8/01/2019	42.72	WE ENERGIES	10-7101-736-0222	100 BLK W FOREST	Street Signal &/Traf
	8/01/2019	98.74	WE ENERGIES	10-7101-736-0222	W DOTY AVE	Street Signal &/Traf
	8/01/2019	78.47	WE ENERGIES	10-7101-736-0222	WINNECONNE & COMMERC	Street Signal &/Traf
	8/01/2019	141.50	WE ENERGIES	10-7104-736-0222	MAIN STREET OVERPASS	Street Signal &/Stre
CHECK TOTAL		5,111.52				
47976	8/08/2019	9,600.00	BRADLEY, KELLY	218-9857-981-0236	REPLACEMENT HOUSING	2018 CDBG
CHECK TOTAL		9,600.00				
47980	8/08/2019	3,210.56	GRAYMONT CAPITAL INC	400-0401-770-6410	HYDRATED LIME	Water
CHECK TOTAL		3,210.56				
47982	8/08/2019	5,201.44	IAFF LOCAL 275	10-0000-312-1400	P/R DIST 08-08	General Fund
CHECK TOTAL		5,201.44				
47994	8/08/2019	4,928.89	MENASHA, CITY OF	88-7051-938-0575	JUL MUNICIPAL COURT	Joint Municipal Cour

GMB002
QPADEV0009
PFREIMUTH

C I T Y O F N E E N A H
Check Register for Checks over \$2,000.00

PAGE: 5
RUN DATE: 09/12/2019
RUN TIME: 10:04:41

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
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CHECK TOTAL		4,928.89				
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47995	8/08/2019	2,830.00	MV KLINGER PAINTING CO INC	10-1801-709-0214	EXTERIOR LINTELS, PA	Municipal Build/Muni
CHECK TOTAL		2,830.00				
=====						
48003	8/08/2019	5,000.00	R C ANDERSON COMPANY LLC	67-9591-969-0261	KALEIDASCOPE	Library Fd/ Misc. Tr
CHECK TOTAL		5,000.00				
=====						
48004	8/08/2019	32.00	RAY'S TIRE	10-5101-734-0339	FLAT REPAIR #7	Street Maintena/Repa
	8/08/2019	461.00	RAY'S TIRE	10-4101-733-0339	TIRES #54	Sanitation/Refuse Ga
	8/08/2019	307.98	RAY'S TIRE	39-3703-732-0360	TIRES	Fleet Management
	8/08/2019	930.92	RAY'S TIRE	10-4101-733-0339	TIRES #57	Sanitation/Refuse Ga
	8/08/2019	1,067.70	RAY'S TIRE	39-3703-732-0360	TIRES	Fleet Management
	8/08/2019	521.00	RAY'S TIRE	10-4101-733-0339	TIRES #54	Sanitation/Refuse Ga
CHECK TOTAL		3,320.60				
=====						
48006	8/08/2019	3,854.52	SABEL MECHANICAL LLC	400-0402-770-6510	GAS SERVICE REPAIR	Water
CHECK TOTAL		3,854.52				
=====						
48009	8/08/2019	5,406.86	STATE OF WISCONSIN	88-7051-938-0576	JUL MUNICIPAL COURT	Joint Municipal Cour
	8/08/2019	3,958.20	STATE OF WISCONSIN	88-7051-938-0576	JUL MUNICIPAL COURT	Joint Municipal Cour
CHECK TOTAL		9,365.06				
=====						
48017	8/08/2019	19.75	WE ENERGIES	10-9323-801-0222	BUS SHELTER	Community Devel/Mass
	8/08/2019	75.11	WE ENERGIES	44-7702-738-0222	9999 MILLVIEW DR	Parking Utility Fund
	8/08/2019	35.61	WE ENERGIES	10-7101-736-0222	S COMMERCIAL & ALCOT	Street Signal &/Traf
	8/08/2019	52.77	WE ENERGIES	10-9703-841-0222	CEMETERY ELEC TO 7/3	Oak Hill Cemete/Ceme
	8/08/2019	10,172.50	WE ENERGIES	400-0401-770-6230	PUMPING - ELECTRIC	Water
	8/08/2019	55.50	WE ENERGIES	400-0401-770-6260	PUMPING - HEAT	Water
	8/08/2019	146.28	WE ENERGIES	400-0401-770-6420	WATER TREATMENT - HE	Water
	8/08/2019	3,912.50	WE ENERGIES	400-0401-770-6430	WATER TREATMENT - EL	Water
	8/08/2019	345.69	WE ENERGIES	400-0401-770-6610	WATER TOWER - ELECTR	Water
	8/08/2019	196.24	WE ENERGIES	400-0401-770-6630	METER SRVC-ELECTRIC	Water
	8/08/2019	1,766.27	WE ENERGIES	400-0401-770-6650	DIST - ELECTRIC & HE	Water
	8/08/2019	35.89	WE ENERGIES	10-9501-821-0223	240 E WISCONSIN AVE	Public Library/Libra
	8/08/2019	5,229.09	WE ENERGIES	10-9501-821-0222	240 E WISCONSIN AVE	Public Library/Libra
	8/08/2019	57.65	WE ENERGIES	10-7101-736-0222	COMMERCIAL & CECIL	Street Signal &/Traf
	8/08/2019	41.45	WE ENERGIES	180-2301-712-0223	1911 MANITOWOC RD	Neenah Menasha Fire
	8/08/2019	40.72	WE ENERGIES	10-7101-736-0222	BELL ST & MARATHON A	Street Signal &/Traf
	8/08/2019	41.79	WE ENERGIES	10-7101-736-0222	BELL ST & COMMERCIAL	Street Signal &/Traf
	8/08/2019	12.89	WE ENERGIES	10-3701-732-0222	1495 TULLAR RD GATE	Municipal Facil/Muni

GMB002
QPADEV0009
PFREIMUTH

C I T Y O F N E E N A H
Check Register for Checks over \$2,000.00

PAGE: 6
RUN DATE: 09/12/2019
RUN TIME: 10:04:41

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
	8/08/2019	4.30	WE ENERGIES	39-3703-732-0222	1495 TULLAR RD GATE	Fleet Management
	8/08/2019	81.95	WE ENERGIES	10-7104-736-0222	BREEZEWOOD & GILLING	Street Signal &/Stre
	8/08/2019	91.48	WE ENERGIES	10-7104-736-0222	FIRST ST & E NORTH W	Street Signal &/Stre
	8/08/2019	61.93	WE ENERGIES	10-7104-736-0222	WALNUT ST AREA LIGHT	Street Signal &/Stre
	8/08/2019	1,280.57	WE ENERGIES	44-7705-738-0222	WEST CANAL PARKING R	Parking Utility Fund
	8/08/2019	5,259.35	WE ENERGIES	10-1801-709-0222	211 WALNUT ST	Municipal Build/Muni
	8/08/2019	205.03	WE ENERGIES	10-1801-709-0223	211 WALNUT ST	Municipal Build/Muni
	8/08/2019	346.17	WE ENERGIES	49-3908-733-0222	NATURE TRL NORTH PON	Storm Water Manageme
	8/08/2019	127.91	WE ENERGIES	49-3908-733-0222	NATURE TRL PENDLETON	Storm Water Manageme
	8/08/2019	233.91	WE ENERGIES	49-3908-733-0222	POND VIEW LN	Storm Water Manageme
	8/08/2019	424.69	WE ENERGIES	49-3908-733-0222	REDWING DR	Storm Water Manageme
	8/08/2019	16.25	WE ENERGIES	49-3908-733-0222	BRUCE ST	Storm Water Manageme
	8/08/2019	344.21	WE ENERGIES	49-3908-733-0222	GRASSY LN	Storm Water Manageme
	8/08/2019	87.07	WE ENERGIES	49-3908-733-0222	1418 PLAINS AVE	Storm Water Manageme
	8/08/2019	243.45	WE ENERGIES	49-3908-733-0222	1838 HEDGEVIEW DR	Storm Water Manageme
	8/08/2019	231.76	WE ENERGIES	49-3908-733-0222	1460 PLAINS AVE	Storm Water Manageme
	8/08/2019	241.82	WE ENERGIES	49-3908-733-0222	REMINGTON RD	Storm Water Manageme
	8/08/2019	54.55	WE ENERGIES	10-2101-711-0222	1470 TULLAR RD	Police Departme/Poli
=====						
CHECK TOTAL		31,574.10				
48020	8/08/2019	166.98	WINNEBAGO COUNTY TREASURER	10-4103-733-0236	JUN FIBER LOCATES	Sanitation/Sanit Sew
	8/08/2019	166.98	WINNEBAGO COUNTY TREASURER	49-3901-733-0236	JUN FIBER LOCATES	Storm Water Manageme
	8/08/2019	2,310.08	WINNEBAGO COUNTY TREASURER	88-7051-938-0577	JUL MUNICIPAL COURT	Joint Municipal Cour
	8/08/2019	1,796.20	WINNEBAGO COUNTY TREASURER	88-7051-938-0577	JUL MUNICIPAL COURT	Joint Municipal Cour
	8/08/2019	200.00	WINNEBAGO COUNTY TREASURER	88-0000-561-1000	IGNITION INTERLOCK D	Joint Municipal Cour
	8/08/2019	260.00	WINNEBAGO COUNTY TREASURER	10-0000-531-1100	JUL DOG LICENSES	General Fund
=====						
CHECK TOTAL		4,900.24				
48022	8/15/2019	3,930.00	ADVANCED ASBESTOS REMOVAL INC	218-9857-981-0236	ASBESTOS REMOVAL - 4	2018 CDBG
=====						
CHECK TOTAL		3,930.00				
48023	8/15/2019	35,475.00	APPLETON, CITY OF	10-9323-801-0236	JUN TRANSIT SERVICE	Community Devel/Mass
	8/15/2019	35,475.00	APPLETON, CITY OF	10-9323-801-0236	JUL TRANSIT SERVICE	Community Devel/Mass
=====						
CHECK TOTAL		70,950.00				
48024	8/15/2019	26,900.00	AUGUST WINTER & SONS INC	400-0000-207-0373	CHEMICAL FEED & DELI	Water
	8/15/2019	15,181.00	AUGUST WINTER & SONS INC	400-0000-207-0373	CHEMICAL FEED & DELI	Water
=====						
CHECK TOTAL		42,081.00				
48025	8/15/2019	6,480.97	AYRES ASSOCIATES INC	13-8820-743-0236	SERV TO 7/27-WASHING	Facility Improvement
=====						
CHECK TOTAL		6,480.97				

GMB002
QPADEV0009
PFRIMUTH

C I T Y O F N E E N A H
Check Register for Checks over \$2,000.00

PAGE: 7
RUN DATE: 09/12/2019
RUN TIME: 10:04:41

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
48039	8/15/2019	319.00	GRAPHIC COMPOSITION INC	10-3701-732-0202	TIME CARDS	Municipal Facil/Muni
	8/15/2019	1,468.00	GRAPHIC COMPOSITION INC	10-8701-787-0202	CLUE PROGRAM BOOKS	Riverside Playe/Prod
	8/15/2019	540.00	GRAPHIC COMPOSITION INC	10-9501-821-0202	BOOKMARKS/FLYERS	Public Library/Libra
CHECK TOTAL		2,327.00				
48040	8/15/2019	2,862.96	GRAYMONT CAPITAL INC	400-0401-770-6410	HYDRATED LIME	Water
CHECK TOTAL		2,862.96				
48043	8/15/2019	11,650.00	INVESTMENT CREATIONS LLC	75-7801-905-0291	2018 INCENTIVE PAYME TIF #5-Special Reven	
CHECK TOTAL		11,650.00				
48049	8/15/2019	93,291.57	MENASHA PACKAGING	79-7801-909-0291	2018 INCENTIVE PAYME TIF#9	
CHECK TOTAL		93,291.57				
48054	8/15/2019	5,520.00	MV KLINGER PAINTING CO INC	10-7104-736-0236	LIGHT POLE BASES	Street Signal &/Stre
CHECK TOTAL		5,520.00				
48057	8/15/2019	3,812.85	NEENAH DOWNTOWN REDEVELOPMENT	80-7801-900-0291	INTEREST PYMT - REMA TIF #10 Special Reve	
	8/15/2019	108,938.40	NEENAH DOWNTOWN REDEVELOPMENT	80-7801-900-0291	2018 INCENTIVE PAYME TIF #10 Special Reve	
CHECK TOTAL		112,751.25				
48059	8/15/2019	37,310.76	PENDLETON PARK LLC	71-7801-901-0291	2018 INCENTIVE PAYME TIF #11-Special Reve	
CHECK TOTAL		37,310.76				
48062	8/15/2019	6,271.00	REESE RECREATION PRODUCTS INC	13-8820-743-0236	WASHINGTON PARK - PI Facility Improvement	
CHECK TOTAL		6,271.00				
48065	8/15/2019	2,329.69	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	SEP INSURANCE	Benefit Accrual Fund
	8/15/2019	3,208.59	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	SEP INSURANCE	Benefit Accrual Fund
	8/15/2019	476.03	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	SEP FD NEENAH INS	Benefit Accrual Fund
	8/15/2019	880.12	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	SEP FD NEENAH INS	Benefit Accrual Fund
	8/15/2019	325.52	SECURIAN FINANCIAL GROUP INC	41-6204-951-0431	SEP FD MENASHA INS	Benefit Accrual Fund
	8/15/2019	500.26	SECURIAN FINANCIAL GROUP INC	41-6204-951-0432	SEP FD MENASHA INS	Benefit Accrual Fund
CHECK TOTAL		7,720.21				

GMB002
QPADEV0009
PFREIMUTH

C I T Y O F N E E N A H
Check Register for Checks over \$2,000.00

PAGE: 8
RUN DATE: 09/12/2019
RUN TIME: 10:04:41

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
48066	8/15/2019	3,100.00	SPARKLE AND SHINE CLEANING	10-1801-709-0236	JUL CLEANING	Municipal Build/Muni
	8/15/2019	400.00	SPARKLE AND SHINE CLEANING	44-7705-738-0236	JUL RAMP CLEANING,	Parking Utility Fund
		=====				
	CHECK TOTAL	3,500.00				
48067	8/15/2019	95,000.00	SPRING CREEK CENTER LLC	77-7801-907-0291	2018 INCENTIVE PAYME	TID #7/ Special REV
		=====				
	CHECK TOTAL	95,000.00				
48069	8/15/2019	320.00	SUPERION LLC	11-1761-743-8114	PROJECT MANAGEMENT	Capital Equipment Fu
	8/15/2019	180.16	SUPERION LLC	11-1761-743-8114	LX CONFIGURATION	Capital Equipment Fu
	8/15/2019	560.00	SUPERION LLC	11-1761-743-8114	PROJECT MGMT 7/7-7/1	Capital Equipment Fu
	8/15/2019	160.00	SUPERION LLC	11-1761-743-8114	PROJECT MGMT 6/23-6/	Capital Equipment Fu
	8/15/2019	1,609.96	SUPERION LLC	11-1761-743-8114	CX TRAINING/CONFIG	Capital Equipment Fu
	8/15/2019	225.20	SUPERION LLC	11-1761-743-8114	CX TRAINING/MIGRATIO	Capital Equipment Fu
	8/15/2019	180.16	SUPERION LLC	11-1761-743-8114	LX TRAINING/MIGRATIO	Capital Equipment Fu
	8/15/2019	400.00	SUPERION LLC	11-1761-743-8114	PROJECT MANAGEMENT	Capital Equipment Fu
	8/15/2019	800.00	SUPERION LLC	11-1761-743-8114	PROJECT MANAGEMENT	Capital Equipment Fu
	8/15/2019	200.00	SUPERION LLC	11-1761-743-8114	JIM CARNELL MIGRATIO	Capital Equipment Fu
	8/15/2019	400.00	SUPERION LLC	11-1761-743-8114	PROJECT MANAGEMENT	Capital Equipment Fu
	8/15/2019	480.00	SUPERION LLC	11-1761-743-8114	PROJECT MANAGEMENT	Capital Equipment Fu
	8/15/2019	112.60	SUPERION LLC	11-1761-743-8114	LX TRAINING/MIGRATIO	Capital Equipment Fu
	8/15/2019	1,080.96	SUPERION LLC	11-1761-743-8114	CX TRAINING/MIGRATIO	Capital Equipment Fu
		=====				
	CHECK TOTAL	6,709.04				
48076	8/15/2019	669.02	WE ENERGIES	10-8804-788-0222	PLAYING IN THE RAIN	Parks/City Sculpture
	8/15/2019	113.66	WE ENERGIES	10-9703-841-0222	1201 OAKRIDGE RD	Oak Hill Cemete/Ceme
	8/15/2019	11.42	WE ENERGIES	10-9703-841-0223	1201 OAKRIDGE RD	Oak Hill Cemete/Ceme
	8/15/2019	24.73	WE ENERGIES	10-8801-788-0222	BOAT WASH STATION	Parks/Parks Operatio
	8/15/2019	118.50	WE ENERGIES	180-2301-712-0222	1430 TULLAR RD	Neenah Menasha Fire
	8/15/2019	1,664.91	WE ENERGIES	180-2301-712-0222	125 E COLUMBIAN AVE	Neenah Menasha Fire
	8/15/2019	62.23	WE ENERGIES	180-2301-712-0223	125 E COLUMBIAN AVE	Neenah Menasha Fire
	8/15/2019	38.02	WE ENERGIES	10-9321-801-0222	235 W WISCONSIN AVE	Community Devel/Hous
	8/15/2019	11.67	WE ENERGIES	10-4103-733-0223	1200 LYNROSE LN	Sanitation/Sanit Sew
	8/15/2019	37.87	WE ENERGIES	10-7101-736-0222	WINNECONNE & TULLAR	Street Signal &/Traf
	8/15/2019	67.71	WE ENERGIES	10-7101-736-0222	WINNECONNE & CO RD J	Street Signal &/Traf
	8/15/2019	32.94	WE ENERGIES	10-3701-732-0223	1495 TULLAR RD	Municipal Facil/Muni
	8/15/2019	10.98	WE ENERGIES	39-3703-732-0223	1495 TULLAR RD	Fleet Management
	8/15/2019	986.32	WE ENERGIES	10-3701-732-0222	1495 TULLAR RD	Municipal Facil/Muni
	8/15/2019	328.78	WE ENERGIES	39-3703-732-0222	1495 TULLAR RD	Fleet Management
	8/15/2019	3,867.14	WE ENERGIES	10-2101-711-0222	2111 MARATHON AVE	Police Departme/Pol
	8/15/2019	14.83	WE ENERGIES	10-8801-788-0222	DOTY CABIN AREA LIGH	Parks/Parks Operatio
	8/15/2019	34.26	WE ENERGIES	10-8801-788-0222	MEMORIAL OPEN SHELTE	Parks/Parks Operatio
	8/15/2019	1,130.82	WE ENERGIES	10-8805-788-0222	SHATTUCK PARK SHELTE	Parks/Riverwalk/Park
	8/15/2019	9.90	WE ENERGIES	10-8805-788-0223	SHATTUCK PARK SHELTE	Parks/Riverwalk/Park
	8/15/2019	17.33	WE ENERGIES	10-8801-788-0222	SOUTHVIEW PARK-BALL	Parks/Parks Operatio
	8/15/2019	30.23	WE ENERGIES	10-8801-788-0222	GREAT NORTHERN PARK	Parks/Parks Operatio
	8/15/2019	262.89	WE ENERGIES	10-8801-788-0222	MEM APPLE BLOSSOM SH	Parks/Parks Operatio
	8/15/2019	13.33	WE ENERGIES	10-8801-788-0223	MEM APPLE BLOSSOM SH	Parks/Parks Operatio

GMB002
QPADEV0009
PFREIMUTH

CITY OF NEENAH
Check Register for Checks over \$2,000.00

PAGE: 9
RUN DATE: 09/12/2019
RUN TIME: 10:04:41

CHECK #	CHECK DATE	TRANSACTION	AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
	8/15/2019		37.20	WE ENERGIES	10-8801-788-0222	MEMORIAL PARK GARAGE	Parks/Parks Operatio
	8/15/2019		9.83	WE ENERGIES	10-2101-711-0223	1480 TULLAR RD	Police Departme/Pol
	8/15/2019		328.10	WE ENERGIES	10-2101-711-0223	2111 MARATHON AVE	Police Departme/Pol
	8/15/2019		38.82	WE ENERGIES	10-7104-736-0222	CECIL ST AREA LIGHTI	Street Signal &/Stre
	8/15/2019		33.31	WE ENERGIES	10-7101-736-0222	MAIN ST & LAKE ST	Street Signal &/Traf
	8/15/2019		80.73	WE ENERGIES	10-7104-736-0222	HARRISON ST/W BELL S	Street Signal &/Stre
	8/15/2019		40.83	WE ENERGIES	10-7101-736-0222	OAK & WISCONSIN	Street Signal &/Traf
	8/15/2019		15.71	WE ENERGIES	10-4103-733-0222	DELL CT & DOGWOOD TR	Sanitation/Sanit Sew
	8/15/2019		40.83	WE ENERGIES	10-7101-736-0222	BELL & INDUSTRIAL DR	Street Signal &/Traf
	8/15/2019		65.28	WE ENERGIES	10-7104-736-0222	CANAL ST	Street Signal &/Stre
	8/15/2019		19.07	WE ENERGIES	10-7104-736-0222	113 W WISCONSIN AVE	Street Signal &/Stre
	8/15/2019		160.81	WE ENERGIES	10-3702-732-0222	W CECIL ST GARAGE	Municipal Facil/Ceci
	8/15/2019		1,611.87	WE ENERGIES	180-2301-712-0222	1080 BREEZEWOOD LN	Neenah Menasha Fire
	8/15/2019		345.40	WE ENERGIES	10-1802-709-0222	1080 BREEZEWOOD LN	Municipal Build/Trai
	8/15/2019		345.40	WE ENERGIES	43-1710-708-0222	1080 BREEZEWOOD LN	Information Systems
	8/15/2019		73.20	WE ENERGIES	180-2301-712-0223	1080 BREEZEWOOD LN	Neenah Menasha Fire
	8/15/2019		15.68	WE ENERGIES	10-1802-709-0223	1080 BREEZEWOOD LN	Municipal Build/Trai
	8/15/2019		15.68	WE ENERGIES	43-1710-708-0223	1080 BREEZEWOOD LN	Information Systems
	8/15/2019		2,382.94	WE ENERGIES	10-4103-733-0222	LIFT STATIONS ELECTR	Sanitation/Sanit Sew
	8/15/2019		45,242.90	WE ENERGIES	10-7104-736-0222	STREET LIGHTS ELECTR	Street Signal &/Stre
=====							
CHECK TOTAL			60,463.08				
48078	8/15/2019		1,183.58	WINNEBAGO COUNTY TREASURER	10-2101-711-0231	JUN PRISONER CARE	Police Departme/Pol
	8/15/2019		30.00	WINNEBAGO COUNTY TREASURER	10-0915-705-0318	PARTIAL RELEASE OF D	Legal & Adm. Se/City
	8/15/2019		30.00	WINNEBAGO COUNTY TREASURER	10-0915-705-0318	LOTS (121) CASTLE OA	Legal & Adm. Se/City
	8/15/2019		30.00	WINNEBAGO COUNTY TREASURER	83-7201-811-0261	HOLST - GRANT AGREEM	Housing Fund
	8/15/2019		30.00	WINNEBAGO COUNTY TREASURER	83-7201-811-0261	SCHUMACHER - GRANT	Housing Fund
	8/15/2019		30.00	WINNEBAGO COUNTY TREASURER	83-7201-811-0261	KELLETT GRANT AGREEM	Housing Fund
	8/15/2019		30.00	WINNEBAGO COUNTY TREASURER	83-7201-811-0261	DONNA GRANT - GRANT	Housing Fund
	8/15/2019		30.00	WINNEBAGO COUNTY TREASURER	83-7201-811-0261	EHLINGER GRANT AGREE	Housing Fund
	8/15/2019		30.00	WINNEBAGO COUNTY TREASURER	83-7201-811-0261	WOLF GRANT AGREEMENT	Housing Fund
	8/15/2019		30.00	WINNEBAGO COUNTY TREASURER	83-7201-811-0261	KELLETT MORTGAGE	Housing Fund
	8/15/2019		30.00	WINNEBAGO COUNTY TREASURER	83-7201-811-0261	WOLF MORTGAGE	Housing Fund
	8/15/2019		30.00	WINNEBAGO COUNTY TREASURER	83-7201-811-0261	BOTTINE MORTGAGE	Housing Fund
	8/15/2019		30.00	WINNEBAGO COUNTY TREASURER	83-7201-811-0261	BOLEN MORTGAGE	Housing Fund
	8/15/2019		10.50	WINNEBAGO COUNTY TREASURER	10-9314-801-0202	APR - JUN LAREDO COP	Community Devel/Asse
	8/15/2019		592.00	WINNEBAGO COUNTY TREASURER	49-3904-733-0243	JUL TIPPING FEE-SWEE	Storm Water Manageme
	8/15/2019		34,522.00	WINNEBAGO COUNTY TREASURER	10-4101-733-0243	JUL TIPPING FEES	Sanitation/Refuse Ga
	8/15/2019		1,906.80	WINNEBAGO COUNTY TREASURER	81-6901-935-0243	JUL TIPPING FEES	Recycling Fund
	8/15/2019		1,228.50	WINNEBAGO COUNTY TREASURER	81-6907-935-0243	JUL TIPPING FEES	Recycling Fund
=====							
CHECK TOTAL			39,803.38				
48086	8/22/2019		4,600.00	DONATINI INC	180-0000-326-0400	FLIR EQUIP FOR B35	Neenah Menasha Fire
=====							
CHECK TOTAL			4,600.00				
48088	8/22/2019		3,073.10	GRAYMONT CAPITAL INC	400-0401-770-6410	HYDRATED LIME	Water
=====							
CHECK TOTAL			3,073.10				

GMB002
QPADEV0009
PFREIMUTH

C I T Y O F N E E N A H
Check Register for Checks over \$2,000.00

PAGE: 10
RUN DATE: 09/12/2019
RUN TIME: 10:04:41

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
48091	8/22/2019	10,000.00	INVESTMENT CREATIONS LLC	217-9852-981-0236	FACADE IMPROVEMENTS	2017 CDBG
	8/22/2019	20,000.00	INVESTMENT CREATIONS LLC	218-9852-981-0236	FACADE IMPROVEMENTS	2018 CDBG
		=====				
	CHECK TOTAL	30,000.00				
48092	8/22/2019	3,986.00	JAMAR COMPANY	10-1802-709-0214	FIX MOISTURE PROBLEM	Municipal Build/Trai
		=====				
	CHECK TOTAL	3,986.00				
48100	8/22/2019	38,434.00	NEENAH MENASHA SEWERAGE COMMIS	46-3201-922-0581	AUG PRINCIPAL PAYMEN	Sewer Capital Fund
	8/22/2019	15,849.00	NEENAH MENASHA SEWERAGE COMMIS	46-3201-922-0582	AUG INTEREST PAYMENT	Sewer Capital Fund
	8/22/2019	139,123.41	NEENAH MENASHA SEWERAGE COMMIS	45-3101-921-0560	AUG PLANT EXPENSE	Sewer Operating Util
		=====				
	CHECK TOTAL	193,406.41				
48106	8/22/2019	77,649.84	R & R WASH MATERIALS INC	13-8820-743-0236	7/24-8/8 SRVCS-WASHI	Facility Improvement
		=====				
	CHECK TOTAL	77,649.84				
48112	8/22/2019	26.32	WE ENERGIES	10-7104-736-0222	1010 CAMERON WAY	Street Signal &/Stre
	8/22/2019	126.82	WE ENERGIES	10-8801-788-0222	DOTY PARK AREA LIGHT	Parks/Parks Operatio
	8/22/2019	231.19	WE ENERGIES	10-8801-788-0222	MEMORIAL PARK/AREA L	Parks/Parks Operatio
	8/22/2019	70.38	WE ENERGIES	10-8801-788-0222	GREEN PARK SHELTER	Parks/Parks Operatio
	8/22/2019	9.57	WE ENERGIES	10-8801-788-0223	GREEN PARK SHELTER	Parks/Parks Operatio
	8/22/2019	649.72	WE ENERGIES	10-7104-736-0222	100 1ST ST	Street Signal &/Stre
	8/22/2019	42.45	WE ENERGIES	10-7101-736-0222	NICOLET & COMMERCIAL	Street Signal &/Traf
	8/22/2019	316.11	WE ENERGIES	10-4103-733-0222	LIFT STATIONS ELECTR	Sanitation/Sanit Sew
	8/22/2019	54.41	WE ENERGIES	49-3901-733-0222	SKYVIEW LIFT ELECTRI	Storm Water Manageme
	8/22/2019	17.46	WE ENERGIES	10-7101-736-0222	WINNECONNE AVE & ZEM	Street Signal &/Traf
	8/22/2019	18.78	WE ENERGIES	10-7101-736-0222	WINNECONNE & HARRISO	Street Signal &/Traf
	8/22/2019	106.45	WE ENERGIES	10-7104-736-0222	WINNECONNE & HARRISO	Street Signal &/Stre
	8/22/2019	38.98	WE ENERGIES	10-7101-736-0222	1ST & FOREST AVE	Street Signal &/Traf
	8/22/2019	1,447.07	WE ENERGIES	10-8801-788-0222	NPRD ELEC TO 8/12	Parks/Parks Operatio
	8/22/2019	10.23	WE ENERGIES	10-8801-788-0223	NPRD GAS TO 8/4	Parks/Parks Operatio
		=====				
	CHECK TOTAL	3,165.94				
48115	8/22/2019	1,500.00	WISCNET	43-1701-708-0263	WISCNET MEMBERSHIP	Information Systems
	8/22/2019	3,600.00	WISCNET	43-1701-708-0263	WISCNET ACCESS	Information Systems
	8/22/2019	3,600.00	WISCNET	43-0000-132-0500	WISCNET ACCESS	Information Systems
		=====				
	CHECK TOTAL	8,700.00				
48117	8/29/2019	24,850.00	AUGUST WINTER & SONS INC	400-0000-207-0373	CHEMICAL FEED & DELI	Water
		=====				
	CHECK TOTAL	24,850.00				

GMB002
QPADEV0009
PFREIMUTH

C I T Y O F N E E N A H
Check Register for Checks over \$2,000.00

PAGE: 11
RUN DATE: 09/12/2019
RUN TIME: 10:04:41

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
48121	8/29/2019	2,358.00	DAIRY QUEEN INC	54-5860-961-0261	ICE CREAM - FUN RUN	Park & Rec Trust Fun
CHECK TOTAL		2,358.00				
48122	8/29/2019	5,453.00	DAVID TENOR CORPORATION	12-4389-742-0236	CN1-18 STREET - ANDR	Streets,Utility,Side
	8/29/2019	5,453.00	DAVID TENOR CORPORATION	12-4390-742-0236	CN1-18 STREET - RICH	Streets,Utility,Side
	8/29/2019	6,738.27	DAVID TENOR CORPORATION	12-4391-742-0236	CN1-18 STREET - GEIG	Streets,Utility,Side
	8/29/2019	3,817.10	DAVID TENOR CORPORATION	12-4393-742-0236	CN1-18 STREET - WHIT	Streets,Utility,Side
	8/29/2019	8,039.97	DAVID TENOR CORPORATION	46-5074-742-0236	CN2-18 SANITARY - CE	Sewer Capital Fund
	8/29/2019	24,832.26	DAVID TENOR CORPORATION	400-0000-207-0387	CN2-18 WATER MAIN -	Water
	8/29/2019	1,426.01	DAVID TENOR CORPORATION	49-5258-742-0236	CN2-18 STORM - CECIL	Storm Water Manageme
	8/29/2019	17,302.66	DAVID TENOR CORPORATION	12-4388-742-0236	CN2-18 STREET - CECI	Streets,Utility,Side
	8/29/2019	6,058.67	DAVID TENOR CORPORATION	46-5077-742-0236	CN2-18 SANITARY - AD	Sewer Capital Fund
	8/29/2019	7,198.40	DAVID TENOR CORPORATION	400-0000-207-0391	CN2-18 WATER MAIN -	Water
	8/29/2019	2,487.70	DAVID TENOR CORPORATION	49-5203-742-0236	CN2-18 STORM - MISC	Storm Water Manageme
	8/29/2019	42,456.01	DAVID TENOR CORPORATION	12-4392-742-0236	CN2-18 STREET - ADAM	Streets,Utility,Side
	8/29/2019	3,331.85-	DAVID TENOR CORPORATION	46-5074-742-0236	CN2-18 LIQUIDATED DA	Sewer Capital Fund
	8/29/2019	5,599.93-	DAVID TENOR CORPORATION	400-0000-207-0387	CN2-18 LIQUIDATED DA	Water
	8/29/2019	2,862.21-	DAVID TENOR CORPORATION	49-5258-742-0236	CN2-18 LIQUIDATED DA	Storm Water Manageme
	8/29/2019	8,422.24-	DAVID TENOR CORPORATION	12-4388-742-0236	CN2-18 LIQUIDATED DA	Streets,Utility,Side
	8/29/2019	2,076.31-	DAVID TENOR CORPORATION	46-5077-742-0236	CN2-18 LIQUIDATED DA	Sewer Capital Fund
	8/29/2019	2,475.63-	DAVID TENOR CORPORATION	400-0000-207-0391	CN2-18 LIQUIDATED DA	Water
	8/29/2019	824.98-	DAVID TENOR CORPORATION	49-5203-742-0236	CN2-18 LIQUIDATED DA	Storm Water Manageme
	8/29/2019	4,406.85-	DAVID TENOR CORPORATION	12-4392-742-0236	CN2-18 LIQUIDATED DA	Streets,Utility,Side
CHECK TOTAL		101,263.05				
48125	8/29/2019	4,765.00	FRIENDS OF WISCONSIN SINGERS	68-6633-968-0236	WI SINGERS PERFORMAN	Sundry Civic Trusts
CHECK TOTAL		4,765.00				
48126	8/29/2019	3,175.80	GRAYMONT CAPITAL INC	400-0401-770-6410	HYDRATED LIME	Water
CHECK TOTAL		3,175.80				
48131	8/29/2019	3,495.00	ID NETWORKS IDENTIFICATION	10-2101-711-0218	LIVE SCAN 9/1/19-8/3	Police Departme/Poli
CHECK TOTAL		3,495.00				
48139	8/29/2019	56,605.32	MCC INC	12-5347-742-0236	CN3-18 LIBERTY HEIGH	Streets,Utility,Side
CHECK TOTAL		56,605.32				
48140	8/29/2019	39,016.77	MENASHA, CITY OF	41-6302-952-0450	AUG RETIREMENT/FIRE	Benefit Accrual Fund
CHECK TOTAL		39,016.77				

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QPADEV0009
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C I T Y O F N E E N A H
Check Register for Checks over \$2,000.00

PAGE: 12
RUN DATE: 09/12/2019
RUN TIME: 10:04:41

CHECK #	CHECK DATE	TRANSACTION AMOUNT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	DEPT. NAME
48148	8/29/2019	3,661.52	SEH	13-2476-742-0236	SRVCS TO 7/31-ACTIVI	Facility Improvement
	8/29/2019	3,426.45	SEH	13-2476-742-0236	ARROWHEAD PARK GEOTE	Facility Improvement
		=====				
CHECK TOTAL		7,087.97				
48152	8/29/2019	53.34	WE ENERGIES	10-8801-788-0222	631 W WINNECONNE AVE	Parks/Parks Operatio
	8/29/2019	39.89	WE ENERGIES	10-8801-788-0222	HERB & DOLLY SMITH P	Parks/Parks Operatio
	8/29/2019	54.00	WE ENERGIES	10-7101-736-0222	GREEN BAY RD & MAIN	Street Signal &/Traf
	8/29/2019	325.03	WE ENERGIES	10-7104-736-0222	DPW ELECTRIC TO 8/8	Street Signal &/Stre
	8/29/2019	19.34	WE ENERGIES	10-9323-801-0222	BUS SHELTER	Community Devel/Mass
	8/29/2019	75.22	WE ENERGIES	44-7702-738-0222	9999 MILLVIEW DR	Parking Utility Fund
	8/29/2019	25.37	WE ENERGIES	10-3702-732-0223	333 W CECIL ST	Municipal Facil/Ceci
	8/29/2019	31.97	WE ENERGIES	10-7104-736-0222	WINNECONNE & GREEN B	Street Signal &/Stre
	8/29/2019	3,250.28	WE ENERGIES	10-8405-784-0222	600 S PARK AVE	Independent Pro/Muni
	8/29/2019	246.65	WE ENERGIES	10-8405-784-0223	600 S PARK AVE	Independent Pro/Muni
	8/29/2019	17.46	WE ENERGIES	10-8801-788-0222	525 CEDAR ST	Parks/Parks Operatio
	8/29/2019	45.14	WE ENERGIES	10-9703-841-0222	CEMETERY ELEC TO 8/2	Oak Hill Cemete/Ceme
	8/29/2019	99.27	WE ENERGIES	10-7101-736-0222	W DOTY AVE	Street Signal &/Traf
	8/29/2019	40.30	WE ENERGIES	10-7101-736-0222	100 BLK W FOREST	Street Signal &/Traf
	8/29/2019	149.26	WE ENERGIES	10-7104-736-0222	MAIN STREET OVERPASS	Street Signal &/Stre
	8/29/2019	76.70	WE ENERGIES	10-7101-736-0222	WINNECONNE & COMMERC	Street Signal &/Traf
	8/29/2019	98.19	WE ENERGIES	10-7101-736-0222	COMMERCIAL & COLUMBI	Street Signal &/Traf
	8/29/2019	55.05	WE ENERGIES	44-7702-738-0222	ARROWHEAD PARKING LO	Parking Utility Fund
	8/29/2019	45.04	WE ENERGIES	10-8801-788-0222	ARROWHEAD PARKING LO	Parks/Parks Operatio
	8/29/2019	10,490.61	WE ENERGIES	400-0401-770-6230	PUMPING - ELECTRIC	Water
	8/29/2019	29.60-	WE ENERGIES	400-0401-770-6260	PUMPING - HEAT	Water
	8/29/2019	78.05-	WE ENERGIES	400-0401-770-6420	WATER TREATMENT - HE	Water
	8/29/2019	4,034.85	WE ENERGIES	400-0401-770-6430	WATER TREATMENT - EL	Water
	8/29/2019	364.10	WE ENERGIES	400-0401-770-6610	WATER TOWER - ELECTR	Water
	8/29/2019	198.87	WE ENERGIES	400-0401-770-6630	METER SRVC - ELECTRI	Water
	8/29/2019	1,789.92	WE ENERGIES	400-0401-770-6650	DIST - ELECTRIC & HE	Water
	8/29/2019	452.07	WE ENERGIES	10-8801-788-0222	NPRD ELEC TO 8/12	Parks/Parks Operatio
	8/29/2019	51.71	WE ENERGIES	10-8801-788-0223	NPRD GAS TO 8/11	Parks/Parks Operatio
		=====				
CHECK TOTAL		22,021.98				

*** END OF REPORT ***