

**CITY OF NEENAH**  
**SPECIAL PUBLIC SERVICES AND SAFETY COMMITTEE MEETING**  
**Tuesday, March 13, 2018 - 6:00 PM**  
**Hauser Room - City Administration Building**

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

**A G E N D A**

1. Approval of Minutes of the February 27, 2018, Regular Meeting (Minutes can be found on the City website)
2. Public Appearances
3. Assessable Frontage Review:
  - a. 1380 Whispering Pines Lane (Attachment)
  - b. 1589 Remington Road (Attachment)
4. Approval of Special Assessment Report: Installation of Curb, Gutter and Pavement on Kingswood Drive, Remington Road, Paintbrush Road, Shootingstar Drive (Attachment)
5. Public Works General Construction and Department Activity (Attachment)
6. Announcements / Future Agenda Items
7. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the **Public Works Administrative Assistant at (920)886-6240** or the **City's ADA Coordinator at (920)886-6106** or e-mail **[attorney@ci.Neenah.wi.us](mailto:attorney@ci.Neenah.wi.us)** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

**CITY OF NEENAH**  
**PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES**  
**Tuesday, February 27, 2018 - 7:00 PM**  
**Hauser Room - City Administration Building**

**Present:** Aldermen Bates, Hillstrom, Lang, and Lendrum

**Excused:** Alderman Stevenson

**Also Present:** Director of Public Works Kaiser, Police Chief Wilkinson, Police Captain Olson, Superintendent of Parks Fink, Traffic Engineer Merten, Aldermanic Candidate Defferding, Amy Barker, Jesse Drake, Kevin Beauchamp

**Minutes:** **Motion/Second/Carried Hillstrom/Lendrum to approve the minutes of the Regular Meeting of February 13, 2018.** All voting aye.

**Public Appearances:** Amy Barker, Executive Director of FNI, addressed the Committee to encourage support of the route change for Loop the Lake. She noted that the routing discussion came out as part of the wayfinding signing work being done through ECWRPC. She expressed that the proposed route using North Water Street is more understandable since it keeps people closer to the water. Chairman Bates noted that the trail routing near the NMSC treatment plant still needs to be addressed.

**Street Use Permits - Request for Approval:**

**Community First Fox Cities Marathon & 5K:** Committee reviewed the Street Use Permit for the Community First Fox Cities Marathon & 5K to be held September 21-23, 2018. Traffic Engineer Merten noted that there were no proposed changes from the 2017 event. He indicated that there were parking issues that he intended to address on E. Doty Avenue. Jesse Drake, race director, noted the improvements made in the operation of the route since the change was made to the course in 2015. Traffic Engineer Merten noted that he had no documented complaints from the Riverside Park neighborhood following the 2017 event.

Following discussion, **Motion/Second/Carried Hillstrom/Lang to recommend that the Chairman sign and the Council approve the Street Use Permit for the Community First Fox Cities Marathon & 5K, sponsored by the Community First Fox Cities Marathon, Jesse Drake, 2616 S. Oneida Street, Appleton, to be held September 21-23, 2018, contingent upon receipt of a certificate of insurance.** All voting aye.

**Neenah Streetball:** Committee reviewed the Street Use Permit for the Neenah StreetBall event to be held on June 9-10, 2018. Traffic Engineer Merten noted that the event organizer, Adam Maulick, was unavailable due to a prior commitment. He stated that the event will be held on W. Wisconsin Avenue. He indicated that the organizer has contacted the Lion's Club, a high school group and one other vendor to provide food during the event. He noted that he is working with the Police Department to provide barriers at the street closures. FNI Executive Director Barker stated that she wasn't aware of any issues that occurred downtown during last year's event.

C.A.

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C.A.

Following discussion, **Motion/Second/Carried Lendrum/Lang to recommend the Chairman of the Public Services and Safety Committee sign and the Council approve the Street Use Permit for the Neenah StreetBall to be held on June 9-10, 2018, in downtown Neenah, sponsored by Mission Basketball Academy Inc., Adam Maulick, 1835 E. Edgewood Drive, Appleton.** All voting aye.

A Very Neenah Christmas: Committee reviewed the Street Use Permit request for the A Very Neenah Christmas event to be held on December 7, 2018, in downtown Neenah. This event is sponsored by Future Neenah. Traffic Engineer Merten stated that there were no proposed changes from the 2017 event. He indicated that there would be further discussion regarding the timing of the street closures. Chairman Bates noted an observation of open intoxicants outside one of the businesses last year. FNI Executive Director Barker indicated that she would follow up. Committee discussed pedestrian traffic flow during the event.

C.A.

Following discussion, **Motion/Second/Carried Lendrum/Hillstrom to recommend the Chairman sign and the Council approve the Street Use Permit for the A Very Neenah Christmas event, sponsored by Future Neenah, Amy Barker, 135 W. Wisconsin Avenue, Neenah, to be held on December 7, 2018.** All voting aye.

Manhole Cover Madness: Committee reviewed the Street Use Permit request for the Manhole Cover Madness event to be held on September 8, 2018, in downtown Neenah. This event is sponsored by Future Neenah. FNI Executive Director Barker provided background for this new event. The event will take place on Neenah Foundry property located north of Winneconne Avenue along Harrison Street. The event will have a run that will require full or partial street closures. The run will start at the Bridgewood Resort and use Jewelers Park Drive and Harrison Street to reach the main event site. In addition, there will be a parkour course set up on the Neenah Foundry site. She indicated that there would be music near the end of the event. She stated that there will be alcohol at the event. Traffic Engineer Merten stated that the license to serve alcohol was not part of the street use permit. He noted that Harrison Street between Winneconne Avenue and Monroe Street will be closed for the event. Committee discussed parking for the event. Ms. Barker indicated that they are looking at shuttling options to reduce the impact on the neighborhood.

C.A.

Following discussion, **Motion/Second/Carried Lendrum/Lang to recommend the Chairman sign and the Council approve the Street Use Permit for the Manhole Cover Madness event, sponsored by Future Neenah, Amy Barker, 135 W. Wisconsin Avenue, Neenah, to be held on September 8, 2018.** All voting aye.

Neenah Duathlon: Committee reviewed the Street Use Permit for the Neenah Duathlon to be held on May 12, 2018. Traffic Engineer Merten stated that there were no changes from the prior events. He indicated that he would need to confirm 501(c) status.

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C.A. Following discussion, **Motion/Second/Carried Lendrum/Hillstrom to recommend the Chairman sign and the Council approve the Street Use Permit for the Neenah Duathlon, sponsored by Du Tri Run, Ben West, 920 S. Keller Park Drive, Appleton, to be held on May 12, 2018.** All voting aye.

Race the Lake: Committee reviewed the Street Use Permit for the Race the Lake to be held on August 26, 2018.

C.A. Following discussion, **Motion/Second/Carried Lendrum/Lang to recommend the Chairman of the Public Services and Safety Committee sign and the Council approve the Street Use Permit for the Race the Lake, sponsored by Du Tri Run, Ben West, 920 S. Keller Park, Appleton, to be held on August 26, 2018.** All voting aye.

CommunityFest: Committee reviewed the Street Use Permit for CommunityFest to be held on July 3-4, 2018.

C.A. Following discussion, **Motion/Second/Carried Lendrum/Lang to recommend the Chairman of the Public Services and Safety Committee sign and the Council approve the Street Use Permit for CommunityFest 2018, sponsored by the City of Neenah, Mike Kading, 211 Walnut Street, to be held on July 3-4, 2018.** All voting aye.

Loop the Lake Grand Opening: Committee reviewed the Street Use Permit for Loop the Lake Grand Opening to be held on June 23, 2018. Traffic Engineer Merten indicated that a walk/run would be held as part of the event. Committee discussed the route and noted corrections that were needed on the application to include the use of North Water Street instead of River Street for the course and to complete the event description. Traffic Engineer Merten stated that he would follow up on those items.

C.A. Following discussion, **Motion/Second/Carried Lendrum/Lang to recommend the Chairman of the Public Services and Safety Committee sign and the Council approve the Street Use Permit for Loop the Lake Grand Opening, sponsored by the City of Neenah, Mike Kading, 211 Walnut Street, to be held on June 23, 2018.** All voting aye.

Street Use Permits - Informational:

Bike to Boogie: Committee reviewed the Street Use Permit request for Future Neenah's Summer Kick-Off Party Bike to Boogie to be held on June 13, 2018. FNI Executive Director Barker noted that the event would again be held on the CDA property in the 200 block of W. Wisconsin Avenue.

Shattuck Park Events 2018: Committee reviewed the street use permit for the Shattuck Park Saturday Farm Market (every Saturday 6/16 thru 10/20), Out to Lunch Concerts (every Thursday 6/7 thru 8/23) and Evening Concerts (every Wednesday 6/13 thru 8/15, no concert July 4), sponsored by Future Neenah. FNI Executive Director Barker noted the coordination between these events and the recently approved car show event.

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Run Away to the Bay: Committee reviewed the Street Use Permit for the Run Away to the Bay to be held on April 21, 2018.

Traffic Engineer Merten updated the Committee on coordination with the Neenah Public Library for the Udderly Euro Car event. He indicated that the Library is agreeable to allowing the event to use all of Wisconsin Avenue from Commercial Street to Oak Street. An amended Street Use Permit will be brought to a future meeting.

Sprint Communications Easement in Douglas Park: Superintendent of Parks Fink reviewed his memo of February 19, 2018. Sprint Communications is requesting an easement to relocate their communications line into Douglas Park to accommodate an expansion project at Galloway Company. The proposed easement is along the north edge of the park. He outlined the coordination with the Neenah Water Utility to address facility clearance for their sludge line. Kevin Beauchamp of Galloway Company reviewed the expansion plan and noted the location of the existing and proposed Sprint facilities. Committee discussed compensation for the easement. Superintendent Fink noted that no compensation was being requested for the easement because it is needed to assist the expansion of a growing local company.

The Parks and Recreation Commission has approved this easement.

Following further discussion, **Motion/Second/Carried Lendrum/Lang to recommend Council approve the Sprint Communications easement request in Douglas Park.** All voting aye.

Ordinance 2018-04: Creating Neenah Code §11-181 – Sexting Prohibited: Police Chief Wilkinson outlined the need for an ordinance prohibiting sexting. He reviewed the variety of circumstances that can lead to sexting complaints and noted a need to provide flexible enforcement options. He indicated that there are existing educational programs for grades 7, 8 and 9 to inform students about the need to be prudent in using electronic devices and to encourage them to contact a trusted adult if something bad does happen. He stated that the proposed ordinance is a result of working with all of the communities in Winnebago County and indicated that all of those communities and Winnebago County are moving forward with a similar ordinance. He stated that the intent is to protect victims and prevent exploitation. Alderman Lendrum asked if information about this matter was being provided to parents. Chief Wilkinson indicated that the training was, to his knowledge, geared toward the students and not to the parents. Committee discussed the value of making parents aware of this issue.

Following further discussion, **Motion/Second/Carried Hillstrom/Lendrum to recommend Council approve Ordinance No. 2018-04, creating Neenah Code §11-181 - Sexting Prohibited.** All voting aye.

Police Department Year End Reports:

Chief Wilkinson reviewed the Year-to-Date Incident Totals and the Year-to-Year Comparison and discussed some trends.

REPORT

ORD.

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He discussed aspects of the numbers for a variety of the categories including 911 Hang Ups, Abandoned Vehicles, Animal Calls, Building Security and Crime Prevention. He noted trends in categories related to our aging population. Chief Wilkinson noted State changes in seizure rules that will affect the MEG unit. On questioning from Committee, he stated that the K9 unit only goes into Neenah High School at the request of the school district. He indicated that this happens every one or two years. He updated the Committee on the status of the new K9 unit. Captain Olson stated that the new K9, Loki, will be in service in early May.

Committee discussed options for licensing animals with a desire to improve the percentage of animals that are licensed. Brian Defferding, 686 Oak Street, addressed the Committee to note that City Hall operating hours are a constraint to getting animals licensed. He encouraged consideration of Chief Wilkinson's concept to allow veterinary clinics to license animals.

Chief Wilkinson reviewed the 2017 Uniform Crime Report and the Year-to-Year Uniform Crime Report (2008 – 2017). He stated that the property recovery rate continues to be higher than the statewide average. He reviewed the Prohibited Dangerous Animal Summary, the Dangerous Animal Summary and the Potentially Dangerous Animal Summary. He noted that the Committee will be hearing an appeal of a Prohibited Dangerous designation for "Fritzzy". He expressed satisfaction with the function of the current dangerous animal ordinance and noted that he is pursuing a Lean project to address processing for animal incidents.

Chief Wilkinson provided the Committee with the Traffic Accident Statistical Breakdown and the Traffic Arrests report for December. He noted that the increase shown for Non-Reportable crashes is due to a change in reporting procedures. He noted the crash increase at the Green Bay/Winneconne roundabout. He stated that there have been discussions with WisDOT traffic engineering staff about the issue. Committee discussed potential causes for the issue and intersection pavement marking. Brian Defferding, 686 Oak Street, addressed the Committee to note his recent observation of a wrong-way driver at the roundabout. He stated that it is possible that westbound drivers on Winneconne Avenue assume that anyone in the inside lane entering the roundabout from the south are going to take a left turn. Chief Wilkinson reviewed the Traffic Arrests report for December. He noted the OWI arrests continue to be low. He noted the increase in parking citations. He stated that the NuPark parking management system is working well for enforcement.

Following discussion, **Motion/Second/Carried Hillstrom/Lendrum to accept the December 2017 Traffic Accident Statistical Breakdown Report, the Year-to-Date Incident Totals Report, the Comparison of Police Activity by Category Report, the 2017 Uniform Crime Report, the Year-to-Year Uniform Crime Reports, the Prohibited Dangerous Animal Summary, the Dangerous Animal Summary and the Potentially Dangerous Animal Summary and place on file.** All voting aye.

Loop the Little Lake Route Change: Traffic Engineer Merten reviewed his February 23, 2018, memo regarding the Loop the Little Lake route change. The routing through Doty Island that has been publicized to this point used River Street, Abby Avenue, Lawson Street, and Fox Streets to connect the Neenah bridge to the Menasha bridge.

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In the course of working on wayfinding signing for the Loop, the suggestion was made to use North Water Street, Abby Avenue, Lawson Street and Fox Street until such time as the proposed trail is constructed in Menasha along Little Lake Butte des Morts connecting Fox Street to Abby Avenue. Chairman Bates updated the Committee on the status of discussions between the City of Menasha and the Neenah-Menasha Sewerage Commission regarding trail construction adjacent to the treatment plant. She noted several conditions that NMSC has placed on the construction of the trail on plant property. Alderman Lendrum expressed a concern that residents on North Water Street have not been informed of the change and was skeptical that the route needed to be designated until the trail was constructed. Traffic Engineer Merten noted that the revised route actually will impact fewer residents than the existing route. Committee discussed the future use of the route for special events.

Following further discussion, **Motion/Second/Carried Lendrum/Bates to table action on the route change, direct staff to notify the residents on North Water Street of the proposed change, provide the residents with an opportunity to provide input, and bring the matter back to a future Committee meeting.** All voting aye.

Downtown Traffic Study Proposed Additions: Traffic Engineer Merten reviewed the proposed additions to the Downtown Neenah Traffic Study. Following discussions with MSA Professional Services regarding logistics in performing the study, staff requests the inclusion of several additional services to the study. The additional services include: intersection counts at Doty/Commercial, Doty/Church and Columbian/Church; crash analysis; traffic signal warrant analysis; and intersection signal retiming. The added cost of the work is \$2,257. The approved proposal was \$29,650. The additions would bring the revised proposal to \$31,907.

REPORT

Following further discussion, **Motion/Second/Carried Hillstrom/Lang to recommend Council approve an amendment to the professional services agreement with MSA Professional Services for the Downtown Neenah Traffic Study project for proposed scope additions in an amount not to exceed \$2,257.** All voting aye.

Preliminary Resolution No. 2018-09: Curb, Gutter and Pavement Construction on Kingswood Drive, Remington Road, Paintbrush Road and Shootingstar Drive: This project will construct the final curb, gutter and asphalt pavement on the streets listed. This work is 100% assessable.

RES.

Following discussion, **Motion/Second/Carried Lendrum/Bates to recommend Council adopt Preliminary Resolution No. 2018-09 for Curb, Gutter and Pavement Construction on Kingswood Drive, Remington Road, Paintbrush Road and Shootingstar Drive.** Motion passed 3-0 (Alderman Hillstrom abstained).

**Licenses:**

Beverage Operator License Applications: The Committee reviewed the beverage operator license applications for Theresa R. Fuller and Kathryn A. Harding.

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C.A.

Following discussion, **Motion/Second/Carried Lendrum/Lang to recommend Council approve beverage operator license applications for Theresa R. Fuller and Kathryn A. Harding.** All voting aye.

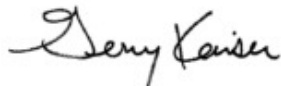
Public Works General Construction and Department Activity:

1. Contract 1-17 (Cecil St, Higgins Av) Work is complete.
2. Contract 2-17 (Edward, Helen, Cleveland) Work is complete. A final estimate is being prepared.
3. Contract 8-17 (Commerce Court Pond) – Pipe installation is complete. The contractor has started to work on expanding the detention pond. Excavated soil is being placed on the south slope of Bell Street.
4. Contract 1-18 (Andrew, Richard, Geiger, Whiting) – The project has been awarded. A pre-construction meeting has not yet been scheduled.
5. Contract 2-18 (Cecil, Adams) – This project will be advertised for bid on February 14. Bid opening is scheduled for February 28.
6. Contract 3-18 (Nature Trails/Eaglecrest) - The schedule currently calls for project advertising around March 21 and bid opening on April 9 or 10.
7. Automated Collection – A memo is being provided to Council. A Committee of the Whole date to discuss the issue has not yet been set.
8. City Hall Boilers – Both of the boilers at City Hall failed on February 14. A contractor was able to get one boiler operating, but the other boiler requires a repair of about \$14,000. Since the boilers are near the end of their typical life, Building Manager Fischer is collecting quotes for their replacement. The projected cost is \$55,000-\$60,000.
9. Tullar Garage Lighting – The vehicle storage bay lighting work at the Tullar Garage is complete. The Focus on Energy incentive payment has been received.
10. Sanitary Sewer Rate Study – The rate calculator has been received from the study consultant. Staff will be meeting with the consultant on February 28 for review and training on the calculator along with a discussion of rate adjustment options.
11. Downtown Neenah signs on I-41 – Staff has provided WisDOT with the materials needed to authorize installation of Downtown Neenah signs on I-41. Upon approval of those materials, the WisDOT contractor will have 90 days to complete installation.
12. Drop-off Site – The Tullar Garage drop-off is scheduled to open March 1. Alderman Hillstrom requested clarification of the wood disposal rules at the drop-off site.

Announcements/Future Agenda Items: Director Kaiser informed the Committee that a Dangerous Animal appeal hearing has been tentatively set for the March 13 meeting.

**Motion/Second/Carried Hillstrom/Bates to adjourn at 10:05 p.m.** All voting aye.

Respectfully submitted,



Gerry Kaiser  
Director of Public Works





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## M E M O R A N D U M

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**DATE:** March 9, 2018  
**TO:** Mayor Kaufert, and Members of the Public Services and Safety Committee  
**FROM:** Gerry Kaiser, Director of Public Works  
**RE:** Assessable Frontage Review – 1380 Whispering Pines Lane

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At the public hearing for the Nature Trails street construction project, the owner of 1380 Whispering Pines Lane had requested that staff review the assessable frontage calculation for his lot. That address is Lot 222 in the original plat. The property boundaries have not been changed since the platting. The calculated assessable frontage for this lot was 111.78 feet.

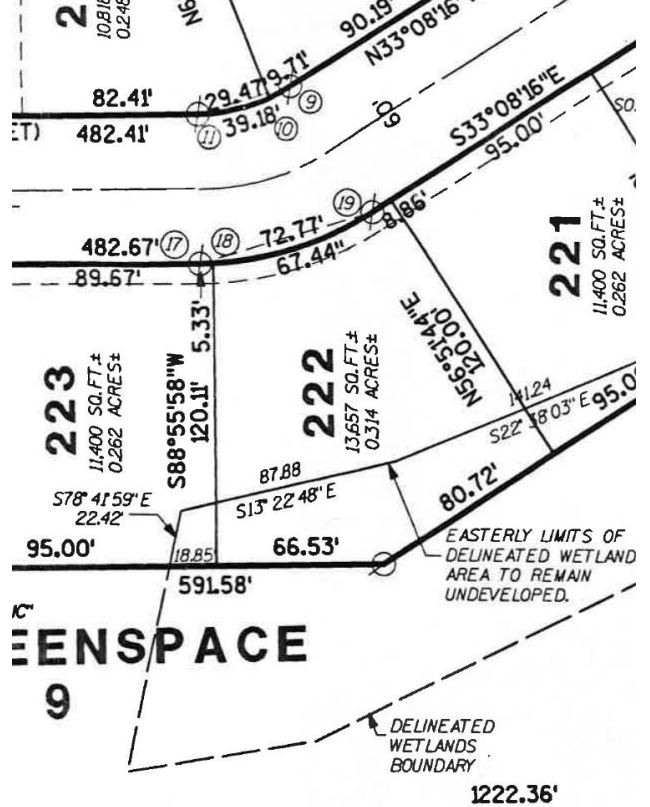
Staff considered this lot to be a trapezoid and performed the calculation in 13-5(i)(1)f of the municipal code. The front lot line length is 76.30 feet (67.44+8.86). The rear lot line length is 147.25 feet (66.53+80.72). This results in an average lot width of 111.78 feet.

A second way to approach this assessable frontage calculation is a variation on this method. The variation assumes a curved rear lot line parallel to the front lot line. The front lot line length is 76.30 feet (67.44+8.86). The rear lot line length becomes 143.48 feet (8.86+134.62). This results in an average lot width of 109.89 feet.

A third way to approach this is to use 13-5(i)(1)b (Cul de Sac with a Concave curve). Under this method, the assessable frontage is the lot width at the building setback line. In this subdivision, the setback line is 25 feet from the front lot line. This results in an assessable frontage of 90.30 feet.

Finally, a fourth way to approach this assessable frontage calculation is with 13-5(i)(1)i (Uncategorized Irregular Lot). For that calculation, the lot area is divided by the typical lot depth of the neighboring lots. In this case, 13,657 SF / 120 feet results in an assessable frontage of 113.81 feet.

Staff recommends maintaining the assessable frontage as originally calculated. It is consistent with how the lot was assessed when the 2-inch mat was installed. It is also consistent with how we've handled similar lots with shallow curvature.





*Department of Public Works*  
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Phone 920-886-6241 • e-mail: gkaiser@ci.neenah.wi.us  
*GERRY KAISER, P.E.*  
*DIRECTOR OF PUBLIC WORKS*

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## M E M O R A N D U M

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**DATE:** March 9, 2018  
**TO:** Mayor Kaufert, and Members of the Public Services and Safety Committee  
**FROM:** Gerry Kaiser, Director of Public Works  
**RE:** Assessable Frontage Review – 1589 Remington Road

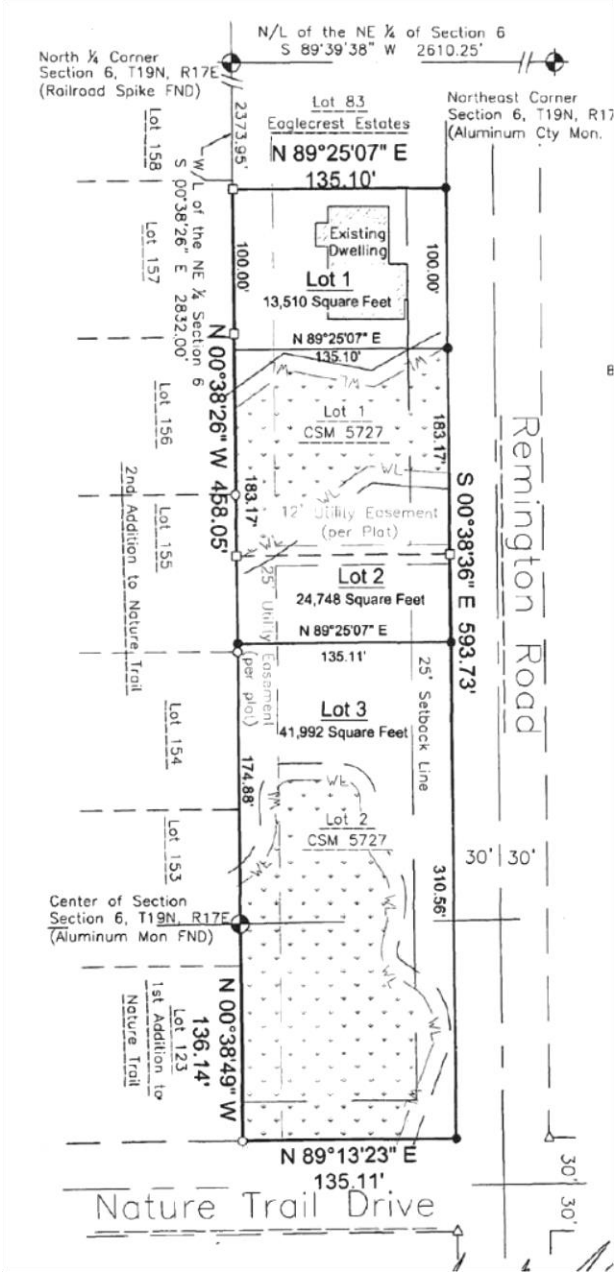
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At the public hearing for the Nature Trails street construction project, the owner of 1589 Remington Road addressed the Council regarding the assessable frontage for his lot. That address is Lot 3 in CSM 7158. The property boundaries have not been changed since the CSM was created.

Under standard practice, this lot is considered a corner lot with a short-side frontage on Nature Trail Drive and a long-side frontage on Remington Road. The short-side frontage is 135.11 feet. The long-side assessable frontage, incorporating the corner lot adjustment in 13-5(i)(1)c of the municipal code, is the longer of 1/3 of the frontage or the frontage minus 100 feet. In this case, the long-side assessable frontage is 210.56 feet.

As shown on the CSM, wetlands have been delineated over the southerly two-thirds of the lot. In the absence of options for mitigation or changes to wetlands development regulations, development of this area is very unlikely. There is no specific ordinance provision that requires that wetlands be considered in determining assessable frontage for street improvements. However, it becomes difficult to consider this parcel in its entirety as benefitting from the public improvement. Because of that, I am requesting that Committee consider altering the typical assessment charge for this lot.

My suggestion is to assess the lot based on the normal corner lot frontage calculation but to charge the homeowner the same as a typical neighboring corner lot. This would make the long side 135.11 feet on Nature Trail Drive and the short side 110 feet on Remington Road. The difference between the total calculated special assessment and the amount billed to the property owner would be held as a deferred assessment against the property should the wetlands area be developed. This approach protects the property owners from paying a special assessment beyond their benefit while also protecting the other Nature Trails/Eaglecrest property owners from making up the difference in special assessment charges.



**Report of the Committee of Public Services and Safety  
on Proposed Assessments**

In accordance with the (preliminary) Resolution No. 2018-09, and the requirements of §66.0703(5), Wis. Stats., we herewith submit our report on the improvements and the assessment of benefits under the police power for the improvements to be made in the streets or portions of streets listed below.

The plans and specifications have been approved by the Committee and are on file with the Director of Public Works.

The descriptions of the improvement and the estimate of the entire cost of the proposed improvements and the benefits and damages, which estimate of benefits and damages have been made from a view of each parcel, are as follows:

**Installation of curb, gutter and pavement on the following streets:**

<u>Street</u>	<u>Length</u>	<u>Estimated Construction Costs (1)</u>	<u>Estimated Assessable Costs (1)</u>	<u>Estimated Direct Costs</u>	<u>Estimated City Costs</u>
1. Kingswood Drive (Nature Trail to Shootingstar)	2,300 ft.	\$335,000	\$245,000	\$90,000	\$ 0
2. Remington Road (Nature Trail to Shootingstar)	2,300 ft.	\$335,000	\$245,000	\$90,000	\$ 0
3. Paintbrush Road (Kingswood to Remington)	500 ft.	\$75,000	\$55,000	\$20,000	\$ 0
4. Shootingstar Drive (Kingswood to Remington)	500 ft.	\$75,000	\$55,000	\$20,000	\$ 0

Damages - Nil      (1) Includes 10% engineering and administration fees

A schedule of the properties benefited by the improvements is on file with the Director of Public Works. The properties benefited will be assessed pursuant to Sec. 13-1, Neenah Code, according to the following rates.

Estimated Schedule of Assessment Rates

Single-Family / Two-Family Residence District      = \$80.00 per assessable front foot

**Public Services and Safety Committee**

**Dated:** \_\_\_\_\_

**By:** \_\_\_\_\_  
Chairman

Street: **EAGLECREST SUBDIVISION**  
**Kingswood Drive (Nature Trail to Shootingstar)**  
**Remington Road (Nature Trail to Shootingstar)**  
**Paintbrush Road (Kingswood to Remington)**  
**Shootingstar Drive (Kingswood to Remington)**

PlateNo.	Assessment Address	Owner 1	Owner 2	Mailing Address	City	Zone	Use	Code	Main St. Ftg.	Side St. Ftg.	Assess		Assessment		Total Assessment
											Front Footage	Rate	Rate	Assessment	
81104010000	1555 REMINGTON RD	ALEK R. BRANDENBURG	HOLLY M. BRANDENBURG	1555 REMINGTON RD	NEENAH WI 54956	R1	1F	F	110.00	135.07	155.07	\$80.00		\$12,405.60	
81104020000	1551 REMINGTON RD	RANDALL JOHNSON	CATHY JOHNSON	1551 REMINGTON RD	NEENAH WI 54956	R1	1F	A	101.78		101.78	\$80.00		\$8,142.40	
81104030000	1547 REMINGTON RD	MATTHEW R. MECK	REBECCA A. MECK	1547 REMINGTON RD	NEENAH WI 54956	R1	1F	A	101.81		101.81	\$80.00		\$8,144.80	
81104040000	1543 REMINGTON RD	PAIGE D. LAMBERT		1543 REMINGTON RD	NEENAH WI 54956	R1	1F	A	101.81		101.81	\$80.00		\$8,144.80	
81104050000	1539 REMINGTON RD	DAVID J. AND WENDY A. MADER REVOC	UST	1539 REMINGTON RD	NEENAH WI 54956	R1	1F	A	101.81		101.81	\$80.00		\$8,144.80	
81104060000	1535 REMINGTON RD	MATTHEW J. CHEVREMONT	RACHEL B. CHEVREMONT	1535 REMINGTON RD	NEENAH WI 54956	R1	1F	A	101.81		101.81	\$80.00		\$8,144.80	
81104070000	1531 REMINGTON RD	JOSHUA J. JUEDES	DANIELLE JUEDES	1531 REMINGTON RD	NEENAH WI 54956	R1	1F	A	101.81		101.81	\$80.00		\$8,144.80	
81104080000	1527 REMINGTON RD	KEITH KILLAM	PENNY SCHMALZ	1527 REMINGTON RD	NEENAH WI 54956	R1	1F	A	101.81		101.81	\$80.00		\$8,144.80	
81104090000	1523 REMINGTON RD	CHRISTOPHER LARCO	TRISTA LARCO	1523 REMINGTON RD	NEENAH WI 54956	R1	1F	A	101.81		101.81	\$80.00		\$8,144.80	
81104100000	1519 REMINGTON RD	HEATHER M. MERFELD		1519 REMINGTON RD	NEENAH WI 54956	R1	1F	A	101.81		101.81	\$80.00		\$8,144.80	
81104110000	1515 REMINGTON RD	WAYNE M. SPEAKES	CYNTHIA L. PAGEL	1515 REMINGTON RD	NEENAH WI 54956	R1	1F	F	110.00	135.02	155.02	\$80.00		\$12,401.60	
81104120000	1337 SHOOTINGSTAR DR	GRANT O'BRIEN	ALYSSA O'BRIEN	1337 SHOOTINGSTAR DR	NEENAH WI 54956	R1	1F	F	100.00	150.00	100.00	\$80.00		\$8,000.00	
81104130000	1333 SHOOTINGSTAR DR	DONALD MCNEFF	DONNA S. MCNEFF	1333 SHOOTINGSTAR DR	NEENAH WI 54956	R1	1F	A	100.00		100.00	\$80.00		\$8,000.00	
81104140000	1329 SHOOTINGSTAR DR	ROBERT W. PAGE	CHERYL L. PAGE	1329 SHOOTINGSTAR DR	NEENAH WI 54956	R1	1F	A	100.00		100.00	\$80.00		\$8,000.00	
81104150000	1325 SHOOTINGSTAR DR	RICHARD R. GUELLER	HEATHER KC GUELLER	1325 SHOOTINGSTAR DR	NEENAH WI 54956	R1	1F	A	100.00		100.00	\$80.00		\$8,000.00	
81104160000	1321 SHOOTINGSTAR DR	MARY E. PLAISANCE LIVING TRUST		1321 SHOOTINGSTAR DR	NEENAH WI 54956	R1	1F	B	106.45		106.45	\$80.00		\$8,516.00	
81104170000	1317 SHOOTINGSTAR DR	SHANE VONDRACEK	KARI L. VONDRACEK	1317 SHOOTINGSTAR DR	NEENAH WI 54956	R1	1F	B	45.61		69.99	\$80.00		\$5,599.20	
81104180000	1512 KINGSWOOD DR	DANIELLE L JOHNSON	BARRY T JOHNSON	1512 KINGSWOOD DR	NEENAH WI 54956	R1	1F	B	83.82		94.34	\$80.00		\$7,547.20	
81104190000	1516 KINGSWOOD DR	AMANDA M COUSSOULE		1516 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	96.11		96.11	\$80.00		\$7,688.80	
81104200000	1520 KINGSWOOD DR	RYAN P. VANEVENHOVEN	AMY L. VANEVENHOVEN	1520 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	96.11		96.11	\$80.00		\$7,688.80	
81104210000	1524 KINGSWOOD DR	GERALD L. STEIN	ANN C. STEIN	1524 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	96.11		96.11	\$80.00		\$7,688.80	
81104220000	1528 KINGSWOOD DR	JAMES P. AND JANE M. KINDER LIVING TRUST		1528 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	96.11		96.11	\$80.00		\$7,688.80	
81104230000	1532 KINGSWOOD DR	DANIEL CHARLES BEILFUSS	VANESSA BEILFUSS	1532 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	96.11		96.11	\$80.00		\$7,688.80	
81104240000	1536 KINGSWOOD DR	DENNIS D. PROTHERO JR	BRENDA M. PROTHERO	1536 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	96.11		96.11	\$80.00		\$7,688.80	
81104250000	1540 KINGSWOOD DR	PATRICK K. DOYLE	STACI K. DOYLE	1540 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	96.11		96.11	\$80.00		\$7,688.80	
81104260000	1544 KINGSWOOD DR	RYAN E. BETKER	SUZANNE L. BETKER	1544 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	96.11		96.11	\$80.00		\$7,688.80	
81104270000	1548 KINGSWOOD DR	LARRY V KRUEGER	JANET R KRUEGER	1548 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	96.11		96.11	\$80.00		\$7,688.80	
81104280000	1552 KINGSWOOD DR	RONALD VANDER MAUSE	CARLA VANDER MAUSE	1552 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	96.11		96.11	\$80.00		\$7,688.80	
81104290000	1556 KINGSWOOD DR	SCOTT C. WEBER	JULIE A. WEBER	1556 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	96.11		96.11	\$80.00		\$7,688.80	
81104300000	1560 KINGSWOOD DR	ERIC MATSON	THERESA MATSON	1560 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	96.07		96.07	\$80.00		\$7,685.60	
81104310000	1564 KINGSWOOD DR	MICHAEL HOKENSON	GRETHEL HOKENSON	1564 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	107.30		107.30	\$80.00		\$8,584.00	
81104320000	1568 KINGSWOOD DR	DAVID J. WINGER		1568 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	107.30		107.30	\$80.00		\$8,584.00	
81104330000	1572 KINGSWOOD DR	CYNTHIA WEINAUG	PAUL H. WEINAUG	1572 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	107.30		107.30	\$80.00		\$8,584.00	
81104340000	1576 KINGSWOOD DR	HOAN VU NGUYEN		1576 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	107.30		107.30	\$80.00		\$8,584.00	
81104350000	1580 KINGSWOOD DR	ROCCO D. VANDENWYNGAARD		1580 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	107.42		107.42	\$80.00		\$8,593.60	
81104360000	1582 KINGSWOOD DR	KELLY J. FRITSCH		1582 KINGSWOOD DR	NEENAH WI 54954	R1	1F	A	95.50		95.50	\$80.00		\$7,640.00	
81104370000	1586 KINGSWOOD DR	SUSAN M. REICHEL		1586 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	95.50		95.50	\$80.00		\$7,640.00	
81104380000	1590 KINGSWOOD DR	THOMAS P. SKIBBA	DELORES SKIBBA	1590 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	95.50		95.50	\$80.00		\$7,640.00	
81104390000	1594 KINGSWOOD DR	JEFFREY J. SUNBLAD	TIFFA S. SUNBLAD	1594 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	95.50		95.50	\$80.00		\$7,640.00	
81104400000	1598 KINGSWOOD DR	JAMES NEWSOME	DAWN NEWSOME	1598 KINGSWOOD DR	NEENAH WI 54956	R1	1F	F	110.47	137.48	110.47	\$80.00		\$8,837.60	
81104410000	1515 KINGSWOOD DR	MARK S. MILLER	NATALIE J. MILLER	1515 KINGSWOOD DR	NEENAH WI 54956	R1	1F	F	110.00	135.00	155.00	\$80.00		\$12,400.00	
81104420000	1519 KINGSWOOD DR	ROY J. ROZEK	REBECCA A. ROZEK	1519 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	91.82		91.82	\$80.00		\$7,345.60	
81104430000	1523 KINGSWOOD DR	MATTHEW LAMERS	ERIN LAMERS	1523 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	91.62		91.62	\$80.00		\$7,329.60	
81104440000	1527 KINGSWOOD DR	TRAVIS LINDGREN	STACEY LINDGREN	1527 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	91.62		91.62	\$80.00		\$7,329.60	
81104450000	1531 KINGSWOOD DR	SARA AND RANDALL GARDNER LIVING TRUST		1531 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	91.62		91.62	\$80.00		\$7,329.60	

PlateNo.	Assessment Address	Owner 1	Owner 2	Mailing Address	City	Zone	Use	Code	Main St. Ftg.	Side St. Ftg.	Front Footage	Rate	Assessment
81104460000	1535 KINGSWOOD DR	TODD A. ARMER	MICHELLE A. ARMER	1535 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	91.62		91.62	\$80.00	\$7,329.60
81104470000	1539 KINGSWOOD DR	JEREMY C. CONN	JOYCE S. CONN	1539 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	91.62		91.62	\$80.00	\$7,329.60
81104480000	1543 KINGSWOOD DR	JEINSON J ORTEGA	ARIELLE ORTEGA	1543 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	91.62		91.62	\$80.00	\$7,329.60
81104490000	1547 KINGSWOOD DR	DAVID A KORDONOWY	SADIE L KORDONOWY	1547 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	91.62		91.62	\$80.00	\$7,329.60
81104500000	1551 KINGSWOOD DR	MICHAEL H. MULDER	KIMBERLY K. MULDER	1551 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	91.62		91.62	\$80.00	\$7,329.60
81104510000	1555 KINGSWOOD DR	DANIEL C. GERKEN	JACLYN J. GERKEN	1555 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	91.68		91.68	\$80.00	\$7,334.40
81104520000	1559 KINGSWOOD DR	H. CULLEN HENSHAW	SALLY J. HENSHAW	417 KITTIVER CT	NEENAH WI 54956	R1	1F	F	110.00	135.00	155.00	\$80.00	\$12,400.00
81104530000	1556 REMINGTON RD	RODNEY C SCHOEPKE	LAURA L SCHOEPKE	1556 REMINGTON RD	NEENAH WI 54956	R1	1F	F	110.00	135.00	155.00	\$80.00	\$12,400.00
81104540000	1552 REMINGTON RD	ROBERT L. NICHOLAS	REBECCA B. NICHOLAS	1552 REMINGTON RD	NEENAH WI 54956	R1	1F	A	91.68		91.68	\$80.00	\$7,334.40
81104550000	1548 REMINGTON RD	JOANNA H. FOSTER		1548 REMINGTON RD	NEENAH WI 54956	R1	1F	A	91.62		91.62	\$80.00	\$7,329.60
81104560000	1544 REMINGTON RD	JACKSON MURPHY	SLUSHER MISTY	1544 REMINGTON RD	NEENAH WI 54956	R1	1F	A	91.62		91.62	\$80.00	\$7,329.60
81104570000	1540 REMINGTON RD	TIMOTHY R. URIDIL	ALISSA J. URIDIL	1540 REMINGTON RD	NEENAH WI 54956	R1	1F	A	91.62		91.62	\$80.00	\$7,329.60
81104580000	1536 REMINGTON RD	JASON P. CONGDON	ALYCIA A. CONGDON	1536 REMINGTON RD	NEENAH WI 54956	R1	1F	A	91.62		91.62	\$80.00	\$7,329.60
81104590000	1532 REMINGTON RD	BRIAN P. BUTCH AND MEGAN C. BUTCH	BLE TRUST	1532 REMINGTON RD	NEENAH WI 54956	R1	1F	A	91.62		91.62	\$80.00	\$7,329.60
81104600000	1528 REMINGTON RD	JOEL M. STADLER AND JAIME L. PAGE	R JOINT REVOCAB	1528 REMINGTON RD	NEENAH WI 54956	R1	1F	A	91.62		91.62	\$80.00	\$7,329.60
81104610000	1524 REMINGTON RD	JON SEEFELDT	TEREASA SEEFELDT	1524 REMINGTON RD	NEENAH WI 54956	R1	1F	A	91.62		91.62	\$80.00	\$7,329.60
81104620000	1520 REMINGTON RD	KYLE D. KLEUSKENS	SARAH A. KLEUSKENS	1520 REMINGTON RD	NEENAH WI 54956	R1	1F	A	91.62		91.62	\$80.00	\$7,329.60
81104630000	1516 REMINGTON RD	WILLIAM G. NEDD JR	DORIA NEDD	1516 REMINGTON RD	NEENAH WI 54956	R1	1F	A	91.62		91.62	\$80.00	\$7,329.60
81104640000	1512 REMINGTON RD	KARLA R. REPTA		1512 REMINGTON RD	NEENAH WI 54956	R1	1F	F	110.00	135.00	155.00	\$80.00	\$12,400.00
81104650000	1563 KINGSWOOD DR	JEFFREY S. LINSKI	DAWN M. LINSKI	1563 KINGSWOOD DR	NEENAH WI 54956	R1	1F	F	110.00	135.00	155.00	\$80.00	\$12,400.00
81104660000	1567 KINGSWOOD DR	WILLIAM J. THOMAS	JEANNE L. THOMAS	1567 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	100.00		100.00	\$80.00	\$8,000.00
81104670000	1571 KINGSWOOD DR	MARK CHAMBERLAIN	ENCARNITA CHAMBERLAIN	1571 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	100.00		100.00	\$80.00	\$8,000.00
81104680000	1587 KINGSWOOD DR	BRADLEY R. BITTERMAN	TARA J. BITTERMAN	1587 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	100.00		100.00	\$80.00	\$8,000.00
81104690000	1591 KINGSWOOD DR	REINALDO VITOR CALEMAN JR		1591 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	100.00		100.00	\$80.00	\$8,000.00
81104700000	1595 KINGSWOOD DR	BRIAN E. CRAWFORD	TARA A. CRAWFORD	1595 KINGSWOOD DR	NEENAH WI 54956	R1	1F	A	100.00		100.00	\$80.00	\$8,000.00
81104710000	1599 KINGSWOOD DR	JEFFREY VOLLMER	ALIQUE VOLLMER	1599 KINGSWOOD DR	NEENAH WI 54956	R1	1F	F	111.60	135.00	111.60	\$80.00	\$8,928.00
81104720000	1596 REMINGTON RD	KENNETH L. WERTMAN JR	NICOLE WERTMAN JR	1596 REMINGTON RD	NEENAH WI 54956	R1	1F	F	111.60	135.00	111.60	\$80.00	\$8,928.00
81104730000	1592 REMINGTON RD	PAUL D. SWARTHOUT	LORI A. SWARTHOUT	1592 REMINGTON RD	NEENAH WI 54956	R1	1F	A	100.00		100.00	\$80.00	\$8,000.00
81104740000	1588 REMINGTON RD	JAMES W R. GARDINER		1588 REMINGTON RD	NEENAH WI 54956	R1	1F	A	100.00		100.00	\$80.00	\$8,000.00
81104750000	1584 REMINGTON RD	JOSHUA R MUELLER	AMY L MUELLER	1584 REMINGTON RD	NEENAH WI 54956	R1	1F	A	100.00		100.00	\$80.00	\$8,000.00
81104760000	1570 REMINGTON RD	ANN KEESLER	MAURICE KEESLER	1570 REMINGTON RD	NEENAH WI 54956	R1	1F	A	100.00		100.00	\$80.00	\$8,000.00
81104770000	1566 REMINGTON RD	JORDAN JELINSKI	LAURA JELINSKI	1566 REMINGTON RD	NEENAH WI 54956	R1	1F	A	100.00		100.00	\$80.00	\$8,000.00
81104780000	1562 REMINGTON RD	BRIAN J. OLSON	MARIE G. SMITS	1562 REMINGTON RD	NEENAH WI 54956	R1	1F	F	110.00	135.00	155.00	\$80.00	\$12,400.00
81104790000	1561 REMINGTON RD	RICHARD JOHNSON	KATIE L. JOHNSON	1561 REMINGTON RD	NEENAH WI 54956	R1	1F	F	98.81	135.00	133.81	\$80.00	\$10,704.80
81104800000	1565 REMINGTON RD	DARRELL L. WILLIAMS		1565 REMINGTON RD	NEENAH WI 54956	R1	1F	A	90.00		90.00	\$80.00	\$7,200.00
81104810000	1569 REMINGTON RD	JUSTIN FREIER	ANGELA FREIER	1569 REMINGTON RD	NEENAH WI 54956	R1	1F	A	90.00		90.00	\$80.00	\$7,200.00
81104820000	1573 REMINGTON RD	CHUCK WILLEMS	TINA WILLEMS	1573 REMINGTON RD	NEENAH WI 54956	R1	1F	A	90.00		90.00	\$80.00	\$7,200.00
81104830000	1577 REMINGTON RD	NICHOLAS J. KURTZ	COURTNEY KURTZ	1577 REMINGTON RD	NEENAH WI 54956	R1	1F	A	90.00		90.00	\$80.00	\$7,200.00
81104840000	1581 REMINGTON RD	DANNY A. DAYOT JR	LINDA DAYOT	1581 REMINGTON RD	OSHKOSH WI 54901	R1	1F	A	100.00		100.00	\$80.00	\$8,000.00
81104840100	1585 REMINGTON RD	GERALD M BAUWENS	BARBARA S BAUWENS	1585 REMINGTON RD	NEENAH WI 54956	R1	1F	A	183.17		183.17	\$80.00	\$14,653.60
81104840200	1589 REMINGTON RD	MATT HINZ	ANGELA HINZ	1589 REMINGTON RD	NEENAH WI 54956	R1	1F	F	310.56	135.11	310.56	\$80.00	\$24,844.80
81105030300	KINGSWOOD	CITY OF NEENAH		211 WALNUT ST	NEENAH WI 54956	R1	1F	A	20.00		20.00	\$80.00	\$1,600.00
81105030400	KINGSWOOD	CITY OF NEENAH		211 WALNUT ST	NEENAH WI 54956	R1	1F	A	20.00		20.00	\$80.00	\$1,600.00
81105030500	KINGSWOOD	CITY OF NEENAH		211 WALNUT ST	NEENAH WI 54956	R1	1F	A	20.00		20.00	\$80.00	\$1,600.00
81105030600	KINGSWOOD	CITY OF NEENAH		211 WALNUT ST	NEENAH WI 54956	R1	1F	A	200.00		200.00	\$80.00	\$16,000.00
									<b>8982.97</b>		<b>9412.96</b>		<b>\$753,036.80</b>

A =Rectangular Interior Lot  
B =Cul de Sac Lot or Lot with Concave Curve  
C =Trapezoidal Lot  
D =Triangular Lot  
E =Interior Lot with a Convex Curve  
F =Corner Lot - Unequal Frontages  
G =Corner Lot - Equal Frontages  
H =Corner Lot with a Convex Curve  
I =Uncategorized Irregular Lot



*Department of Public Works*  
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426  
Phone 920-886-6241 • e-mail: gkaiser@ci.neenah.wi.us  
**GERRY KAISER, P.E.**  
**DIRECTOR OF PUBLIC WORKS**

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## **M E M O R A N D U M**

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**DATE:** March 9, 2018  
**TO:** Mayor Kaufert, and Members of the Public Services and Safety Committee  
**FROM:** Gerry Kaiser, Director of Public Works  
**RE:** Public Works General Activity

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- 1) Contract 8-17 (Commerce Court Pond) – Pipe installation is complete. The contractor has started to work on expanding the detention pond. Excavated soil is being placed on the south slope of Bell Street.
- 2) Contract 1-18 (Andrew, Richard, Geiger, Whiting) – A pre-construction meeting was held on March 9. The contractor plans to mobilize on March 19 to start work on Geiger. St. Gabriel Parish/School contacts have been notified.
- 3) Contract 2-18 (Cecil, Adams) – A pre-construction meeting was held on March 9.
- 4) Contract 3-18 (Nature Trails/Eaglecrest) – An informational meeting with Eaglecrest residents is scheduled for March 12. The schedule currently calls for project advertising around March 21/28 and bid opening on April 4.
- 5) City Hall Boilers – Proposals are being received for boiler replacement.
- 6) Storm Water – Staff is preparing the annual storm water report to DNR, which is due at the end of the month.