



**City of Neenah  
Special Board of Public Works Agenda  
Wednesday, June 15, 2022—6:45 PM  
Neenah City Hall  
211 Walnut Street  
Council Chambers**

**NOTICE IS HEREBY GIVEN**, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

- I. Approval of the minutes of the June 9, 2022 meeting. (Minutes can be found on the City web site)
- II. Appearances.
- III. Unfinished Business.
- IV. New Business.
  - A. Public Works
    1. Pay Request No.3, Contract 1-22, Sanitary, Water Main and Street Construction on Apple Blossom Dr., Fredrick Dr., Green Acres Ln., Honeysuckle Ln., Meadow Ln., Primrose Ln., and Wild Rose Ln., to Kruczek Construction, Inc., Green Bay, in the amount of \$370,815.75.
- V. Any announcements/questions for the Board.
- VI. Adjournment.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or the **City's ADA Coordinator at (920) 886-6106 or e-mail [attorney@ci.neenah.wi.us](mailto:attorney@ci.neenah.wi.us)** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

**Minutes of the Board of Public Works Meeting  
Thursday, June 9 2022, 12:00 p.m. Noon**

**MEMBERS PRESENT:** Mayor Lang, Director of Public Works Kaiser, Director of Community Development Haese, City Attorney Westbrook and Alderpersons Lendrum and Hillstrom. Director of Finance Easker was excused.

**ALSO PRESENT:** Director of Park & Recreation Kading, Director of Water Utility Mach, and City Clerk Nagel.

**CALL TO ORDER:** Mayor Lang called the meeting to order at 12:02 p.m.

I. Approval of the minutes of the May 10, 2022 meeting. (Minutes can be found on the City web site)  
**MSC Haese/Westbrook to approve the meeting minutes as written, all voting aye.**

II. Appearances.  
None.

III. Unfinished Business.  
None.

IV. New Business.

A. Public Works

1. Award Contract 8-22, HMA Pavement Repairs.

Report

**MSC Kaiser/Westbrook to recommend to Council award Contract 8-22, HMA Pavement Repairs to Northeast Asphalt, Inc. in the amount of \$94,268.00, all voting aye.**

Discussion: There were two bids received from Northeast Asphalt, Inc. and MCC, Inc. The bid price is in line with current industry standards. This contract is for hot mix asphalt pavement repairs.

2. Change Order No.1, Contract 5-22, CTH CB/CTH JJ, Utility Installation, De Groot, Inc., Green Bay in an amount of \$6,433.44.

Info. Only

**MSC Kaiser/Lendrum to approve Change Order No.1, Contract 5-22, CTH CB/CTH JJ, Utility Installation, De Groot, Inc., Green Bay in an amount of \$6,433.44, all voting Aye.**

Discussion: The change order is for rock removal. The contractor was not able to blast rock under high voltage wire or next to buried fiber optic wire. Areas where the rock was not able to be blasted had to be removed mechanically. The trail was too damaged to temporarily repair.

3. Change Order No.2, Contract 5-22, CTH CB/CTH JJ, Utility Installation De Groot Inc., Green Bay in an amount of \$12,449.81.

Info. Only

**MSC Kaiser/Hillstrom to approve Change Order No.2, Contract 5-22, CTH CB/CTH JJ, Utility Installation De Groot Inc., Green Bay in an amount of \$12,449.81, all voting aye.**

Discussion: There was a house on southeast quadrant that was moved to make room for the roundabout. This change order is for the removal of hydrant in the way of the new road and existing water services that would be in the way of the new road.

Report

4. Final Payment, Contract 5-22, CTH CB/CTH JJ, Utility Installation, De Groot Inc., Green Bay in an amount of \$51,750.59.  
**MSC Kaiser/Lendrum to recommend Council approve Final Payment, Contract 5-22, CTH CB/CTH JJ, Utility Installation, De Groot Inc., Green Bay in an amount of \$51,750.59, all voting aye.**

Discussion: Final payment includes both change orders 1 and 2 above.

Info. Only

5. Pay Estimate No.2, Contract 2-22, Sanitary, Water Services and Street Construction, Grove Street and Dieckhoff Street, Donald Hietpas & Sons, Inc., Little Chute, in an amount of \$162,398.89.  
**MSC Kaiser/Lendrum to approve Pay Estimate No.2, Contract 2-22, Sanitary, Water Services and Street Construction, Grove Street and Dieckhoff Street, Donald Hietpas & Sons, Inc., Little Chute, in an amount of \$162,398.89, all voting aye.**

Discussion: This pay estimate includes work on sewer laterals and water service replacement.

Info. Only

6. Pay Estimate No. 2, Contract 4-22, Sanitary Sewer and Water Main Construction, S. Commercial Street, Robert J. Immel Exc. Inc., in an amount of \$55,611.62.  
**MSC Kaiser/Westbrook to approve Pay Estimate No. 2, Contract 4-22, Sanitary Sewer and Water Main Construction, S. Commercial Street, Robert J. Immel Exc. Inc., in an amount of \$55,611.62, all voting aye.**

Discussion: Service work is complete; pavement patching needs to be done yet. There is a cure time with the pavement patching. The project is anticipated to be completed and the road opened early to mid-July. The project is in preparation for the 2025 reconstruction of Commercial Street.

7. Final Payment, Contract 1-22, Sanitary, Water Main and Street Construction, Apple Blossom Dr., Fredrick Dr., Green Acres Ln., Honeysuckle Ln., Meadow Ln., Primrose Ln., Wild Rose Ln., Kruczek Construction Inc., Green Bay, in an amount of \$464,275.79.  
**MSC Kaiser/Haese to table this item as the contractor did not submit final payment paperwork, all voting aye.**

B. Park & Recreation

Info. Only

1. Change Order No. 1 for Shattuck Park Fountain Reconstruction Contract to Janke General Contractors, Athens, WI in the amount of \$9,440.20.  
**MSC Haese/Westbrook to approve Change Order No. 1 for Shattuck Park Fountain Reconstruction Contract to Janke General Contractors, Athens, WI in the amount of \$9,440.20, all voting aye.**

Discussion: This change order includes additional drainpipe, concrete removal, replacement, and caulking. Concrete panels that were deteriorated to the point of repair were replaced. Replacing these deteriorating concrete panels with this project was the most efficient and effective way to address the situation. Additional caulking was added to prolong the life span of the concrete before needing to be replaced.

Info. Only

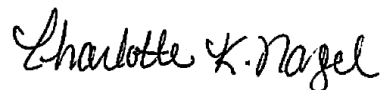
2. Pay Estimate No. 2, for Shattuck Park Fountain Reconstruction Contract to Janke General Contractors, Athens, WI in the amount of \$322,747.85.  
**MSC Haese/Hillstrom to approve Pay Estimate No. 2, for Shattuck Park Fountain Reconstruction Contract to Janke General Contractors, Athens, WI in the amount of \$322,747.85, all voting aye.**

Discussion: This pay request is for work completed through May 31, 2022. The pay request includes change order no. 1 above. The project is substantially completed. There is a water pressure issue at the water play feature and staff is working through the problem-solving process with the vendor. Retainage is being held along with final payment to allow staff to do a final walk through and create a punchlist. The water feature will be functional by open day, Saturday, June 11, 2022 with a ribbon cutting ceremony on June 23<sup>rd</sup>.

- V. Any announcements/questions for the Board.  
None.

- VI. Adjournment.  
**MSC Haese/Hillstrom to adjourn, all voting aye. Meeting adjourned t 12:27 p.m.**

Respectfully Submitted,



Charlotte K. Nagel, City Clerk

**City of Neenah  
Department of Public Works  
Contractor Request for Payment**

Contractor Name: Kruczek Construction, Inc.		Contract No. 1-22	
Address 3636 Kewaunee Rd		Contract Amount \$1,969,969.69	
City Green Bay WI 54311			
Name of Project		Sanitary, Water Main and Street Construction	
Location of Project		Apple Blossom, Fredrick, Green Acres, Honeysuckle, Meadow, Primrose & Wild Rose	
Pay Request No.	3	For Period	May 1, 2022 through May 31, 2022

**CONTRACT SUMMARY**

Original Contract Amount	\$1,969,969.69
Net Amount of Change Order	\$0.00
Adjusted Contract Amount	<u>\$1,969,969.69</u>

**WORK PERFORMED TO DATE**

Work Performed to Date	\$2,034,947.69
Less Retainage of 2.5%. If different indicate here	\$92,239.29
Net Amount Earned to Date	\$1,942,708.40
Less Previous Payments	\$1,571,892.65

**BALANCE DUE THIS PAYMENT**

**\$370,815.75**

**CONTRACT BREAKOUT**

	Account Numbers	Budget Total	Contract Breakdown	Due This Estimate	Paid to Date
Sanitary Sewer Various Repairs	046-5001-743-0236	\$150,000.00	\$4,694.38	\$4,485.00	\$0.00
Storm Sewer Fredrick Dr	049-5274-743-0236	\$252,000.00	\$79,630.83	\$38,871.30	\$82,497.05
Water Main Apple Blossom Dr	4000-0000-207-0498	\$230,224.00	\$234,947.19	\$0.00	\$236,448.04
Water Main Fredrick Dr	4000-0000-207-0486	\$288,000.00	\$140,538.27	\$0.00	\$153,224.08
Water Main Green Acres Ln	4000-0000-207-0489	\$424,000.00	\$307,641.58	\$10,152.19	\$278,982.70
Water Main Honeysuckle Ln	4000-0000-207-0490	\$424,000.00	\$305,269.90	\$55,592.72	\$234,332.39
Water Main Meadow Ln	4000-0000-207-0487	\$424,000.00	\$299,213.14	\$235,387.59	\$62,930.38
Water Main Primrose Ln	4000-0000-207-0491	\$424,000.00	\$287,102.68	\$4,506.45	\$272,450.03
Water Main Wild Rose Ln	4000-0000-207-0488	\$424,000.00	\$310,931.72	\$21,820.50	\$251,028.00
		<u>\$3,040,224.00</u>	<u>\$1,969,969.69</u>	<u>\$370,815.75</u>	<u>\$1,571,892.65</u>

**CERTIFICATION OF CONTRACTOR:**

I certify that the foregoing is just and correct and the amount claimed is legally due after showing all just credits

Certified by Engineer _____	Date:
Certified by Public Works _____	6-14-2022 Date:
Certified by Water Utility _____	Date: 6/14/22
Certified by Contrator _____	Date:
Approved BPW _____	Date:
Approved Common Council (Final Payments Only)	Date:

Contract 1-22  
Sewer, Water Main and Street Construction  
Apple Blossom, Fredrick, Green Acres, Honeysuckle, Meadow, Primrise and Wild Rose

Item Code	Item Description	UofM	Quantity	Bid Unit Price	Extension	Qty Completed to Date	Pay Estimate No. 2					Pay Request 3						
							Quantity Completed This Pay Estimate	\$ Completed This Pay Estimate	0.05 Retainage Due	Due This Estimate	Previously Paid	Due to Contractor to Date	Quantity Completed This Pay Estimate	\$ Completed This Pay Estimate	2.5% Retainage Due	Due This Estimate	Previously Paid	Due to Contractor to Date
<b>Sanitary</b>																		
100	Repair 8-Inch Sanitary Sewer (Station 61+94 to Station 62+18)	Lump Sum	1	\$4,600.00	\$4,600.00	1.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1.00	\$4,600.00	\$115.00	\$4,485.00	\$0.00	\$4,600.00
					\$4,600.00			\$0.00	\$0.00	\$0.00	\$0.00			\$4,600.00	\$115.00	\$4,485.00	\$0.00	\$4,600.00
<b>Water</b>																		
200	Furnish & Install 12-Inch PVC-C-900 Main	Lin. Ft.	1,670	\$112.00	\$187,040.00	1,661.00	18.00	\$2,016.00	\$100.80	\$1,915.20	\$174,815.20	\$186,032.00	0.00	\$0.00	\$0.00	\$0.00	\$176,730.40	\$186,032.00
201	Furnish & Install 8-Inch PVC-C-900 Main	Lin. Ft.	12,800	\$77.50	\$992,000.00	13,058.00	5,196.00	\$402,690.00	\$20,134.50	\$382,555.50	\$430,190.88	\$855,522.50	2,019.00	\$156,472.50	\$3,911.81	\$152,560.69	\$812,746.38	\$1,011,995.00
202	Furnish & Install 12-Inch Valve w/Box	Each	5	\$4,300.00	\$21,500.00	5.00	0.00	\$0.00	\$0.00	\$0.00	\$20,425.00	\$21,500.00	0.00	\$0.00	\$0.00	\$0.00	\$20,425.00	\$21,500.00
203	Furnish & Install 8-Inch Valve w/Box	Each	48	\$2,450.00	\$117,600.00	46.00	14.00	\$34,300.00	\$1,715.00	\$32,585.00	\$62,842.50	\$100,450.00	5.00	\$12,250.00	\$306.25	\$11,943.75	\$95,427.50	\$112,700.00
204	Furnish & Install Hydrmat, Hydrant Lead and Valve	Each	32	\$7,600.00	\$243,200.00	32.00	15.00	\$114,000.00	\$5,700.00	\$108,300.00	\$86,640.00	\$205,200.00	5.00	\$38,000.00	\$950.00	\$37,050.00	\$194,940.00	\$243,200.00
205	Furnish & Install Live Tap and 8-Inch Valve	Each	1	\$5,300.00	\$5,300.00	1.00	0.00	\$0.00	\$0.00	\$0.00	\$5,035.00	\$5,300.00	0.00	\$0.00	\$0.00	\$0.00	\$5,035.00	\$5,300.00
206	Reconnect 1-Inch Copper Water Services w/Cathodic Protection	Each	255	\$975.00	\$248,625.00	253.00	157.00	\$153,075.00	\$7,653.75	\$145,421.25	\$0.00	\$153,075.00	96.00	\$93,600.00	\$2,340.00	\$91,260.00	\$145,421.25	\$246,675.00
207	Reconnect 2-Inch Copper Water Services w/Cathodic Protection	Each	12	\$1,388.00	\$16,656.00	15.00	15.00	\$20,820.00	\$1,041.00	\$19,779.00	\$0.00	\$20,820.00	0.00	\$0.00	\$0.00	\$0.00	\$19,779.00	\$20,820.00
208	Abandon Hydrant	Each	26	\$308.00	\$8,008.00	26.00	5.00	\$1,540.00	\$77.00	\$1,463.00	\$585.20	\$2,156.00	19.00	\$5,852.00	\$146.30	\$5,705.70	\$2,048.20	\$8,008.00
209	Abandon Valve Box/Manhole	Each	32	\$244.00	\$7,808.00	32.00	4.00	\$976.00	\$48.80	\$927.20	\$1,854.40	\$2,928.00	20.00	\$4,880.00	\$122.00	\$4,758.00	\$2,781.60	\$7,808.00
					\$1,847,737.00			\$729,417.00	\$36,470.85	\$692,946.15	\$782,388.18	\$1,552,983.50		\$311,054.50	\$7,776.36	\$303,278.14	\$1,475,334.33	\$1,864,038.00
<b>Storm</b>																		
300	Furnish & Relay 10-Inch Storm Sewer	Lin. Ft.	300	\$54.00	\$16,200.00	756.00	457.00	\$24,678.00	\$1,233.90	\$23,444.10	\$0.00	\$24,678.00	299.00	\$16,146.00	\$403.65	\$15,742.35	\$23,444.10	\$40,824.00
301	Furnish & Install 4-Inch Storm Sewer Lateral (20)	Lin. Ft.	1,000	\$34.00	\$34,000.00	612.00	554.00	\$18,836.00	\$941.80	\$17,894.20	\$0.00	\$18,836.00	58.00	\$1,972.00	\$49.30	\$1,922.70	\$17,894.20	\$20,808.00
302	Furnish & Install Catch Basin	Each	10	\$1,875.00	\$18,750.00	29.00	19.00	\$35,625.00	\$1,781.25	\$33,843.75	\$0.00	\$35,625.00	10.00	\$18,750.00	\$468.75	\$18,281.25	\$33,843.75	\$54,375.00
303	Remove Storm Catch Basin	Each	10	\$300.00	\$3,000.00	29.00	19.00	\$5,700.00	\$285.00	\$5,415.00	\$0.00	\$5,700.00	10.00	\$3,000.00	\$75.00	\$2,925.00	\$5,415.00	\$8,700.00
304	Install and Maintain Type "D" Inlet Protection	Each	76	\$80.00	\$6,080.00	25.00	0.00	\$0.00	\$0.00	\$0.00	\$1,900.00	\$2,000.00	0.00	\$0.00	\$0.00	\$0.00	\$1,900.00	\$2,000.00
					\$78,030.00			\$84,839.00	\$4,241.95	\$80,597.05	\$1,900.00	\$86,839.00		\$39,868.00	\$996.70	\$38,871.30	\$82,497.05	\$126,707.00
<b>Street</b>																		
400	Remove Existing Pavement and Maintain Utility Trench	Lin. Ft.	15,000	\$2.00	\$30,000.00	15,000.00	0.00	\$0.00	\$0.00	\$0.00	\$9,500.00	\$10,000.00	10,000.00	\$20,000.00	\$500.00	\$19,500.00	\$9,500.00	\$30,000.00
401	Install and Maintain Traffic Control	Lump Sum	1	\$9,602.69	\$9,602.69	1.00	0.25	\$2,400.67	\$120.03	\$2,280.64	\$2,280.64	\$4,801.35	0.50	\$4,801.35	\$120.03	\$4,681.31	\$4,561.28	\$9,602.69
					\$39,602.69			\$2,400.67	\$120.03	\$2,280.64	\$11,780.64	\$14,801.35		\$24,801.35	\$620.03	\$24,181.31	\$14,061.28	\$39,602.69
	<b>Total Bid</b>				\$1,969,969.69			\$816,656.67	\$40,832.83	\$775,823.84	\$796,068.81	\$1,654,623.85		\$380,323.85	\$9,508.10	\$370,815.75	\$1,571,892.65	\$2,034,947.69