



Parks & Recreation Commission -

THURSDAY, FEBRUARY 20, 2020; 4:30 PM

City Hall, 211 Walnut Street, Neenah, WI 54956

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision making responsibility. This constitutes a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

MEMBERS

Lee Hillstrom, Kate Hancock-Cooke, Gary Lawell, Peter Kelly, Jim Vedder, Ted Galloway, Judy Zaretzke, Amanda Loudon, Christopher Kunz

STAFF

Stephanie Schott, Jim Kluge, Trevor Fink, Clint Williams and Michael Kading

AGENDA TOPICS

CALL TO ORDER

APPEARANCES

Open Forum / Commission Consideration of Appearances

MINUTES

Approval of Meeting Minutes Janaury 16

Attached

BILL VOUCHERS

Bills for December

Lawell

FINANCIAL Report

Reviewed quarterly in March, June, September, December

Attached

MISSION ACTION Report

Attached

BUSINESS ITEMS

1. Arrowhead Park Phase 1A Shoreline/Aquatic Habitat Restoration Design/Engineering Agreement
2. Arrowhead Park Phase 1A Park Road/Trail Base and Drainage Design/Engineering Agreement
3. Announcements & Future Agenda Items
March: Moved to 3/26 Pending Confirmation of Quorum CIP and Elections

LIAISON Reports

- ◇ Plan Commission
- ◇ Harbor Committee

- ◇ Hancock-Cooke
- ◇ Galloway

ADJOURN

ADA Accommodation Notice: the following notice should be included in all printed material produced for City programs. In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call **the Park and Recreation Department** or the **City's ADA Coordinator** at (920) 886-6106 or e-mail attorney@ci.Neenah.wi.us at least 48 hours prior to the scheduled meeting or event to request an accommodation.

**Parks
Make
Life
Better!**

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**Neenah Parks &
Recreation Department**

Creating Community Through People, Parks & Programs



PARK & RECREATION COMMISSION MINUTES

REGULAR MEETING – January 16, 2020

MEMBERS PRESENT

X Judy Zaretzke	X Kate Hancock - Cooke	X Gary Lawell
Peter Kelly	X Jim Vedder	Ted Galloway
X Lee Hillstrom	X Amanda Loudon	X Christopher Kunz

STAFF PRESENT

X Michael T. Kading, Director of Parks & Recreation
X Jim Kluge, Superintendent of Recreation
X Trevor Fink, Superintendent of Parks
X Stephanie Schott, Recreation Supervisor

OTHERS PRESENT: None.

MEETING CALLED TO ORDER BY Commissioner Lawell at 4:32 P.M.

CORRESPONDENCE

None.

APPEARANCES

None.

MINUTES

MSC Hillstrom / Zaretzke to approve the minutes of the December 19, 2019. All voting aye.

BILL VOUCHERS

Commissioner Lawell reviewed the vouchers for December and found them to be in order.

MISSION ACTION REPORT

The report was distributed earlier. The following items were discussed:
Commissioner Lawell inquired about WinterFest at Washington Park. Commissioner Hancock-Cooke responded “that many hot dogs were served.” Recreation Superintendent Kluge indicated that an estimated 400 people attended throughout the event and thanked the Park employees for getting some of the ice rink ready for use. Individuals made their own fun on the rink slipping, sliding and rolling on the ice. Several individuals brought skates and sleds. Special thanks to Fox Communities Credit Union for sponsoring the event and serving up the hot chocolate. The event was successful even with a minimum amount of snow and ice while battling the cold and wind.

What is the plan for the ice rinks? Given that it is mid-January, staff will now focus solely on Washington Park and hope to have it up and running this weekend (1/18).

Superintendent of Parks Fink indicated that the fishing decks at Kimberly Point were severely damaged this past fall by wave action. Staff removed the decking to get a better perspective of what needs to be repaired. The repairs, while significant, are not foundational. Furthermore, the

pier should be looked at from a long term perspective. Moving forward, there are generally three considerations: eliminate the fishing deck, continue to maintain and fix the decks when damaged, and/or install some sort of off-shore break water.

Commissioner Kunz inquired about the Memorial Park parking lot and high school parking; Director Kading responded, “while there have been some hiccups, there has been some good communication addressing these concerns.” Approximately 75% of the stalls are being used on a daily basis.

BUSINESS FOR CONSIDERATION

BUSINESS ITEM #1: Riverside Theater Grid Approval

Superintendent Kluge gave an overview of the proposed project – the current grid is out-of-date and unsafe. Lighting and Sound vendors are unwilling to loan equipment to the theater for fear of the grid failing. Proposals were sent to four possible vendors with two proposals returned. Sven from Milwaukee, WI, submitted the lowest proposal in the amount of \$14,380.81 to provide and install a lighting and sound grid at Riverside Park.

MSC Zaretzke / Hillstrom to accept and approve the proposal from Sven to provide and install a lighting and sound grid at Riverside Park in the amount not to exceed \$14,380.81. All voting aye.

BUSINESS ITEM #2: Pool Covers Approval

Superintendent Kluge indicated that the current pool covers have lasted 11 years. Generally these have a 10 year lifespan. Superintendent Fink reported that since the covers have been installed, the department has saved \$60,000.00 in utility costs, not to mention chemical and water savings through evaporation.

The Park and Recreation Department sent out 3 requests for proposals and received two proposals back. The lowest cost proposal was from Recreonics (the same company that provided the previous covers) in the amount of \$18,696.49.

Commissioners inquired about: salvage value – unsure but may use for Filthy Fun Run; off season storage – inside; why the difference in costs – unsure, but might be due to the fact that Recreonics provide the cover the first time.

MSC Zaretzke / Hillstrom to accept and approve the proposal from Recreonics to provide pool covers for the Neenah Pool. All voting aye.

BUSINESS ITEM #3: Shattuck Fountain Bid Award

Director Kading reviewed the two bids received for demo and construction of a new splash pad at Shattuck Park and concrete replacement under the pavilion. The final construction cost estimate was \$218,150.00 with the lowest qualified bid being \$399,172.00, leaving a shortfall of \$181,022.00. Staff recommended that the Commission reject all bids with the thought that we will look more closely at the bids and determine how to best move forward, possibly with a fall bid.

MSC Hancock – Cooke to reject the bid submitted to complete the Shattuck Fountain work. All voting aye.

LIAISON REPORTS

PLANS COMMISSION: Hancock-Cooke - no report.

HARBOR COMMITTEE:

Commissioner Galloway reported via Director Kading that he attended the Army Corp of Engineers meeting on January 14. Galloway indicated that the Corp is trying to balance the high water upstream and downstream with the ultimate goal of getting Lake Winnebago to the preferred winter levels. This has become very difficult due to the rain and snow received upstream and the current high water downstream in the Bay and Great Lakes. Unfortunately, shoreline damage was caused by wave action and ice shoves.

MSC Zaretzke / Hillstrom to adjourn at 5:15p. All voting aye.

Recorded for the Commission by Michael T. Kading, CPRP

Parks & Recreation

MISSION ACTION REPORT

February 20, 2020



PROVIDE RECREATIONAL EXPERIENCES

- **Ice Rink** season has come to an end. The season only lasted 16 days. Seasonally warm temperatures never established a deep frost line which resulted in a thinner sheet of ice to be formed. The rink had great attendance with hockey players, and the sled hill was popular with younger kids.

FOSTER HUMAN DEVELOPMENT

- Forestry staff attended the **Wisconsin Arborist Association** annual conference on February 16 – February 18 in Green Bay.
- **Summer Job** interviews are currently being conducted. Job offers will go out in early March.

PROMOTE HEALTH AND WELLNESS

- **Next Yoga and Zumba** sessions will begin in March.
- **Adult Basketball Open Gym** and **Self Defense Course** programs are experiencing great success. Attendance at the Monday and Wednesday Basketball Open Gym has been 20 -25 players each night. The Self Defense class has 9 enrolled for its first class.

FACILITATE COMMUNITY PROBLEM SOLVING

- Arrowhead Park – met with the Committee of the Whole on Wednesday, February 5 to further discuss the budgeted \$1.4 million. The Committee affirmed the budget dollars based upon a revised scope of work to be completed in 2020. The scope of work to be completed in 2020 will be a road, a gravel-based trail, storm water/drainage, and the shoreline restoration. The Mayor intends to appoint a task force to further address possible site buildings and partners.
- RecTrac – the registration software that we have been using for several years. The current version we have will no longer be support after 2021. We have budgeted and begun the process of preparing for the conversion to the updated and cloud based version.

INCREASE CULTURAL UNITY

- **Riverside Players 64th year of “Theatre in the Park”** will be conducting **Open Auditions** for the 2020 season on Saturday, March 14 from 1:00 – 4:00 pm and Sunday, March 15 from 5:00 – 8:00 pm. Auditions will be held at Horace Mann Middle School (Oak St. in Neenah). The shows for this year will be “The Savannah Sipping Society” and “Joseph and the Amazing Technicolor Dreamcoat.”

STRENGTHEN COMMUNITY IMAGE AND SENSE OF PLACE

- The Park Crew has been constructing a new attendant’s shed for the **drop off center** at the city garage.
- **Summer 2020 Activity Guide** will be mailed to City of Neenah Residents on February 27 and 28. Registration will begin on March 11 for Residents and March 25 for Non-Residents.
- **CommunityFest** planning is well underway. Staff has sent out information to returning food and activity vendors and to those interested in the Parade of Lights.

*Creating Community Through People,
Parks & Programs*



P&R Commission Meeting – February 20, 2020

BUSINESS ITEM #1: Arrowhead Park Phase 1A: Shoreline/Aquatic Habitat Restoration Design/Engineering Agreement

The City recently affirmed the budgeted \$1.4 million for Arrowhead Park. The scope of this agreement is to take plans from 70 – 100% design, secure permits, and develop construction documents and to make a recommendation once the bidding process is completed.

Stantec has included an optional Construction Services estimated cost of \$9,400, which at this time, I am recommending that we do not accept. I would further recommend that we amend the agreement to include Construction Services at the same time we accept and award construction bids.

For a 2020 Arrowhead Project Budget Summary, please see attached.

Action Needed: A motion to recommend Stantec to complete the final design and engineering for the Aquatic Habitat Restoration work to be completed at Arrowhead Park in the amount of \$27,700.

BUSINESS ITEM #2: Arrowhead Park Phase 1A: Park Road /Trail Base and Drainage Design/Engineering Agreement

The City recently affirmed the budgeted \$1.4 million for Arrowhead Park. The scope of this agreement is to take plans from 70 – 100% design, secure permits, develop construction documents and to make a recommendation once the bidding process is completed. Please note that this does not include Construction Administration which will require an amendment/approval to this agreement.

For a 2020 Arrowhead Project Budget Summary, please see attached.

Action Needed: A motion to recommend SEH to complete the final design and engineering for the Park Road/Trail Base and drainage work to be completed at Arrowhead Park in the amount of \$28,000.

BUSINESS ITEM #3: Announcements & Future Agenda Items

March 26: Capital Improvement Plan and Commission Elections

2020 Arrowhead Project Budget Financial Summary

Shoreline/Aquatic Habitat Restoration

Budgeted	\$	402,000
10% Contingency	\$	40,200
Final Design & Engineering	\$	(27,700)
Construction Bid		
Construction Admin		

Balance	\$	414,500
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Park Road/Trail/Stormwater/Touch the H2O

Budgeted	\$	860,000
10% Contingency	\$	86,000
Final Design & Engineering		
Construction Bid		
Construction Admin		

Balance	\$	946,000
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Total Budgeted	\$	1,388,200
Total Projected Expense	\$	(27,700)
Balance	\$	1,360,500



Building a Better World
for All of Us[®]

February 18, 2019

RE: City of Neenah
Carriage Road and Trail Base Course
SEH No. 145573 14.00

Michael Kading
Director of Parks and Recreation
Parks and Recreation Department
211 Walnut Street
Neenah, WI 54956

Dear Mr. Kading:

Short Elliott Hendrickson Inc (SEH[®]) is pleased to provide you this proposal for final design services for the Carriage Road and Trail Base Course at Arrowhead Park. The plans will also include construction of two Touch the Water features. The final engineering is being completed according to the overall project timeline which calls for this construction in late summer/fall of 2020.

This agreement includes services for completion of final design plans, specifications and estimates; preparation of bidding documents and permits; administration of the bidding process and review site storm water management.

Following is a summary of the contract scope of work:

Scope of Work

Task 1 Survey

Conduct topographic survey to ascertain the existing ground surface of the site. This survey will be incorporated in the final design of the Carriage Road and trail, as well as be used to review the overall site drainage.

Task 2: Design and Permitting

Incorporate survey in to design, prepare final plans, specifications and estimates for the Carriage Road, trail and Touch the Water features. Submit WDNR Notice of Intent.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 425 West Water Street, Suite 300, Appleton, WI 54911-6058

SEH is 100% employee-owned | sehinc.com | 920.380.2800 | 888.413.4214 | 888.908.8166 fax

Task 3: Bidding Services

Prepare project manual and all necessary bidding and contract documents, including bid advertisement, attend at bid opening, review bids, prepare bid summary, award recommendation letter and construction contract.

Task 4: Site Drainage Review

Review topographic survey and compare with current site drainage plan. Prepare memo with recommendations for maintenance of site drainage. Attend meeting with City staff to review memo and recommendations.

Deliverables

1. Final plans, specification and estimate
2. Complete online Notice of Intent submission
3. Project Manual
4. Bid advertisement
5. Bid tab summary
6. Award recommendation letter
7. Memo including results of review of site drainage compared to current drainage plan and recommendations for maintenance of site drainage.
8. Meeting with City staff to review memo.

Not included

The items below are not included in the scope of services for this amendment. If any of these items are determined to be necessary, written approval will be obtained from the City and it shall be considered extra work.

1. Permit fees
2. Advertisement fees
3. Construction administration

Project Cost

Estimated Cost - \$ 28,000

Schedule

SEH will begin immediately upon receiving your authorization to proceed. It is anticipated contract scope of work will be completed by September 1, 2020.

SEH appreciates the opportunity to work with you on this project, and look forward to providing you with professional services going forward. Please contact me at 920.380.2805 or jsaxby@sehinc.com if you have any questions relating to our proposed scope of services or the associated schedule and costs.

Michael Kading
December 3, 2019
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Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Trevor Frank
Client Service Manager



Jeff Saxby, PE
Project Manager

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Stantec Consulting Services Inc.
1165 Scheuring Road
De Pere, Wisconsin 54115
Phone: 920-592-8400

February 13, 2020

Michael Kading
Director of Parks and Recreation
City of Neenah
211 Walnut Street
Neenah, Wisconsin 54957
MKading@ci.neenah.wi.us

**Reference: Final Restoration Design, Permitting, Bid Development and Construction Services
Nearshore Habitat Enhancements – Arrowhead Park, Neenah, Wisconsin
Proposal 645826
Stantec Project No. 193705971**

Dear Mike:

Stantec Consulting Services Inc. (Stantec) is pleased to present this proposal for the final design, contractor bidding, permitting services and optional construction oversight for the proposed nearshore habitat restoration at Arrowhead Park (the Site) on behalf of the City of Neenah (City or Client). We appreciate the opportunity to continue working with the City and Short Elliott Hendrickson Inc. (SEH) on this important project. This proposal is considered an amendment to our existing February 26, 2018 contract and includes our scope of services, cost estimate, assumptions, project schedule, and extra services.

PROJECT UNDERSTANDING

The City received funding from the Fox River Natural Resources Damage Assessment (NRDA) grant program to restore Little Lake Butte des Morts (LLBDM) nearshore and shoreline habitat at Arrowhead Park and Herb & Dolly Smith Park (the Site). The NRDA Trustee Council (Council) approved funding for this project in November 2017. As part of this grant, the City has proposed to design, permit, and install habitat improvements in LLBDM adjacent to the Site.

Stantec developed a preliminary design in December 2019 to improve fish and wildlife habitat along approximately 2,200 linear feet of existing rip-rap and broken concrete shoreline. Habitat improvements will incorporate a combination of native vegetation and woody debris in conjunction with recreational and public access improvement design elements.

SCOPE OF SERVICES

The following scope of service is based on nearshore habitat concept design elements proposed in the NRDA grant application. The tasks presented below detail the final engineering design, environmental permitting, bidding assistance and construction oversight phases of the project.

TASK 1 – MEETINGS/PROJECT MANAGEMENT

Stantec proposes to participate in a series of project meetings to facilitate the final design and permitting of this project with representatives from the City, NRDA Trustees, U.S. Army Corps of Engineers (USACE), Wisconsin Department of Natural Resources (WDNR), Winnebago County Land and Water Conservation Office, and SEH. The following meetings are proposed:

1. Meeting with the City and SEH
2. Pre-application Meeting with the City, SEH, USACE, WDNR and the County
3. City Parks and Recreation Committee Meeting with SEH

Assumptions

- Stantec will attend additional project meetings as an extra service



Reference: Final Restoration Design, Permitting, Bid Development and Construction Services, Nearshore Habitat Enhancements – Arrowhead Park, Neenah, Wisconsin

TASK 2 – FINAL DESIGN

Stantec will produce the 100% Final Design Construction Documents based on the Preliminary Construction Documents. The 100% Final Design Construction Documents are anticipated to include the following:

- Final Design Plan Set – PDF format (11"x17" at Standard Engineer's Scale) stamped with the seal of a Professional Engineer licensed in WI
- Final Design Specifications stamped with the seal of a Professional Engineer licensed in WI
- Final Design Engineer's Estimate of Project Quantities – Table included in the Preliminary Plan Set
- Final Design - Engineer's Opinion of Probable Cost - 8 ½" x 11" Table PDF format
- Final Design – Technical Memorandum – Engineer's calculations stamped with the seal of a Professional Engineer licensed in WI

Assumptions

- Plan set documents will be available in PDF format "only"
- Construction Documents will be distributed electronically in PDF format "only"

Deliverables

- 100% - Final Design Construction Documents (Plans, Specifications, Engineer's Quantity Takeoff, Engineer's Opinion of Probable Cost) in PDF format. (Electronic and 2 hard copies)
- 100% - Final Design Technical Memorandum in PDF format. (Electronic and 2 hard copies)

TASK 3 – ENVIRONMENTAL PERMITTING

Stantec will prepare and submit applicable state, Federal and local waterway, wetland and shoreland zoning permits. Per WDNR permit application guidelines, a project narrative, completed application forms, mapping, endangered resources review materials, on-site wetland documentation, site photos and the engineered design plan set are required to be submitted. Stantec assumes the permitting that may be required as part of this project include:

- Section 401/404 Wetland (WDNR and USACE)
- Section 10 (USACE)
- WDNR Chapter 30 (for structures below the ordinary high-water mark)
- County Shoreland Zoning (if applicable)
- Storm Water and Erosion Control Notice of Intent (completed by the selected contractor)

Application materials will be submitted electronically using the WDNR WAMS online permitting system. Stantec will submit the application to the City for review and final submittal. The City will pay applicable permit fees during the final online permitting submittal process. Estimated permit application fees are not included in the fee estimate below.

Assumptions

- Stantec will submit draft permit application materials to the City electronically via the WDNR WAMS website
- Wetland and waterway jurisdictional determinations will be completed as needed by the WDNR and USACE
- Stantec cannot guarantee the issuance of permits by regulatory agencies



TASK 4 – BIDDING ASSISTANCE

Stantec will generate construction specifications, bidding documents and the advertisement for bids in support of this project. Stantec will also attend the bid opening and will prepare a bid tab summary and recommendation of award on behalf of the City. A summary of additional materials prepared include:

- Advertisement for bid (will be placed on the Quest CDN website for publication and will be given to the Client for publication in their local newspaper)
- Contract documents utilizing standard city construction contract documents
- Bid form with line item pricing
- Special provisions from non-standard WisDOT construction items
- Standard provisions for clarification on standard WisDOT construction items
- Specifications will include construction dates, liquidated damages clauses, instructions to bidders, wage rate determinations (if applicable) and general conditions/requirements of the contract
- Assist with preparing addendum(s)
- Review bid tabulations for “balanced” bidding

Assumptions

- Attend one (1) pre-bid meeting to familiarize bidding contractors with the proposed scope of work and answer/note questions
- Issue one (1) written addendum five (5) business days after the pre-bid meeting to address questions from the meeting
- Attend bid opening and develop/review one (1) round of bid tabulations

TASK 5 – CONSTRUCTION SERVICES (Optional Service)

Stantec will provide oversight during the construction phase of the project (assumed to be 5 weeks). Specifically, Stantec will be on site for a maximum of 8 hours/week during active construction (assume 40 total hours including travel to site). The total number of days on site per week and the duration of each visit will be dependent upon site conditions, contractor questions and/or issues, problems with construction and agency permit conditions. Oversight activities on the day of each visit may include:

- Attend pre-construction kickoff meeting
- Review of environmental permit conditions with contractor personnel during kickoff meeting
- Observe progress of work activities and prepare site observation summary
- Document habitat structure placement

The Stantec project engineer will also provide the following services during construction:

- Attend one (1) pre-construction meeting and provide written summary
- Review project materials and quantities
- Attend one (1) final “Punch-List” meeting/walk-through and provide written summary
- Assist with technical questions related to the plans and specifications

Assumptions

- The construction is anticipated to last 5 weeks
- Per Wis. Admin. Code NR216, weekly stormwater and erosion control inspections and emergency rainfall inspections (greater than 0.5” will be required to be completed by the selected contractor). A WDNR stormwater and erosion control inspection summary report will be produced as part of this task
- Stantec will not direct the contractor other than to provide guidance on structure installation and permit conditions
- Stantec will not have stop work authority



Reference: Final Restoration Design, Permitting, Bid Development and Construction Services, Nearshore Habitat Enhancements – Arrowhead Park, Neenah, Wisconsin

FEE ESTIMATE

Stantec will complete the tasks outlined in the scope of services presented above on a **time and materials basis** for a **total estimated fee of \$37,100** as shown per task in the table below. These estimates include labor, equipment and materials, and reimbursable expenses. The final fees and expenses invoiced will be based on the level of effort required to complete the work. Stantec will maintain coordination with you throughout the project and will notify you if these cost estimates will be exceeded. Task budgets are estimates and we reserve the right to reallocate budget between tasks but will not exceed the total contract without approval.

TASK	ESTIMATED COST
TASK 1 – MEETINGS/PROJECT MANAGEMENT	\$ 2,500
TASK 2 - FINAL DESIGN	\$ 12,500
TASK 3 – ENVIRONMENTAL PERMITTING	\$ 5,300
TASK 4 – BIDDING ASSISTANCE	\$ 7,400
TASK 5 – CONSTRUCTION SERVICES (Optional Service)	\$ 9,400
TOTAL	\$ 37,100

Stantec will complete other tasks, extra services, and/or attend meetings in addition to the outlined scope of services, as authorized by the Client, on a time and materials basis per the attached rate table.

If there are changes to the scope of services that would cause the estimated fees to be exceeded, Stantec will contact the Client for approval to proceed. Stantec will furnish extra services upon request and under separate terms as described below.

PROJECT SCHEDULE

Stantec will initiate this project following acceptance and receipt of a signed Agreement. The Scope of Services presented above is anticipated to be completed by November 2020.

CONTRACT TERMS AND CONDITIONS

The above-stated fee and proposed scope of services are valid for 30 days from the date of this proposal. Specified hourly rates are subject to annual adjustments. Invoices for the services performed will be submitted either upon completion of such services or on a monthly basis.

Please remit payments for invoices to:

**Stantec Consulting Services Inc.
13980 Collections Center Drive
Chicago, IL 60693
United States**

Upon review and acceptance of this proposal, please sign and return the attached Authorization to Proceed Document.

Please send Purchase Order, or executed Authorization to Proceed, to:

**Stantec Consulting Services Inc.
1165 Scheuring Road
De Pere, Wisconsin 54115**



February 13, 2020

Page 5 of 5

Reference: Final Restoration Design, Permitting, Bid Development and Construction Services, Nearshore Habitat Enhancements – Arrowhead Park, Neenah, Wisconsin

If you have any questions, or require any additional information, please contact me. Stantec looks forward to working with you on this project.

Regards,

STANTEC CONSULTING SERVICES INC.

Jon Guntow, PWS, PSS

Senior Scientist, Principal

Phone: 920-278-2310

Jon.Guntow@stantec.com

Attachments: Terms and Conditions
Rate Table



Stantec Consulting Services Inc.
1165 Scheuring Road
De Pere, Wisconsin 54115
Phone: 920-592-8400

AGREEMENT

The attached Professional Services Terms and Conditions and above-referenced Proposal 645826 are agreed upon:

Consultant:  Date: February 13, 2020

Jon Guntow, PWS, PSS
Senior Scientist, Principal
Stantec Consulting Services Inc.
1165 Scheuring Road
De Pere, WI 54115

Client: _____ Date: _____

Client Name (Printed): _____

Client Address: _____

