



**City of Neenah
Board of Public Works Agenda
Thursday, August 11, 2022—11:00AM
Neenah City Hall
Council Chambers
211 Walnut Street**

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

- I. Approval of the minutes of the July 27, 2022 meeting. (Minutes can be found on the City web site)
- II. Appearances.
- III. Unfinished Business.
- IV. New Business.
 - A. Parks and Recreation
 - 1. Change Order 2, Shattuck Park Fountain Reconstruction Project, decrease in the amount of (\$3,060.48) to Janke General Contractors, Athens, WI.
 - 2. Pay Request 3 and Final Payment, Shattuck Park Fountain Reconstruction Project, in the amount of \$17,019.12 to Janke General Contractors, Athens, WI.
 - B. Public Works
 - 1. Award Contract 10-22, Sanitary Sewer Lateral and Water Service Replacement. Bid tab sent separately.
 - 2. Reject all bids for Contract 9-22, Concrete Pavement and Sidewalk Repairs.
- V. Any announcements/questions for the Board.
- VI. Adjourn.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or the **City's ADA Coordinator at (920) 886-6106 or e-mail attorney@ci.neenah.wi.us** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

**Minutes of the Board of Public Works Meeting
Wednesday, July 27, 2022, 12:00 p.m.**

MEMBERS PRESENT: Mayor Lang, Director of Community Development Haese, Director of Finance Easker, Director of Public Works Kaiser, and Alderpersons Lendrum and Hillstrom.

ALSO PRESENT: Director of Neenah Water Utility Mach and City Clerk Nagel.

CALL TO ORDER: Mayor Lang called the meeting to order at 12:02 p.m.

I. Approval of the minutes of the June 30, 2022 meeting. (Minutes can be found on the City web site)
MSC Hillstrom/Lendrum to approve the meeting minutes as written, all voting aye.

II. Appearances.
None.

III. Unfinished Business.
None.

IV. New Business.

A. Public Works

Info. Only

1. Pay Request No. 3, Contract 2-22, Sanitary, Water Services and Street Construction on Dieckhoff Street and Grove Street, to Donald Hietpas & Sons, Inc., Little Chute, in an amount of \$47,323.78.
MSC Kaiser/Haese approve Pay Request No. 3, Contract 2-22 as presented, all voting aye.

Discussion: This pay request is mostly for sewer and lateral work.

Info. Only

2. Pay Request No.1, Contract 3-22, Street Construction, Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane, Wild Rose Lane, Blueberry Lane, Cherry Lane and Farm Ridge Drive, to Northeast Asphalt, Inc., Greenville, in amount of \$219,107.43.
MSC Kaiser/Lendrum approve Pay Request No. 1, Contract 3-22 as presented, all voting aye.

Discussion: This pay request is for a thin asphalt overlay of concrete pavement and curb and gutter repair on Byrd Avenue.

Info. Only

3. Change Order No.1, Contract 3-22, Street Construction, Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane, Wild Rose Lane, Blueberry Lane, Cherry Lane and Farm Ridge Drive, for Northeast Asphalt, Inc., Greenville for adding the paving of Shootingstar Drive and Armstrong Street, fine grade existing gravel on Armstrong Street and traffic control, in an amount of \$47,675.70.

MSC Kaiser/Haese approve Change Order No.1, Contract 3-22 as presented, all voting aye.

Discussion: This change order shifts the paving of Shootingstar and Armstrong Street to Northeast Asphalt on contract 3-22. There is an increase costs due to the timing of when the contract was bid and when the work was complete. The increase is reflective of current industry pricing.

Info. Only

4. Change Order No. 2, Contract 3-22, Street Construction, Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane, Wild Rose Lane, Blueberry Lane, Cherry Lane and Farm Ridge Drive, to Northeast Asphalt, Inc., Greenville for mix design to include polymer to extend life and reflective cracking in an amount of \$6,792.50.

MSC Kaiser/Hillstrom to approve Change Order No. 2, Contract 3 as presented, all voting aye.

Discussion: This change order reflects the use of a palmer in the asphalt mix. The palmer makes the asphalt more flexible to prevent premature cracking of the thin layer of asphalt overlay on Cherry Lane, Blueberry Lane, and Farm Ridge Drive.

Info. Only

5. Change Order No.1, Contract 1-22, Water Main and Sewer Construction on Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane and Wild Rose Lane for storm sewer repair on Primrose Lane, Sanitary Sewer Lateral Repair at 1021 Fredrick Drive and Final Quantity Adjustments, to Kruczek Construction, Inc., Green Bay, in an amount of \$71,893.00.

MSC Kaiser/Lendrum to approve Change Order No.1, Contract 1-22 as presented, all voting aye.

Discussion: This change order is reconcile quantities used on the project. The largest quantity increase is the number of catch basins replaced or repaired due to old construction material failure.

6. Final Payment , Contract 1-22, Water Main and Sewer Construction on Apple Blossom Drive, Fredrick Drive, Green Acres Lane,

Report

Honeysuckle Lane, Meadow Lane, Primrose Lane and Wild Rose Lane to Kruczek Construction, Inc., Green Bay, in an amount of \$99,154.29.

MSC Kaiser/Lendrum recommend Council approve Final Payment , Contract 1-22, Water Main and Sewer Construction on Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane and Wild Rose Lane to Kruczek Construction, Inc., Green Bay, in an amount of \$99,154.29, all voting aye.

Discussion: Final payment includes the change order approved in item 5 above.

Info. Only

7. Change Order No. 1, Contract 3-20, HMA Street Construction on Van Street, Monroe Street, Gillingham Road, Shootingstar Drive, Cavalry Lane, Cardinal Plat, and Armstrong Street, for removal of the HMA Paving for Armstrong Street and Shootingstar Drive, to Sommers Construction, Shiocton, in credit amount of (\$38,808.55).

MSC Kaiser/Haese approve Change Order No. 1, Contract 3-20 as presented, all voting aye.

Discussion: This is a deduct change order removing the HMA paving for Armstrong Street and Shootingstar Drive to contract 3-22 as approved in item 3 above.

Report

8. Final Payment, Contract 3-20, HMA Street Construction on Van Street, Monroe Street, Gillingham Road, Shootingstar Drive, Cavalry Lane, Cardinal Plat, and Armstrong Street, to Sommers Construction, Shiocton, in an amount of \$22,369.08.

MSC Kaiser/Haese recommend Council approve Final Payment, Contract 3-20, HMA Street Construction on Van Street, Monroe Street, Gillingham Road, Shootingstar Drive, Cavalry Lane, Cardinal Plat, and Armstrong Street, to Sommers Construction, Shiocton, in an amount of \$22,369.08, all voting aye.

Discussion: The final payment includes change order no. 1 approved in item 7 above.

Info. Only

9. Change Order No.1, Contract 6-21, Concrete Pavement and Sidewalk Repairs, Jim Fischer, Inc., Appleton, for additional concrete patch repairs on Bell Street and Cecil Street, in an amount of \$40,692.82.

MSC Kaiser/Lendrum to approve Change Order No.1, Contract 6-21 as presented, all voting aye.

Discussion: The change order is for additional concrete patch repairs to Bell Street and Cecil Street.

Report

10. Final Payment for Contract 6-21, Concrete Pavement and Sidewalk Repairs, Jim Fischer, Inc., Appleton, in an amount of \$77,414.74.
MSC Kaiser/Lendrum to recommend council approve Final Payment for Contract 6-21, Concrete Pavement and Sidewalk Repairs, Jim Fischer, Inc., Appleton, in an amount of \$77,414.74, all voting aye.

Discussion: The final payment includes the change order no. 1 approved in item 9 above.

Report

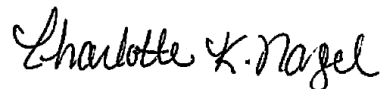
11. Final Payment for Contract 4-21, Epoxy Pavement Markings, Brickline, Inc., Madison, in the amount of \$18,536.20.
MSC Kaiser/Easker recommend Council to approve Final Payment for Contract 4-21, Epoxy Pavement Markings, Brickline, Inc., Madison, in the amount of \$18,536.20.

Discussion: This is carry-over work from 2021 which was completed earlier this summer.

- V. Any announcements/questions for the Board.
A. None.

- VI. Adjournment.
MSC Hillstrom/Easker to adjourn, all voting aye. Meeting adjourned t 12:21 p.m.


Respectfully Submitted,



Charlotte K. Nagel, City Clerk



*Department of
Parks & Recreation*

TO: Mayor Lang and members of the Board of Public Works
FROM: Michael T. Kading, Director of Parks & Recreation 
DATE: July 29, 2022
RE: Shattuck Park Fountain Reconstruction – Change Order #2

Attached you will find Change Order #2. This is a quantity adjustment for unused Line Item #5 Dense Graded Basecourse.

Original Bid Amount	\$15,360.00
Amount Used	\$12,299.52
Change Order #2 Decrease	\$3,060.48

Recommended Action: A motion to approve Change Order #2 in the amount of a \$3,060.48 decrease for Dense Graded Basecourse Item #5 for the Shattuck Park Fountain Reconstruction project.

Creating Community Through People, Parks & Programs

Department of Parks & Recreation
PO Box 426
Neenah, WI 54957-0426

phone: 920-886-6062
fax: 920-886-6069
mkading@ci.neenah.wi.us

Change Order

No. 02

Date of Issuance: 07/26/2022 Effective Date: 07/26/2022

Project: Shattuck Park Fountain Reconstruction	Owner: City of Neenah	Owner's Contract No.:
Contract: Shattuck Park Fountain Reconstruction	Date of Contract: 02/10/2022	
Contractor: Janke General Contractors, Inc.	Engineer's Project No.:	

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Balancing Pay Items

Attachments (list documents supporting change):

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$ <u>\$452,085.00</u>	Original Contract Times: <input type="checkbox"/> Working days <input type="checkbox"/> Calendar days Substantial completion (days or date): <u>06/03/2022</u> Ready for final payment (days or date): <u>06/03/2022</u>
[Increase] [Decrease] from previously approved Change Orders No. <u>01</u> to No.: <u>01</u> \$ <u>\$9,440.20</u>	[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____: Substantial completion (days): _____ Ready for final payment (days): _____
Contract Price prior to this Change Order: \$ <u>\$461,525.20</u>	Contract Times prior to this Change Order: Substantial completion (days or date): _____ Ready for final payment (days or date): _____
[Increase] [Decrease] of this Change Order: \$ <u>\$3,060.48</u>	[Increase] [Decrease] of this Change Order: Substantial completion (days or date): _____ Ready for final payment (days or date): _____
Contract Price incorporating this Change Order: \$ <u>\$458,464.72</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): _____ Ready for final payment (days or date): _____

RECOMMENDED:

By: Katherine MacDonell PE
Engineer (Authorized Signature)

Date: 7/26/2022
Approved by Funding Agency (if applicable): _____

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: Tyler Stisber
Contractor (Authorized Signature)

Date: 07/26/2022

Date: _____



*Department of
Parks & Recreation*

TO: Mayor Lang and members of the Board of Public Works
FROM: Michael T. Kading, Director of Parks & Recreation *MTK*
DATE: July 29, 2022
RE: Shattuck Park Fountain Reconstruction – Pay Request #3 and final

Attached you will find Pay Request #3 and final from Janke General Contractors, Athens, WI in the amount of \$17,019.12 for the completion of the contract.

Summary of Projected Costs:

Base Bid	\$319,326
Alternative	\$132,759
Equipment	\$84,791
Construction Administration	\$15,000
Change Order #1	\$9,440.20
Change Order #2	<u>(\$3,060.48)</u>
Total Project Costs	\$558,255.72

Summary of Funding:

Carry Forwards	\$296,000
2022 CIP	\$100,000
2022 Donation	<u>\$200,000</u>
Total Funding	\$596,000

Recommended Action: A motion to approve pay request #3 and final in the amount of \$17,019.12 for the completion of the Shattuck Park Fountain Restoration contract from Janke General Contractors, Athens, WI.

Creating Community Through People, Parks & Programs

REQUEST AND CERTIFICATE FOR PAYMENT

PROJECT: Shattuck Park Fountain Reconstruction

REQUEST NO.: 3

REQUEST DATE: 7/26/2022

OWNER: City of Neenah
211 Walnut St
Neenah, WI 54956

CONTRACTOR: Janke General Contractors
1223 River View Lane
Athens, WI 54411

ENGINEER: Parkitecture + Planning
901 Deming Way
Madison, WI 53717

CHANGE ORDER SUMMARY		Additions	Deductions
Previously Approved Change Orders:			
1	Concrete Remove/Replace, Drain Pipe, Caulking	\$ 9,440.20	
Current Change Order			
2	Balancing Pay Items		\$ 3,060.48
Net Change by Change Orders:		\$ 9,440.20	\$ 3,060.48

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of work completed under the contract referred to above have been applied to discharge in full, all obligations of CONTRACTOR incurred in connection with the work covered by prior applications for payment numbered 1 through 2 inclusive (none), and (2) title to all materials and equipment incorporated in said work or otherwise listed in or covered by this application for payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests, and encumbrances (except such as covered by Bond acceptable to OWNER).

Request is made for payment, as shown below, in connection with the contract. Continuation Sheet is attached.
The present status of the contract is as follows:

ORIGINAL CONTRACT SUM:..... \$ 452,085.00
NET CHANGE BY CHANGE ORDERS:..... \$ 6,379.72
CONTRACT SUM TO DATE:..... \$ 458,464.72
TOTAL COMPLETED TO DATE:..... \$ 458,464.72
RETAINAGE %:..... 0.00% RETAINAGE:..... \$ -
TOTAL EARNED LESS RETAINAGE:..... \$ 458,464.72
LESS PREVIOUS CERTIFICATES FOR PAYMENT:..... \$ 441,445.60
CURRENT PAYMENT DUE:..... \$ 17,019.12

Submitted by Contractor: Tyler Steiber Date: 07/26/2022

Recommended by Engineer: Katherine MacDonald PE Date: 7/26/2022

Approved by Owner: _____ Date: _____

I hereby certify that I have reviewed the work and that to the best of my knowledge and belief, the quantities shown in this estimate are correct. This application is in conformance with the Contract Documents, therefore, I recommend payment of

REQUEST AND CERTIFICATE FOR PAYMENT - CONTRACTOR'S SIGNED CERTIFICATE IS ATTACHED

Change Orders

Item No. (A)	Description of Work (B)	Unit of Measure	Scheduled Quantity (C)	Unit Price (D)	Item Total (C * D)	Work Completed				Total Completed To Date (E + F) Amount	Percent Complete
						Previous Requests (E)		This Request (F)			
				Quantity	Amount	Quantity	Amount	Quantity	Amount		
1	Caulking	LS	1	\$ 2,500.00	\$ 2,500.00	1.00	\$ 2,500.00	1.00	\$ 2,500.00	1.00	100.00%
					\$ -	-	\$ -	0.00	\$ -	0.00	
					\$ -	-	\$ -	0.00	\$ -	0.00	
					\$ -	-	\$ -	0.00	\$ -	0.00	
					\$ -	-	\$ -	0.00	\$ -	0.00	
					\$ -	-	\$ -	0.00	\$ -	0.00	
					\$ -	-	\$ -	0.00	\$ -	0.00	
					\$ -	-	\$ -	0.00	\$ -	0.00	
					\$ -	-	\$ -	0.00	\$ -	0.00	
Subtotal - Change Orders:					\$ 2,500.00		\$ 2,500.00		\$ 2,500.00		
Project Total With Change Order:					\$ 454,585.00		\$ 452,744.72		\$ 458,444.72		

Contract 9-22

Concrete Pavement and Sidewalk Repairs

Item Code	Item Description	UofM	Quantity	Engineer Estimate		Vinton Construction Company		Al Dix Concrete Inc	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
	Base Bid				\$247,450.00		\$370,525.00		\$412,800.00
101	Concrete Sidewalk / Driveway Apron Removal	Sq. Ft.	7500	\$2.00	\$15,000.00	\$2.00	\$15,000.00	\$2.00	\$15,000.00
102	Concrete Curb and Gutter Removal	Lin. Ft.	200	\$5.00	\$1,000.00	\$15.00	\$3,000.00	\$5.00	\$1,000.00
103	Furnish and Install 4" Concrete Sidewalk	Sq. Ft.	6000	\$6.50	\$39,000.00	\$12.50	\$75,000.00	\$9.00	\$54,000.00
104	Furnish and Install 6" Concrete Sidewalk & Driveway	Sq. Ft.	1500	\$7.00	\$10,500.00	\$13.50	\$20,250.00	\$10.00	\$15,000.00
105	Furnish and Install Concrete Curb & Gutter	Lin. Ft.	200	\$45.00	\$9,000.00	\$65.00	\$13,000.00	\$100.00	\$20,000.00
106	8" Concrete Pavement Repair	Sq. Yds.	500	\$80.00	\$40,000.00	\$89.00	\$44,500.00	\$110.00	\$55,000.00
107	8" Concrete Pavement Repair HES (7 bag)	Sq. Yds.	50	\$85.00	\$4,250.00	\$92.00	\$4,600.00	\$115.00	\$5,750.00
108	8" Concrete Pavement Repair HES (9 bag)	Sq. Yds.	50	\$90.00	\$4,500.00	\$110.00	\$5,500.00	\$125.00	\$6,250.00
109	9" Concrete Pavement Repair	Sq. Yds.	300	\$85.00	\$25,500.00	\$93.00	\$27,900.00	\$120.00	\$36,000.00
110	9" Concrete Pavement Repair HES (7 bag)	Sq. Yds.	50	\$90.00	\$4,500.00	\$96.00	\$4,800.00	\$130.00	\$6,500.00
111	9" Concrete Pavement Repair HES (9 bag)	Sq. Yds.	50	\$95.00	\$4,750.00	\$115.00	\$5,750.00	\$150.00	\$7,500.00
112	Full Depth Saw Cut (concrete pavement)	Lin. Ft.	4000	\$3.00	\$12,000.00	\$3.00	\$12,000.00	\$5.00	\$20,000.00
113	Furnish and Install Drilled Tie Bars	Each	500	\$8.00	\$4,000.00	\$11.00	\$5,500.00	\$10.00	\$5,000.00
114	Furnish and Install Drilled Dowel Bars	Each	1500	\$12.00	\$18,000.00	\$17.00	\$25,500.00	\$15.00	\$22,500.00
115	Furnish and Install Cross Stitch	Each	75	\$30.00	\$2,250.00	\$35.00	\$2,625.00	\$100.00	\$7,500.00
116	1/2 inch rods (in place)	Lin. Ft.	800	\$1.25	\$1,000.00	\$2.00	\$1,600.00	\$2.00	\$1,600.00
117	Adjust Catch Basin	Each	30	\$350.00	\$10,500.00	\$600.00	\$18,000.00	\$2,000.00	\$60,000.00
118	Adjust Manholes	Each	20	\$400.00	\$8,000.00	\$600.00	\$12,000.00	\$2,000.00	\$40,000.00
119	Install Detectable Warning Field (Supplied by City)	Each	20	\$50.00	\$1,000.00	\$50.00	\$1,000.00	\$100.00	\$2,000.00
120	Route, Clean, and Seal existing crack	Lin. Ft.	400	\$5.00	\$2,000.00	\$5.00	\$2,000.00	\$2.00	\$800.00
121	Terracing, Seed, Mulch, Fertilizing	Sq. Yds.	100	\$7.00	\$700.00	\$20.00	\$2,000.00	\$14.00	\$1,400.00
122	Traffic Control	L.S.	1	\$30,000.00	\$30,000.00	\$69,000.00	\$69,000.00	\$30,000.00	\$30,000.00
	Base Bid Total:				\$247,450.00		\$370,525.00		\$412,800.00