

**Minutes of the Board of Public Works Meeting
Tuesday, December 13, 2016 – Noon
Council Chambers**

MEMBERS PRESENT: Mayor Kaufert, Director of Finance Easker, Director of Public Works Kaiser, Aldermen Hillstrom & Bates. Director of Community Development & Assessment Haese and City Attorney Godlewski were excused.

ALSO PRESENT: Deputy Clerk Goffard.

Mayor Kaufert called the meeting to order at 12:00 p.m.

MINUTES: MSC Easker/Hillstrom to approve the minutes from the November 7, 2016 Board of Public Works meeting, all voting aye.

APPEARANCES: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Public Works Department:

Change Order No. 5, Contract 1-16: Dir. Kaiser requested approval of Change Order No. 5 for Contract 1-16 Miscellaneous Sewer and Water Main Construction and Street Construction on Franklin Avenue, Columbian Avenue, Oak Street, Higgins Avenue, Division Street, Henry Street, Lincoln Street, Meade Street and Maple Street to Van Straten Construction Co., Inc., Green Bay in the amount of \$168,184.06. The change order is for miscellaneous sewer and water main construction on Franklin Avenue, Columbian Avenue, Oak Street, Higgins Avenue, Division Street, Henry Street, Lincoln Street, Meade Street and Maple Street. The change order is based on final project quantities. It is a net of all project accounts, some that exceeded the original allocation and others that came in below the allocation. Dir. Kaiser reviewed his table summarizing all of the accounts (attached). The original contract was \$2,422,611.00. Previous approved change orders total \$82,578.75 were approved increasing the approved contract to \$2,505,189.75. The current change order is \$168,184.06. This is an adjustment of 6.7%. The additional storm sewer, water and street work can be covered within the original project budgets for those components. The additional costs for sanitary sewer work will be drawn from the account for Sewer Repair/Replacement – Various Locations. He reviewed a number of areas contributing to the change order amount and as outlined in the change order: private lateral work beyond bid quantities resulting in a net increase of approximately \$70,000 - all of this work is assessable; sidewalk/driveway repairs beyond bid quantity resulting in a net increase of approximately \$60,000 - some of this work is assessable, some of the work was related to the WE Energies gas main/service replacement and was charged to WE Energies – this work can affect not only the sidewalk quantities but also can increase the Terracing bid item; an error in the bid quantity listed for the sanitary replacement on Division Street – the bid included a quantity of 30 linear feet for 12-inch sanitary sewer however the plan quantity was actually 334 feet which resulted in an increase of \$27,000; and additional street repair on Maple Street beyond the original planned which was an increase of approximately \$7,500.

Public Works Director Kaiser presented an updated summary of the 2016 budget amounts for construction within the City of Neenah for 2016.

MSC Kaiser/Bates to approve Change Order No. 5 for Contract 1-16 Miscellaneous Sewer and Water Main Construction and Street Construction on Franklin Avenue, Columbian Avenue, Oak Street, Higgins Avenue, Division Street, Henry Street, Lincoln Street, Meade Street and Maple Street to Van Straten Construction Co., Inc., Green Bay in the amount of \$168,184.06, all voting aye.

Final Payment for Contract 1-16: Dir. Kaiser requested approval of the Final Payment for Contract 1-16 Miscellaneous Sewer and Water Main Construction and Street Construction on Franklin Avenue, Columbian Avenue, Oak Street, Higgins Avenue, Division Street, Henry Street, Lincoln Street, Meade Street and Maple Street to Van Straten Construction Co., Inc., Green Bay in the amount of \$175,119.86. This final payment includes the previous change order.

MSC Easker/Hillstrom to recommend Council approve the Final Payment for Contract 1-16 Miscellaneous Sewer and Water Main Construction and Street Construction on Franklin Avenue, Columbian Avenue, Oak Street, Higgins Avenue, Division Street, Henry Street, Lincoln Street, Meade Street and Maple Street to Van Straten Construction Co., Inc., Green Bay in the amount of \$175,119.86, all voting aye.

Final Payment for Contract 4-16: Dir. Kaiser requested approval of the Final Payment for Contract 4-16 Concrete Pavement & Sidewalk Repair to Fischer-Ulman Construction, Appleton in the amount of \$163,136.62.

MSC Kaiser/Hillstrom to recommend Council approve the Final Payment for Contract 4-16 Concrete Pavement & Sidewalk Repair to Fischer-Ulman Construction, Appleton in the amount of \$163,136.62, all voting aye.

Final Payment for Contract 5-16: Dir. Kaiser requested approval of the Final Payment for Contract 5-16 HMA Patching Repair to Northeast Asphalt in the amount of \$138,237.74.

MSC Kaiser/Bates to recommend Council approve the Final Payment for Contract 5-16 Hot Mix Asphalt (HMA) Pavement Repair to Northeast Asphalt, Greenville in the amount of \$138,237.74, all voting aye.

MSC Easker/Kaiser to adjourn at 12:18 p.m., all voting aye.

Respectfully Submitted,

Laurie Goffard
Deputy Clerk

Contract 1-16 Summary

Sanitary Sewer Section	Contract Amount	Final Payment	Difference from Contract	Difference	
				Budget	from Budget
Franklin Av (Walnut – Congress) ¹	\$246,250	\$244,700	\$1,550	\$299,250	\$54,550
Columbian Av ²	\$118,328	\$133,848	-\$15,520	\$100,000	-\$33,848
Higgins ²	\$203,854	\$256,786	-\$52,932	\$190,000	-\$66,786
Henry	\$53,660	\$62,106	-\$8,446	\$82,000	\$19,894
Lincoln ²	\$58,900	\$50,870	\$8,030	\$58,900	\$8,030
Division/Maple/Meade/Oak	\$105,512	\$129,248	-\$23,736	\$105,512	-\$23,736
Televising	\$11,000	\$12,078	-\$1,078	\$11,000	-\$1,078
TOTAL Sanitary	\$797,504	\$889,636	-\$92,132	\$846,662	-\$42,974

Note 1: Includes costs for three separately budgeted segments plus carry forward funds.

Note 2: Budget includes carry forward funds.

Storm Sewer Section	Contract Amount	Final Payment	Difference from Contract	Difference	
				Budget	from Budget
Franklin Av (Walnut – Congress)	\$117,465	\$120,965	-\$3,500	\$105,950	-\$15,015
Columbian Av	\$26,106	\$28,125	-\$2,019	\$60,000	\$31,875
Higgins ¹	\$63,390	\$64,204	-\$814	\$63,390	-\$814
Henry	\$30,850	\$34,548	-\$3,698	\$65,000	\$30,452
Lincoln ¹	\$39,532	\$42,704	-\$3,172	\$37,700	-\$5,004
Division/Maple/Meade/Oak	\$0	\$1,616	-\$1,616	\$0	-\$1,616
TOTAL Storm	\$277,343	\$292,161	-\$14,819	\$332,040	\$39,879

Note 1: Includes carry forward funds.

Water Section	Contract Amount	Final Payment	Difference from Contract	Difference	
				Budget	from Budget
Franklin Av (Walnut – Congress) ¹	\$254,910	\$257,844	-\$2,934	\$284,000	\$26,156
Columbian Av	\$59,000	\$67,051	-\$8,051	\$79,000	\$11,949
Higgins	\$142,320	\$144,427	-\$2,107	\$142,000	-\$2,427
Henry	\$0	\$0	\$0	\$0	\$0
Lincoln	\$1,500	\$1,500	\$0	\$1,500	\$0
Oak	\$104,513	\$40,682	\$63,831	\$104,513	\$63,831
TOTAL Water	\$562,243	\$511,504	\$50,739	\$611,013	\$99,509

Street Section	Contract Amount	Final Payment	Difference from Contract	Difference	
				Budget	from Budget
Franklin Av (Walnut – Congress)	\$370,917	\$398,837	-\$27,921	\$520,000	\$121,163
Columbian Av ¹	\$128,501	\$197,833	-\$69,332	\$170,000	-\$27,833
Higgins	\$218,749	\$246,127	-\$27,378	\$300,000	\$53,873
Henry	\$73,613	\$61,017	\$12,596	\$90,000	\$28,983
Lincoln	\$76,323	\$76,259	\$64	\$60,000	-\$16,259
Division/Maple/Meade/Oak	\$0	\$0	\$0	\$0	\$0
TOTAL Street	\$868,101	\$980,073	-\$111,972	\$1,140,000	\$159,927

Note 1: Final payment includes pavement repair for Oak Street. A portion of that will be charged to Water.

TOTAL PROJECT	\$2,505,190	\$2,673,374	(\$168,184)	\$2,929,715	\$256,341
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