



Neenah-Menasha Fire Rescue

AGENDA

**Neenah-Menasha Fire Rescue Joint Finance & Personnel Committee
June 26, 2018 – 5:30 p.m.
Room #132 – City of Menasha**

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah and/or Menasha Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision making responsibility. This constitutes a meeting of the Neenah Common Council or Menasha Common Council Members and must be noticed as such. The Council will not take any formal action at this meeting.

- I. Attendance
- II. Public Forum
- III. Approval of Minutes:
 - a. April 24, 2018 (attached)
- IV. Activity & Automatic Aid Report
 - a. May 2018 (attached)
- V. Automatic Aid Update (attached)
- VI. ISO Rating Update (attached)
- VII. Hiring Firefighters Prior to Retirement Update (attached)
- VIII. SCBA Grant Update (attached)
- IX. Review of NMFR's Participation in the State of Wisconsin LPO Program (attached)
- X. Adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call **Tara Ellis 886-6200**, tellis@nmfire.org or the **City's ADA Coordinator at (920) 967-3608** or e-mail pcaptain@ci.menasha.wi.us at least 48 hours prior to the scheduled meeting or event to request an accommodation.

NMFR Joint Finance & Personnel Committee
Meeting Minutes
April 24, 2018 – 5:30 p.m.
Room #132 – City of Menasha

Present: Ald. Boyette, Kunz, Sevenich, Ropella, Grade and Stevenson

Also Present: Chief Kloehn, Director Jacobs and MA Ellis

Public: No members of the public were present.

Ald. Sevenich called the meeting to order at 5:30 p.m.

Election of Chair: **MSC Stevenson/Boyette to elect Ald. Kunz as Chair of NMFR's Joint Finance & Personnel Committee meeting, all voting aye.**

Election of Vice-Chair: **MSC Ropella/Grade to elect Ald. Sevenich as Vice-Chair of NMFR's Joint Finance & Personnel Committee Meeting, all voting aye.**

Ald. Kunz took over as the Chair of the meeting.

Public Forum: None

Minutes: The Committee reviewed the March 7, 2018 meeting minutes. **MSC Stevenson/Boyette to approve the March 7, 2018 meeting minutes and place on file, all voting aye.**

Activity and Automatic Aid Reports: The Committee reviewed the March 2018 activity and automatic aid reports. Ald. Stevenson noted the automatic calls each department responded to for each other was pretty close for several years. Within the last couple of years Appleton has been responding more into the City of Menasha. Some of the disparity of these total calls are attributed to the City of Menasha having more CBRF and Assisted Living facilities in the area Appleton helps us cover. The area NMFR cover's for the City of Appleton is more residential. Chief Kloehn noted he continues to keep in contact with Appleton Fire Department regarding calls and working together. Ald. Stevenson did note we have responded more into Appleton with structure fire assistance and they have responded for more EMS. Some of our assistance we provide for structure fires may be longer and more than one resource.

Ald. Ropella said he compared the calls for March of structure fires versus non-fire calls and NMFR is only averaging one fire call a day. He questioned if we need a department that provides both fire and EMS as most of the firefighters do not live within the city and live elsewhere. If the firefighters enjoy attending EMS calls they should work for Gold Cross versus us. He said he met with Mayor Merkes last week to review Menasha's budget and noted Police and Fire are a majority of the City's budget and it will continue to increase. In his opinion we are paying a lot of money for non-emergency calls. He asked if it was important to have the firefighters arrive before the ambulance. Ald. Stevenson said if the desire is to reduce the cost of the fire service and you simply remove EMS services you will not reduce a lot of the overall budget. Staffing and resources are needed for other calls. Ald. Ropella felt if the EMS service was removed we could reduce the number of firefighters at each station.

Chief Kloehn said we are currently a Class 2 fire department for ISO. He explained how an ISO rating helps set the rate insurance companies charge for premiums for residential, business and property with the two Cities. Ald. Sevenich said he does know about this and asked if Chief Kloehn could obtain more information on this for the members. Chief Kloehn explained there are specific National Fire Protection Agency (NFPA) and State of Wisconsin requirements we have to

maintain. In order to maintain these requirements we must have appropriate staffing levels to respond to calls, equipment, and aide agreements. Ald. Ropella said he values the police and fire department. He sat with Mayor Merkes and reviewed the budget and until we start attacking the police and fire departments budgets he feels the city we will go broke. He stated staff members who don't live in the city don't value having a stable police and fire department and we should look at alternatives like paid on call or a combination department. Ald. Kunz noted this thought question has been brought up on the difference between a paid on call or a combination department versus a career department. Discussion has been held in the past with response time comparisons for our fire department versus paid on call or a combination department. If there was a desire to restructure the fire department it would have to be discussed at a different time as this discussion is not posted on the agenda. There's an opportunity to review what we gain and why it's important to have a career department at a future meeting. However, he doesn't feel this committee should begin reviewing this unless both Mayors consent to this and it's properly posted on a future agenda.

Chief Kloehn said he has information that he can provide regarding Ald. Ropella's concerns. We are finalizing our 2017 Annual Report that has static information and in the meantime he will send both new alderman a copy of 2016's Annual Report. Ald. Stevenson noted the department has taken steps to save money and one of these was hiring staff prior to retirements.

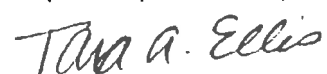
Ald. Sevenich said he does see Ald. Ropella's point regarding the costs but we do call this department Neenah-Menasha Fire Department. Seconds count when it comes to EMS calls and it does make a difference. Ald. Sevenich said it's important to have people there before Gold Cross Ambulance as they are obtaining information and providing care to the patient before the paramedics arrive. This speeds up care for the patient and saves time for the paramedics. Response time is very important for both police and fire. We have incredible response times and we are fortunate to have this. **MSC Stevenson/Sevenich to approve the March 2018 and 1st quarter activity and automatic aid reports and place on file, all voting aye.**

Quarterly Budget Report: The Committee reviewed the 1st quarter budget report. Chief Kloehn noted the clothing budget report is due to clothing allowance. Ald. Kunz asked if this is enough to cover the rest of the new hires. Chief Kloehn said it was. Ald. Grade commended the budget report and said it is well laid out and easy to read. Director Jacobs asked about the overtime. Chief Kloehn noted the first quarter of the year there is not a lot of vacation usage. This will now start soon. Chief Kloehn noted the past year we have been trying to hire ahead of time in anticipation of retirements so the new firefighters can be trained and ready to fill the spot that is vacation. Previously, we waited until after the person left, hired them, they had four weeks of training and we had to backfill. Ald. Grade asked about vacation and if they can bank days. Ald. Ropella asked about the work schedule

Quarterly 2018 Budget Report: The Committee reviewed the 1st quarter budget report for 2018. Director Jacobs noted overtime is down compared to last year and asked if this was due to less FMLA usage. Chief Kloehn noted we had one retirement in February and this position will not be filled until May as the new firefighters are currently completing their recruit training. Four people are allowed to be off on vacation at once on each shift. There is not a lot of vacation usage during the first quarter where we would need overtime for backfilling due to FMLA, illness, training, etc. Ald. Grade commended the department for the layout of the budget report and said it was easy to follow. **MSC Stevenson/Sevenich to approve the 1st Quarter budget report and place on file, all voting aye**

MSC Sevenich/Stevenson to adjourn at 6:10 p.m., all voting aye.

Respectfully Submitted,



Tara Ellis

NMFR's Automatic Aid Calls to the City of Appleton

Date	Address	Incident Type
1/4/18	322 E. Juniper Ln.	EMS
1/5/18	2020 E. Plank Rd.	EMS
1/6/2018	1312 S. Monroe St.	Structure Fire
1/8/18	3109 S. Huckleberry Ln.	Structure Fire
1/18/18	3309 S. Friendly St.	EMS
1/24/18	2531 S. Jackson St.	EMS
1/25/18	4010 S. Woodendale Way	EMS
1/26/18	3309 S. Friendly St.	EMS
1/31/18	2708 E. Plank Road	EMS
2/4/18	21 Thistle Down Ct.	EMS
2/4/18	3719 S. Berryfield Ln.	EMS
2/8/18	625 E. Mitchell Ave.	EMS
2/9/18	540 Schindler Place	EMS
2/16/18	3201 E. Calumet St.	Structure Fire
2/19/18	1715 E. Orchard Blossom Dr.	Structure Fire
2/24/18	200 E. Harding Dr.	Structure Fire
2/25/18	1117 E. Roeland Ave.	Structure Fire
3/15/18	520 W. Schindler Pl.	EMS
3/22/18	2620 S. Kerry Ln.	EMS
3/30/18	1124 S. Walden Ave.	Structure Fire
4/3/18	1001 E. Kramer Ln.	EMS
4/9/18	322 E. Juniper Ln.	EMS
4/15/18	615 E. Woodcrest Dr.	EMS
4/16/18	3214 S. Poplar Ln.	EMS
4/18/18	2820 S. Kernan Ave.	EMS
4/20/18	326 E. Murray Ave.	EMS
4/21/18	1728 S. Oneida St.	EMS
4/21/18	1514 Schaefer Circle	EMS
4/24/18	3309 S. Friendly St.	Structure Fire
4/29/18	2706 E. Theodore Ln.	EMS
5/1/18	213 E. Coolidge Ave.	EMS
5/7/18	3719 S. Berryfield Ln.	EMS
5/12/18	1239 E. Sylvan Ave.	EMS
5/21/18	100 E. Mitchell Ave.	EMS
5/27/18	334 W. Foster St.	EMS
5/28/18	3425 S. Blue Spruce Ln.	EMS
5/31/18	601 E. Hancock St.	EMS
5/31/18	1702 E. Hulke Dr.	EMS

Total: 40

AFD's Automatic Aid calls to the City of Menasha

Date	Address	Incident Type
1/2/18	1131 Manitowoc Rd.	Structure Fire
1/4/18	1275 Appleton Rd.	EMS
1/5/18	2005 Midway Rd.	EMS
1/8/18	1701 Midway Pl.	EMS
1/10/18	1720 Midway Pl.	EMS
1/23/18	1008 Lucerne Dr.	EMS
1/26/18	1499 Appleton Rd.	EMS
1/31/2018	1024 Lucerne Dr.	EMS
2/1/18	719 Arthur St.	EMS
2/1/18	1431 Kenwood Dr.	EMS
2/1/18	2205 Midway Rd.	EMS
2/2/18	1005 Lucerne Dr.	EMS
2/3/18	1463 Kenwood Dr.	EMS
2/5/18	Midway Rd./Appleton Rd.	EMS
2/6/18	1105 Geneva Rd.	EMS
2/7/18	972 Seventh St.	Structure Fire
2/8/18	1710 Midway Place	EMS
2/12/18	Valley Rd/Bud Drive	EMS
2/13/18	923 Valley Rd.	EMS
2/16/18	1205 Grove St.	EMS
2/20/18	Hwy 10 WB/Appleton Rd.	EMS
2/26/18	163 Dakota Grove St.	EMS
2/26/18	Appleton Rd./Midway Rd.	EMS
2/25/18	1021 Lucerne Dr.	EMS
3/7/18	1284 Midway Rd.	EMS
3/9/18	1050 Midway Rd.	EMS
3/8/18	2205 Midway Rd.	EMS
3/10/18	1431 Pearl St.	EMS
3/10/18	1461 Kenwood Dr.	EMS
3/14/18	1095 Midway Rd.	EMS
3/14/18	1284 Midway Rd.	EMS
3/15/18	1550 Midway Pl.	EMS
3/16/18	509 Manitowoc St.	Structure Fire - cancelled in route
3/21/18	1123 Geneva Road	Structure Fire
3/23/18	1100 Lucerne Dr.	EMS
3/26/18	1700 Appleton Rd.	EMS
4/3/18	1645 Hickory Hollow Ln.	EMS
4/7/18	1461 Kenwood Dr.	EMS
4/9/2018	1350 Primrose Ln.	EMS
4/10/18	1459 Kenwood Dr.	EMS
4/12/18	1570 Midway Place	EMS
4/14/18	1463 Kenwood Dr.	EMS
4/14/18	643 DePere St.	Structure Fire
4/16/18	1101 Geneva Rd.	EMS
4/23/18	1578 Appleton Rd.	EMS

5/11/18 1499 Appleton Rd.
5/13/18 1445 Kenwood Dr.
5/15/18 Appleton Rd./Lucerne Dr.
5/23/18 Midway Rd./University Dr.
5/25/18 1025 Lucerne Dr.

EMS
EMS
EMS
EMS
Structure Fire

Total = 50



Memorandum

TO: Fire Chief, Kevin Kloehn

FROM: Deputy Chief, Victor Voss *RV*

DATE: June 5, 2018

RE: Automatic Aid

Chief,

This memo is a summary of what will happen with our Automatic Aid with the City of Appleton Fire Department during the CAD transition time.

Background:

As you know, Outagamie County has decided to end its long time relationship with the FoxCom consortium. FoxCom facilitated a coordinated effort to have and operate a single, interoperable CAD system between Calumet, Outagamie and Winnebago counties. Outagamie choose to move away from this concept and pursuit RFP's on CAD systems without much consideration for the possible loss of interoperability that may come with this move. Outagamie chose to purchase Spillman CAD while Winnebago chose to stay with the Motorola CAD system. On, or near June 30 Outagamie will switch off of the shared CAD system to their new stand-alone system. Although there are requirements to make the systems completely interoperable between counties, the requirements cannot be made until Winnebago also upgrades to the newest version of the Motorola CAD. This upgrade is scheduled in Winnebago to take place later this summer.

What this means to NMFR:

From the time Outagamie County switches (June 30) until the Winnebago upgrade is done (mid-sept) the ability for either CAD to find the closest unit from the other county will be unavailable. This means that closest unit dispatching (regardless of municipality) will not be possible. Essentially, we will be separating from the Auto-aid agreement during this transition time. Calls for service in the current auto-aid areas will revert back to recommending closest units from that municipality. NMFR will cover all Menasha calls and Appleton FD will cover the Appleton calls.

Radio Requests:

Radio requests for aid can still be done. These will be processed just like all other mutual aid requests. The requesting department will contact their Comm. Center to make the request and they will notify the other Comm. Center to page out the requested agency.



"...meeting community needs...enhancing quality of life..."

**APPLETON FIRE DEPARTMENT
700 N. DREW STREET
APPLETON, WI 54911**

MEMORANDUM

To: Mayor Timothy Hanna
Kyle Lobner, Chair - Safety & Licensing Committee
& Common Council

From: Darrel Baker, Deputy Chief/Interim Fire Chief

Date: June 07, 2018

Re: Temporary Discontinuance of Automatic Aid with Neenah-Menasha Fire & Rescue

The City of Appleton and Neenah-Menasha Fire and Rescue have been participating in an automatic aid agreement since early 2011 for emergency medical services and structure fires. The departments have been providing the citizens of Appleton and Neenah-Menasha a seamless strategy to emergency response that has helped reduce response times and provide quality service to our taxpayers without increasing costs. In addition, the department continues to participate in automatic aid with Grand Chute Fire Department for structure fires.

As you know, both Outagamie County and Winnebago County will be transitioning to a new computer-aided dispatch (CAD) system in the coming months. The new systems will have a 'CAD to CAD' interface allowing them to work together to continue the automatic aid dispatch based on both global positioning systems (GPS) and automatic vehicle location (AVL). Outagamie County is currently planning a 'go live' date of Monday, June 25th for their new CAD system. Unfortunately, Winnebago County has established their 'go live' date for later in August. During this timeframe, the CAD systems will be unable to communicate with one another; thus, making automatic aid impossible with Neenah-Menasha Fire and Rescue. The automatic aid responses between the City of Appleton and the Town of Grand Chute will not be affected.

The chief officers of both departments have discussed this issue and agreed that the framework is in place to request mutual aid should the need arise. The temporary discontinuance of automatic aid is unfortunate; however, it was difficult to avoid when transitioning an entire CAD system for two different agencies.

If you have any questions or concerns, please do not hesitate to contact me at (920) 832-5810. Thank you!



Memorandum

TO: Members of the Joint Finance and Personnel Committee

FROM: Fire Chief Kevin Kloehn

DATE: June 19, 2018

RE: ISO (Insurance Services Office) Rating for Neenah and Menasha

This memo is a follow-up to our recent discussion on ISO ratings for both Neenah and Menasha. As a reminder, ISO ratings are one of the components use to determine insurance premiums for homeowners and business owners. Currently, we are rated a Class 2 which is in the top 1.02% of all fire departments in Wisconsin (1,813 fire departments); in the United States (43,094 fire departments), we are in the top .03%.

I contacted several local insurance companies in the Fox Valley to see if they currently use ISO in the preparation and quotations of customers insurance. In speaking with American Family, Integrity, State Farm, All-State, and Liberty Mutual, I was informed each insurance company operates differently as far as how they quote customers. Here's a list on what they do:

1. American Family – Uses ISO in all aspects of their quotes.
2. Integrity – Uses ISO in all aspects of their quotes.
3. State Farm – Does not use ISO specifically, but purchases statistical data that ISO compiles.
4. All – State – Uses some ISO stats and combines them with their own program.
5. Liberty Mutual – Uses some ISO stats and data.

Only 3 companies were forthcoming in how they utilize ISO, the others gave me basic information. Here are the examples I obtained:

1. American Family - Menasha:
 - a. Going from an ISO 2 to a 1 can save a resident about \$30 to \$100 a year
 - b. Going from an ISO 3 to a 1 can save a resident about \$150+ a year
 - c. Going from an ISO 2 to a 1 a commercial business can be \$500+
 - d. Going from an ISO 3 to a 1 a commercial business can save thousands.
2. Integrity Insurance – DePere: Used a light commercial property in Menasha when giving me information:
 - a. If the residential property was in a Class 1 department = \$300
 - b. If the residential property was in a Class 2 department = \$519
 - c. If the residential property was in a Class 3 department = \$575

3. Integrity Insurance – DePere: Used a residential property in Menasha:
 - a. If residential property was in a Class 1 department = \$400
 - b. If residential property was in a Class 2 department = \$430
 - c. If residential property was in a Class 3 department = \$475
4. State Farm Insurance – Menasha:
 - a. The company created their own formula on how to calculate an insurance premium; however, they utilize all the actuarial numbers from ISO.
 - b. They would not share specific information on premium calculations.
 - c. There is a fee or cost to use ISO numbers so some companies limit what numbers they utilize.

After completing the research on ISO rating, we believe that there is a benefit for us to continue to pursue the Class 1 ISO status. On June 7, 2017, the Stevens Point Fire Department went from a Class 3 down to a Class 2 and their Fire Chief's research showed that commercial and industrial companies within the city would save \$50,000+ annually. There was an article in the Stevens Point County Gazette discussing some of the findings of lowering their rating.

Neenah-Menasha Fire Rescue is about 6 points from becoming a Class 1 Fire Department. In the United States, only 41 departments out of approximately 43,000 are a Class 1 department. In Wisconsin, there are only 5 other Class 1 departments. I feel strongly about moving forward and achieving a status of Class 1; this rating gives our department an accreditation that few have; it shows the quality of service we provide to the communities of Neenah and Menasha.

If you have any other questions, please let me know.



Memorandum

TO: NMFR Joint Finance & Personnel Committee Members

FROM: Chief Kevin Kloehn

DATE: June 18, 2018

RE: Hiring New Firefighters Prior to Retirement

In 2017, we began the process of asking for permission to hire firefighters prior to a known retirement as a way to save overtime monies. In the past, we would wait until the person retired and it would be around 8 weeks before a new hire was ready to begin their 24-hour shifts. This was due to required pre-employment testing, giving notice to their current employer and completing four weeks of recruit training.

In 2017, we were asked by this committee to see if there was cost savings by hiring employees prior to a known retirement. This way they have completed their training ahead of time and are ready to work 24-hour shifts by the time the person retires.

The first chart gives you an idea of other contributing factors that was affecting our staffing in 2017 and 2018. These factors affected our overtime budget as we need to maintain our staffing levels:

Other Staffing Contributing Factors For Hiring Prior to Retirement		
	2017 March - October	2018 February - June
Number of Approved FMLA's	12	5
Number of Work Comp Injuries	3	1
Number of Vacated Line Positions Not Caused by Retirement	2	1
Funeral Leave	4	1
Number of Retirements	1	2

The second chart reflects the overall savings of hiring staff prior to retirement:

NMFR Savings For Hiring Line Staff Prior to The Retirement				
	OT Hours Saved Hiring & Training Prior to Retirement	Average OT Dollars Saved Hiring & Training Prior to Retirement	OT Hours Saved Hiring Ahead to fill Other OT Shifts Before Retirement	Average OT Hours Saved Hiring Ahead to fill other OT shifts Before Retirement
2017	864	\$47,437.00	175	\$9,537.00
2018	312	\$17,849.00	N/A	\$0.00
Total	1176	\$65,286.00	175	\$9,537.00

Please keep in mind, these figures could fluctuate from year to year. In 2017, the savings was more significant as due to the other contributing factors that were affecting our staffing. This year, we didn't have as many of these so the savings are not as great. However, 2018's numbers give you an idea of what the savings are when we hire ahead to only replace a known retirement.

I believe hiring prior to known retirements is the best way to continue to save budgetary dollars for our department.

If you have any questions, please feel free to call me at 886-6203.


Thank you.

KK/te



Memorandum

TO: Fire Chief Kloehn

FROM: D/C Voss 

DATE: June 20, 2018

RE: Self-Contained Breathing Apparatus (SCBA) Project Summary

Kevin, I am compiling this as a summary of the entire SCBA upgrade project.

The required replacement of the SCBA cylinders and breathing apparatus has been in the CIP to take place in 2019 when the majority of cylinders reach the mandated “end of life” date. In 2017, with the approval of the Cities of Neenah and Menasha, we applied for and received a FEMA, Assistance to Firefighter Grant, to replace our eligible components of our SCBA system. The CIP funds being planned by both cities were as follows for the planned replacement in 2019.

City of Neenah 2019 CIP	\$218,350	City of Menasha 2019 CIP	\$149,925
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Total planned project cost was estimated to be \$368,275 in 2019.

The FEMA grant was approved for a portion of the equipment needed to completely convert from the existing system to the new system. The following is a breakdown of what was originally approved.

30 SCBA's	\$202,170
37 Additional Face pieces	\$10,175
2 Storage cases	\$264
24 Rechargeable batteries	\$5,280
4 Battery chargers	\$1,600

Grant Approved Total	\$219,489	FEMA 90% (\$197,541) NMFR 10% (\$21,948)
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Shift Commander Dan Schultz was also able to secure “surplus” grant funds as our grant application costs were bid lower than anticipated. These surplus funds may only be used for specific ancillary parts of the overall scope of the project. We applied for only the specific items we knew were eligible from the list of needed components. Additionally, we requested a breathing air cascade system that had been in previous CIP requests but had been removed in recent years. Here is what we received approval for with the surplus funds.

3 RIT (Rapid Intervention Team) kits	\$14,247
3 1-hour cylinders for RIT kits	\$4,182

3 RIT kit fire fighter rescue bags	\$2,850
8 quick connect adaptors for fill stations	\$2,312
1 Breathing Air Cascade system	\$34,995

Surplus Funds Grant Total	\$58,586	FEMA 90% (\$52,728) NMFR 10% (\$5,858)
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In the project there are also a number of items that were not eligible for either the original grant or the surplus funds. These items are crucial to the breathing air system and other equipment that uses breathing air in some form. These items are as follows.

13 Additional SCBA face pieces	\$3,575
3 spectacle kits for SCBA masks	\$450
8 additional spare air cylinders	\$6,816
10 quick connect adaptors for tools	\$2,890
4 SABA face piece regulators conversion kits to G1 face piece	\$2,972
6 URC transfer hose with pouch	\$4,902

Additional Equipment/parts not covered by the grant	\$21,605
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Summary

I realize that CIP estimates are typically higher than actual cost so I won't dwell on them. However there were a few things that did result in significant savings.

We reduced the number of spare air cylinders from the department inventory by 10 saving \$8,520 on the purchase and 15 years of service costs. This reduction in equipment is possible because we have stored air capacity (cascade systems) in both cities, and now will have a large air storage at our training center located at Station 31.

Secondly, by timing this purchase with Oshkosh Fire Department, our vendor was able to bundle our orders and provide the equipment at a premium price from the manufacturer. All that we had to do was place the orders under a couple of deadlines from the vendor.

In the end, here is a breakdown of the cost of this project to NMFR (Neenah and Menasha)

Total planned 2019 CIP	\$368,275 NOT USED
SCBA Project Value	\$299,680
NMFR Project Cost	\$49,411
Value vs. Cost	\$250,269 True Savings

Through the efforts of Shift Commander Dan Schultz working with FEMA, 5-Alarm and other members of NMFR we have saved the local taxpayers \$250,269. Additionally we were able to add another Breathing Air Cascade system that was removed from previous budget requests. This stored air system will allow for faster "return to service" of our engines when there has been a significant incident and after training. This will have a long lasting, immeasurable positive impact on our department.



Memorandum

TO: Members of the Joint Finance and Personnel Committee

FROM: Fire Chief Kevin Kloehn

DATE: June 20, 2018

RE: Discontinuation of LPO Tank Program for Neenah and Menasha

This memo is in reference to the recommendation to me by Assistant Chief Vern Green to discontinue the contract with the State of Wisconsin to provide underground and above ground tank inspections for both cities.

The recommendation by AC Green was given because the cost of training and certification by firefighters is more than what we receive back in compensation from the State of Wisconsin. On average over the past 7 years, we received \$3,741 back from the inspections we conduct. Our cost to have 2 inspectors continue with certifications and time to conduct inspections is approximately \$4,500 per year. This will not include the wage increase the Inspectors will receive from L275's Bargaining Agreement on July 1, 2018. At times, the inspections are completed off duty on overtime based on the timing of the inspection being performed during construction phases of new tank installations. Overtime is also paid to the inspectors who must attend continuing education classes to in order to maintain their recertification.

If we discontinue this program, there is a company that the State will select to continue to perform these inspections at no-cost to the cities. We are bringing this forward to make the committee aware of these costs and determine if discontinuation of the program is the best option.

Assistant Chief Green will be present at the meeting on June 26th, 2018 to help answer any questions. I look forward to discussing this issue with all of you next week.