



**City of Neenah
COMMON COUNCIL AGENDA
Wednesday, June 1, 2022 – 7:00 p.m.
Neenah City Hall
Council Chambers
211 Walnut Street, Neenah**

I. Roll Call and Pledge of Allegiance

~~**SWEARING IN OF NEW OFFICER AND PROMOTED LAW ENFORCEMENT PERSONNEL**~~
(This item will be rescheduled)

RECOGNITION OF RETIREMENTS:

- Patrick Pedersen, Police Department Investigations Lieutenant, 30 years, 8 months years of service.

Presentations by Aldermanic District 3 Candidates to Council

Motion to appoint a candidate to the Common Council's vacant District 3 Aldermanic position for the remainder of Alderperson Lang's term to expire April 2023.

Swearing in of newly appointed District 3 Alderperson.

- II. Introduction and Confirmation of Mayor's Appointment(s).
 - A. Re-appointment Karen Genett to the Plan Commission for a three-year term expiring in 2025.
 - B. **(UC)**
- III. Approval of Council Proceedings
 - A. Approval of the Council Proceedings of May 18, 2022 regular session. **(UC)**
- IV. Public Forum
 - A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.
- V. Mayor/Council consideration of public forum issues
- VI. Consent Agenda
 - A. None
- VII. Reports of standing committees
 - A. Regular Public Services and Safety Committee meeting of May 24, 2022: (Chairman Lendrum/Vice Chairman Hillstrom) (Minutes can be found on the City web site)

1. Committee recommends Council approve entering into a contract with Miron Construction in the role of Construction Manager for the Police Department's building expansion and to bring back to the committee a formal contract including a guaranteed maximum price between Miron Construction and the City of Neenah for approval. **(RollCallPro)**
 2. Committee recommends Council approve the 2022-2023 Renewal of Retail Class "A" and Class "B" Liquor/Beer Licenses. **(RollCallPro)**
 - B. Regular Finance and Personnel Committee meeting of May 23, 2022: (Chairman Erickson/Vice Chairman S kyrms) (Minutes can be found on the City web site)
 1. Cancelled.
 - C. NMFR Joint Finance & Personnel Committee meeting of May 24, 2022: (Aldersperson Borchardt) (Minutes can be found on the City web site)
 1. Committee recommends the City of Neenah Common Council approve Ordinance 2022-12 Amending Sect 7-20 of the Neenah Municipal Code relating to Fire Prevention Code and standards. **(RollCallPro)**
 2. Committee recommends City of Neenah and City of Menasha Common Councils reallocate \$185,000 of the budgeted \$675,000 for new Engine 31 and to spend \$85,000 for a new command truck \$75,000 for a new command Tahoe and \$25,000 for a used pick-up truck in 2022. **(RollCallPro)**
- VIII. Reports of special committees and liaisons and various special projects committees
- A. Regular Plan Commission meeting of May 24, 2022: (Council Rep Steiner) (Minutes can be found on the City web site)
 1. Cancelled.
 - B. Landmarks Commission
 1. Report from the Landmarks Commission – Aldersperson Steiner
 - C. Sustainable Neenah Committee
 1. Report from the Sustainable Neenah Committee – Aldersperson Borchardt
 - D. Reports on neighborhood groups.
 1. Business Improvement District Board (BID Board) – Aldersperson S kyrms
 - E. Bergstrom Mahler Museum
 1. Report from the Bergstrom Mahler Museum – Aldersperson Steiner
 - F. Parks & Recreation Commission
 1. Report from Parks & Recreation Commission – Aldersperson Borchardt
- IX. Presentation of petitions
- A. Any other petition received by the City Clerk's Office after distribution of the agenda.
- X. Council Directives
- XI. Unfinished Business
- XII. New Business

- A. Any announcements/questions that may legally come before the Council.

XIII. Closed Session

- A. Adjourn into closed session pursuant to Wis. State Statute §19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Ullrich vs. City of Neenah—Lake Shore Avenue Litigation and Lake Shore Avenue Reconstruction Project)
- B. The Council may remain in closed session pursuant to Wis. Stats §19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session relating to downtown parking.
- C. May reconvene into open session pursuant to Wis. Stats. § 19.85(2) to consider or act on closed session recommendation(s).

XIV. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or the **City's ADA Coordinator at (920) 886-6106 or e-mail attorney@ci.Neenah.wi.us** at least 48 hours prior to the scheduled meeting or event to request an accommodation.



Application for Appointment

Name: Mellisa Stafford	Date: April 25, 2022
Address: 1132 Tullar Road	
City, State, Zip: Neenah, WI 54956	
Primary Phone Number: 920-915-6443	Secondary Phone Number:
Email Address: mellisa@favatea.com	Current Employer: Fava Tea Company

Please answer the below questions:

Do you currently serve on any other boards, commissions, or hold an elected office?

- Yes
 No

If yes, list and describe:

Please provide a brief statement outlining your interest and qualifications for this appointment:

I'm a 19-year resident of District 3 in the City of Neenah and am interested in serving our community on the City Council. I believe we are truly blessed with a safe, beautiful and flourishing community that is filled with opportunity and growth.

I ran as a write in candidate for the open seat in the April election receiving 144 votes. My team and I canvassed the district and had the opportunity to meet residents face-to-face and talk about the issues, concerns and opinions they have. If selected for this appointment I would be humbled and honored to serve our community and represent the residents of District 3.

My family and I own a small business and about a year ago we purchased a facility and moved our primary receiving and manufacturing operations from South Milwaukee to Neenah, specifically in District 3. It has been amazing to grow our business and add multiple full-time employees at this location.

Additionally, I serve as an election inspector and help with in-person election day voting at the Municipal Building in Fox Crossing. It has been a wonderful learning opportunity to help voters and contribute to our election process.

Please let me know if there are any questions I can answer or if I can be of service in any way.

Sincerely,
Mellisa A. Stafford

Signature:

digitized via SeamlessDocx.com
Mellisa A. Stafford
Exp: 4058ba30f0e4775bced4d3e62574575003

Date: 04/25/2022

Please return completed applications to the City Clerk's Office

City of Neenah Application for Appointment



Name	<u>Timothy A. Jacobson</u>	Date	<u>4-26-2022</u>
Address	<u>1379 Tullar Rd</u>	Employer	<u>Osh Kosh Defense LLC</u>
City, ST Zip	<u>Neenah WI 54956</u>	Day Phone	<u>(414) 573-1251</u>
Eve. Phone	<u>(414) 573-1251</u>	Fax	
E-mail	<u>jacobson.tim@outlook.com</u>		

What appointment are you seeking? You may check more than one box.

- | | |
|--|---|
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> N-M Joint Fire Commission |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> N-M Sewerage Commission |
| <input type="checkbox"/> Business Improvement District (BID) | <input type="checkbox"/> Neenah Arts Council |
| <input type="checkbox"/> Citizen Advisory Committee | <input type="checkbox"/> Neenah Harbor Committee |
| <input type="checkbox"/> Committee of Aging | <input type="checkbox"/> Park & Recreation Commission |
| <input type="checkbox"/> Community Development Authority (CDA) | <input type="checkbox"/> Parking Task Force |
| <input type="checkbox"/> Fox Cities Transit Commission | <input type="checkbox"/> Plan Commission |
| <input type="checkbox"/> Joint Review Board for TIFs | <input type="checkbox"/> Police Commission |
| <input type="checkbox"/> Landmarks Commission | <input type="checkbox"/> Sustainable Neenah Committee |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> Water Works Commission |
| <input type="checkbox"/> Loan Assistance Board | <input checked="" type="checkbox"/> Other: <u>Common Council District 3</u> |

Do you currently serve on other boards, commissions, or hold an elected office? Yes No Detail Below

Please provide or attach a brief statement outlining your interest and qualifications for this appointment:

Please see attachment

Please Sign and Date: Timothy A. Jacobson 4/26/22

Please return to the Neenah City Clerk's Office

April 26th, 2022

Attachment to City of Neenah Application for Appointment

For Common Council District 3

RE: Timothy A. Jacobson

My name is Timothy A. Jacobson, (42) I reside at 1379 Tullar Rd, Neenah, in the 3rd District. I am applying for appointment to the Common Council position that was posted for appointment. I have never held a public position or office before, but this last election cycle has gotten me excited about local government and the future of Neenah, so I decided to apply for this position.

I have been a Neenah resident for 12 years after moving from the Milwaukee area to take a production position at Oshkosh Defense. I am a truck painter for Oshkosh. I do hold a couple of elected positions within the United Auto Workers Union (UAW) local 578. I am in my second term as a Chief Union Steward, and in my second term as the UAW Fox River Valley Area CAP/PAC Council Chairman.

Neenah is a great city, with so many great schools, neighborhoods, businesses, and amenities that make it truly stand out from the other cities in the area. Our downtown is a destination area for both residents and visitors alike. Neenah also has such a rich manufacturing history. I am proud to call Neenah home.

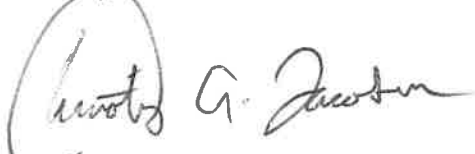
I decided to apply for this position because I have an interest in city government and how it works. I have been thinking about getting involved in local government for a number of years now. For me I believe the time is now.

As stated previously, Neenah is a great city, yet we face many challenges and have many new exciting projects ahead of us, and I am ready to conquer those challenges with you, as well as celebrate with you the many accomplishments that lie ahead.

I am a member of Martin Luther Evangelical Lutheran Church Neenah (WELS).

As a 12-year Neenah resident, I ask you to consider me for appointment for the position of Neenah Common Council District 3 Alderperson.

Sincerely,

A handwritten signature in black ink that reads "Timothy A. Jacobson". The signature is written in a cursive style with a large, looped initial 'T'.

Timothy A. Jacobson



Application for Appointment

Name: Jeffrey Linski		Date: May 05, 2022
Address: 1563 Kingswood Drive		
City, State, Zip: Neenah, WI 54956		
Primary Phone Number: 920-636-0459	Secondary Phone Number: 920-558-4718	
Email Address: linjet@live.com	Current Employer: Allegiant Air	

Please answer the below questions:

Do you currently serve on any other boards, commissions, or hold an elected office?

- Yes
 No

If yes, list and describe:

Please provide a brief statement outlining your interest and qualifications for this appointment:

I am interested in the appointment of alderperson for the third district because I wish to represent and serve the citizens in Neenah's third district as well as all Neenah residents. I would be excited for the opportunity to fill the vacancy now and continuing this position beyond the interim appointment. I have not held any elected public offices, but I do have experience in various leadership roles serving in the US Air Force for over 24 years and as maintenance manager in the aerospace industry for the past 11 years. My priorities would be to support business expansion, provide equitable services for all residents and to ultimately improve the residential experiences within the city of Neenah. I am willing to go the extra mile to make sure the voice of the people will be heard and used to shape the community in which we live and work. Serving my community has always been a passion of mine. I enjoy the opportunity to be a voice for those who may not always want to speak up. I am eager to learn more about the local governing process and the role that it plays in the everyday lives of Neenah residents.

I appreciate the consideration and the opportunity to serve the community on the city council. Neenah is home to my self and my wife. I would be excited to bring my ideas and experiences to the city council and help in continuing to make Neenah the great city that is is. Thank you for your time

Signature: _____

Jeffery S Linski

Date: 05/05/2022

Please return completed applications to the City Clerk's Office



Application for Appointment

Name: Scott C. Weber		Date: May 18, 2022
Address: 1556 Kingswood Dr.		
City, State, Zip: Neenah, WI 54956		
Primary Phone Number: 9202160218	Secondary Phone Number:	
Email Address: scwling@new.rr.com	Current Employer: Phillips-Medisize, LLC	

Please answer the below questions:

Do you currently serve on any other boards, commissions, or hold an elected office?
 Yes
 No

If yes, list and describe:
Junior Achievement-Winnebago Area Board of Directors
Neenah-Menasha YMCA Board of Directors

Please provide a brief statement outlining your interest and qualifications for this appointment:
I am interested in this opportunity first and foremost because I want to give back to the community. I am very proud to be a citizen of Neenah, growing up on Doty Island and graduating from Neenah High School in 1984. I attended undergraduate college in Michigan (MTU), and returned to the area for my first job and have remained here to raise my family and continue my career.

I have gained a wealth of experience and skills in different settings and roles during my career, first with Banta Healthcare/TDI Products (18 years), then with Plexus (13 years), and now with my current employer Phillips-Medisize (3 years and counting).

My wife, Julie, and I have raised 4 outstanding children who have all gone on to be successful in their own right - this is the accomplishment I am most proud of!

When reflecting on my personal values and competencies, the following come to mind;
-Integrity, Honesty, & Accountability
-Customer Service & Performance Execution
-Continuous Improvement & Lean Thinker
-Passion & Initiative
-Collaboration & Teamwork
-Communicator, Influencer, & Decision Maker
-Strategic yet Practical

Coupled with my history of volunteering (BoDs mentioned above and numerous spans in youth sports coaching), I feel my skills and breadth of experiences would add value to the already exceptional City Council we have in Neenah.

I truly appreciate your consideration for this appointment to the 3rd Aldermanic District position.

Thank you!

Signature: 

Date: 05/18/2022

Please return completed applications to the City Clerk's Office

Common Council Proceedings
Wednesday, May 18, 2022—7:00 p.m.

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 p.m., May 18, 2022, in the Council Chambers of Neenah City Hall.

Mayor Lang is the chair.

Present: Alderpersons Boyette, Borchardt, Hillstrom, Lendrum, Erickson, Skyrms, Steiner, and Stevenson. Staff present Director of Finance Easker, Assistant Director of Community Development & Assessment Schmidt, Director of Public Works Kaiser, City Attorney Westbrook, and City Clerk Nagel.

Mayor Lang called the meeting to order at 7:02 p.m.

- I. The Clerk called a voice roll call, followed by the Pledge of Allegiance led by Alderperson Lendrum.
- II. Introduction and Confirmation of Mayor's Appointment(s).
 - A. Appoint Alderperson Borchardt to Sustainable Neenah Committee for a one year term expiring April, 2023.
 - B. Appoint Kristi Branchford to the Committee of Aging for the remainder of Joan Brown's term expiring September, 2023.
 - C. **(UC)**
Seeing no objections, ordered approved under unanimous consent.
- III. Approval of Council Proceedings
 - A. Approval of the Council Proceedings of May 4, 2022 regular session. **(UC)**
Seeing no objections, ordered approved under unanimous consent.
- IV. Consent Agenda
 - A. Approve the Temporary Class B Retailer's license for Future Neenah's Summer Kickoff event, June 15, 2022. **(PSSC)**
 - B. Approve the Temporary Class B Retailer's license for Future Neenah's Boogie Downtown event, August 24, 2022. **(PSSC)**
 - C. **(UC)**
Seeing no objections, ordered approved under unanimous consent.
- V. Reports of standing committees
 - A. Regular Public Services and Safety Committee meeting of May 10, 2022: (Chairman Lendrum/Vice Chairman Hillstrom) (Minutes can be found on the City web site)
 1. Committee recommends Council approve the purchase of a John Deere 324L compact wheel loader and snow push box from Brooks Tractor for a total of \$89,150 with \$75,000 coming from the 2022 capital equipment program funds to replace the 1999 tractor and the remaining \$14,150 to

come from the 2022 capital equipment budget funds for the pavement roller replacement. **(RollCallPro)**

MSRCP by Lendrum/Borchardt to approve the purchase as presented, all voting aye.

- B. Regular Finance and Personnel Committee meeting of May 9, 2022: (Chairman Erickson/Vice Chairman Skyrms) (Minutes can be found on the City web site)
1. Committee recommends Council approve Resolution 2022-08 which supports amending the by-laws of the East Central Wisconsin Regional Planning Commission (ECWRPC) to remove the Gubernatorial appointments to the Commission Board. **(RollCallPro)**
MSRCP Erickson/Stevenson to approve Resolution 2022-08 as presented, all voting aye.
 2. Committee recommends Council approve the purchase of a new record management system for DOLAS at a cost not to exceed \$8,000.00 to be funded by using unspent DOLAS operating funds created by existing staff vacancies within the department. **(RollCallPro)**
MSRCP Erickson/Skyrms to approve the purchase as presented, all voting aye.
- VI. Reports of special committees and liaisons and various special projects committees
- A. Regular Plan Commission meeting of May 10, 2022: (Council Rep Steiner) (Minutes can be found on the City web site)
1. Commission recommends Council approve the proposed 2 Lot CSM for the former Bridgewood Golf Course located along Jewelers Park Drive and Harrison Street and accept the public trail easement along former hole 9 of the golf course. **(RollCallPro)**
MSRCP Steiner/Stevenson to approve the 2 lot CSM as presented, all voting aye.
 2. Commission recommends Council the proposed CSM creating an outlot and reconfiguring existing lots for the former Bridgewood Golf Course located along Jewelers Park Drive and Harrison Street and accepting the public access easement adjacent to the northern pond. **(RollCallPro)**
MSRCP Steiner/Borchardt to approve the CSM as presented, all voting aye.
- B. Board of Public Works meeting of May 10, 2022: (Vice Chairman Hillstrom) (Minutes can be found on the City web site)
1. Council Action Items:
 - a. Board recommends Council approve Final Payment for Contract 2-21, Sewer, Water Main and Street Construction, Fairview Avenue and Laudan Boulevard, to Carl Bowers & Sons Construction Company, Inc., Kaukauna, in the amount of \$377,687.47. **(RollCallPro)**

MSRCP Hillstrom/Borchardt to approve the final payment as presented, all voting aye.

VII. Adjournment

Motion by Stevenson/Boyette to adjourn, all voting aye. Meeting adjourned at 7:35 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Charlotte K. Nagel".

Charlotte Nagel, City Clerk

Common Council Minutes
Wednesday, May 18, 2022—7:00 p.m.

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 p.m., May 18, 2022, in the Council Chambers of Neenah City Hall.

Mayor Lang is the chair.

Present: Alderpersons Boyette, Borchardt, Hillstrom, Lendrum, Erickson, Skyrms, Steiner, and Stevenson. Staff present Director of Finance Easker, Assistant Director of Community Development & Assessment Schmidt, Director of Public Works Kaiser, City Attorney Westbrook, and City Clerk Nagel.

Mayor Lang called the meeting to order at 7:02 p.m.

- I. The Clerk called a voice roll call, followed by the Pledge of Allegiance led by Alderperson Lendrum.
- II. Introduction and Confirmation of Mayor's Appointment(s).
 - A. Appoint Alderperson Borchardt to Sustainable Neenah Committee for a one year term expiring April, 2023.
 - B. Appoint Kristi Branchford to the Committee of Aging for the remainder of Joan Brown's term expiring September, 2023.
 - C. **(UC)**
Seeing no objections, ordered approved under unanimous consent.
- III. Approval of Council Proceedings
 - A. Approval of the Council Proceedings of May 4, 2022 regular session. **(UC)**
Seeing no objections, ordered approved under unanimous consent.
- IV. Public Forum
 - A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.
 1. Dwight Kerr, 434 High Street – Concerned with neighborhood rental property in which the upper occupants are abusing drugs on a regular basis. Emergency services have responded to the residence on a routine basis where Narcan is used and often left for future use. The neighbors feel the leaving of Narcan for future use encourages the continued use of drugs. Mr. Kerr would like the city to contact the landlord to put pressure on the upper tenant to stop or move.

The lower occupant is a single mom with young children who is in recovery herself. The concern is the impact on the young children. Mr. Kerr e-mailed the Mayor and all the Council Members his concerns.

After three calls for additional comments, there were no additional appearances. The public forum was closed at 7:08 p.m.

- V. Mayor/Council consideration of public forum issues
- A. Mayor Lang commented that she did receive Mr. Kerr's e-mail. The Mayor plans on discussing this situation with Police Chief Olson in the next couple of days.
 - B. Attorney Westbrook offered education on the how the city's nuisance program works, specifically, landlord/tenant issues. If there are three or more calls to the residence for citable offenses the location is put on the Police Department's nuisance abatement list. Meaning a letter is sent to the landlord advising them of the frequency of calls to the home and asking for resolution to the problem. If nothing is done to rectify the situation, the landlord receives a significant fine. This typically resolves any issue.

Attorney Westbrook also advised that under Wisconsin law the act of a drug overdose is not a crime in and of itself; possession of illegal drugs is a crime. Therefore, the overdose must be paired with an additional criminal charge in order to have the call a citable offense.

- C. Alderperson Boyette asked Mr. Kerr if the rental was owner occupied. Mr. Kerr advised that the lower tenant is a relative of the landlord but not owner occupied.
- VI. Consent Agenda
- A. Approve the Temporary Class B Retailer's license for Future Neenah's Summer Kickoff event, June 15, 2022. **(PSSC)**
 - B. Approve the Temporary Class B Retailer's license for Future Neenah's Boogie Downtown event, August 24, 2022. **(PSSC)**
 - C. **(UC)**
Seeing no objections, ordered approved under unanimous consent.

- VII. Reports of standing committees
- A. Regular Public Services and Safety Committee meeting of May 10, 2022: (Chairman Lendrum/Vice Chairman Hillstrom) (Minutes can be found on the City web site)
 - 1. Committee recommends Council approve the purchase of a John Deere 324L compact wheel loader and snow push box from Brooks Tractor for a total of \$89,150 with \$75,000 coming from the 2022 capital equipment program funds to replace the 1999 tractor and the remaining \$14,150 to come from the 2022 capital equipment budget funds for the pavement roller replacement. **(RollCallPro)**
MSRCP by Lendrum/Borchardt to approve the purchase as presented, all voting aye.

Discussion: Director Kaiser explained Superintendent Radtke noted that the compact wheel loader provides greater flexibility to do a number of the tasks more safely than the current tractor. With the

motor located in the rear of the cab, there is better operator vision and significantly less bouncing.

When it was realized that the compact wheel loader would be over budget, Superintendent Radtke went through the 2022 Capital Equipment Budget to see if there was equipment that could be eliminated or deferred. Superintendent Radtke noted with the increased amount of asphalt patching currently being done, a larger asphalt roller would be needed in the future to make up for the deficiencies of the current roller. Superintendent Radtke also evaluated the possibility of renting a larger roller on an as needed basis. Therefore, Superintendent Radtke recommends using in the 2022 capital equipment funds for the compact wheel loader and defer the larger asphalt roller until next year.

- B. Regular Finance and Personnel Committee meeting of May 9, 2022: (Chairman Erickson/Vice Chairman Skyrms) (Minutes can be found on the City web site)
1. Committee recommends Council approve Resolution 2022-08 which supports amending the by-laws of the East Central Wisconsin Regional Planning Commission (ECWRPC) to remove the Gubernatorial appointments to the Commission Board. **(RollCallPro)**
MSRCP Erickson/Stevenson to approve Resolution 2022-08 as presented, all voting aye.

No discussion.

2. Committee recommends Council approve the purchase of a new record management system for DOLAS at a cost not to exceed \$8,000.00 to be funded by using unspent DOLAS operating funds created by existing staff vacancies within the department. **(RollCallPro)**
MSRCP Erickson/Skyrms to approve the purchase as presented, all voting aye.

Discussion: Attorney Westbrook explained the current records management system can only be used with Internet Explorer. Internet Explorer is no longer being supported and is becoming obsolete. The Attorney Westbrook and his legal assistant demoed numerous companies. They recommend the NetDocs system which is the industry leader using cloud technology.

The not to exceed \$8,000 is the cost to migrate the files over to the NetDocs. There will be an annual cost for the program use which is comparable to the current costs and will be included in the DOLAS annual operating budget.

VIII. Reports of special committees and liaisons and various special projects committees

- A. Regular Plan Commission meeting of May 10, 2022: (Council Rep Steiner) (Minutes can be found on the City web site)
1. Commission recommends Council approve the proposed 2 Lot CSM for the former Bridgewood Golf Course located along Jewelers Park Drive and Harrison Street and accept the public trail easement along former hole 9 of the golf course. **(RollCallPro)**
MSRCP Steiner/Stevenson to approve the 2 lot CSM as presented, all voting aye.

No discussion.
 2. Commission recommends Council the proposed CSM creating an outlot and reconfiguring existing lots for the former Bridgewood Golf Course located along Jewelers Park Drive and Harrison Street and accepting the public access easement adjacent to the northern pond. **(RollCallPro)**
MSRCP Steiner/Borchardt to approve the CSM as presented, all voting aye.

No discussion.
- B. Board of Public Works meeting of May 10, 2022: (Vice Chairman Hillstrom) (Minutes can be found on the City web site)
1. Information Only Items:
 - a. The Board approved Pay Estimate No.3, Contract 7-21, Harrison Street Stormwater Pond, to MCC Inc., Appleton, in the amount of \$291,121.69.
 - b. The Board approved Pay Estimate No.3, Contract 8-21, Jeweler's Park Drive Trail, to Vinton Construction, Inc., Two Rivers, in the amount of \$371,572.22
 - c. The Board approved Pay Estimate No.2, Contract 1-22, Sanitary, Storm and Water Main Construction, Apple Blossom Dr., Fredrick Dr., Green Acres Ln., Honeysuckle Ln. Meadow Ln., Primrose Ln., Wild Rose Ln., to Kruczek Construction Inc., Green Bay, in the amount of \$775,823.84.
 - d. The Board approved Pay Estimate No.1, Contract 2-22, Sanitary, Water Services and Street Construction on Dieckhoff Street and Grove Street, to Donald Hietpas & Sons Construction Inc., in the amount of \$179,892.14.
 - e. The Board approved Pay Estimate No.1, Contract 4-22, Sanitary, Storm and Water Main Construction, S. Commercial Street, to Robert J. Immel Exc., Inc., in the amount of \$169,073.73.
 - f. The Board approved Pay Estimate No.1, Contract 5-22, Sanitary and Storm Sewer Construction, CTH CB & CTH JJ to DeGroot, Inc., in the amount of \$272,978.17.
 - g. Board approved Change Order No. 3, Contract 2-21, Sanitary Sewer, Water Main and Street Construction, Fairview Avenue and Laudan Boulevard, Carl Bowers & Sons Construction Company,

Inc., Kaukauna, in the amount of \$30,024.00 using the remainder of the budgeted expense for this project.

2. Council Action Items:

- a. Board recommends Council approve Final Payment for Contract 2-21, Sewer, Water Main and Street Construction, Fairview Avenue and Laudan Boulevard, to Carl Bowers & Sons Construction Company, Inc., Kaukauna, in the amount of \$377,687.47. **(RollCallPro)**
MSRCP Hillstrom/Borchardt to approve the final payment as presented, all voting aye.

No discussion.

Aldersperson Skyrms asked for a status report on the Harrison Street Pond. Director Kaiser reported that the project is not progressing as quickly as expected. The project is weather dependent and there has been rain recently. Director Kaiser will follow up with the contractor.

C. Community Development Authority

1. Report from the CDA – Director Haese
 - a. No report.

D. Library Board

1. Report from the Library Board – Aldersperson Erickson
 - a. Meeting of May 18, 2022
 - b. Youth Program sign up for summer programs is under way. There are over 1,000 youths signed up already.
 - c. June activities: Sunrise Yoga, Memory Cafe' featuring fishing, All Ages Hip-Hop Workshop, Short Story Night, Not Quite Cozy Mystery Book Club.
 - d. More information can be found on the Neenah Public Library web site.

E. Neenah Arts Council

1. Report from the Neenah Arts Council – Aldersperson Erickson
 - a. Meeting of May 11, 2022
 - b. Checkout the creative artwork in the flower beds along Wisconsin Avenue.
 - c. Neenah High School Art Show concluded today at the Neenah Public Library. The YMCA has an art show that will be on display for the next week.
 - d. Discussed the many summer activities the Neenah Arts Council will be hosting. Alderspersons will be asked to volunteer.
 - e. Youth-Go is hosting a Summer Open House on Wednesday, June 1st from 3:00 – 7:00 p.m. to learn out their services and summer programming.

F. Landmarks Commission

1. Report from the Landmarks Commission – Alderperson Steiner
 - a. Meeting of May 9, 2022.
 - b. The Commission approved the Certificate of Appropriateness for 106 W. Wisconsin Avenue. The building was previously used by Associate Bank as office space. The building will now be used as retail space which is consistent with its historical use.

IX. Presentation of petitions

- A. Any other petition received by the City Clerk’s Office after distribution of the agenda.
 1. None

X. Council Directives - None

XI. Unfinished Business

- A. Memorial Day Parade, Alderperson Stevenson advised there will be a combined Neenah City Council and Menasha City Council unit. The unit number is 32 meeting on the south side of 1st Street in Menasha.

XII. New Business

- A. Any announcements/questions that may legally come before the Council.
 1. Alderperson Borchardt contacted Attorney Westbrook and Chief Olson to form a group to discuss a sex offender residency ordinance.

Alderperson Borchardt was approached by concerned residents with the number of sexual offenders being relocated to the city. The concern is that the number registered sex offenders being relocated here is disproportionate. Alderperson Borchardt reached out to the City of Sparta Council members and City Attorney for to gather information as they have recently established a sex offender residency ordinance. Alderperson Borchardt had discussions with Police Chief Olson who is interested pursuing this. Attorney Westbrook advised that there should be a committee formed in order to create said ordinance.

Council President Stevenson agrees in pursuing a sex offender residency ordinance and that the Legislative Review Committee is the organizational structure to create such an ordinances. Council members are able to attend the Legislative Review Committee meetings. Council President Stevenson would rather see an existing organizational structure be utilized for its intended purpose rather than creating a new committee.

2. Attorney Westbrook advised Winnebago County Hazard Mitigation Plan was presented to Former Mayor Kaufert before his departure. Former Mayor Kaufert wanted to have the new council act on the plan. This item will be on the next agenda.

Council President Stevenson advised that the Winnebago County Hazard Mitigation Plan should be reviewed by the Emergency Government

Committee. The response requested by the county warrants participation by the committee.

XIII. Adjournment

Motion by Stevenson/Boyette to adjourn, all voting aye. Meeting adjourned at 7:35 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Charlotte K. Nagel". The signature is written in a cursive, flowing style.

Charlotte Nagel, City Clerk

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Tuesday May 24, 2022, 6:30 PM

Present: Alderpersons, Hillstrom, Lendrum, and Stevenson

Excused: Alderperson Borchardt

Also Present: Mayor Lang, Public Works Director Kaiser, Police Chief Olson, Public Works Office Manager Mroczkowski, Corey Braumbaugh, and Matt Scharenbroch, with Miron Construction

Approval of Minutes of the meeting for the May 10, 2022 meeting

Motion Second/Carried Hillstrom/Stevenson to approve the minutes of the meeting of May 10, 2022. All voting aye.

Public Appearances:

None

Recommendation to hire a Construction Manager for the Police Department building expansion

Corey Braumbaugh and Matt Scharenbroch from Miron Construction introduced themselves to the committee. Mr. Scharenbroch stated that he has been a project manager with Miron Construction for 10 Years. Mr. Braumbaugh stated that he has been with Miron Construction for 26 years and oversees all of the business development projects.

Police Chief Olson stated that he recently met with the architect from FGM Architecture to discuss the project. Chief Olson stated that they discussed project management. Chief Olson stated that the architect suggested that the city hire a construction manager to oversee the project. Chief Olson stated that after presenting this idea to the building expansion committee, there were some questions on this type of project management methodology. He stated that he asked Miron Construction to attend tonight's meeting to provide more information about the process.

Alderperson Stevenson stated that he has concerns that there is no hard bid number. He stated that he is not sure that this type of bidding methodology is the best for this type of project.

Mayor Lang stated that there has been very little construction, like this, in the City of Neenah in the past 20 years. She stated that she is aware that other area communities are now turning to this type of project management and bidding process.

Mr. Braumbaugh presented an overview to the committee of what the role of a construction manager is. He stated that construction manager role is to work closely

with the architect, contractors and suppliers to assure that the project stays on schedule and on budget. He stated that the construction manager will manage the bidding process and payment process. The construction manager will serve as the contact point for all the sub-contractors and suppliers. He stated that it takes the burden and risk off of the municipality and puts it on the construction manager. He stated that there will be one person assigned as the project manager. Another person is assigned as the project superintendent and will be on site every day until the project is complete and report back to the project manager.

The Committee and representatives from Miron Construction discussed various aspects about the bidding process, bonding, the approval process for the bids once opened, the fee structure for this type bidding methodology, and where the construction manager's role begins with a project like this. Mr. Braumbrough suggested incorporating a guaranteed maximum price into the construction management agreement.

Director Kaiser stated that currently all project bids, payments, and change orders are approved by a board of public works and then the city council. He asked for clarification on how the approval process will work with the construction manager preparing and administering all the bid.

Mr. Braumbaugh stated that each bid will be sealed and submitted to the city's public works office. Each bid will be opened publicly. The construction manager will prepare the bid tabs and provide a recommendation to the city for contractor selection. He stated that at that point, the recommendation could then go before the Board of Public Works for approval and then onto the city council for final approval.

The Committee and representatives from Miron Construction discussed the issue of supply shortages and contractor shortages. Mr. Braumbaugh stated that having a construction manager, who is knowledgeable of the climate of the industry is a real advantage because they are aware of the supply and contractor shortages and can offer alternatives and also promote the project to potential bidders.

The Committee and representatives from Miron Construction discussed the project management fee and the difference between the two construction manager fees and how these costs will be tracked.

Director Kaiser stated that, per City Attorney Westbrook, the approval process for this needs to be done in two steps. He stated that first the council will need to approve entering into a contract with Miron Construction as the Construction Manager. He stated that after that is approval, the contract will need to be prepared and approved by the council.

Aldersperson Stevenson stated that he is comfortable moving forward with hiring a construction manager for this project. He stated that he wants to make sure that the language of a guaranteed maximum price is in the contract.

Following discussion: Motion/Seconded/Carried Stevenson/Hillstrom to recommend Council approve entering into a contract with Miron Construction in the role of Construction Manager for the Police Departments building

expansion and to bring back to the committee a formal contract including a guaranteed maximum price between Miron Construction and the City of Neenah for approval. All voting aye.

Licenses

2022-2023 Renewal of Retail Class “A” and Class “B” Liquor/Beer Licenses

The Committee held discussion on the third license for the golf course and questioned if any of the licenses up for approval had delinquent water bills, taxes, etc. Mayor Lang stated that she would follow up Clerk Nagel and report at the council meeting.

Motion/Seconded/Carried Stevenson/Hillstrom to recommend Council approve the 2022-2023 Renewal of Retail Class “A” and Class “B” Liquor/Beer Licenses. All voting aye.

Public Works General Construction and Department Activity

- 1) Contract 3-20 (Street - Van, Monroe, Gillingham)
 - a) Gillingham, Van, Monroe, Cavalry: Work is complete.
- 2) Shootingstar: The Shootingstar extension has been graded and graveled. The remaining grading and paving work on Shootingstar Drive and Armstrong Street has not been scheduled.2) Contract 4-21 (Epoxy Pavement Marking): About 75% of the work under this contract has been completed. The remaining work has been carried over to this year.
- 3) Contract 6-21 (Misc. Concrete Pavement, Sidewalk Repairs): Work was restarted the week of May 16.
- 4) Contract 7-21 (Harrison Pond): Pond excavation is complete. Ground conditions have delayed further work on the west retaining wall. The wall contract checked ground conditions on May 17 and felt that it was too soft to proceed.
- 5) Contract 8-21 (Jewelers Park Drive Trail): The boardwalk and north bridge are complete. Trail grading and paving are complete. Road work on Jewelers Park Drive is complete. Crews are placing topsoil, seed, mulch and erosion mat.

Director Kaiser stated that there is a ribbon cutting ceremony scheduled for June 15 at 11:00 AM to officially open the new trail.
- 6) Contract 1-22 (Utility Construction in Fredrick Drive area): Work is scheduled to be complete in the next week. We Energies will be replacing select gas service lines after our utility work is complete.
- 7) Contract 2-22 (Utility and Street Construction on Grove and Dieckhoff): Sanitary sewer installation is complete. Service replacements are ongoing and should be complete June 3. We Energies will follow that work with gas main replacement.

- 8) Contract 3-22 (Street Construction in Fredrick Drive area, Fresh Air Pk, Southview Pk): This contract was awarded to Northeast Asphalt, Inc. Work has not yet been scheduled. The contractor has indicated that they will mobilize when the Fredrick Drive area is ready for street work.
- 9) Contract 4-22 (S. Commercial Utility Construction): Sanitary sewer main installation is complete. Sewer and water service work is ongoing and should be complete May 27 after which a concrete patch will be placed.
- 10) Contract 5-22 (CTH JJ/CTH CB Utility Construction): Work is complete. Winnebago County has awarded the road construction contract to Vinton Construction. A pre-construction meeting has not been scheduled.

Alderson Stevenson asked if there was going to be any traffic control at the intersection of Tullar Road and Oakridge Road.

Director Kaiser stated that the Town of Neenah passed a resolution to be able to place temporary all way stops signs at this intersection. He stated that Winnebago County had placed them this morning. He stated that the city added a message sign board as well.
- 11) Contract 7-22 (Winneconne Ave Overpass Repairs): This contract was awarded to Pfeifer Brothers, Inc. Work has not yet been scheduled.
- 12) Transit Center Relocation Study: ECWRPC hosted a scoping meeting for the study with their consultant and City staff. The project will consist of 5 tasks – Best Practices Summary, Public Engagement, Site Identification, Draft Report-Presentation-Feedback, and Final Report. The study is scheduled for completion mid-August.
- 13) Jewelers Park Drive Bridge: An RFP has been distributed for engineering, design and construction management services for the construction of a new bridge over Neenah Creek to connect the Bridgewood Golf Course redevelopment project to Jewelers Park Drive. Proposals are due on May 27.

Announcements/Future Agenda Items: None

Adjournment: **Motion/Second/Carried Hillstrom/Stevenson to adjourn at 7:51 PM.**
All voting aye.

Respectfully submitted,



Lisa Mroczkowski
Public Works Office Manager



Aaron L. Olson
Chief of Police

CITY OF NEENAH POLICE DEPARTMENT



2111 Marathon Avenue
Neenah, Wisconsin 54956

Memo

To: Alderperson Cari Lendrum, Chair
Public Services and Safety Committee
Mayor Jane Lang

From: Chief Aaron L. Olson *ALO*

Date: May 19, 2022

Re: **Recommendation to hire a Construction Manager for the PD building expansion**

Approximately six years ago, we proposed that we expand the footprint of the current Neenah Police Department building. By doing so, we will make the Neenah Police Building sustainable for many years to come, and we will be more relevant. By being relevant, we will be able to attract more police officer candidates and we will reduce our drive time and set up time at other police ranges, which will keep our officers in the City, which creates a safer Neenah.

Many of the current police department buildings that are being built, are costing over \$20,000,000. We do not feel that we need a new building, rather, we need to expand our current building, which will save our tax payers roughly \$15,000,000.

A committee was formed to vet this process, which consists of the following members:

- Mayor Jane Lang
- Council President Todd Stevenson
- Alderperson John S kyrms
- Director Gerry Kaiser
- Police Lieutenant Amy Wagner
- Police Captain Tom Van Sambeek
- Police Assistant Chief Jeff Bernice
- Police Chief Aaron L. Olson

On October 26, 2021, the Public Services and Safety Committee recommended to City Council to approve FGM Architects, for architectural services for the City of Neenah Police Departments Building Expansion. On November 3, 2021, the City Council approved this recommendation.



On April 29, 2022, a request for proposal was submitted to hire a Construction Manager. On May 6, 2022, we held a pre-proposal conference at the Neenah Police Department for all interested Construction Managers. Representatives from Miron Construction and BOLDT Construction came to this meeting.

The deadline for companies to submit their RFP was May 18. Only one company submitted a proposal and that was Miron Construction. Attached is their proposal.

A representative from Miron Construction will be attending the May 24 PSSC and FGM Architects representative may as well.

Recommendation:

Authorize the Neenah Police Department to hire Miron Construction as the Project Manager.



FGM ARCHITECTS



**NEENAH POLICE
DEPARTMENT
TRAINING CENTER**
NEENAH, WISCONSIN

CONSTRUCTION MANAGEMENT PROPOSAL
May 18, 2022

MIRON CONSTRUCTION CO., INC.
1471 McMahan Drive
Neenah, WI 54956-6305
PH 920.969.7000 | FX 920.969.7393
MIRON-CONSTRUCTION.COM



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- 5.10 FINANCIAL STATEMENT
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Building Excellence

MIRON CONSTRUCTION CO., INC.

1471 McMahan Drive, Neenah, WI 54956-6305

PO Box 509, Neenah, WI 54957-0509

PH 920.969.7000 | FX 920.969.7393

MIRON-CONSTRUCTION.COM

May 18, 2022

Aaron Olson
Neenah Police Chief
2111 Marathon Avenue
Neenah, WI 54956

Dear Aaron,

Miron Construction Co., Inc. is excited to submit our proposal for Construction Management services for the Neenah Police Department Addition - Neenah Police Training Center project. We are proud to call Neenah home and are deeply rooted in the community, constructing some of the most prominent structures in the area. Our corporate headquarters is located just five miles from the project site, ensuring that our team will be ready and available to oversee this project. We are confident that we will be a valued partner throughout the process, offering several significant advantages to your team.

- **CONSTRUCTION MANAGEMENT EXPERIENCE:** Miron is the largest Construction Manager in the state of Wisconsin. We have completed more than \$1.5 billion in governmental projects over the past 10 years, including a number of public safety projects, and we will leverage this experience to ensure a successful outcome on your project.
- **TEAM:** We have assembled a strong and collaborative team to work on this project. Matt Scharenbroch is the project manager assigned to your project. He was instrumental in the successful completion of the Fox Valley Technical College Public Safety Training Center, which included an indoor shooting range. He will draw on his experience to ensure a smooth process from preconstruction through closeout. Project Superintendent Kris O'Connor has extensive experience working on additions and renovations, having completed local projects at the Heart of the Valley YMCA, Fox West YMCA, Little Chute Area School District, Kimberly Area School District, Fox Valley Technical College, and UW-Fox Valley, among many others. He will bring his best practices to this project.
- **COST COMPETITIVE:** Through the wealth of work we have been fortunate to complete in the area, we have built strong relationships within the local subcontractor/supplier community. We know construction costs and have unmatched purchasing power in the local market, and we will leverage our relationships and expertise to garner the most complete and competitive bids for this project.
- **LIMITED DISRUPTION:** We understand that a building impacts its occupants; we know how important it is to create the least amount of disruption as possible and keep your facility operational throughout construction. Our team is well-versed in phasing this type of construction, allowing you to continue conducting business as usual.
- **BEYOND-THE-BOX THINKING:** Let's face it – most contractors can successfully deliver a project for a client. Miron is not like most contractors. We think beyond the physical structures, working closely with owners and design teams to create facilities that help our clients deliver exceptional experiences. Our comprehensive preconstruction services, including conceptual estimating, virtual construction, and sustainability, coupled with our diverse experience, will allow us to effectively engage with the design team to ensure the resulting plans are achievable, meet your expectations, and set the team up for success during construction.

Thank you for the opportunity to submit our qualifications for this exciting project. After reviewing our submission, we hope you will agree that our experience, project team, innovative services, and—most importantly—our **PASSION** make Miron the best choice for your project. If you have any questions or require additional information, please do not hesitate to call.

Sincerely,
MIRON CONSTRUCTION CO., INC.

Tim Kippenhan, Principal-in-Charge | Vice President & COO
920.969.7053 | tim.kippenhan@miron-construction.com



STAY GROUNDED : THINK BIG : RALLY TOGETHER : DIG DEEP : BUILD LEGACIES

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5.02 PROPOSER IDENTITY & STRUCTURE

Identify the entity that will enter into the Construction Manager Agreement with the City by providing the information shown below. If entity is a joint venture, proposal must include a copy of i) the executed joint venture agreement, or ii) a memorandum of agreement which fully discloses the relationship between the entities of the joint venture.

1. Firm or Identity
2. City, State, Zip, Phone, Facsimile

Miron Construction Co., Inc.

Principal Office

1471 McMahan Drive
Neenah, WI 54956
PH 920.969.7000 | FX 920.969.7393
www.miron-construction.com

Regional Offices

- Eau Claire
- Green Bay
- Madison
- Milwaukee
- Wausau
- Cedar Rapids

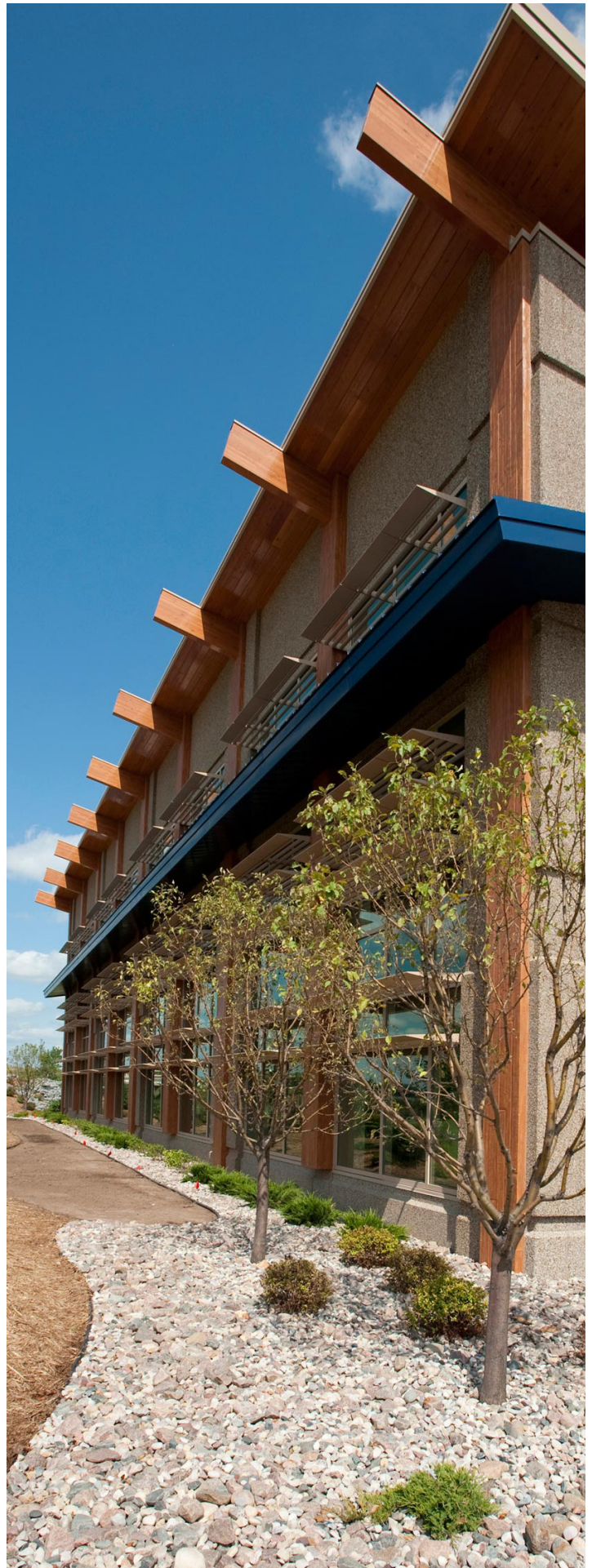
Miron Construction Co., Inc. has been providing professional construction services to clients throughout the Midwest, with an expanded geographical reach across the U.S., for over a century.

Miron is a privately held, family-owned company in its fourth generation with a culture and passion for building instilled in every employee. Our philosophy continues to put the needs of clients, employees, and the communities in which we work on par with revenue and profit.

3. Type of Organization (individual, partnership, corporation, LLC, LLP, other).

Organization Type

Miron Construction is a corporation.



5.02 PROPOSER IDENTITY & STRUCTURE



4. If joint venture, name of joint venture partner(s).

Partners

We are not proposing as a joint venture.

5. List the number of professional/technical persons in the organization.

Professionals

Miron employs more than 300 office professionals and 1,200 field staff.

6. How many years has the organization provided professional Construction Management services? Under what names has the organization provided these services?

Construction Management Services

Miron has been providing construction management services for the past 40 years, under the name Miron Construction Co., Inc.

7. Provide details of in-house construction management services and other relevant capabilities.

In-House Services

Miron specializes in providing construction management services. We offer a full suite of preconstruction, construction, and project close-out services including:

- Project coordination/management
- Planning
- Conceptual estimating
- Value engineering
- Constructability reviews
- Critical path scheduling and project phasing
- Bid management and analysis
- Risk management
- Quality assurance/quality control
- O&M manuals and training
- Project close-out and commissioning
- Virtual construction (BIM)
- LEED/sustainability services

Specialized Expertise

Virtual Construction

Our virtual construction specialists actively engage the design and construction team, promoting the use of virtual building models and associated tools throughout the entire preconstruction and construction process. The results are enhanced design quality, improved collaboration between team members, greater construction efficiency, and minimized change orders that directly impact the bottom line of the project.

LEED & Green Building

Miron is committed to promoting the triple bottom line of people, planet, and payback in our work. Our sustainable efforts are led by Theresa Lehman, LEED Fellow, LEED AP BD+C, ID+C, WELL AP, and Fitwel Ambassador, and is supported by our team of nearly 150 LEED and WELL professionals. Our LEED portfolio includes 67 projects and is valued at \$935 million. While LEED certification may not be a goal of your project, our team is always willing to lend our expertise to help clients achieve any sustainability goals they may have.

8. List any other specialty consultants who would be retained by the organization on this project by name and type of service they would provide.

Consultants

We are not proposing any specialty consultants.

9. List any awards the organization has won in the last three years.

Awards

2022

- Wisconsin Ready Mixed Concrete Association (WRMCA) - Concrete Design Awards - Municipal Category - The Plaza at Gateway Park
- National Association of Women in Construction (NAWIC) Industry of the Year - Chapter 160

- Wisconsin Masonry Alliance (WMA) Excellence in Masonry Design Award (Salute to Masonry) - Notre Dame of De Pere and Oshkosh Corporation Global Headquarters
- The Daily Reporter Top Projects - Green Bay Packaging New Facility for OCC and Corrugated Medium/Linerboard Machine, West De Pere Intermediate School, University of Wisconsin Nicholas Recreation Center, University of Wisconsin-Platteville Boebel Hall

2021

- WSPRA (Wisconsin School Public Relations Association) Spectrum Award of Excellence - Bonduel School District Addition & Renovations and Hortonville High School Classroom Addition & Remodel
- United Way Fox Cities Sustained Excellence Award
- AGC Build Wisconsin Award - Brown County STEM Innovation Center
- Coolest Places to Work - Corridor Business Journal - Miron Construction (Cedar Rapids)
- Employ Humanity Excellence Award
- General Contractors Magazine "Best" Award
- The Daily Reporter Top Projects - Notre Dame of De Pere and Resch Expo
- The Daily Reporter Newsmakers of the Year Award - Charitable Organization of the Year
- Deloitte Wisconsin 75 (Ranked 26)
- Wisconsin Ready Mixed Concrete Association (WRMCA) - Concrete Design Award - Municipal Facility - Wisconsin Rapids Recreation Complex
- ACEC of Wisconsin Engineering Excellence Award - Engineering Achievement Award - Little Falls Dam Reconstruction
- NIRSA Outstanding Sports Facilities Award - UW-Madison Nicholas Recreation Center
- Commercial Construction & Renovation Project Profile Award - Madison College Goodman South Campus Building

2020

- The Daily Reporter Top Projects - Community First Champion Center, Oshkosh Corporation Global Headquarters, The Suites Residence Hall at UW-Eau Claire
- United Way Fox Cities Medium Company Champion Top Performance Award
- General Contractors Magazine - Wisconsin's Best Student Housing Contractor
- Focus on Energy Design Assistance Program Award - Trade Ally Award Winner
- ENR Midwest Best Projects Award for Excellence in Safety - Oshkosh Corporation Global Headquarters

5.02 PROPOSER IDENTITY & STRUCTURE

- In Business Magazine Commercial Design Award - The Sylvee
- WI DNR Recycling Excellence Award - Green Bay Packaging New Facility for OCC and Corrugated Medium/Linerboard Machine
- Wisconsin Golden Trowel Award - Green Bay Packaging New Facility for OCC and Corrugated Medium/Linerboard Machine
- WSPRA (Wisconsin School Public Relations Association) Spectrum Award of Excellence - Neenah High School (New), Dodgeland School District Addition & Renovation, and Mauston School District New Primary School
- USGBC WNC Leadership Award - Madison Fire Station 14

10. List any national or local professional organizations the firm, or its members belong to.

Professional Organizations

- American Council of Engineering Companies of Wisconsin (ACEC)
- Associated General Contractors of WI (AGC)
- American Institute of Architects (AIA)
- Association of Suppliers to the Paper Industry (ASPI)
- Commercial Association of Realtors WI (CARW)
- Eau Claire Area Chamber of Commerce
- FaB Milwaukee
- Food Processing Suppliers Association (FPSA)
- Fox Cities Chamber of Commerce
- International Dairy Foods Association
- Iowa Association of School Business Officials (IASBO)
- Lake States TAPPI/North Central PIMA
- Midwest Food Processors Association (MWFPA)
- RENEW WI
- US Green Building Council
- Wisconsin Association of School Boards (WASB)
- Wisconsin Association of School District Administration (WASDA)
- Wisconsin Association of School Business Officials (WASBO)
- Wisconsin Cheesemakers Association (WCMA)
- Wisconsin Dairy Products Association (WDPA)
- Wisconsin Green Building Alliance (WGBA)
- Wisconsin Hospital Association (WHA)
- Wisconsin Healthcare Engineering Association (WHEA)
- Wisconsin Paper Council (WPC)
- Wisconsin Rural Schools Alliance (WRSAs)
- Wisconsin School Public Relations Association (WSPRA)

5.03 EXPERIENCE & REFERENCES



Attach a list of not less than five (5) projects on which your firm or team has provided Construction Management Services during the last five years with an emphasis on the types of projects similar in nature and scope to the City's Police Training Center, specifically experience in construction of indoor shooting ranges.

Project Experience

With more than \$1.5 billion in governmental projects over the past 10 years, including numerous public safety projects, Miron has the experience to successfully complete your Neenah Police Training Center project. Our collaborative approach, along with our comprehensive preconstruction services, allows our team to seamlessly integrate our construction expertise into the design phase to ensure a cost-effective and constructable facility that achieves your project goals.

On the following pages, we have provided a representative listing of our experience as well as additional information on a few similar projects.

5.03 EXPERIENCE & REFERENCES

PROJECT EXPERIENCE - GOVERNMENTAL

Miron Construction Co., Inc.

Project Name	Location	Architect	Project Amount	Completion
Sawyer County Courthouse Addition & Remodel	Hayward	WI Venture Architects	\$7,600,000	07.31.2023
Dane County Regional Airport South Terminal Expansion	Madison	WI Mead & Hunt, Inc.	\$48,726,000	06.13.2023
Meskwaki Recreation Center	Tama	IA ISG	\$29,602,685	04.05.2023
Wausau Wastewater Treatment Facility Addition & Remodel	Wausau	WI Donohue & Associates	\$77,700,000	03.01.2023
North Central Health Care Campus Addition and Remodel	Wausau	WI Angus-Young Associates, Inc.	\$12,800,000	12.30.2022
Rawhide Carriage House Additions & Remodel	New London	WI Architects in Common, LLC.	\$6,000,000	12.15.2022
Marshfield Utilities Facility Building	Marshfield	WI Birschbach & Associates, Ltd.	\$14,716,450	11.01.2022
Village of Weston Municipal Center	Weston	WI Kueny Architects, LLC	\$14,300,000	09.12.2022
Town of Holland WWTF	Kaukauna	WI McMahon	\$7,300,000	08.31.2022
Wausau Drinking Water Treatment Plant	Wausau	WI Donohue & Associates	\$37,900,000	08.16.2022
Rawhide Starr Group Home	New London	WI Architects in Common, LLC.	\$3,300,000	04.12.2022
Salvation Army Oshkosh Addition & Remodel	Oshkosh	WI Bray Associates-Architects, Inc.	\$4,400,000	02.21.2022
Green Bay Water Utility Addition & Renovation	Green Bay	WI Short Elliott Hendrickson Inc. (SEH)	\$4,700,000	12.15.2021
Black River Falls Municipal Utilities New Utility Operations Building	Black River Falls	WI Short Elliott Hendrickson Inc. (SEH)	\$4,000,000	12.07.2021
City of Appleton Intake & Shore Well Pumping Station	Menasha	WI McMahon	\$3,700,000	09.24.2021
King Veterans Home John R. Moses Skilled Nursing Facility	King	WI Eppstein Uhen Architects	\$62,000,000	09.15.2021
Pepin County Highway Facility	Arkansas	WI Barrientos Design & Consulting	\$8,400,000	08.02.2021
Menominee Indian Tribe of Wisconsin Family & Community Engagement Center	Keshena	WI Eppstein Uhen Architects Performa, Inc.	\$11,392,000	07.30.2021
Mount View Care Center	Wausau	WI Angus-Young Associates, Inc.	\$29,900,000	07.23.2021
Dane County Regional Airport Passenger Boarding Bridge Upgrades	Madison	WI Mead & Hunt, Inc.	\$5,087,600	06.09.2021
Brown County Medical Examiner Building	Green Bay	WI Venture Architects	\$7,800,000	05.19.2021
Menasha Public Works Facility	Menasha	WI Gries Architectural Group	\$10,000,000	03.30.2021
Brown County Jail Expansion	Green Bay	WI Zimmerman Architectural Studios, Inc.	\$9,400,000	02.03.2021
Resch Expo Center	Green Bay	WI Kahler Slater	\$93,000,000	01.04.2021
Dane County Regional Airport Terminal Upgrades	Madison	WI Mead & Hunt, Inc.	\$9,033,200	12.14.2020
Waypoint Renovation and Upgrades	Cedar Rapids	IA Solum Lang Architects, LLC	\$3,400,000	11.16.2020
Boys & Girls Club Menasha Addition	Menasha	WI Gries Architectural Group	\$3,900,000	05.22.2020
Wisconsin Rapids Recreation Complex	Wisconsin Rapids	WI MSA Professional Services, Inc.	\$10,936,000	05.19.2020
Fox West YMCA Child Care Center Addition	Greenville	WI McMahon	\$3,433,542	05.01.2020
City of Wausau Fire Station No. 2	Wausau	WI Wendel Companies	\$5,389,295	04.03.2020
Portage County Highway Department Additions & Remodel	Plover	WI Kueny Architects, LLC	\$7,200,000	03.13.2020
South Wood County YMCA	Wisconsin Rapids	WI Zimmerman Architectural Studios, Inc.	\$22,402,464	02.13.2020
Greenville Fire & Safety Building	Greenville	WI Wendel Companies	\$6,200,000	12.17.2019
Walworth County Health & Human Services Building	Elkhorn	WI Venture Architects	\$15,107,402	11.22.2019
Community First Champion Center Fox Cities	Appleton	WI Eppstein Uhen Architects Performa, Inc.	\$27,000,000	11.01.2019
Waupaca County Highway Department Facility	Waupaca	WI Bray Associates-Architects, Inc.	\$21,555,811	10.13.2019

PROJECT EXPERIENCE					
Project Name	Location		Architect	Project Amount	Completion
Brown County STEM Innovation Center at UW-Green Bay	Green Bay	WI	Somerville Architects & Engineers	\$12,900,000	08.15.2019
Curative Connections Facility Renovation	Green Bay	WI	Eppstein Uhen Architects Performa, Inc.	\$6,751,730	07.01.2019
Fitchburg East Fire Station	Fitchburg	WI	Short Elliott Hendrickson Inc. (SEH)	\$6,378,650	06.21.2019
Marshfield Clinic Health Systems YMCA Additions & Renovations	Marshfield	WI	Kahler Slater	\$12,620,000	06.12.2019
Prospect Meadows Ball Field Park Complex	Marion	IA	Hall & Hall Engineers, Inc.	\$10,800,000	06.01.2019
Outagamie County Administrative Center Addition & Renovation	Appleton	WI	McMahon	\$19,291,903	05.30.2019
City of Stevens Point Utility Garage	Stevens Point	WI	Donohue & Associates	\$6,423,555	02.20.2019
Madison Fire Station 14	Madison	WI	OPN Architects, Inc.	\$6,700,000	12.21.2018
Columbia Correctional Health Services and Segregation Units	Portage	WI	Venture Architects	\$9,114,000	12.01.2018
City of Madison Comprehensive Fire Protection	Madison	WI	CMG & Associates	\$5,593,749	10.17.2018
City of Wausau Riverfront Redevelopment	Wausau	WI	Stantec Architecture Inc.	\$7,993,377	10.01.2018
Green County Government Services Building	Monroe	WI	Potter Lawson, Inc.	\$12,720,000	09.24.2018
Delta County Jail	Escanaba	MI	Byce & Associates, Inc.	\$15,500,000	09.17.2018
Madison Police Department Midtown Station	Madison	WI	Engberg Anderson Design Partnership, Inc.	\$7,794,960	09.01.2018
City of Madison Water Treatment Plant	Madison	WI	Short Elliott Hendrickson Inc. (SEH)	\$6,060,400	08.01.2018
City of Madison South Livingston Street Garage	Madison	WI	GRAEF	\$15,117,261	07.31.2018
UW-Madison Wisconsin Memorial Union Redevelopment Project Phase II & Alumni Park	Madison	WI	Ramlow/Stein	\$49,000,000	03.21.2018
Juneau County Services Building	Mauston	WI	JSD Professional Services, Inc.	\$6,736,113	01.19.2018
Clintonville Wastewater Treatment Plant Modifications	Clintonville	WI	Foth Infrastructure & Environment, LLC	\$6,836,749	01.05.2018
Ho-Chunk Hotel & Casino Renovations & Expansions	Black River Falls	WI	HBG Design	\$37,000,000	12.29.2017
Fox Cities Exhibition Center	Appleton	WI	Zimmerman Architectural Studios, Inc.	\$31,000,000	12.15.2017
Taycheedah Correctional Institution New Infirmary	Fond du Lac	WI	BWBR Architects	\$3,670,019	12.01.2017
State of Wisconsin Green Bay Correctional New Visitors Center	Green Bay	WI	Architects Group Limited (AGL)	\$3,237,084	11.17.2017
Madison Water Utility Vehicle Storage	Madison	WI	Mead & Hunt, Inc.	\$3,234,790	11.03.2017
Ho-Chunk Nation District 1 Community Center	Black River Falls	WI	ISG	\$15,086,795	11.01.2017
Ho-Chunk Hotel & Casino Renovations & Expansions	Wittenberg	WI	HBG Design	\$33,000,000	11.01.2017
New Lisbon Wastewater Treatment Facility Upgrade	New Lisbon	WI	MSA Professional Services, Inc.	\$4,591,274	11.01.2017
Oshkosh Downtown Branch YMCA Renovation & Addition	Oshkosh	WI	Kahler Slater	\$15,800,000	10.31.2017
Village of Little Chute Municipal Services Building	Little Chute	WI	Kuery Architects, LLC	\$6,056,912	10.20.2017
Calumet County Highway Facility	Chilton	WI	Barrientos Design & Consulting	\$7,366,012	10.03.2017
Green Bay Botanical Garden Grand Garden Expansion	Green Bay	WI	Somerville Architects & Engineers	\$3,016,388	06.01.2017

FOX VALLEY TECHNICAL COLLEGE PUBLIC SAFETY TRAINING CENTER

Appleton, Wisconsin



The 95,000-square-foot Public Safety Training Center provides a much-needed program expansion: enrollment in FVTC's Criminal Justice training programs has steadily increased in recent years and the limited capacity of the former Fire Protection Program left a lengthy wait list of students.

The new center combines classroom training with hands-on practice and is used to train public safety personnel in areas such as investigation, firefighting, technical rescue, pursuit, air disasters, and more. Participants are assured real-world experiences during simulations using the facility's extensive training areas, including a 5-story Class A burn building, indoor and outdoor firing ranges, emergency vehicle driving range, Scenario Village, and trench and confined space rescue units. The center is the first fully-integrated training facility in the Midwest.

Owner: Fox Valley Technical College

Architect: Eppstein Uhen Architects

Project: \$34,800,000

Building Area: 95,000 SF

Completion: January 2015

Delivery Method: Construction/Program Manager

GREENVILLE FIRE & SAFETY BUILDING

Greenville, Wisconsin



This new 22,763-square-foot fire station is equipped with a state-of-the-art apparatus bay with six drive-through stalls. The building includes administrative and office spaces as well as a 2,000-square-foot training/community room. An eye-catching hose tower along with a concrete pad located in the northwest corner of the parking lot will be utilized for training exercises.

This facility is an asset to the community, allowing the fire department to keep citizens and volunteers safe for years to come.

Owner: Town of Greenville

Architect: Wendel Companies

Project: \$6,200,000

Building Area: 22,763 SF

Completion: December 2019

MADISON POLICE DEPARTMENT - MIDTOWN DISTRICT

Madison, Wisconsin



Owner: City of Madison

Architect: Engberg Anderson Design
Partnership, Inc.

Project: \$7,799,754

Building Area: 30,000 SF

Completion: September 2018

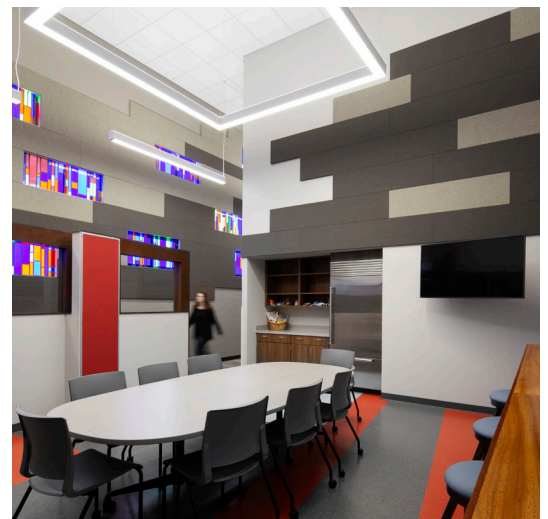


The Midtown District station is the City of Madison's sixth police station and serves areas in the near west side of the city. The 30,000-square-foot facility pays homage to its surrounding neighborhood with several unique design features, including stained glass panels from the church that previously stood on the site.

Other highlights of the facility include:

- On-site fitness center
- Rooftop solar panels
- Underground parking garage

AWARDED GOLD LEED CERTIFICATION



MARION POLICE HEADQUARTERS

Marion, Iowa



This new 42,000-square-foot police headquarters will serve the needs of the growing city of Marion, Iowa for decades to come. The project responds to two critical mandates from the police department – uncompromising functionality and design character the community can take pride in. The project is sustainably designed to take advantage of energy conservation measures possible within the project budget.

The project accommodates all law enforcement operations including communications, emergency operations center, firing range, and training facility. A central lobby element connects all public contact points and includes a multi-purpose space for in-service training and community meetings.

This new facility also includes approximately 13,000 square feet of underground parking.

Owner: City of Marion Police Department
Architect: Wilson Estes Police Architects, PA
Project: \$10,400,000
Building Area: 42,000 SF
Completion: November 2013
Delivery Method: Construction Manager
Built-to-Suit Lease-Purchase

NEENAH-MENASHA FIRE RESCUE NEW FIRE STATION #36

Menasha, Wisconsin



Owner: Neenah-Menasha Fire Rescue

Architect: Gries Architectural Group

Project: \$1,325,522

Building Area: 7,910 SF

Completion: May 2011

Delivery Method: Construction Manager



The City of Menasha recognized that the “old” Station 36 was in need of major repairs. Due to the high cost of the repairs, and the growth on the city’s East side, it was decided that investment in the 1969 facility at its current location was infeasible. A committee was formed to direct the design and construction of a new station more effectively located to serve the city’s areas of growth. A FEMA grant of \$1,208,522 to construct a new fire station cleared the way of budget constraints.

The new station houses four career firefighters 24/7, with one front line apparatus (Engine 36). It contains a two drive-through-bay apparatus room (4,100 SF), full living quarters (3,808 SF) including kitchen, dining room, day room, captain’s office, exercise room, sleeping rooms, locker rooms, and bathrooms, mechanical room, storage room, washroom (laundry and decontamination room), and a separate turn out gear room.

AWARDED SILVER LEED CERTIFICATION



APPLETON POLICE STATION ADDITION & REMODEL

Appleton, Wisconsin



Owner: City of Appleton

Architect: Zimmerman Architectural Studios, Inc.

Project: \$10,500,000

Building Area: 122,000 SF

Completion: May 2010



The first of five phases included construction of a building addition to the east of the existing station and a two-level parking deck. The building addition included a new booking room, a SWAT team ready room, basement firing range, animal control facilities, bike storage, and evidence storage area. Upon completion, personnel were moved into the new quarters and remodeling work began on the existing station.



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5.04 KEY PERSONNEL



Identify the Project Manager to be assigned to the project and provide a copy of his/her resume. Identify and briefly describe any projects this person is currently assigned to, their expected completion dates and any projects this person may be simultaneously assigned to during this project. Identify the on-site construction superintendent to be assigned to this project and provide a copy of his/her resume. Identify and briefly describe any projects this person is currently assigned to, their expected completion dates and any projects this person may be simultaneously assigned to during this Project.

Project Team

Our key personnel are outlined below, and the organizational chart and resumes can be found on the following pages. Miron also offers an array of preconstruction resources that can be utilized to maximize value to this project.

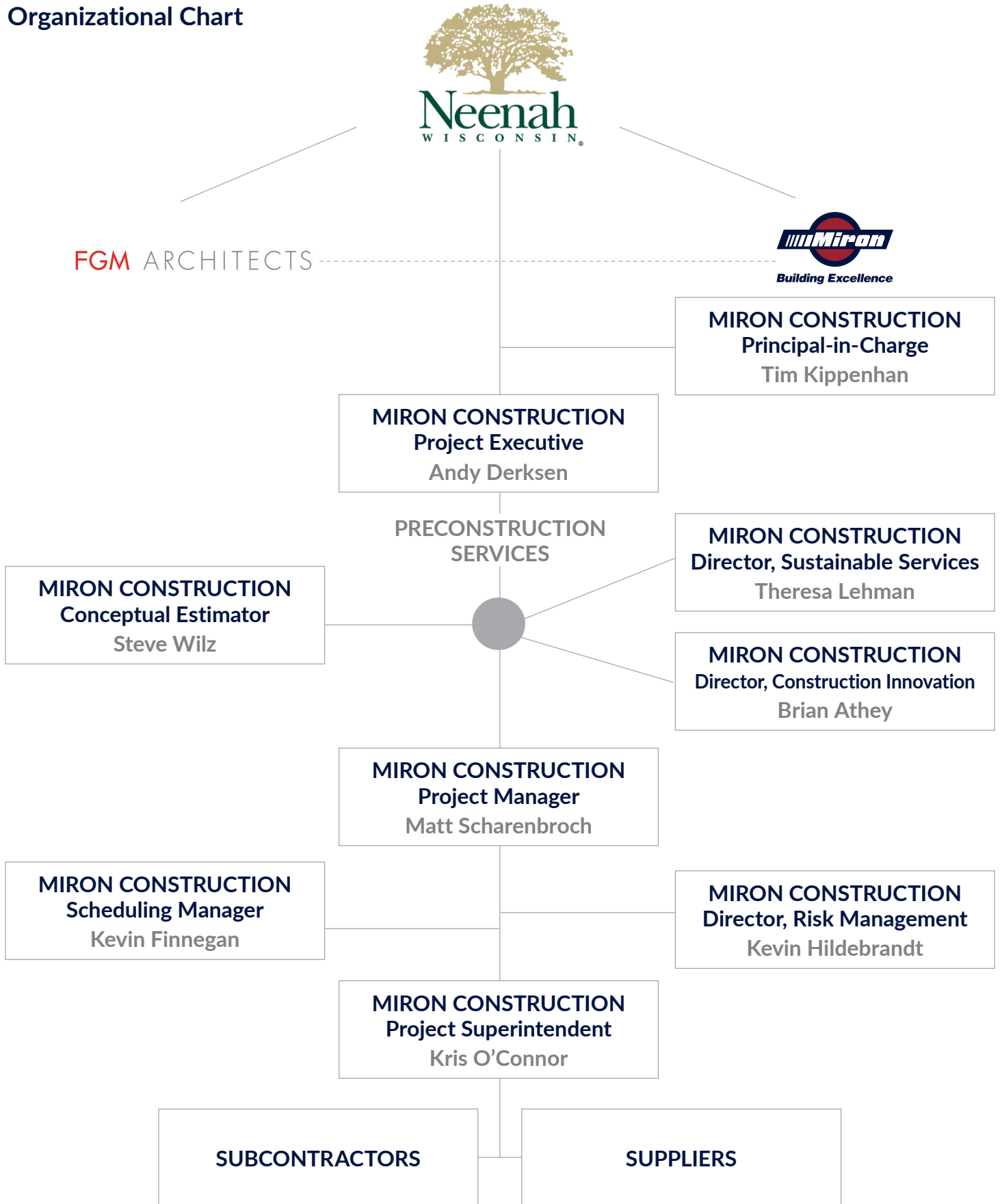
- **Principal-in-Charge:** Tim Kippenhan
- **Project Executive:** Andy Derksen
- **Project Manager:** Matt Scharenbroch
- **Project Superintendent:** Kris O'Connor

Current Project Assignments

- Matt Scharenbroch: Howard-Suamico School District - Bay View Middle School Addition and Renovation. Project completion: September 2024.
- Kris O'Connor: Hydrite Chemical Burner Expansion. Project completion: October 2022.

5.04 KEY PERSONNEL

Organizational Chart





Andy Derksen

Project Executive

LEED AP BD+C

As project executive, Andy is responsible for design, planning, budgeting, scheduling, and construction of the project. He will work closely with the design and construction teams to facilitate a seamless project delivery.

Andy provides overall project strategy, guidance, and management of project development to ensure successful project completion. His duties include oversight of construction management, design development, pricing, quality control, and client satisfaction. Andy brings over 20 years of experience in the construction industry.

Representative Projects

Howard-Suamico District-Wide Addition, Renovation, and Infrastructure Projects
Green Bay, WI
\$98,600,000

Dodgeland School District Addition & Renovation
Juneau, WI
65,500 SF
\$17,000,000

Dane County Regional Airport South Terminal Expansion
Madison, WI
99,500 SF
\$48,726,000

St. Norbert College Gehl-Mulva Science Center and the Medical College of Wisconsin
De Pere, WI
160,313 SF
\$42,575,000

West De Pere High School Classroom Addition and Auditorium Expansion
De Pere, WI
61,000 SF
\$26,800,000

References

Doug Page - Vice President
Eppstein Uhen Architects
920.347.3130

Curt Kubiak - Executive Director
Orthopedic & Sports Institute of the Fox Valley
920.560.1001

Winneconne High School STEAM, Classroom, and Auditorium Additions
Winneconne, WI
50,200 SF
\$12,500,000

Outagamie County Sheriff Office Interior Alteration
Appleton, WI
16,527 SF
\$1,300,564

Neuroscience Group of Northeast Wisconsin
Neenah, WI
38,020 SF
\$8,550,397

Fox Valley Technical College Science Labs and Classrooms Remodel
Appleton, WI
6,900 SF
\$1,149,541

Annette VanHook Thompson - District Administrator
Dodgeland School District
920.386.4404 x1015

Education & Associations

- University of Wisconsin - Stout
Bachelor of Science - Construction Management and Business
- AGC of Wisconsin Project Manager Course
- ASHE Healthcare Construction Certified
- WHEA Certification

5.04 KEY PERSONNEL



Matt Scharenbroch

Project Manager

LEED AP BD+C

Matt manages all project activities including, but not limited to, preliminary planning, budget development, financial control, value engineering assessments, scheduling, coordination of construction activity, project closeout, and owner occupancy.

He is responsible for regular communication with the architectural team and owner regarding items related to budget, constructability, bidding, and schedule.

Representative Projects

Fox Valley Technical College
Public Safety Training Center
Appleton, WI
95,000 SF
\$34,800,000

Fox Valley Technical
College Health Simulation &
Technology Center
Appleton, WI
60,500 SF
\$11,800,000

Howard-Suamico District-
Wide Addition, Renovation,
and Infrastructure Projects
Green Bay, WI
\$98,600,000

Alliance Laundry Systems
Corporate Office Expansion
Ripon, WI
21,817 SF
\$3,609,687

Skyward Inc. New Corporate
Office Building
Stevens Point, WI
184,542 SF
\$32,290,468

Town of Salem Highway &
Fire Facility
Salem, WI
64,000 SF
\$4,816,617

References

George Hoppen
Manager, Facilities & Operations
Fox Valley Technical College
920.735.5675

Gary Woodward, RA, NCARB
Senior Project Architect
EUA
414.291.8107

Education & Associations

- University of Wisconsin - Madison
Bachelor of Science - Civil and Environmental Engineering



Kris O'Connor

Project Superintendent

With more than 30 years of construction experience, Kris will work directly with the project manager and the construction team to manage all phases of construction activity. He is responsible for the daily on-site management of construction, including field labor, subcontractors, equipment, tools, and materials.

Kris will direct all field personnel and coordinate all subcontractor activities while monitoring schedule, quality, and budget. First and foremost, he will maintain a risk-free work environment and ensure the safety of construction crews and all who access the site.

Representative Projects

Little Chute Area School District Intermediate/Middle/High School Addition & Renovation Little Chute, WI 72,990 SF \$17,770,000	Kimberly Area School District Indoor Athletic Training & Practice Facility Kimberly, WI 54,066 SF \$5,450,000
YMCA Fox West Addition & Remodeling Greenville, WI 21,500 SF \$3,101,057	Northeast WI Technical College Health Sciences Building Addition & Remodel Green Bay, WI 22,650 SF \$2,114,321
Village of Little Chute Municipal Services Building Little Chute, WI 68,086 SF \$6,056,912	Green Bay Botanical Garden Education Center Addition Phase II Green Bay, WI 23,200 SF \$2,166,311
Fox Valley Technical College Health Simulation & Technology Center Appleton, WI 60,500 SF \$11,800,000	UW-Fox Valley James W. Perry Hall Communication Arts Center Menasha, WI 50,699 SF \$11,363,553

References

Brenda Johnson - Executive Director Heart of the Valley YMCA 920.560.3402	Mike Helt - Director of Facilities Gordon Flesch Co. 608.441.6225
Chet Lamers - Manager, Capital Development Northeast Wisconsin Technical College 920.498.5723	

5.04 KEY PERSONNEL



Brian Athey, AIA

Director, Construction Innovation, AIA

LEED Green Associate

Brian focuses on the communication, collaboration, and continuous improvement aspects of virtual construction with owners, design partners, and subcontractors throughout the design and construction phases. He is also very involved in the research, implementation, and training of new processes and technology, always advancing innovations for the greater good of the industry.



Steve Wilz

Conceptual Estimator

LEED Green Associate

Steve develops quality estimates at conceptual and construction document levels; evaluates material and labor costs; selects, evaluates, and tabulates subcontractor estimates and materials; and prepares final tabulations, bid submittals, and presentation of project costs to owners.

Steve will attend meetings and assist with detailed and open-book estimates. He will explore a variety of building systems to establish an optimum design that meets budget expectations.



Theresa Lehman

Director, Sustainable Services

LEED Fellow, LEED AP BD+C, ID+C, WELL AP, Fitwel Ambassador

Theresa has worked on more than 80 projects seeking LEED certification utilizing many of the LEED green building rating systems. While LEED certification may not be a goal for your project, Theresa can provide unrivaled expertise in sustainable design and construction practices and assist the project team in identifying applicable incentive programs.



Kevin Hildebrandt

Director of Risk Management

LEED Green Associate

Kevin brings nearly 30 years of construction risk control experience to Miron. His experience covers all types of construction from large manufacturing projects, industrial outages/turn-arounds, heavy demolition and remodeling, to multi-story new construction.

Kevin's diverse experience with complex and high-risk operations make him an asset to our organization and to our customers. Kevin is responsible for setting the direction, framework, and expectations for corporate risk management, which includes safety training, performance, policy, procedures, and systems. He oversees Miron's team of 14 regional risk control and claims managers.



Kevin Finnegan

Scheduling Manager

LEED Green Associate

Kevin facilitates all schedule-related activities with the project team, and communicates regularly with the project team, consultants, and subcontractors to update and monitor all project schedules. Kevin is also responsible for the analysis, identification, and resolution of potential schedule issues.

5.05 PROJECT MANAGEMENT APPROACH



Provide a detailed outline of the Proposer’s approach toward the delivery of services to complete the Project in accordance with the City’s goals and objectives. The Project Management Approach will describe the process for making recommendations to the City and define procedures that will be employed to address the following (maximum 1 page for each item):

1. Communications with and reporting to the City, the Architect, and with subcontractors.

Communication Tools

Project Management System

Miron utilizes Procore, an integrated project management software that tracks project-related information from the project team and the project site to ensure that the project remains on time and on budget. Everyone involved in the project can access up-to-date project information, including a current set of drawings, submittals, RFIs, contracts, schedules, and punch list items.

Weekly Progress Meetings

Our weekly project site meetings require our project manager and superintendent, a design team representative, an Owner representative, and the foremen for key sub trades to be in attendance. Miron works in conjunction with the other members of the project team in preparing meeting agendas. Minutes taken at these meetings provide a comprehensive report of the project’s progress as well as documentation of the construction schedule, commitments, designs, and directives discussed during the meeting.

5.05 PROJECT MANAGEMENT APPROACH

Monthly Reports

A progress report identifying schedule updates, budgeting, and cost control will be provided on a monthly basis to keep you aware of the project's status. Our project manager typically attends a monthly committee meeting to present this information as well.

2. Project scope and cost control.

Project Scope & Cost Control

To assist with budget and scope management, Miron has developed a scope tracking tool that we use throughout design to document the cost history of a project. We start with the initial budget and list every scope change, its status (pending, accepted, or rejected), and its impact to the budget. This real-time tracking tool allows the team to quickly realize how changes affect a project's cost and ensures the project scope is linked to the budget.

Cost control for your project begins during the design phase, when our estimators use our extensive cost history database to compare your project to work of similar type and scope. An initial estimate is prepared with subsequent estimates prepared as additional detail is added. Each subsequent estimate is compared to previous estimates to identify any cost categories that appear outside of normal parameters.

Miron's team will also prepare thorough scope documents and bid packages with FGM prior to the project being released for bidding. These documents clearly communicate the project scope and timelines and provide subcontractors and suppliers the information they need to submit more complete and competitive bids.

3. Project Schedule - critical path.

Project Schedule

The project schedule is an important communication tool used to ensure the project stays on track – our “road map” for project success. Miron uses the Critical Path Method (CPM) scheduling technique, which is commonly used in the construction industry. The CPM schedule identifies all project-related activities, including design, permitting, procurement, construction, and project close-out, detailing

how long each activity will take and how it relates to other tasks. From the CPM schedule, we can produce graphical representations of the project timeline and calculate the time required to complete the project. We can also determine the critical activities that require attention in order to achieve the milestone dates.

To develop the project schedule, our team works closely with the Owner and design team to determine project needs and desired milestone dates. With this information, our team creates a conceptual schedule that we continue to refine as more details become available.

Our project manager and superintendent further develop the schedule by identifying construction tasks by their respective divisions of work. Once bidding is complete, we gather input from the selected subcontractors and suppliers to create a detailed work schedule within the divisions.

The project schedule is further broken down into a three-week look-ahead that is controlled by our project superintendent and reviewed daily with all on-site personnel. This look-ahead offers a detailed view of the construction activities happening on site and helps crews understand the scope of work taking place each day.

During construction, our project manager maintains the project schedule on a weekly basis to accurately report the day-to-day field operations. Schedule updates are shared in weekly progress meetings as well as in our Owner project reports.

4D Scheduling & Sequencing

Miron has the ability to link project schedules to three-dimensional building models to produce time-lapsed animations. These animations are used to validate the construction process, optimize the schedule by highlighting conflicts, and coordinate project phasing, sequencing, equipment, and site logistics.

4. Coordination of site and regulatory approvals/inspections.

Approvals & Inspections

Miron will coordinate and take care of all site and regulatory approvals and inspections.

5. Quality Control.

Quality Control

Quality control will be implemented on your project by holding the people installing the products accountable for their own workmanship. Quality is discussed with the project team very early in the project: the process begins by defining quality as it relates to the specific project requirements and communicating these expectations to all project team members. Quality expectations are set long before we show up on site and are continually monitored throughout the duration of the project.

Your team, Miron, and FGM provide the guidelines for quality that will be identified on the contract documents and reinforced through Miron's Quality Management Program. A series of audits will take place throughout the project where the contractor installing the product is provided a checklist of the requirements to verify that all items meet or exceed the quality plans.

Miron utilizes a custom project quality management system. This comprehensive guideline and checklist is an outstanding tool used by our field and management personnel. The checklist compiles a list of items pertaining to the various divisions and specification sections.

As all projects have unique elements, we customize each list to correlate with the project.

Our quality program begins at the top with our principals, and from there, the project manager has the ultimate control of the quality of the project. They are responsible for adhering to the quality program as well as for the quality of our subcontractors.

Miron's proven track record assures that very few issues will need to be addressed if the quality expectations are communicated properly to the team prior to the commencement of work. After the checklist of requirements is reviewed and approved by all involved parties, an audit of the project will be performed by the Quality Control Team, which is comprised of Miron as the team leader, and the subcontractor quality representatives. The audit findings are then recorded and any issues are addressed with all parties.

Audits are also utilized as tools to verify the status of the construction schedule. By comparing the audits' findings/exemptions to the project's schedule, Miron can ensure the project's targeted dates are being achieved or exceeded.

Quality Assurance/Quality Control Program

Miron will prepare a Quality Assurance/Quality Control Program (QA/QCP) to ensure that quality items and services are provided during the construction phase of the project. The QA/QCP provides measures by which Miron systematically controls selected activities performed by Miron, its subcontractors, its vendors and suppliers. Provisions are also established for assuring that these selected activities are accomplished in accordance with the contract, specification, the drawings for, and codes and standards applicable to, the construction of the project.

Miron's project manager has ultimate responsibility for the quality of all Miron work on the project. To assist the PM in assuring that all quality-related tasks are accomplished by *all organizations* in accordance with the specified requirements, a Quality Control Manager (QCM) will be assigned to the project. The QCM takes total responsibility for the implementation of Miron QA/QCP on the project.



5.05 PROJECT MANAGEMENT APPROACH

6. Site Safety.

Risk Management

We are committed to providing a safe and hazard-free work environment for our clients, employees, subcontractors, host facilities, and the general public.

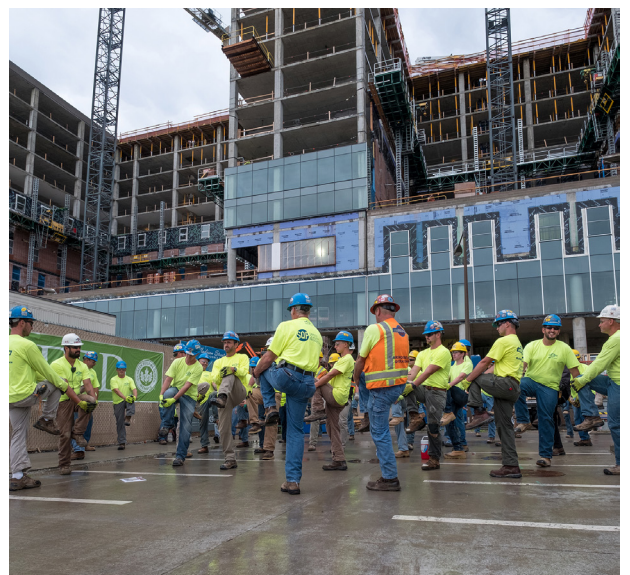
Miron takes a multi-discipline approach to risk management that integrates **safety, quality, and production (SQP)** into the building process. This approach guides our daily decisions and work.

Our SQP approach allows us to establish specific project needs and drivers through pre-planning. With this process, we:

- Proactively identify and plan for potential **safety** risks.
- Ensure that we capture and communicate **quality** expectations to all stakeholders and team members.
- Integrate **production** planning to ensure the most efficient strategies that optimize the safety and quality of the project.

Critical to this approach is a highly skilled and safely trained workforce. Armed with the most comprehensive safety training in the industry, our employees and subcontractors possess the knowledge and tools to identify and eliminate unsafe acts and conditions. Miron provides on-site safety, quality, and production management and ensures project-wide accountability in all three categories.

Employees are empowered to make a difference in the safety practices of themselves and others, leveraging Speak Up, Listen Up, Recognize It (SULURI) to not only bring forward issues, but to listen respectfully to one another. This philosophy has allowed us to establish long-lasting relationships with both subcontractors and clients who understand our commitment to safety. We actively use this tool to protect people, property, and our clients' market interests through trust and reliability.



7. Philosophy of dispute resolution.

Dispute Resolution

Miron takes a proactive approach by utilizing our many tools and resources to identify potential conflicts before they require resolution. Some examples of the tools and resources utilized are:

- Design coordination meetings
- Subcontractor coordination meetings
- Quality assurance review of design documents
- RFI logs
- Submittal logs
- Weekly coordination meetings
- Daily foreman's meetings
- Communication between all team members
- Professional and experienced staff

We pride ourselves on our ability to promote teamwork with owners, the design team, subcontractors, and suppliers. When a problem arises, we address it immediately and find a solution. The most critical element in conflict resolution is communication. As long as there is clear communication between the owner, architect, and Miron, the project will be successful.

Miron conducts weekly job site meetings, which we have found to be beneficial and productive, as we require our project manager, on-site superintendent, a design team representative, an owner representative, and the foremen for key sub trades to be in attendance. These meetings allow for open discussions, ensuring that everyone involved in the project is on the same page.

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5.06 COMPENSATION & EXPENSES

Provide a fee proposal for the total services related to the Project (Attachment A).

Attachment A

Price Proposal Form (Page 1 of 2)

Provide a breakdown of your Price Proposal.

1.0 Construction Manager's Fee

Identify the fee established by the Proposer for all overhead and profit using the budget amounts provided in this RFP. (the "Construction Manager's Fee")

Express the fee as a percentage of those expected construction costs where the Construction Manager is also the Constructor: 2.35 %

Express the fee as a percentage of those expected construction costs where the Construction Manager is not the Constructor 3.35 %

2.0 Not-to-Exceed Reimbursable Expenses

Identify the cost of all reimbursable expenses for this Project.

Per the AIA Document A134, reimbursable expenses are considered a cost of work item and can be included in their appropriate bid packages or can be treated as an allowance item tracked on a time and material basis with a guaranteed maximum price.

\$ _____

3.0 General Conditions - Project Management and Supervision

Identify the costs of all direct project management and supervision for this project using the schedule and budget information provided in this RFP.

\$ 245,385

4.0	Other General Conditions	\${Reserved- Count as \$0.00}
5.0	Trade Subcontracts	\${Reserved- Count as \$0.00}
6.0	Owner's Contingency	\${Reserved - Count as \$0.00}
7.0	Total Not-to-Exceed Price	\$ _____

Attachment A

Price Proposal Form (page 2 of 2)

8.0 Itemization of Labor Rates and Level of Effort

Provide a breakdown of expected hours devoted to this project, labor rates and estimated costs for Project Personnel.

Position	Estimated Hours	Labor	Hourly Rates OH & P	Total	Estimated Total Cost
Project Manager	779		\$90		\$70,110
Project Superintendent	1,558		\$95		\$148,010
Lead Estimator					Included in CM Fee
Document Controls Administrator/ Accountant	779		\$35		\$27,265
Other (Specify)					
Other (Specify)					
Other (Specify)					
Project Totals	3,116 Hours				\$245,385

5.07 AFFIDAVIT OF NON-COLLUSION AND/OR CONFLICT OF INTEREST

A party having signature authority for the Proposer must execute and have notarized the Affidavit of Non-Collusion and/or Conflict of Interest, Attachment B of this RFP, and submit it with the proposal.

Attachment B

AFFIDAVIT OF NON-COLLUSION AND/OR CONFLICT OF INTEREST

Name Tim Kippenhan

Title Vice President & COO

Deposes and says That: Miron Construction Co., Inc.

Name of Company or other form of business

has not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition in connection with this proposal;

That the proposal has been independently arrived at without collusion with any other proposal or any other competitor or potential competitor;

That the proposal has not knowingly been disclosed prior to the opening of proposals to any other proposal or competitor;

That no attempt has been made to induce any other person or firm to submit or not to submit a proposal;

That aforementioned company is in "compliance with Chapter 946.13 of the Wisconsin Statutes in the matter of private interest in public contracts;

That the above statement is accurate under penalty of perjury.

Signed 

Subscribed and sworn before me this 16th day of May, 2022

Notary Public Deborah A. Paschen

My Commission expires October 13, 2024

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5.08 ACKNOWLEDGEMENT & ATTESTATION FORM

A person having signature authority for the Proposer must complete and execute the Attestation Form set forth in Attachment C of this RFP.

Attachment C

ACKNOWLEDGEMENT AND ATTESTATION FORM

By submitting a proposal, the undersigned certifies that he or she has reviewed the Request for Proposals for Construction Manager and all Addenda listed below, all as issued by The City for its Project, is familiar with their terms and conditions, and accepts the requirements imposed by them on the Proposer. The undersigned further certifies that if selected as the Construction Manager, it can and will satisfy the objectives of the Project within the constraints of the Milestone Schedule and Project Budget, all set forth in this RFP and its Proposal.

I hereby certify that the foregoing is true and correct:

Proposer's Name: Miron Construction Co., Inc.

By: 

Printed Name Tim Kippenhan

Title: Vice President & COO

Date 05.18.2022

TO DO: Include the drawings and the AIA contract

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5.09 INSURANCE & LEGAL RESPONSIBILITIES

List the names and addresses of the insurance companies that have written commercial liability insurance policies for your organization and for the events listed in the experience section of this RFP during the past three (3) years. Joint ventures should list the insurers for the company or person expected to be the major owner of the joint venture.

Insurance Contacts

Insurance Company (Carrier)

Zurich North America
Brian Falk, Senior Account Executive
20935 Swenson Drive, Suite 150
Waukesha, WI 53186
262.798.2285
brian.falk@zurichna.com

Insurance Broker (Representative)

Aon Risk Services, Inc. of WI
Scott Brzezinski, Senior Vice President
111 N. Washington St., Suite 300
P.O. Box 23004
Green Bay, WI 54305-3004
920.431.6303
scott.brzezinski@aon.com

Has any insurance company made any payment on behalf of the persons or organizations covered? If so, indicate names and addresses of insurance companies, particulars of payment and date(s).

Payment

No payment has been made on our behalf.

Is your firm now, or has it been within the past three (3) years, involved in any legal action, related to the events described in the experience section above? If yes, please explain in detail and include any judgements made.

Legal Action

No, Miron has not been involved in any legal action related to our experience listed in section 5.03.

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5.10 FINANCIAL STATEMENT



Attach a copy of your organization's most recent financial statement and any other pertinent information. In lieu of providing a financial statement, you may provide a notarized representation that certifies that your organization and its underlying businesses have a sound financial standing and will provide all pertinent information regarding your financial status to the City, in confidence, if so requested.

Financial Statement

Please see our financial statement under separate cover.

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5.11 PROJECT SCHEDULE



Provide a proposed critical path Project Schedule that achieves the Milestone dates identified in Section 1.05 of this RFP above.

Preliminary Schedule

Please see our preliminary schedule on the following pages.

Activity ID	Activity Name	Orig Dur	Rem Dur	Start	Finish	2022						2023					
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Neenah Police Station		265	265	27-Jun-22	11-Jul-23												
PRECONSTRUCTION		58	58	27-Jun-22	16-Sep-22												
A1000	CM Award	1	1	27-Jun-22*	27-Jun-22												
A1010	Design Development Drawings	10	10	27-Jun-22	11-Jul-22												
A1020	Construction Documents	15	15	12-Jul-22	01-Aug-22												
A1350	Front End Spec Documents	15	15	19-Jul-22	08-Aug-22												
A1320	State Plan Approvals	30	30	02-Aug-22	13-Sep-22												
A1030	Bidding Period	15	15	09-Aug-22	29-Aug-22												
A1040	Contract Buyout/Award	13	13	30-Aug-22	16-Sep-22												
A1340	Local Permits	3	3	14-Sep-22	16-Sep-22												
EARLY STEEL BID PACKAGE		12	12	26-Jul-22	10-Aug-22												
A1360	Early Steel Bid Package - Bidding	10	10	26-Jul-22	08-Aug-22												
A1370	Early Steel Bid Package - Award	2	2	09-Aug-22	10-Aug-22												
PROCUREMENT		85	85	11-Aug-22	09-Dec-22												
A1300	Joist & Deck Procurement	85	85	11-Aug-22	09-Dec-22												
A1310	Structural Steel Procurement	45	45	11-Aug-22	13-Oct-22												
A1330	Rebar Procurement	35	35	02-Sep-22	21-Oct-22												
A1050	Submittal Review/Approval	40	40	14-Sep-22	08-Nov-22												
A1060	Material/Equipment Procurement	40	40	28-Sep-22	22-Nov-22												
CONSTRUCTION		187	187	19-Sep-22	12-Jun-23												
A1070	Demo Existing Canopy	10	10	19-Sep-22	30-Sep-22												
A1080	Sitework/Site Utilities	15	15	03-Oct-22	21-Oct-22												
A1090	Footings and Foundations	20	20	24-Oct-22	18-Nov-22												
A1100	Structural Steel	10	10	21-Nov-22	05-Dec-22												
A1380	Joist and Deck	10	10	12-Dec-22	23-Dec-22												
A1120	Building Envelope	30	30	27-Dec-22	07-Feb-23												
A1110	Roofing	15	15	18-Jan-23	07-Feb-23												
A1130	MEP Rough-Ins	30	30	19-Jan-23	01-Mar-23												
A1270	Underground Electrical and Plumbing	8	8	25-Jan-23	03-Feb-23												
A1280	Pour Slab on Grade	6	6	06-Feb-23	13-Feb-23												
A1140	Interior Wall Framing	10	10	20-Feb-23	03-Mar-23												
A1150	Drywall	17	17	06-Mar-23	28-Mar-23												

- █ Actual Work
- █ Remaining Work
- █ Critical Remaining Work
- ◆ Milestone



Preliminary Schedule **05/17/2022**

Activity ID	Activity Name	Orig Dur	Rem Dur	Start	Finish	2022						2023								
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul		
A1160	Painting	9	9	29-Mar-23	10-Apr-23															
A1170	Ceiling Grid	5	5	11-Apr-23	17-Apr-23															
A1180	MEP Finishes	12	12	18-Apr-23	03-May-23															
A1190	Ceiling Tile	4	4	04-May-23	09-May-23															
A1210	Install Baffles and Bullet Trap	20	20	04-May-23	01-Jun-23															
A1200	Flooring	15	15	10-May-23	31-May-23															
A1220	Site Paving	5	5	22-May-23*	26-May-23															
A1230	Site Restoration	10	10	30-May-23	12-Jun-23															
A1290	Doors and Hardware	8	8	01-Jun-23	12-Jun-23															
PROJECT COMPLETION		20	20	12-Jun-23	11-Jul-23															
A1240	Substantial Completion	0	0		12-Jun-23															
A1250	Punch List/Closeout	20	20	13-Jun-23	11-Jul-23															
A1260	Final Completion	0	0		11-Jul-23															

- Actual Work
- Remaining Work
- Critical Remaining Work
- ◆ Milestone



5.12 INSURANCE



Submit proof of proposer's insurance coverage consistent with the terms and conditions identified in the General Conditions (Attachment E) for each of the following (minimum required aggregate policy limits as noted):

1. Worker's Compensation Insurance (Wisconsin Statutory Limits)
2. Commercial General Liability
 - a. \$1,000,000 Each Occurrence
 - b. \$2,000,000 General Aggregate
 - c. \$1,000,000 Personal and Aggregate Injury
3. Automobile Liability (\$1,000,000 Each Accident)
4. Umbrella Excess Liability (\$5,000,000) (Project Based)
5. Professional Liability (\$2,000,000)

Insurance Certificate

Please see our insurance certificate on the following page.



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
05/10/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Central, Inc. Green Bay WI Office 1175 Lombardi Avenue Suite 350 Green Bay WI 54304 USA	CONTACT NAME: PHONE (A/C No. Ext): (920) 437-7123 FAX (A/C No.): (920) 431-6345	
	E-MAIL ADDRESS:	
INSURED Miron Construction Co., Inc. P. O. Box 509 Neenah WI 54957-0509 USA	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Zurich American Ins Co	16535
	INSURER B: Liberty Insurance Underwriters, Inc.	19917
	INSURER C: Steadfast Insurance Company	26387
	INSURER D:	
	INSURER E:	

Holder Identifier :

COVERAGES CERTIFICATE NUMBER: 570093054749 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			GLO925922915 GENERAL LIABILITY	04/01/2022	04/01/2023	EACH OCCURRENCE \$5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$5,000,000 GENERAL AGGREGATE \$10,000,000 PRODUCTS - COMP/OP AGG \$10,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY			BAP925922815 BUSINESS AUTOMOBILE	04/01/2022	04/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$5,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION			100003876116 UMBRELLA LIABILITY SIR applies per policy terms & conditions	04/01/2022	04/01/2023	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC925923015 WORKERS' COMPENSATION	04/01/2022	04/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000
C	Env CPL/Prof			EOC581672309 Professional Liability SIR applies per policy terms & conditions	04/01/2022	04/01/2023	Per Aggregate \$5,000,000 Per Occurrence \$5,000,000 SIR/Deductible \$100,000

Certificate No : 570093054749

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER FOR INFORMATIONAL PURPOSES ONLY WI . USA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--



MEMORANDUM

DATE: June 1, 2022
TO: Mayor Lang and members of the Common Council
FROM: Char Nagel, City Clerk
RE: “Class B” and “Class A” Liquor License Renewals

Under the provisions of Municipal Code Section 4-1(a) licenses cannot be issued if the applicant has any taxes, assessments or other claims owed the City or if the applicant owes any forfeiture resulting from a violation of any City ordinance. I have been informed of the following payments owed to the city.

DELINQUENT WATER BILLS

Solea Mexican Grill	\$1,577.63

DELINQUENT PERSONAL PROPERTY TAXES

Business Name	May Pay off	June Pay off
None		

DELINQUENT PARKING TICKETS

None	

DELINQUENT ACCOUNTS RECEIVABLE

Little Siam	\$132.00
Walmart	\$8529.30

DELINQUENT COURT FORFEITURES

None	

BACKGROUND CHECKS – CONDUCTED BY NEENAH POLICE DEPT.

All background checks were completed by the police department with the exception of those partners or owners who did not provide a date of birth. All agents, the person responsible for all actions regarding the sale and purchase of alcohol were checked. There were no issues with the background checks.

SITE INSPECITONS – CONDUCTED BY NEENAH-MENASHA FIRE RESCUE.

Inspections were completed by Assistant Fire Chief Adam Dorn. There were no violations to report.

Letters were sent to the above on May 27, 2022 informing them of these payments owed to the City. The letter also informed the businesses that they liquor license would not be issued until payment in full has been rendered.

Past practice has been that licenses cannot be withheld for delinquent real estate taxes, as the City is made whole by the County for these taxes of which there are none.

Bridgewood Holdings of Neenah also confirmed that they will not be renewing the Golf Course liquor license. This liquor license will become available as of July 1, 2022, leaving the City with one “Class B” liquor license available under the quota.

My recommendation would be to approve all licenses contingent upon payment of these outstanding monies owed to the city.

Exhibit A
CITY OF NEENAH
NOTICE OF APPLICATION FOR LICENSE
2022-2023 Renewals

To the Honorable Mayor and Common Council of the City of Neenah, Wisconsin.

The undersigned Committee reports the applications have been made and filed in the office of the City Clerk for licenses as follows, and this Committee recommends to your Honorable Body that such licenses be granted:

“CLASS BLB” MALT AND LIQUOR (Corporation):

BayPoint Bar & Grill, Inc., 944 S. Green Bay Rd, d/b/a BayPoint Bar & Grill, 944 S. Green Bay Rd., Richard Holloway, agent

Don Lei Enterprises, Inc., 129 N. Green Bay Road, d/b/a ICU Bar & Grill, 129 N. Green Bay Rd, Donald Schunk, agent

El Azteca Restaurants, Inc., N474 Eisenhower Dr., Appleton, WI 54915, d/b/a El Azteca Restaurant, 878 Fox Point Plaza, Fe Montalvo, agent

Fire-Lite, Inc., 1171 Gillingham Rd., d/b/a Fire-Lite, 1171 Gillingham Rd., Laura Nelson, agent

LDPK, Inc., 113 W. Wisconsin Ave., d/b/a Cannova’s Pizzeria, 113 W. Wisconsin Ave., Debbie Rasmus, agent

Paper City Pub, Inc, 212 W. Wisconsin Ave., d/b/a Paper City Pub, 212 W. Wisconsin Ave., Matthew Johnson, agent

Pizza Parlor, Inc., 905 S. Commercial St., d/b/a Cranky Pat’s Pizzeria & Pub, 905 S. Commercial St., David P. Earle, agent

Solea Mexican Grill, Inc., 1350 Gillingham Rd., d/b/a Solea Mexican Grill, 1350 Gillingham Rd., Eduardo Sanchez, agent

WIMEX, Inc., 145 W. Wisconsin Ave., d/b/a Zacatecas Mexican Restaurant, 145 W. Wisconsin Ave., Eduardo Lopez, agent

Zuppa’s Inc., 1540 S. Commercial St., d/b/a Zuppa’s, 1540 S. Commercial St., Peter Kuenzi, agent

“CLASS BLB” MALT AND LIQUOR (LLC):

The Reserve, LLC, 116 S. Commercial St, third floor, d/b/a Ballroom at the Reserve, 116 S. Commercial St, third floor, Jessica Pfister, agent

Bridgewood Holdings of Neenah, LLC, 1000 Cameron Way, d/b/a Bridgewood Resort Hotel, 1000 Cameron Way, Richard Batley, agent

Bridgewood Holdings of Neenah, LLC, 1000 Cameron Way, d/b/a Ground Round Bar & Grill, 1010 Cameron Way, Richard Batley, agent

Chang Qing, LLC, 415 S. Commercial St., d/b/a Bao Ju Mandarin Gourmet, 415 S. Commercial St., Li Xin Ni, agent

Charctails, LLC, 133 W. Wisconsin Avenue, d/b/a Town Council Kitchen and Bar, Jonathan Horan, agent

Copperstill Bourbon Bar, LLC, 211 E. Wisconsin Avenue, d/b/a Copperstill Bourbon Bar, 211 E. Wisconsin Avenue, Anthony Kuhr, agent

Glumpf, LLC, 108 W. Wisconsin Ave, d/b/a Sante Wine Bar & Bistro, 108 W. Wisconsin Ave, Matthew R. Gloede, agent

Gord's Pub, LLC, 210 Main St., d/b/a Gord's Pub, 210 Main St., Paula J. Pitsch, agent
Lion's Tail Brewing Co., LLC, 116 S. Commercial St d/b/a Lion's Tail Brewing Co.,
Alexander Wenzel, agent
Little Siam, LLC, 208 W. Wisconsin Ave., d/b/a Little Siam, 208 W. Wisconsin Ave.,
Thong Vue, individual
Mama Beck, LLC, 218 W. Wisconsin Ave., d/b/a Bar Twenty-Two, 218 W. Wisconsin
Ave., Rebecca Hilgers, agent
My Place TNS, LLC, 1127 S. Commercial St., d/b/a My Place TNS, 1127 S. Commercial
St., Terry Nelson, agent
Neenah Gateway Plaza, LLC, One Neenah Center, Suite 700, d/b/a The Plaza/The
Globe Cafe', 229 W. Wisconsin Ave, John J. Hogerty, II, agent
North American Hotel Group, LLC, 123 E. Wisconsin Ave., d/b/a Doubletree by Hilton
Neenah, 123 E. Wisconsin Ave., Brittany M. Johnson, agent
Off the Vine Woodfire Pizza Co., LLC, 124 W. Wisconsin Ave., Ste. 170, d/b/a Broken
Tree Pizza, 124 W. Wisconsin Ave., Ste. 170, Emily Schreiner, agent
Old 41 Saloon, LLC, 293 S. Green Bay Road, d/b/a Old 41 Saloon, 293 S. Green Bay
Road, James Parks, agent
RichterGreene, LLC, 134 W. Wisconsin Ave., d/b/a Greene's Pour House, 134 W.
Wisconsin Ave., Robert Greene, agent
Rolling Thunder Lanes, LLC, 934 Byrd Ave, d/b/a Rolling Thunder Lanes, 934 Byrd
Ave., William Smith, agent
Rumars, LLC, 1338 S. Commercial St., d/b/a The Dome Sports Bar & Grill, Renee
Kaufert, agent
Sherrytown Station, LLC, 432 Sherry St., d/b/a Sherrytown Station, 432 Sherry St.,
Sueann Steward, agent
Short Branch Saloon LLC, 1102 Harrison St, d/b/a Short Branch Saloon, 1102 Harrison
St., Lorrie Davis, agent
Sidetracked Bar & Grill, LLC, 129 N Lake St., d/b/a Sidetracked Bar & Grill, 129 N Lake
St., Kevin M. Redlin, agent
Tho Kin Tho, LLC, 157 S. Green Bay Rd., d/b/a Lucky Dog'z, 157 S. Green Bay Rd.,
Brian Stedl, agent
Two Broke Girlz, LLC, 430 Sherry St., d/b/a Two Broke Girlz, 430 Sherry St., Autumn
Johnson, agent
Wisconsin Apple, LLC, 1409 Kingsley Ave #2, Orange Park FL, 32073, d/b/a
Applebee's, 1111 Westowne Dr., Frank Gonzales, agent
Xtra Innings, LLC, 1348 S Commercial St., d/b/a Xtra Innings, 1348 S Commercial St.,
Nathan Maves, agent
Zuppa's Inc., 1540 S. Commercial St., d/b/a Zuppa's, 1540 S. Commercial St., Peter
Kuenzi, agent

“CLASS BLB” MALT AND LIQUOR (Partnership):

Gretchen H. Diegel/Kristin S. Zagrodnik Partnership, 1330 S Commercial St., d/b/a
Cedar Bar & Grill, 1330 S. Commercial St.

CLASS “B” MALT (Corporation):

Sammy's Pizza, Inc, 322 N. Commercial St., d/b/a Sammy's Pizza, 322 N. Commercial
St., Thomas Miller, agent

“CLASS A” MALT AND LIQUOR (Corporation):

Cellars Wines & Spirits, Inc., 113 N. Green Bay Rd., d/b/a Cellars Wine & Spirits, 113 N. Green Bay Rd., Leroy Schneidewend, agent

Skogen’s Foodliner, Inc., 3800 Emerald Drive E, Onalaska, WI 54650, d/b/a Festival Foods, 647 S. Green Bay Rd., Kurt Gilhart, agent

“CLASS A” MALT AND LIQUOR (LLC):

Gill Liquor, LLC, 1117 S. Commercial St., d/b/a Gill Liquor, 1117 S. Commercial St., Amriptal Gill, agent

Ultra Mart, LLC, Kroger BL, PO Box 305103, Nashville, TN 37230-5103, d/b/a Pick ‘n Save #124, 1530 S. Commercial St., Matthew Sullivan, agent

Ultra Mart Foods, LLC, Kroger BL. PO Box 305103, Nashville, TN 37230-5103, d/b/a Pick ‘n Save #412, 828 Fox Point Plaza, Katie Tesch, agent

“CLASS A” MALT AND LIQUOR (Partnership):

Wal-Mart Stores East, LP, 702 SW 8th St., Licensing Dept. 8916, Bentonville, AR 72716, d/b/a Walmart #2986, 1155 Winneconne Ave, Samantha L. Engelhardt, agent

CLASS “A” MALT (Corporation):

Aldi Inc. (Wisconsin), 9342 S 13th Street, Oak Creek, WI 53154, d/b/a Aldi #37, 927 S. Green Bay Road, Jacob Driessen, agent

Kwik Trip Inc., P.O. Box 2107, La Crosse, WI 54602, d/b/a Tobacco Outlet Plus #526, 501 S. Commercial St., Robert Brown, agent

Walgreen Co., Inc., P.O. Box 901, Deerfield, IL 60015, d/b/a Walgreen’s #03392, 500 S. Commercial St., Amy Gitter, agent

Walgreen Co., Inc., P.O. Box 901, Deerfield, IL 60015, d/b/a Walgreen’s #10236, 1191 Westowne Dr., Angela Grotenhuis, agent

CLASS “A” MALT (LLC):

Dolgencorp, LLC, 100 Mission Ridge, Goodlettsville, TN 37072, d/b/a Doller General Store #21847, 1126 S. Commercial St., Aaron Dalton, agent

Wisconsin CVS Pharmacy, LLC, One CVS Drive, MD #23062A, Woonsocket, RI 02895, d/b/a CVS/Pharmacy #5936, 901 S. Green Bay Road, Marty Pedranzan, agent

Public Services & Safety Committee

Dated: May 24, 2022

Ald. Cari Lendrum, Chairperson

NMFR Joint Finance & Personnel Committee Meeting Minutes

May 24, 2022 – 5:30 p.m.

City of Neenah – Hauser Room

Present: Ald. Boyette, Borchardt, Stevenson, Eisenach, Grade and Sevenich

Also Present: Chief Kloehn, DC Krueger, AC Dorn, Deputy Director Kahl and MA Ellis

Public: No members of the public were present.

Ald. Sevenich called the meeting to order at 5:30 p.m.

The Committee welcomed Ald. Eisenach to the committee.

Election of Chair: Ald. Boyette nominated Ald. Borchardt. Ald. Grade nominated Ald. Stevenson. **A unanimous vote by the Committee was casted to elect Ald. Borchardt as Chair.**

Ald. Borchardt took over as meeting chair.

Election of Vice-Chair: **Ald. Grade to nominate Ald. Sevenich. A unanimous vote by the Committee was casted to elect Ald. Sevenich as Vice-Chair.**

Public Forum: No members of the public were present.

Minutes: The Committee reviewed the March 22, 2022 meeting minutes. **MSC Boyette/Grade to approve the March 22, 2022 meeting minute, and place on file, all voting aye.**

Activity and Automatic/Mutual Aid Reports: The Committee reviewed the April 2022 and January through April 2022 activity and automatic/mutual aid reports. **MSC Stevenson/Grade to approve the April 2022 and January through April 2022 activity and automatic aid/mutual aid reports, and place on file, all voting aye.**

Budget Report: The Committee reviewed the April 2022 budget report. Ald. Sevenich asked about the liability insurance payment. It was noted this is an annual premium and it was higher than budgeted. **MSC Stevenson/Grade to approve the April 2022 budget report, and place on file, all voting aye.**

Station 35 Gas Bill: The Committee reviewed the information from Chief Kloehn regarding the 2021 gas bills. Chief Kloehn stated the meter at Station 35/Menasha Police Department was not working. Repairs were made and WE Energies went back and re-billed the missed amounts. We were not notified of this until after the repairs were made and the bills came. It was asked if the 2021 gas bill budget line item would cover this charge. Chief Kloehn noted this line item was over budget already without this bill. **MSC Stevenson/Sevenich to direct Chief Kloehn to do more investigation and to obtain more information on how this was billed, all voting aye.**

Fire Code Ordinance Changes: The Committee reviewed the fire code ordinance changes that were requested by AC Dorn. AC Dorn said he is requesting both City Councils to approve the ordinance changes to bring us up to using the most current fire code. It keeps up to date on current codes and keeps us current on our ISO rating. **MSC Sevenich/Grade recommends the City of Menasha Common Council approve Amending Title 5, Chapter 3, Section 5-3-1 of the Code of Ordinances, all voting aye.**

MSC Stevenson/Boyette recommends the City of Neenah Common Council approve Ordinance 2022-12 Amending Sect 7-20 of the Neenah Municipal Code relating to Fire Prevention Code and standards, all voting aye.

Realignment of NMFR's Vehicle CIP Budget: The Committee reviewed the memo from DC Krueger and the hand out regarding the realignment of NMFR's vehicle replacement CIP budget. DC Krueger explained how the lead times for ordering vehicles are becoming longer than the past the pre-covid "normal" and the need to get orders in earlier to keep our vehicles on appropriate replacement cycles. Due to the longer lead time for receipt of Engine 31 moving into 2023, the department requested to amend the approved 2022 CIP budget to order and take receipt of 3 smaller vehicle purchases in 2022. This amendment supports small vehicle purchases in 2022 in an effort to replace worn vehicles and and to even out the CIP budget where they are not extreme highs/lows each year.

To fund the proposed adjustment, the City of Neenah would carry forward remaining '22 funds that were already borrowed. The City of Menasha has not borrowed funds yet for 2022. Chief Kloehn noted he did meet and obtain support with both Mayors and Finance Directors on the changes. Deputy Director Kahl handed out a revised replacement proposal for 2022 and 2023 that explains the costs for each City with the proposed change.

DC Krueger stated pre-covid the industry normal lead times for contracts would be 10 months delivery from the time the order was placed. When we placed the order for engine 31 in January with Pierce the leadtimes were extended to 17 months and have now been estimated at 24 months. Ald. Sevench expressed concern on the longer lead times. DC Krueger noted he contacted two other area fire apparatus manufacturers and they both had extended leadtimes for delivery of new vehicles.

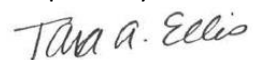
Ald. Grade asked about the cost of the vehicles and if we are paying more for vehicles after the contract is signed. DC Krueger noted that Pierce has increased the cost by 14%, however holding firm pricing with their contracts. If the costs to make the engines are higher than the contracted price, they haven't been passing this onto the consumer as being done in other auto market segments.

Ald. Stevenson asked for clarification of the request for budget funds. DC Krueger explained the vehicles NMFR would like to move up to replace in 2022 are in need to be replaced, available to order and obtain in the 4th quarter and this adjustment will help to create a schedule of CIP replacement with more consistent replacement periods as well as balancing expenses each year versus high one year, low another, etc. It was noted Neenah has to carry forward some 2022 borrowed funds to pay for engine 31 that will not be delivered until 2023. It would reduce borrowing for Menasha in 2022 but increase the borrowing in 2023 since they have not borrowed for 2022 yet.

MSC Stevenson/Grade recommends the City of Neenah and City of Menasha Common Councils reallocate \$185,000 of the budgeted \$675,000 for new Engine 31 and to spend \$85,000 for a new command truck \$75,000 for a new command Tahoe and \$25,000 for a used pick-up truck in 2022, all voting aye.

MSC Sevenich/Eisenach to adjourn at 6:15 p.m., all voting aye.

Respectfully Submitted,



Tara Ellis

Management Assistant



Memorandum

TO: NMFR Joint Finance & Personnel Committee Members

FROM: Chief Kevin Kloehn

DATE: May 11, 2022

RE: Fire Code Ordinance Change

I've attached two ordinances, one for each City, for review to update the fire prevention code standards within both Cities. This change is to bring us up to adopting the most current fire prevention codes. AC Dorn has been working with both City Attorneys for review and adoption of the ordinances.

Recommended motions are:

Recommend the City of Neenah Common Council approve Ordinance 2022-12 Amending Sec 7-20 of the Neenah Municipal Code relating to Fire Prevention Code and standards.

Recommend the City of Menasha Common Council Amending Title 5, Chapter 3, Sec. 5-3-1 of the Code of Ordinances.

If you have any questions, please feel free to call me at 886-6201 or AC Dorn at 886-6204.

Thank you.

KK/te



AN ORDINANCE: By the Neenah Menasha Joint
Finance and Personnel Committee
Re: Amending Sec. 7-20 of the Neenah Municipal
Code relating to Fire Prevention Code and
Standards

ORDINANCE NO. 2022-12
Introduced: _____
Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Neenah, Wisconsin, do ordain as follows:

Section 1.

Sec. 7-20. - Other standards adopted.

(a) Wis. Stats. § 35.93 and the Wisconsin Administrative Codes SPS 301 to SPS 399, Safety, Buildings, and Environment, and ATCP 93, Flammable and Combustible Liquids, are hereby adopted by reference and made a part of this article. The Fire Department may note any violations of such codes and to report those violations to the appropriate building or code enforcement officer. In addition, the Fire Inspectors shall have the authority to cite such violations when discovered on fire inspections or reported to the Fire Marshal.

Overall enforcement responsibility for the provisions of this section will be equally shared by the Building Inspector, Code Enforcement Officer and the Fire Inspector. The Building Inspector has the primary responsibility during construction of the building while the Fire Inspector has primary responsibility after the building is completed. Primary responsibility for particular sections of the above provisions shall be as indicated in the Wisconsin Administrative Code.

(b) ~~The International Fire Code, 2015 Edition~~ The most current, published edition of the International Fire Code, (hereinafter "IFC") is hereby adopted as the local use and maintenance fire prevention code as though fully set forth herein, with the following exception: Section 105 (Permits) of Chapter 1, "Administration," of the IFC is not included as part of the adoption of the IFC.

(c) ~~National Fire Protection Association ("NFPA") Codes and Standards as the same exist on January 1, 2019, (unless stated otherwise), are hereby adopted by reference as part of the City Fire Prevention Code with the same force and effect as though set forth herein in full, unless~~

~~otherwise found to be in conflict with superseding state or local codes and/or standards. The National Fire Protection Association (NFPA) codes and standards currently adopted by the State are hereby adopted by reference and made a part of the City Fire Prevention Code with the same force and effect as though set forth herein in full, unless otherwise found to be in conflict with superseding state or local codes and/or standards, then the most stringent code will apply.~~

(d) Any fire prevention concern not herein addressed by code or adopted standards will be addressed on the basis of the current adopted International Fire Code.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Adopted: _____

Approved:

Published: _____

Jane Lang, Mayor

Attest:

Charlotte Nagel, City Clerk



Memorandum

TO: NMFR Joint Finance & Personnel Committee Members

FROM: Deputy Chief Shane Krueger

DATE: May 19, 2022

RE: 2022 CIP Vehicle Purchases

Due to continued delays in the heavy duty automotive market, and to help combat cost inflation, NMFR is proposing a new replacement schedule which would take effect in 2022 to secure small vehicle purchases of those set to expire or exceeding the intended life cycle for a vehicle. The purchase of Engine 31 was contracted at 17 months compared to the recent industry standard of 10 months causing the contract product not being available to deliver in '22. Starting in '23 smaller vehicle purchases are a regular part of the annual estimate and NMFR is requesting consideration to obtain small vehicles in advance of the delayed delivery by acquiring small vehicles in '22 and readjusting the long term schedule for vehicle CIP.

Due to extended lead times, heavy duty vehicles can't be obligated and received in the same operational year requiring increased contract cycles as these vehicles are currently quoting in the 22-24 month cycle, which will impact our near future large vehicle purchase of replacing Engine 32.

I am requesting consideration and action to recommend the City of Neenah and City of Menasha Common Councils approve the realignment of the CIP budget and carry forward 2022 borrowed funds remaining to apply to '23 obligations. In addition, approve actions to approve contractual obligation for a 2024 vehicle.

If you have any questions, please feel free to call me at 886-6202.

Thank you for your consideration.

SK/te



REPLACEMENT SCHEDULE

2023	2024	2027	2030	2033	2036	2039
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GOALS

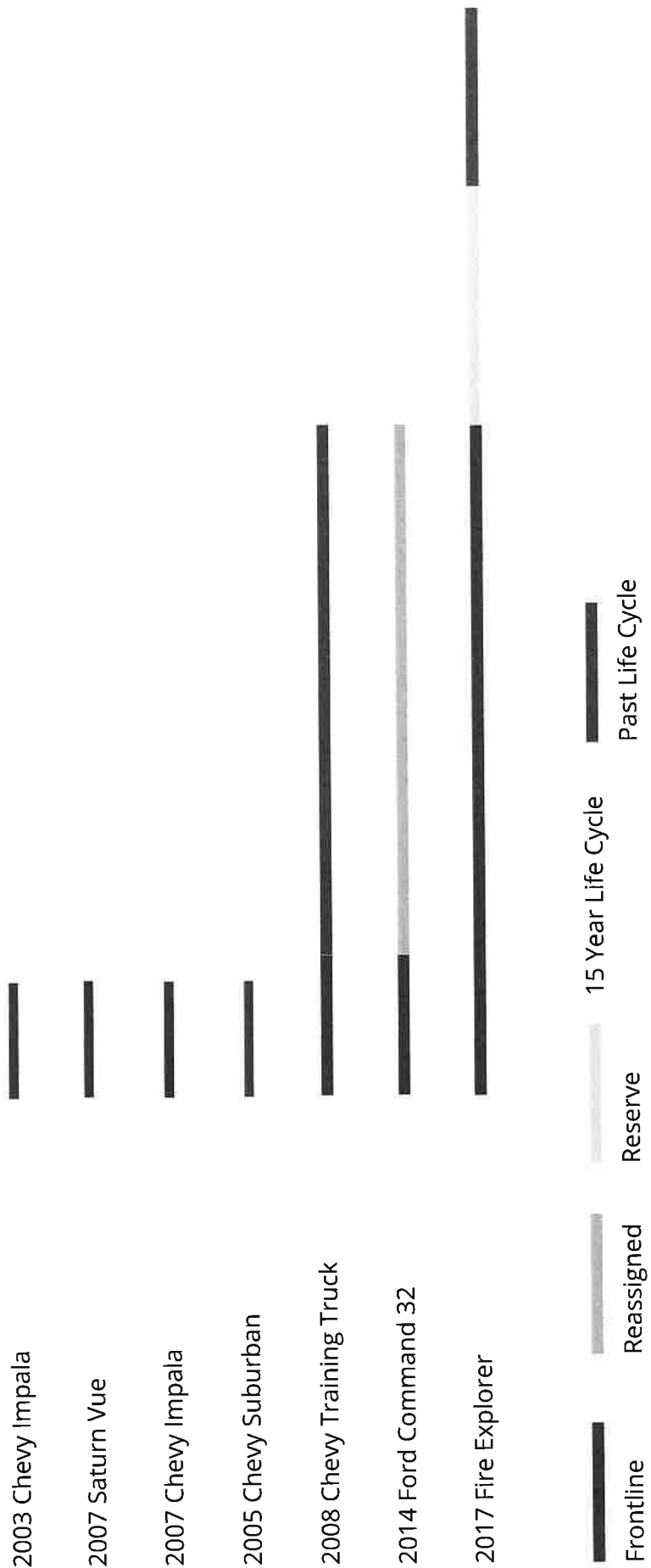
- Adjust '22 to purchase small vehicles due to delay in Large Vehicle lead times (24 mos)
- Repurpose small vehicle use. Primary response vehicles under 10 years of age (admin to use repurposed fleet)

Frontline
Reserve
Past Life Cycle



REPLACEMENT SCHEDULE

SMALL VEHICLES



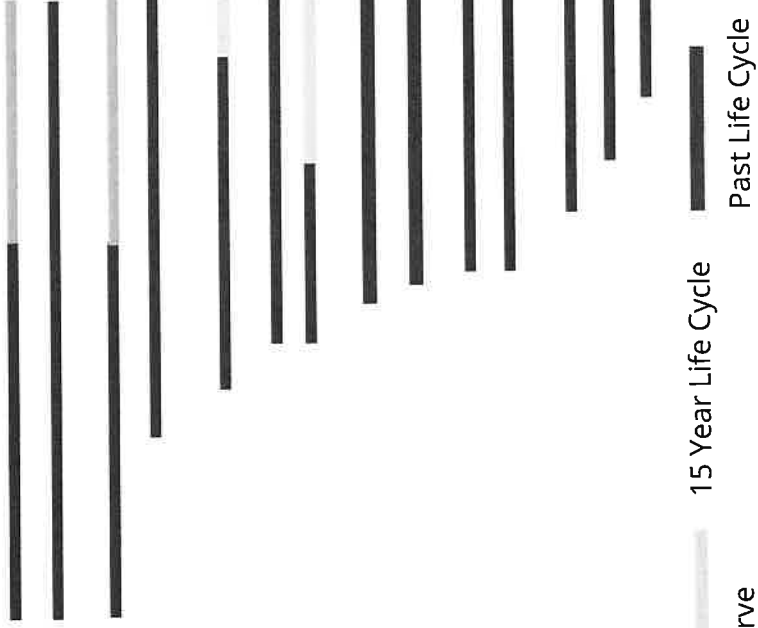


REPLACEMENT SCHEDULE

REPLACEMENT SCHEDULE



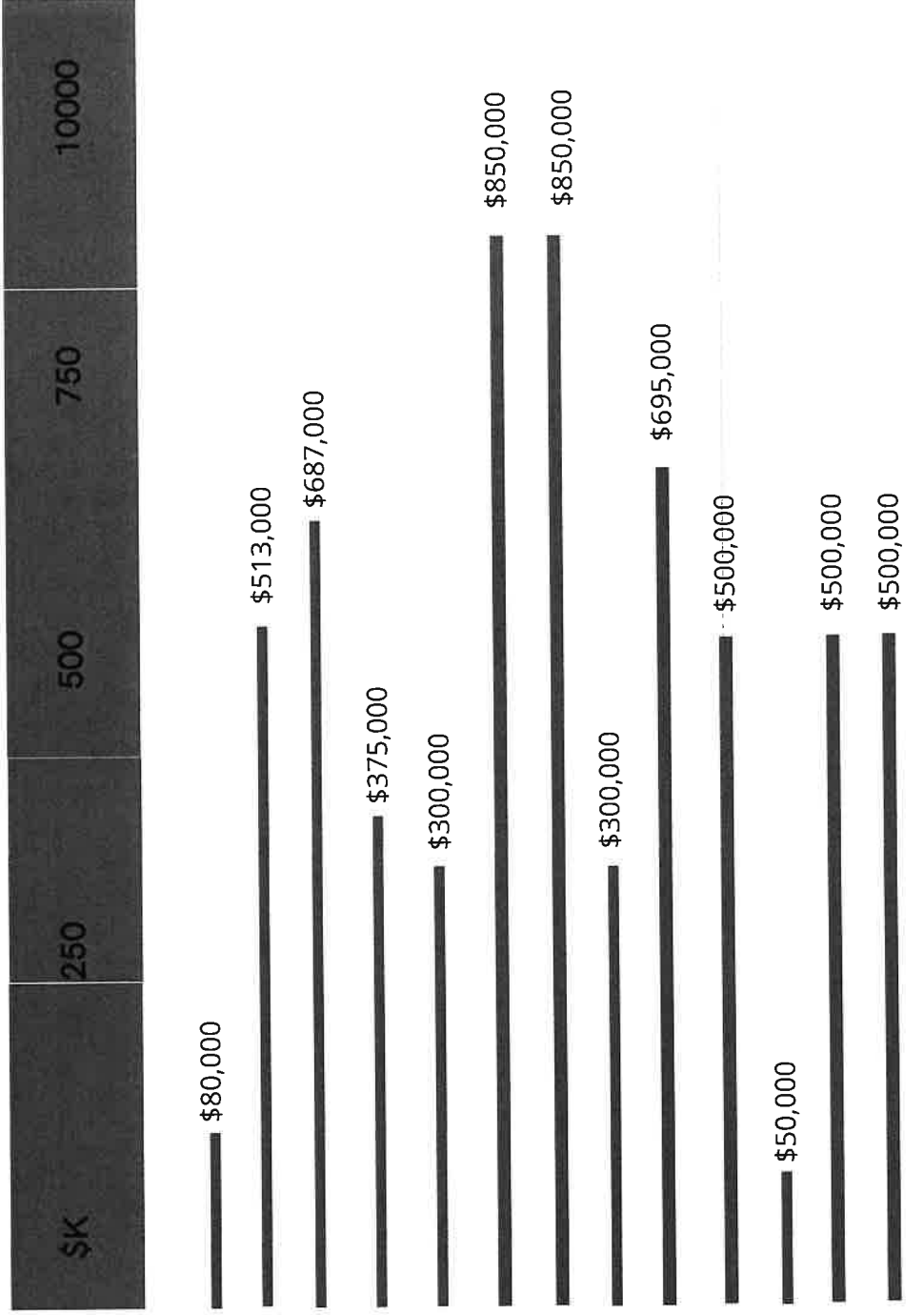
- 2022 Inspector Truck 1 & 2
- 2022 Command SUV
- 2023 Command 32
- 2023 Engine 31
- 2024 Engine 32
- 2025 Specialty 31
- 2025 UTV 36
- 2027 Quint Aerial 32
- 2028 Specialty 32
- 2029 Inspector Truck 1&2
- 2029 Command 32
- 2030 Engine 35
- 2031 UTV 31
- 2033 Engine 36





REPLACEMENT SCHEDULE

Cost Annual





CIP \$ ANNUAL

Approved Capital Projects Apparatus		2022	2023	2024	2025
For the Years 2022 through 2025					
PROJECT					
Fire Engine (31)		\$675,000			675,000
Admin Truck (3/4 ton)			\$50,000		50,000
Fire Engine (32)				\$800,000	800,000
Heavy Duty Pick Up (C32)					80,000
New Command SUV					50,000
TOTAL FIRE		\$675,000	\$50,000	\$800,000	\$1,655,000
UPDATED Capital Projects Apparatus					
For the Years 2022 through 2024					
PROJECT		2022	2023	2024	2025
Fire Engine (31) Pre-Pay Option		\$328,000.00	\$347,000		675,000
Admin Truck (1/2 ton used)		\$25,000			25,000
Fire Engine (32) Commit order in '22		\$85,000		\$800,000	800,000
Heavy Duty Pick Up (C32) Commit order in '22		\$75,000			85,000
New Command SUV		\$162,000	-162,000.00		75,000
Carry over '22 balance funds for '23					
TOTAL FIRE		\$675,000	\$185,000	\$800,000	\$-
Neenah NEW share total		\$311,130.00	\$210,450.00	\$485,200.00	
Neenah Carry Over Borrowed Funds		\$98,120.00			
Menasha new share total		\$265,613.00	\$136,550.00	\$314,800.00	

ENGINE/VEHICLE REPLACEMENT PROPOSAL (2022/2023)

	Total	Neenah (60.65%)	Menasha (39.35%)
Budget-New Engine	675,000.00	409,340.00	265,660.00
Payment 1-50%	(328,000.00)	(198,932.00)	(129,068.00)
	347,000.00	210,408.00	136,592.00
New Command Truck	85,000.00	51,550.00	33,450.00
New Command Tahoe	75,000.00	45,490.00	29,510.00
Used Pick-up Truck	25,000.00	15,160.00	9,840.00
	185,000.00	112,200.00	72,800.00
Funds Remaining	162,000.00	98,208.00	63,792.00
Carry Forward-Payment 2	162,000.00	98,208.00	63,792.00
2023 Funding-Payment 2	166,000.00	100,724.00	65,276.00
Total Payment 2 (2023)	328,000.00	198,932.00	129,068.00