

**CITY OF NEENAH**  
**PUBLIC SERVICES AND SAFETY COMMITTEE MEETING**  
**September 29, 2020 - 6:30 PM**  
**(or immediately following the Special Common Council Meeting)**

**Due to the Public Health Emergency caused by the COVID-19 Pandemic, this meeting will occur at a virtual location accessed by the below link or conference call. Committee members and the public should use the following information:**

Link: <https://global.gotomeeting.com/join/927848605>

OR

Conference Telephone Number (AUDIO ONLY): [tel:+1 \(872\) 240-3212](tel:+1(872)240-3212)

Access Code: 927-848-605#

- Members of the public who join the meeting will be asked for their name and address and whether they wish to speak during the Public Forum.
- For members of the public unable to access this meeting online or via conference call, the Mayor and a staff member will be present in the Council Chambers, City Hall, 211 Walnut Street, Neenah, to assist those wishing to attend the meeting. The Council Chambers will be open to eight (8) people in addition to the Mayor and one staff person, consistent with the social distancing rules established under Emergency Order 12 (Safer at Home Order).

**NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.**

**AGENDA**

1. Approval of Minutes of the meetings for September 8, 2020 (Attachment)
2. Public Appearances
3. Licenses
  - a. Beverage Operator License Appeal (Attachment)
4. WE Energies Easement Request-231 E Wisconsin Avenue (Attachment)
5. Public Works General Construction and Department Activity (Attachment)
6. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the **Public Works Administrative Assistant at (920)886-6240** or the **City's ADA Coordinator at (920)886-6106** or e-mail [attorney@ci.Neenah.wi.us](mailto:attorney@ci.Neenah.wi.us) at least 48 hours prior to the scheduled meeting or event to request an accommodation.

**CITY OF NEENAH**  
**PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES**  
**Tuesday, September 8, 2020, 6:30 PM**

**Due to the Public Health Emergency caused by the COVID-19 Pandemic, these meeting minutes are from a virtual web link (Audio & Video) and conference call (Audio only). There were no in-person attendees from the public.**

**Present:** Alderpersons Bates, Lang, Lendrum and Stevenson

**Excused:** Alderperson Spellman

**Also Present:** Mayor Kaufert, Public Works Director Kaiser, Police Chief Olson Captain Van Sambeek, Assistant Chief Bernice, Lisa Mroczkowski

Approval of Minutes of the meetings for August 25, 2020

**Motion Second/Carried Lendrum/Lang to approve of the minutes of the Meeting of August 25, 2020.** All voting aye.

Public Appearances: None

Usage of Carry Forward Funds-ISU Technology Project:

Assistant Chief Bernice reviewed his memo of September 1, 2020, regarding the use of carry forward funds for a multi-platform device for the Investigative Services Unit. The original plan was to have one, multi-platform device that could be used in the office and in the vehicle. After working with the Information Systems Department and evaluating the options, it was determined that one multi-platform device would not support the multi-media programs that are used during investigations. The department is recommending the purchase of 5 desktop computers and 3 tablets with a cost estimate of \$31,000.00. Assistant Chief Bernice further stated with the left over carry forward funds, the department would like to upgrade the laptops for the School Resource Officers. These laptops are 6 years old and are due for an upgrade or replacement.

Mayor Kaufert asked about the funding source for the license and maintenance fees for these devices. Assistant Chief Bernice responded that some of the maintenance agreements are already in existence and the new ones will come from their operating budget.

Alderperson Lendrum asked if these tablets will replace the laptops already in the vehicles and if the department is planning on a beta test for this equipment. Assistant Chief Bernice responded that the ICU vehicles do not have MDC units in them. The tablets will be able to be mounted in the vehicle which will allow them to be removed easily. He further stated that they have been running a test of the arrangement.

Alderson Stevenson asked if the 3 shared tablets were sufficient. Assistant Chief Bernice responded that 3 tablets should be sufficient because the ICU normally works as a team when out in the field.

Report

Following discussion, **Motion/Second Stevenson/Lang to recommend that Council approve the purchase of 5 desktop computers and 3 tablets for the Investigative Crime Unit and 2 laptops for the School Resource Officers along with miscellaneous components for an estimated cost not to exceed \$31,000.00 using carry forward funds from 2018 and 2019 budgets.** All voting Aye.

Request to move portable radio purchase to from 2020:

Captain Van Sambeek reviewed his memo of September 1, 2020, regarding the purchase of portable radios using 2020 Capital Equipment Reserve funds instead of the proposed 2021 Budgeted funds. He stated that the current radios are starting to need service and Baycom is offering an eight percent discount if the radios are purchased before September 25, a savings of \$17,187.63.

Aldersperson Stevenson expressed support for this and commended the department for proactively looking for cost saving measures for the city, but also cautioned that this not become a methodology for other departments to circumvent the budget process.

Chief Olson responded this request was not meant to circumvent the budget process. This was to save the city money.

Mayor Kaufert stated that the original radios were purchased by the Winnebago County Sherriff's Department for the city. He asked if there is any chance they will offer to purchase them again for us. Captain Van Sambeek stated that was a one-time purchase.

Aldersperson Bates asked the Mayor if he was comfortable moving the MDC units replacement to 2021 so the radios could be purchased in 2020. The Mayor confirmed that he is. He feels radios have a higher priority than the MDC units.

Aldersperson Bates asked if there were other quotes submitted for the radios. Captain Van Sambeek state that he was not aware if any other quotes were submitted. He further stated we are currently under contract with Baycom.

Aldersperson Stevenson asked what will happen to the old radios, if they will be traded in to off-set costs. Captain Van Sambeek said they will probably go to auction or be offered to Fox Valley Technical College in exchange for use of their facilities like we have done in the past with old equipment.

Report

After further discussion, **Motion/Second/Carried Stevenson/Lang to recommend that Council approve the purchase of fifty (50) Motorola APX6000 Portable Radios with 2020 Capital Equipment Reserve funds in the amount not exceed \$212,000.00** All voting Aye.

Licenses:

C.A.

Change of Agent/Trade Name, Ultimate Mart, LLC/Pick 'N Save:

Following discussion, **Motion/Second/Carried Lendrum/Lang to recommend Council approve the change of agent application for Ultimate Mart, LLC/Pick'N Save #124, 1530 S Commercial Street, Neenah, WI 54956, Agent Matthew Sullivan.** All voting Aye

Public Works General Construction and Department Activity:

- 1) Contract 7-19 (Breezewood Sanitary Sewer) – Work is complete.
- 2) Contract 1-20 (Abby, Bond, Center, Clybourn)
  - a) Abby – Utility work is complete. Miscellaneous concrete repairs are ongoing.
  - b) Bond – Utility, excavation and graveling work is complete. Curb/gutter placement is scheduled for September 8/9. Concrete sidewalk and driveway apron repairs will follow.
  - c) Center – Utility, excavation and graveling work is complete. Curb/gutter was poured on September 4. Concrete sidewalk and driveway apron repairs will follow.
  - d) Clybourn - Utility work is complete. Miscellaneous concrete repairs are ongoing.
- 3) Contract 2-20 (Utilities - Van, Monroe) – Work is complete. A final estimate is being prepared.
- 4) Contract 3-20 (Street - Van, Monroe, Gillingham)
  - e) Gillingham, Van, Monroe, Cavalry – Work is complete.
  - f) Shootingstar – Work is on hold pending resolution of boundary issues. A CSM is being prepared.
- 5) Contract 4-20 (Green Bay, Tullar, Marathon)
  - g) Tullar, Marathon – Work is complete.
  - h) Green Bay - Work is scheduled to start the week of September 8.
- 6) Contract 5-20 (Utilities - Lakeshore) – Utility work is complete except for the northernmost storm sewer outfall.
- 7) Contract 6-20 (Millview Drive Utility Relocation) – Work is scheduled to start the week of September 14.
- 8) Contract 7-20 (Fire 32 Roof) – Work is complete except for replacement of the skylights, which are still on order.
- 9) Contract 9-20 (Misc. Asphalt Pavement Repairs) – Work has not been scheduled.
- 10) Contract 10-20 (Misc. Concrete Pavement and Sidewalk Repair) – Work is scheduled for completion in the next three weeks.
- 11) Contract 11-20 (Street - Lakeshore) – Archaeology investigation is ongoing. A pre-construction meeting was held on September 2. The contractor's current schedule calls for work to start the week of September 21. If the investigation is still ongoing, the start of work will need to be coordinated with WDNR, SHPO and our consultant. City crews started placing tree protection on September 3. Tree removal will start the week of September 8.

12) Commercial Dumpster Contract – A draft RFP has been prepared and routed to City and Winnebago County Solid Waste staff for review. The RFP will be released in October.

13) TDS Telecom project – Staff has been working with the engineering and construction firm in charge of the Neenah phase of the TDS Telecom build-out. We are relating to them the information that we need to see on their permit applications and the construction standards that they will be expected to meet. Given the scope of this project and their implementation schedule, the impact on staff resources for permit review and inspection could be considerable.

Committee discussed the scope of the TDS project.

14) A sample marking was placed on the sidewalk at the west end of Wisconsin Avenue requesting that bicyclists and skateboarders walk on downtown sidewalks. Additional markings will be installed by city crews.

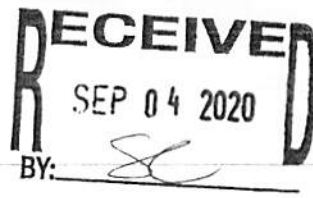


Adjournment: **Motion/Second/Carried Lendrum/Stevenson to adjourn at 7:28 p.m.** All voting aye.

Respectfully submitted,

Lisa Mroczkowski  
Public Works Officer Manager





I Joseph L Drake has been hired at Dollar General in Neenah Wisconsin. Upon my hiring part of job qualification was to obtain my Beverage Operator License. Without the Beverage Operator License I will be fired from my position as Team Lead Key holder.

I'm fully aware of my traffic history. Which was obtained by the Neenah Police Department background investigation that my license for the Beverage Operator was denied based upon. None of the offenses on my background are for DUI. I feel I should have some overview with the decision on if I should be able to follow the rule and laws when it comes to having the ability to be responsible to have the Beverage Operator license in Neenah WI. Having this license is also a very important way that I'm able to provide for my children in this unconventional time. *Joseph Drake*



**For Office Use Only**

<input checked="" type="checkbox"/> New License (\$60)	<input type="checkbox"/> Renewal (\$60)	Year Ending: <u>June 30, 2022</u>
<input checked="" type="checkbox"/> Provisional (\$15) Good for 60 Days	<input type="checkbox"/> Temporary (\$10) Expires with event	Period Ending: <u>9/20/2020</u>
<input type="checkbox"/> Duplicate License (\$10)	<input type="checkbox"/> Pick-up License	<input type="checkbox"/> Mail License

Receipt No: 45406 Amt. Paid: \$ 75.00 Account Code: OP

## Application For Beverage Operator's License

**AGENTS OF CORP/LLC DO NOT NEED A BEVERAGE OPERATOR LICENSE**

Answer all questions completely and correctly. Please print

Name: J. Joseph (First) L (Middle Initial) DRAKE (Last)

Street Address: \_\_\_\_\_ City: Neenah State: WI Zip Code: 54956

DOB: \_\_\_\_\_ Sex (Male or Female): M Driver's License Number: \_\_\_\_\_

All Previous names: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
 Where will you be working: Dollar General Cell Phone: \_\_\_\_\_

Have you ever had an Operator's (Bartender's) License?  Yes  No If yes, where? \_\_\_\_\_

Have you **EVER** been convicted of a felony?  Yes  No  
 If yes, when, where and what type of violation? Please be specific. \_\_\_\_\_

Have you been convicted of a misdemeanor or ordinance violation in the **past five (5) years** (e.g. speeding, OWI, disorderly conduct, driving without a license, etc.)?  Yes  No  
 If yes, when, where and what type of violation? Use the back of this sheet if more room is required.

Operated without insured, speeding, 2020 will provide most

Have you **EVER** been convicted of any violation of the Wisconsin Statutes and/or federal law pertaining to the sale of alcoholic beverages and/or the manufacture, possession or deliverance of a controlled substance?  Yes  No  
 If yes, when, where and what type of violation? Use the back of this sheet if more room is required. \_\_\_\_\_

I certify that I have no delinquent taxes, assessments, other claims including but not limited to water bills in whole or part owed to the City of Neenah or any delinquent forfeiture resulting from a violation of any City ordinance.

I further certify that I am familiar with the laws, ordinances and regulations pertaining to the sale of malt and liquor beverages and I hereby agree, if granted said license, to obey all provisions of said laws.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief and if the information on this application is incomplete or incorrect my application will be denied.

I, the applicant for this license/permit hereby consent to the release of my customer information to the City of Neenah from the Neenah Utilities for the purpose of processing my application.

Joseph Drake 7-20-2020  
 Applicant Signature Date

Applicant meets guidelines for issuance of Beverage Operator's License.

<input checked="" type="checkbox"/> Has taken Responsible Beverage Server Training Course or held a license within the past 2 years
<input type="checkbox"/> No outstanding Court forfeitures (Patty K)
<input type="checkbox"/> No parking tickets (Tina L)
<input type="checkbox"/> No delinquent claims (Patie F)
<input checked="" type="checkbox"/> Police Background Check completed
<input type="checkbox"/> No Delinquent Water Bill (Julie)

Approve: David Longfellow Date: 08/31/2020  
 Clerk/Deputy Clerk Signature Date



This is your official TIPS certification card. Carry it with you as proof of your TIPS certification.

Congratulations!

This card certifies that you have successfully completed the TIPS (Training for Intervention ProcedureS) program. We value your participation and dedication to the responsible sale, service, and consumption of alcohol.

By using the techniques you have learned, you will help to provide a safer environment for your patrons, peers, and colleagues and reduce the tragedies resulting from intoxication, underage drinking, and drunk driving.

If you have any information you think would enhance the TIPS program, or if we can assist you in any way, please contact us at 800-438-8477.



Sincerely,

A handwritten signature in black ink, appearing to read "Adam Chafetz".

Adam F. Chafetz  
HCI President

Name: Joseph Drake

Exam Date: 6/26/2020

Expiration Date: 6/26/2022



eTIPS Off Premise 3.0 Wisconsin

**CERTIFIED**

Issued: 6/26/2020

Expires: 6/26/2022

ID#: 5352335

Joseph Drake

Green Bay, WI 54956-4153

Complies with WI statute 125.04(5) and 125.17(6).





This driver record abstract was created on 08/20/2020 at 06:28:47 PM by Own Record Request. The information is current as of this date and time.

Driver ID : Sex : MALE DOB :  
Customer# : LPC : U.S. CITIZEN Age :  
Hair : Eyes : Height :  
Weight : Opt Out:

JOSEPH LAVALLE DRAKE

Updated By : NCOA  
Updated On : 01-19-2020  
County : WINNEBAGO

NEENAH, WI 54956 :

Additional Customer Information

02-15-2016 MOVED FROM ILLINOIS  
Other Known Names:  
JOSEPH LAVALLE DRAKE  
Sex: MALE DOB:  
JOSEPH L DRAKE  
Sex: MALE DOB:

Regular License

Product :  
Issued : 03-24-2020  
Expires : 10-30-2024  
App Type : REINSTATEMENT  
Orgl Dt : 02-15-2016  
Class : D  
Status : VAL

Accident : 08-12-2020  
Accident# : 200802522  
Severity : PROPERTY DAMAGE  
County : WINNEBAGO  
Operation : CLASS D

Reinstated : 03-24-2020  
License Ty : OPR

JOSEPH LAVALLE DRAKE

Driver ID :

Suspended : 03-11-2020 FOR 13 DAYS File : S685690  
Reason : FPF-FAILURE TO PAY FORFEITURE  
Authority : MARQUETTE COUNTY CIRCUIT COURT  
Court Case : 2019TR003055  
Eligible : 03-24-2020  
Reinstated : 03-24-2020  
Mailed To : 03-12-2020 TO NEENAH, WI 54956-2294

Suspended : 03-11-2020 FOR 13 DAYS File : S685691  
Reason : FPF-FAILURE TO PAY FORFEITURE  
Authority : MARQUETTE COUNTY CIRCUIT COURT  
Court Case : 2019TR003056  
Eligible : 03-24-2020  
Reinstated : 03-24-2020  
Mailed To : 03-12-2020 TO [, NEENAH, WI 54956-2294

Suspended : 03-11-2020 FOR 13 DAYS File : S685689  
Reason : FPF-FAILURE TO PAY FORFEITURE  
Authority : MARQUETTE COUNTY CIRCUIT COURT  
Court Case : 2019TR003054  
Eligible : 03-24-2020  
Reinstated : 03-24-2020  
Mailed To : 03-12-2020 TO 1. [, NEENAH, WI 54956-2294

Violation : 02-26-2020 GUILTY  
Conviction : 07-15-2020 Points : 00  
Reason : CNI-COMPULSORY INSURANCE - NO INSURANCE  
Operation : CLASS D  
Court Name : WINNEBAGO COUNTY CIRCUIT COURT  
Court Case : 2020TR002036  
UTC Number : BE398416-4  
ACD Code : D36  
Statute : 344.62(1)

Violation : 12-14-2019 GUILTY  
Conviction : 01-08-2020 Points : 00  
Reason : CNI-COMPULSORY INSURANCE - NO INSURANCE  
Operation : CLASS D  
Court Name : GRAND CHUTE TOWN MUNICIPAL COURT - OUTAGAMIE  
UTC Number : BE406650-6  
ACD Code : D36  
Statute : 344.62(1)

Violation : 11-09-2019 GUILTY  
Conviction : 12-19-2019 Points : 00  
Reason : CNI-COMPULSORY INSURANCE - NO INSURANCE  
Operation : CLASS D  
Court Name : MARQUETTE COUNTY CIRCUIT COURT  
Court Case : 2019TR003054  
UTC Number : BE528745-0

JOSEPH LAVALLE DRAKE

Driver ID :

Violation : 03-26-2016 GUILTY  
Conviction : 06-09-2016 Points : 04  
Reason : SI-SPEEDING INTERMEDIATE (11-19 OVER) POSTED 070 OVER 019  
Operation : CLASS D  
Court Name : BROWN COUNTY CIRCUIT COURT  
Court Case : 2016TR002773  
UTC Number : C239694-0  
ACD Code : S92  
Statute : 346.57(4)

Violation : 09-05-2015 GUILTY  
Conviction : 10-30-2015 Points : 00  
Reason : IT-ILLEGAL TURN  
Operation : CLASS D  
State : ILLINOIS  
Non UTC : IL1598002163710  
ACD Code : N50  
Court Report ID : IL1598002163710001

---

End of Record

Driver ID:'

ACD Code : D36  
See File : S685689  
Statute : 344.62(1)

Violation : 11-09-2019  
Conviction : 12-19-2019  
Reason : CSR-CHILD SAFETY RESTRAINT  
Operation : CLASS D  
Court Name : MARQUETTE COUNTY CIRCUIT COURT  
Court Case : 2019TR003055  
UTC Number : BE528744-6  
ACD Code : F02  
See File : S685690  
Statute : 347.48(4) (am)

GUILTY  
Points : 00

Violation : 11-09-2019  
Conviction : 12-19-2019  
Reason : SI-SPEEDING INTERMEDIATE (11-19 OVER) POSTED 055 OVER 018  
Operation : CLASS D  
Court Name : MARQUETTE COUNTY CIRCUIT COURT  
Court Case : 2019TR003056  
UTC Number : BE528743-5  
ACD Code : S92  
See File : S685691  
Statute : 346.57(4) (h)

GUILTY  
Points : 04

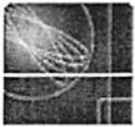
Accident : 08-26-2019  
Accident# : 190808017  
Severity : PROPERTY DAMAGE  
County : OUTAGAMIE  
Operation : CLASS D

Violation : 03-17-2018  
Conviction : 05-20-2018  
Reason : SI-SPEEDING INTERMEDIATE (11-19 OVER)  
Operation : CLASS D  
State : ILLINOIS  
Non UTC : 83350  
ACD Code : S93  
Court Report ID : 83350PULASKI

GUILTY  
Points : 00

Violation : 02-03-2017  
Conviction : 03-23-2017  
Reason : OWS-OPERATING WHILE SUSPENDED  
Operation : CLASS D  
Court Name : ASHWAUBENON VILLAGE MUNICIPAL COURT - BROWN  
UTC Number : Q957540-3  
ACD Code : B26  
Statute : 343.44(1) (a)

GUILTY  
Points : 03



Fw: \_  
Laurie K Krueger to: David Lopez  
Cc: Brandia L Kutchek, Thomas H Van Sambeek

08/31/2020 09:37 AM

Good Morning David!

I reviewed the application for Joseph Drake and he is approved pending the amendment of his application. We cannot take the latest citation into account as there has not been a court disposition (court is 09/16/2020). Please be aware that if there was a court disposition, he would be denied based on the 3/2 rule. Please let me know if you have any questions or concerns.

Have a great day!

Laurie Krueger  
Open Records Clerk  
Neenah Police Department

*CONFIDENTIALITY NOTICE: This electronic mail transmission and any attachments may contain information belonging to the sender, which may be confidential and legally privileged. This information is intended for the use of the individual to whom this electronic mail transmission was intended. If you are not the intended recipient, reading, copying, or distributing the contents of this transmission is prohibited. If you have received this information in error, please notify the sender immediately and delete this message.*

----- Forwarded by Laurie K Krueger/Neenah on 08/31/2020 09:34 AM -----

From: Brandia L Kutchek/Neenah  
To: Laurie K Krueger/Neenah@Neenah  
Date: 08/27/2020 09:31 AM  
Subject: Bev Operator-one I put off for you-sorry!

---

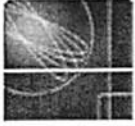
Laurie,

This is what I sent David at City Hall

*Joseph L. Drake*

*Decision on this applicant will be delayed until early next week, when Open Records Clerk Laurie Krueger and/or Capt. VanSambeck return to review it.*

Neenah PD issued Joseph a citation on 8/12/20 for Operate Motor Vehicle w/out Insurance. He was involved in a crash on that date too. But, this is not a conviction yet. This is his 3rd citation for this same offense in the past year. If we can take it into account, he fails under the 3/2 rule. If we cannot take it into account, then he is approved pending amendment to his application. He'd need to add he had 2 Operating a Motor Vehicle without Insurance convictions and a Violation of Child Safety Restraint conviction (he did mention speeding and the operate without insurance on the app.)



Fw: Bev Operator-one I put off for you-sorry!  
Laurie K Krueger to: David Lopez  
Cc: Brandia L Kutchek, Thomas H Van Sambeek

08/31/2020 09:37 AM

History: This message has been replied to.

Good Morning David!

I reviewed the application for Joseph Drake and he is approved pending the amendment of his application. We cannot take the latest citation into account as there has not been a court disposition (court is 09/16/2020). Please be aware that if there was a court disposition, he would be denied based on the 3/2 rule. Please let me know if you have any questions or concerns.

Have a great day!

Laurie Krueger  
Open Records Clerk  
Neenah Police Department

*CONFIDENTIALITY NOTICE: This electronic mail transmission and any attachments may contain information belonging to the sender, which may be confidential and legally privileged. This information is intended for the use of the individual to whom this electronic mail transmission was intended. If you are not the intended recipient, reading, copying, or distributing the contents of this transmission is prohibited. If you have received this information in error, please notify the sender immediately and delete this message.*

----- Forwarded by Laurie K Krueger/Neenah on 08/31/2020 09:34 AM -----

From: Brandia L Kutchek/Neenah  
To: Laurie K Krueger/Neenah@Neenah  
Date: 08/27/2020 09:31 AM  
Subject: Bev Operator-one I put off for you-sorry!

Laurie,

This is what I sent David at City Hall

*Joseph L. Drake*

*Decision on this applicant will be delayed until early next week, when Open Records Clerk Laurie Krueger and/or Capt. VanSambeek return to review it.*

Neenah PD issued Joseph a citation on 8/12/20 for Operate Motor Vehicle w/out Insurance. He was involved in a crash on that date too. But, this is not a conviction yet. This is his 3rd citation for this same offense in the past year. If we can take it into account, he fails under the 3/2 rule. If we cannot take it into account, then he is approved pending amendment to his application. He'd need to add he had 2 Operating a Motor Vehicle without Insurance convictions and a Violation of Child Safety Restraint conviction (he did mention speeding and the operate without insurance on the app.)



He'd need to amend his application to include:

Found Guilty by Default 7/15/20  
Motor Vehicle without Insurance.

Winnebago Co 2020TR002036-Guilty Operating a

Found Guilty by Default 12/19/19  
55 MPH Zone (16-19MPH)

Marquette Co 2019TR003056-Guilty Speeding in a

Marquette Co 20109TR003055-Guilty Violation of

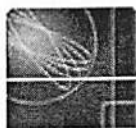
Child Safety Restraint Requirments


Marquette Co 2019TR003054-Guilty Operating

Motor vehicle without Insurance

Thanks,

Brandia Kutchek  
Support Services Supervisor  
Neenah Police Department  
Phone (920)886-6017  
Fax (920)886-6054



Re: Fw: Bev Operator-one I put off for you-sorry!   
Laurie K Krueger to: David Lopez  
Cc: Brandia L Kutchek, Thomas H Van Sambeek

08/31/2020 10:18 AM

David,

I apologize as I did not see the attached pages to his application. The WI DMV report he attached to the application shows more violations than what we were able to locate without running him through the DOT (which we are not allowed to do as this is not a criminal matter). Taking the DMV report he included with his application into account, he is **DENIED** due to the 3/2 rule. He shows multiple traffic violations stemming from 2015 to 2020 (on the date of the report).

2015: Illegal Turn (Illinois)  
2016: Speeding (Brown County)  
2017: Operating While Suspended (Ashwaubenon)  
2018: Speeding (Illinois)  
2019: Child Safety Restraint and Speeding (Marquette County)  
2019: Compulsory Insurance-No Insurance (Marquette County)  
2019: Compulsory Insurance-No Insurance (Grand Chute)  
2019: Compulsory Insurance-No Insurance (Winnebago County)

The report also shows his license suspended for Failure to Pay Forfeiture (Marquette County)

Again...I am sorry for missing those pages!

Laurie Krueger  
Open Records Clerk  
Neenah Police Department

*CONFIDENTIALITY NOTICE: This electronic mail transmission and any attachments may contain information belonging to the sender, which may be confidential and legally privileged. This information is intended for the use of the individual to whom this electronic mail transmission was intended. If you are not the intended recipient, reading, copying, or distributing the contents of this transmission is prohibited. If you have received this information in error, please notify the sender immediately and delete this message.*

David	Lopez	Good Morning, What part of the application w...	08/31/2020 10:04:22 AM
-------	-------	---	------------------------

From: David . Lopez :/Neenah  
To: Laurie K Krueger/Neenah@Neenah  
Cc: Brandia L Kutchek/Neenah@Neenah, Thomas H Van Sambeek/Neenah@Neenah  
Date: 08/31/2020 10:04 AM  
Subject: Re: Fw: Bev Operator-one I put off for you-sorry!

Good Morning,

What part of the application would he have to amend exactly?

Thank you!

David Lopez  
Deputy City Clerk

211 Walnut Street,  
Neenah, WI 54956  
920-886-6110  
dlopezvelez@ci.neenah.wi.us

Laurie K Krueger

Good Morning David! I reviewed the application...

08/31/2020 09:37:42 AM



Dept. of Legal & Administrative Services  
Office of the City Clerk  
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426  
Phone 920-751-4602 • Fax 920-751-5282  
e-mail scheslock@ci.neenah.wi.us  
Stephanie Cheslock  
CITY CLERK

---

**CERTIFIED MAIL**

---

August 31, 2020

Joseph L Drake

Neenah, WI 54956

RE: Beverage Operator License Application  
Notification of Denial – Habitual Offender

Dear Mr. Drake:

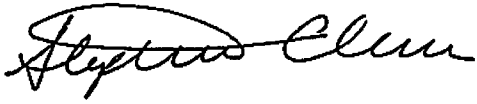
This letter is in regards to your recent application for a Beverage Operator License with the City of Neenah. The Neenah Police Department has completed their background investigation and has recommended denial of your application due to your status as a habitual offender status based on the following citations:

- 2015: Illegal Turn (Illinois)
- 2016: Speeding (Brown County)
- 2017: Operating While Suspended (Ashwaubenon)
- 2018: Speeding (Illinois)
- 2019: Child Safety Restraint and Speeding (Marquette County)
- 2019: Compulsory Insurance-No Insurance (Marquette County)
- 2019: Compulsory Insurance-No Insurance (Grand Chute)
- 2019: Compulsory Insurance-No Insurance (Winnebago County)
- License suspended due to Failure to Pay Forfeiture (Marquette County)

You may appeal the Neenah Police Department decision by filing a notice of appeal with the City Clerk within **10 days** from the date of this written notice of denial. The appeal shall be stated in writing and shall state in detail the grounds for reversal of the license denial by the Neenah Police Department and shall be signed by the applicant. This appeal would be heard at the next Public Service and Safety Committee meeting.

If you have any questions, please feel free to call me at (920) 886-6110.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephanie Cheslock". The signature is fluid and cursive, with a large loop at the beginning.

Stephanie Cheslock  
City Clerk



*Department of Public Works*  
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426  
Phone 920-886-6241 • e-mail: gkaiser@ci.neenah.wi.us  
**GERRY KAISER, P.E.**  
**DIRECTOR OF PUBLIC WORKS**

---

## **M E M O R A N D U M**

---

**DATE:** September 23, 2020  
**TO:** Mayor Kaufert, and Members of the Public Services and Safety Committee  
**FROM:** Gerry Kaiser, Director of Public Works  
**RE:** We Energies Easement Request – 231 E. Wisconsin Avenue

---

Attached is an Electric Distribution Easement requested by We Energies at 231 E. Wisconsin Avenue (Yellow Parking Lot). Since the City owns the property, approval of the easement is needed from the City.

The work involves installing feed lines and placing a transformer along the east side of the property within a 10-foot easement. The transformer serves a parking lot light and the Masonic Lodge building. The work is part of the We Energies facility upgrade work in Neenah, which in this area will eliminate their overhead wires on Wisconsin Avenue between the Shattuck Park crosswalk and Oak Street. As an aside, we have been working with other utilities that are co-located on the We Energies poles to move their cables underground and give us the possibility of having the wood poles removed in this area.

We had examined several other locations for this transformer with We Energies. This location was the least visible. Since the Yellow Lot is considered a redevelopment site, this easement includes a clause (Item 6) that states that We Energies will relocate this transformer at its expense upon a request from the City request. A suitable easement would need to be provided for the new location.

**Staff recommends approval of a Distribution Easement – Underground for We Energies work request 4437057 at 231 E. Wisconsin Avenue.**

**DISTRIBUTION EASEMENT  
UNDERGROUND**

Document Number

WR NO. **4437057** IO NO. **52670**

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, **CITY OF NEENAH, a Wisconsin municipal corporation**, hereinafter referred to as "Grantor", owner of land, hereby grants and warrants to **WISCONSIN ELECTRIC POWER COMPANY, a Wisconsin corporation doing business as We Energies**, hereinafter referred to as "Grantee", a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area".

The easement area is described as **a strip of land Ten (10) Feet in width, being part of Lot Ten (10), Block C, WINNEBAGO RAPIDS**, being a subdivision of a portion of the **Northeast 1/4 of the Northwest 1/4 of Section 26, Township 20 North, Range 17 East**, City of Neenah, Winnebago County, Wisconsin.

The location of the easement area with respect to Grantor's land is as shown on the attached drawing, marked Exhibit "A", and made a part of this document.

RETURN TO:  
We Energies  
PROPERTY RIGHTS & INFORMATION GROUP  
231 W. MICHIGAN STREET, ROOM P129  
PO BOX 2046  
MILWAUKEE, WI 53201-2046

81000360000  
(Parcel Identification Number)

- 1. Purpose:** The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
- 2. Access:** Grantee or its agents shall have the right to enter and use Grantor's land with full right of ingress and egress over and across the easement area and adjacent lands of Grantor for the purpose of exercising its rights in the easement area.
- 3. Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric codes or any amendments thereto.
- 4. Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
- 5. Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. WE Energies shall complete site restoration within 30 days of completion of installation of the facilities, weather permitting. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
- 6. Relocation:** In the event that Grantor requires the relocation of the electrical facilities within the easement area due to building construction, installation of roads and/or driveways, or development and redevelopment activities on land surrounding the easement area Grantee agrees to relocate said electrical facilities at its expense, on a one-time basis, upon reasonable written notice from Grantor, provided that Grantor provides a suitable alternate location for said facilities with all necessary easement rights using standard easement language for their construction and maintenance at the new location. This relocation agreement applies to the original Grantor at the new location. This relocation agreement applies to the original Grantor only and does not apply to any heirs, successors or assigns of said land.
- 7. Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until some time in the future, and that none of the rights herein granted shall be lost by non-use.



- 8. Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
- 9. Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document *or* voluntarily waives the five day review period.
- 10. Indemnification:** The grantee agrees to indemnify, save and keep harmless Grantor, its agents, employees, successors and assigns, from all liability, liens, judgments, costs, damages, and expense of whatever kind and nature which may in any way be suffered by Grantor, its agents, employees, successors or assigns by reason of, or in consequence of the operation of said easement by Grantee or for, or on account of an act or thing done or suffered, or omitted to be done, under grant of this easement to Grantee.
- 11. Use of Easement by Grantor:** It is acknowledged by Grantor that said easement shall not interfere with any buildings of Grantor. Grantor may use said easement area for his own purposes, however, Grantor shall not make any construction over or use of said property which will interfere with said easement by Grantee, without written consent of the Grantee. The Grantor may not erect permanent buildings or structures in the easement area.

**Grantor:**

**City of Neenah, a Wisconsin municipal corporation**

By \_\_\_\_\_

(Print name and title): \_\_\_\_\_

By \_\_\_\_\_

(Print name and title): \_\_\_\_\_

Personally came before me in \_\_\_\_\_ County, Wisconsin on \_\_\_\_\_, \_\_\_\_\_,  
the above named \_\_\_\_\_, the \_\_\_\_\_  
and \_\_\_\_\_, the \_\_\_\_\_  
of the CITY OF NEENAH, a Wisconsin municipal corporation, for the municipal corporation, by its authority, and pursuant to  
Resolution File No. \_\_\_\_\_ adopted by its \_\_\_\_\_  
on \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public Signature, State of Wisconsin

\_\_\_\_\_  
Notary Public Name (Typed or Printed)

(NOTARY STAMP/SEAL)

My commission expires \_\_\_\_\_

**Temporary Exhibit A**

**NOTE: PLACE ALL FCI'S AFTER AFTER TRANSFORMERS ON CABLE RUN THAT HEADS EAST.**

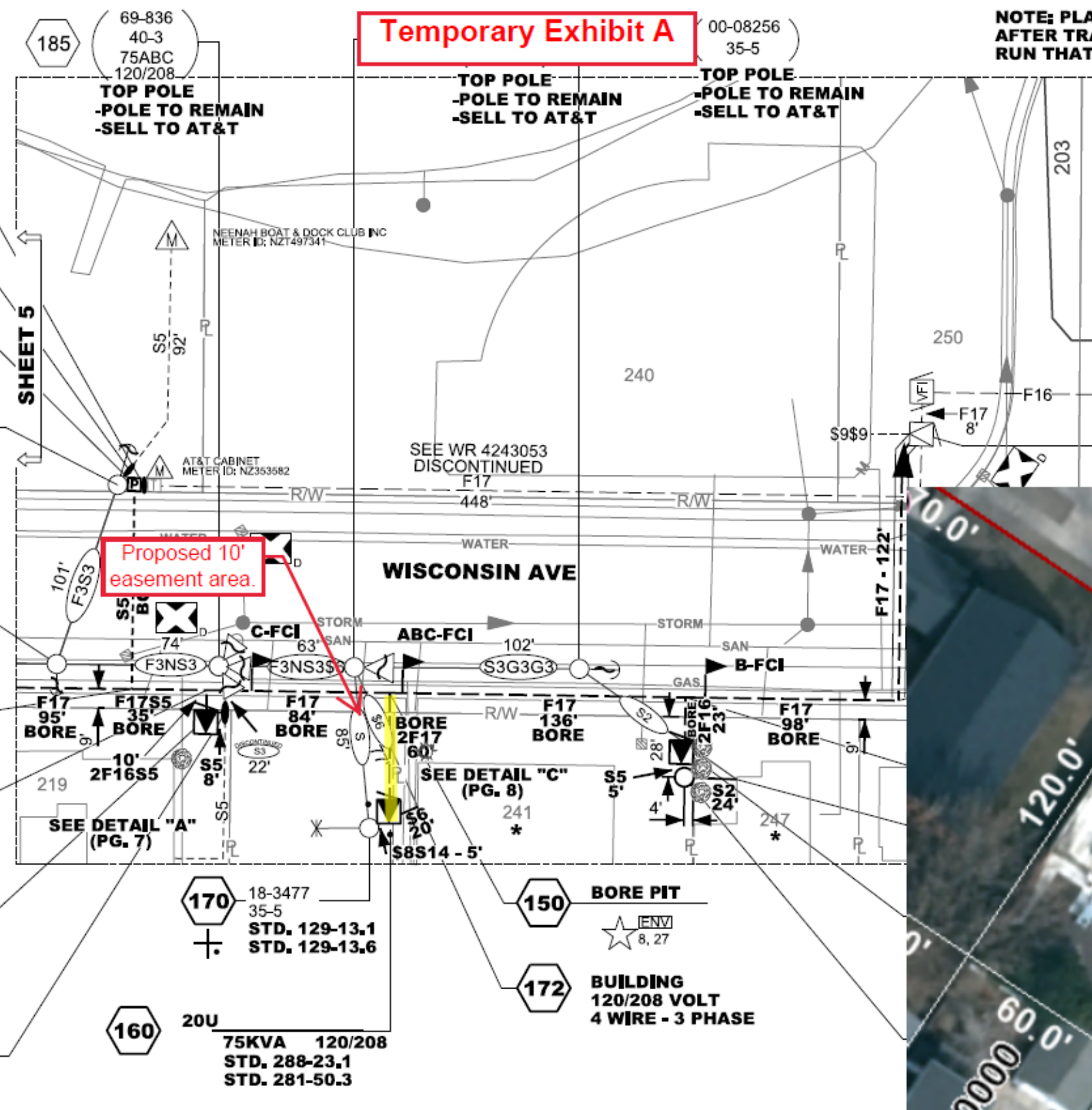


**DUCT KEY**  
 3-#2AL 4" DUCT  
 1-#2AL 2" DUCT  
 350 TXR: 3" DUCT

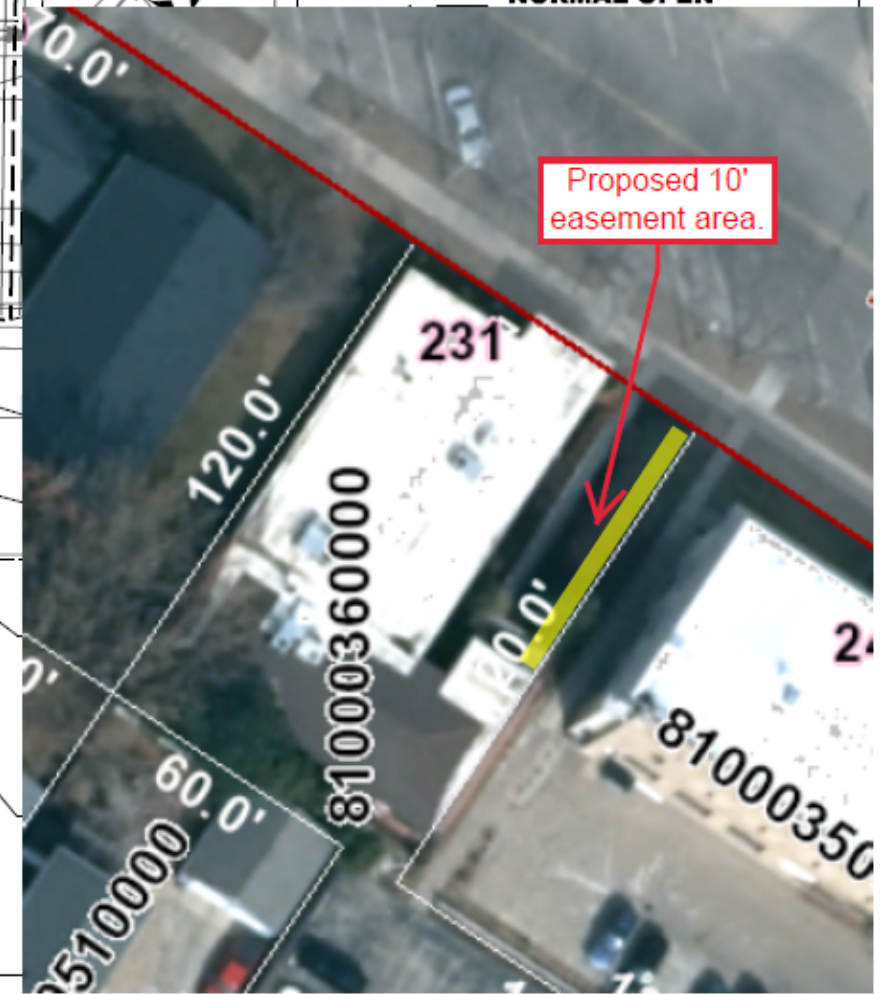
**SPECIAL WIRE KEY**  
 \$4 - 350 TXF 600V  
 \$14 - 6 DX CIC

**ENVIRONMENTAL NOTE:**  
 FOLLOW ENV NOTES 24 - 26 FOR ALL GROUND DISTURBING WORK ON THIS PAGE.

- 224 SPLICE
- 222 SPLICE
- 220 20 U  
SEC PED  
STD. 292-20.11  
ENV 8, 27
- 225 (99-04830) 50-2  
TOP POLE  
-POLE TO REMAIN  
-SELL TO TIME WARNER
- 215 (56-862) 40-3  
TOP POLE  
-POLE TO REMAIN  
-SELL TO AT&T
- 210 BORE PIT  
ENV 8, 27
- 180 BORE PIT  
ENV 8, 27
- 190 20U  
50C 120/240  
STD. 288-06.9
- 200 SPLICE  
ENV 8, 27



100 20U  
300-3 277/480  
NORMAL OPEN





---

## M E M O R A N D U M

---

**DATE:** September 25, 2020  
**TO:** Mayor Kaufert and Members of the Public Services and Safety Committee  
**FROM:** Gerry Kaiser, Director of Public Works  
**RE:** Public Works General Activity

---

- 1) Contract 7-19 (Breezewood Sanitary Sewer) – Work is complete.
- 2) Contract 1-20 (Abby, Bond, Center, Clybourn) Utility work is complete. Concrete repairs should be complete by 9/28. Landscaping is ongoing. Road grading will start the week of 9/28.
- 3) Contract 2-20 (Utilities - Van, Monroe) – Work is complete. A final estimate is being prepared.
- 4) Contract 3-20 (Street - Van, Monroe, Gillingham)
  - a) Gillingham, Van, Monroe, Cavalry – Work is complete.
  - b) Shootingstar – Work is on hold pending resolution of boundary issues. A CSM is being prepared.
- 5) Contract 4-20 (Green Bay, Tullar, Marathon)
  - a) Tullar, Marathon – Work is complete.
  - b) Green Bay – Water main work is complete. Water service work is scheduled for completion on 9/25. Road excavation is scheduled to start the week of 9/28.
- 6) Contract 5-20 (Utilities - Lakeshore) – Utility work is complete except for the northernmost storm sewer outfall.
- 7) Contract 6-20 (Millview Drive Utility Relocation) – Work started on 9/24 with saw cutting and pavement removal. Traffic on Main Street has been shifted to the south half of the road. Millview Drive is closed.
- 8) Contract 7-20 (Fire 32 Roof) – Work is complete except for replacement of the skylights, which are still on order.
- 9) Contract 9-20 (Misc. Asphalt Pavement Repairs) – Work has not been scheduled.
- 10) Contract 10-20 (Misc. Concrete Pavement and Sidewalk Repair) – Pavement repairs are ongoing. Miscellaneous sidewalk repairs will follow.
- 11) Contract 11-20 (Street - Lakeshore) – Archaeology investigation is ongoing. Staff provided Council with a memo updating the status of that work. We are meeting with archaeology stakeholders to clarify the revised mitigation scope and procedures to follow during the excavation monitoring. Tree removal and trimming is complete with the exception of one ash tree. City crews are air excavating in sensitive areas around the trees near the trail.