

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING
Tuesday, July 9, 2019 - 6:30 PM
Hauser Room - City Administration Building

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

AGENDA

1. Approval of Minutes of the June 25, 2019, Regular Meeting (Minutes can be found on the City website)
2. Public Appearances
3. E. Forest Avenue Parking Change (Attachment)
4. Report from the Liquor Licensing Review Committee meeting of June 25, 2019 (Attachment)
 - A. Potential amendments to Policy 2018-01 Awarding Class B Licenses (Attachment)
 1. Add Section C: In addition to the provisions above, the City has enacted two provisions which affect Class B licenses:
 - a) Code Sec. 4-100(6) Abandonment of Premise
 - b) Code Sec. 4-97 (a) Ownership
 - B. Original Alcohol Beverage Retail License Application (Attachment)
 1. David J. Pyszora, Individual, d/b/a Pappa's Café, 1360 S. Commercial Street, Neenah, WI 54956
5. Licenses:
 - A. Beverage Operator License Applications (Attachment)
 - B. Beverage Operator License Application - Denial (Attachment)
 - C. Beverage Operator License Applications - Delinquent Payments
 - D. Temporary Class "B" (Picnic) Retail License Application - Fox Valley Area Labor Council (Attachment)
 - E. Taxi Cab Application - Kidz Kab, LLC (Attachment)
6. Public Works General Construction and Department Activity (Attachment)
7. Announcements / Future Agenda Items
8. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the **Public Works Administrative Assistant at (920)886-6240** or the **City's ADA Coordinator at (920)886-6106** or e-mail **attorney@ci.Neenah.wi.us** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Tuesday, June 25, 2019 - 6:30 PM
Hauser Room - City Administration Building

Present: Aldermen Bates, Lang, Lendrum, Spellman and Stevenson

Also Present: Mayor Kaufert, Director of Public Works Kaiser, Public Works Superintendent Radtke, Traffic Engineer Merten, Police Chief Olson, Police Captain Bernice, Geoff Catlin, Matt Kehler, Marsha Britt, Tim Galloway, Kim Kehler, Don Reid, Scott Powley

Minutes:

Motion/Second/Carried Lendrum/Lang to approve the minutes of the June 11, 2019, Regular Meeting. All voting aye.

Public Appearances: None.

Fox Valley Sailing School Storage Building Request: Kim Kehler, President of the Fox Valley Sailing School, addressed the Committee. She outlined the history of her involvement with the sailing school. She noted the history of interaction between the sailing school and the Neenah Parks and Recreation Department. She stated that the sailing school's fleet is its largest asset and needs to have covered storage. She requested that they be allowed to construct a storage building either at the Tullar Garage site or at the Cecil Garage site.

Don Reid, past Commodore of the Neenah Nodaway Yacht Club addressed the Committee. He said that the boats have been stored outdoors behind the Tullar Garage building for many years. He recounted the ways that the club is involved in providing sailing education and training, buoy placement, the occasional emergency service to help retrieve stray boats, and organization of the Venetian Boat Parade.

Tod Galloway, 1499 Cowling Bay Road, addressed the Committee in support of the request. He recounted his history with sailing. He noted the benefit that the atmosphere of the boating culture provides to city visitors. He noted the involvement of Miron Construction in the project to emphasize that competent parties would be involved in the building's construction.

Director Kaiser reviewed his memo of June 21, 2019, regarding the Fox Valley Sailing School's request to construct a permanent storage building at the Tullar Garage. They currently use an area at the rear of the site for loose storage through an informal arrangement with the Parks and Recreation Department. He noted that staff has strong reservations about the placement of a permanent structure at the Tullar Garage site by a non-city entity. Those reservations relate to site security, safety, and future use of the property. With the elimination of an important snow storage site due to the Winneconne Avenue apartment development, the Tullar Garage site will play a larger role in providing the snow storage capacity that the city needs. He stated that, if the Committee wished to consider the request, the proper location to work with is the Cecil Garage site. That site has fewer issues relative to security and safety than the Tullar Garage site. The site is primarily used for storage, so there would be less chance of interaction with operating equipment. It also houses two other private organizations, so the precedent for using this site for that purpose has been established. He suggested a location along the east property line starting at the north end of the property.

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Mayor Kaufert stated support for the request if it can be made to work. He expressed appreciation for the role of the school in providing recreational education and opportunities. He stated that he had discussed the matter with City Attorney Godlewski who noted that legal documentation of an agreement would be needed. Committee discussed several provisions of an agreement including insurance, building maintenance responsibilities and disposition of the building if the school and club disbanded. Mr. Reid informed the Committee that the Fox Valley Sailing School and Neenah Nodaway Yacht also need to develop a partnership agreement for the project.

Committee discussed site security and building code requirements. Director Kaiser stated that he would discuss this with the building inspector. Representatives noted that the building construction is temporary in nature so that it can be relocated if City needs dictate that it be moved. Mr. Reid confirmed that city staff have stated that all materials will need to be stored in the building. Ald. Stevenson informed the representatives that there have been Council discussions regarding the long-term use and disposition of the Cecil Garage site.

Following discussion, **Motion/Second/Carried Lendrum/Lang to direct staff to work with the Fox Valley Sailing School and Neenah Nodaway Yacht Club to develop a final plan, cost and agreement for their use of a portion of the Cecil Street Garage site for agreed upon storage.** All voting aye.

E. Forest Avenue Parking Change: Traffic Engineer Merten reviewed his memo of June 21, 2019, concerning the recent changes in parking on E. Forest Avenue from Third Street to Fourth Street. Parking had been prohibited on the south side of the street in this block. A recent change was made that prohibits parking on the north side of the street and allows it on the south side of the street. He reviewed the rationale for the change - improving visibility and operation of the stop sign for westbound traffic on E. Forest Avenue at Third Street; improving the alignment of eastbound and westbound traffic lanes on Forest Avenue at Third Street; and placing any school-related parking away from resident driveways. He reviewed the timing of the implementation and the timing of resident notification. He acknowledged that the normal notification and review process was not followed in this case due to an oversight on his part in timing the pavement marking installation.

He noted that, due to negative resident feedback, he hosted two meetings to discuss the issue with concerned residents. As a result of those meetings, he recommends implementing a trial parking change that will: Prohibit parking on the north side of the street from Third Street to 130 feet east thereof; allow parking on the south side in that section; prohibit parking on the south side of the street from a point 130 feet east of Third Street to Fourth Street; and allow parking on the north side of the street in that section.

Ald. Lendrum expressed support for the proposal. She noted her conversations with the affected residents and outlined a number of extenuating circumstances that have been related to her. She noted that in her experience the speeds through this area are generally slow.

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Traffic Engineer Merten reviewed the on-street parking provisions from First Street to Ninth Street. He confirmed that most of the resident concern related to the notification process and the feeling that they weren't allowed input into the decision.

Committee questioned the rationale for the change. Traffic Engineer Merten stated that the changes were intended to address a variety of issues that had been reported to him. He described his goal with the trial implementation. Committee expressed concern with having the parking restriction change sides of the street mid-block. Committee discussed the next steps if the trial weren't approved. Traffic Engineer Merten stated that his preference is to retain the parking restrictions as they were recently posted until Committee approves a final plan. Committee suggested that the normal process could be followed for those restrictions.

REPORT

Following discussion, **Motion/Second Lendrum/Spellman to recommend Council approve, for a one-year trial basis, a "No Parking Anytime" regulation be instated on E. Forest Avenue on the north side of the street for the first 130 feet east of Third Street and the "No Parking Anytime" regulation be removed on the south side of said street segment.** Motion failed 1-4 (Ald. Lendrum voting aye).

Committee directed Traffic Engineer Merten to review if there are options available through authority granted in ordinance to address the issues of concern.

Police Department First Quarter Statistics: Police Chief Olson reviewed the first quarter statistics. He noted that the data comes from the new record management system (RMS) being implemented by Winnebago County. He stated that there are still issues with the implementation, so the data in the reports is not completely accurate. Captain Bernice reviewed the implementation of the statewide Wisconsin Incident-Based Reporting System (WIBRS). He noted that police staff is starting training on WIBRS on June 26. He discussed difficulties in integration between the RMS and WIBRS systems. Chief Olson noted terminology or incident descriptions differences between the old RMS, the new RMS and WIBRS. He indicated that this will affect the year-to-year comparisons of the history shown on the "Calls for Service as Dispatched" report. Committee discussed the number of citations issued. Chief Olson stated he expected citation numbers in the second quarter will be higher as the department continues to implement changes in their approach to policing. Committee discussed dangerous animal investigations. Chief Olson indicated that these are occurring in the same volume as previous years. Committee discussed the need for additional driver education to improve yielding to pedestrians at roundabouts.

Tullar Road/Byrd Avenue Pedestrian Beacon Request: Traffic Engineer Merten reviewed the efforts between the City and Neenah High School towards developing an agreement to address safety concerns regarding parking and traffic. As part of those efforts, the request was made to install pedestrian beacons at the crosswalk on Tullar Road at Byrd Avenue. Committee discussed student use of the beacons and the possibility of a passive activation system. Traffic Engineer Merten stated that he prefers that pedestrians have to make an action to activate the beacons since it makes it more likely that they are engaged and aware of entering the road.

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Committee discussed the impact of future parking changes on the number of students crossing Tullar Road at this location. Traffic Engineer Merten confirmed that Community Development Block Grant funds have been used for previous beacon installations.

Following discussion, **Motion/Second/Carried Lang/Spellman to recommend Council approve amending the Capital Improvement Program to purchase and install pedestrian beacons on Tullar Road at Byrd Avenue in the amount of \$15,000 with \$6,000 funded by the Neenah Joint School District and \$9,000 funded by Community Development Block Grant funds.** All voting aye.

REPORT

Public Works General Construction and Department Activity:

1. Contract 2-18 (Cecil, Adams). A final pay estimate is being prepared. The contractor has been informed of a number of punchlist items.
2. Contract 3-18 (Nature Trails/Eaglecrest) – The trail along Woodenshoe Road has been paved. Warranty work has been done.
Quantities on the Nature Trail/Eaglecrest work have been finalized with the contractor. Based on the number of inquiries received from property sellers, realtors and title companies and the comments received, it became apparent that postponing the special assessment billing was inadvertently creating a problem with property transfers. Therefore, special assessment billings have been prepared and are being mailed on June 21.
3. Contract 1-19 (Caroline, Stevens, Fifth)
 - a. Caroline Street – Utility main work is complete. The street rest period has just ended. Private side lateral work will be complete around June 25.
 - b. Stevens Street – Utility work is complete. Sidewalk repairs are being done. Curb/gutter installation is scheduled for the week of June 24.
 - c. Fifth Street – Work is complete.
4. Contract 2-19 (Stanley Ct, Stanley St, Thomas)
 - a. Stanley Court – Water main and storm sewer installation is complete. The street is in the rest period. Lateral replacements will be done after the lateral work is complete on Thomas Ct.
 - b. Stanley Street – Utility main work is complete. Tie-ins and service connections should be complete the week of June 24.
 - c. Thomas Court – Utility work is complete. Lateral replacements will start around June 26.
5. Contract 3-19 (Epoxy Pavement Marking) – Work is complete. Final quantities are being prepared. Chairman Bates asked staff to evaluate the condition of the crosswalks on Marathon Avenue adjacent to Southview Park.
6. Contract 4-19 (Concrete Pavement and Sidewalk Repair) – The Bell Street trail has been poured. Backfilling and terracing are scheduled for June 25. Excavation started on the Pendleton Road sidewalk on June 20. The contractor plans to complete the sidewalk and trail installation the week of June 24. The contractor tentatively plans to start work on the Tullar Road pavement repairs the week of June 24.
7. Contract 5-19 (Hot-Mix Asphalt Pavement Repair) – Work has not yet been scheduled.
8. Courtney Court – Work is tentatively scheduled to start the week of July 15.

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9. Engineering Technician Kevin Prost completed a Construction Site Erosion Control and Stormwater Permit Compliance course sponsored by the North American Stormwater and Erosion Control Association. He is now certified as an erosion control inspector.

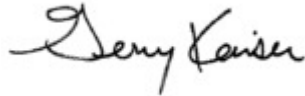
Announcements/Future Agenda Items: Mayor Kaufert informed the Committee that the City of Oshkosh is considering implementation of a TARF to replace special assessments for street and sidewalk construction. He noted that City Attorney Godlewski has been asked to speak to the League of Municipalities about Neenah's TARF.

Chairman Bates noted that a future Committee agenda will include a discussion of gravel driveways and aprons.

Mayor Kaufert informed the Committee that Director Haese has requested that Committee revisit the requests of grocery stores for Click and Collect service.

Motion/Second/Carried Lang/Stevenson to adjourn at 8:25 p.m. All voting aye.

Respectfully submitted,



Gerry Kaiser, PE
Director of Public Works



M E M O R A N D U M

TO: Mayor Kaufert and Members of the Common Council
FROM: James Merten, Traffic Engineer
DATE: July 3, 2019
RE: E. Forest Avenue Parking Change

The Public Services & Safety Committee reviewed a proposal to change parking on E. Forest Avenue on June 25, 2019. The proposal to swap the no parking restriction from the south side of the street to the north side of the street for the first 130 feet east of Third Street for a trial period of one year was not approved.

Given feedback from the committee, the revised staff proposal is to swap the no parking restriction from the south side of the street to the north side of the street from Third Street to Fourth Street. Notices of the revised proposal and committee meeting review schedule were sent to residents on Friday, June 28, 2019. If approved, staff will monitor impacts from the change in parking regulations during the school season and during wintertime.

Staff recommends the Official Traffic Maps be amended to remove the “No Parking Anytime” regulation on the south side of E. Forest Avenue from Third Street to Fourth Street and to establish a “No Parking Anytime” regulation on the north side of E. Forest Avenue from Third Street to Fourth Street.

**Minutes of the Liquor Licensing Review Subcommittee
of the Public Services & Safety Committee
Tuesday, June 11, 2019 – Noon
Council Chambers**

MEMBERS PRESENT: Police Chief Olson, Assistant Fire Chief Green, City Attorney Godlewski, Director of Community Development & Assessment Haese, City Clerk Sturn and Ald. Bates and Stevenson.

ALSO PRESENT: Mayor Kaufert.

Chairman Bates called the meeting to order at 1:04 p.m.

APPEARANCES: None.

MINUTES: MSC Haese/Godlewski to approve the minutes of August 28, 2018 and June 11, 2019, all voting aye.

NEW BUSINESS:

Potential Amendments to Policy 2018-01: City Atty. Godlewski reviewed the amendments to Policy 2018-01 adding Section C with the following language: Code Sec. 4-100(6) *Abandonment of premises*. Any licensee holding a license to sell alcohol beverages under this article that abandons such business shall forfeit any right or preference the licensee may have to the holding of or renewal of such license. Abandonment shall be sufficient grounds for revocation or nonrenewal of any alcohol beverage license. In this section "abandon" and "abandonment" shall mean a continuing refusal or failure of the licensee to use the license for the purpose or purposes for which the Common Council granted the license for a period of six months and Code Sec. 4-97 (a) *As to ownership*, In the event the "Class B" quota has been met and an existing "Class B" licensee goes out of business or relocates out of the City of Neenah, the new owner or tenant holds the right to that regular "Class B" license provided the new owner applies for that license within 60 days. If a new owner or tenant has not applied for said license within 60 days, that license will be added back into the quota for regular "Class B" licenses. City Atty. Godlewski explained that this is not adding new requirement, it just adds these sections of the code to this policy.

MSC Godlewski/Olson to recommend the Public Services & Safety Committee approve amending Policy 2018-01 to include Section C wording as follows: Code Sec. 4-100(6) *Abandonment of premises*. Any licensee holding a license to sell alcohol beverages under this article that abandons such business shall forfeit any right or preference the licensee may have to the holding of or renewal of such license. Abandonment shall be sufficient grounds for revocation or nonrenewal of any alcohol beverage license. In this section "abandon" and "abandonment" shall mean a continuing refusal or failure of the licensee to use the license for the purpose or purposes for which the Common Council granted the license for a period of six months and Code Sec. 4-97 (a) *As to ownership*, In the event the "Class B" quota has been met and an existing "Class B" licensee goes out of business or relocates out of the City of Neenah, the new owner or tenant holds the right to that regular "Class B" license provided the new owner applies for that license within 60 days. If a new owner or tenant has not applied for said license within 60 days, that license will be added back into the quota for regular "Class B" licenses, all voting aye.

REPORT

Original Alcohol Beverage Retail License Application for Pappa's Cafe: The Committee reviewed the Original Alcohol Beverage Retail License Application by David J. Pyszora, Individual, d/b/a Pappa's Café, 1360 S. Commercial Street. Clerk Sturn advised that there is one "Class B" license remaining in the City's (38) quota for licenses plus ten Reserve licenses. She explained that increased populations can add more Reserve licenses to our quota. The \$10,000 fee is no longer refundable through an economic development grant. The City will never have more than 38 regular licenses they currently have. She advised that all inspectors have signed off on the license with the exception of Asst. Fire Chief Green. Two violations would need to be corrected prior to issuance of the license. There is also a delinquent water bill in the amount of \$2,463.60 that would need to be paid. Dir. Haese indicated he would like a more detailed drawing showing the number of tables/chairs etc. Clerk Sturn apologized indicating she told the applicant it did not need to be an architectural drawing but a simple drawing would suffice. She will have the applicant provide a more detailed drawing including dimensions as required on the application.


Police Chief Olson left the meeting at 1:25 p.m.

The Committee asked if Reserve licenses can be issued before all Regular licenses are issued. They asked the possibility of issuing the applicant a Reserve license. City Atty. Godlewski indicated he will check if that is possible and let the Committee know.

MSC Haese/Godlewski to recommend the Public Services & Safety Committee deny the regular liquor license application for David J. Pyszora, Individual, d/b/a Pappa's Café, 1360 S. Commercial Street due to the lack of economic impact and parking, with the condition that the applicant may apply for a Reserve License, if found to be allowed by the City Attorney, upon submitting a completed application that meets all the requirements for consideration by the Committee/Council, all voting aye.

MSC Haese/Green to adjourn at 1:35 p.m., all voting aye.

Respectfully Submitted,


Patricia A. Sturn, WCPC, MMC
City Clerk

REPORT

The Review Subcommittee will make recommendations regarding the granting of alcoholic beverage licenses to the Public Services and Safety Committee. In performing its review and preparing its recommendation for approval or disapproval, the Review Subcommittee will use the following criteria on which to make recommendations to the committee:

1. **Neighborhood compatibility.** The proposed use is compatible with the predominant or prevailing land use of the neighborhood surrounding the proposed development.
2. **Zoning requirements.** The proposed use conforms to the underlying zone district purpose and development standards and is in harmony with the general purposes and intent of the Neenah zoning ordinance. When there is an existing nonconforming structure, the development standards may be waived by the Common Council.
3. **Traffic impact and parking availability.** Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
4. **Economic impact.** To the neighborhood and City in general.
5. **Management experience.** Of the owners and operator of the establishment.
6. **Background Checks.** Results of the criminal history and background check by the Neenah Police Dept.
7. **Density of Licensees.** Density of other alcohol serving establishments within the surrounding neighborhood.
8. **Distance to Sensitive Uses.** Distance of establishment location to nearby school, churches, or hospitals.
9. **Historical experience.** Results of past inspection reports by Neenah Police and Fire Departments and Building Inspections.

B. Existing Reserve “Class B” Licensees

Existing Reserve “Class B” licensees may maintain a regular “Class B” application on file with the City Clerk’s office, to be considered, along with other applications, when a regular “Class B” license becomes available. Existing Reserve “Class B” licensees shall pay the nonrefundable publication fee at the time the regular “Class B” license application is filed. In order to maintain the regular “Class B” license application on file in the City Clerk’s office, the Reserve “Class B” licensee shall annually update the licensee’s regular “Class B” application or file a statement of no change, during the license renewal period beginning March 10 until April 15 (or the first business day following March 10 and April 15 if those dates fall on a weekend), along with the nonrefundable publication fee. In addition, existing Reserve “Class B” license holders with a regular “Class B” application on file shall update their regular “Class B” application at the time it is considered for a regular “Class B” license.

C. Abandonment of Premise / Change in Ownership of Premise

C. In addition to the provisions above, the City has enacted two provisions which affect Class B licenses:

City of Neenah Code Sec. 4-100(6) *Abandonment of premises*. Any licensee holding a license to sell alcohol beverages under this article that abandons such business shall forfeit any right or preference the licensee may have to the holding of or renewal of such license. Abandonment shall be sufficient grounds for revocation or nonrenewal of any alcohol beverage license. In this section "abandon" and "abandonment" shall mean a continuing refusal or failure of the licensee to use the license for the purpose or purposes for which the Common Council granted the license for a period of six months.

City of Neenah Code Sec. 4-97 (a) *As to ownership*, In the event the "Class B" quota has been met and an existing "Class B" licensee goes out of business or relocates out of the City of Neenah, the new owner or tenant holds the right to that regular "Class B" license provided the new owner applies for that license within 60 days. If a new owner or tenant has not applied for said license within 60 days, that license will be added back into the quota for regular "Class B" licenses.

PROCEDURE

The clerk will publish a notice in the newspaper indicating the availability of the license, publish on the city website, and notify the Winnebago County Tavern League by first-class mail.

The potential applicants will then have twenty (20) business days to submit the following for consideration by the Liquor Licensing Review Subcommittee:

1. An application consisting of State of Wisconsin mandated forms
2. A City of Neenah supplemental application form
3. A City of Neenah proposed business plan form (including floor plan)

The Liquor Licensing Review Subcommittee reviews all the application forms and will make a recommendation to the Public Services and Safety Committee, based on who best meets the stated purpose of the City of Neenah's alcohol beverage licensing ordinances.

The Public Services and Safety Committee shall consider the application at a public meeting at which all interested parties will be given an opportunity to be heard. The committee will, by a majority vote of those present, make a recommendation to the Common Council which shall consider the application at its next regularly scheduled meeting.

Receipt # 35953 \$65

Original Alcohol Beverage Retail License Application

Submit to municipal clerk.

For the license period beginning 2019 ending 20?

TO THE GOVERNING BODY of the: Town of } Neenah
 Village of }
 City of }

County of Winnebago Aldermanic Dist. No. _____ (if required by ordinance)

Applicant's WI Seller's Permit No. <u>450-020503334</u> FEIN Number <u>8339-1989530</u>	
LICENSE REQUESTED	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>65.00</u>
TOTAL FEE	\$

1. The named Individual Partnership Limited Liability Company
 Corporation / Nonprofit Organization

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): David Jon Ryszora

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name (Last, First, M.I.)	Home Address	Post Office & Zip Code	Date of Birth
President/Member				
Vice President/Member				
Secretary/Member				
Treasurer/Member				
Agent	<u>David Jon Ryszora</u>			
Directors/Managers				

3. Trade Name Pappa's Cafe Business Phone Number 920-709-1970

4. Address of Premises 1360 S Commercial St Neenah WI Post Office & Zip Code 54956

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No
- (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Restaurant

10. Legal description (omit if street address is given above): _____

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
- (b) If yes, under what name was license issued? _____

12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277]. Yes No

13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. Yes No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

15. Does the applicant owe any delinquent taxes, assessments or other claims in whole or part to the City or any delinquent forfeitures resulting from a violation of any City Ordinance? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

[Signature]
(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>6/17/19</u>	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk <u>[Signature]</u>
Date license granted	Date license issued	License number issued	

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name) <u>Pyszora</u>		(first name) <u>David</u>		(middle name) <u>Jon</u>	
Home Address (street/route) <u>1362 S Commercial St</u>		Post Office		City <u>Neenah</u>	State <u>WI</u> Zip Code <u>54956</u>
Home Phone Number <u>920.205-8475</u>		Age <u>48</u>	Date of Birth		Place of Birth <u>Neenah</u>

The above named individual provides the following information as a person who is (check one):

Applying for an alcohol beverage license as an individual.

A member of a partnership which is making application for an alcohol beverage license.

D. Pyszora of Pappa's Cafe
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 48 years
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. (Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name <u>David Jon Pyszora</u> <u>Pappa's Cafe</u>	Employer's Address <u>1360 S Commercial St Neenah WI</u> <u>54956</u>	Employed From <u>1987</u>	To <u>Present</u>
Employer's Name	Employer's Address	Employed From	To

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


(Signature of Named Individual)



Plan of Operation for Alcohol Beverage License Application

OFFICE OF THE CITY CLERK
211 Walnut Street • Neenah, WI 54956
(920) 886-6100

Your application will be returned for failure to fill out this form completely, correctly, and submit the required Detailed Floor Plan as outlined.

Business Name: Pappa's Cafe																													
Address of Premises: 1360 S Commercial St		Business Telephone Number: 920-729-1970																											
Business Mailing Address – if different from address of premises :																													
Business Internet/E-mail Address: dpyszora@yahoo.com		Business Fax Number: —																											
Owner's Name: David Pyszora		Owner's Phone Number: 920-205-8475																											
Owner's Address include city, state, zip code: 1360 S. Commercial St Neenah WI 54956																													
Will the agent, a partner of the individual licensee be conducting the day-to-day operations of the business: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, list name and address of person who will:																													
<small>Class B Applicants: If the agent, a partner or the individual licensee will not be conducting the day-to-day operations of the business, the person listed above must obtain a Class B Manager's license.</small>																													
Does anyone else have money invested or any other interest in this business? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain:																													
What types of business do you or will you conduct at this location? (Check all that apply): (Other licenses/permits may be required to operate your business.) <table style="width: 100%; border: none;"> <tr> <td><input checked="" type="checkbox"/> Full Service Restaurant</td> <td><input checked="" type="checkbox"/> Café/Coffee Shop</td> <td><input type="checkbox"/> Bed & Breakfast</td> </tr> <tr> <td><input type="checkbox"/> Grocery Store</td> <td><input type="checkbox"/> Convenience Market</td> <td><input type="checkbox"/> Hotel</td> </tr> <tr> <td><input type="checkbox"/> Liquor Store</td> <td><input type="checkbox"/> Indoor Golf Facility</td> <td><input type="checkbox"/> Private Sports Club</td> </tr> <tr> <td><input type="checkbox"/> Theater</td> <td><input type="checkbox"/> Wine Tasting Room</td> <td><input type="checkbox"/> Veterans Club</td> </tr> <tr> <td><input type="checkbox"/> Brew Pub</td> <td><input type="checkbox"/> Tavern</td> <td><input type="checkbox"/> Fraternal Club</td> </tr> <tr> <td><input type="checkbox"/> Volleyball Court (Permanent Extension of Premises required)</td> <td><input type="checkbox"/> Catering (sales only allowed on the premises issued and alcohol beverage licensed)</td> <td><input type="checkbox"/> Video Game Center-6 or more games</td> </tr> <tr> <td><input type="checkbox"/> Bar & Grill</td> <td><input type="checkbox"/> Night club</td> <td><input type="checkbox"/> Bowling Center</td> </tr> <tr> <td><input type="checkbox"/> Comedy Club</td> <td><input type="checkbox"/> Recreational Paint Studio</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Billiard Center</td> <td></td> <td></td> </tr> </table>			<input checked="" type="checkbox"/> Full Service Restaurant	<input checked="" type="checkbox"/> Café/Coffee Shop	<input type="checkbox"/> Bed & Breakfast	<input type="checkbox"/> Grocery Store	<input type="checkbox"/> Convenience Market	<input type="checkbox"/> Hotel	<input type="checkbox"/> Liquor Store	<input type="checkbox"/> Indoor Golf Facility	<input type="checkbox"/> Private Sports Club	<input type="checkbox"/> Theater	<input type="checkbox"/> Wine Tasting Room	<input type="checkbox"/> Veterans Club	<input type="checkbox"/> Brew Pub	<input type="checkbox"/> Tavern	<input type="checkbox"/> Fraternal Club	<input type="checkbox"/> Volleyball Court (Permanent Extension of Premises required)	<input type="checkbox"/> Catering (sales only allowed on the premises issued and alcohol beverage licensed)	<input type="checkbox"/> Video Game Center-6 or more games	<input type="checkbox"/> Bar & Grill	<input type="checkbox"/> Night club	<input type="checkbox"/> Bowling Center	<input type="checkbox"/> Comedy Club	<input type="checkbox"/> Recreational Paint Studio		<input type="checkbox"/> Billiard Center		
<input checked="" type="checkbox"/> Full Service Restaurant	<input checked="" type="checkbox"/> Café/Coffee Shop	<input type="checkbox"/> Bed & Breakfast																											
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<input type="checkbox"/> Liquor Store	<input type="checkbox"/> Indoor Golf Facility	<input type="checkbox"/> Private Sports Club																											
<input type="checkbox"/> Theater	<input type="checkbox"/> Wine Tasting Room	<input type="checkbox"/> Veterans Club																											
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<input type="checkbox"/> Comedy Club	<input type="checkbox"/> Recreational Paint Studio																												
<input type="checkbox"/> Billiard Center																													
Briefly detail the type of business you plan to operate, if granted a license: Serve beer, screwdriver, Bloody Marys + Mimosa (for breakfast)																													
What other types of licenses or permits will you or do you hold at this location? :																													
<input type="checkbox"/> Tavern Entertainment	<input type="checkbox"/> Cigarette	<input type="checkbox"/> Amusement Devices																											
<input type="checkbox"/> Dance Hall	<input checked="" type="checkbox"/> Food (though Health Dept.)	<input type="checkbox"/> Other(s)																											

If applying for a Class B or C license, what type of food service will you have? (check all that apply):

<input type="checkbox"/> None	<input type="checkbox"/> Prepackaged Foods	<input type="checkbox"/> Snacks
<input checked="" type="checkbox"/> Appetizers	<input type="checkbox"/> Catered Events	<input checked="" type="checkbox"/> Full Meals

What percentage of your total sales will be from the sales of alcohol beverages? ? %

Is there at least 300 feet between the building and any church, school or hospital? Yes No

How many alcohol serving premises are within a 4 block radius of your business? 4

Do you have any future plans for other businesses, licenses or permits at this location? Yes No
If yes, explain:

Is this premise under construction? Yes No If yes, list estimated completion date:

Is this a franchise? Yes No

What was the previous name & nature of the business operating at this location, if applicable? N/A

Is this premises currently or ever been licensed? Yes No If yes, list type of license: Class B

Is the current licensee operating? Yes No If no, list date closed:

If alcohol sales are a new use in this building, please contact the Neenah Police Department at (920) 886-6000 to meet with Chief of Police to review regulations/ordinances.

What is the zoning classification for this premise?

HOURS OF OPERATION FOR ALCOHOL BEVERAGE SALES/SERVICE ONLY		
Day of the Week	Proposed Hours of Operation:	
	Open	Close
Sunday	<u>7am</u>	<u>2pm</u>
Monday	<u>7am</u>	<u>7pm</u>
Tuesday	<u>7am</u>	<u>2pm</u>
Wednesday	<u>7am</u>	<u>7pm</u>
Thursday	<u>7am</u>	<u>7pm</u>
Friday	<u>7am</u>	<u>7:30pm</u>
Saturday	<u>7am</u>	<u>7pm</u>

PROHIBITED HOURS OF OPERATION:
Class A: 9:00 PM to 8:00 AM; Class B/C: Monday thru Friday 2:00 AM - 6:00 AM;
Class B/C: Saturday thru Sunday 2:30 AM - 6:00 AM

Legal Capacity/Occupancy of Premises: Inside <u>106</u> Outside <u>0</u> (does not include Class A) Call (920) 886-6130 if you have questions.	Number of Parking Spaces on the premises, not including street parking: <u>20</u>
---	--

LITTER/GARBAGE:
What are your plans to keep the grounds clean (check all that apply):
Sweep Pressure Wash Pick Up Litter Hired Maintenance Garbage Cans Outside (Dumpster)
Other:

Who is responsible to keep the grounds clean? Licensee Building Owner Employees
Hired Maintenance Other:

NOISE: How will issues be addressed? (check all the apply): Security Manager approaches customer(s) Call police Signs posted Other:

DETAILED FLOOR PLAN

Please read all instructions before preparing the floor plan.

- A detailed floor plan must be submitted with this application.
- Even if the premises has been previously licensed and a floor plan submitted, a new floor plan must be submitted with this application.
- The floor plan must be filed on 8 1/2 x 11 inch sized paper. Plans do not need to be architectural drawings and need not be to scale. Handwritten plans are acceptable.
- A separate sheet of paper should be filed for each floor where alcohol will be stored, displayed, sold, given away and/or consumed.

The floor plan must include all of the following items:

1. Dimensions and total square feet of the premises (length x width = square feet)
2. Label all entrances and exits
3. Label and provide dimensions (length & width) of all alcohol storage areas (coolers, stock room, basement, etc.)
4. Label and provide dimensions (length x width) of all alcohol display areas (behind the bar, shelves, etc)
5. Class B & C Applicants only: Label and provide dimensions (length x width) of all outdoor areas used for the sale or service of alcohol beverages (for example, patios, beer gardens, sidewalk cafes)
6. Class B & C Applicants only: Label all seating areas, bars, and food preparation areas (kitchen)
7. Label and provide dimensions (length x width) for the first floor showing the relation of all parking areas on the premises to the building, not including street parking.
8. On each page mark the following: North ↑, Date, Business name & address

ALL NEW & TRANSFER APPLICANTS:

Submit Proof of Ownership, Lease or Offer to Purchase the Building with this application.

A Lease or Offer to Purchase must:

1. Be in the same legal entity names as those applying for the license
2. Reflect the same address as the premises address on this application
3. Reflect current dates and
4. Be signed by the lessor/seller and lessee/buyer

Lease or Offer to Purchase may be contingent upon the license being granted.

Do you own or lease the building? Check one: Own Lease

Who owns the fixtures (i.e. Coolers, etc.)? owner

Subscribed and sworn to before me

this 17th day of June, 2019

Patricia A. Starn

Notary Public, State of Wisconsin

My Commission expires: 7/23/21

Notary Seal must be affixed

[Signature]
Signature of Individual/Partner/Officer

Signature of Partner/Officer

Warning: Penalty provided for submitting false statements and affidavits with this application.

Your application will be returned for failure to fill out this form completely and correctly, and submit a detailed floor plan as indicated.

SECRET

1. The purpose of this document is to provide information regarding the activities of the [redacted] in the [redacted] area. This information is being provided to you for your information only and is not to be disseminated outside your organization.

2. The [redacted] has been identified as a [redacted] and is currently active in the [redacted] area. It is believed that the [redacted] is involved in [redacted] activities and is a potential threat to the [redacted] area.

3. It is recommended that you remain alert for any activity that may be indicative of the [redacted] and report any such activity to the [redacted] immediately.

4. This information is being provided to you for your information only and is not to be disseminated outside your organization. It is the policy of the [redacted] to protect the identity of its sources and the information it provides.

5. If you have any questions regarding this information, please contact the [redacted] at [redacted].

6. This information is being provided to you for your information only and is not to be disseminated outside your organization. It is the policy of the [redacted] to protect the identity of its sources and the information it provides.

7. If you have any questions regarding this information, please contact the [redacted] at [redacted].



S. Commercial Street

Pappa's Cafe - 1360 S. Commercial Street

Front Door

Front Room

Front Dining Room

Mens

women's

Kitchen

Basement

Dish Room

Back Room

Back Door

Parking Lot

Parking Lot

Public Services & Safety Committee July 9, 2019

BEVERAGE OPERATOR LICENSE APPLICATIONS:

New or Renewal	Last Name, First, M.I.	Municipality	Place of Business
New	Bass, Corey A.	Menasha	The Dome Sports Bar & Grill
Renewal	Bowers, Joseph B.	Menasha	Bridgewood
New	Bratz, Hannah J.	Oshkosh	Festival Foods
Renewal	Bucholtz, Rebecca M.	Neenah	Pick N Save
Renewal	Crow, Rodney L.	Neenah	Pick N Save
Renewal	Dahlke, Samantha M.	Menasha	Uncorked Bistro
Renewal	Eckrich, John N.	Neenah	The Dome Sports Bar & Grill
Renewal	Esslinger, Jacob J.	Appleton	Ground Round
Renewal	Faulkcon, Danyelle A.	Neenah	Mr. D's
Renewal	Hartz, Lindsey	Sherwood	Uncorked Bistro
Renewal	Hayes, Margaret C.	Neenah	Lucky Dogz
Renewal	Jambertz, Victoria E.	Neenah	Bay Point Bar & Grill
Renewal	Jensen, Jordan A.	Neenah	Cellars Wine & Spirits
Renewal	Laverty, Kristine	Neenah	Uncorked Bistro
Renewal	Lee, Jennifer L.	Neenah	Applebee's
Renewal	Martin, Jennifer P.	Neenah	-----
New	Musial, Graham M.	Neenah	Paper City Pub
Renewal	Rausch, Amanda R.	Neenah	Town Council Kitchen & Bar
New	Rosado, Carmen R.	Neenah	Pick N Save
Renewal	Rouse, Meridith A.	Menasha	Cranky Pat's
New	Schabel, Lisa M.	Menasha	Tobacco Outlet
Renewal	Schmechel, Nathan H.	Appleton	Applebee's
Renewal	Udelhofen, Jessica L.	Neenah	Two Broke Girlz
Renewal	Vaughn, Cody P.	Menasha	Uncorked Bistro
New	Weiss, Kayla M.	Menasha	Paper City Pub
New	Wendt, Alex B.	Appleton	Applebee's

BEVERAGE OPERATOR LICENSE APPLICATIONS – DENIAL

New or Renewal	Last Name, First, M.I.	Municipality	Place of Business	Reason for Denial
New	Lichfuss, Cody R.	Neenah	Festival Foods	Failing to Disclose Information on App

BEVERAGE OPERATOR LICENSE APPLICATIONS – DELINQUENT PAYMENTS

New or Renewal	Last Name, First, M.I.	Municipality	Place of Business	Delinquent Payment Type
New	Malliet, Stephani	Neenah	My Place	Water Bill
Renewal	Schuppe, Troy	Neenah	ICU	Water Bill

TEMPORARY CLASS “B” (PICNIC) RETAIL LICENSE APPLICATONS

Organization	Event	Date of Event	Location of Event	Certificate of Insurance on File
Fox Valley Area Labor Council P.O. Box 186, Menasha	Labor Day Celebration	September 2, 2019	Behind Lucky Dogz 157 S. Green Bay Road	YES

TAXI CAB APPLICATIONS:

Business	Business Address	License Type	Certificate of Insurance on File
Kidz Kab, LLC	233 Dodge Street, Kaukauna WI 54130	Taxi	YES



Police Department

2111 Marathon Avenue • Neenah WI 54957-1771
Phone 920-886-6000 • Fax: 920-886-6051 • e-mail: police@ci.neenah.wi.us

June 26, 2019

BY CERTIFIED MAIL
RETURN RECEIPT REQUESTED

Cody R. Lichfuss
1341 Inverness Lane
Neenah WI 54956

Re: Denial of Beverage Operator's License Application (New Application)
Cody R. Lichfuss

Dear Mr. Lichfuss,

Pursuant to the authority vested in the Neenah Police Department by Neenah Code §4-98, this letter is to inform you that based on your application for a Beverage Operator's License and a review of your background, the Police Department has determined that the application violates Wis. Stat. §125.04 and City of Neenah Policy No. 2013-4 and is therefore denied.

Specifically, the police background check determined that you had two (2) municipal violations that were not noted on your Application for Beverage Operator's License. Failing to disclose this information violated the guidelines, thus denying your application:

Violation	Conviction Date	Parameter No.	Notes
1. Possession of Marijuana	09-27-2017	N/A	"No" was noted in the application for "Have you been convicted of a misdemeanor or ordinance violation in the past five years."
2. Possession of Drug Paraphernalia	09-27-2017		

In the event that you disagree with this determination and the denial of your application, you may appeal the denial of you application by filing a letter or notice of appeal within ten (10) days of the date of this letter (04/22/19) to the Office of the City Clerk, Neenah City Hall, 211 Walnut Street, Neenah, WI 54956. The appeal would be heard by the Public Services and Safety Committee of the Neenah Common Council. You will be notified of the date and time of the hearing by the City Clerk.

Very truly yours,

Captain Jeffrey Bernice
Neenah Police Department

cc: City Clerk Sturn
City Attorney Godlewski



For Office Use Only

- New License (\$60) Renewal (\$60)
- Provisional (\$15) Good for 60 Days
- Temporary (\$10) Expires with event
- Duplicate License (\$10)
- Year Ending: June 30, 2021
- Period Ending: 6/19/19
- Pick-up License
- Mail License

Receipt No: 37370 Amt. Paid: \$ 75 Account Code: OP

Application For Beverage Operator's License

AGENTS OF CORP/LLC DO NOT NEED A BEVERAGE OPERATOR LICENSE

Answer all questions completely. Please print

Name: Lody (First) R (Middle Initial) Lightfuss (Last)
 Street Address: 1341 Inverness Ln City: Neenah State: WI Zip Code: 54956
 Sex: Male Driver's License Number: _____
 DOB: Month/Date/Year _____

Maiden Name: _____ Home Phone: (920) _____
 Where will you be working: Festival Foods Neenah Cell Phone: _____

Have you ever had an Operator's (Bartender's) License? Yes No If yes, where? _____
 Have you **EVER** been convicted of a felony? Yes No
 If yes, when, where and what type of violation? Please be specific. _____

Have you been convicted of a misdemeanor or ordinance violation **past five (5) years** (e.g. speeding, OWI, disorderly conduct, driving without a license, etc.)? Yes No
 If yes, when, where and what type of violation? _____

Have you **EVER** been convicted of any violation of the Wisconsin Statutes and/or federal law pertaining to the sale of alcoholic beverages and/or the manufacture, possession or deliverance of a controlled substance? Yes No
 If yes, when, where and what type of violation? _____

- I certify that I have no delinquent taxes, assessments, other claims including but not limited to water bills in whole or part owed to the City of Neenah or any delinquent forfeiture resulting from a violation of any City ordinance.
- I further certify that I am familiar with the laws, ordinances and regulations pertaining to the sale of malt and liquor beverages and I hereby agree, if granted said license, to obey all provisions of said laws.
- Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief and if the information on this application is incomplete or incorrect my application will be denied.
- I, the applicant for this license/permit hereby consent to the release of my customer information to the City of Neenah from the Neenah Utilities for the purpose of processing my application.

Applicant Signature: [Signature] Date: 6/19/19

Applicant meets guidelines for issuance of Beverage Operator's License.

- Has taken Responsible Beverage Server Training Course or held a license within the past 2 years
- No outstanding Court forfeitures (Patty K)
- No parking tickets (Tina L)
- No delinquent claims (Patie F)
- Police Background Check completed
- No Delinquent Water Bill (Julie)

____ Approve Reject

Clerk/Deputy Clerk Signature _____ Date _____

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 6/27/19

Town Village City of Neenah County of Winnebago

The named organization applies for: Check appropriate box(es).

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premise described below during a special event beginning 9-2-19 and ending 9-2-19 and agrees to comply with all law, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

- (a) Name FOX VALLEY AREA LABOR COUNCIL AFL-CIO
(b) Address P.O. BOX 186 MENASHA, WI 54952
(Street) Town Village City
(c) Date organized LONG AGO
(d) If corporation, give date of incorporation _____
(e) Names and addresses of all officers:
President MARK WESTPHAL 945 HUNT AVE NEENAH, WI 54956
Vice President _____
Secretary Nancy Brese 1141 Sandpoint Rd Neenah WI 54956
Treasurer Jason Schmitz N9055 Spring Valley Rd Menasha WI 54952
(f) Name and address of manager of person in charge of affair _____

2. LOCATION OF PREMISE WHERE BEER AND/OR WINE WILL BE SOLD:

- (a) Street number 157 S. GREEN BAY RD NEENAH, WI 54956
(b) Lot _____ Block _____
(c) Do premises occupy all or part of building? _____
(d) If part of building, describe fully all premises covered under this application, which floor or floors, room or rooms, license is to cover: PARKING LOT-BACK HALF; GROUNDS BEHIND BUILDING; BACK HALF OF BUILDING- HALL #3+ #4

3. NAME OF EVENT

- (a) List name of the event LABOR DAY CELEBRATION
(b) Dates of event 9-2-19

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

FOX VALLEY AREA LABOR COUNCIL
(Name of Organization)

Officer Mark Westphal
(Signature/Date)

Officer Jason Schmitz
(Signature/Date)

Officer Nancy Brese
(Signature/Date)

Officer _____
(Signature/Date)

Date Copied to Assistant Chief Sievert: _____

Date Filed with Clerk: 6-27-19

Date Reported to PSSC/Council: 7/11 & 7/17

Date Granted by Council: PSSC 7/11

License No. _____



City Clerk's Office

211 Walnut Street, P.O. Box 426, Neenah, WI 54957-0426
Phone: (920) 886-6100 Fax: (920) 886-6109

Taxi Cab License Application

To the Mayor and Common Council
City of Neenah, Wisconsin

Code: AO

Gentlemen:

The undersigned hereby make application for a taxi cab license for the following cars for the period from July 1, 2019 to June 30, 2020.

YEAR	MAKE	MODEL	VEHICLE I.D. #
2006	Dodge	Van	2D4GP44L96R879800
2007	Crysler	Van	2A4GP44R27R266558
2005	Pontiac	Van	1GMDV03245D227518
2007	Dodge	Van	1D8G P24R97B245099
2006	Dodge	van	2D4G P44L06R8S6731

I do **not** drive on the streets of the City of Neenah (Check this box, fill in company name below and e-mail to lgoffard@ci.neenah.wi.us or fax form back to 920-886-6109)

I do drive on the streets of the City of Neenah (Check this box and the appropriate option below. If your company drives on Neenah streets fill in company name below and e-mail to lgoffard@ci.neenah.wi.us or fax form back to 920-886-6109)

Enclosed is the required fee of \$50.00. Also enclosed is a copy of our Certificate of Insurance in the amount of \$500,000 for each accident, \$100,000 personal injury and \$100,000 property damage. Please submit application with fees to 211 Walnut St, Neenah, WI 54956.

I am licensed in _____ therefore qualify for the exemption and have attached proof of such license and a copy of our Certificate of Insurance in the amount of \$500,000 for each accident, \$100,000 personal injury and \$100,000 property damage. (Please e-mail to lgoffard@ci.neenah.wi.us or fax form back to 920-886-6109)

I certify that I have no unpaid taxes, assessments or other claims owed the City nor any unpaid forfeiture resulting from a violation of any City Ordinance.

Company Name: Kidz Kab LLC Company Address: 233 Dodge St
Kaukauna, WI 54130

Respectfully submitted,

Signature: *Georgia Anderson*
Print Name: Georgia Anderson



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/31/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AdvisorNet Property and Casualty LLC 701 4th Avenue South Suite 1620 Minneapolis MN 55415		CONTACT NAME: Julie Pelischek PHONE (A/C, No, Ext): (866) 896-0281 E-MAIL ADDRESS: jpelischek@advisornetpc.com		FAX (A/C, No): (612) 313-7574
INSURED Kidz Kab LLC 233 Dodge St. Kaukauna WI 54130		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: American Country Insurance		
		INSURER B:		
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

COVERAGES **CERTIFICATE NUMBER: 18-19** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE	\$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS - COMP/OP AGG	\$
								\$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			CA47271P2018	12/7/2018	12/7/2019	COMBINED SINGLE LIMIT (Ea accident)	\$ 500,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
							Underinsured motorist Bl single limit	\$ 100,000
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N N/A						PER STATUTE	OTHER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER (262) 446-6707 Community Care Inc 1801 Dophin Drive Waukesha, WI 53186	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE David Burkart CPCU/JP
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M E M O R A N D U M

DATE: July 3, 2019
TO: Mayor Kaufert, and Members of the Public Services and Safety Committee
FROM: Gerry Kaiser, Director of Public Works
RE: Public Works General Activity

- 1) Contract 2-18 (Cecil, Adams). A final pay estimate is being prepared. The contractor has been working through the punchlist items.
- 2) Contract 3-18 (Nature Trails/Eaglecrest) – The trail along Woodenshoe Road has been paved. Warranty work has been done. A final estimate is being prepared.
- 3) Contract 1-19 (Caroline, Stevens, Fifth)
 - a) Caroline Street – Utility work is complete. Curb/gutter and driveway work will be completed 7/3. Sidewalk repairs and terracing will be done the week of 7/8.
 - b) Stevens Street – Utility work concrete work and finish grading are complete. Paving is scheduled for 7/8. Terracing will follow.
 - c) Fifth Street – Work is complete.
- 4) Contract 2-19 (Stanley Ct, Stanley St, Thomas)
 - a) Stanley Court – Water main and storm sewer installation is complete. Lateral replacements will be done the week of 7/8.
 - b) Stanley Street – Utility main work is complete. The western section of water main needs to have testing completed. Side street tie-ins are complete for Ames and Bruce.
 - c) Thomas Court – Utility work is complete. Lateral replacements were completed on 7/3.
- 5) Contract 3-19 (Epoxy Pavement Marking) – Work is complete. A final pay estimate is being taken to the Board of Public Works.
- 6) Contract 4-19 (Concrete Pavement and Sidewalk Repair) – The Bell Street trail has been poured. Pendleton Road trail and sidewalk have been installed. Backfilling and terracing are scheduled for the week of 7/8. Tullar Road pavement and sidewalk repairs will be started the week of 7/8.
- 7) Contract 5-19 (Hot-Mix Asphalt Pavement Repair) – Work has not yet been scheduled.
- 8) Courtney Court – A pre-construction meeting is scheduled for July 3. Work is tentatively scheduled to start the week of July 15.
- 9) Pond Fountains – Given repair and electricity costs to maintain and operate pond fountains, staff is evaluating the use of other aeration options. We currently have four fountains out of service with an average repair estimate of \$1,500.
- 10) Traffic Engineer Merten will be away from the office from July 12 to August 12. If you observe or are made aware of any traffic issues in that time, please contact me.