

## **COMMON COUNCIL MINUTES**

Wednesday, July 19, 2017 - 7:00 p.m.

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 p.m., July 19, 2017 in the Council Chambers of Neenah City Hall.

Mayor Kaufert in the chair.

Present: Aldermen Boyette, Bates, Hillstrom, Lendrum, Erickson, Lang, Pollnow, Kunz & Stevenson, Director of Finance Easker, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Godlewski and City Clerk Sturn.

Also Present: Police Captains Olson & Gonzalez, Officer Riska and his friends & family, several members of the Neenah Police Department, Fire Chief Kloehn, Firefighter Korth & his wife Sheena, several members of the NM Fire Rescue, Dir. of Parks & Recreation Kading, Dir. of Human Resources & Safety Barber, Marvin Gorski, Jack Speech, Pastor Tim Glende and Brandon & Lisa Robak.

Mayor Kaufert called the meeting to order at 7:10 pm.

Clerk Sturn called a voice roll call as the Mayor/Aldermen recorded their attendance in the RollCall-Pro System followed by the Pledge of Allegiance.

### **Neenah-Menasha Fire Rescue Promotion**

- I. Fire Chief Kloehn recognized Kevin Korth for his promotion to driver/operator. With the retirement of Chris Hillen last week they were able to promote him to driver/operator. Kevin has 18 years of services and has been a move up driver six months after he was hired. He is part of the safety committee and involved in the water rescue. Chief Kloehn recognized Kevin's wife Sheena.

### **Swearing in of New Police Officer**

- I. Police Captain Olson introduced newly hired Police Officer Austin Riska & welcomed him to the Neenah Police Department. Officer Riska was hired on June 5<sup>th</sup> and was assigned to the Investigative Service Unit (ISU). His mother Vicki, father Rod, sister Courtney, sister Stephanie and her husband Ryan were present to witness the ceremony. Clerk Sturn swore in Officer Riska as his father Rod held the bible. Pastor Tim Glende from St. Peter's Lutheran Church blessed Officer Riska's badge. Austin's father Rod pinned on his badge. Captain Olson welcomed Officer Riska as members of the Neenah Police Department.
  - A. Officer Riska thanked his family for their support. He also thanked the City of Neenah for hiring him. He is honored to serve.
  - B. Mayor Kaufert thanked police department staff/officers for showing their support and attending this swearing in ceremony. He thanked them for their service. He welcomed Officer Riska to the City of Neenah and wished him well.

- C. Captain Olson invited everyone to the Police Department for a reception.

### **Introduction and Confirmation of Mayor's Appointment(s)**

- I. Mayor Kaufert introduced Jack Speech his recommended appointee to the Landmarks Commission.
  - A. Jack Speech indicated he move to Neenah in 1967. He is a member of Neenah-Menasha/Wisconsin Historical Societies. He has served on the Neenah School Board for one term then began at Kimberly Clark. He enjoys and is honored to serve. He thanked the Council for the opportunity.
  - B. **MSCRП Pollnow/Stevenson to confirm Mayor Kaufert's reappointment Jack Speech on the Landmarks Commission – new terms expire July 2020 and appointment of Duane Helwig as 2<sup>nd</sup> Alternate, term expires July 2019 (was a regular member) & Ruth Streck from 1<sup>st</sup> Alternate to a regular member, term expires July 2020 & Monica Larabee from 2<sup>nd</sup> Alternate to 1<sup>st</sup> Alternate, term expires July 2018 plus Nate Van Zeeland to the Landmarks Commission, term expires July 2020, all voting aye.**
- II. **MSCRП Pollnow/Stevenson to confirm Mayor Kaufert's appointment of James B. Gunz to replace Wayne Streck on the Fox Cities Room Tax Commission – term to expire April 2018, all voting aye.**
- III. City Clerk Sturn administered the oath to Jack Speech.

### **Proceedings**

- I. **MSCRП Pollnow/Lendrum to approve the Council Proceedings of the regular meeting of June 21, 2017, all voting aye.**

### **Public Hearings**

- I. Consider a Special Use Permit request by 884 Neenah, LLC to allow the property located at 884 S. Commercial Street to be used as a self-storage facility (mini-warehouse).
  - A. There being no appearances, Mayor Kaufert declared the public hearing closed.
- II. Consider the 2017 Community Development Block Grant Program Proposed Use of Funds/Annual Action Plan.
  - A. There being no appearances, Mayor Kaufert declared the public hearing closed.

### **Plan Commission/Finance & Personnel Committee Report Pertaining to the Public Hearings**

- I. Council Rep. Lang reported the Plan Commission meeting of June 27, 2017:

- A. The Commission recommends Council approve a Special Use Permit for the self-storage facility located at 884 S. Commercial Street subject to the following amended conditions:
1. The self-storage facility use may not be established nor will building permits be issued until a retail/office use, not associated with the self-storage facility business, leases and maintains the front retail space as identified on the submitted interior floor plan. Full discretion will be given to the Director of Community Development and Assessment to determine whether this condition has been met.
  2. The operation of a self-storage facility within the subject building is limited to the area and layout as shown on the submitted interior floor plan. At no point shall the use of the building beyond the area shown be allowed unless otherwise approved by Common Council as an amendment to this Special Use Permit.
  3. The storage of materials, vehicles, recreational vehicles, trailers, contractor trucks, or similar vehicles is strictly prohibited. The parking lot shall only be used for customer and employee parking during normal business hours.
  4. The security fence along the S. Commercial Street frontage shall be removed prior to establishing the self-storage facility use.
  5. Submittal of a site plan of the subject site identifying the location of a 10-foot wide frontage landscaping strip along the front (west) property line, the location of a 10-foot wide buffer yard landscaping strip along the rear (east) property line, and the layout of the parking stalls within the parking lot.
  6. Submittal of a landscape plan of the subject site identifying the size, type, and location of the required frontage landscape plantings and required buffer yard landscaping plantings.
  7. Both the site plan and landscape plan shall be submitted and approved by the Community Development Department prior to building permits being issued for the self-storage facility use.
  8. A sign permit is required for all exterior building or freestanding signage.
  9. **MS Lang/Lendrum.**
    - a. Ald. Bates asked how a resident handle an adjoining neighbor taking down their fence used to meet this requirement.
      - i. Dir. Haese advised the property owner could contact his office and would be responsible to install the fence or landscaping to meet these requirements of the ordinance.
    - b. Ald. Lendrum questioned if the developer was notified of this meeting.
      - i. Dir. Haese indicated he was notified.
      - ii. Ald. Lendrum questioned if the residents that were at Plan Commission were satisfied with the condition in the plan.
      - iii. Dir. Haese indicated they are satisfied. Some were concerned with the landscaping due to trees causing

shading in their yards. They continue to work with them. Some of the requirements have been met, others have not. His staff will monitor the situation to make certain all requirements are met.

- iv. Mayor Kaufert added that that this is the first time he remembers the neighbors not wanting the landscaping.
- c. Ald. Pollnow questioned the language in item one “until a retail/office use, not associated with the self-storage facility business, leases and maintains the front retail space”. He does not understand this verbiage.
  - i. Mayor Kaufert advised that the Commission and staff did not want the entire building to be used for indoor storage space. It could be the same company but a difference usage. They agree this is not the best use for that property but are willing to go along with it providing these conditions are met.
  - ii. Ald. Pollnow indicated this is problematic to him. This building has been vacant and now we are putting conditions he has never seen before. He is concerned this may turn them away.
  - iii. Dir. Haese added that the special use permit process allows a lot of flexibility for the Council. The Council can say yes or no simply because they want to. This district needs help. To put a marginal use business in this building will diminish and lengthen the time it takes to recover in that district. This is a negotiated item to try and put some life into a building that has been empty for a long time. If it completely storage units, it has no life. It becomes a warehouse in a commercial district. By putting retail in the front portion of the building there becomes a level of activity to help increase the viability of the entire corridor. They felt it critical to require some retail in the front portion of the building.
- d. Ald. Bates questioned the lighting plan.
  - i. Dir. Haese indicated lighting plan issues could be added as a condition.
- e. Ald. Lendrum questioned what would be an ideal use for this location.
  - i. Dir. Haese advised that the biggest challenge is the lack of depth in these commercial lots. These lots are only 120’ deep. Typically with commercial development you need 200’. We also have too much commercial property. One option would be to convert some of that to housing. There are key locations that can support commercial and act as a catalyst to the balance of the corridor. The intersection of Cecil and S. Commercial is a key location with potential for retail and/or residential. He feels the interest from national chains

will be minimal therefore sees the need for more of the mom and pop type of businesses in that corridor.

- f. Ald. Pollnow indicated he feels it sends a bad message.
  - g. **Motion made by Ald. Pollnow to strike Item 1: The self-storage facility use may not be established nor will building permits be issued until a retail/office use, not associated with the self-storage facility business, leases and maintains the front retail space as identified on the submitted interior floor plan. Full discretion will be given to the Director of Community Development and Assessment to determine whether this condition has been met. Motion died due to the lack of a second.**
  - h. **The original motion carried by an 8-1 RollCall-Pro System vote, all voting aye, Ald. Pollnow voting nay.**
- II. The 2017 Community Development Block Grant Program Proposed Use of Funds/Annual Action Plan will be acted on at the August 2, 2017 Council meeting following a recommendation by the Finance & Personnel Committee.

### **Public Forum**

- I. Brandon Robak, 202 Edgewood Drive, expressed concern over the disturbance caused by residents shooting off fireworks. He feels the police should have more enforcement. He read some laws he researched that set requirement, limit the types of fireworks and times fireworks can be shot off. He would like the City to consider changing their ordinance and have better enforcement.
- II. There being no further appearances, Mayor Kaufert declared the public forum closed.

### **Mayor/Council Consideration of Public Forum Issues**

- I. Ald. Bates indicated it appears setting off of fireworks is getting worse each year. Fireworks upset some children and animals.
  - A. Mayor Kaufert added that with the 4<sup>th</sup> on a Tuesday this year, people started early on the weekend before. He received a handful of emails and phone calls. The police department received continual calls regarding fireworks however they have more pressing calls to respond to. These calls take precedence. The Police Department was literally going from call to call on the 4<sup>th</sup>. They have done the best they can. It was not isolated to any particular neighborhood, it was the entire city. It was a problem all over the State of Wisconsin. Part of the reason is that the Legislature has relaxed all the rules as far as what fireworks can be sold in the State.
  - B. Ald. Erickson indicated it has died down since the 4<sup>th</sup>. She asked Brandon if he is still experiencing the disturbances.
    - 1. Brandon indicated there were still a few last weekend but the number has been reduced.

2. Police Captain Gonzales indicated he is not aware of how many people were ticketed. What he can say is that the Mayor is correct. They spend a lot of time going from call to call. As they are talking to one resident another resident is lighting them off near them. They cannot possibly cover the calls coming in. One thing he would like to see is keeping a list of those contacted and if additional complaints are made, send them a citation in the mail. He would have to check into the legality of doing this.

### **Consent Agenda**

- I. **MSCRIP Pollnow/Stevenson to approve the Consent Agenda as follows:**
  - A. **Approve Beverage Operator License Applications for: Amber A. Ansell, Caleb B. Arndt, Linda M. Ashauer, Jamie L. Czarnecki, Samantha M. Dahlke, Megan M. Dennis, John N. Eckrich, Brianna L. Espe, Jacob J. Esslinger, LaVaune C. Guenther, Megan E. Janssen, Jordan A. Jensen, Jennifer L. Lemke, Danielle Lindner, Kandi Lynn, Anna M. Matz, Justine M. Mecha, Casey C. Meilahn, Alexandra L. Mohnen, Christopher J. Montour, Morgan J. Morris, Amanda L. Musial, Shelley Nennig, David L. Piehl, Candice L. Rahlf, Mikal T. Sauer, Brittany L. Schmidt, Brenda L. Schmulске, Linda J. Schultz, Randall A. Schultz, Sebastian B. Schulz, Melissa C. Sesemann, Nathan M. Sharpless, Megan A. Spoo, Melissa M. Stuck, Anders J. Swiderski, Travis D. Turbett, Richard R. Varick and Jill M. Wilke, Jennifer R. Martin, Jennifer McDonald, Jordania D. Moon, Gwen M. Schneider, and Troy J. Schuppe, contingent upon payment of any outstanding City or Utility fees. (PSSC)**
  - B. **Approve the Temporary Class "B" Retail Beer License to the Fox Valley Area Labor Council for their Labor Day Celebration to be held at 157 S. Green Bay Road, Mark Westphal, on September 4, 2017. (PSSC)**
  - C. **Approve the taxi cab license to Call A Cab, LLC, 233 Chute Street, Menasha. (PSSC)**
  - D. **Approve the taxi cab license to TNT Limousine Service LLC, 936 9th Street, Menasha. (PSSC)**
  - E. **Approve the Street Use Permit for Gord's Street Dance sponsored by Outagamie County Tavern League, Paula Pitsch, 210 Main Street, to be held on August 12, 2017, contingent upon payment of the application fee and receipt of a certificate of liability insurance. (PSSC)**
  - F. **Approve the Street Use Permit for the Furry Flurry Walk for Pets to be held on August 12, 2017, in Riverside Park, sponsored by the Neenah Animal Shelter, Mary Setton, 951 County Road G, Neenah. (PSSC)**
  - G. **Approve the Street Use Permit for the Fox Valley Area Labor Council Labor Day Parade, Hugh Sloan, 311 E. Peckham Street, to be held on September 4, 2017. (PSSC)**
  - H. **All voting aye.**

**Public Services and Safety Committee**

- I. Chairman Bates reported the regular meeting of July 11, 2017:
  - A. Committee recommends Council adopt Resolution No. 2017-17, expressing support for the Neenah Police Department K-9 unit and authorizing efforts to raise funds to support its continued operation and direct that the Department provide the Common Council with a budget and funding summary for the K-9 program. **MS Bates/Hillstrom.**
    1. Police Captain Gonzalez advised Ald. Kunz that Neenah has a K-9 unit that works for Neenah and is assigned to the Meg Unit. That K-9 works more outside Neenah than in Neenah. If they were able to get another K-9 it would be assigned to a different officer and remain in Neenah. There were some strange circumstances with the first K-9 that they needed to fill a role at the Meg Unit. The only officer that applied and had the talent to go with it ended up being the K-9 handler. It was not a usual situation. The City had several years with the K-9 before he transferred to the Meg Unit.
    2. Ald. Kunz expressed concern over raising dollars for a K-9 that does not remain in Neenah. He feels this weakens our commitment to the community.
    3. Mayor Kaufert added that when an officer requests a dog Cedric would be in the area and respond. He remains in the region and is there to investigate upon request. We also have the ability to use Menasha's K-9 as well. He advised that Chief Wilkinson stated at the Committee meeting that the intention is not to assign the new K-9 any outside role. He ensured this dog will stay in Neenah.
    4. Ald. Kunz questioned if having another K-9 requires another vehicle.
    5. Captain Gonzalez indicated that the life of a K-9 is typically 5-6 years. The life of a fleet vehicle is usually 3 years. By the time they are planning for another dog, they would require a new functional vehicle. They are not looking at increasing the fleet because of the K-9 unit.
    6. Ald. Kunz expressed concern over including the vehicle as a K-9 cost if this is true.
    7. Ald. Stevenson indicated his request in committee was to create some transparency with the fund raising dollars and levy dollars. The K-9 Fund Raising Budget handed out at this meeting gives us a breakdown of these expenses. He supports the concept of the fund raising efforts providing the next generation of vehicle because we would not need to buy that vehicle if we do not approve the K-9.
    8. Captain Gonzalez indicated it is their intention to use the \$18,600 leftover for program maintenance/costs.
    9. Ald. Bates added that having the dog here will allow us to use it in the schools and other educational areas.
    10. Captain Gonzalez advised Ald. Lendrum that the easiest way for residents to donate is by check to the Neenah Police Dept. K-9 Fund.

11. **Motion carried, by a 9-0 RollCall-Pro System vote, all voting aye.**

### **Finance & Personnel Committee**

- I. Chairman Pollnow reported the regular meeting of July 10, 2017:
  - A. Committee recommends Council approve the updated Work Rules as presented. **MSCR Pollnow/Kunz, all voting aye.**
  - B. Committee recommends Council amend the Salary Plan Policy to state “Reclassifications and market reviews may not be requested by employees in the year prior to, or the year of a salary plan review”. **MS Pollnow/Kunz.**
    1. Ald. Pollnow expressed concern the lack of a standard approach by the Council for the plan review. His fear is that this sends the wrong message to the employees. This type of item is better left in the hands of the department heads to give them flexibility. He does not feel the Council needs to weigh in at this level.
    2. Ald. Kunz indicated he also feels it is best left in the hands of the department head. In this case, the department head has made the request therefore he will support it.
    3. **The motion carried, by an 8-1 RollCall-Pro System vote, all voting aye, Ald. Pollnow voting nay.**
  - C. Committee recommends Council approve the 2017 Financing Plan – R. W. Baird; Res. No. 2017-18 Resolution providing for the Sale of Approximately \$1,350,000 General Obligation Refunding Bonds. **MSCR Pollnow/Stevenson, all voting aye.**
  - D. Committee recommends Council approve Res. No. 2017-19 providing for the Sale of Approximately \$835,000 Water Utility Revenue Refunding Bonds, Series 2017. **MSCR Pollnow/Erickson, all voting aye.**
  - E. Committee recommends Council approve Claim 17-9, Alvin Long claimaint, for \$5,927.31 plus ten day rental car allowance under the City’s rental car contract at \$28 per day. **MSCR Pollnow/Kunz, all voting aye.**
  - F. Committee recommends Council adopt Ord. 2017-10 Repealing & Recreating Code §2-141 relating to electronic minutes. **MSCR Pollnow/Kunz, all voting aye.**
  - G. Committee recommends Council adopt Ord. 2017-13 regarding amending Code Sec. 2-58(c) relating to Aldermanic salary increase by \$40 per month to \$440 per month (\$5,280 annually) for terms beginning April 2018 and to increase the Council President stipend by \$10 per month to \$60 per month (\$720 annually). The increase would only apply to aldermen who are elected on or after April 17, 2018 as required by Wis.Stats. §66.0505(2). **MS Pollnow/Erickson.**
    1. Ald. Bates asked if Carlson Dettman looked at the previous plan which makes the increases more consistent for aldermanic terms expiring each of the three years. The previous step function used prior to this was hard to keep track of but made it more equal.



2. Ald. Pollnow indicated that was not discussed in committee and he is unsure if Dir. Barber had this discussion with Carlson Dettman.
  3. Ald. Kunz responded he likes this approach better. It doesn't make everyone as equal but the idea of trying to make everyone equal is the assumption that the same person will get re-elected. The reality is this is not about a certain person, it is about the position.
  4. Ald. Stevenson clarified that the Council President stipend would be adjusted next year for whoever gets appointed.
  5. **Motion carried, by an 8-1 RollCall-Pro System vote, all voting aye, Ald. Bates voting nay.**
- H. Committee recommends Council approve the proposed insurance settlement with Home Insurance in the amount of \$52,500 (\$26,250 Neenah's share) related to the PCB Cleanup of the Fox River, outlined by Davis & Kuelthau in a May 18, 2017 correspondence. **MS Pollnow/Kunz.**
1. City Atty. Godlewski advised that Home Insurance was the primary liability insurer for the Commission from 1979-1982. They went into liquidation in the early 2000s therefore did not participate directly in this. This goes back to the agreement where the Cities of Neenah and Menasha put funds in to equal \$525,000 to settle the final PCB case in 2014. At that point a claim was put in with the receiver for the liquidated Home Insurance. They allowed the claim even though the claim date had passed in 2004. This allows us to collect a portion of the amount Home Insurance would have been on the hook for in the settlement. Under the terms of the liquidation, they are only paying 10%. The claim was for \$525,000 but only 10% will be paid.
  2. City Atty. Godlewski clarified for Ald. Bates that we are done with the PCB cleanup with regard to the enforcement or collection matters relating to the PCB pollution in the Fox River. With regard to the claims against the insurance companies, those are ongoing. We are done paying any damages.
  3. Dir. Easker clarified for Ald. Pollnow that this money will go first to the Sewer Commission and the formula is to send it back to each city at a 50/50 split. The funds will be placed in the Sanitary Sewer Fund which is where the funds were originally disbursed from.
  4. City Atty. Godlewski clarified that this is money the Commission is receiving that was funded by the two cities. Those dollars are then transferred back to the cities.
  5. **Motion carried, by a 9-0 RollCall-Pro System vote, all voting aye.**

#### **N-M Fire Rescue Jt. Finance & Personnel Committee**

- I. Vice Chairman Kunz reported the regular meeting of June 27, 2017:
  - A. Committee recommends the City of Neenah and City of Menasha Common Councils replace the vacated firefighter position as soon as possible. **MSCRP Kunz/Pollnow, all voting aye.**

### **Board of Public Works**

- I. Vice Chairman Hillstrom reported the meeting of July 11, 2017:
  - A. Information Only Items:
    1. The Board approved Pay Estimate No. 4 for Contract 1-17 Miscellaneous Sewer and Water Main Construction and Street Construction on Cecil Street and Higgins Avenue to De Groot, Inc., Green Bay for \$229,932.95.
    2. The Board approved Pay Estimate No. 3 for Contract 2-17 for Sewer and Water Main Construction and Street Construction on Cleveland Street, Edward Street and Helen Street to Don E. Parker Excavating, Inc., Hortonville for \$94,577.01.
    3. The Board approved Pay Estimate No. 2 for Contract 3-17 for Parking Lot, Street and Trail Construction for the Main Street Parking Lot, Bergstrom Trail, Doty Avenue Parking Lot, Whippoorwill Circle, Yorkshire Road, Cameron Circle, and Bridgewood Trail to Sommers Construction Company, Inc., Shiocton, for \$184,210.92
    4. The Board approved Pay Estimate No. 1 for Contract 4-17 for Industrial Drive Concrete Street Rehabilitation to Sommers Construction Company, Inc., Shiocton, for \$102,018.98.
    5. The Board approved Change Order No. 1 for Contract PR17-02 Washington Park Improvements to R&R Wash Materials, Inc., Ripon, to complete electrical work at Washington Park in the amount of \$2,210.30.

### **Library Board**

- I. Ald. Erickson reported from the Library Board meeting of July 19, 2017:
  - A. Circulation is up 2% from last year. Program attendance is up 7% from last year. The Youth "Soar" Program to date has 2,141 participants which is up from last year. It is encouraging to not that there are 317 teens enrolled in programs at the Neenah Library.
  - B. The gardens in front of the Library are now designated through the million pollinator designation for butterflies and the monarch watch program. She encouraged anyone interested in butterflies to check it out.
  - C. The Library has craft kits available at the Youth Desk to be checked out.
  - D. There are current magazines available in the Lucky Day Checkout just inside the door at the Library.

### **Unfinished Business**

- I. Ald. Pollnow asked the status of drainage issues brought up by Mr. Moe, 308 Caroline Street at the May 3<sup>rd</sup> Council meeting and referred to Committee for discussion.
  - A. Dir. Kaiser advised that staff is lining up sewer televising so we can be sure what is happening underground before making any assumptions on what

is going on above ground. Once that information is received we will know what direction to take. It will go to Committee once that information is received.

- II. Ald. Pollnow asked for an update on the law suits previously emailed to the aldermen a month ago.
  - A. City Atty. Godlewski advised that the Long case is in small claims and scheduled for mediation next week which is the first step. If not settled at that point it will be scheduled for trial. It is his intent to file a motion to dismiss immediately based on a Court of Appeals case he has found. Motions for summary judgement on the Funk case were filed last Friday. It is scheduled for a hearing in the District Court on September 13<sup>th</sup>. The City has filed an answer on the Verizon law suit. He still need to put together a schedule for providing a record for the court. There has been discussion to present them with potential alternatives however they have not gotten back to us. Those alternatives are on city property.

### **New Business**

- I. Mayor Kaufert announced his appointment to fill the expired term of Nate Van Zeeland on the Landmarks Commission, term expires July 2020 will be made at the August 2, 2017 Council meeting.
- II. Ald. Lendrum advised she has used both the hot spot and the air quality control monitor brought up by Ald. Erickson for checkout at the Library and they work great.
- III. Ald. Lendrum advised of an event in downtown Menasha tomorrow evening from 5-10 pm called Bizarre after Dark. The event is family friendly.
- IV. Ald. Kunz reminded everyone of the rededication of the Ivy Williams tennis courts on the Shattuck Middle School property on July 26<sup>th</sup> at 5 pm.
  - A. Mayor Kaufert added that July 28<sup>th</sup> is a recognition at Southview Park for Tom Berven for his 50 years of service to the City of Neenah Tennis Program.
- V. Ald. Lang advised that over the past year Wisconsin Public Television has been working on an episode of Wisconsin Hometown Stories featuring Neenah and Menasha's history. There are two free public events next week with preview showings of that program: Wednesday July 26<sup>th</sup> at Miron Construction at 7:00 pm; and Thursday July 27<sup>th</sup> at 7:00 pm at Menasha High School Auditorium. The broadcast premier is at 8:00 pm on Monday July 31<sup>st</sup> on Wisconsin Public Television. Working with them on this was a great opportunity.
- VI. Ald. Bates thanked the Park & Recreation Department for their event re-opening of the Skateboard Park. She heard many good comments on the new park. She also thanked all the businesses donating prizes for that night.

- VII. Ald. Hillstrom thanked the Park & Recreation Department for the Filthy Fun Kids Run held last Saturday. There were 804 kids out there getting very muddy and dirty, have a good time. It has grown from 300 participants two years ago to 500 last year. This year they had to cut it off at 800 participants. There were kids from 18 counties this year. It has become a regional event.
- VIII. Mayor Kaufert thanked Dir. Kading and the Communityfest Committee for a job well done on Communityfest this year.
- A. Mayor Kaufert advised that the St. Paul's Church is the headquarters if anyone is interested in Rock the Block. It is a great place to stop by and say hello.
- B. Mayor Kaufert advised everyone of a free concert event to be held this Saturday from 1-5 pm in Arrowhead Park featuring the 5 Milers Group. This event is to help the Trestle Trail Project. Stations will be set up for people to donate to the Trestle Trail Project. JJ Keller has agreed to match those donations up to \$5,000.
- IX. Mayor Kaufert announced that Council President Stevenson is looking forward to being a second time grandpa sometime next week.

**Adjournment**

- I. **MSC Pollnow/Stevenson to adjourn at 8:50 p.m., all voting aye.**

Patricia A. Sturn, WCPC/MMC  
City Clerk

**K-9 FUNDRAISING BUDGET**

K-9 Expenses

	German Shepherd	\$9,000
	Patrol Training	\$3,750
	Narcotics Training	\$3,750
	Ongoing Training	\$2,000
<b>Total</b>		<b>\$18,500</b>

Vehicle Expenses

	2018 Ford Interceptor	\$34,000
<b>Total</b>		<b>\$34,000</b>

Squad Equipment

	Computer equipment	\$10,000
	GPS	\$250
	Squad Radio	\$2,000
	Squad Video Camera	\$5,500
	Printer	\$500
	Squad Cell Phone	\$100
	Radar Antennas (front and rear)	\$3,000
	Radio Installation	\$500
	Emergency Lights and Setup	\$5,000
	Interior Lights/map light	\$1,500
	Changeover Costs	\$3,500
	Decals	\$750
	Title and Registration	\$75
<b>Total</b>		<b>\$32,675</b>

K-9 Squad Equipment

	Bail-out Door Popper	\$550
	K-9 Kennel	\$1,500
	Cooling System (w/pager)	\$1,000
	Travel dishes	\$50
	Leashes (long, med, short)	\$150
	Harness	\$75
	Ballistic Vest	\$800
	Collars	\$100
<b>Total</b>		<b>\$4,225</b>

K-9 Home Equipment

	Possible fence around yard	\$4,000
<b>Total</b>		<b>\$4,000</b>

Yearly Stipend

	Food, Grooming, home needs	\$3,000
<b>Total</b>		<b>\$3,000</b>

Fundraising Goal: (for one K-9) \$115,000

**Total Startup Costs:** (for one K-9) **\$96,400**

Amount Leftover: (to be used for program maintenance) \$18,600

Anticipated purchase of first K-9 when we reach \$115,000

2017 COMMUNITY DEVELOPMENT BLOCK GRANT - PROPOSED PROGRAM

Public Services

Activity	Funding Request	Proposed Funding	Description
1 Christine Ann Domestic Abuse Services - CADAS	\$10,000 to provide safe, self-empowering shelter and increase safety and self-sufficiency, moving households experiencing domestic violence from being victims to survivors.	\$8,500	CADAS is committed to ending the cycle of violence and empowering individuals and families through education, safety, and support, and leading our community to reduce the incidents and the effects of domestic abuse and dating violence.
2 Advocap Nutrition Program	\$10,000 to assist in providing meals to low income seniors and frail elderly persons at 1 congregate meal site and with home delivered meals.	\$8,500	The Nutrition Program aims to promote health by providing nutritious and affordable meals, reducing hunger, creating opportunities for social interaction, and helping seniors remain independent in their homes and communities.
3 Homeless Connections (formerly Emergency Shelter)	\$8,000 to provide shelter services and case management services for Neenah residents experiencing homelessness.	\$8,000	The mission of Homeless Connections is to end homelessness by connecting individuals and families to resources that promote self-sufficiency and prevent future episodes of homelessness.
4 Reach Counseling Services	\$7,000 to provide sexual abuse counseling services at a subsidized rate to qualified Neenah residents.	\$4,500	Reach Counseling Services is dedicated to ending sexual abuse and violence and promoting healing of victims who otherwise may be in a cycle of poverty, abuse, and health problems.
5 LEAVEN Inc. - Limited Emergency Assistance Valley Ecumenical Network	\$4,000 to provide emergency financial, referral and service coordination assistance to City of Neenah residents with housing issues.	\$4,000	LEAVEN's mission is to work through volunteers to assist people in crisis who have basic needs that cannot be met elsewhere.
6 Best Friends of Neenah-Menasha	\$3,000 to support one-to-one youth mentoring services.	\$3,000	The program matches students in grades K-12 with volunteer mentors from the community in order to improve family relationships and school performance, and prevent alcohol and drug use.
7 Financial Information & Service Center - FISC	\$2,000 to provide financial, housing and bankruptcy information and counseling for primarily low and moderate income clients.	\$1,500	FISC helps consumers develop core financial competencies in key areas like earning, spending, saving, borrowing and protecting against risk.
8 Total Public Service Funds		\$38,000	Cap of 15% of grant plus program income.

Housing and Economic Development

Activity	Funding Request	Proposed Funding	Description
9 Façade Improvement and Design Assistance Program	Program offers matching grants to commercial property owners for the restoration and improvement of building facades.	\$20,000	Funds are provided in conjunction with private investment dollars (up to \$10,000 on a matching basis) to stimulate capital reinvestment, property improvement, tax base enhancement, and job creation.
10 Property Acquisition and Redevelopment Activities	Funding for acquisition, demolition, rehabilitation, site and/or infrastructure improvements.	\$60,000	Purpose of the program is to remove deteriorated structures where necessary and assist with revitalization and redevelopment efforts.
11 Neighborhood Improvements	Assistance for upgrades to neighborhoods and neighborhood facilities such as parks.	\$39,240	Improvements for purposes of assistance to low and moderate income neighborhoods.
12 Total Housing and Economic Funds		\$119,240	

Planning and Administration			
Activity	Funding Request	Proposed Funding	Description
13 Fair Housing Center of Northeast Wisconsin	\$11,000 to provide services to households encountering discrimination in the housing market, and to provide technical assistance to housing providers and the City of Neenah.	\$10,000	The prevention of housing discrimination and the enforcement of fair housing law ensures that housing is available to low and moderate income households and racial/ethnic minorities and other protected classes.
14 Planning and Program Administration	Assist with costs of planning and administering the CDBG program.	\$29,000	Planning, staff salaries and program expenses are funded through the CDBG program.
15 Total Planning and Administration Funds		\$39,000	Cannot exceed cap of 20% of grant

Programs funded with previous years' Community Development Block Grant program repayments			
Activity	Funding Request	Proposed Funding	Description
16 Housing Rehabilitation	\$45,000 estimated in repayments during the previous year.	\$45,000	Ongoing program assists low and moderate income homeowners with basic structural and mechanical repairs.
17 Small Business /Microenterprise Loan Program	\$0 estimated in repayments during the previous year.	\$0	Program provides low cost, fixed rate financing to small growing companies that are creating new jobs in Neenah.
18 Homebuyer Assistance Program	\$22,000 estimated in repayments during the previous year.	\$22,000	Program assists low and moderate income households to purchase homes in the City of Neenah. Winnebago County Housing Authority is contracted to provide homebuyer education and project management, and the City of Neenah provides downpayment, closing cost and housing rehabilitation assistance.
19 Total Estimated Program Repayments		\$67,000	Estimated Housing Rehabilitation, Small Business and Homebuyer assistance repayments from 2016 program year.
20 Total 2017 CDBG Funds Expected		\$196,240	2017 Community Development Block Grant amount